

CAMPBELL COUNTY

Board of Education

172 Valley Street

Jacksboro, Tennessee 37757

Phone: 423-562-8377, Fax: 423-566-7562

Jennifer Fields

Director of Schools

AGENDA

SHARON RIDENOUR, Chair
386 Middlesboro Road
LaFollette, TN 37766

LISA FIELDS, Co-Chair
1049 Deerfield Way
LaFollette, TN 37766

JEFFREY MILLER
209 Glade Springs Road
LaFollette, TN 37766

BRENT LESTER
180 S. Village Lane
LaFollette, TN 37766

JOHNNY BYRGE
1005 Rose Hill Drive
LaFollette, TN 37766

RANDY HEATHERLY
145 Dogwood Lane
Jacksboro, TN 37757

JOSH JAMES
140 Mountain View Rd.
Jacksboro, TN 37757

RONNIE LASLEY
1102 Bruce Gap Road
Caryville, TN 37714

CRYSTAL CREEKMORE
112 Old Standard Hollow Road
Newcomb, TN 37819

STEVE MORGAN
118 Whistle Creek Road
Newcomb, TN 37819

The Campbell County Board of Education will meet in regular session on Tuesday, June 13, 2023, 6:00 p.m., at the courthouse in Jacksboro, Tennessee.

Prayer.

Pledge of Allegiance.

I. Roll Call and Call to Order

II. Recognition of Guest
Faye Heatherly

III. Consent Agenda

A. Minutes of the previous meetings. (Attachments)

1. May 9, 2023, safety committee meeting.
2. May 16, 2023, special called meeting.
3. May 18, 2023, special called meeting.
4. May 24, 2023, special called meeting.

B. School trips.

1. Approve CCHS HOSA to travel to Dallas, TX for HOSA Conference on June 20, 2023, through June 25, 2023.
2. Approve CCHS FBLA to attend National Conference in Atlanta, GA on June 27, 2023, through June 29, 2023.

3. Dilapidated items:

CTE Culinary Arts CCHS U. S., Range SN# U36-6B & U37-6B

Item	Serial_Number	Notes
Laptop	PCS#PE00233	

Pcs Computer Towers

CESLIB01	PCS#PE0115S	
CESLIB02	PCS#PE01156	
CESLIB03	PCS#PE01159	
CESLIB04	PCS#PE01160	
CESLIB05	PCS#PC0287	
CESLIB06	PCS#PF02659	
Previously tagged #402035 in CES library inventory		
6 Acer Monitors		
CESLIB01	SNID#04901082742	
CESLIB02	SNID#04901082542	
CESLIB03	SNID#04901078642	
CESLIB04	SNID#04901081442	
CESLIB05	SNID#20908414342	Previously tagged as #ETLBYO8178209148AFH216 in CES lib. inv.
CESLIB06	SNID#93705381040	Previously tagged as #F3LMQS102169 in CES lib. inv.
Epson Projector	S/NJJKF840369L Model #EMP 1705 Previously ceiling mounted in CES lib.	
Promethian board- attached to wall in CES Lib		
3M 17000overhead projector	CC barcode #1410240015	
PCS Computer Tower	PF08412	

C. Executive Actions:

1. Approve advertisement of bids for janitorial supplies for the 2023-2024 school year.
2. Approve CCHS girls basketball team to travel to Pensacola Beach for Basketball Classic in Pensacola Beach, FL on December 26, 2023 through December 29, 2023.

3. Approve Jellico High School Boys Basketball team to travel to the University of Virginia for Team Camp in Wise, VA on June 16, 2023, through June 18, 2023.
4. Approve Jellico High School Cheerleaders to travel to Air Raid Trampoline Park in Corbin, KY on June 2, 2023.

IV. Approval of Regular Agenda

V. Comments from the Chair

VI. Director's Monthly Report

VII. Legislative Report

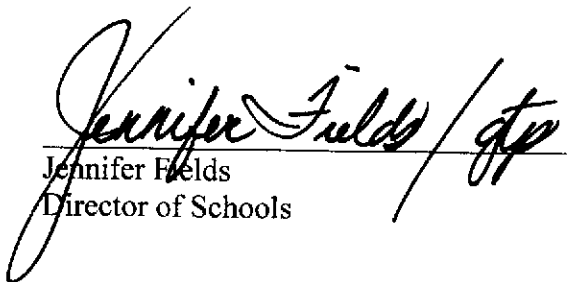
VIII. Recognize Jeff Marlow, Director of Finance

- A. Monthly Financials. (Attachment)
- B. Approve Budget Amendments and Resolutions. (Attachment)
- C. Reviewing of Bids.
 1. White Oak School Gym Bleachers
 2. Jacksboro Middle School Bleachers
 3. Roof Replacement – Baseball Field House at CCHS
 4. Janitorial Supplies
- D. Request permission to advertise Bids.
 1. Ice cream products.
 2. School beverage contract.
- E. Request permission to accept renewal of contracts. Nothing at this time.

IX. Items for Action:

- A. Consider recess of June 13, 2023, meeting to June 29, 2023, 5:30 p.m.
- B. Consider approving an increase of 11 Month Assistant Principal Pay Supplement from the current amount of \$7,625 to the revised amount of \$12,000.
- C. Consider approving two Christian Learning Center Syllabus for Fall of 2023 and Spring of 2024. (Attachments)
- D. Consider approving the service between Campbell County Board of Education and Larry Leffew. (Attachment)

- E. Permit professional teacher association to be granted 15 days leave per school year to conduct association business. (Attachment)
- F. Consider approving the Director of Schools Evaluation Instrument. (Attachment)
- G. Consider approving lodging overage for the following to attend HOSA Conference in Dallas, TX from June 21, 2023, through June 24, 2023.
Student, Riley Hopson and parent, NeKeisha Tipton.
June 21, 2023 - \$12.20 overage
June 22, 2023 - \$1.94 overage
June 23, 2023 - \$18.09 overage
June 24, 2023 - \$22.46 overage
Total - \$54.69
- X. Items for Discussion: Nothing at this time.
- XI. Discuss Legal Matters:
- XII. Recognize School Board Members:


Jennifer Fields
Director of Schools

MINUTES

The Campbell County Board of Education met in regular session on Tuesday, May 9, 2023, 6:00 p.m., at the courthouse in Jacksboro, Tennessee. The following school board members were present: Chair Sharon Ridenour, Johnny Byrge, Lisa Fields, Randy Heatherly, Josh James, Ronnie Lasley, Jeffrey Miller, Steve Morgan. Board members Crystal Creekmore, and Brent Lester were absent from the meeting. Director of Schools Jennifer Fields, was present and Gail Parks kept the minutes.

Prayer by Lisa Fields.

Pledge of Allegiance led by Jeffrey Miller.

I. Roll Call and Call to Order

II. Recognition of Guest

Mr. Tom Chadwell with SOCM/Statewide Organizing for Community eMpowerment Mr. Chadwell and representative of the SOCM informed the board they have worked with the organization for several years for counties across the state, state wide organization to identify with issues and engage. In this past year public education has concerns across the state as well as the local level. Mr. Chadwell asked what are our needs and issues of our teachers, how can we help with our school boards. It was the desire to connect with local issues and if necessary go to the state. The 3rd grade retention laws is an issue they have called on the state to make an amendment. Mr. Chadwell stated we need to move forward and concentrate on working together and also, what we do not want in our community. Mr. Chadwell and representative thanked the board for their time. An informational handout (SOCM IN THE LENS) was given to the board.

III. Consent Agenda

A. Minutes of the previous meetings. (Attachments)

1. April 11, 2023, regular session meeting.
2. April 25, 2023, athletic committee meeting.

B. Approve Jellico Elementary 1st grade class to travel to Tri-County Cineplex and McDonalds in Corbin, Ky on May 19, 2023.

C. Executive Action:

1. Approve amendment to the 2022-2023 Campbell County Schools calendar by converting May 5, 2023, May 9, 2023, May 15, 2023, May 22, 2023, May 24, 2023, May 26, 2023, and May 30, 2023, from instructional day to a stockpile day for professional development.

