

2023-2024

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BARBOURVILLE INDEPENDENT SCHOOLS  
MISSION STATEMENT

“Believing in children and expecting the best.” The mission of the Barbourville Independent School System is to promote academic excellence and foster a love of learning ensuring that all our students will become contributing members of society.

PHILOSOPHY OF STUDENT BEHAVIORS

The teachers, staff, and principal of the Barbourville Elementary, Middle, and High Schools want our school to be a safe and positive place for students to learn and grow.

It is the responsibility of everyone involved in the school system to maintain a wholesome learning atmosphere that allows every student to achieve his/her highest academic potential.

Effective learning is possible in an atmosphere of mutual respect and trust toward the school by students, parents, and school staff. The atmosphere can be achieved by encouraging students to develop the self-control and self-discipline necessary to create an environment conducive to learning that does not interfere with or threaten the education of others. Actions on the part of students that harms and/or hinders the learning process cannot and will not be tolerated.

For this reason, it is necessary to establish a consistent and effective discipline code. This code is intended to act as a guide for ensuring all students are treated fairly. The Code of Conduct applies to all students in the Barbourville Independent School System and will be reviewed annually.

SCHOOL WIDE EXPECTATIONS - PRIDE

Prepare yourself for class

1. Be on time
2. Bring necessary supplies to class (paper, pencil, books)
3. Complete homework and turn in on time

Respect yourself, others, and school property

1. No fighting
2. No vulgar language
3. No smoking
4. Take pride in school building by keeping all areas clean
5. Dress appropriately

Involve yourself in the school

1. Take an active part in class
2. Take an active part in extracurricular activities
3. Encourage others to be involved in our school

Demonstrate self-control at all times

1. By being on time
2. By being attentive
3. By demonstrating appropriate behaviors in assemblies, etc.
4. By demonstrating appropriate behavior between sexes
5. By not smoking or taking drugs

Enter and exit the building and classroom appropriately

1. No running
2. No slamming of doors

BARBOURVILLE INDEPENDENT SCHOOL DISTRICT  
\*\*PARENT INVOLVEMENT POLICY\*\*

Parent involvement is the key to a child's success in school. In the Barbourville Independent School District, parents will be provided with opportunities throughout the school year to become involved in their child's education. Such opportunities will allow for parents and school staff members to work together to achieve the school's objectives.

Phone calls and home visits will be utilized to communicate with parents when letters are inappropriate. Involvement opportunities will be provided for those parents who face specific barriers such as lack of literacy skills.

At the elementary level, parent involvement strategies will be coordinated and integrated with those of Head Start to the extent possible. Appropriate roles will also be developed for community based organizations and business concerning involvement activities.

Parents will be encouraged to visit our school and may volunteer their time to assist teachers, , help with field trips, or, under the supervision of classroom teachers, assist students.

Parents will be informed in a timely manner of their children's progress as well as assisted in ways to encourage such progress. Class progress reports are sent home every 3 weeks for the elementary and every 4 weeks for the Jr. High and High School. This allows for parents to receive notification of their child's progress in class and is especially important if a student is experiencing difficulty. Report cards are sent home every 9 week grading period for the elementary, Jr. High, and High School. Parents may also check on their child's grades through the Parent Portal through Infinite Campus.

Teachers may arrange conferences with parents throughout the school year. Parents may also request conferences to discuss their child's progress in school.

Parents will be informed of their child's State testing results. Parents will also be assisted on understanding the National Education Goals, State Content Standards, and Student Performance Standards. In addition, they also will be provided with information concerning the school's curriculum and methods of instruction.

Student Compacts will be utilized to describe the partnership between the parent, student, and school as it relates to the child's education. By working together, a child's education will be enhanced by providing effective support at home and at school.

Our Parent Teacher Organization (P.T.O.) is an example of the working relationship between parent and teacher. Parents and teachers are encouraged to join this worthwhile organization. P.T.O. meetings provide an excellent opportunity for parents and teachers to discuss a child's progress in school. Childcare is provided at such meetings.

The P.T.O. sponsors open houses during the school year. An open house is held early in the school year in which parents are invited to meet with their child's teacher(s).

This night is planned to set up early contact between the school and the home. Additional open houses are scheduled by the school as needed.

The Barbourville Tiger Center, which is our Family Resource and Youth Services Center in our school district provides parents with many opportunities to become involved. Before the beginning of each school year, the Tiger Center sponsors a special day called Readifest for students in grades K - 5. This day is in preparation for the beginning of school.

During Readifest, students are provided with basic school supplies as well as given the opportunity before school begins to meet their classroom teacher(s) to find out teacher and class expectations. Students may also receive a list of additional supplies which they will need for their classroom. Parents also fill out the necessary paperwork, which is required at the beginning of each school year. Community organizations often participate in Readifest providing parents with information on the services which they provide. Readifest helps get the school year off to a smoother start and helps students and parents get "ready" for school

to begin.

Tiger Tip Off Days are held for students in grades 7 – 12. Students receive course descriptions, are preregistered for classes, and are given locker assignments. Parents also complete required paperwork during this time.

The Tiger Center mails a quarterly newsletter to all parents containing information concerning school activities. The Tiger Center provides parent workshops. The efforts of parents, including the training of parents to work with their children at home, is supported. Being that one third of the Center's Advisory Council members are parents, parental input plays an integral part of the Rainbow Center as well as in its activities. Our Title 1 Program also utilizes this Advisory Council for input and guidance.

Parents are encouraged to contact our school's guidance counselors should they have any questions concerning their child's class schedules. Our guidance counselors can also provide information concerning career choices as well as college information and financial aid.

Parent involvement will be encouraged at Barbourville Independent Schools to ensure student success. We welcome parents to become involved in our schools. An annual meeting is held at a convenient time to inform parents of our school's participation in the Title 1 Program and what this participation means to them as well as to our school. At the end of each school year, parents will be asked to make suggestions for parent involvement opportunities for the upcoming school year. They will also be asked to evaluate the parent involvement program as well as the effectiveness of our school's total program. The Parent Involvement Policy and Student Compact will also be reviewed on a yearly basis to determine if revisions are necessary.

School information can be accessed by logging on to [www.barbourvilleind.com](http://www.barbourvilleind.com) and by visiting our school's Facebook page.

#### TITLE 1 PROGRAM

The Title 1 Program is a federally funded program whose purpose is to provide opportunities for children to acquire the knowledge and skills contained in the challenging State Content Standards and Student Performance Standards.

Parent involvement is a vital component of Title 1. Parents are the first and main educators of their children. The home is the site of the child's first educational experience. When the child leaves home to go to school, it is the parent's attitude and how much they value, reinforce, and encourage their child's effort in school that often determines the child's success.

The Title 1 Program at Barbourville Independent implements a program with faculty, parents, and students as partners in the educational process in order to best meet the individual needs of students. Since our district receives federal funds, as part of the No Child Left Behind Act (NCLB), you have the right to request information regarding the professional qualifications of your child's teacher(s).

For further information call the Title 1 office at 546-3120.

#### HIGHLY QUALIFIED STAFF

All parents in Title 1 schools may request information regarding the professional qualifications of their child's teacher. The information may include at a minimum whether the teacher has met the state requirements for licensure and certification for the grade levels and subject materials in which the teacher provides instruction, whether the teacher is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived, the college major, and any other graduate certification or degree.

BARBOURVILLE INDEPENDENT SCHOOLS  
STUDENT COMPACT

PARENTAL RESPONSIBILITIES

1. To help the student develop a positive attitude about school.
2. To ensure that the student attends school regularly, is on time each day, gets adequate rest, and misses school only when absolutely necessary.
3. To support school work activities by encouraging study time and homework completion.
4. To keep in touch with teachers, attend parent-teacher conferences, and discuss progress reports or report cards with the student.

STUDENT RESPONSIBILITIES

1. To face school daily with a positive attitude toward learning.
2. To be respectful to teachers and work cooperatively with other students.
3. To follow classroom rules.
4. To complete class work on time to the best of their ability.
5. To complete homework assignments on time.

SCHOOL RESPONSIBILITIES

1. To welcome parents to participate in an effective parent, student, and school partnership.
2. To provide a high quality curriculum and instruction in a supportive and effective learning environment that enables students to move toward meeting the State's high performance standards.
3. To strive to keep parents informed of school activities as well as dates of parent-teacher conferences.
4. To inform parents in a timely manner about school progress including incomplete school work, incomplete homework, and the breaking of school rules.

BY WORKING TOGETHER, WE CAN ENHANCE YOUR CHILD'S EDUCATION  
BY PROVIDING EFFECTIVE SUPPORT AT HOME AND AT SCHOOL.

RIGHTS AND RESPONSIBILITIES  
STUDENTS HAVE THE RIGHT:

1. To a free public education which will meet the needs of the individual and prepare them for a successful role in society.
2. To be represented by students in the decision-making process through the Student Council [Elementary School does not have and is not involved in student government] on matters which relate to standards of achievement, conduct, elections, and participation where school-wide committees are appointed to address these matters.
3. To procedural due process when any charge or accusation has been made against them concerning major disciplinary action.
4. To receive academic grades based only upon academic performance and to be provided with information about their progress in academic achievement and conduct during the course.
5. To protection of person and property to the fullest extent possible by the school.
6. To participate in all school programs and activities within the limits of

capabilities and the established standards without regard to race, creed, or sex.

7. To present complaints or grievances to school authorities and receive replies from school officials regarding such matters.
8. To seek advice and counseling in academic, personal, social, and career related concerns.
9. To receive individual coaching when difficult educational material or information necessitates.
10. To receive oral and written educational communication in a way that is clear and understandable and, as a result, conducive to learning.
11. To receive respect from other students and school personnel.
12. To receive tutoring when needed.

#### STUDENTS HAVE THE RESPONSIBILITY

1. To attend school regularly, to arrive on time, to remain at school for the entire day, to possess needed instructional materials, and to take advantage of the educational opportunities offered.
2. To make suggestions in a positive, reasonable matter, taking into careful consideration the welfare of all.
3. To refrain from gross disobedience of misconduct or behavior that disrupts the educational process.
4. To fulfill to the best of their ability the objectives of each of their courses.
5. To respect the human dignity and worth of every other individual.
6. To refrain from slanderous remarks and obscenity in verbal and written/expression toward students and/or school personnel.
7. To follow established procedures in requesting release of personal records.
8. To make the best contribution possible, within their individual abilities, to support the school in all phases of program or activity, and conduct themselves so that participation will be a contribution and not a detriment.
9. To help maintain and improve the school environment, to preserve school property, and to exercise the utmost care while using school facilities.
10. To make reasonable effort to secure advice and counseling and to respect the established exercise of authority by school administrators and teachers in maintaining the highest level of academic achievement possible.
11. To exercise courtesy and reason at all times, to accept just punishment, to avoid unreasonable appeals, and refrain from making false accusations.
12. To remain alert and responsive to the class instruction. (Do not sleep or attempt to sleep in class.)
13. To dress in a manner that is not detrimental to the progress and orderly operation of the school.
14. To maintain proper hygiene at all times.
15. To abstain from the possession and/or use of illegal substances, including alcohol.
16. To abstain from the possession and/or use of weapons, dangerous instruments, fireworks, and other incendiary devices.

17. To abstain from physically attacking any school employee.
18. To refrain from physically attacking classmates.
19. To refrain from persistent violation of school regulations.
20. To show respect for school authority by avoiding all acts of defiance.
21. To abstain from gambling, extortion, theft, or any other unlawful activity.
22. To abstain from tobacco or smoking.
23. To practice proper safety procedures while using the building facilities.

RIGHTS AND RESPONSIBILITIES  
PARENTS/GUARDIANS HAVE THE RIGHT:

1. To send their students to school with a positive educational climate.
2. To expect all disruptive behavior to be dealt with fairly, firmly, and expediently.
3. To enroll their students in regularly scheduled classes with minimal interruptions.
4. To expect the school to maintain high academic standards.
5. To be granted access to all school records pertaining to their child.
6. To be given the opportunity to confer with the student's teacher and/or principal regarding the student's academic placement, progress, and social adjustment in a prompt and professional manner.

PARENTS' RIGHTS GUARANTEED  
BY THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

1. To see the student's cumulative school record upon request and to have it explained and interpreted.
2. To challenge any item of a student's record, to have a hearing, and to appeal the matter if a decision is made that the record is not accurate.
3. To appeal unsatisfactory decisions made by school officials about a student's regulation to inspect a student's records.
4. To have student files dealt with confidentially by school personnel.

