

REPORT OF THE POLICY COMMITTEE

The Policy Committee met on Thursday, May 17, 2018 at 11:30 am at the Cincinnati Public Schools Education Center in the Board Office Conference Room.

ATTENDEES

Policy Committee Members

Chairperson Melanie Bates, Eve Bolton, Mike Moroski

Administration/Staff

Ashley Addo, Assistant General Counsel; Kathleen Crable, Senior Executive Secretary; Jonathan Futch, Manager, Student Services; Paul McDole, Jr., Director, Human Resources; Bill Myles, Assistant Superintendent; Lauren Roberts, Internal Auditor; Sara Trimble-Oliver, Chief Information Officer; Lauren Worley, Chief Strategic Communications Engagement Officer

Community Members/Parents

David Brenner; Marlena Brookfield; Carol Gibbs

Continued Discussion: Policy 9142 – Community Involvement

Ms. Bolton informed the group that LSDMCs, during their quarterly meetings, discussed the manual and advised that it needed to be revised, in turn bringing this to the attention of the Policy Committee.

There are also various policies within the book that need to be either removed, updated or additional policies inserted.

Lauren Worley, Chief Strategic Communications Engagement Officer, updated the Committee on the various revisions that were made to the policy. The following updates were recommended to the document:

- Rename the document: Local School Decision Making Committee (LSDMC)
- Update Responsibilities and Roles of LSDMCs
- Align to the CFT Contract
- Update Composition/Selection of Members Highlighted:
 - Investigate changing “certificated” to “license”
 - Revise language to clarify item number two: Three (3) certificated members-three (3) to be selected by the teaching building committee.
 - The Committee discussed that employees can be on the LSDMCs as long as they are not assigned to the school where they will serve on the LSDMC.
 - The Committee discussed if employees who work for the District can serve on the LSDMC.
 - The Committee recommended language: “A teacher who is also a parent could be appointed to their student’s LSDMC, but would be appointed by the “teacher body.”
 - Line number 3: Use language “Licensed Teacher’ (CFT)
 - Change Partner in Education to “Lead Partner”
 - Student representatives will be non-voting members
 - Define “ex-officio”
 - The Committee discussed Term Limits and Student Membership

- Add Ohio Revised Code about Noticing LSDMC meetings
- Add Student Councils should file a report with the LSDMCs

ACTION: The Administration will inform the Committee about which high schools have students on their LSDMCs.

ACTION: The Policy Committee will discuss the updates to the document at the June 21, 2018 Policy Committee meeting.

Continued Discussion: Policy 9212 – Non School Organizations (NSOs) (PTOs/School Foundations/Boosters)

Ms. Lauren Roberts, Internal Audit updated the Committee about revisions to the policy. She reported that she included “associations” as an example of NSOs currently in operation throughout the District.

She also removed language about the NSO Information Form being submitted to the Internal Auditor. Ms. Roberts informed the Committee that she removed this language after her review of Internal Auditor (IA) standards that govern the Audit function. She is required to abstain from reviewing or approving of forms. She reported that due to the Audit Charter, the form could be selected for sampling and reviewed if there were any issues.

Assistant General Counsel Addo will clarify if Ohio Revised Code mandates that NSO meetings need to be public. She will add language into the policy if there is a requirement.

Ms. Roberts reported that the District should have an understanding of the organizations that are their partners. She also stressed the importance that from a legal and financial liability perspective, keeping the boundary of the District and NSOs being separate legal entities and that the District should not certify their financial statements. The Committee discussed the need for sanctions.

ACTION: Ms. Addo will include language around sanctions, and the need for an annual review of the NSOs. Procedures will also be developed, posted and attached to the policy.

ACTION: Ms. Roberts recommended that Administrative Procedures be created to include the types of documentation, how to track, the District’s level of involvement and procedures on how the information will be communicated to the organizations and the principals.

ACTION: The Committee advised the Administration to find ways to orientate principals about Board policies.

ACTION: Ms. Worley recommended that the policy include a reference to Policy 9125 – Social Media Policy for District Employees. She will also draft procedures that align to the document.

ACTION: The Committee will recommend approval of the Policy at the June 11, 2018 Regular Business meeting.

