

RED BANK BOROUGH PUBLIC SCHOOLS  
BOARD OF EDUCATION  
REGULAR VOTING MEETING

TUESDAY, February 13, 2024 7:00 PM



Red Bank Borough Board of Education

Dominic Kalorin, President  
Suzanne Viscomi, Vice President  
Christina Bruno  
Jennifer Garcia  
E. Pamela McArthur  
Erik Perry  
Ann Roseman  
Paul Savoia  
Dr. Frederick Stone

Jared J. Rumage, Ed.D.  
Superintendent of Schools

Anthony Sciarrillo  
Business Administrator/Board Secretary

**MISSION**

Driven by the needs of our children, we provide a safe, nurturing, and challenging learning environment for every student, every day.

**VISION**

We believe our children should Dream BIG.  
We will inspire. We will challenge.  
They will achieve.

1. 7:00 p.m. Call to Order by the Board President and Reading of the Sunshine Statement:

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 2, 2024. Notice of this meeting was published in the Asbury Park Press newspaper and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

At the commencement of the meetings, the Board is expected to immediately convene an executive session and expects to resume the public portion of its meeting upon its return from executive session. Members of the public will be able to participate in the meeting as per the agenda.

Fire exits are located in the direction indicated. In case of fire, you will be signaled by a bell and/or public address system. If so alerted, please move in a calm and orderly fashion to the nearest exit.

The Board imposes a five minute time limit on individual comments with the same limits placed on the reading of written comments. Bylaw 0164.6 found on the District website has more details on Remote Public Board Meetings.

**Need for Remote:** Notice is hereby given that future meetings of the Red Bank Borough Board of Education may need to be held virtually. Visit [www.rbb.k12.nj.us](http://www.rbb.k12.nj.us) for access information and/or location changes.

## BOARD OF EDUCATION MEETING SCHEDULE

7:00 PM – Red Bank Primary School Cafeteria

**Bold Indicates Virtual**

January 2, 2024	August 13, 2024
January 16, 2024	August 27, 2024
February 13, 2024	September 10, 2024
March 19, 2024	October 8, 2024
April 23, 2024 Public Budget Hearing	November 12, 2024
May 14, 2024	December 10, 2024
June 11, 2024	January 7, 2025 Reorganization
July 9, 2024 (Retreat @ 5:00 PM)	

2. ROLL CALL

3. FLAG SALUTE

4. EXECUTIVE SESSION

- a. HIB
- b. Negotiations
- c. Attorney-Client Privilege

5. SUPERINTENDENT’S REPORT

- a. January 2024 Student Attendance Report

GRADES	% ATTENDANCE
Preschool-Grade 3	94.48
Grades 4-8	95.65

- b. January 2024 Enrollment Report

SITE	3F	4F	KF	01	02	03	04	05	06	07	08	TOTAL
RBMS							119	120	124	124	119	606
RBPS	13	14	98	115	138	117						495
UMC	22	28										50
FBC	15	18										33
MDCC	22	25										47
<b>TOTAL</b>	<b>72</b>	<b>85</b>	<b>98</b>	<b>115</b>	<b>138</b>	<b>117</b>	<b>119</b>	<b>120</b>	<b>124</b>	<b>124</b>	<b>119</b>	<b>1231</b>
OOD		1			1		1	1	2	4	2	12

- c. January 2024 Suspension Report

GRADE 1	GRADE 2	GRADE 3	GRADE 4	GRADE 5	GRADE 6	GRADE 7	GRADE 8	TOTAL
0	0	0	0	0	0	0	3	3

6. COMMITTEE REPORTS

7. PRESIDENT’S REPORT

8. HEARING OF THE PUBLIC

Bylaw #0167 reads . . . “Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

**9. STATEMENT TO THE PUBLIC**

It may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting, the matter is thoroughly reviewed by the Superintendent and, when necessary, other school district administrators. If the Superintendent is satisfied that the matter is ready to be presented to the Board of Education, and if the circumstances permit, it is then referred to the appropriate committee of the Board of Education. The members of the Board committee work with the Administration and the Superintendent to assure its understanding of the matter. When the Board committee and the Superintendent are satisfied that it may be presented to the Board of Education, the matter is placed on the agenda at a public meeting.

**10. ACTION AGENDA**

**COMMUNITY RELATIONS - 1000**

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following COMMUNITY RELATIONS resolution(s) are approved as indicated:

NONE

**COMPLIANCE – 2000**

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following COMPLIANCE resolution(s) are approved as indicated:

**2004.** That the Board approves the January 2024 Suspension Report as submitted by the Superintendent.

**2005.** That the Board affirms the Harassment, Intimidation or Bullying Report as previously submitted by the Superintendent on January 16, 2024.