PARENTS HAVE THE RESPONSIBILITY:

1. To accept their own role as the primary educators of their child.
2. To assume responsibility for the student's prompt and regular attendance and to comply with attendance rules and procedures.
3. To recognize that, in matters relating to conduct and discipline in school, the teacher's relationship to the student is that of parent's or guardian's substitute.
4. To cooperate with, to show respect for, and to lend support to the teachers, administrators, and other school personnel.
5. To talk with the student about school activities and to share with the student and teacher an active interest in the student's progress.
6. To provide for the physical needs of the student and to inform the school staff of any significant physical or emotional problems, chronic illness, or concerns of the student which might affect the student's behavior and performance.
7. To comply promptly with laws requiring the students have periodic health examinations.
8. To attend individual or group conferences and special school programs whenever possible.
9. To encourage the student to develop proper study habits at home.



10. To understand and support school requirements, rules, policies and to be knowledgeable of the consequences of violations by students.
11. To understand that parents are responsible that their children adhere to dress codes and practice personal hygiene.
12. To be aware that students who are picked up at lunch time by their parents must be signed out through the principal's office by that parent or person designated on acknowledgment sheet contained in the principal's office.

#### TEACHERS' RIGHTS AND RESPONSIBILITIES

##### TEACHERS HAVE THE RIGHT:

1. To have the support of co-workers, administrators, and parents.
2. To work in a positive educational school climate with a minimum of disruptions.
3. To have the support of the school principal and other administrators in dealing appropriately with the behavior that disrupts learning or violates the code of conduct.
4. To be safe from physical harm and free from verbal abuse.
5. To participate in the formulation of policies that relate to their own person and all persons in their care.

##### TEACHERS HAVE THE RESPONSIBILITY:

1. To present subject matter and experiences to students and to inform students and parents or guardians of achievement and/or problems.
2. To aid in planning a flexible curriculum that meets the needs of all students and that maintains high standards of academic achievement.
3. To deal firmly, promptly, and consistently with disruptions or violations of Board Policy, the Discipline Code, and school procedures, and when necessary, enlist the support of administrators and respond promptly to administrative action with which the teacher may have taken exception.
4. To evaluate student's assignments and inform them of results as soon as possible.
5. To reward exemplary student work and/or classroom behavior objectively without discrimination.
6. To maintain an atmosphere conducive to good behavior and an attitude of respect for students.
7. To follow and enforce rules and regulations of the Board of Education and the School Administration.
8. To respect the rights of students and parents as participants in the educational process.
9. To be available for conferences with students and parents about discipline matters and any other school concerns.
10. To deal with students records confidentially; to inform students and parents/guardians of achievements and progress; to maintain the privacy of students' grades as a property right.
11. To offer each student all the educational opportunities that the teachers' professional abilities and the school resources allow.
12. To keep students safe from physical harm and verbal abuse.
13. To avoid gossip; to refrain from the use of verbal abuse, specifically used to humiliate or ridicule as a classroom management tool.

## PRINCIPAL'S RIGHTS AND RESPONSIBILITIES

### PRINCIPALS HAVE THE RIGHT

1. To ensure that the school environment provides the proper learning atmosphere.
2. To expect all students, teachers, and other personnel to comply with school policies and state and federal laws and regulations.
3. To support and respect students, parents, and teachers in implementing procedures and policies of the Board of Education.
4. To take necessary action to protect their own person or property, or the persons or property of those in their care.
5. To remove any person whose conduct disrupts the educational process.
6. To have sufficient and proper staff, facilities, and supplies needed for the educational program within available resources.
7. To provide input into procedures, policies, and regulations that relate to school.
8. To expect and receive adequate support from the Board of Education and administrative superiors in administering the school.

### PRINCIPALS HAVE RESPONSIBILITY

1. To administer the school so as to create a proper learning environment which respects the rights of all participants in the educational process.
2. To maintain academic standards and to participate in the designing of a curriculum that fits the needs of each student within the principal's area of responsibility.
3. To deal appropriately under Board Policies with any student whose conduct disrupts the learning of others or violates the Code of Conduct.
4. To seek alternative methods for the correction of undesirable student behavior in which emphasis can be a positive guidance.
5. To enforce policies of the Board of Education.
6. To protect individual rights, as well as the rights of students, parents, and staff as a whole.
7. To provide assistance to teachers in connection with serious disciplinary problems, and inform teachers of administrative disciplinary action taken with students.
8. To support teachers, bus drivers, and other employees firmly in any conflict or controversy when they are properly carrying out policies of the Board.

## ATTENDANCE

Good attendance is necessary for students to take full advantage of the educational opportunities offered by the schools in the District. To encourage high attendance, these rules and procedures shall be observed.

### SCHOOL ATTENDANCE AREAS

Barbourville City Schools shall serve all students who reside in the district.

### EXPELLED STUDENTS:

If a student has been expelled from school for, or has been adjudicated guilty of homicide, assault, or an offense in violation of state laws of school regulations related to weapons, alcohol, or drugs, the parent, guardian, other persons, or agency responsible for the student shall provide to the school, prior to admission, a sworn statement or affirmation that the student has been expelled or has adjudicated guilty. The sworn statement shall be on a form provided by the appropriate state agency. Failure to notify school administration is grounds for expulsion.

A student expelled from his/her previous school during the last school year need not apply for admission.

REFERENCES:           KRS       159.070  
                              OAG       80-394

### ADMISSIONS AND ATTENDANCE

#### RESIDENCE DEFINED:

Pupils whose parents are residents of the school district or pupils who are legal residents of the school district or as otherwise provided by state or federal law shall be considered residents and shall be entitled to the privileges of the district's schools.

All other pupils shall be classified as nonresidents for school purposes.\*

#### NON-RESIDENTS

Non-resident may be admitted to the District schools in accordance with Board policy (Page 54).

Non-resident students shall have no discipline problems, no truancy issues, and no failing grades. Students may be referred back to district of residence if addendum is not followed.

REFERENCES:           \*OAG 78-64; \*\*KRS 158.120; OAG 80.47;  
                              OAG 79-327; OAG 75-602

RELATED POLICIES:   09.123; 09.124; 09.125; 09.211

#### ENTRANCE AGE

PRESCHOOL: Children at risk of educational failures who are four (4) by August 1 may enter preschool. All other four (4) year-old children shall be served to the extent that placements are available.\*\*

Any child who has been identified as handicapped, exceptional, or who is three (3) or four (4) years of age, or who may become five (5) years of age, on or after August 1 of the current year may enter preschool.\*

PRIMARY SCHOOL: A child who becomes five (5) on or before August 1 may enter primary school. A child who becomes six (6) by August 1, but who has not attended a public or non-public kindergarten, shall enter kindergarten upon entering the public schools. \*\*\*,\*\*\*\*

REFERENCES: \*KRS 157.226 \*\* KRS 157.3175 \*\*\* KRS 158.030  
\*\*\*\* 704 KAR 5:050; OAG 85-55; KRS 158.141; OAG 82-408  
\*\*\*\*\* KRS 158.032; KRS 158.990; KRS 159.010

## ENTRANCE REQUIREMENTS

### DPP'S RESPONSIBILITY

DPP is responsible for administering all entrance requirements.

### PROOF OF AGE

Each pupil entering any elementary or secondary school for the first time shall present evidence of age by means of a state certified birth certificate or other reliable proof of the student's identity and age. If birth certificate is not presented, an affidavit of the inability to produce a copy of the birth certificate must be given.

### SCHOOL ENTRANCE REQUIREMENTS AND PROOF OF IMMUNIZATION

Upon entering Barbourville Independent School for the first time each pupil shall present evidence of immunization, physical, eye exam, social security card, and birth certificate. Each pupil entering Preschool, Headstart, Kindergarten, or first grade for the first time shall present evidence of immunization by means of a doctor's certificate of one from the Public Health Service. KRS 214.034(3) states that all public or private primary or secondary schools and pre-school programs shall require a current immunization certificate for any child enrolled as a regular attendee, as provided by administrative regulation of the cabinet for health services, to be on file within two (2) weeks of child's attendance.

### DENTAL EXAM REQUIREMENT

Upon entering Kindergarten for the first time each student shall be required to present proof of a dental exam by December 31 of that school year.

### HOMELESS LIAISON

The Director of Pupil-Personnel shall be the homeless liaison within the school district and will serve as a primary contact for indentifying homeless families or for obtaining/providing services for those families.

## ATTENDANCE REQUIREMENTS

### COMPULSORY ATTENDANCE

All children in the district who have entered kindergarten or who are between the ages of six (6) as of August 1 and eighteen (18) except those especially exempted by statute shall enroll and be in regular attendance in the schools to which they are assigned.

### EXEMPTIONS FROM COMPULSORY ATTENDANCE

The Board shall exempt the following from compulsory attendance.

1. A graduate from an accredited or approved 4 year high school.

2. A pupil who is enrolled in an approved private or parochial school.
3. A pupil who is less than seven (7) years old in regular attendance in a private or a parochial kindergarten or nursery school.
4. A pupil whose physical or mental condition prevents or renders inadvisable attendance at school or application to study.
5. A pupil who is enrolled and in regular attendance in a state approved private or parochial school program for exceptional children.
6. A pupil who is enrolled and in regular attendance in a state approved program for exceptional children.\*\*

STUDENTS MUST BE PHYSICALLY PRESENT IN SCHOOL TO BE COUNTED IN ATTENDANCE, EXCEPT UNDER THE FOLLOWING CONDITIONS:

1. Students shall be counted in attendance when they are receiving home/hospital, institutional, or court-ordered instruction in another setting.
2. Participation of a pupil in 4-H activities that are regularly scheduled and under the supervision of a county extension agent or the designated 4-H club leader shall be considered school attendance.
3. Students may participate in cocurricular activities and be counted as being in attendance during the instructional school day, provided the Principal/designee has given prior approval to the scheduling of the activities. Approval shall be granted only when cocurricular activities and trips are instructional in nature, directly related to the instructional program, and scheduled to minimize absences from classroom instruction.
4. Students participating in an off-site virtual high school class or block may be counted in attendance in accordance with requirements set out in Kentucky Administration Regulation.
5. Students having an individual education plan (IEP) that requires less than full-time instructional services shall not be required to be present for a full school day.
6. Students who attend classes for moral instruction at the time specified and for the period fixed shall be credited with the time spent as if they had been in actual attendance in school, and the time shall be calculated as part of the actual school work required by law. Students shall not be penalized for any school work missed during the specified moral instruction time.
7. Students participating as part of a school-sponsored interscholastic athletic team, who compete in a regional or state tournament sanctioned by the Kentucky Board of Education or KHSAA, that occurs on a regularly scheduled school day shall be counted and recorded present at school on the date or dates of the competition, for a maximum of two (2) days per student per school year. Students shall be expected to complete any assignments missed on the date or dates of the competition.

PHYSICIAN'S STATEMENT REQUIRED:

The Board, before granting an exemption, shall require a signed statement as required by law unless a student's individual education plan (IEP) specifies that placement of the child with a disability at home or in a hospital is the least restrictive environment for providing services.

HOME SCHOOL STUDENT RE-ENTRY

A Home School Student may be tested to enter/ re-enter the Barbourville Independent School. Student may take a Norm Reference Test (NRT) and/or universal screener to be re-entered into Barbourville Independent School. Home School credits will be unweighted.

#### 4-H ACTIVITIES

Participation of a pupil in 4-H activities which are regularly scheduled and under the supervision of a County Extension Agent or the designated 4-H club leader shall be considered school attendance.\*\*\*\*

#### WITHDRAWAL FROM SCHOOL

Beginning with the 2013-14 school year, students may not drop out of school until the age of 18.