Policy 1100 –District Organization

Ms. Addo reported that she and General Counsel Dan Hoying reviewed the policy and recommended no changes to the document.

However, the Committee reviewed the policy and recommended the following changes to the document:

ACTION: The Committee recommended adding the District-Wide Organizational Chart to the policy and not including names.

ACTION: The Committee will recommend approval of the Policy at the June 11, 2018 Regular Business meeting.

Policy 1110 – Assessment of District Goals

Ms. Addo reported that she and General Counsel Dan Hoying reviewed the policy and recommended no changes to the document.

However, the Committee reviewed the policy and recommended the following changes to the document:

ACTION: Rename the policy: *Assessment of the Board’s Vision, Mission and Goals*. Include the word *Community* as one of the major functions of the Board working with the community.

ACTION: The Committee will recommend approval of the Policy at the June 11, 2018 Regular Business meeting.

Policy 1130 – Conflict of Interest

Ms. Addo reported that she and General Counsel Dan Hoying reviewed the policy and recommended no changes to the document.

The Committee agreed with the recommendation of the Administration.

Policy 1210 – Board-Superintendent Relationship

The Committee reviewed the policy and recommended the following:

ACTION: Add *Vision, Mission, and Goals* as primary duty for the Board as well as establishing policies. Also add *Vision, Mission, and Goals* as appropriate within the policy.

ACTION: Remove language about Superintendent approving the origination for revisions to policies.

ACTION: Change administrative guidelines to *administrative procedures*.

ACTION: Add *goals of negotiations shall be conducted by the Board’s Vision, Mission and Goals*.

ACTION: The Committee will recommend approval of the Policy at the June 11, 2018 Regular Business meeting.

Policy 1220 – Employment of Superintendent

Ms. Addo informed the Committee about the following revisions to the document:

ACTION: Remove and update language about the Superintended being required to live in the District.

ACTION: Remove language about signing a DMA (Declaration of Material Assistance for Terrorism) form.

ACTION: Remove language about requirements for the Superintendent undergoing a physical examination.

ACTION: The Committee will recommend approval of the Policy at the June 11, 2018 Regular Business meeting.

Policy 1230 – Superintendent of Schools

Ms. Addo informed the Committee that she had no revisions to the policy.

ACTION: The Policy Committee recommended changes to the policy and referred the document to the Student Achievement Committee for their review.

Review of Policies Related to Gun Violence/Weapons

General Counsel’s office recommended that the Board consolidate its policies on weapons that apply to all employees, visitors, and students into one document.

Ms. Addo reviewed a draft of Policy 7217 – Weapons with the Committee and recommended that the following policies be rescinded, as they are redundant.

- Policy 3217 – Weapons (Professional Staff)
- Policy 4217 – Weapons (Classified Staff)
- Policy 5772 – Weapons (Students)

ACTION: The Committee recommended adding language about due process hearings for objects that have been approved or authorized by an adult for use in school that could be used as weapons.

ACTION: The Committee will continue discussion of the policy at its June 21, 2018 Policy Committee meeting.

Other Business

Committee member Bolton inquired about the status of Pleasant Ridge Montessori and Woodford in relation to its boundaries and over crowdedness. Ms. Bolton talked about transitioning next year. She also stated the need to bring this to the attention of Superintendent Mitchell, as there will be a need to purchase or lease property.

ACTION: The Committee will assign the Administration at its June 11, 2018 Regular Board meeting to continue the work and make recommendations to address the overcrowding and follow through on boundary lines for North Central in preparation for the CANS (Clifton Area Neighborhood School). The following schools will be impacted: Chase, John P. Parker, Mt. Airy, Pleasant Hill Academy, Pleasant Ridge Montessori, Winton Hills, Silverton, and Woodford Paideia.

The meeting adjourned at 1:30 PM.

Policy Committee

Melanie Bates, Chair
Eve Bolton
Mike Moroski

Staff Liaisons

Dan Hoying, General Counsel
Yenetta Harper, Director, Teacher and Principal Development
Paul McDole, Director, Human Resources
Sarah Trimble-Oliver, Chief Information Officer