

REPORT OF THE FINANCE COMMITTEE

The Finance Committee met on Thursday, January 17, 2019 at 4:00 PM at the Cincinnati Public Schools Education Center in the Board Conference Room.

ATTENDEES

Finance Committee Members

Chairperson Eve Bolton, Melanie Bates, Ryan Messer,

Administrators

Vera Brooks, Interim Director, Early Childhood; Daniel Hoying, General Counsel; Lauren Roberts, Internal Auditor; Brittany Treolo, Director of Financial Reporting and Transparency; Laura Sanregret, District-Wide Lead Teacher; Jennifer Wagner, Treasurer; Scott Adams, Chief Operations Officer

Kearney and Kearney

Eric Kearney, CEO, President

Focused Capitol Solutions

George Glover, Co-Managing Director

Community Members/Parents

Marlena Brookfield, Craig Rozen,

Preschool Promise

Hector Polanco, Finance Manager

Cincinnati Federation of Teachers (CFT)

Julie Sellers, President

FOR BOARD APPROVAL

2019 Audit Committee Meeting Dates

Ms. Roberts presented the group with following 2019 Audit Committee meeting dates. The Committee agreed with the Dates and will recommend them to the Board for approval at a February 2019 Regular Board meeting.

February 27, 2019 • April 24, 2019 • June 26, 2019
August 28, 2019 • October 23, 2019 • December 19, 2019

FOR BOARD INFORMATION

Governmental Relations Update

Mr. Glover and Mr. Kearney updated the Committee on the following House Bills:

House Bill 343 (132nd General Assembly) This Bill was introduced by Representative Derek Merlin to amend sections 5709.17 and 5715.19 of the Revised Code to limit the authority of local governments to initiate property tax valuation complaints against residential property, to require local governments to formally pass a resolution before initiating a complaint against any type of property, to limit the authority of a school district to file counter-complaints, and to expand the existing property tax exemption for fraternal organizations to include the property of such organizations with longstanding national governing bodies. Passed the Ohio House on 3/21 /18 (59-38; along party lines). It was reported out of the Ohio Senate Ways and Means Committee on 12/12/18 (8-3; along party lines).

House Bill 371 (132nd General Assembly) This Bill was introduced by Representative Derek Merrin to enact section 5709.51 of the Revised Code to exempt from property taxation the increased value of land subdivided for residential development for eight years or until construction commences or the land is sold. It was referred from the Ohio House Ways and Means Committee to the Rules and Reference Committee on 3/1 /18.

House Bill 512 (132nd General Assembly) This Bill introduced by Representative Reineke would establish the Department of Learning and Achievement; to abolish the Department of Higher Education, the position of the Chancellor of Higher Education, and the Ohio Board of Regents; to transfer, with exceptions, the duties regarding the administration of primary and secondary education programs and all duties regarding the administration of higher education programs to the Department of Learning and Achievement; and to prescribe certain duties regarding educator licensure, community school sponsorship, and other education programs for the State Board of Education, Superintendent of Public Instruction, and Department of Education. It was in House Government Accountability and Oversight Committee and was not voted out.

House Bill 705 (132nd General Assembly) Introduced by Representatives Hambley and Ingram (former CPS Board member) deals with the circumstances in which school district and educational service center treasurers may be held liable for a loss of public funds. It passed the Ohio House on 12/5/18 (89-2). Language was incorporated into HB 491.

Sub. House Bill 491 (132nd General Assembly) Highlights of the Bill (as passed by General Assembly):

Substitute licenses for pupil services personnel

- Requires the State Board of Education to issue substitute licenses to certain pupil services personnel who hold valid Ohio occupational licenses and complete criminal records checks, without requiring any additional qualifications.
- **Counselor education**
Allows the Counselor, Social Worker, and Marriage and Family Therapist Board to temporarily approve a counseling education program created after January 1, 2018, that has not been accredited by the Council for Accreditation of Counseling and Related Educational Programs.
- Specifies that a degree from a Board-approved counseling education program is sufficient to receive a professional clinical counselor's license or a professional counselor's license for the time period approved by the Board.
- Requires the Board, if it elects to approve unaccredited programs, to adopt rules regarding the approval process, educational requirements, and time period during which completion satisfies licensure requirements.
- **School treasurer liability**
Protects from liability for loss of public funds a school district or educational service center treasurer who has performed the treasurer's official duties without negligence or wrongfulness. Requires a district or service center superintendent to provide a written statement to the school treasurer confirming the superintendent's receipt of the required reports and a valid educator license from each teacher prior to the teacher's receiving payment for services.
Protects a school treasurer or superintendent from liability for loss of public funds for payments made to a teacher unless the loss results from the negligence or wrongfulness by that treasurer or superintendent.