**2006.** That the Board accepts the Harassment, Intimidation or Bullying Report submitted by the Superintendent on February 13, 2024.

**BUSINESS – 3000**

**BOARD SECRETARY’S CERTIFICATION**

Anthony Sciarillo, the School Business Administrator/Board Secretary, certifies that no line item has been over-expanded in the month of December 2023 in violation of N.J.A.C. 6A:23A-16.10 (c) 3

and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Anthony Sciarrillo

School Business Administrator/Board Secretary

**PAYROLL CERTIFICATION**

Payroll Certification for the period of January 1, 2024 through January 31, 2024.

January 15, 2024 \$739,849.67

January 30, 2024 \$719,180.27

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

**3019. APPROVAL OF BOARD MINUTES**

That the Board approves the minutes from the January 16, 2024 Regular Session and the Executive Session of the Board of Education.

**3020. BILLS PAYMENT**

To authorize the payment of final bills for January 2024 in the amount of \$3,014,587.18 and for bills as of February 2024 in the amount of \$1,173,432.26.

**3021. BUDGET TRANSFERS**

To ratify any budget transfers effective December 2023 per the transfer report.

**3022. APPROVAL OF SECRETARY/TREASURER'S REPORT**

Pursuant to 18A:6-59 to approve the December 2023 Report of the Treasurer and the December 2023 Report of the Secretary as being in balance for the month.

**3023. PROJECT WRITE NOW AFTER SCHOOL PROGRAM**

That the Board approves the Project Write Now After School Program for students from September 1, 2023 - June 30, 2024 not to exceed \$15,000. Account # American Rescue Plan Federal Grant (20-487-200-500-000)

**3024. OUT OF DISTRICT PLACEMENT - COLLIER SCHOOL**

That the Board approves placement at Collier School for Red Bank Charter School student #11157 at the rate of \$365.06 per day commencing January 30, 2024 through June 24, 2024. Estimated total cost for 91 days is \$33, 221. Account #11-000-100-566-003.

**3025. HOME INSTRUCTION**

That the Board approves Home Instruction services to be provided by Kim Sherman and Alyssa Geary for student #10961 at a rate of \$36.00 per hour not to exceed 5 hours per week

commencing January 31, 2024 through February 29, 2024 pending OOD placement. Estimated total cost is \$900. Account #11-150-100-320-000.

**3026. DRUG SCREENING - MOESC**

That the Board approves payment for drug screening for student(s) placed at the MOESC Regional Achievement Academy at a rate of \$100 per screening as needed. Account #11-000-213-300-003.

**3027. OCCUPATIONAL THERAPY SERVICES**

That the Board approves an amendment of Resolution 3010 for MOESC Occupational Therapy Services not to exceed 19.5 hours per week (equivalent to three 6.5 hour days). Estimated cost of \$51,770 for 62 days.

**3028. ENVIRONMENTAL RESOLUTIONS, INC. - CONSTRUCTION CONTRACT**

That the Board approves the proposal for Environmental Resolutions, Inc. (ERI) to provide this proposal for engineering services for the planned improvements to the Red Bank Primary School site. This proposal extends our services through the construction of the proposed improvements. The estimated costs for this phase of the project is \$207,750. Related permit costs not included are estimated to be \$20,720.

**3029. INTERLOCAL SERVICES AGREEMENT**

That the Board accepts the Interlocal Services Agreement with Red Bank Borough for snow plowing, snow removal, street sweeping and vehicle maintenance services. Agreement is an extension of initial through January 31, 2024. This agreement will be in place for five years expiring January 31, 2029. Year one cost is \$16,249.

**3030. CLIMATE AND CULTURE CONSULTANT**

That the Board approves Mary Wyman, BestSelf Project, LLC, as a climate and culture consultant at the rate of \$350.00 per day, not to exceed a total of 50 days effective February 14, 2024 through June 30, 2024. These services will be funded by the FY2024 Appropriations Act Additional Aid.

**3031. NEW JERSEY STATE AND LOCAL CYBERSECURITY GRANT PROGRAM**

That the Board accepts the awarded agreement for the New Jersey State and Local Cybersecurity Grant. The grant will provide services and resources through the New Jersey Cybersecurity and Communications Integration Cell ("NJCCIC") as per Attachment A.

