

**Grievance Complaint Form
Caswell County Schools**

Print Name: _____ Phone (H) _____

Address: _____ (W) _____

Home School: _____

(1) State the law, regulation, policy or procedure (using Caswell County Schools' Code of Conduct Handbook) that has not been followed:

(2) List the details that describe the problem (include dates, places, and those involved):

(3) Resolution you are seeking:

Date: _____ Signature: _____

Return to:

Step 1. The School Principal

Step 2 & 3:

Department of Student Services
Caswell County Schools
P.O. Box 160, 319 East Main Street
Yanceyville, NC 27379