- **School resource officer training**
Removes the requirement that the Ohio Peace Officer Training Commission must develop and conduct a basic school resource officer training course.
Permits any one of three entities to conduct the specialized school resource officer training required under continuing law, provided that the program the entity intends to teach has been approved by the Commission.
- **Alternative high school graduation requirements**
Extends the 2018 alternative graduation pathways for two additional years, to the classes of 2019 and 2020.
- Modifies the requirements of the main alternative pathway for the class of 2020.
- **Recommendations for new permanent graduation requirements**
Requires the Department of Education to make recommendations for new permanent graduation requirements and to present them to the House and Senate Education committees by April 1, 2019.
- **Policy on assignments missed during suspension**
Requires school districts and schools to adopt a policy on completing and grading assignments missed as a result of a student's suspension that provides the student an opportunity to receive at least partial credit.

Mr. Glover updated the Committee on the following **Items of Note**:

State Board of Education

The *State Board of Education* is made up of 19 members—11 who are elected and 8 who are appointed by the governor. The chairs of the education committees of the Ohio House of Representatives and Ohio Senate serve as non-voting ex officio members. The Superintendent of Public Instruction serves as secretary of the State Board of Education.

President: Laura E. Kohler, Member At-Large

Ms. Kohler Laura was appointed to the State Board by Gov. Kasich in February 2017 and is eligible for re-appointment in January 2021.

Ohio Department of Education, Paolo DeMaria

Mr. DeMaria is the Superintendent of Public Instruction for the Ohio Department of Education.

Executive Budget

Mr. Glover reported that the State is currently working on the Operating Budget for fiscal year 2020-2021. This is the first step in an extended process to develop and enact the biennial budget. The Executive Budget is expected to be finalized in late February 2019 for submission to the General Assembly not later than March 15, 2019.

Committee member Messer informed the Committee about the Administration's and the Board's following budget items that were submitted by Superintendent Mitchell. The below items are not in order of priority.

- Biennial Budget
- Charter School and Vouchers
- Facility Master Plan Funding
- Graduation Requirements
- School Funding
- State Report Card
- Transportation Funding

ACTION: Superintendent Mitchell will provide detail to the topics and submit them to the District's lobbyist. The lobbyist will present them to the legislature.

Status of Policies in the Finance 6000 Series

Mrs. Wagner informed the Committee about the status of Financial Policies in the 6000 Series: 6105 – 6900. She reported that Financial Policies 6105 through 6233, and 6470 through 6610 have been reviewed by the Committee and are completed.

The Committee reviewed the following policies and recommended the following ACTIONS:

Discuss recommended revisions at the February 21, 2019 Finance Committee meeting

- **6320 – Purchasing of Goods and Services**

Mr. Hoying will review the policy to ensure that it's in line with *Ohio Revised Code 9.312 - Factors to determine whether bid is responsive and bidder is responsible*. He will review the document with the Policy Committee at their February 21, 2019 Committee meeting.

- **6320.01 – Determination of Lowest Responsible Bidder**

The Policy will be forwarded to the Policy Committee for their review of the recommended revisions at their February 21, 2019 Committee meeting.

- **6320.02 – Business Policy**

The Administration will review the policy to determine if it is in conflict with the Business Advisory Committee, and if there is a need to create an initiative. The Policy will be rescinded until further notice.

- **6320.03 – Local Business Initiative**

The Committee reviewed the policy and will forward the document to the Policy Committee for their review at the February 21, 2019 Committee meeting.

- **6350 – Prohibition Against Contracting with a Person Against Whom an Unresolved Finding for Recovery Has Been Issued**

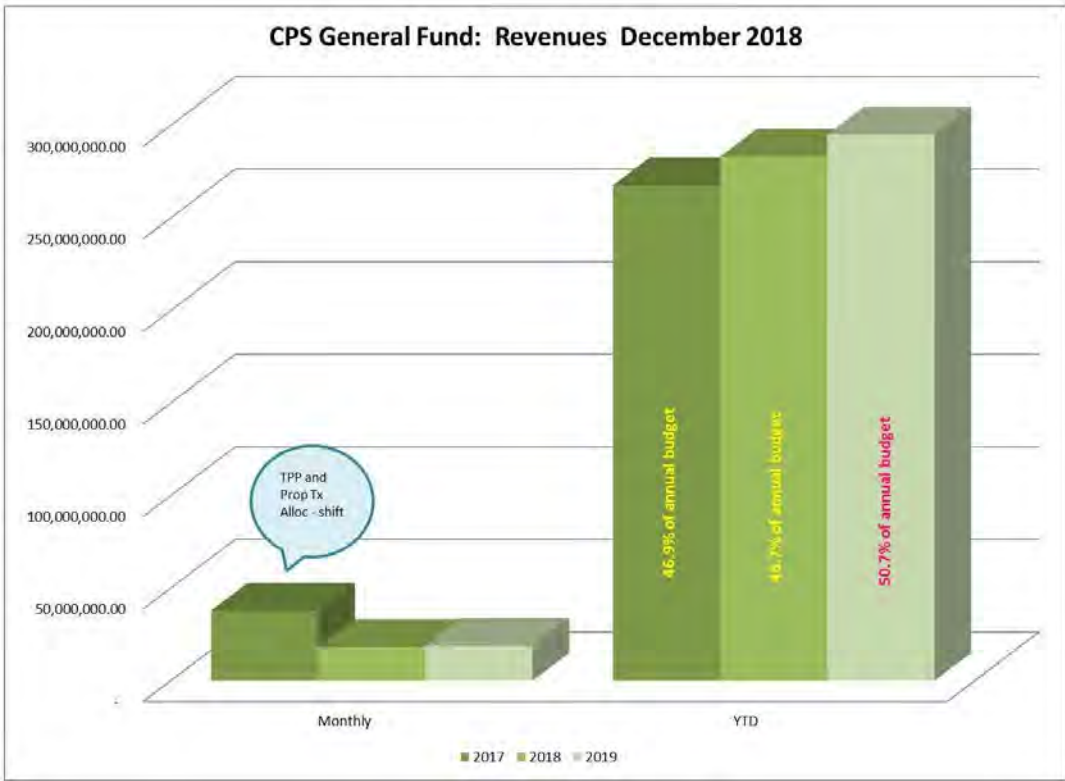
The Committee reviewed the following policies and will recommend approval of the documents at the Board's January 28, 2019 Regular Business meeting.