2. Dilapidated items:

School	Device Type	Item	Quantity	Serial Number
CCHS	Calculator	TI-84 Plus C Silver Edition	200	142-71100-429-105 (
CCHS	Printer	HP Office Jet 6100 (printer)	1	CN2AP3RH2J

CCHS	Teacher Laptop	Lenovo Think Pad	1	P/N 45N5441; PCS- P
CCHS	Teacher Laptop	Lenovo Think Pad	1	142--71300-730-805
CCHS	Other	NetGear Ethernet Switch (FS108) 100mbps	1	FS18G24CB002388
CCHS	Other	Epson PowerLite 83+ projector	1	km3f94h122l
CCHS	Other	IBM Mediator LC	1	62472005548
CCHS	Other	NEC Model VT695 Projector	1	8501016FK
CCHS	Teacher Desktop	Optiplex 990	1	S/N: WX21A82M477.
CCHS	Teacher Desktop	Optiplex 990	1	S/N: WCANY2106661
CCHS	Other	Promethean Board	1	S/N: WEST-P1206006
CCHS	Monitor	Acer LCD Monitor V173	3	12802769085, 21103
CCHS	Monitor	Samsung Monitor s24A	1	22403114585
CCHS	Teacher Desktop	PCS Tower	1	Z49HHCLD300185J
CCHS	Teacher Desktop	PCS Altius Tower	1	PCS (PC4485)
JES	Computer Lab	Computer Tower	1	PCS (PF00984)
JES	Desktop	Computer Tower	1	5449400,100 - 240V
JES	Computer Lab	Computer Tower	1	ISI0GT0025USMJ056F
JES	Desktop	Computer Tower	1	22100240V
JES	Computer Lab	Computer Tower	1	350GTO0025USMJ05G
JES	Desktop	Computer Tower	1	23ISDGT002SUSMJU5
JES	Computer Lab	Computer Tower	1	4ISI0GT002SUSM JC
JES	Desktop	Computer Tower	1	24150GTOO254SMJO
JES	Computer Lab	Computer Tower	1	5. NO modem
JES	Desktop	Computer Tower	1	25 100-240 V
JES	Computer Lab	Computer Tower	1	160NOModum
JES	Desktop	Computer Tower	1	76251924100240v
JES	Computer Lab	Computer Tower	1	11SIDGT002SUSMJ0:
JES	Desktop	Computer Tower	1	2ISI0GT002SUSMJ05
JES	Computer Lab	Computer Tower	1	:105419400100240v
JES	Desktop	Computer Tower	1	1154194001100240v

JES	Computer Lab Desktop	Computer Tower	1	1 50GTODaSUSMJOS
JES	Computer Lab Desktop	Computer Tower	1	2 SIDETODaS4SMJOS
JES	Computer Lab Desktop	Computer Tower	1	145419460100240r
JES	Computer Lab Desktop	Computer Tower	1	155449400100240v
JES	Computer Lab Desktop	Computer Tower	1	16 SI0GTOO2SUSMJC
JES	Computer Lab Desktop	Computer Tower	1	1715106TO0254SMJO
JES	Computer Lab Desktop	Computer Tower	1	18ico240V
JES	Computer Lab Desktop	Computer Tower	1	19100240V
JES	Computer Lab Desktop	Computer Tower	1	20150GTO02SUSMJO
JES	Computer Lab Desktop	Computer Tower	1	211510GT0oasusMJ05
Wynn	Teacher Tech.	Overhead	1	1412013076
Wynn	Teacher Tech.	Epson PowerLite 83+ projector		SN KM3F983896L
Wynn	Teacher Tech.	Epson PowerLite 83+ projector		SN VTAK7600106
Wynn	Teacher Tech.	Epson PowerLite 83+ projector		SN X4YX8Y00616
Wynn	Teacher Tech.	Promethean Active Slate		#01315
Wynn	Teacher Tech.	HP Scanjet 2200c		1412051101
Wynn	Teacher Tech.	HP OfficeJet Pro 8740 All in one Printer		142-77210-499-209
Wynn	Teacher Tech.	Keyboards	25	
Wynn	Teacher Tech.	Computer Desks	3	
Wynn	Teacher Desktop	Computer Tower	1	PCS PD05737
Wynn	Teacher Desktop	Computer Tower	1	PCS PE04345
Wynn	Teacher Desktop	Computer Tower	1	PCS PC9295
Wynn	Teacher Desktop	Computer Tower	1	PCS PC9316
Wynn	Teacher Desktop	Computer Tower	1	PCS PD05741
Wynn	Teacher Desktop	Computer Tower	1	PCS PF02488
Wynn	Teacher Desktop	Computer Tower	1	PCS PD01569
Wynn	Teacher Desktop	Computer Tower	1	PCS PD05743
Wynn	Teacher Desktop	Computer Tower	1	PCS PF02485
Wynn	Teacher Desktop	Computer Tower	1	PCS PF02487
Wynn	Teacher Tech.	HP SLATE 7 TABLETS	1	CNU4059WVX
Wynn	Teacher Tech.	HP SLATE 7 TABLETS	1	CNU40692VO
Wynn	Teacher Tech.	HP SLATE 7 TABLETS	1	CNU406932W
Wynn	Teacher Tech.	HP SLATE 7 TABLETS	1	CNU4049CJ5

Wynn	Teacher Tech.	HP SLATE 7 TABLETS	1	CNU4059PFM
Wynn	Teacher Tech.	HP SLATE 7 TABLETS	1	CNU403C2PK
Wynn	Teacher Tech.	HP SLATE 7 TABLETS	1	CNU405B11G
Wynn	Teacher Tech.	HP SLATE 7 TABLETS	1	CNU4069106

Motion by Morgan, second by Miller to approve the Consent Agenda.

Ridenour-yes, Byrge-yes, Creekmore-absent, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-absent, Miller-yes, Morgan-yes. Motion Passed.

IV. Approval of Regular Agenda

Motion by Miller, second by Lasley to approve the Regular Agenda with the deletion of item, 9-G. Chair Ridenour stated this was due to a limited number of evaluations. We need to extend the time or do a different evaluation.

Ridenour-yes, Byrge-yes, Creekmore-absent, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-absent, Miller-yes, Morgan-yes. Motion Passed.

V. Comments from the Chair

Chair Ridenour informed the board there would not be a board retreat as a group. Some members felt they wanted to do something on communication.

VI. Director's Monthly Report

Director Fields informed the board on the following: Happy Appreciation Week to our teachers and employees who work in the school system, no matter the role they play. Rehire/non-tenure letters have been sent out to all employees. Our first Special Olympics event in 20 years was held yesterday at CCHS! We had a wonderful turn out of participants, and it was exciting and rewarding to watch them enjoy the event. A special thank you to Brandon Johnson, Donna Singley, all the business and community volunteers, the THP, teachers, and school staff who offered their time to help with the event. Thank you to CCHS for accommodating parking and allowing the students and support the participating athletes and the cafeteria staff for providing school lunches. The student cheering section was a pleasure to watch. They rooted for the athletes and cheered for them throughout the entire event. We look forward to next year being even bigger and better! Health Fair Thursday at 8:30 at Jacksboro Middle School. 5th graders across the district will be attending to learn about health, wellbeing, and safety. Several vendors will be set up to provide brief, informative sessions. All board members are invited to attend. The Lewis Group received the proposals for Geotechnical Exploration to provide the design team with information about the condition of the soil in the areas where the expansion is going to occur. They are still waiting on Mr. Crutchfield to complete the survey. They cannot begin until they have the preliminary information.

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REGULAR SESSION MEETING

Project updates: Jacksboro Elementary Shade Structure is complete, CCHS Baseball are complete, Jacksboro Elementary dilapidated trailer removal is complete, Stripping and sealing of parking lots at Jacksboro Elementary, Jacksboro Middle, Caryville Elementary front lot, Annex and Central Office low bid Roger's Group \$70,383, Bleachers for Jacksboro Middle and White Oak on Prebid today, Jellico High auditorium lights and sound system bid process will be complete in 3 to 4 weeks, painting Wynn and LMS gyms bid process complete in 3 to 4 weeks, ValleyView bathroom renovation complete by Maintenance this summer, Caryville outdoor basketball goals replaced complete by Maintenance this summer, Jellico gym HVAC will be complete this week, Elk Valley Gym will be complete early this summer, budget meetings with finance this next week.

VII. Legislative Report

Board member Fields gave a report on the following: This week, the General Assembly approved a \$56.2 billion fiscal year 2023-2024 budget. A summary of major K-12 public items that will be funded during the upcoming year are: more than \$1 billion overall TISA funding, \$140 million for one school resource office for each public school, \$40 million for school safety grants, \$125 million to increase teacher salaries, \$21.5 million to increase funding for summer learning camps, \$10 million for summer transportation grants, \$7.6 million for tutoring services for K-3 students who may be retained, \$15.5 million for six weeks paid family leave for school district employees. Fall District meeting will be held in Anderson County on August 29th. Boardmanship status will be awarded at this time.

