

REPORT OF THE POLICY COMMITTEE

The Policy Committee met on Thursday, June 21, 2018 at 11:30 am at the Cincinnati Public Schools Education Center in the Board Office Conference Room.

ATTENDEES

Policy Committee Members

Chairperson Melanie Bates, Eve Bolton

Administration/Staff

Ashley Addo, Assistant General Counsel; Kathleen Crable, Paul McDole, Jr., Director, Human Resources; Bill Myles, Assistant Superintendent; Sara Trimble-Oliver, Chief Information Officer;

Cincinnati Department of Health

Tonia Smith, Tobacco Free Living Coordinator

Taiwo Adesoba, Intern National Environmental Health Association (NEHA)

Breanna McKinnon, Intern, Morehouse College; Centers for Disease Control and Prevention.

Community Members/Parents

Marlena Brookfield

Legal Interns

Emily Hughes

Gabriella Kain

Tobacco Free Schools Policy Presentation

Tonia Smith, Tobacco Free Living Coordinator, Cincinnati Department of Health

Taiwo Adesoba, Intern National Environmental Health Association (NEHA)

Breanna McKinnon, Intern, Morehouse College; Centers for Disease Control and Prevention.

Ms. Smith updated the Committee about tobacco use amongst youth in the schools in Ohio. She reported kids in Ohio smoke more than other kids in the United States.

She also informed the group that:

- 3.7% of Ohio middle school students smoke cigarettes;
- 15.1% of Ohio high school students smoke cigarettes;
- 2.3% of middle school students nationally smoke cigarettes (Centers For Disease Control 2015);
and
- 9.3% of high school students nationally smoke cigarettes (Centers For Disease Control 2015).

Ms. Smith updated the Committee on the Ohio Department of Health's below Rubric that was used to score the District's tobacco policies.

School District Information

Name of School District	<i>Cincinnati Public</i>	County	<i>Hamilton</i>
Contact Person		Phone/Email	

Policy Information

Date on Policy	<i>12/7/09</i>	Date Reviewed by ODH	<i>1/8/17</i>	ODH Reviewer	<i>TMK</i>
Policy Numbers Included in Scoring	<i>7434, 3215</i>				
Criteria	Weight	Score	Notes		
A. Student					
1 All tobacco (tobacco-free only)	5				
2 In any school facility or building	5				
3 On school grounds, athletic grounds, or parking lots	6				<i>missing</i>
4 School sponsored events off-campus	6				
5 Enforcement is discussed	5				
6 At all times, 24/7	4				
7 Possession is prohibited	5				
B. Staff					
			<i>11</i>		
1 All tobacco (tobacco-free only)	5	<i>0</i>			<i>no e-cigs included</i>
2 In any school facility or building	5	<i>5</i>			
3 On school grounds, athletic grounds, or parking lots	6	<i>0</i>			<i>designated areas</i>
4 School sponsored events off-campus	6	<i>10</i>			
5 Enforcement is discussed	5	<i>0</i>			
6 At all times, 24/7	4	<i>0</i>			<i>designated times</i>
C. Visitors					
			<i>11</i>		
1 All tobacco (tobacco-free only)	5	<i>0</i>			<i>no e-cigs included</i>
2 In any school facility or building	5	<i>5</i>			
3 On school grounds, athletic grounds, or parking lots	6	<i>6</i>			
4 Discourages use at school sponsored events off-campus	5	<i>0</i>			
5 At all times, 24/7	4	<i>0</i>			
D. General					
			<i>3</i>		
1 Rationale for policy	1	<i>0</i>			
2 All vehicles owned, rented, or leased by school district	3	<i>3</i>			
3 Educational reinforcement	3	<i>0</i>			
4 Communication of policy or signage	1	<i>0</i>			
Total Score	100	<i>25%</i>			

Ms. Smith provided the following recommendations to increase the District's score:

- Include language that prohibits tobacco use by students
- Include "e-cigarettes" in the definition of tobacco
- Indicate that policy is in effect "at all times"
- Prohibit tobacco use at "school sponsored events"
- Discuss enforcement
- Indicate how the policy will be communicated (signage, newsletter, announcements, emails, social media etc.)
- Include school grounds, parking lots, and athletic facilities in areas where tobacco use is prohibited

ACTION: The Committee reviewed Policy 7434 – Use of Tobacco and will update the document based on the recommendations and review a model policy for 100% Tobacco-Free Schools for suggested language. The Committee will review the Policy at the July 19, 2018 Policy Committee meeting.

ACTION: The Committee recommended revising the Facilities Rental policy to include language for use of tobacco (Tobacco Free Campus). The Committee will review the Policy at the July 19, 2018 Policy Committee meeting.