- **6520 – Payroll Deductions**
- **6600 – Deposit of Public Funds**

Treasurer Financial Updates

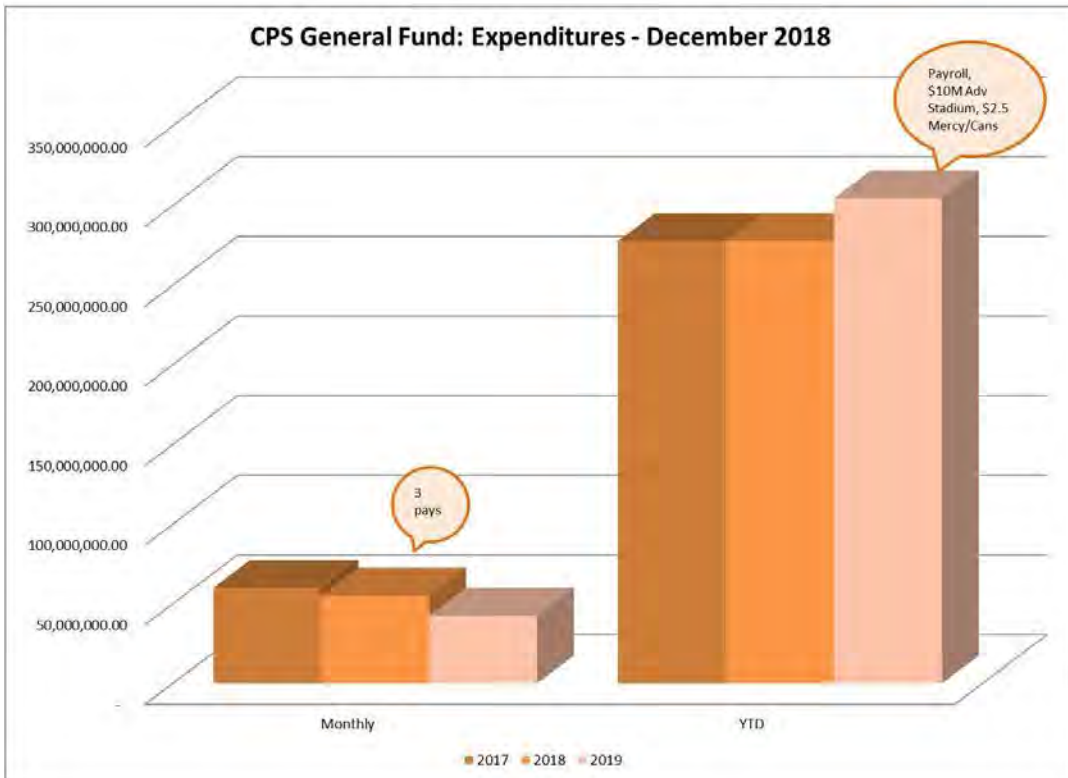
Monthly and Year-to-Date Revenue

Treasurer Wagner updated the Committee on the following: ***CPS General Fund: Revenues for December 2018***