VIII. Recognize Jeff Marlow, Director of Finance

A. Monthly Financials.

141 General Purpose School Fund. Balance Sheet as of March 31, 2023

Cash with Trustee - \$15,639,598.12

Total Revenues - \$35,906,836.71

Percent of Budget – 80.7%

Total Expenditures - \$29,840,568.37

Percent of Budget – 63.3%

142 School Federal Projects. Balance Sheet as of March 31, 2023

Cash with Trustee - \$1,484,711.09

Total Revenues - \$12,399,189.26

Percent of Budget – 62.1%

Total Expenditures - \$12,399,189.26

Percent of Budget – 62.1%

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REGULAR SESSION MEETING

143 Central Cafeteria Fund. Balance Sheet as of March 31, 2023

Cash with Trustee - \$3,153,855.77

Total Revenues - \$3,799,180.51

Percent of Budget – 83.5%

Total Expenditures - \$3,024,979.13

Percent of Budget – 59.7%

Ms. Karen Henegar gave a detailed summary of the Marcy 31, 2023, Monthly Financial Report and request if there were no questions they be approved at this time.

Motion by Miller, second by Lasley to approve the March 31, 2023, Monthly Financial Reports. Ridenour-yes, Byrge-yes, Creekmore-absent, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-absent, Miller-yes, Morgan-yes. Motion Passed.

B. Approve Budget Amendments and Resolutions.

Ms. Karen Henegar read both 5-1 and 5-2 into record. Board member Morgan asked if Amendment 5-2 was the same as in the past. Mrs. Pam Walden stated yes.

Motion by James, second by Morgan to approve the May 2023 Budget Amendments and Resolutions.

Ridenour-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-absent, Miller-yes, Morgan-yes. Motion Passed.

C. Reviewing of Bids. (Attachments)

1. Food, Non-food, Chemicals & Small Equipment

Institutional Wholesale Co. Inc. - \$5,768,683.23

Gordon Food Service – No Bid

Reinhart – No Bid

Sysco – No Bid

U. S. Foods – No Bid

Recommendation to award only bid to Institutional Wholesale Co. Inc. in the amount of \$5,768,683.23 This is also the recommendation of Jamie Gillum. School Nutrition Supervisor.

2. Sealing & Striping at Jacksboro Elementary, Jacksboro Middle School, Caryville Elementary Front Parking Lot, BOE Central Office, and BOE Annex
Rogers Group, Inc. - \$70,383.00

Recommendation to award only bid to Rogers Group in the amount of \$70,383.00. this is also the recommendation of Robbie Heatherly, Assistant Director of Schools.

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Motion by Miller, second by Fields to approve items 8-C, 1&2 of bids.

Ridenour-yes, Byrge-yes, Creekmore-absent, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-absent, Miller-yes, Morgan-yes. Motion Passed.

D. Request permission to advertise Bids. Nothing at this time.

E. Request permission to accept renewal of contracts. Nothing at this time.

IX. Items for Action:

A. Consider approving 2023 School Nutrition Feeding Program.

Motion by Morgan, second by Fields to approve the 2023 Summer Feeding Program.

Ridenour-yes, Byrge-yes, Creekmore-absent, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-absent, Miller-yes, Morgan-yes. Motion Passed.

B. Consider approving Finals site Contract.

Motion by James, second by Heatherly to approve Finals site Contract.

Ridenour-yes, Byrge-yes, Creekmore-absent, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-absent, Miller-yes, Morgan-yes. Motion Passed.

C. Consider approving STOPit Solutions, a Social and Emotional learning for counselors in grades 5-12.

Director Fields stated our counselors are in need of a stronger program for emotional learning and the counselors were involved in discussion with this program and they are for it. This will involve online lessons.

Motion by Fields, second by James to approve STOPit Solutions.

Ridenour-yes, Byrge-yes, Creekmore-absent, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-absent, Miller-yes, Morgan-yes. Motion Passed.

D. Consider approving Capturing Kids' Hearts Service Agreement.

Motion by Morgan, second by Heatherly to approve Capturing Kids' Hearts Service Agreement.

Ridenour-yes, Byrge-yes, Creekmore-absent, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-absent, Miller-yes, Morgan-yes. Motion Passed.

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- E. Consider approving Mathematics Textbook Adoption.

Motion by James, second by Mathematics Textbook Adoption.

Ridenour-yes, Byrge-yes, Creekmore-absent, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-absent, Miller-yes, Morgan-yes. Motion Passed.

- F. Consider paying lodging overage and applicable taxes and fees for the following to attend NCCEP Gear Up conference in San Francisco, CA, from July 15, 2023, through July 19, 2023.

Monica Bane - \$55.00 per night overage x 5 = 275.00

Ester Loudin - \$55.00 per night overage x 5 = \$275.00

Lori Adkins - \$55.00 per night overage x 5 = \$275.00

Ann Browning - \$55.00 per night overage x 5 = \$275.00

Total Overage - \$1,100.00

Motion by Morgan, second by Lasley to approve travel overage.

Ridenour-yes, Byrge-yes, Creekmore-absent, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes. Motion Passed.

- G. Consider approving 30-day notice to extend the Director of Schools Contract.
This item was deleted from the agenda.

- X. Items for Discussion: Nothing at this time.

- XI. Discuss Legal Matters:

Attorney Goodge informed the board that all matters are resolved or being resolved at this time.

- XII. Recognize School Board Members:

Board member Lasley thanked Director Fields for attending the Special Olympics. Board member Heatherly congratulated all Special Olympic participants and everyone who helped also, thanked all the teachers and staff for Teacher Appreciation Week. Board member Fields thanked all the teachers and staff for Teacher Appreciation Week also.

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Motion by Heatherly, second by Morgan to adjourn the meeting.

Meeting adjourned.

Sharon Ridenour
Chair, CCBOE

Jennifer Fields
Director of Schools

MINUTES

The Campbell County Board of Education met in a Special Called meeting on Tuesday, May 16, 2023, at 5:00 p.m., in the lower-level conference room of the Central Office. The following school board members were present: Co-chair Lisa Fields, Randy Heatherly, Josh James, Ronnie Lasley, Brent Lester, and Jeffrey Miller. Board members Sharon Ridenour, Crystal Creekmore, Johnny Byrge, and Steve Morgan were absent from the meeting. Director of Schools, Jennifer Fields was present, and Gail Parks kept the minutes.

1. Roll Call.
2. Approve Agenda.

Motion by Lester, second by Lasley to approve the agenda.

Ridenour-absent, Byrge-absent, Creekmore-absent, Fields-yes, Heatherly-yes, James-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-absent. Motion Passed.

3. Discuss and take any necessary action regarding the 2023-2024 school year budget.

Mr. Richard Terry distributed the 141 Budget Notes.

REVENUE

1. The state legislature approved changing the public school funding to the Tennessee Investment in Student Achievement (TISA) funding formula in April 2022 with funding for the 2023-2024 fiscal year based on the new TISA formula which is a student-based approach to determine funding allocations with a significant increase in recurring state education funding of \$1 billion. The April TISA funding estimate for 2023-2024 is \$39,418,166 which is inclusive of \$274,823 of direct funds previously awarded as grants to local education agencies for the Coordinated School Health program (\$100,000 under cost center 55100), the Family Resource Center programs (\$59,223 under cost center 00733 for White Oak and cost center 00800 for Jellico), and the Safe Schools program (\$115,600 under cost center 03125 excluding carryover). The TISA funding estimate (as adjusted) is about \$7,111,343 above the final BEP funding estimate for 2022-2023 (inclusive of growth funding of \$337,000 for increased student ADM). The budget is based on the April TISA funding estimate which includes an anticipated state salary increase of \$2,000 for Certified personnel as well as changes in the TCRS retirement rates with additional estimates to be provided by the State.
2. The state required local match of \$8,870,981 is provided for within the local revenue MOE funding level of \$10,550,732 with local funding increasing by about \$2,002 above the prior year resulting in actual local funding exceeding the required local match by \$1,681,753.
3. The coronavirus pandemic impacted student attendance since mid-March 2020 and it is not possible to determine the actual impact on the potential student ADM for 2020-2021 with statewide decreased student ADM. If student ADM has remained at the prior year levels then an additional \$1.1 million dollars would have been "earned" in state funding for 2022-2023. Increased student ADM during 2022-2023 resulted in growth funding as noted above.