ACTION: The Administration will include language about tobacco use in the Student Support Guide Code of Conduct.

Policy 5136 – Cellular Telephones and Electronic Communication Devices Possessed by Students

The Committee reviewed the policy at the February 15, 2018 and March 15, 2018 Policy Committee meeting to ensure that policies are enforceable and speak to the appropriate use of cell phones and electronic devices during the school day. She also advised that procedures may need to be put in place to align with the policies. The policy is also being reviewed to achieve modern cell phone use practices for learning, and restricting use of phones while in class.

ACTION: The Committee continued its review of the document and will recommend approval of the Policy at the June 25, 2018 Regular Business meeting.

Continued Discussion: Policy 1230 – Superintendent of Schools

ACTION: The Committee reviewed additional amendments to the policy and will recommend approval of the document at the June 25, 2018 Regular Business Meeting.

Continued Discussion: Policy 7217 Weapons Other Business

The Committee reviewed the policy at the May 17, 2018 Policy Committee meeting to add language about due process hearings for objects that have been approved or authorized by an adult for use in school. These objects could possibly be used as weapons.

The Committee continued its review of the document to ensure that language does not insinuate a zero tolerance policy.

The following policies will be recommended for rescission and language embedded into Policy 7217.

Policy 3217 – Weapons (Professional Staff) Rescind

Policy 4217 – Weapons (Classified Staff) Rescind

Policy 5772 – Weapons (Students) Rescind

ACTION: The Committee will recommend approval of the policy at the June 25, 2018 Regular Business Meeting.

Continued Discussion: Policy 9142 – Community Involvement

The Committee reviewed the policy at the May 17, 2018 Policy Committee to begin reviewing the document for determination of any required updates needed to the document.

The Committee continued its review of the document and recommended additional changes in various areas of policy.

ACTION: Mr. Hoying and Ms. Worley will review bylaws already developed in the new LSDMC handbook to ensure that they are consistent.

ACTION: The Committee will recommend approval of the document at the June 25, 2018 Regular Board meeting.

Continued Discussion: Policy 9212 – Non School Organizations (PTO’s/School Foundations/Boosters)

The Committee reviewed the Policy at the May 17, 2018 Policy Committee meeting to make sure Associations within the document are in compliance with the law.

The Committee continued its review of the policy to learn if the organizations within the document are subject to the Ohio Open Meetings Act. Assistant General Counsel Addo reported that the policy is not subject to the Open Meetings Act and language is not required to be included in the document.

Ms. Addo added language: *NSOs' be required to get approval for the NSO's use of the District's intellectual property and good will on social media websites.*

ACTION: The Committee will recommend approval of the document at the June 25, 2018 Regular Board meeting and that the policy be included in the LSDMC Handbook. Language stating that LSDMC's are not ILT's, or NSO's will be attached as a memo to the Handbook.

Review of Policies 1230.10 – 1400

The Committee reviewed, discussed amendments, and alignment of the following policies:

- 1230.01 Development of Administrative Guidelines
- 1240 Evaluation of the Superintendent
- 1310 Employment of the Treasurer
- 1320 Duties of the Treasurer
- 1330 Evaluation of the Treasurer
- 1340 Non-Reemployment of the Treasurer
- 1350 Incapacity of the Treasurer
- 1240.01 Non-Reemployment of the Superintendent
- 1260 Incapacity of the Superintendent

Mr. Hoying advised that Policies 3120.01 Employment of Professional Employee and 4120.01 Classified Staff are a duplication of Board Policy 1400 – Job Descriptions. He will recommend that the duplicated policies be rescinded.

ACTION: The Committee will continue its review of the documents at the July 19, 2018 Policy Committee meeting.

Other Business

Committee Chair Bates advised to have a policy that describes the enforcement and the dissemination of policies to staff.

ACTION: The Committee will make an assignment to the Administration to notify staff when the Board revises its policies. Mr. Hoying will assign his interns to draft a policy that describes the enforcement and the dissemination of policies to staff.

Policy Committee July 18, 2018 Meeting Agenda

Health Curriculum Law / Policy – 8515Wellness

The Committee will review the health and wellness curriculum to address changes in laws related to health.

The meeting adjourned at 1:24 PM.

Policy Committee

Melanie Bates, Chair
Eve Bolton
Mike Moroski

Staff Liaisons

Dan Hoying, General Counsel
Yenetta Harper, Director, Teacher and Principal Development
Paul McDole, Director, Human Resources
Sarah Trimble-Oliver, Chief Information Officer