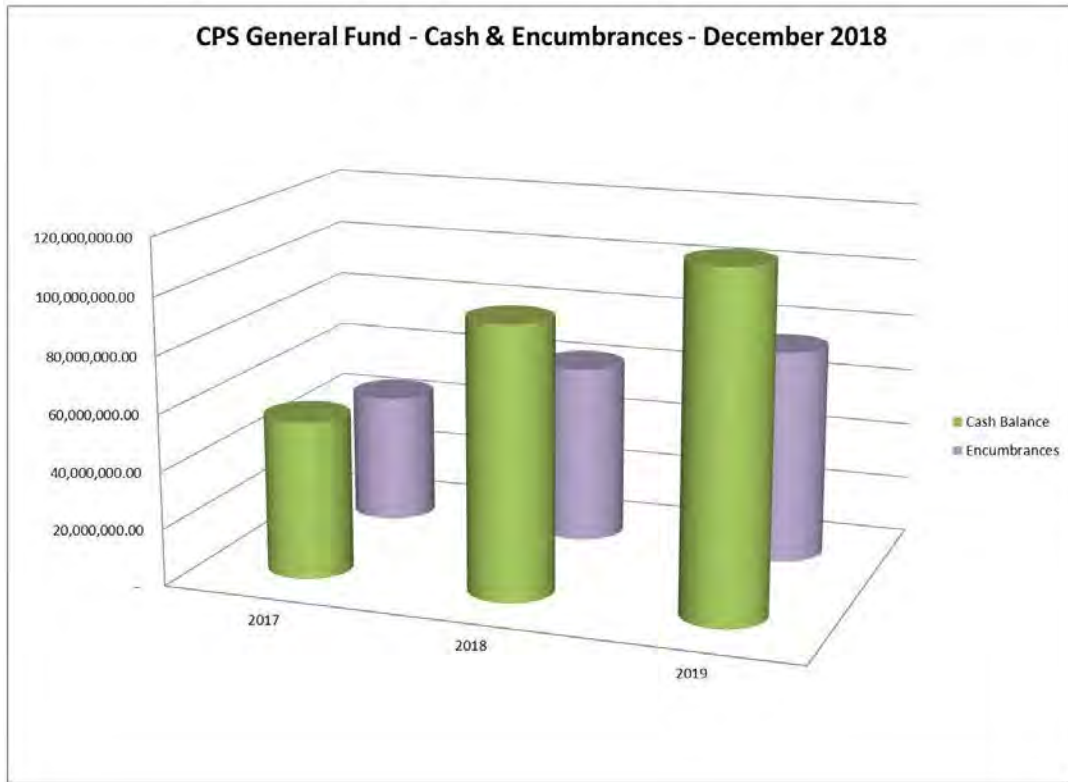


Monthly and Year-to-Date Expenditures

Treasurer Wagner updated the Committee on the following: *CPS General Fund Expenditures* for *December 2018*.



Treasurer Wagner updated the Committee on the following: *CPS General Fund – Cash and Encumbrances for December 2018*



State and Federal Grants

Treasurer Wagner updated Committee on the following: *State and Federal Grants for December 2018.*

**State & Federal Grants
December 2018**

	State	Federal	Combined	FY18
Beg Cash	1,971,239.69	7,778,481.65	9,749,721.34	9,194,087.04
Receipts	5,434,325.73	20,261,496.53	25,695,822.26	33,249,559.68
Expenditures	4,479,513.45	26,234,728.76	30,714,242.21	37,332,791.75
Encumbrances	791,696.52	5,751,002.39	6,542,971.91	6,997,262.43
Ending Cash	2,134,082.45	(3,945,752.97)	(1,811,670.52)	(1,886,407.46)

Preschool Promise Expansion Report

Mrs. Wagner discussed with the Committee the following: *Preschool Promise Expansion*.

CPS Preschool Expansion

	Budget	December YTD	DEC YTD FY18
Revenues:			
General R/E Property Tax	13,649,553.39	6,578,542.97	445,324.90
Public Utility Property Tax	1,100,847.17	592,221.38	581,685.47
Homestead Exemption	249,599.45	131,467.92	135,154.65
Less: Auditor Fees	(165,000)	(86,966.53)	(86,813.69)
Revenues	\$ 14,835,000.01	\$ 7,215,265.74	\$ 7,273,551.70
Expenses:			
Tuition Assistance	4,376,878.00	1,973,423.82	1,760,359
Payments to United Way	8,887,251.00	1,458,123.85	3,540,918.58
Workforce Development	108,463.68	45,470.50	-
Special Education Support	654,353.44	269,237.65	133,577.37
Administrative Support	200,000.00	23,685.02	51,330.49
Expenses	\$ 14,226,946.12	\$ 3,769,940.84	\$ 5,486,185.16
Net Income	\$ 608,053.89	\$ 3,344,324.90	1,787,366.54

CPS Tuition Assistance Summary

Mrs. Wagner discussed with the Committee the following *CPS Tuition Assistance Summary*.