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4. Miscellaneous Refunds of \$35,078 consists of flow-thru funds from individual schools for contract services (transportation) and employee work at the school sites. (cost center 00315)
5. Elgin foundation funding of \$25,584 has been discontinued (cost center 32200) and increased funding from TISA will be used for the student testing needs for intervention programs in reading, math, and language arts previously provided for by these funds.
6. Funding of \$40,000 is estimated from the LaFollette Medical Foundation for the flu vaccine program for the upcoming fiscal year and will be amended to actual award levels.
7. The Driver's Education program is anticipated to receive state revenue of \$10,250 based on 2022-2023 funding and these funds are being appropriated for fuel, insurance, other supplies, and other operational needs (cost center 46550). Personnel resources were redirected during 2015-16 to offer this as an additional elective class.
8. The state Pre-K program funds were consolidated into one grant during 2009-10 (cost center 46590). Funding was increased for 2022-2023 by about \$200,000 to provide for additional Pre-K classes and funding is anticipated to recur at \$997,237.
9. The SPARC CTE Equipment grant (cost center RYCTE) is anticipated to have unused funds of \$130,241 which will close to a Restricted equity account with these funds being re-appropriated for use during 2023-2024.
10. The state Coordinated School Health grant of \$100,000 was consolidated into the base TISA funding and program expenditure will continue to be tracked by cost center 55100.
11. State Family Resource Center funds of \$59,223 (Jellico & White Oak) were consolidated into the base TISA funding with local match funds of \$58,391 being increased (previously \$46,178 in cost center 00339). The total program funds, including local match, will be tracked by the respective site cost centers (00733 for White Oak and 00800 for Jellico).
12. Career Ladder revenues & expenditures have decreased slightly due to the retirement rate decrease and is estimated at \$100,107, inclusive of benefits, with Career Ladder supplements having been previously frozen by the State.
13. The Safe Schools funding allocation of \$115,600 was consolidated into the base TISA funding and is expected to have carryover from 2022-2023 of \$6,075 which are reflected in account 46981-994-03125. Program funds will continue to be tracked by cost center 03125.
14. Special Education reimbursements for High Cost student expenditures (cost center 47143) are expected to amount to \$39,167, a decrease of about \$1,088. High Cost student funds are for services provided, due in part to increased state requirements, and include psychological services. Other services include student transportation needs for out-of-county services

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SPECIAL CALLED MEETING

(TSD/TSB), physical therapy, additional nursing, one-to-one aides and other services.

15. The Gear Up grant for enhanced college preparation is anticipated at \$257,060 (cost center 94334) with budgetary appropriations inclusive of proposed raises and changes in benefits costs with reconciliation to be made with the State accordingly. Carryover funds, if any, will be amended into the operations during the year when the amounts become known.
16. The ROTC program revenue are anticipated at \$66,548 and will provide support for about 45% of the salary component with remaining costs provided by local funds.

EXPENDITURES (Expenditures discussed above in the Revenue section are not repeated to prevent duplication.)

17. The account number structure for the Fund maintains the standardized subfund account numbers and utilizes four (4) subfund accounts to segregate costs according to the past BEP funding formula categories. Subfund 991 identifies Instructional Components, subfund 992 identifies Classroom Components, subfund 993 identifies Non-Classroom Components and subfund 994 identifies Non-BEP Components and specialized funds. Additional subfunds may be added for additional grant funds that may be awarded during the upcoming fiscal year if such grants utilize existing school site cost centers for tracking of expenditures.
18. The 2023-2024 Recommended Budget (column 7) and the Requested budget (column 6) contains estimated personnel and non-personnel costs to meet anticipated operational needs for the year as approved and recommended by the Director of Schools.
19. Differing specialized appropriations for items such as the ROTC program, Differentiated Pay, Gear Up program, sick leave, flow-thru funds from the school sites, and the LaFollette Medical Foundation flu vaccine program funding were reclassified in 2020-2021 to category 71400 for classroom related costs and category 72810 for non-classroom costs to segregate specialized appropriations from regular recurring operational costs. Reclassification of several other state grants was considered but they were limited to specific categories within ePlan and were not able to be reclassified.
20. The 2023-2024 budget includes various personnel changes consisting of program transfers, retirements, position abolishments, degree upgrades, new hires and reclassification of personnel between school sites and accounts. For 2022-2023 the Director reviewed personnel needs based on state requirements and determined reclassifications of about 15 personnel to the ESSER funds to “bridge” to new State funding under the TISA funding methodology which allowed for stable classroom staffing levels. Those positions are being transferred back to the 141 Fund. There are additional federal positions (interventionists, coaches, teachers, etc.) that are being transferred from the federal program funds to the 141 Fund (about 17 positions) to maintain stable classroom staffing as well as to address learning

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21. loss needs and interventions. Additional classroom positions (5) were added for 2023-2024
22. as well as changing the Attendance Supervisor and Secondary Supervisor positions to full time positions. During the May 16th budget meeting it was the consensus to increase the substitute teacher pay from \$65 per day to \$75 per day as well as including an additional full time nurse position to allow Elk Valley and Jellico High to each have full time on-site nurses instead of a split position between the two sites. An additional classroom position was added for the Caryville 2nd grade after additional review of the classroom needs for student enrollment. The capital outlay program was reduced to provide resources to enable these changes with the revised capital outlay funds amounting to \$935,000 instead of the original proposed \$1,100,000. In 2019-2020 the State required every school system to have a RTI position and Campbell County's student ADM at that time resulted in two required RTI positions. A second ESL teacher was also required under State funding guidelines as well due to an expiration of student waivers. These positions are continued in the 2023-2024 operations. Beginning in the 2020-2021 year the 141 GPS fund absorbed personnel costs relative to the Pre-K program previously funded by the Title I program but no longer deemed an allowable use of Title I funds. The State funded Pre-K program will added new Pre-K classrooms for the 2022-2023 year and these are maintained for the upcoming year. The proposed budget includes changes in cost for years of experience and degree upgrades as well the proposed State raise for Certified personnel (estimated at \$2,000) and a proposed local raise for Classified personnel of \$1 per hour.
23. Funds used to purchase accumulated sick leave time from Certified and Classified personnel were maintained at the prior year levels based on past experience (cost center 29900).
24. The Non-Certified Substitute pay was revised from \$65 to \$75 per day (May 16th meeting). Certified Substitutes are required for teacher absences of more than 20 consecutive days with funding to recur at \$50,000 (Regular, Special Education & Guidance Counselors). Per State guidance Certified Substitutes began to be accounted for solely in line item 195 during 2019-2020. A bonus pay schedule was established for non-certified substitute teachers fulfilling defined service days with \$60,000 of funds now being provided for with General Purpose School funds instead of federal program funds to allow for continuation of program.
25. The TCRS employer contribution rate for retirement is now established annually instead of on a two year period. The 2023-2024 rate for Certified personnel decreased 1.88% from 8.69% to 6.81% while the Classified personnel rate increased by 2.1% from 5.86% to 6.08%.
26. The life insurance benefits were reviewed and increased during 2019-2020 after the death of an employee's child in order to provide additional coverage amounts to employees (from a \$25,000 benefit to \$35,000), their spouses (from a \$5,000 benefit to \$15,000), children (from a \$2,500 benefit to \$10,000), and infants (\$1,000 remained the same). This benefit structure will remain the same for 2023-2024 without any anticipated rate increase.