#### KRS 159.180 PARENTS RESPONSIBLE FOR CHILDREN'S VIOLATIONS

##### 159.990 Penalties.

- (1) Any parent, guardian, or custodian who intentionally fails to comply with the requirements of KRS 159.010 to 159.170, except as provided in subsection (5) of this section, shall be fined one hundred dollars (\$100) for the first offense, and two hundred fifty dollars (\$250) for the second offense. Each subsequent offense shall be classified as a Class B misdemeanor. A new offense shall not be constituted until any previous offense has been finally adjudicated. The court trying the case may suspend enforcement of the fine if the child is immediately placed in attendance at a school, and may finally remit the fine if the attendance continues regularly for the full school term. School attendance may be proved by an attested certificate of the principal or teacher in charge of the school.
- (2) Any principal, teacher, director of pupil personnel, assistant director of pupil personnel, or other school officer who intentionally fails to comply with the provisions of KRS 159.010 to 159.250, or of KRS 160.330 shall be fined not less than twenty-five dollars (\$25) nor more than fifty dollars (\$50). Upon conviction under this subsection, a director of pupil personnel or assistant director of pupil personnel shall be removed from office and have his certificate revoked, and a principal, teacher, or other school officer may have his certificate revoked.
- (3) Any person, other than those persons mentioned in subsections (1) and (2) of this section, who fails to comply with any of the provisions of this chapter relating to compulsory attendance, or who violates any of the provisions of KRS 159.130, shall be fined not less than fifty dollars (\$50) nor more than two hundred dollars (\$200), or imprisoned in the county jail for not more than sixty (60) days, or both.
- (4) Any person who violates any of the provisions of KRS 159.270 shall be liable to a fine of not less than fifty dollars (\$50) and shall be liable to the punishment prescribed by law for the crime of false swearing. If he is an officer, he shall be removed from office; and if he is a director of pupil personnel, his certificate shall be revoked.
- (5) Any of the following who intentionally fails to comply with the requirements of KRS 159.150 shall be fined one hundred dollars (\$100) for the first offense and two hundred fifty dollars (\$250) for each subsequent offense:

- (a) A student enrolled in a public school who has attained the age of eighteen (18) years, but who has not yet reached his or her twenty-first birthday, for whom a guardian has not been appointed by a court of competent jurisdiction, whether or not that student is identified as an exceptional child or youth under KRS 157.200(1)(a) to (m);
  - (b) A parent, guardian, or custodian of a student enrolled in a public school who has not reached his or her eighteenth birthday; or
  - (c) A guardian appointed by a court of competent jurisdiction of a student who is enrolled in a public school, has been identified as an exceptional child or youth under KRS 157.200(1)(a) to (m), and has attained the age of eighteen (18) years, but who has not yet reached his or her twenty-first birthday. Any person described in paragraph (a), (b), or (c) of this subsection shall be informed by personnel of the local school district that a public school student who has not reached his or her twenty-first birthday shall be subject to truancy laws.
- (6) All fines imposed and all sums required to be paid as penalties under this section shall, after payment of the costs of prosecution and recovery thereof, be paid into the treasury of the district board of education and become a part of the school fund of the district.

Effective: June 20, 2005 History: Amended 2005 Ky. Acts ch. 172, sec. 2, effective June 20, 2005. -- Amended 1992 Ky. Acts ch. 42, sec. 1, effective July 14, 1992. -- Repealed and reenacted 1990 Ky. Acts ch. 476, Pt. V, sec. 416, effective July 13, 1990. -- Amended 1966 Ky. Acts ch. 89, sec. 8. -- Recodified 1942 Ky. Acts ch. 208, sec. 1, effective October 1, 1942, from Ky. Stat. sec. 4434-13, 4434-20, 4434-21, 4434-22, 4434-23, 4434-24, 4434-28.

## ABSENCES AND EXCUSES

Pupils are required to attend regularly and punctually. Recording of absences and tardies shall be made in compliance with the requirements of 702 KAR 7:125. A student who is absent less than 35 percent of the regularly scheduled school day will be counted as tardy. A student will be counted absent a half day if absent 35 percent to 84 percent of the regularly scheduled school day. A student will be counted absent a full day if absent for more than 84 percent of a regularly scheduled school day.

## TRUANCY DEFINED

It is the responsibility of the student/parent to monitor student attendance. According to Kentucky Attendance Regulation 159.150, any pupil who has been absent from school without a valid excuse for three (3) or more days, or tardy without valid excuse on three (3) or more days, is a truant. Any child who has been reported as a truant three (3) or more times is a habitual truant. At this point truancy procedures will be put into motion, as required by state statute.

## REFERENCES:

KRS 159.150 DEFINITIONS OF TRUANT AND HABITUAL TRUANT  
ADOPTION OF TRUANCY POLICIES BY LOCAL SCHOOL BOARDS

- (1) Any student who has attained the age of six (6) years, but has not reached his or her eighteenth birthday, who has been absent from school without valid excuse for three (3) or more days, or tardy without valid excuse on three (3) or more days, is a truant.
- (2) Any student enrolled in a public school who has attained the age of eighteen (18) years, but has not reached his or her twenty-first birthday, who has been absent from school without valid excuse for three (3) or more days, or tardy without valid excuse on three (3) or more days, is a truant.
- (3) Any student who has been reported as a truant two (2) or more times is an habitual truant. A local board of education may adopt reasonable policies that:
  - (a) Require student to comply with compulsory attendance laws;
  - (b) Require truants and habitual truants to make up unexcused absences; and
  - (c) Impose sanctions for noncompliance

Effective: June 20, 2005

History: Amended 2005 Ky. Acts ch. 172, sec. 1, effective June 20, 2005. — Amended 1998 Ky. Acts ch. 611, sec. 2, effective July 15, 1998. — Repealed and reenacted 1990 Ky. Acts ch. 476, Pt. V, sec. 413, effective July 13, 1990. — Amended 1982 Ky. Acts ch. 33, sec. 1, effective July 15, 1982. — Recodified 1942 Ky. Acts ch. 208, sec. 1, effective October 1, 1942, from Ky. Stat. sec. 4434-14.

## EXCUSED ABSENCES

All excuses must be presented within three (3) days from the date of absence(s), or the absence(s) will be considered unexcused.

Within a year, a student will be allowed ONLY six (6) excused absences as documented by parent verification (i.e.: parent note). Parent must have written excuse for excused to be considered valid. Every excuse must be documented. A doctor's excuse or Principal approval is required for all other absences. Truancy procedures will be put into motion as required by stated statutes.

## EXCUSED ABSENCE DEFINED

An excused absence or tardiness is one for which work may be made up such as:

1. Death, severe illness, or infectious disease in the pupil's immediate family
2. Illness of pupil
3. Medical or dental appointments that cannot be made after school hours (must be verified by doctor's statement or phone call confirming date and time)
4. Court summons
5. Preapproved college visitations (limited to two (2) days per senior student)
6. Driver's permit or license testing (one-half day for each test)
7. Participation in school related activities approved by the Principal
8. A student's parent, de facto custodian, or other person with legal custody or control of the student is a member of the United States Armed Forces, including a member of a state National Guard or a Reserve component is called to federal active duty, a public school principal shall give



the student:

1. An excused absence for one (1) day when the member is deployed;  
and
2. An additional excused absence for one (1) day when the service member returns from deployment.

A student receiving an excused absence under this subsection shall be considered present in school during the excused absence for the purpose of calculating average daily attendance as defined by KRS 157.320 under the Support Education Excellence in Kentucky program. (Permanent change in KRS 159.035)

9. Other valid reasons as determined by the Principal
10. All other absences will be UNEXCUSED unless extenuating circumstances are presented to and approved by the Office of the DPP.
11. Mental Health Day one (1) day excused.

#### UNEXCUSED ABSENCES

Any absence that does not fall into the above stated guidelines will be UNEXCUSED. Every student suspension is considered as an unexcused absence.

If the absence is unexcused, the teacher is not required to issue missed class work.

#### STUDENT RELEASE POLICY

1. Students will not be released by phone calls or fax unless there is an emergency or extenuating circumstance and approved by the Principal, Assistant Principal or Director of Pupil Personnel.
2. Students will only be released to person or persons listed on the STUDENT RELEASE FORM. The names of parents who are responsible for picking up a child must be on the form. Identification may be required of the individual picking up the child. This form must be completed at the beginning of each school year to ensure accurate information.
3. In addition, if there is a legal reason someone cannot pick up your child, this must also be included with a copy of the court order attached.
4. If at any time, changes are necessary, the parent or guardian MUST come to the office to make any changes.
5. A sign out log will be maintained in the Principal's office and will contain the following information: date, time, student's name, person responsible for checking student out, and the reason for checking out.
6. Office staff or office personnel names shall not be placed on student sign out sheet unless they are related to student or approved by the Principal.
7. Office staff or office personnel shall not sign out any student without permission from Principal.

## APPROVED ACTIVITY

Any activity approved by the Board and supervised by a teacher is considered attendance.

REFERENCES B.H.S. 09.123

## RETURN TO SCHOOL

When student returns to school after an excused absence, (check previous list) they are to bring documentation for verification of that absence to the Principal's office.

## PARENT REQUEST OF EDUCATIONAL ENHANCEMENT OPPORTUNITY

A student may be allowed up to ten (10) days per school year to participate in an Educational Enhancement Opportunity (EHO) that the Principal determines to be of significant educational value. A written request must be made by the parent and student and the Principal must approve the request prior to the Educational Enhancement Opportunity dates. An example of an Educational Enhancement Opportunity would include an intensive instructional program in one of the core curriculum subjects. The Kentucky Department of Education (KDE) states that a written request from the parent stating the reason for the EHO and signed by the Principal should be on file for any students taking an EHO day. The request and approval must be dated prior to the Educational Enhancement Opportunity absence. If there is no documentation, the student must be marked absent. File a copy in the student's cumulative folder and with the daily attendance for the first day of the EHO, and send a copy to Central Office (to the DPP or the Student Information System Coordinator).

PROCEDURE The request for EHO shall follow the steps below:

1. Prior to the EHO date(s), parent and student completes, dates, and signs the first page.
2. Prior to the EHO date(s), parent and student submits the completed request form to the Principal.
3. Principal shall review the request and complete the second page indicating their recommendation. This must be signed and dated prior to the EHO date(s).
4. The Principal shall make a copy to give to the parent/student.

## MAKE-UP WORK

Students with excused absences shall be permitted to make up daily work. It is the students responsibility to submit written excuse within 3 days to the principal's office and to contact the teacher concerning make-up work. Students must (at the teachers discretion) complete make-up work, take tests, and complete projects within three (3) days of returning to class. It is the teacher's responsibility to give make-up work in a timely manner.

## STUDENT EXTRACURRICULAR POLICY

Students are expected to attend school everyday, regularly and punctually, in order to benefit from the instructional program and to develop habits of punctuality, self-discipline, and responsibility. The Barbourville Board of Education believes that there is a direct relationship between good attendance and high achievement. Students who have good attendance generally achieve higher grades, enjoy school more, and are much better adjusted to live in our society.

1st semester - No student with six (6) or more unexcused absences will be allowed to participate in any extracurricular activities for the remainder of the semester. This includes any sports and field trips.

No student with six (6) or more unexcused absences will be allowed to attend the "Snowball Dance" or be on campus during the event. This will also include any dances held on the day after the event hosted by the school.

2nd semester - No student with 6 or more unexcused absences will be allowed to participate in any extracurricular activities for the remainder of the semester. This includes any sports and field trips.

No student with twelve (12) or more unexcused absences for the school year will be allowed to attend "Prom" or be on campus during the event. This will also include any dances held on the day after the event hosted by the school.

No student with 12 or more unexcused absences for the school year will be allowed to receive any classroom, faculty voted, school sponsored, or class awards at the end of the year. This will include elementary, middle and high school Honors Day awards as well as Senior Honors Night awards.

Any student who misses school may not attend practice for that day.

Any student who is suspended from school may not participate or attend in any practice or game until suspension is complete.

The student wishing to participate in an extracurricular event must be present the day of and day after the event. If absence occurs the day after the event the student must sit out the next extracurricular activity.

If violation of policy occurs the Director of Pupil Personnel shall notify the Athletic Director of the attendance violation who then shall notify the coach of the student athlete. The coach shall notify the player and the player's parent(s) of the violation and suspension.

Exceptions to policy are as follows:

1. If injury occurs during the game resulting in the player missing school the following day, the player or the player's parents shall notify the coach. The coach will then contact the Athletic Director or Director of Pupil Personnel to discuss excusing the absence. A doctor's excuse for absence would be preferred.
2. Death in the student's/athlete's immediate family.
3. Medical or dental appointments that cannot be scheduled after school. These appointments should not cause a student to miss the entire day of school.
4. Court summons. Court appearance should not cause student to miss entire day of school.
5. Pre-approved college visits. Limited to two (2) per year for 12th grade student/athlete only.
6. Drivers permit or license testing.
7. Participation in school related activities approved by the Principal.
8. A student's/athlete's parent, de facto custodian, or other person with legal custody or control of the student/athlete who is a member of the United States Armed Forces, including a member of a state National Guard or Reserve component, called to active duty, the school principal shall give the student/athlete:
  1. An exception to this policy for one (1) day when the member is deployed and
  2. An exception for one (1) day when the family member returns from deployment

## TARDINESS

Students who are not in their assigned locations during the school day are considered tardy. If they do not return to or report to their assigned class, the tardy will convert to an unexcused absence. Students who are late or who are absent the day before, must report to the office, upon arriving at school, with a written statement showing excused absence verification. With that verification they will receive an admittance slip BEFORE GOING TO CLASS. The student must bring in a written statement explaining the tardy/absence, verifying that it is an excused tardy/absence. If this is not done the tardy/absence will be UNEXCUSED.

## TARDY POLICY

Tardiness is defined as not being in the assigned area at the time designated. Tardiness includes being late to class or any other school activities. If a student is not seated and ready to begin work prior to the tardy bell ringing the student is tardy. Records of student tardies should be kept by all teachers.