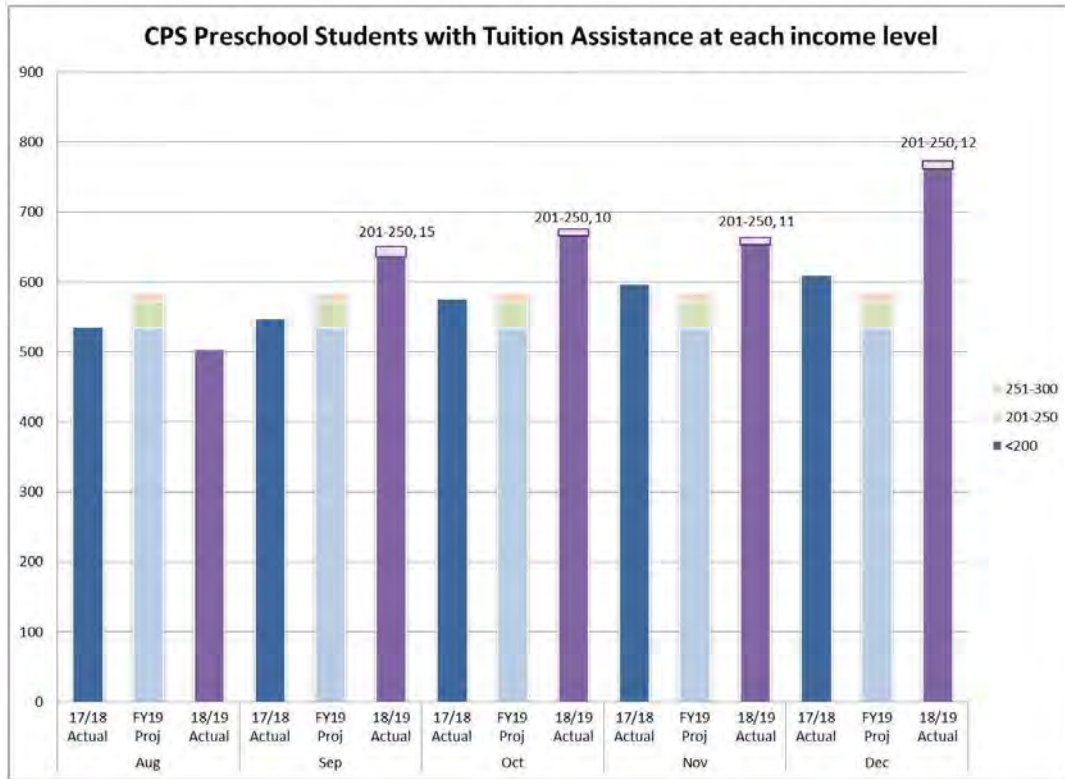
CPS Tuition Assistance Summary

	Income	FT	HT	Total	Days	Tuition Assist \$
Dec	<200 %	713	48	761	11,279	436,590.52
	200-250	8	4	12	180	3,688.58
s/t		721	52	773	11,459	440,279.10
YTD				773	52,782	\$ 1,973,424
LY				573	44,129	\$ 1,760,359

Note: The data in the chart above represents only the CPS preschool students who participate in the Preschool Expansion Tuition Assistance program. CPS currently has enrolled 1,736 preschool students.

CPS Preschool Students with Tuition Assistance at each income level

Mrs. Wagner discussed with the Committee the following: *CPS Preschool Students with Tuition Assistance at Each Income Level.*



Community Reinvestment Act (CRA) Agreements

Treasurer Wagner updated the Committee on the following CRA Agreements that will be recommended to the Board for approval.

CRA PILOT Agreements

Agreement	Years of Agreement	Estimated Annual Revenue	Est. Agreement Revenue
(A.) <u>Motz Properties, LLC</u>	12-years	\$4,089.78	\$49,077.41
<i>Description:</i> : the improvements made to the real property located at 3229 Riverside Drive in the East End neighborhood of Cincinnati in connection with the remodeling of the building on the property into restaurant space - Ordinance #13-2016, Contract #85x2018-126.			
(B.) <u>Exeter 6715 Steger, LLC</u>	12-years	\$17,628.12	\$211,537.47
<i>Description:</i> the improvements made to the real property located at 6715 Steger Drive in the Bond Hill neighborhood of Cincinnati, in connection with the remodeling and expanding of the building thereon into approximately 53,450 square feet of industrial space - Ordinance #195-2017			

Preschool Expansion Financials

Mr. Polanco updated the Committee on the following CPP and CPS Joint Budget Summary of FY19 Actuals and Tuition Assistance Chart. He informed the group about under and over spent dollars outlined in the budget YTD (Year to Date) minus Actuals YTD column. The lighter shade is under spent dollars and the darker shade is overspent dollars. He reported that at the end of December 2018 the budget was under spent \$8.6 million for the first six months.