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27. The 2023-2024 budget contains appropriations for an anticipated medical insurance rate increase of 6% effective January 1, 2024 and provides for participation changes with the employer contribution rate remaining at the 82% level. Changes may be made in plan benefits and maximums.
28. Overall unemployment compensation costs were maintained at the prior year levels to meet anticipated operational needs.
29. The Classified Retiree Medical Insurance program was implemented in the 2011-12 year and was transferred to the Special Purpose (Retiree Insurance) Fund 121 to be used for program needs with the transfers dis-continued effective January 2023 with retiree's now participating in the state plan in account 141-72310-299-994-00216 based on present participation levels. The appropriations for the Certified Retiree Medical Insurance program are reflected in account 72310-215-994-00216 in the amount of \$210,466 based on anticipated participants.
30. Operating lease payments within account 141-71100-330-992 are relative to copier costs for differing school sites.
31. The online course software licensing costs (Odysseyware/Edgenuity) were transferred back from federal programs with costs estimated at \$65,000 and are provided for within account 141-71100-399-994 with additional services being provided by Niswonger at an estimated cost of \$15,000 which is an overall increase in the appropriations.
32. Instructional Supplies and Materials were maintained at the \$400 per teacher amount.
33. The text book appropriations were increased by \$400,000.00 to \$758,376 which will allow for future large adoptions to be paid for within a single fiscal year period rather than paying for half the cost in May/June of one year and half the cost in July of the following year. The present math adoption was estimated at a cost of \$744,120 with the next adoption for science books estimated at a similar cost amount for 2024-2025.
34. Appropriations for CTE/Vocational Instructional Supplies were maintained at the \$400 per teacher allocation. Textbooks of \$4,670 and recurring equipment funds of about \$29,000 were maintained for 2023-2024. Appropriations contain carryover funding from the SPARC grant with \$110,106 in supplies, \$6,084 in other charges, and \$14,051 in equipment (cost center RYCTE).
35. The cost for student management software is anticipated at \$53,000 which is an increase of about \$8,500 and is contained in account 141-72110-317-994-00317.
36. The Attendance Supervisor position is being changed to a full time position instead of being a split position with other supervisor duties with secondary education with the secondary education Supervisor position becoming a full time position instead of being a split position with split duties. Student attendance and ADM data are a central component of how state

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funding earnings are determined.

37. Services relative to student psychological evaluations are anticipated at \$28,600 based on past operational needs. Services/Costs could increase/decrease depending on actual needs.
38. Guidance Counselor appropriations includes about \$20,000 for supplemental planning work for about two weeks of work prior to the start of school and about one week after the end of the school year and/or summer work.
39. Coaching Supplements are estimated at \$440,540, an increase of about \$159,000 based on the April 2023 action of the Athletic Committee to increase coaching supplements as well as to provide for other training options such as strength training. The other training options of \$44,500 would be used in conjunction with the individual school sites providing 50% of the cost for supplemental training activities with the Board providing a 50% match up to the overall maximum of \$44,500 with the individual school sites then becoming responsible for 100% of supplemental training costs. Appropriations still include funds established by the Board during 2019-2020 to meet operational needs and to address any Title IX issues.
40. Evaluation and testing appropriations are anticipated to change with the State providing for direct payment for ACT testing costs. Appropriations are estimated at \$100,000 and will provide for the testing program previously funded by the Elgin foundation and "benchmark" testing as well as providing for additional student evaluations for an online kindergarten testing platform and services for progress monitoring with these costs having been provided for from federal funds previously. The Gear-Up grant has also assisted significantly with testing needs and preparation.
41. Special Education services for physical therapy and occupational therapy of \$250,000 are being provided for the increased TISA funding which will eliminate the dependency on federal carryover funds for these services.
42. The Differentiated Pay Plan is being budgeted at the recurring amount of \$30,000 with potential program revisions for the 2023-2024 year. The Differentiated Pay Plan program uses with cost center 00524 for identification.
43. Library Books were maintained at the prior year level of \$44,000.
44. Technology software costs are relative to the personnel database program and are being increased by about \$10,000 to provide for the inventory management system being paid for from federal funds.
45. The Microsoft licensing costs and Microsoft Teams software are being provided for within the 141 GPS fund based on the past reclassification from Title I funds with Technology equipment appropriations having been reduced previously to meet these a portion of these

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needs with Microsoft Teams to be provided for from local funds instead of federal funds at an estimated cost of about \$33,000.

46. Standard insurances (liability, building & contents, vehicle insurance, etc.) are anticipated to increase 5% with continued allowances for additional exposure and claim deductibles. Worker's compensation rates are also adjusted by 7.2% to provide for an anticipated rate increase of approximately 1.25% and the approximate 5.95% wage increase for the proposed Certified and Classified raises. Worker's Compensation also includes appropriations for direct pay requirements under the old Lumberman's policy coverage and settlements.
47. Appropriations of \$8,000 were maintained for required background checks for employees.
48. Funding has been requested and recommended to increase the assistant principal pay supplement from \$7,625 to \$12,000 for the six positions, an increase of about \$26,250 excluding benefits.
49. School site communication costs are maintained for 2023-2024 combined with direct school support of \$13,000 to assist school sites with other costs and allow for decreased fundraisers.
50. The fire alarm monitoring system and fire extinguisher inspections are provided for within account 141-72610-399 at about \$5,000 with total appropriations set at \$20,000 based on prior year operations.
51. Other Contracted Services for water testing services are budgeted at \$10,000.
52. Custodial Supplies for the schools were increased by \$59,600 to a total of \$150,000 to meet operational needs with federal funds having been used during the past few years during the pandemic to meet these increased needs.
53. Appropriations for utilities were based on 2022-2023 utilization for electricity and water/sewer with a 5% rate increase and inclusion of the summer learning camps. Natural gas costs increased dramatically during 2022-2023 and are planned with a 3% increase and a set aside of about \$50,000, a \$20,000 increase, in case of more severe weather in the upcoming year. The winter weather was usually mild during the past year with very few missed school days due to inclement weather. Prior electricity reductions relative to the energy efficient LED lighting program were maintained and continue to service the associated debt.
54. Maintenance & Repair Services-Buildings and General Construction Material appropriations were maintained at the prior year level with construction materials established at \$181,000 for schools repair needs.

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55. Appropriations for transportation contracts amount to \$1,532,192 and are inclusive of the \$10,000 increase per contract for the 33 routes served enacted during the 2022-2023 year to address anticipated fuel cost increases with future contract amounts to be reconsidered accordingly. Funds for other transportation needs are set at \$4,400 for health fairs, biz-town, and so forth. An additional \$25,437 of funds is relative to flow thru funds from the school sites for transportation services in the 72810 category (cost center 00315).
56. The Capital Outlay category contains \$1,100,000 of recurring funds, inclusive of \$3,000 for furniture & fixtures for the Valley View lobby, to provide for new capital outlay projects. Carryover capital project funds of \$1,589,994 are relative to the Jacksboro Elementary Gym & Cafeteria expansion project as detailed in the equity section.
57. The payment of Principal and Interest of \$124,620 is relative to LED lighting EESI loan being funded from savings on electricity. The Debt Service section contains the \$1,250,000 school system share of the building program bonded indebtedness debt service funding. Other Debt Service funds consist \$94,375 relative to the solar panel power program and \$395,249 to allow for repayment of the 15 year bond for the Energy Efficient School Initiative (TRANE) program. \$219,850 of Other Debt Service funds is relative to the bonds issued in May 2020 which was initially to be used to provide funding for roofing and HVAC needs. However, roofing projects were identified as an allowable use of ESSER funds thus allowing the bond proceeds previously planned to be used for roofing project to be diverted to alternatively fund parking lot paving projects at the various school sites and other capital improvements which could not be accomplished from ESSER funds. The County Commission approved the revised use of the bond proceeds on May 17, 2021. \$2 million dollars of the TISA funding have been set aside for future debt service needs to enable the school system to undertake a future building program to maintain school facilities.
58. Operating transfers of \$29,995 are relative to funding for Food Service operations. Food Service operations have increased their equity position in recent years while simultaneously addressing equipment needs. Future operations may change significantly, depending on reimbursement rates as well as increased food preparation and supply costs.