**3032. CPR INSTRUCTION**

That the Board approves Hackensack Meridian Health to provide CPR instruction for Grade 8 students at the Red Bank Middle School.

**3033. FACILITY USE REQUEST**

That the Board approves, pending certificate of insurance and finalization of details, the Facility Use Request for the Middle School Cafeteria, Auditorium and Parking Lot for a

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Celebration of Life for Mr. James ‘Pete’ Reeves on Saturday, April 6, 2024. Mr. Reeves was our former Middle School Assistant to the Vice Principal and Basketball Coach.

**3034. TRAVEL**

<b>NAME</b>	<b>DATE/TIME</b>	<b>LOCATION</b>	<b>COST</b>	<b>THEME</b>	<b>ACCOUNT #</b>
Patrick Hanson	2/26/24 8 AM-4 PM	Princeton, NJ	\$281.15	NJAHPERD Annual Convention	20-275-200-500-MS2-F24
Shane McManus	2/26/24-2/27/24 8 AM-4 PM	Princeton, NJ	\$382.15	NJAHPERD Annual Convention	20-275-200-500-MS2-F24
Tara Viscito	2/26/24 8 AM-4 PM	Princeton, NJ	\$281.15	NJAHPERD Annual Convention	20-275-200-500-MS2-F24
Kate Mills	2/27, 3/5, 3/12, and 3/19/24	Virtual	\$300.00	5 Essential Practices for Classroom Equity	20-275-200-500-MS2-F24 20-275-200-500-PS1-F24
Gabrielle Coco	3/15/24 8 AM - 3:30 PM	Rutgers University	\$243.20	Association of Math Teachers Spring Conference	20-275-200-500-MS2-F24
Kristyn Finnigan	3/15/24 8 AM - 3:30 PM	Rutgers University	\$243.20	Association of Math Teachers Spring Conference	20-275-200-500-MS2-F24
Marianne Ivanicki	3/15/24 8 AM - 3:30 PM	Rutgers University	\$246.20	Association of Math Teachers Spring Conference	20-275-200-500-MS2-F24
Joanna Parlamis	3/15/24 8 AM - 3:30 PM	Rutgers University	\$229.43	Association of Math Teachers Spring Conference	20-275-200-500-MS2-F24
Jacqueline Rivera	3/15/24 8 AM - 3:30 PM	Rutgers University	\$245.63	Association of Math Teachers Spring Conference	20-275-200-500-PS1-F24
Shannon Berry	4/9/24 8 AM - 3:00 PM	Jersey City, NJ	\$308.03	Save Ellis Island Professional Learning Program	20-275-200-500-MS2-F24
Nicole Valentino	Self-Paced 6 Weeks	Virtual	\$297.00	Orton Gillingham Math Training	20-275-200-500-PS1-F24
Jared	2/29-3/1/24	Audubon,	\$371.76	MCRT Professional	11-000-230-895-000

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Rumage	9 AM - 5:30 PM	PA		Development Retreat	
Thomas Berger	3/18-3/20/24 7:30 AM - 3 PM	Atlantic City, NJ	\$294.21	NJSBGA EXPO 2024	11-000-261-800-005

**PERSONNEL – 4000**

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

**4005.** That the Board approves the following Guest Teachers for the 2023-2024 school year pending a positive criminal history clearance and completion of all personnel paperwork and requirements.

Christian Celebuski	Michael Daley	John De Oliveira
Christian Kolarsick	Jackson McCarthy	Alberto Morello
Kelly Otterbine	Kathy Richardson	Michael Shiels
Craig Steel		

**4006.** That the Board approves the following professional tuition reimbursements:

NAME	INSTITUTION	DEGREE	COURSE(S)	CREDIT/COST	SEMESTER
Brandy Balthazar	New Jersey City University	MA Reading Specialist	LTED648	3 @ 800.70 \$2,402.10	Fall 2023
Alexandra Demarest	Monmouth University	MA Education	EDL536, EDS552, and EDL522	9 @ 826.00 \$7,434.00	Fall 2023
Alicia Desanto	Monmouth University	Ed.D.	EDD721, EDD754, and EDD802	9 @ 826.00 \$7,434.00	Fall 2023
Kimberlee Sherman	Rutgers University	LDTTC	15:291:511 and 15:293:527	6 @ 779.00 \$4,674.00	Fall 2023

**4007.** That the Board accepts the resignation of Stacy Sherwood, Literacy Interventionist, for the purpose of retirement effective June 30, 2024.