If the student has an acceptable excuse, it is the student's responsibility before going to class to obtain a note from the office excusing the tardy prior to attending class. There is no need, therefore, for students to be sent to the office for unexcused tardy excuses. After the third (3) unexcused tardy, students must be given permission by the principal to return to class.

## ATTENDANCE INCENTIVE PROGRAM

High attendance is encouraged to attend school and various incentives may be given throughout the school year. Teachers may use incentives in their individual classrooms.

## REFERENCES

KRS 158.070, KRS 159.051, KRS 159.150, 702 KAR 7:050, 704 KAR 3:390, OAG 76-566, OAG 79-68, OAG 79-530, OAG 91-79, KRS 159.180

## HIGH SCHOOL ELECTIVES

Rigorous electives should have academic content at least as challenging as that in courses required in the minimum high school graduation requirements. These electives should be in social studies, science, math, English and language arts, arts and humanities, non-native (foreign) language, and above the introductory level in agriculture, industrial technology, business, marketing, family and consumer sciences, health sciences, technology education, and career pathways.

# HIGH SCHOOL CREDIT REQUIREMENTS FOR GRADE PROMOTION

- 10th - 5 credit minimum
- 11th - 11 credit minimum
- 12th - 17 credit minimum

## Kentucky Department of Education: Minimum Graduation Requirements For Students Entering High School in 2019-2020 and Thereafter

Z04.KAR.3-305, Kentucky's new minimum high school graduation requirements, became effective on April 5, 2019. However, Senate Bill 158 (2020) requires changes be made to state and local graduation requirements for students who entered high school in the 2019-2020 school year and thereafter. Please see the [Senate Bill 158 Implications for Minimum High School Graduation Requirements document](#) for specific changes.

	<b>4 English Credits</b> English I English II	<b>4 Math Credits</b> Algebra I Geometry	<b>3 Social Studies Credits</b> Social Studies	<b>3 Science Credits</b> Lab-based Science	<b>Other Credits</b> X Health; X PE Visual/Performing Arts
<b>Foundational</b>	2 Additional English credits aligned with the ILP and covering the remaining <a href="#">KAS for Reading &amp; Writing</a>	2 Additional Math credits aligned with the ILP and covering the remaining <a href="#">KAS for Mathematics</a>	Social Studies aligned with the ILP and covering the <a href="#">KAS for Social Studies</a>	Science aligned with ILP and covering the <a href="#">KAS for Science</a>	6 credits aligned with ILP and covering the related content area KAS.
<b>Personalized</b>	Additional course options aligned to the <a href="#">KAS for Reading &amp; Writing</a> could include, but are not limited to: English II, English IV, AP Language, AP Literature, dual credit English, etc.	Additional course options aligned to the <a href="#">KAS for Mathematics</a> could include, but are not limited to: Algebra II, Precalculus, College Algebra, AP Calculus, dual credit math, dual credit CTE math, etc.	Additional course options aligned to the <a href="#">KAS for Social Studies</a> could include, but are not limited to: Social Studies 1, 2, 3, Geography/AP Human Geo, World History (or AP), US History (or AP), Economics, etc.	Additional course options aligned to the <a href="#">KAS for Science</a> could include, but are not limited to: Chemistry (or AP), Physics (or AP), Biology (or AP), CSI Forensics, dual credit science, etc.	Additional course options aligned to the <a href="#">KAS for Visual and Performing Arts</a> could include, but are not limited to: Chorus 1, Orchestra 1, Visual Arts 1, Theatre 1, Band 1, etc.

All English course credit be aligned to the Kentucky Academic Standards. There are state and district standards and additional requirements may vary by district.



### Other Graduation Requirements:

- Pass state-mandated civics test
- (Beginning in 2020-2021) Successfully complete a course or program in financial literacy
- Receive instruction in essential workplace ethics
- Demonstrate competency in technology

### Other Considerations:

- Development of Individual Learning Plan (grades 6-12)
- CPR Training in Health, PE or JROTC course

## College Prep Requirements

<b>Precollege Curriculum</b>
English/Language Arts - 4 credits required <ul style="list-style-type: none"><li>*English I</li><li>*English II</li><li>*English III (or AP English III)</li><li>*English IV (or AP English IV)</li></ul>
Mathematics - 4 credits required (Must have math class every year) <ul style="list-style-type: none"><li>*Algebra I</li><li>•Algebra II</li><li>*Geometry</li><li>•Plus 1 math elective</li></ul>
Science - 3 credits required Credits to include life science, physical science, and earth/space science (at least one lab course)
Social Studies - 3 credits required <ul style="list-style-type: none"><li>*U.S. History (or AP US History)</li><li>*World Civilizations</li><li>*Plus 1 Social Studies Elective</li></ul>
Health - 1/2 credit required
Physical Education - 1/2 credit required
History and Appreciation of Visual/ Performing Arts - 1 credit required *(Arts & Humanities)
Nonnative (Foreign) Language 2 credits required or demonstrated competency
Electives - 7 credits required (5 rigorous)  Recommended strongly: 1 or more courses that develop computer literacy
Total Credits: 24 [16 required credits: 8 elective credits]  *Required courses

## GRADING

Graded Items may include (but are not limited to):

- Participation scores
- Assignments (e.g. homework, readings, papers, labs, projects, presentations, etc)
- Discussions
- Quizzes/Exams

Teachers can choose from the two options below, with no grade being over 10% of the total grade.

- Total Points: graded items are each worth a specific number of points that are combined to calculate the final grade.
  - o Elementary grades K-6 shall have twelve (12) grades per nine (9) weeks posting one (1) to two (2) grades per week.
- Weighted Grades: graded items are assigned to two categories; each category is assigned a percentage of the overall final grade totaling 100%.
  - o Minimum twelve (12) grades per every nine (9) weeks.
    - \* Late work must be graded within one (1) week of being turned in.
    - \* All category weights must equal 100%.

Administration has the right to adjust grade to reflect this handbook policy. If procedure is not followed, students have the right to file a grievance with administration

## GRADUATION ACTIVITIES

Students must attend all senior event practices in order to participate in said graduation ceremonies (Baccalaureate, Honors Night, and/or Graduation) unless special approval is granted by the principal.

## CLASS RANKING

Students must complete four (4) semesters of high school at Barbourville Independent to be included in class rank.

## GRADUATING WITH HONORS

Beginning with the class of 2021, the following graduation awards will be presented by the superintendent to students based on their cumulative weighted GPAs\*:

- Summa Cum Laude (with greatest honor)—4.195 GPA and above
- Magna Cum Laude (with great honor)—4.095 GPA to 4.194 GPA
- Cum Laude (with honor)—3.95 GPA to 4.094 GPA

A valedictorian or salutatorian will not be awarded. Student must take the maximum number of required courses. Students who graduate Summa Cum Laude will have the option to apply for the opportunity to give a speech at graduation.

\*The superintendent reserves the right to adjust these GPA values based on the availability of weighted course work.

## HONORS DIPLOMA

This diploma encourages Barbourville students to take demanding and rigorous courses

that will better prepare them for college. Students who successfully complete the required course work will be presented an Honors Diploma during their high school graduation.

The requirements for obtaining an Honors Diploma are as follows:

1. Successful completion of the maximum number of approved units of credit, including all the minimum requirements for high school graduation as set forth by the Barbourville Independent School System Board of Education.
2. Successful completion of all minimum requirements of the Precollege Curriculum established by the Council on Higher Education.
3. Successful completion (i.e., receiving a grade or the equivalent of "C" or better) of at least four AP courses taught by Barbourville City School staff taken from the following areas:
  - A. English - AP English III or AP English IV.
  - B. Science or Math - AP Biology, AP Calculus Physics, or AP Computer Science Principles.
  - C. Foreign Language - one (1) AP foreign language course (unless the course is not offered prior to graduation. If this were to occur, students would be required to replace this AP course with another AP course.
  - D. One( 1) additional AP course offered at Barbourville High School. Students may choose from the following AP courses taught by Barbourville City staff:
    - AP English Language & Composition (AP English III)
    - AP English Literature & Composition (AP English IV)
    - AP Physics
    - AP Biology
    - AP U.S. History
    - AP Computer Science Principles

## COLLEGE AND CAREER READINESS

All students must strive to be college and career ready prior to graduation. Students not meeting required college and career readiness benchmarks or who test in the bottom 10% of their class must participate in RTI classes in order to receive academic acceleration. All students must complete required tests to demonstrate college or career readiness which include but are not limited to the Explore, Plan, ACT, Compass, KYOTE, ASVAB, and WorkKeys exams.

## ALTERNATIVE CREDIT OPTIONS

### VIRTUAL/ONLINE COURSES

High school students may earn additional units of academic credit to be applied toward graduation requirements by completing online courses offered through agencies approved by the Board, such as the Kentucky Virtual High School (KVHS). Credit from an online or virtual course may be earned only in the following circumstances:

1. The course is not offered at the high school.
2. Although the course is offered at the high school, the student will not be able to take it due to an unavoidable scheduling conflict.
3. The course will serve as a supplement to extend homebound instruction.
4. The Principal, with agreement from the student's teachers and parents/guardians, determines the student requires a differentiated or accelerated learning opportunity.

Students requesting permission to take a virtual course shall complete prerequisites and provide teacher/counselor recommendations to confirm the student possesses the maturity level needed to function effectively in an online learning environment. In



addition, the express approval of the Principal/designee shall be obtained before a student enrolls, in a virtual course. The school must receive an official record of the final grade before credit toward graduation will be recognized.

The tuition, fees, and other costs for virtual courses shall be borne by the students or their parents/guardians. Through individualized supervision plans, the school shall be responsible for providing appropriate supervision and monitoring of students taking virtual courses during the school day.

#### NAVIGATOR AWARD

The top ten (10) senior students according to weighted GPA will be able to recognize a school employee in the students' educational setting that has had a significant role in their success in school. A Navigator Award Dinner will be held at the end of the school year for the participants. Classes must be approved by Barbourville Independent School. Student must complete four (4) semesters at Barbourville Independent prior to graduation.

#### DUAL-CREDIT PROGRAM

Ninth, tenth, eleventh and twelfth grade students will be provided the opportunity to participate in a dual-credit program with local post-secondary institutions. A qualifying sophomore may enroll in up to three (3) hours of college course work per semester, while a junior may enroll in up to six (6) hours of college course work per semester. A qualifying senior may enroll in up to nine (9) hours of college course work per semester. Students are permitted to take up to eight (8) weighted courses offered via dual-credit and/or other institutions as part of their personalized high school curriculum in addition to AP courses offered at Barbourville City School. Any additional weighted coursework will not be calculated as part of the students' GPA. Students taking dual-credit courses will be awarded both credits at the high school level as well as college hours at the post-secondary institution. Students wishing to participate in the dual-credit program must meet the following criteria:

1. Ninth grade students may only be enrolled in dual credit courses linked to their high school career pathway and must meet all eligibility requirements set forth by the partner college or university providing the dual credit.
2. Students must be sophomores, juniors, or seniors with written parental permission.
3. Students must have a minimum 3.0 GPA, meet the college entrance requirements, and have a cumulative score of at least 18 on the ACT.
4. Students must have a teacher recommendation and receive final approval from the guidance counselor and Principal.
5. Students who participate will be responsible for any tuition, books, fees, or other costs associated with the class.
6. Students must provide official documentation to the school of participation in the college courses and the grades awarded. Failure to do so may result in immediate removal from the program.
7. Attendance in the post-secondary class will be calculated as part of the school day. This extended education experience will be part of the school day of the student.
8. Students are responsible for their own transportation.
9. Dual credit coursework is optional, college-level coursework often

designed to strengthen critical thinking skills. Barbourville City School has no control over any content presented in dual credit courses as they are designated by the colleges through which they are offered. It is the responsibility of the parent or guardian of each dual credit student to examine the course syllabus before the course drop date for any content they feel is inappropriate for their student such as but not limited to controversial topics, differing viewpoints, belief systems, ideologies, and/or issues regarding gender or sexuality. If the parent or guardian opposes any content to be taught, the student must contact the dual credit counselor before the course drop date to withdraw from the course. As dual credit enrollment is optional, no student is required to participate in these advanced courses.

## KENTUCKY EDUCATIONAL EXCELLENCE SCHOLARSHIP (KEES)

Governor Paul E. Patton and the 1998 General Assembly have provided Kentucky high school students a great opportunity to make their education pay with the new Kentucky Educational Excellence Scholarship (KEES)! KEES is an exciting new program administered by the Kentucky Higher Education Assistance Authority (KHEAA). Students who try to get the most from high school by studying hard and making good grades (C+ and above) can earn scholarships for college or technical school. The better students do in high school, the more they will earn toward college scholarships. And students who complete their college studies have a better opportunity to achieve their career goals and improve their standard of living. Education really does pay!