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EQUITY

59. Proposed uses of equity are detailed below:

<u>Ending Account Number</u> <u>Equity</u> <u>Equity</u>		<u>Beginning</u> <u>Account Title/Description</u>	<u>Planned Change</u> <u>Incr/(Decr)</u>	
141-34575-RYCTE	Restricted Capital—SPARC CTE	\$130,241	\$(130,241)	\$0
141-39000	Undesignated Fund Balance	\$8,220,709	\$(1,589,994)	
	\$6,630,715 Detailed Information:			
141-76100-308-994-FB006	Consultants	\$ 5,000		
141-76100-321-994-FB006	Engineering	\$ 33,000		
141-76100-711-994-FB006	Furnishings	\$ 100,000		
141-76100-799-994-FB006	Capital-Bldg	\$1,451,994		
	TOTAL	\$1,589,994		

Richard Terry gave a detailed summary of the 141 General Purpose School 141 Fund Budget Notes. Board member Fields asked if this was the last year of funding for the Gear Up Program and will there be funds for this. Director Fields stated yes, Title funding or other funding possible. Board member Fields stated this was a great program. Board member Miller asked if all ESSER employees were rehired. Director Fields responded by saying yes, with the exception of a couple of assistants. Item 36 was discussed regarding Guidance Counselors. Director Fields stated there was 1 at CCHS. The senior counselor does transcripts. Board member Fields asked if it could be presented for the other counselors to be 11 months, could this be an option if others wanted it. Board member Miller asked how much this would cost. Richard will look into the rate of pay and time worked and inform the board. Board member James asked does the 11 month even warrant. Director Fields stated 1 at a middle school and 2 at CCHS who want the

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supplement. Item #46 was discussed. Director Fields stated this would only be for elementary assistants only. Board member James's request information on total debt and when do they end. Item #55 was discussed. Board member Miller asked if the 2 million set aside of TISA was for future spending. Board member James again request information on when Caryville and LaFollette Elementary come off debt service. Item #53 was discussed and stated that this was a carryover. Item #22 was discussed. Board members agreed to increase sub-teacher pay from \$65.00 to \$75.00 per day. Board member Fields recommended adding a full-time nurse at Elk Valley and the Alternative School. Board member Miller stated he felt every school should have a nurse. Mr. Terry stated this would be an increase of approximately \$50,000 including benefits. Mr. Terry stated he will have a revision of the 141, will have food service ready and try to have the federal project ready as well for the next meeting. Board member James stated they need to look at bus contract renewals soon.

Motion by Lasley, second by Lester to adjourn the meeting.

Meeting adjourned.

Lisa Fields, Co-Chair CCBOE

Jennifer Fields, Director of Schools

MINUTES

The Campbell County Board of Education met in a Special Called meeting on Thursday May 18, 2023, at 5:00 p.m., in the lower level conference room of the Central Office. The following school board members were present: Johnny Byrge, Randy Heatherly, Josh James, Ronnie Lasley, Brent Lester, and Jeffrey Miller. Johnny Byrge served as Chairman. Board members Sharon Ridenour, Crystal Creekmore, Lisa Fields, and Steve Morgan were absent from the meeting. Director of Schools Jennifer Fields was present, and Gail Parks kept the minutes.

1. Roll Call.

2. Approve Agenda.

Motion by Lester, second by Lasley to approve the Agenda.

Ridenour-absent, Byrge-yes, Creekmore-absent, Fields-absent, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-absent.

Mr. Terry distributed and gave a detailed summary of the **Central Cafeteria 143 Fund Budget Notes**

The COVID19 pandemic impacted school operations in mid-March 2020 with students not returning to school facilities throughout the remainder of the 2019-2020 school year. The 2020-2021 school year was a mixture of in-person instruction and participation from home with the 2021-2022 school year having a return to in-person instructional classes. The Food Service guidelines allowed for continued preparation and distribution of take-home meals under emergency feeding guidelines thus earning a significant portion of USDA revenues under the Seamless Summer Operations (SSO) program component at higher reimbursement rates. The emergency guidelines expanded eligible activities to include providing weekend meals to students as well as during fall, Christmas, and spring breaks. The ability to serve students while not at the school sites and the expanded use of the bus meal delivery program in 2020-2021 resulted in a comparable number of overall meals being served versus a "regular" school year. Guidelines were revised to exclude meals for weekends and breaks with a return to in-person services. The USDA returned to utilization of the USDA Lunch and USDA Breakfast guidelines and the rates were anticipated to be decreased back to the base rates; however, the 2022-2023 USDA lunch rates still contained 40 cents above the base rate and breakfast was still 5 cents above the base rate due to covid relief funds. The upcoming USDA rates for 2023-2024 are anticipated to return to a base rate for both lunch and breakfast programs.

REVENUE

- The Cafeteria Fund began the Community Eligibility Program in the 2014-15 fiscal year as a pilot program wherein USDA reimbursements were based on the total school populace without any local student charges for the Breakfast program or for the Lunch program under this initiative. The CEP Program has continued throughout the years since 2014-15 with some adjustments to the USDA reimbursement rates in 2015-16 due to recognition of the alternative school sites. The CEP Program is anticipated to continue for the upcoming fiscal year as well as the next two fiscal periods, having completed the re-application process for future periods in the spring of 2022.

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2. Lunch Payments - Adults at the school sites experienced growth from the prior year but remain about \$7,500 less than pre-pandemic levels and are estimated to recur at about \$49,000 for the upcoming year.
3. The A la Carte program provides an outlet for additional food sales. 2022-2023 revenues were significantly greater than anticipated with growth of about \$44,000 with the budget estimate for the upcoming year expected to stabilize at about \$143,000. Activity for 2023-2024 will be monitored during the year for adjustment, if needed.
4. Federal revenues for the USDA Lunch and USDA Breakfast program accounts returned to being used for recognizing revenues for the school site operations during 2022-2023 with the discontinuation of the emergency feeding guidelines that were enacted in March 2020 which used the 47590 Other Federal through State account. As discussed in the opening remarks the USDA Lunch and Breakfast rates for 2022-2023 included 40 cents more for lunches and 5 cents more for breakfast with those rates to return to the base rates for the upcoming year. Due to increased participation the overall USDA collections are still anticipated to increase about \$390,000 above the initial budget estimates for 2022-2023.
5. Additional Supply Chain Assistance funding was awarded during 2022-2023 which will result in \$109,490 of funds anticipated to close to equity to allow these funds to be carried forward to the 2023-2024 year to help in addressing supply chain issues and associated operational cost increases. The State Consultant recommended the funds be used primarily toward milk purchases by school sites to make tracking easier and fully in compliance with grant guidelines. Food Service will maintain an internal spreadsheet to track the purchases by school site with the funds being appropriated in a single account with cost center RVSCA used for identification. Approximately \$100,000 of additional food supply funds are being established (cost center 00098) in preparation for future operations when supply chain assistance funds are no longer available. This will also allow flexibility for the operations to address food cost increases for the upcoming year if needed.
6. The "Fresh Fruits and Vegetables" program is anticipated to be funded for 2023-2024 for four school sites. The program is identified by subfund 970 and 971 under the USDA-Other revenue account and uses the school site cost center to track specific program components.
7. The Summer/Seamless Feeding Program has been enhanced to include the summer learning camps at multiple school sites since 2020-2021 and expanded operations of the Twigloo meal delivery program. Revenues and expenditures are accounted for within subfund 990.
8. In 2016-17 the State advised Food Service operations to start recognizing the "value" of commodities as revenues and expenditures. The value of Commodities received are accounted for in Revenue Acct 47112 and the use of Commodities are accounted

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for in Expenditure Acct 73100-469. Commodities are anticipated to remain relatively stable at \$310,620 after having growth of about \$34,000 in value during 2022-2023.

9. The operating transfer from the General Purpose School Fund to the Central Cafeteria Fund is set at \$29,995 for the upcoming year. Recent years have seen an increase in the primary equity account for the 143 Fund. In the past the State monitored the equity balance and once it surpassed a certain threshold they would recommend rate changes and/or the use of the equity for capital improvements.

EXPENDITURES (Expenditures discussed above in the Revenue section are not repeated to prevent duplication.)

10. The budget includes various personnel changes consisting of transfers, retirements, replacements, and work schedule changes as well as the proposed State raise for Certified personnel of \$2,000 and a proposed local raise of \$1.00 per hour for Classified personnel.
11. The TCRS employer contribution rate for retirement is now established annually instead of on a two year period. The 2023-2024 rate for Certified personnel decreased 1.88% from 8.69% to 6.81% while the Classified personnel rate increased by 2.1% from 5.86% to 6.08%.
12. The life insurance benefits were reviewed and increased during 2019-2020 after the death of an employee's child in order to provide additional coverage amounts to employees (from a \$25,000 benefit to \$35,000), their spouses (from a \$5,000 benefit to \$15,000), children (from a \$2,500 benefit to \$10,000), and infants (\$1,000 remained the same). This benefit structure will remain the same for 2023-2024 without any anticipated rate increase.
13. The 2023-2024 budget contains appropriations for an anticipated medical insurance rate increase of 6% effective January 1, 2024 and provides for participation changes with the employer contribution rate remaining at the 82% level. Changes may be made in plan benefits and maximums.
14. The Classified Retiree Medical Insurance program was implemented in the 2011-12 year and was transferred to the Special Purpose (Retiree Insurance) Fund 121 to be used for program needs with the transfers dis-continued effective January 2023 with retiree's now participating in the state plan in account 143-73300-299-00204 based on present participation levels.
15. Maintenance and Repair Services are anticipated to recur at \$62,285 and continue to include \$7,200 of preventive maintenance for cooling units at various sites and \$7,210 for non-specific maintenance needs.
16. Appropriations for Travel were maintained at \$5,000 based on operational needs.