**4008.** That the Board accepts the resignation of Gretchen Keane, Instructional Assistant, for the purpose of retirement effective June 30, 2024.

**4009.** That the Board approves a paid leave under the Family and Medical Leave Act (FMLA) for Katrina Darling utilizing sick days effective May 13, 2024 through the last day of school for



the 2023-2024 school year, an unpaid leave under the New Jersey Family Leave Act (NJFLA) effective September 3, 2024 through November 25, 2024, and an unpaid contractual leave effective November 26, 2024 through June 30, 2025.

- 4010. That the Board approves the revision to the partial paid leave under the Family and Medical Leave Act (FMLA) for Stephanie Spruce utilizing 15 sick days effective February 20, 2024 through May 8, 2024 (originally approved effective February 16, 2024 through May 2, 2024), an unpaid leave under the New Jersey Family Leave Act (NJFLA) effective May 9, 2024 through October 16, 2024 (originally approved effective May 3, 2024 through October 12, 2024), and an unpaid contractual leave of absence effective October 17, 2024 through October 31, 2024 (originally approved effective October 13, 2024 through October 31, 2024).
- 4011. That the Board approves the appointment of Jessica Jones as a Long Term Replacement Behavior Analyst (replacing Stephanie Spruce) at a Teacher MA Step 1 prorated annual salary of \$55,617.00, effective February 20, 2024 through June 30, 2024. Account #s 11-000-216-100-003 and 20-218-200-104-P24
- 4012. That the Board approves the job description for Preschool Intervention and Referral Specialist as per Attachment B.

**CURRICULUM AND INSTRUCTION**

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following CURRICULUM & INSTRUCTION resolution(s) are approved as indicated:

- 6002. That the Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-59c)(1), the Board hereby approves the resolution.

FUNDING SOURCE	LOCATION
FY2024 Appropriations Act Additional Aid	Medieval Times, Lyndhurst, NJ (Grade 6)
Preschool Grant	7 Presidents Oceanfront Park, Long Branch, NJ (UMC classes)
Student Activities	Shrewsbury Middle School, Shrewsbury, NJ (Grades 7 & 8)

- 6003. That the board approves District Speech Language Pathologist Alicia DeSanto to distribute a survey to district teachers and conduct study related research to investigate the effects of Summer Speech and Language Programming on teacher knowledge/perception as part of the Monmouth University Doctoral Program.
- 6004. That the Board approves the following university student’s program placement, cooperating

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teacher/student support personnel, and dates of placement for the 2023-2024 school year.

STUDENT	SCHOOL/UNIVERSITY	COOPERATING STAFF/GRADE/SCHOOL	DATES/HOURS
Kelly Otterbine	William Paterson University	Hogan/Grade 2/ Primary School	3 days per week during the Spring 2024 semester
Joanna Jones	Brookdale C.C.	Reardon/Nurse/ Primary School	1 day during the Spring 2024 semester
Jenna La Grega	Brookdale C.C.	Reardon/Nurse/ Primary School	1 day during the Spring 2024 semester
Daysha Torre	Brookdale C.C.	Reardon/Nurse/ Primary School	1 day during the Spring 2024 semester
Anna Hernandez	Brookdale C.C.	Reardon/Nurse/ Primary School	1 day during the Spring 2024 semester
Christopher Camille	Brookdale C.C.	Reardon/Nurse/ Primary School	1 day during the Spring 2024 semester
Ashleigh Pileggi	Brookdale C.C.	Reardon/Nurse/ Primary School	1 day during the Spring 2024 semester
Salvador Valdez-Sanchez	Brookdale C.C.	Reardon/Nurse/ Primary School	1 day during the Spring 2024 semester
Raquel Zapanta	Brookdale C.C.	Reardon/Nurse/ Primary School	1 day during the Spring 2024 semester
Jolynn Boyd	Brookdale C.C.	Reardon/Nurse/ Primary School	1 day during the Spring 2024 semester
Samantha Saoud	Monmouth University	Lynch/Grade 8 ELA/ Middle School	50 hours during the Spring 2024 semester
Sidney Thomas	Monmouth University	Ehrlich/Grade 1/ Primary School	20 hours during the Spring 2024 semester
James Lochetta	Monmouth University	Navalany/Grade 8/ Middle School	50 hours during the Spring 2024 semester
Jordan Riley	Monmouth University	Arauz/Grades LLD 4 & 5/ Middle School	25 hours during the Spring 2024 semester
Jordan Riley	Monmouth University	Smallwood/Grade 2/ Primary School	20 hours during the Spring 2024 semester
Chloe Lehrfeld	Monmouth University	Daddazio/PSD/	25 hours during the Spring

