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Addendum #1
RFP#WRESA-14-2024-2025-1
General Contracting and Individual Skilled Trades Services

Date: February 12, 2024

A link to the Pre-Proposal Meeting recording can be accessed here:

ZOOM LINK

<https://drive.google.com/file/d/1oECfQVGN7aBBUOYrU9TaEbiGz1IKn-pC/view?usp=sharing>

The following questions were received as of this posting date. Please note the deadline for submitting all questions is February 13, 2024.

Question #1:

RFP Section 1.2, the last paragraph

The section states: *"If the parties agree that it is a mutually beneficial relationship, the Agreement includes two options years and may be extended in writing for up to two (2) additional years in one (1) year increments."*

Q1: Is the maximum duration of the contract 7 years?

Answer #1:

The contract term is as follows:

Three (3) years with Two (2) one-year renewal options.

WRESA does not anticipate extending the agreement(s) beyond two year option periods, and therefore the duration with both options exercised is 5 years.

Question #2:

RFP Section 1.12, first paragraph

The section states: "If respondent has existing cooperative contracts in place, Wayne RESA requests equal or better than pricing to be submitted."

Q2a – Our goal is to provide a good service at competitive rates. Our costs to service our customers and subsequent rates vary based on items such as location(s),

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transportation requirements, insurance requirements, etc. Is it acceptable if the contractor's pricing for this contract/Co-op is lower than that for our other customers and other cooperative agreements based on these types of factors.

Q2b – Is the pricing we provide in or response to take in consideration potential customers in addition to Wayne RESA (Example customers throughout Southern Michigan)?

Answer #2a:

We recognize that factors such as geographical location, transportation logistics, and specific insurance requirements may impact the operational costs associated with delivering services. Given these considerations, it is understandable that pricing may vary to reflect the distinct circumstances and costs inherent to each service area. The intent of this requirement is ensure pricing for like services is maintained and WRESA receives equal or better pricing for like services.

Cooperative contract users would be required to identify these details within their individual scope of services requests, the Contractor will be able to determine if there are unique requirements, such as entity location, or unique requirements, that result in pricing changes. Additionally, the Contractor is not required to respond to all requests.

Answer #2b:

Yes, WRESA will make this contract available to other customers in accordance with the CoPro+ program and makes no commitment to usage by these entities. Proposers should indicate any geographic limitations or considerations as it relates to their pricing proposal in accordance with the RFP instructions.

Question #3 - There appears to be a contradiction on submitting proposals.

RFP Section 3.5 ss 1.a) states to submit the response via email

RFP Section 3.4 ss 4 states that submission via email will not be accepted.

Q3 – Is submitting our response via email to purchasing@resa.net an acceptable way to respond to the this RFP?

Answer #3:

**Proposals must be submitted via e-mail. The follow section has been removed:
~~RFP Section 3.4 ss 4 states that submission via email will not be accepted.~~**

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Question #4 (nothing in the RFP to reference)

We notice there are no categories for some trades. Would it be possible to expand the service categories to include:

Overhead docks and doors, Window cleaning, HVAC and Mechanical work, and plumbing?

Answer #4:

The provided service categories are currently not sought through this purchasing vehicle. WRESA reserves the right to amend agreements to include these services and/or to reissue a solicitation for these service categories at a later date.

Question #5 (nothing in the RFP to reference)

Will this mainly be service work, whereas a service department would be needed, or would this mainly be GC type of construction work that is needed?

Answer #5:

It could be a mix of both depending on the needs of the organization.

Question #6

Is there a dollar range in which these projects and/or services will run under this contract?

Answer #6:

There is no formal dollar limit at this time, however WRESA and CoPro+ contract users will need to ensure their usage of the resulting agreements in accordance with their specific purchasing policies and the funding source. WRESA anticipates high complexity and high dollar purchases may be sought through RFP's issued outside of these contracts.

Question #7

Can this contract be used for reactionary work on a time and material basis and for lump-sum agreements?

Answer #7:

There may be a need for that type of work.

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Question #8

Is there a maximum dollar amount for Tier 2 projects?

Answer #8:

Please see Answer to Question #6 above.

Question #9

After reviewing the project documents it says we have to provide pricing. Please confirm what type of pricing you're looking for? Without plans, specs, & scope of work for each project we won't be able to provide pricing. Please confirm.

We can provide a mark up fee and hourly rates. Please confirm if this is what you're looking for?

Answer #8:

The second tier process will include a specific scope of work with additional request details that will impact final pricing. WRESA is seeking hourly rates at this time and is requesting proposers provide their rate structure, which may include markup up fees. The second tier will include specific pricing requirements, and we anticipate most projects will be firm-fixed price.