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17. Contract Service appropriations are set at the recurring amount of \$61,655 with an additional \$30,000 carried forward from 2022-2023 for design assistance for the CCHS cafeteria project (identified by cost center FB390).
18. Food Preparation Supplies are budgeted at about \$163,000 for a full 180 day operational cycle, excluding the fresh fruits and vegetables grant program and the Summer/Seamless Feeding Program/summer learning camps. The school site supplies are based on a 5.3% increase above the actual 2022-2023 costs. Prior year's operations needed more disposable supplies during the pandemic.
19. Food Supplies are budgeted at \$1,437,305 for a full 180 day operational cycle, excluding the fresh fruits & vegetables grant program as well as the expanded Summer/Seamless Feeding Program/summer learning camps. Food for the individual school sites are based on a 15% increase above 2022-2023 utilization to allow for cost increases. The fresh fruits & vegetable grant program and the summer feeding program are anticipated at the same amounts as provided for 2022-2023.
20. Additional food appropriation of \$100,000 are set aside for the discontinuation of the supply chain assistance funding with 2023-2024 appropriations also containing \$109,490 of carryover funds from equity relative to the Supply Chain Assistance grant awarded to assist districts with these funds planned for use to purchase milk which is a qualifying food item.
21. Uniform appropriations and Other Supplies and Materials were maintained at the same levels as appropriated for the 2022-2023 year which met operational needs.
22. Licenses and worker's compensation insurance costs are contained within the Other Charges line item and are being budgeted with an overall 7.5% increase above 2022-2023 usage.
23. Equipment appropriations for 2023-2024 are established at \$140,000 from recurring funds to provide for unspecified equipment needs. The CCHS cafeteria capital renovations and furnishing project wasn't implemented during 2022-2023 resulting in \$200,000 of project carry being re-appropriated from equity. Equipment appropriations do not include any anticipated grant funding, but if equipment grants are subsequently awarded during the upcoming year such grant funds will be amended into the budget at that time.

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EQUITY

24. Proposed uses of equity are detailed below:

<u>Account Number</u>	<u>Account Title/Description</u>	<u>Beginning Equity</u>	<u>Planned Change Incr/(Decr)</u>	<u>Ending Equity</u>
143-34565-RVSCA	Restricted Support--Supply Chain	\$109,490	\$(109,490)	\$0
143-34570	Primary Equity - Non-Instr. Serv.	\$3,425,735	\$(230,000)	\$3,195,735
Detailed Uses				
73100-399-FB390	Contract Services—CCHS project		\$ (30,000)	
73100-710-00001	Cafeteria Furnishing & Equip		\$(200,000)	
	Total Uses of Primary Equity Funds		\$(230,000)	

Richard Terry gave a detailed summary of the 143 Central Cafeteria School 143 Fund Budget Notes along with a revised 141 General Purpose School Fund Budget Notes. Board member Miller asked if #3 was where they sell extra items. Mrs. Jamie Gillum stated yes. Board member Miller also asked if the \$1.00 per hour increase was in this budget. Mrs. Gillum stated yes. Mr. Terry stated he was wrapping up 142 and will send out electronic with 141 General Purpose School and 143 Central Cafeteria summary pages.

Motion by Heatherly, second by James to adjourn the meeting.

Meeting adjourned.

Johnny Byrge
Chairman, Pro-temp for meeting

Jennifer Fields
Director of Schools

MINUTES

The Campbell County Board of Education met in a Special Called Meeting on Thursday, May 24, 2023, 5:00 p.m., in the lower-level conference room of the Central Office. The following school board members were present: Co-chair Lisa Fields, Johnny Byrge, Randy Heatherly, Josh James, Ronnie Lasley, Brent Lester, and Jeffrey Miller. Board members Sharon Ridenour, Crystal Creekmore, Ronnie Lasley, and Steve Morgan were absent from the meeting. Director of Schools Jenifer Fields was present, and Gail Parks kept the minutes.

1. Roll Call.
2. Approve Agenda.

Motion by Byrge, second by Lester to approve the Agenda.
Ridenour-absent, Byrge-yes, Creekmore-absent, Fields-yes, Heatherly-yes, James-yes, Lasley-absent, Lester-yes, Miller-present, Morgan-absent. Motion Passed.

3. Discuss and take any necessary action regarding the 2023-2024 school year budget.

Mr. Richard Terry distributed the 142 Budget Notes and Budget

Federal Projects School 142 Fund Budget Notes **REVENUE**

1. The State Department of Education has completed the process of establishing “e-Plan” as the monitoring and reporting software for Federal Projects and most state grants with separate modules for the General Purpose School Fund & Central Cafeteria Fund. The State regulates the category and line items available to be used within ePlan thus requiring program managers to take into consideration account number availability as program budgets are developed since all categories and line items may not be available for each program. School site cost centers are not contained in ePlan and any programs that may need and/or require school site expenditures tracking will need to provide detailed information as to the amount to be identified by such cost centers and/or make provisions to track school site expenditure information separately from the financial reports through the use of supplemental worksheets and/or spreadsheets maintained by the respective program manager.
2. Most of the recurring federal programs are contained within the Consolidated Federal Projects comprehensive plan (Title I, Title II, Title IV, Title V, Special Education IDEA and Special Education Preschool). Under the comprehensive plan, line item budgets are prepared by the program managers at the local level (within the account limitations noted above) and program reviews and approvals are made by the State Department of Education to ensure compliance with specific program requirements and guidelines. The state also now requires significant detailed information to be submitted in accompaniment of the planned uses of funds and may approve or reject locally developed budget plans. Estimated revenues are equal to appropriations with the overall 142 Fund in balance.
3. The 2023-2024 budget document contains various Title and Special Education programs which have been compared to the ePlan budgets submitted by the school system to the State Department of Education. The budget includes estimates of carryover funds for some programs and carryover funds are not reflected in ePlan with the allocations only

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reflecting the “base” allocation for the 2023-2024 year with revisions to be made for carryover funds.

4. The base level funding allocations for the upcoming year may be insufficient to meet recurring personnel costs and/or other recurring operational cost as denoted below. Overall the Consolidated programs (primarily the Special Education programs) base funding allocation decreased about \$58,533 from \$4,105,686 to \$4,047,153. The school system intends to use anticipated remaining carryover funding allocations from 2022-2023 to provide for the operational costs not provided for from the base funding allocations in the upcoming year. If actual carryover funds are less than anticipated and/or are not allocated to address the unfunded recurring operational costs not provided for within the base level funding, program managers must reduce appropriations to align with the available funding threshold. The notes below identify some of the anticipated programs with carryover funds. Budget amendment(s) will be prepared to reconcile to actual carryover funds within the respective programs during the upcoming year.
5. The Consolidated Administration funding for Federal Funds recognizes a re-apportionment of revenues from the Title I, Title II and Title V programs into a separate subfund 010 to identify costs separately for administrative personnel and administrative non-personnel items. In past years funds transferred between programs were identified as an operating transfer from one program to another, but in review with the State the respective Title funds take on the identity and the associated usability guidelines of the respective federal program they are re-apportioned to, and as such these funds are now recognized as a separate revenue account within the respective program making use of the funds.
6. Career Technical Education/Vocational Education Federal funds (subfund 800) are allocated at the same base amount of \$114,025 for the upcoming year.
7. The Title I Program (subfund 100) initial allocation is \$2,009,250 which is a decrease of about \$16,655. Carryover funds are not being appropriated presently but are anticipated to amount to \$95,000 to \$110,000 as compared to the prior year at \$189,683, resulting in a net decrease of about \$110,000 to \$126,000. The program budget will be amended during the year when final carryover amount becomes known.
8. An Additional Targeted Support & Improvement (ATSI) grant (subfund 170) of \$75,000 was awarded during 2022-2023 and the full grant is being carried forward to the upcoming year to assist primarily with Special Education initiatives.
9. The Targeted Assistance Grant (TAG) school improvement grant relative to improving academic performance at Jellico Elementary (subfund 174) of \$187,500 has been completed and will not recur for the upcoming year.
10. The Title II-A Training and Recruitment funds (subfund 200) are about \$14,000 greater for 2023-2024 with an additional \$161,189 being re-apportioned from the Title IV program to be

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used for expenditures deemed to be eligible under the Title II program that may have been excluded under the Title IV program which has a more limited range of eligible expenditures. Any Title II program carryover funds will be amended into the operations during the upcoming year. Previously if the direct allocation of Title II funds was not used, the planned

transfer of funds to be moved from Title IV to Title II did not occur and remained in the Title IV program. That process changed during 2020-2021 with re-apportioned funds from Title IV being recognized proportionately to the total expenditures in the "receiving" program during the year even if the "receiving" program did not use the entirety of its direct funding allocation thus increasing carryover funding with less restrictive eligibility guidelines.