Summary FY19 Actuals

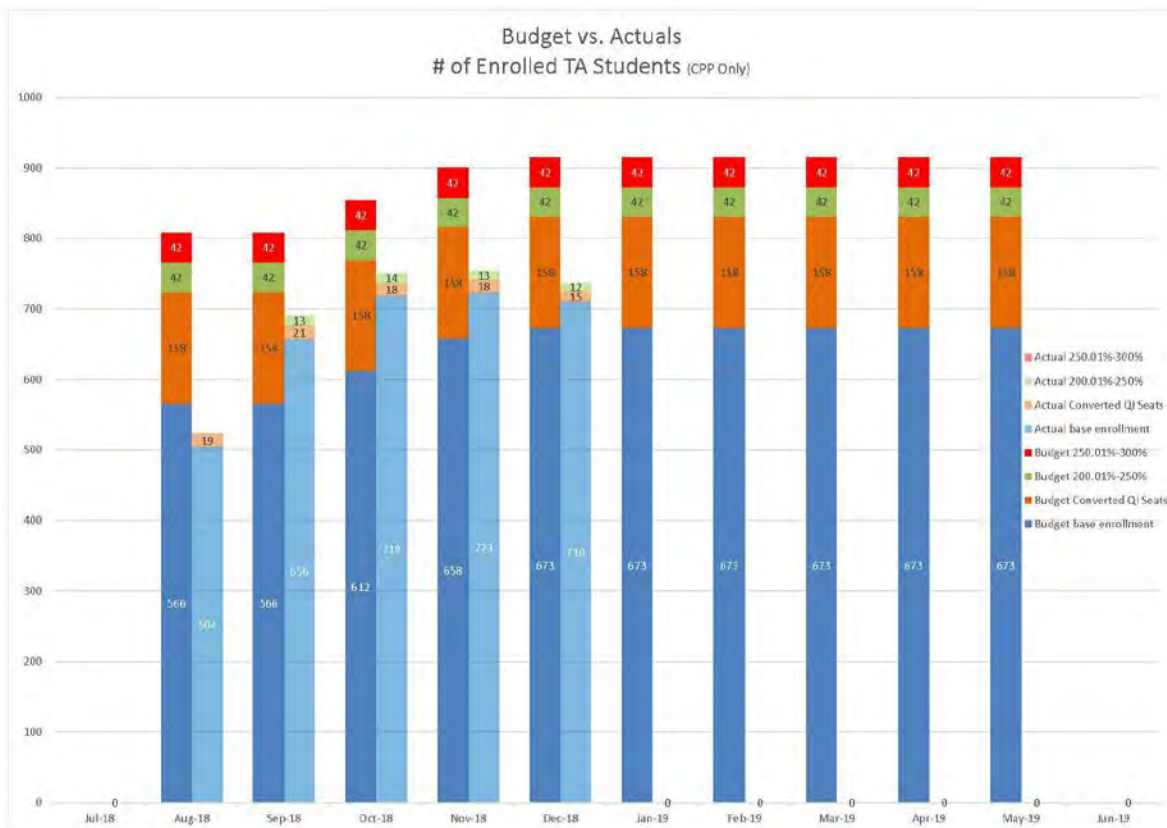
As of December 31, 2018

CPP + CPS¹

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Actuals YTD	Budget YTD	FY Budget	Budget YTD minus Actuals YTD
Tuition Assistance		\$0	\$350,066	\$704,862	\$896,546	\$780,370	\$626,099	\$0	\$0	\$0	\$0	\$0	\$3,357,943	\$4,093,006	\$8,836,443	\$735,064
Quality Improvement		\$7,000	\$14,076	\$69,121	\$6,257	\$51,621	\$169,067	\$0	\$0	\$0	\$0	\$0	\$317,141	\$922,400	\$1,639,400	\$605,259
Cost of Quality (Wages) & Workforce Development Council		\$0	\$1,900	\$3,878	\$3,800	\$26,940	\$8,992	\$0	\$0	\$0	\$0	\$0	\$45,511	\$54,232	\$608,464	\$8,721
Special Education		\$32,950	\$34,793	\$37,454	\$54,881	\$71,457	\$54,881	\$0	\$0	\$0	\$0	\$0	\$286,417	\$327,177	\$654,353	\$40,760
SUM OF PROGRAMS		\$39,990	\$400,835	\$815,315	\$961,485	\$930,388	\$869,039	\$0	\$0	\$0	\$0	\$0	\$4,007,012	\$8,396,815	\$11,738,660	\$1,389,803
Data & Enrollment Systems, Evaluation		\$36,356	\$36,356	\$36,356	\$36,356	\$36,356	\$40,426	\$0	\$0	\$0	\$0	\$0	\$222,205	\$412,375	\$840,124	\$190,170
Communications & Outreach		\$2,869	\$23,330	\$19,196	\$8,253	\$6,047	\$5,705	\$0	\$0	\$0	\$0	\$0	\$65,400	\$72,846	\$176,582	\$7,446
M&A - General		\$4,181	\$4,881	\$6,060	\$17,973	\$4,728	\$7,257	\$0	\$0	\$0	\$0	\$0	\$45,081	\$34,500	\$346,100	\$410,581
M&A - Staff Related		\$45,955	\$56,831	\$37,141	\$64,252	\$46,092	\$46,287	\$0	\$0	\$0	\$0	\$0	\$296,559	\$383,818	\$770,500	\$87,259
M&A - Facilities		\$2,401	\$3,061	\$3,013	\$3,798	\$2,772	\$3,755	\$0	\$0	\$0	\$0	\$0	\$18,798	\$30,120	\$54,980	\$11,322
UWGC & CPS Admin Fees		\$9,398	\$0	\$0	\$0	\$0	\$11,667	\$0	\$0	\$0	\$0	\$0	\$32,732	\$100,000	\$300,000	\$67,268
SUM OF ADMINISTRATIVE		\$101,160	\$124,469	\$101,766	\$130,632	\$107,861	\$115,096	\$0	\$0	\$0	\$0	\$0	\$680,775	\$1,033,659	\$2,488,286	\$352,884
TOTAL		\$141,110	\$525,294	\$917,081	\$1,092,117	\$1,038,049	\$974,136	\$0	\$0	\$0	\$0	\$0	\$4,687,787	\$6,430,474	\$14,226,946	\$1,742,687