KEES is Kentucky's merit-based scholarship administered by KHEAA, which is available to all eligible students based on their high school grades and highest ACT score. Students must have an annual 2.5 or better GPA for the base amount of the scholarship and a 15 or higher ACT (or equivalent SAT) score for the bonus award. Students can earn up to \$2,500 that can be applied to their college costs each year. Students do not need to apply for the scholarship. High schools are responsible for providing information about eligible students to the Kentucky Department of Education. The Department will compile and forward the student data to KHEAA, and KHEAA will send award notification to students after the end of each school year.

### SCHOLARSHIPS AND OPPORTUNITIES FOR STUDENTS

These are some of the larger programs available to your student by application process. Many have scholarship funds that are directly tied to becoming involved with the program and/or attending the program may be very helpful in earning additional scholarships later in high school. Approximate application dates are listed, but are subject to change since all programs are independently run. See the program's website for exact dates. If you have questions about any of these programs after looking at the websites, please feel free to contact the school counselor.

In the event that students must be selected at the school or district level for a program not already having a predetermined selection process, a selection committee will be established. Students will be required to submit a resume, essay(s), letters of recommendation, and possibly sit for an interview in order to be considered as a candidate. A scoring rubric will be used by the committee which will include such criteria, not limited to class rank, attendance, and ACT scores when applicable. These rubrics will be available to candidates upon request. All selection committee decisions are final.

### ROGERS SCHOLARS PROGRAM

The Rogers Scholars program is an intensive, weeklong program focusing on developing skills in leadership, technology, entrepreneurship, and community service. It is developed, coordinated, and supervised by The Center for Rural Development in Somerset, Kentucky. Students apply during their sophomore year in high school, are selected through a competitive process, and attend the program in Somerset during the summer before their junior year. All lodging, meals, and program expenses (with the exception of transportation to and from the program) are free to the student.

Application Deadline: Approx. January 31

<http://centeryouthprograms.com/rogers-scholars/>

### ENTREPRENEURIAL LEADERSHIP INSTITUTE (ELI)

The Entrepreneurial Leadership Institute's purpose is to develop future business leaders and entrepreneurs in Southern and Eastern Kentucky. High school freshmen, sophomores, and juniors from The Center's 42 county service area are invited to apply. This is an intensive, weeklong program focused on developing creativity, teamwork, business, and leadership skills. The Institute is developed, coordinated, and supervised by The Center for Rural Development and will be held at The Center's facility in Somerset, Kentucky. All lodging, meals, and program expenses (with the exception of transportation to and from the program) are free to the student.

Application Deadline: See website

<http://centeryouthprograms.com/entrepreneurial-leadership-institute-eli/>

### ROGERS EXPLORERS PROGRAM

The Rogers Explorers program is an intensive three-day, two-night program focused on cultivating skills in leadership, technology, math, science, and community service. It is developed, coordinated, and supervised by The Center for Rural Development in partnership with The University of the Cumberlands, Lindsey Wilson College, Eastern Kentucky University, Morehead State University, and The Center's newest partner, Asbury University.

Activities throughout the program are both educational and fun. Classroom projects are very hands-on, so do not expect to be bored! Explorers are able to actively participate in practical college courses, fine-tune leadership skills, and develop a network of friends and resources throughout our Southern and Eastern Kentucky region.

Students from The Center's 45-county service area may apply during their eighth-grade year. If selected, they will attend the program in Williamsburg, Columbia, Richmond, Morehead, or Wilmore during the summer before their ninth-grade year. All lodging, meals, and program expenses (with the exception of transportation to and from the program) are free to the student.

Application Deadline: Approx. February 1

<http://centeryouthprograms.com/rogers-explorers/>

### GOVERNOR'S SCHOLAR PROGRAM (GSP)

The Governor's Scholars Program is a stimulating, five-week, residential summer program for outstanding Kentucky students completing their junior year in high school. Established in 1983, the program provides academic and personal growth through the balance of a strong liberal arts program with a full co-curricular and residential life experience. Students must complete an application and compete with others from across the state. Those selected attend the program free of charge.

Students that are in their junior year of high school are encouraged to apply

through their guidance counselor's office. Applications are available online, but must be submitted to the guidance office by the date set by your guidance counselor for the school level selection process.

Application Deadline: Approx. December 1  
<http://www.kygsp.org/>

### GOVERNOR'S SCHOOL FOR THE ARTS (GSA)

Governor's School for the Arts provides hands-on-arts opportunity for the state's talented high school students who are dancers, actors, instrumental and vocal musicians, creative writers, future architects, or visual artists. From cities and suburbs from farms and coal fields, from every corner of the Commonwealth, Kentucky's most talented, creative high school students gather for three weeks each summer to learn and grow together at the Governor's School for the Arts (GSA). Rising juniors and seniors in high school are offered in-depth instruction in one of nine artistic disciplines: architecture, creative writing, dance, drama, instrumental music, musical theatre, new media, visual art, or vocal music. Over 1,600 students audition for the program each year at four sites across Kentucky. Approximately 500 students are selected for GSA, an honor which includes: full tuition and room and board to attend the school; the opportunity to learn in a supportive community of distinguished master-teachers; the chance to audition for scholarships before the nation's top colleges and universities; the excitement of performing at the Student Performance Festival at the conclusion of the program; and serious fun!

During their three week stay on the beautiful campus of the University of Kentucky, the student artists are immersed in a rigorous schedule of daily seminars, master-classes, lectures, hands-on workshops, and field trips. While each student specializes in one art form, all students participate in structured, interdisciplinary arts experiences designed to familiarize them with the joys and challenges of disciplines other than their own.

Application Deadline: Approx. December 31  
<http://www.kentuckygsa.org>

### Hugh O'Brian Youth (HOBY) Leadership Program

One sophomore is selected each year to serve as our HOBY Leadership Ambassador. This student learns how they can make a difference in the world by being a leader and helping others. See Mrs. Hubbs for details concerning the selection process.

Application Deadline: Approx. December 1  
<http://www.hoby.org/>

### PROFESSIONAL EDUCATION PREPARATION PROGRAM (PEPP)

PEPP is a summer residential academic enrichment and career exploration experience for students interested in a career in medicine or dentistry. A fee may be required, but scholarships will be available. Applications are usually available in January, with a deadline in early March each year. You may contact your high school guidance counselor, the South Central AHEC, or appropriate website for an application. Applications

will require a personal statement, letter(s) of recommendation, high school transcript, ACT and/or SAT (or PSAT) scores, and your photograph. Completing this application process will provide valuable experience and practice for future applications for college, professional school, and scholarships. Although everyone will not be accepted, this application completion will be beneficial for you. Below are the three locations for the program as well as the target grade and highlights:

#### UNIVERSITY OF LOUISVILLE PEPP

Kentucky students from medically under-served areas who have completed their senior year of high school may apply. Also students from ethnic or racial groups underrepresented in medicine or dentistry may apply. The program offers academic enrichment in college freshmen level math and science courses, personal and professional development seminars, clinical observations with physicians and dentists, hands on clinical experiences, and a preview of college life. The program usually lasts four to five weeks.

#### UNIVERSITY OF KENTUCKY PEPP

Kentucky students from medically under-served areas who have completed their senior year of high school may apply. Also students from ethnic or racial groups underrepresented in medicine or dentistry may apply. The program offers instruction in chemistry and biology, as well as numerous health-related seminars. There will be many hands on activities. College preparation and clinical experiences are included. The program usually lasts four to five weeks.

#### PIKEVILLE COLLEGE SCHOOL OF OSTEOPATHIC MEDICINE PEPP

This program accepts Kentucky high school students about to enter 12th grade. Those students entering 12th grade and meeting application guidelines will be chosen first. Next accepted are those students entering 11th, 10th, and 9th grades. This two week program focuses on academic preparation, clinical/hospital experiences, and hands-on activities. It includes dormitory life and introduction to medical electives and gross anatomy.

Application Deadline: See college websites for details.

#### TRANSPORTATION CONDUCT ON BUS

##### Rules of Conduct

Specific rules of conduct on school buses can be found in the Student Code of Conduct and/or in the student handbook

##### Enforcement

Bus drivers will assist the Principal and the Central Office personnel in enforcing the rules of conduct on school buses. If any pupil persists in violating these rules, the driver shall notify the Principal. The Principal may withhold bus riding privileges (consistent with Board Policy #06.34) if the pupil continues to disobey the rules. If withholding of bus riding privileges becomes necessary, the Principal shall notify the parents and

inform the appropriate Central Office personnel.

#### Principal Responsibility

The Principal shall oversee the deployment of students who ride on the school bus and who walk to and from the school.

#### Reporting of Violations

The bus drivers shall promptly report any violation of District policy or school rules to the Principal.

#### Discharge of Pupils From Bus

Drivers are in charge of their buses, and their first responsibility shall be the safe transportation of their passengers. In the event that one or more pupils are behaving in a threatening or violent manner or in such a way to endanger the safety of other pupils on the bus, the driver is authorized to order the offending pupils from the bus. In the event a pupil is discharged for disciplinary reasons, the driver shall make every effort to do so near a house or open business establishment. At the first reasonable opportunity, the driver shall notify the Principal of the school where the student attends or the Superintendent and the student's parent or legal guardian. (1)

#### Withholding of Riding Privileges

The Principal is authorized to withhold bus-riding privileges up to a maximum of ten (10) school days per occurrence in the case of habitual or serious conduct violations. The Principal shall notify the parent(s) in cases where bus riding privileges have been withheld. The Superintendent or the Superintendent's designee may withhold bus-riding privileges up to the remainder of the school year. (2)

#### Restitution of Damages

The parents or guardians may be held responsible for restitution of any damages, beyond normal usage, inflicted by their child.

#### Students with Disabilities

Students with disabilities who exhibit inappropriate conduct shall be managed in accordance with their Individual Education Plan (IEP) and the legal obligations and standards adopted by the Board. (3)

#### References:

(1)702 KAR 5:080, KRS 158.150

(2)702 KAR 5:050

(3)PL 105-17; 707 KAR 1:051; Individuals with Disabilities Education Act (IDEA) KRS 158.110; 702 KAR 5:090; 702 KAR 5:100

#### Related Policies: —

09.226, 09.425, 09.434

The privilege of any student to ride a school bus depends upon their good behavior and observance of the following rules and regulations. The bus driver shall be responsible for the orderly conduct of the students. While on the bus, the students are under the authority of and directly responsible to the driver. Any pupil who violates

any of these rules and regulations will be reported to the Principal and/or Director of Transportation for corrective action. We need cooperation of students, parents, and bus drivers to ensure that bus riding is both a pleasant and safe experience for all.

THE FOLLOWING RULES APPLY:

1. Pupils shall be on time; the bus cannot wait for them.
2. Pupils are never to stand on the road while waiting for the bus.
3. Pupils who cross the road getting on or off the bus shall pass in front of the bus and not behind it.
4. Pupils shall occupy the space designated by the driver.
5. Pupils are to avoid unnecessary conversation with the driver.
6. Pupils are to keep arms and head inside the bus at all times.
7. Pupils are to remain seated unless they are getting on or off.
8. Pupils are to respect persons whom they pass on the routes.
9. Pupils are not to get off the bus except at home or school, unless prior approval has been authorized by a note from home.
10. Pupils are not to leave waste paper or other rubbish on buses.
11. Pupils are not to mar or deface the bus.
12. Pupils are not allowed to carry a knife or any sharp instrument on the bus.

THE FOLLOWING ACTIVITIES ARE PROHIBITED AT ALL TIMES:

- a. Improper behavior to include: insolence, disobedience, vulgarity, foul language, fighting, pushing, shoving, or similar offensive acts.
- b. Any use of tobacco products (smoking or spitting).
- c. Eating or drinking on the bus.
- d. Throwing articles or objects into or from the bus.
- e. Obstructing the aisle or doorways in any manner, including placing musical instruments or other articles in the aisles or doorways.
- f. Occupying more space in a seat than required.

MOTOR VEHICLE USE

NO PASS/NO DRIVE

KRS 159.051 Loss of license or permit by student for dropping out of school or for academic deficiency.

(1) When a student age sixteen (16) or seventeen (17) drops out of school or is declared to be academically deficient, the school administrator or his designee shall notify the superintendent of schools of the district in which the student is a resident or is enrolled. The reports shall be made at the end of each semester but may be made earlier in the semester for accumulated absences. A student shall be deemed to have dropped out of school when they have nine (9) or more unexcused absences in the preceding semester. Any absences due to suspension shall be unexcused absences. A student shall be deemed to be academically deficient when he has not received passing grades in at least four (4) courses, or the equivalent of four (4) courses, in the preceding semester. The local school board shall adopt a policy to reflect a similar standard for academic deficiency for students in alternative, special education, or part-time programs.

