



**Office of the Superintendent  
Millville Area School District**

**To: MASD Transportation Committee**  
**From: Mr. Joseph Rasmus, Superintendent of Schools**  
**Date: 2/7/24**  
**Time: 6:30 PM Secondary Library**  
**Re: February 2024 Transportation Committee Meeting**

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- **eTran Report Review:**
  - Review reimbursed miles and miles with and without students
- **How is our state reimbursement calculated?**
  - Variables that are considered: Miles with and without students, age of the bus, etc.
- **Transportation Bid: Proposed March 2024**
  - Miles without Students
  - Bus Start Location
  - Calculation of Student Days
  - Radios
  - Cameras
  - Clearances and Training Certifications are the responsibility of the contractor
  - Mileage reports submitted monthly for reporting purposes
  - Field Trips, Athletic Transportation Billing Expectations
  - Bus Routes
- **Route Efficiency Planning – Student Safety will be key factor in determining routes**
  - Transportation Coordinator & Administration will assess all routes for safety and efficiency in Spring 2024
- **Athletic Bus Runs**
  - Cooperative Agreement Transportation Expectations and Billing
- **Field Trips/Curricular Excursions/Community Based Outings**
- **Single Point of Contact for all Transportation: Athletics, Field Trips, Curricular Excursions, Specialized Transportation**
- **CMAVTS Bus Run**
- **Communication to Township Supervisors**