1- estimated CPS data

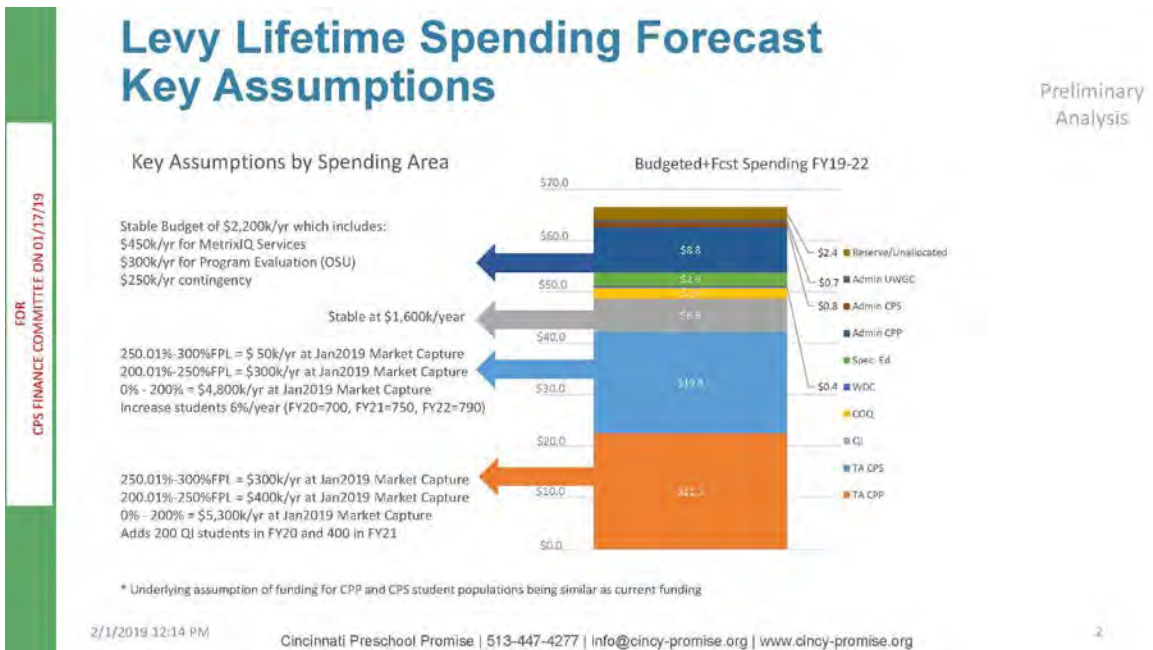
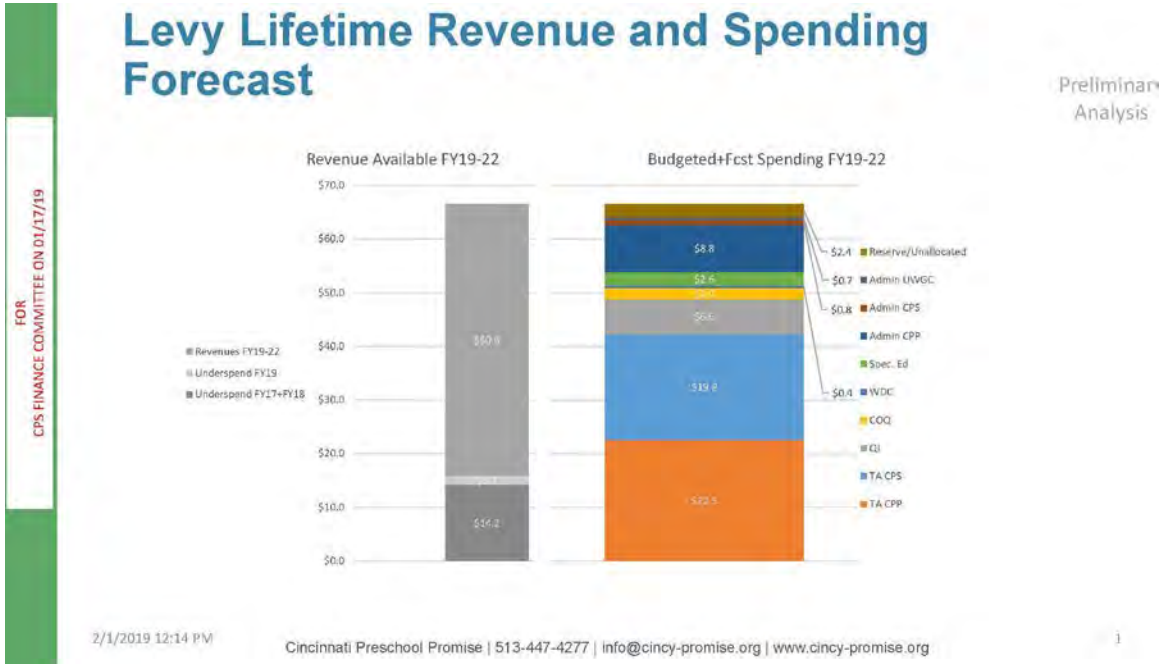
Mr. Polanco reported that numbers are not reaching what was budgeted due to programs not coming through. The enrollment of more students will help serve tuition assistance students.