(2) Within ten (10) days after receiving the notification, the superintendent shall report the student's name and Social Security number to the Transportation Cabinet. As soon as possible thereafter, the cabinet shall notify the student that their operator's license, intermediate license, permit, or privilege to operate a motor vehicle has been revoked or denied and shall inform the student of his right to a hearing before the



District Court of appropriate venue to show cause as to the reasons his license, permit, or privilege should be reinstated. Within fifteen (15) days after this notice is sent, the custodial parent, legal guardian, or next friend of the student may request an ex parte hearing before the District Court. The student shall not be charged District Court filing fees. The notification shall inform the student that they are not required to have legal counsel.

(3) In order for the student to have his license reinstated, the court shall be satisfied that:

- (a) The license is needed to meet family obligations or family economic considerations which, if unsatisfied, would create an undue hardship; or
- (b) The student is the only licensed driver in the household; or
- (c) The student is not considered a dropout or academically deficient pursuant to this section.

If the student satisfies the court, the court shall notify the cabinet to reinstate the student’s license at no cost. The student, if aggrieved by a decision of the court issued pursuant to this section, may appeal the decision within thirty (30) days to the Circuit Court of appropriate venue. A student who is being schooled at home shall be considered to be enrolled in school.

(4) A student who has had their license revoked under the provisions of this section may reapply for his driver’s license as early as the end of the semester during which they enroll in school and successfully complete the educational requirements. A student may also reapply for their driver’s license at the end of a summer school semester which results in the student having passed at least four (4) courses, or the equivalent of four (4) courses, during the successive spring and summer semesters, and the courses meet the educational requirements for graduation. They shall provide proof issued by their school within the preceding sixty (60) days that they are enrolled and are not academically deficient.

Courses Per Semester	Number of Courses Student Would Need to Pass to be Compliant
4	3
5	4
6	4
7	5
8	6

ACADEMIC DEFICIENCY (as defined and recommended by KDE)

CONDITIONS FOR USE

With parental request and under conditions prescribed by the school Principal,\* high school pupils who have a valid Kentucky Driver’s License may be permitted to drive vehicles onto school grounds. Vehicles shall be parked in designated areas on the school campus and are not to be visited or moved during the school day unless permission is given by the Principal.

PRIVILEGE MAY BE REVOKED

Driving on the school grounds is a privilege which may be revoked if conditions

are violated.\*\*

References: \*KRS 161.180

KRS 160.290

\*\*OAG 74-783

## DRIVING TO SCHOOL

### PARKING PERMIT

Students who are permitted to drive and park motor vehicles onto school grounds are subject to the following rules and procedures:

1. Students seeking driving privileges must register with the Principal upon enrollment in school.
2. Parents are required to sign a request and a permission form and return it to the Principal.
3. Students are to park, immediately upon arrival, in the designated student parking area. They are to exit the parked car and proceed to the school building. Students may not loiter in cars in the parking lot.
4. Students may not return to their vehicle during the school day without permission of the principal.
5. Students will be assigned parking.

### DENIAL OF PRIVILEGE

The Principal may revoke or suspend driving privileges when a student:

1. Drives in a reckless or careless manner;
2. Parks in an unauthorized parking area;
3. Continues to drive and park on school grounds without permission;
4. Leaves school without permission;
5. Being tardy or absent to school without a valid excuse for five (5) unexcused absences or five (5) unexcused tardies.

### VEHICLES TOWED AWAY

The Principal may have any unauthorized vehicles towed from school property that are parked in violation of school regulations.

THIS IS THE RECOMMENDED PROCEDURE; HOWEVER, IF THE MISBEHAVIOR ENDANGERS THE SAFETY OF OTHERS, SOME STEPS MAY BE OMITTED.

### STATE AND FEDERAL LAWS DEFINING CRIMINAL VIOLATIONS

School authorities shall report criminal violations to the proper local authorities.

### ALCOHOL ABUSE POLICY

A student who has used a controlled substance prior to coming to school or to a school activity or found to be using, possessing, or distributing an alcoholic beverage (including "look alikes" i.e. using or possessing a non-drug or non-alcoholic beverage in such a manner as to suggest that it is a controlled substance) while on the school campus or at a school-related activity shall be suspended from school. In addition, a student violating this policy shall be brought before the Barbourville Independent Board of Education to show cause why they should not be expelled from school. KRS 158.150

### DRUG POLICY

A student who has used a controlled substance prior to coming to school or to a school activity or found to be using, possessing, or distribution drugs- illegal substances (including "look alikes" i.e. using or possessing a non-drug or non-alcoholic beverage in such a manner as to suggest that it is a controlled substances) while on the school campus or at a school related activity shall be suspended from school. In addition, a student violating this policy shall be brought before the Barbourville Board of Education to show cause why they should not be expelled from school. KRS 158.150.

#### TELECOMMUNICATION DEVICES

##### Possession and Use

While on school property or while attending school-sponsored or school-related activities, whether on or off school property, students shall be permitted to possess and use personal telecommunications devices as defined by law and other related electronic devices, provided they observe the following conditions:

Devices shall not be used in a manner that disrupts the educational process, including, but not limited to, use that:

- a. Poses a threat to academic integrity, such as cheating;
- b. Violates confidentiality or privacy rights of another individual;
- c. Is profane, indecent, or obscene;
- d. Constitutes or promotes illegal activity or activity in violation of school rules; or
- e. Constitutes or promotes sending, sharing, or possessing sexually explicit messages, photographs, or images using any electronic device.

1. These restrictions shall not be interpreted to prohibit material protected under the state or federal constitutions where such material does not otherwise materially or substantially disrupt the education process or intrude upon the rights of others.
2. Unless an emergency situation exists that involves imminent physical danger or a certified employee authorizes the student to do otherwise, devices shall be turned on and operated only before and after the regular school day and during the student's lunch break.
3. When students violate prohibitions of this policy, they shall be subject to disciplinary action, including losing the privilege of bringing the device onto school property and being reported to their parent/guardian. A violation also may result in a report being made to law enforcement. In addition, an administrator may confiscate the device, which shall only be returned to the student's parent/guardian.
4. Students are responsible for keeping up with devices they bring to school. The District shall not be responsible for loss, theft, or destruction of devices brought onto school property.
5. Students shall comply with any additional rules developed by the school concerning appropriate use of telecommunication or other electronic devices.
6. Students shall not utilize a telecommunication or similar electronic device in a manner that would violate the District's Acceptable Use policy or procedures or its Code of Acceptable Behavior and Discipline.
7. Smart Phones may be allowed to enhance instructional practices as allowed by teacher.

#### VIDEOING/PICTURE TAKING IN SCHOOL

Students are NOT allowed to video tape/take pictures using any and all types of electronic device or camera. If a student does violate this policy the following actions will be taken:

The electronic device will be taken from the student and returned to the parent/guardian. Depending on the degree of the violation the student may be suspended from school. Taking a picture of or videoing a school staff member or student is strictly prohibited. A violation of this policy may result in suspension for a period of time to be determined by the administration and loss of the device for the remainder of the school year.

An administrator or teacher may make an exception to this policy if the use is for educational purposes only.

#### Notice of Policy

Notice of this policy and penalties for violating it shall be published annually in the District's Code of Acceptable Behavior and Discipline.

Reference:

1KRS 158.165

#### TOBACCO

Use or possession of tobacco products or any vaping products on school property by students is prohibited..

#### WEAPONS

This policy applies to students, staff members, and visitors to the school.

#### WEAPONS PROHIBITED

Except where expressly and specifically permitted by Kentucky Revised Statute, the carrying, bringing, using, or possessing any weapon or dangerous instrument in any school building, on school grounds, in any school vehicle or at any school-sponsored activity is prohibited.

Violation of this policy by staff members shall constitute reason for disciplinary action, including possible termination.

Violation of this policy by students shall require that the Principal immediately make a report to the Superintendent, who shall determine if charges for expulsion from the District schools should be filed under Policy 09.435. In addition, when they have reasonable belief that a violation has taken place, principals shall immediately report to law enforcement officials when an act has occurred on school property or at a school-sponsored function that involves student possession of a firearm in violation of the law or assault involving the use of a weapon.

Violations by visitors shall be reported to a law enforcement agency.

Exceptions:

- An exception may be made for students participating in an authorized curricular or extracurricular activity or team involving the use of firearms and to those persons listed in KRS 527.070.
- Law enforcement officials are authorized to bring weapons onto school property in performance of their duties.

#### FEDERAL REQUIREMENTS REGARDING STUDENTS

The penalty for students possessing a firearm at school or bringing a firearm or other deadly weapon, destructive device, or booby trap device to school or onto the school campus/property under jurisdiction of the District shall result in expulsion for a minimum of twelve (12) months under Policy 09.435. However, the Board may modify such expulsions on a case-by-case basis. Any case-by-case modification of the one (1)-year expulsion requirement, including

those made for students with disabilities to meet the requirements of IDEA and Section 504, shall be in writing and may be based upon a recommendation of the Superintendent/designee.

Any student who possesses a firearm at school or brings to school a firearm or other deadly weapon, destructive device, or booby trap device shall be referred to the criminal justice or juvenile delinquency system.

Although students are subject to disciplinary action for violating any restriction in this policy, the twelve (12) month expulsion penalty mandated by the Federal Gun-Free Schools Act does not apply to a firearm lawfully stored in a locked vehicle on school property.

#### STATE REPORTING REQUIREMENTS

Employees of the District shall promptly make a report to the local police department, sheriff, or Kentucky State Police, by telephone or otherwise, if they know or have reasonable cause to believe that conduct has occurred which constitutes the carrying, possession, or use of a deadly weapon on the school premises or within one thousand (1,000) feet of school premises, on a school bus, or at a school-sponsored or sanctioned event.

For state reporting purposes, a deadly weapon shall be defined as:

1. A weapon of mass destruction;
2. Any weapon from which a shot, readily capable of producing death or serious physical injury, may be discharged;
3. Any knife other than an ordinary pocket knife or hunting knife;
4. Billy, nightstick or club;
5. Blackjack or slapjack;
6. Nunchaku karate sticks;
7. Shuriken or death star; or
8. Artificial knuckles made from metal, plastic, or other similar hard material.

Employees who receive information from a student or other person regarding conduct required to be reported shall report the conduct in the same manner as stated above.

#### ENFORCEMENT

In the enforcement of this policy, principals may authorize, if they have reasonable suspicion, searches in compliance with applicable Board policies.

#### SEARCH AND SEIZURE

All students must be aware that lockers, desks, cabinets, closets, classrooms, and facilities are the exclusive property of the Barbourville Board of Education and may be searched from time to time to prevent violations of student code of conduct.

A search may be conducted by the Principal/designee upon a reasonable suspicion of a violation of student code or State or Federal Regulations.

A further search of the student's person, handbag, athletic bag, or clothing may then be conducted if reasonable suspicion exists and only in the presence of the student and another staff member.

Additionally, student vehicles located on school property may be the subject of a lawful search.

#### VANDALISM

Any pupil who willfully defaces or damages school property shall make full restitution within two (2) weeks or within this time make necessary arrangements for such restitution. Failure to do so will result in suspension from school and possible penalties

as prescribed by KRS 442.480. This provision applies to all school property, including school buses.

Any pupil who willfully defaces or damages staff property on school grounds shall make full restitution within two (2) weeks or within this time make necessary arrangements for such restitution. Failure to do so will result in actions taken by staff. A police report will be filed.

Parents or guardians shall be held responsible for the destruction of any school property, including loss or damage to textbooks, library books, and athletic equipment.

#### CHEATING/PLAGIARISM POLICY

Students enrolled at Barbourville Independent School are expected to conduct themselves honestly and with integrity in their work. All forms of cheating and plagiarism are prohibited. Behavior that is unacceptable includes, but is not limited to:

1. Copying another student's homework;
2. Working with others on projects that are meant to be done individually;
3. Looking at or copying another student's test or quiz answers;
4. Allowing another student to look at or copy answers from tests or quizzes;
5. Using any other method to get/give test or quiz answers;
6. Copying information from a source without proper attribution;
7. Copying information from an internet source/website
8. Taking papers from other students, publications, or the Internet;
9. Any plagiarized entry in an assessment portfolio.

Violators of this policy will be disciplined on a case-by-case basis depending on the seriousness of the violation, prior violations, and other factors. Disciplinary measures include, but are not limited to, redoing assignment/retaking test, receiving a failing grade on the project/test, receiving a lower overall grade in the class, detention, suspension, or expulsion.

## TERRORISTIC NOTIFICATION TO PARENTS

Our most important function in Barbourville Independent School is to provide the safest learning environment possible for all of our students and school staff members.

Unfortunately, in recent years, Kentucky's P-12 schools have experienced an escalation of terroristic threats being made by students with intent to do harm to either other students or school staff members. Plainly stated, these are threats being made to shoot people or detonate bombs with lethal intent. In many of those cases, school officials and law enforcement officials were forced to close schools to investigate the threats that had been made. In other cases, school attendance plummeted for days after the threat was made. Many school leaders have said that the emotional, instructional, and financial impacts of these acts are incalculable.