		Primary School	2024 semester
Chloe Lehrfeld	Monmouth University	Domena/Grade 3/ Primary School	20 hours during the Spring 2024 semester

**BYLAWS, POLICIES, AND REGULATIONS OF THE BOARD – 9000**

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution(s) are approved as indicated:

NONE

**AGENDA CONSENT VOTE**

BE IT RESOLVED, that the RED BANK BOROUGH BOARD OF EDUCATION approve all Action Consent items as noted in all Sections of this agenda as appropriate and, BE IT FURTHER RESOLVED, that the RED BANK BOROUGH BOARD OF EDUCATION authorize the administration to execute all necessary documents.

- 11. HEARING OF THE PUBLIC
- 12. OLD BUSINESS
- 13. NEW BUSINESS
- 14. ADJOURNMENT



## Dreaming BIGGER 2019-2024

**Goal 1:** Maximize Student Growth

**Goal 2:** Foster A Positive Organizational Culture & Climate

**Goal 3:** Resource Management

**Goal 4:** Data-Driven Decision Making

**Goal 5:** Technology For Personalized Learning

**Dream BIG... We'll Help You Get There!**

## **DISTRICT GOALS**

1. We will promote student growth and academic achievement for all learners by providing a safe, equitable, and student-centered learning environment that offers the proper balance of nurture and academic rigor.
2. We will ensure seamless transitions between grade levels and school sites, including High School, through home-school communications, community engagement, parent involvement and education, High School articulation and the use of best practices in social-emotional learning and soft skills development.
3. Implement community school elements to promote equity and access that allows all students the opportunity to maximize their academic, athletic, artistic, and social potential.

## **BOARD OF EDUCATION GOALS**

1. Monitor the implementation of the current Strategic Plan and goals of the Red Bank Borough Public School District , as well as design a new 5-year Strategic Plan with community input.
2. Continue to strengthen engagement in the school community by remaining responsive to student, staff, and community feedback.
3. Advocate for a single public school district in the Borough of Red Bank to ensure the effective use of state and local funds, promote a unified community, and optimize learning for children of Red Bank.
4. Strengthen Board of Education member training.

## 2024 BOE COMMITTEE SCHEDULE

	COMMUNITY RELATIONS	CURRICULUM & INSTRUCTION	POLICY	FACILITIES & SAFETY	FINANCE
<b>CHAIR</b>	Jennifer Garcia	Ann Roseman	Fred Stone	Dominic Kalorin	Suzanne Viscomi
<b>MEMBERS</b>	Christina Bruno E. Pamela McArthur Suzanne Viscomi	Paul Savoia Jennifer Garcia Fred Stone	OPEN E. Pamela McArthur Erik Perry	Erik Perry Fred Stone E. Pamela McArthur	Dominic Kalorin Ann Roseman Fred Stone
<b>TIME</b>	7:00 PM	6:00 PM	6:00 PM	9:00 AM	6:30 PM
<b>LOCATION</b>	BOE Office	BOE Office	BOE Mtg Location	BOE Office	BOE Mtg Location
<b>MEETING DATES</b>	No Jan Meeting	No Jan Meeting	No Jan Meeting	No Jan Meeting	01/16/24
	02/20/24	02/20/24	CANCELED	02/13/24	02/13/24
	Strategic Planning Meetings	03/12/24	03/19/24	03/19/24	03/19/24
		04/16/24	04/23/24	04/23/24	04/23/24
		05/07/24	05/14/24	05/14/24	05/14/24
	06/04/24	06/04/24	06/11/24	06/11/24	06/11/24
	No July Meeting	No July Meeting	No July Meeting	No July Meeting	No July Meeting
	08/20/24	08/20/24	08/13/24	08/13/24	08/13/24
	No Sep Meeting	No Sep Meeting	09/10/24	09/10/24	09/10/24
	10/01/24	10/01/24	10/08/24	10/08/24	10/08/24
	11/05/24	11/05/24	11/12/24	11/12/24	11/12/24
	12/03/24	12/03/24	12/10/24	12/10/24	12/10/24

**Negotiations:** Ann Roseman (Chair), Dominic Kalorin, Fred Stone (Meets as Needed)

**Residency:** Ann Roseman, Fred Stone, Dominic Kalorin, Suzanne Viscomi (Meets as Needed)