11. Title IV funding is allocated at \$161,189, an increase of about \$1,000 in based funding, which is planned to be re-apportioned to the Title II program as denoted above.
12. The 21st Century Classroom program is anticipated to be awarded with the amount to be determined in June and will be amended into the operations during the upcoming year. With the end of the pandemic carryover funds are no longer allowed within this program.
13. The Title V program funding amounts to \$157,546, an increase of about \$11,000, with a portion of these funds being transferred to the Consolidated Administration component.
14. Special Education Discretionary Supplemental Funds/Grants haven't been awarded and are in the application process and, if awarded, will be amended into the operations.
15. Special Education IDEA Part B funding (subfund 900) is anticipated at \$1,361,126, a decrease of \$67,450. Personnel costs, inclusive of benefits, utilize a significant portion of the base allocation of funds with non-personnel accounts contingent upon carryover funds which have been estimated at about \$175,000 and used to increase non-personnel appropriations, particularly for contract services and transportation needs for the upcoming year. Funds for the Occupational Therapy/Physical Therapy contract services were increased about \$250,000 in the 141 GPS fund to alleviate the dependency on carryover funds to meet these critical program needs. Operations will be reviewed and reconciled to funding limitations for 2023-2024 as the program has become more dependent on carryover funding.
16. The Special Education Preschool program funding has been awarded at \$59,027, the same amount as the prior year. Carryover funds are estimated to be about \$16,800, an increase of about \$4,000.
17. Special Education ARP funds relative to the IDEA and Preschool Program totaling about \$81,600 are not anticipated to recur for the upcoming year.
18. The CARES Act Covid-19 carryover funding (subfund 931 ESSER 1) of about \$366,000 were fully utilized for equipment purchases during 2021-2022.

19. The supplemental ESSER 2.0 funds are estimated to have carryover of about \$85,253, primarily for additional “benchmark” software from the new IReady program. Actual carryover funds will be reconciled and amended into the upcoming year of operations.
20. Supplemental ESSER 3.0 funds carryover is estimated at \$3,646,961 with actual carryover funds to be reconciled and amended into the upcoming year’s operations. Capital outlay appropriations amount to \$2,563,438 and are relative primarily to roofing projects at Caryville and LaFollette elementary schools as well as the Jacksboro Elementary gym expansion. \$141,088 was included for textbooks, \$19,045 for technology equipment, \$20,390 for custodial supplies, with remaining funds planned for personnel and benefits costs for coaches, interventionists, substitute bonus pay, and other personnel needs.
21. The new Innovative School Models (ISM) funds of \$4,100,000 were awarded during the last quarter of the 2022-2023 year with the 4 year program budget submitted within ePlan. There will be carryover funds of \$30,899 from the year 1 program which are combined with the year 2 program budget of \$924,270 for the upcoming year. Year 3 is budgeted at \$1,600,842 and Year 4 is set at \$1,535,489. Overall an estimated \$298,000 will be provided for technology costs and \$1,700,864 for Capital Outlay for program needs.

EXPENDITURES (Expenditures discussed above in the Revenue section are not repeated to prevent duplication)

22. The 2023-2024 budget includes various personnel changes consisting of program transfers, retirements, position abolishments, degree upgrades, increases in years of experience, substitute teacher bonus pay, supplemental pay for ESSER functions, interventionists and coaches to address learning loss, and reclassification of personnel between school sites/accounts. For 2022-2023 the Director reviewed personnel needs based on state requirements and determined reclassifications of about 15 personnel to the ESSER funds to “bridge” to new State funding under the TISA funding methodology which allowed for stable classroom staffing levels. Those positions are being transferred back to the 141 Fund. There are additional federal positions (interventionists, coaches, teachers, etc.) that are being transferred from the federal program funds to the 141 Fund (about 17 positions) to maintain stable classroom staffing as well as to address learning loss needs and interventions. The proposed State raise for Certified personnel (estimated at \$2,000) and a proposed local raise for Classified personnel of \$1 per hour are included in the various program budgets.
23. The Non-Certified Substitute pay was revised from \$65 to \$75 per day (May 16th meeting). Certified Substitutes are required for teacher absences of more than 20 consecutive days. Per State guidance Certified Substitutes began to be accounted for solely in line item 195 during 2019-2020. A bonus pay schedule was established for non-certified substitute teachers fulfilling defined service days with funds contained in ESSER as well as funds of \$60,000 of funds within the General Purpose School funds to allow for continuation of program.
24. The TCRS employer contribution rate for retirement is now established annually instead of on a two year period. The 2023-2024 rate for Certified personnel decreased 1.88% from 8.69% to 6.81% while the Classified personnel rate increased by 2.1% from 5.86% to 6.08%.

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25. The life insurance benefits were reviewed and increased during 2019-2020 after the death of an employee's child in order to provide additional coverage amounts to employees (from a \$25,000 benefit to \$35,000), their spouses (from a \$5,000 benefit to \$15,000), children (from a \$2,500 benefit to \$10,000), and infants (\$1,000 remained the same). This benefit structure will remain the same for 2023-2024 without any anticipated rate increase.
26. The 2023-2024 budget contains appropriations for an anticipated medical insurance rate increase of 6% effective January 1, 2024 and provides for participation changes with the employer contribution rate remaining at the 82% level. Changes may be made in plan benefits and maximums.
27. Indirect Costs are not included in initial 2022-2023 operations and may be revised during the school year or used at year end to close out remaining appropriations in Federal Projects.

EQUITY

28. There are no proposed uses of equity in the 142 Federal Projects School Fund.

Richard Terry gave a detailed summary of the 142 Federal Projects School Fund Budget Notes. Board member Fields asked about the textbook funding, are we one on one. Director Fields stated no because of the broadband issue. Board member Miller asked about item #20. Where is the other personnel. Mrs. Walden stated the funding is there for planned personnel. Board member Miller asked how much assistants and custodians make per hour. Mrs. Walden responded \$11.30 for assistants, \$11.83 for custodians. Board member Heatherly stated last week he heard we would be receiving funding for SRO's. Mr. Terry stated the state hasn't issued final guidelines as of yet. Director Fields informed of discussion at last week's director meeting that 30 million has been budgeted for Homeland Security and will go to the sheriff's department. The sheriff's department has to apply. This will allow 1 officer per school site. Board member Fields asked if there was a SRO at every school. Director Fields stated all with the exception of the Alternative School. One travels from either LaFollette Elementary and LaFollette Middle. \$580,000 is budgeted for the upcoming year for SRO's the school system pays for 8 positions, 6 are non-school funded positions. Board member Byrge asked about plans for the doors at CCHS. This project is being looked into. Board member Fields asked who changes the high school guidance counselors to 11 months. Director Fields stated the board has to approve. Director Fields again stated the senior counselor has to stay to send out transcripts, credit recovery, etc. Board member James asked about the fencing for Caryville Elementary, Jellico Elementary, Jellico High School, and Jacksboro Elementary. The cost will be approximately \$81,500 and will be taken from Capital Outlay and done through a Budget Amendment.

Motion by Miller, second by Lester to approve the 2023-2024 school year budget.

Ridenour-absent, Byrge-yes, Creekmore-absent, Fields-yes, Heatherly-yes, James-yes, Lasley-absent, Lester-yes, Miller-yes, Morgan-absent. Motion Passed.

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Motion to adjourn by Heatherly, second by James.

Meeting adjourned.

Lisa Fields, Co-chair CCBOE

Jennifer Fields, Director of Schools