Terroristic Threatening in the second degree is defined in state law (KRS 508.078)

(1) A person is guilty of terroristic threatening in the second degree when, other than as provided in KRS 508.075, he or she intentionally:

b) Makes false statements by any means, including by electronic communication, for the purpose of:

1. Causing evacuation of a school building, school property, or school-sanctioned activity;
2. Causing cancellation of school classes or school-sanctioned activity; or
3. Creating fear of serious bodily harm among students, parents, or school personnel

Such threats to our students and school staff are totally unacceptable and will not be tolerated. As a result, the purpose of this letter is to notify that this will serve as notification to all parents and guardians that school district officials (in coordination with responding law enforcement agencies will pursue immediate legal charges for felony terroristic threatening in the second degree, to the absolute fullest extent of the law, against anyone who makes such threats, including students. Moreover, we will advocate to our highest ability that the prosecution of these individuals be swift and their punishment be severe.

Our approach to eliminating terroristic threatening in our school and district is strong and unwavering, and as a result, it is imperative that you discuss this critically important matter with your student as soon as possible. School and law enforcement officials are determined to put a halt to these willful acts of terrorism being made toward our students. Please do your part to ensure that your student never becomes a party to such an offense by educating them on the seriousness of its consequences.

Together we can prevent this unnecessary, dangerous, and disruptive crime from victimizing our schools. We appreciate your partnership in keeping our school the safest place for your student to learn and grow.

If you have any questions or concerns, please contact a school administrator at your convenience.

CLARIFICATION OF STUDENT DRESS CODE  
GRADES K-12

Students are to avoid extremes and to dress appropriately for the occasion. Students should feel a responsibility to present an appearance that will reflect favorably upon themselves, their home, and their school.

Students, male and female, should adhere to the following guidelines:

1. Shorts, skirts or dresses must measure to the top of the knee at all times, even if worn with leggings or tights.
2. All tops must meet the waistline with no midriff showing when arms are raised over the head.
3. Acceptable footwear shall be required. (No bare feet)

The following types of clothing are NOT acceptable:

1. Bike shorts;
2. Clothing with rips or holes that show undergarments or skin above the thigh;
3. See-through mesh apparel, unless layered with a non-see through garment;
4. Hats, caps, or other headdress including hoodies (except for health, safety, religious purposes, or for special activities with Principal's approval) not permitted in classroom;
5. Sunglasses;
6. Apparel that is obscene, suggestive, disrespectful, or contains advertisements for liquor, tobacco, controlled substances, or sexual innuendos;
7. Clothing that symbolizes, encourages, or promotes hate, violence, or bigotry;
8. No quilts or blankets;
9. No halter tops, strapless shirts, or spaghetti strap shirts;
10. No shoes with rollers or wheels attached to the bottom of the shoe;
11. Hair must be cut above eyes or pulled back where students eyes and face are visible at all times;

\*\*\*Students who violate these rules will be required to change their attire.

Arrangements will be made for student to change to more suitable attire.\*\*\*

Any class time lost will be considered unexcused.

Any inappropriate clothing not addressed in the preceding list will be left to the Principal's discretion.



BARBOURVILLE INDEPENDENT SCHOOLS  
DISCIPLINE ALTERNATIVES

A/S/D - After School Detention

Leaving Class without Permission

1st offense	Counseling/parent conference/ 1 day suspension
2nd offense	3 days suspension
3rd offense	5 days suspension/revoke driving privileges

Fighting

1st offense	3 days suspension for instigator/ parent conference
2nd offense	5 days suspension/parent conference
3rd offense	5 days suspension/possible expulsion

Possession and Use of Tobacco and Vaping Products

1st offense	Counseling and confiscation of tobacco product. 1 day suspension.
2nd offense	3 days suspension
3rd offense	5 days suspension-loss of all extracurricular activities for the school year

Possession of Tobacco Products

Counseling and confiscation of tobacco  
products and 1 day suspension

Minor Classroom Disruption

	Any behavior that is disruptive to the class, but is able to be handled by the teacher without loss of instructional momentum.
1st offense	Teacher's policy
2nd offense	Teacher's policy
3rd offense	Teacher's policy

Major Classroom Disruption

A teacher may remove a disruptive student from the classroom. If a student is removed from the classroom for disruptive reasons the student will be suspended for the remainder of the day. If the student is removed from the classroom three (3) times they will be considered chronically disruptive and will be placed in a alternative school program which may be in person or virtual as approved by the superintendent.

Vandalism and Theft

Minor	1 day A/S/D and parent conference
Major	3 day suspension, parent conference, and possible referral to authorities

Public Display of Affection

1st offense	Counseling
2nd offense	Inform parents
3rd offense	1 day suspension

Possession / Use of Weapon

Confiscation of weapon and APPLICATION  
OF FEDERAL AND STATE LAW.

Threats, Harassment, Extortion, Aggressive Behavior/Bullying

1st offense	Counseling/parent conference/warning of possible legal charges
2nd offense	1 day suspension/ inform parents/possible legal charges
3rd offense	3 day suspension/legal charges

Profanity, Cursing, Vulgarity

1st offense	Counseling, 1 day suspension
2nd offense	3 days suspension
3rd offense	5 days suspension

Fire Alarms/Fire Extinguisher

3 days suspension

Prohibited Items

- Game devices
- Music listening devices (including, but not limited to: radios, CD players, MP3 players, headsets)
- Cigarette lighter
- Paying cards, poker chips, etc...
- Water pistols
- Food items in the building  
(Exception - approved class parties)
- ALL FOOD ITEMS ARE TO BE CONSUMED IN DESIGNATED AREA(S)
- Confiscation of equipment, and IF returned, only to parent
- Any and all toys (by discretion of teacher on award days)

Drugs and Alcohol

Any suspicion, possession or use of any type of drug  
Counseling and notification of parents, NOTIFICATION OF CIVIL AUTHORITIES

Dress Code Violations

Repeated offenses will result in parent conference and changing clothing

Classroom Unexcused Tardies

Discretion of the teacher

Telecommunication Devices

1st offense	Inform parents/confiscate electronic or telecommunication device
2nd offense	Confiscate electronic or telecommunication device for 1 week
3rd offense	3 day suspension

Refusal to give telecommunication or electronic device to any staff member after student has been asked will lead to student losing privileges to have telecommunication

or electronic device at school.

Intentionally Causing Physical Harm/Injury to Another Student

1st offense	Counseling/parent conference/suspended remainder of day
2nd offense	Remainder of day plus 1 day suspension
3rd offense	Remainder of day plus 3 day suspension

Verbal Abuse of a Teacher

5 days maximum suspension per incident

Terroristic Threatening of Any Student or School Personnel

A person is guilty of terroristic threatening when they make false statements by any means for the purpose of:

- Causing evacuation of a school building, property, or school activity
- Causing cancellation of classes or activities
- Creating fear of serious bodily harm among students, parents or school personnel

The Superintendent of the Barbourville Independent School District shall require the Principal of the school to provide written notice to all students and parents and guardians of students within ten (10) days of the first instruction day of each school year of the provisions of KRS 508.078 and potential penalties under KRS 532.060 and 534.030.

Any other offense not listed shall be dealt with by the discretion of the Principal.

**BULLYING PROCEDURES**

Any employee of a school or a local board of education who knows or has reasonable cause to believe that a school student has been the victim of a violation of any felony offense specified in KRS Chapter 508 Assault and Related Offenses and committed by another student while on school premises, on school-sponsored transportation, or at a school-sponsored event shall immediately cause an oral or written report to be made to the Principal of the school attended by the victim. The Principal shall notify the parents, legal guardians, or other persons exercising custodial control or supervision of the student when the student is involved in an incident reportable under this section. The Principal shall file with the local school board and the local law enforcement agency or the Department of Kentucky State Police or the county attorney within forty-eight (48) hours of the original report a written report containing:

- a. The names and addresses of the student and his or her parents, legal guardians, or other persons exercising custodial control or supervision;
- b. The student's age;
- c. The nature and extent of the violation;
- d. The name and address of the student allegedly responsible for the violation;
- e. Any other information that the principal making the report believes may be helpful in the furtherance of the purpose of this section.

An agency receiving a report shall investigate the matter referred to it. The school board and school personnel shall participate in the investigation at the request of the agency.

**DEFINITION OF BULLYING**

**BULLYING/HAZING (KRS 158.150, KRS 160.290)**

The use of lewd, profane, or vulgar language is prohibited. In addition, students shall not engage in behaviors such as hazing, bullying, menacing, taunting, verbal or

physical abuse of others, or other threatening behavior. This policy extends to any/all student language or behavior including, but not limited to, the use of electronic or online methods. Actions may result in violators being reported to legal and/or social authorities.

A person is guilty of bullying when they direct physical, verbal, or psychological aggression or harassment toward others, with the goal of gaining power over or dominating another individual. Some characteristics include, but are not limited to:

- Strong desire for power and control
- Average or above self-esteem
- Minimal anxiety and insecurity
- Continual tormenting of victims
- Lack of empathy/conscience
- Success at hiding behaviors from adults
- Actions become worse if victim(s) fight(s) back

## CLARIFICATION OF EXTRACURRICULAR ACTIVITIES

### SELECTION OF STUDENTS

Students shall be given equal and fair treatment throughout the selection process for competitive tryouts for teams/clubs.

Students who wish to participate in the selection process must inform the sponsor within the time schedule as established in the notification. The competitive situation shall provide equal opportunity for all participants who shall be informed of the scoring criteria used in the selection process. Students must adhere to rules of activity or will be dropped from activity. Sponsor will be final determiner of participation.

If students question the results of the selection process, they shall be given the right to due process.

Initial complaints should be directed to the sponsor of the organization. An appeal may be directed in writing to the Principal.

### STUDENT ACTIVITIES

Student activities of an educational nature shall be encouraged and maintained based upon the needs and interests of pupils.

In addition, any student who participates in extracurricular activities is expected to maintain exemplary school citizenship behavior. This shall include, but not be limited to:

- a. Exhibiting consideration toward both adult sponsors and team members at practices and activities;
- b. Showing courtesy and appropriate behavior during bus rides to and from activities;

- c. Showing good sportsmanship before, during, and after competitions;
- d. Exhibiting respectful behavior toward officials/judges at competitions;
- e. Showing courtesy to staff in school and at extracurricular activities.

## PROM ACTIVITIES

All students must have approval of the Principal before being allowed to participate in Prom activities. Approval will be based on attendance at school, behavior at school and during any extracurricular activity, and grades. Any person not a student of Barbourville Independent School must have approval of Principal two (2) days prior to Prom before attendance will be allowed.

\*\*Behavioral violations may include assignment to the Alternative Classroom, suspensions, and/or behavior that requires parental notification/conference.

## SUSPENSION AND EXPULSION (KRS 158.150)

All pupils admitted to the common schools shall comply with the lawful regulations for the government of the schools. Willful disobedience or defiance of the authority of teachers or administrators, use of profanity or vulgarity, the threat of force or violence, the use or possession of alcohol or drugs, stealing or destroying or defacing school property or personal property of students, the carrying or use of weapons or dangerous instruments, or other violations of property or law constitutes cause for suspension or expulsion from school.

## DUE PROCESS

A student cannot be suspended from the common schools until after at least the following due process procedures have been provided:

1. The pupil has been given oral or written notice of the charges.
2. The pupil has been given an explanation of the evidence of the charge(s) if they deny them.
3. The pupil has been given the opportunity to present their own version of the facts.

These procedures must be followed unless immediate suspension is necessary to protect persons or property or to avoid disruption of the on-going academic process. However, in these instances, the due process procedures must be followed within three (3) days.

The Superintendent, Principal or head teacher of any school may suspend a pupil for such misconduct, but shall report such action in writing immediately to the Superintendent. The Board of Education of any school district may expel any pupil for misconduct, as defined in this section, but such action shall not be taken until the parent, guardian or other person having legal custody or control of the pupil has had an opportunity to have a hearing before the School Board. The decision of the School Board shall be final.

## GRIEVANCE PROCEDURE

Students or employees who feel they have been discriminated against or denied an opportunity because of their race, color, national origin, age, religion, marital status, sex, or handicap in an educational program, activities, and/or job have the right to file an informal or formal grievance as follows. This process is conducted through the Title IX, TITLE VI and section 504 coordinator. This person in our school is:

Name and Address: Dennis Messer  
P.O. Box 520  
Barbourville, Kentucky 40906  
Phone: 606-546-3120

Each step in this grievance procedure is to give unbiased consideration to the grievance and to be a separate review of the facts.

