

REPORT OF THE AD HOC BOARD PRIORITIES COMMITTEE

The Ad Hoc Board Priorities Committee met on Tuesday, January 24, 2017 at 9:30 AM at the Cincinnati Public Schools Education Center in the Board Office Conference Room.

Board Retreat

Committee Chair Jones updated the Committee on the January 28, 2017 Board Retreat and reported that she and the Board President are in the process of securing facilitator Tommie Lewis of Make it Plain Consulting, LLC.

The Committee discussed that his role will be to keep the Board on task and help guide the discussion towards the goal of the meeting.

The Committee discussed the following *proposed* Retreat plan:

1. Review recommended changes to the *Board's Operating Protocol and Bylaws*
2. Discuss and finalize the Board's Major Strategic Initiatives and Budgetary implications
 - Determine/prioritize major strategic initiatives for the upcoming year, and how the Board measures and monitors progress towards its goals.
 - Build in accountability for this year's priorities.
 - Have Administration present budget initiatives.
3. Establish a process for on-going *Board Development and Self-Assessment*
 - Assess core responsibilities of the Board and establish positive Board culture for ensuring the work gets done.
 - Build accountability for the Board's actions (individually and collectively).
 - Establish a baseline for on-going processes and utilizing best practice tools.
 - McKinsey and Company (Non-profit Board Self-Assessment Tool)
 - Seattle Public Schools Self-Assessment Tool (Council of the Great City Schools Presentation)
 - Herrmann Brain Dominance Instrument (Individualized assessment that explains the way individuals prefer to think, learn, communicate and make decisions)

The Committee restated that Ad Hoc's responsibility is to prepare a framework for the Board to address its priorities for year 2017.

ACTION: Committee Chair Jones will provide the Board and the Administration with a memo that outlines discussions that will take place at the retreat and documents that will be provided (Agenda, Draft Operating Protocol, Board Bylaws, List of Major Strategic Initiatives, Proposed Federal and State Agenda Items and Samples of Board Self-Assessment Instruments).

ACTION: Committee member Bolton, as assigned by the Board, will provide the Board with a memo that outlines Board-Self Assessment tools to be reviewed at the Retreat.

ACTION: The Committee reiterated the need for Board staff to add Board Vice President Melanie Bates's assignment about the Administration developing High School Community Learning Center concepts, to the Board's major initiatives calendar.

Committee member Bolton reminded the group that Board Policy 7500 – Community Learning Centers states that all schools should be a Community Learner Center.

Review Board Operating Protocol and Bylaws

The Committee continued and completed its review of the Bylaws and Protocol. The Protocol has been incorporated into the Bylaws.

The Committee discussed Bylaw 0142.3 Orientation – Providing orientation for new Board members.

ACTION: The group will come up with a framework for conducting a formal New Board Member Orientation process.

The Committee discussed Bylaw 0168 – Minutes. The concern was the possibility of broadcasting or streaming committee meetings to the public. Another option discussed was to make available audio recordings of the meetings.

The group discussed each Committee doing a robust report of its meeting to be included on the District's website, along with Committee minutes and supporting documents.

ACTION: The Committee advised that the Board's Regular meetings will be streamed.

ACTION: The Committee will have General Counsel review Bylaw 0169.2 – Open Meetings/Sunshine Law to strengthen the content.

ACTION: The Committee made final edits to the protocol and bylaws, in preparation for the upcoming retreat, and will submit any further edits to Board Staff by noon on Thursday, for the Board packet.

ACTION: The Committee discussed building up the Board's webpage and will advise Public Affairs to work with the Administration to ensure that agendas, Board and Committee minutes from all Board meetings are easily assessable on the Board's webpage.

Future Meetings

The Ad Hoc Committee, upon completion of the Bylaws and Operating Protocol, will "sunset" until the second quarter of the year to monitor progress of the workplan.

The meeting adjourned at 12:45 p.m.

Ad Hoc Board Priorities Committee

Carolyn Jones, Chair

Eve Bolton

Elisa Hoffman