- Step 1 Students or employees who feel they have been discriminated against should bring the problem to the attention of the coordinator within ten (10) days of the knowledge of an alleged cause for the grievance.
- Step 2 The coordinator will work informally with the aggrieved party and others involved to negotiate a solution within ten (10) working days of the date the complaint was made.
- Step 3 If the grievance cannot be satisfactorily resolved working informally, the aggrieved may want to proceed with a formal grievance. Aggrieved persons have the right to call the Equal Educational Opportunities Coordinator in Frankfort at (502) 564-6916. This person will only act as a consultant.

At any step in the informal process, the aggrieved has the right to call the Office of Civil Rights in Atlanta.

### FORMAL GRIEVANCE PROCEDURES

- Step 1 Formal grievance shall be filed in writing with the Title IX, Title VI, Section 504 Coordinator within five (5) working days following the conclusion of the informal grievance negotiations. The aggrieved shall describe in writing the nature of the violation, the date(s) it occurred, and sign the statement.
- Response The coordinator shall notify the aggrieved in writing within five (5) working days from the date of the written notice what action was or will be taken. If the party is not satisfied with the decision of the coordinator, the aggrieved may appeal to the next step.
- Step 2 The aggrieved may appeal in writing to the school Principal within five (5) working days of the date of the coordinator's response in Step 1. This written notice must contain all written information from the aggrieved and the coordinator's responses.
- Response The Principal of the school will notify the complainant in writing within five (5) working days from the date of the appeal what action was or will be taken.
- Step 3 If the aggrieved is not satisfied with the action taken by the school Principal in Step 2, the aggrieved may notify in writing within five (5) working days of the response the local Superintendent of schools. This written notice must identify the grievance, the dates, all written

assignments for quality and standards alignment. Second, staff will report on NTI days if weather permits. This will be left to the discretion of the Superintendent. The staff will be notified through e-communications and/or text on reporting status. If weather permits, staff will be on campus and available to meet and/or communicate with students as they complete the assignments.

NTI notification will be posted on the school website and local news media outlets. BIS utilizes the Stay Connected app. This app will be used to send out notifications of NTI days. The information concerning this app is on the district website. All shareholders will have the ability to download the app and receive communications.

## SCHOOL FOOD SERVICE

The Barbourville Independent School District participates in the National School Lunch Program, School Breakfast Program and/or the Donated Food Program through the Community Eligibility Provision (CEP), Federal and state policies and regulations must be followed.

Through CEP, Barbourville Independent School is required to provide each student with one free breakfast meal and one free lunch meal each day school is in session.

The contents of a breakfast meal and lunch meal is determined based on Meal Pattern Guidelines provided by USDA and KDE.

The cost of an Adult Meal is determined annually by the Board of Education according to current federal requirement for establishing adult meal pricing.

This Institution is an Equal Opportunity Provider

## SPECIAL EDUCATION

In cases where disciplinary action involves exceptional (special education) students and students who have been referred for evaluation for possible special education placement and/or related services, the following procedures should be followed:

1. If suspension is essential to protect persons or property or to avoid disruption of the ongoing educational process, then:
  - A. The student must first be granted an informal hearing and then may be suspended;
  - B. As soon as practicable, the Admissions and Release Committee (ARC) must be convened to determine whether the discipline problem is related to the student's handicapping condition;
  - C. If the discipline problem is determined to be related to the handicapping condition:
    - (1) The suspension is immediately lifted, and
    - (2) The ARC must consider the appropriateness of the placement and/or the Individual Placement Plan (IEP); and
  - D. If the problem is determined to be unrelated to the handicapping condition, then the student will be disciplined according to the Discipline Code in the local district.
2. If a discipline problem does not require immediate suspension, the student remains in their current school placement and the principal must convene a School Based Admissions and Release Committee (SBARC). The SBARC determines whether the discipline problem is related to the handicapping condition. The SBARC considers the appropriateness of the placement and/or the IEP. If it is unrelated to the handicapping condition, then the student will be disciplined according to

## TITLE 1 PROGRAM

The Title 1 Program is a federally funded program whose purpose is to provide opportunities for children to acquire the knowledge and skills contained in the challenging State Content Standards and Student Performance Standards.

Parent involvement is a vital component of Title 1. Parents are the first and main educators of their children. The home is the site of the child's first educational experience. When the child leaves home to go to school, it is the parent's attitude and how much they value, reinforce, and encourage their child's effort in school that often determines the child's success.

The Title 1 Program at Barbourville City Schools implements a program with faculty, parents, and students as partners in education in order to best meet the individual needs of students. Since our district receives federal funds for Title 1 programs as a part of the No Child Left Behind Act (NCLB), you have the right to request information regarding the professional qualifications of your child's teacher(s).

For further information call the Title 1 coordinator at 546-3144.

## EXTENDED SCHOOL SERVICES (ESS)

Contact school administrator for information regarding the ESS program.

## ESS SUMMER SCHOOL

If and when funds and teachers are available, summer school will be provided for students grades 6-12 who have failed classes during the regular school year. Any out of district high school student who has failed a class during the regular school year and does not complete summer school will not be allowed to enroll in the Barbourville Independent School the next school year. Any in district high school student who does not attend summer school may be required to make up failed classes in the provided alternative school setting.

Any middle school student who has failed core subjects (math, science, social studies, language arts) will be required to attend summer school in order to pass on to the next grade. Any out of district middle school student who does not complete summer school will not be allowed to enroll in Barbourville Independent the next school year. Any in district student who does not complete summer school will fail the grade that they are in and will be retained in that grade the next school year.



BARBOURVILLE TIGER CENTER

Services which may be offered at the Tiger Center or through Community Agencies:

MENTAL HEALTH SCREENING  
PARENTING SKILLS WORKSHOPS and video loans  
VOLUNTEER OPPORTUNITIES  
HEALTH SCREENING AND REFERRALS  
CLOTHING CLOSET AND OTHER FREE ITEMS  
STUDENT WORKERS' BUREAU  
SELF-ESTEEM MATERIALS ON LOAN  
CAREER COUNSELING  
CHILD CARE WORKERS (referrals of Certified Red Cross Babysitters)  
INFORMATION ON FAMILY DAY CARE HOMES  
ADULT AND OTHER COMMUNITY EDUCATION OPPORTUNITIES  
FREE CHILD CARE FOR PTO MEETINGS AND PARENT/TEACHER  
CONFERENCES  
READIFEST FOR BACK TO SCHOOL SERVICES AND SUPPLIES  
QUARTERLY NEWSLETTER  
INFORMATION FOR NEW AND EXPECTANT MOTHERS  
TRAINING FOR CHILD CARE PROVIDERS  
COMMUNITY BULLETIN BOARD  
PEER HELPERS WITH CONFLICT MEDIATION SKILLS  
SAFETY COUNCIL  
SUBSTANCE ABUSE INFORMATION  
YOUTH OPPORTUNITIES

## PARENTS, FOR YOUR INFORMATION

BE ADVISED THAT THE FOLLOWING SERVICES MAY, UNDER CERTAIN CIRCUMSTANCES, BE PROVIDED WITHOUT PARENTAL CONSENT:

- Mandated services such as abuse and neglect referrals to the Department for Social Services and / or police (KRS 620) and Juvenile Justice services (KRS 635).
- Advice, diagnosis, and / or treatment by a physician for minors (no age limit given) regarding sexually transmitted diseases, pregnancy, contraceptives, and substance abuse or addiction (Section 1, KRS 214.185).
- Outpatient mental health counseling by a physician for individuals 16 years and older (Section 2, KRS 214.185).
- Medical, dental, or other health services for a youngster of any age when, in the professional judgment, the risk to the minor's health or life is such that treatment should be given without delay (Section 4, KRS 214.185).
- Outpatient mental health counseling for anyone 16 years or older who is seeking that counseling as the result of abuse by a parent or a legal guardian (KRS 210.410).
- Other substance abuse treatment, no age limit given (KRS 222.440).
- Voluntary admission to a hospital by an individual who is 16 years or older for observation, diagnosis and / or treatment for mental illness or symptoms of mental illness (KRS 645.330).
- Non-exempt AFDC recipients are required to participate in the Job Opportunity and Basis Skills Program (JOBS) 45 CRF 250.30. Parental consent is not required for a non-exempt dependent child to participate in JOBS.
- Employment counseling, training, application, summer / part time job development, vocational exploration, and development of job readiness skills do not require parental consent as there are no laws that address age limits or parental consent for these specific services. Please note, however, that intake and eligibility for JTPA do require parental consent.
- Employment of individuals 14 to 17 years of age as governed by U.S. and Kentucky Child Labor Laws.
- For further information, call the Rainbow Center, 546-3338.



**Nonresident Student Transfer/Registration Form**

**Form to be used by NONRESIDENT students requesting admission.**

Student's Name \_\_\_\_\_  
*Last* *First* *Middle Initial*

Home Address \_\_\_\_\_ Phone # \_\_\_\_\_

Present District and School \_\_\_\_\_ Present Grade \_\_\_\_\_

Requested School \_\_\_\_\_ For School Year \_\_\_\_\_ Grade \_\_\_\_\_

Date of Request: \_\_\_\_\_

Reason for Transfer \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**NOTICE**

1. Transfers involving athletics will be in accordance with Kentucky High School Athletic Association (KHSAA) By-Laws. Any student who transfers enrollment from a district of residence to a nonresident district shall be ineligible to participate in interscholastic athletics for one (1) calendar year from the date of transfer.
2. Requests for transfer for middle and high school students are considered incomplete until class scheduling information has been submitted to the prospective school.

**I UNDERSTAND THAT, IF APPROVED, THIS ASSIGNMENT WILL BE GRANTED FOR ONLY ONE (1) SCHOOL YEAR AND THAT ANY SPECIAL TRANSPORTATION NEEDED IS THE RESPONSIBILITY OF THE PARENT/GUARDIAN.**

\_\_\_\_\_  
*Parent/Guardian's Signature* *Date*

**TO BE COMPLETED BY CENTRAL OFFICE PERSONNEL**

Application	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date _____
Parent/guardian contacted	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Date _____
Present School Contacted	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Date _____
Requested School Contacted	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Date _____
Professional recommendation, if required	_____		

\_\_\_\_\_  
*Superintendent/designee's Signature* *Date*

Review/Revised:7/21/2022



## Nonresident Student Enrollment

### NONRESIDENT TRANSFERS

Those nonresident pupils requesting enrollment in a school in this District for the first time shall follow these procedures:

1. Complete the school's registration forms, which must be signed by the parent/guardian(s).
2. Parent/guardian(s) and pupil then make an appointment with the Principal for a review of the application and the pupil's school records. The pupil shall bring the following documents from the last school attended to this meeting:
  - Report card and other academic information including the entire cumulative folder from the student's former school, if the student has the folder in his/her possession.
  - Statement of student's attendance.
  - Student's physical examination and immunization records.
3. Non-Resident students will only be enrolled when they can be assigned to classes where the enrollment is below 80% the allowed maximum. ( Based on 30 students per classroom)and the hiring of additional staff or purchasing additional resources is not required for the student.
4. A student expelled from his/her previous school during the last school year
  - need not apply for admission
  - must have Board approval before being admitted
  - will have his/her records and experiences reviewed before permission is granted for enrollment.
5. When the number of nonresident students must be limited due to enrollment capacity, the following priorities will be observed:
  - Those nonresident students attending school in this District last year will have priority over new applicants.
  - Siblings of nonresident students already attending school in the District shall have priority over new applicants who do not have siblings currently enrolled.
  - Students of District employees will have priority over new applicants.
  - When priorities are equal, the date of application will be the determining factor for enrollment.
6. Nonresident pupils may be enrolled in the District's schools in accordance with Board policies 09.1222, and 09.124.
7. The decision of the Principal in granting enrollment of nonresident pupils may be appealed to the Superintendent. If the decision of the Superintendent is not satisfactory, an appeal may be made to the Board. The decision of the Board shall be final.

### RELATED POLICIES:

- 09.12 (all procedures)
- 09.1222; 09.124 (all procedures)

Review/Revised:7/21/2022



# Barbourville Independent School 2023-2024 School Calendar

Aug 2 Professional Development Day (Staff)

Aug 3 Professional Development Day (Staff)

Aug 4 Professional Development Day (Staff)

Aug 7 Professional Development Day (Staff)

Aug 8 Opening Day (Staff)

Aug 9 First Day of School

Sept 4 Labor Day Holiday-No School

Oct 2-13 Fall Break-No School

Nov 22 No School

Nov 23 Thanksgiving Day Holiday-No School

Nov 24 No School

Dec 18-Jan 2 No School

(Jan 1 New Year's Day Holiday)

Jan 15 Martin Luther King Jr Holiday

No School

April 1-5 Spring Break-No School

May 23 Last Day of School

May 24 Closing Day (Staff)