Committee Chair Bolton reiterated that the CPS Boad had discussed the CPP proposal of raising the eligibility to 300 percent and were not supportive, believing that not enough had been done to maximize the participation at 250 percent.

Treasurer Wagner recommended delaying the 300 percent due to the Board’s concern about the 250 percent not being “tapped into” as of yet.

Mr. Polanco updated the Committee on the following Levy Lifetime Revenue and Spending Forecast.



Status of Pilot Proposal

Mr. Polanco reported that the Quality Teacher Grant application went out the week of January 7, 2019. The applications will be reviewed by a team in February 2019. Staging may begin in April 2019 or March 2019.

District Insurance Update

Mr. Hoying provided an overview of the below District’s Property/Casualty Insurance. He reported that an RFP was done and Assured Partners continued to have the better package and guaranteed their current price for three years. The contract is yearly.

**Property / Casualty Insurance Overview
January 2019 – Finance Committee**

<u>Type of Insurance</u>	<u>Carrier</u>	<u>Renewal</u>
General, School Board Liability	Genesis	3/15/2019
Excess	Markel	3/15/2019
Auto	Hartford	3/15/2019
Foreign Liability		3/1/2019
Treasurer’s Bond	Travelers	07/31/2019
Crime		04/11/2019
Property & Boiler	Hartford	12/01/2019
Pollution	Chubb	10/03/2019
Federal Flood Insurance (Riverview)		12/18/2019
Fine Arts Floater	Travelers	10/27/2019
Athletic Student Accident	Bollinger	08/01/2019
Head Start Accident		10/01/2019
Assured Partners Service Contract		11/01/2019

*Builder’s Risk policies purchased for New Stargel, Clifton, and Westwood Campus

*Cyber Insurance will soon be added to the District’s portfolio

Audits in Place and Not Yet in Progress

Lauren Roberts, Internal Auditor, updated the Committee on the status of the District’s external and internal audits. She also informed the group on her projected 2018-19 and 2019-20 Internal Audit calendars.

Her memo to the Committee summarized the status of the District’s external and internal audits. The following external audits and reviews are in progress:

- Ohio Department of Education (ODE):
 - Child and Adult Care Food Program Review; Period of 7/1/2017 – 6/30/2018
 - Food Services Procurement Audit; Period of 7/1/2017 – 6/30/2018
 - Medicaid School Programming Audit; Period of 7/1/2016 – 6/30/2017
 - Consolidated ESEA Grants Desk Review; Period of 7/1/2018 – 6/30/2019
- Ohio Auditor of State (OAS):
 - Financial Audit, Period of 7/1/2017 – 6/30/2018
- U.S. Department of Justice:

- Grant Program Audit – Developing Knowledge About What Works to Make Schools Safe

The following list provides a brief status update for each engagement within the Internal Audit Plan:

- **Engagements Supporting District Strategy & Objectives**
 - Virtual High School & Cincinnati Digital Academy Attendance – *In Progress*
 - Plan to release report at the February 27, 2019 Audit Committee meeting.
 - Strategic Project Review & Verification – *Complete*
 - Report released on December 18, 2018.
- **Engagements Resulting from Risk Assessment**
 - Technology Security Assessment – *In Progress*
 - Internal Audit continues to follow up with the Information Technology Management (ITM) Department to ensure the RFP is posted in a timely manner.
 - The network assessment request for proposal (RFP) is currently in the final stages of review by the Purchasing Department.
 - Transportation Expenditures – *In Progress*
 - Plan to release report at the April 24, 2019 Audit Committee meeting.
- **Internal Audit Development & Advancement**
 - Prior Engagement Follow-Up & Annual Reporting – *Complete*
 - Internal Audit Annual Report released June 26, 2018.
 - PwC Skills for Society Project Coordination – *In Progress*
 - The PwC team is reviewing the project request for the key performance indicator (KPI) dashboard.
 - Recruiting & Internal Audit Department Development – *Complete*
 - Internal Audit Interns:
 - Patrick Fuller: January 2nd – January 25th
 - Jakob Snyder: January 14th – April 29th
 - Isaac Karn: May 15th – August 12th
 - Professional Development – *Complete*
 - Met CPE requirements to renew my CPA license
 - Attended Association of Local Government Auditors Annual Conference

2018-19 and 2019-20 Internal Audit Calendars.

2018-19 CPS Internal Audit Cycle												
	May	June	July	August	September	October	November	December	January	February	March	April
Primary Focus of Internal Audit Work	Internal Audit Recommendation Follow Up		2018-19 Internal Audit Planning		Internship Program Development & Recruiting		Strategic Project Review & Verification					
Internal Audit Reporting		2017-18 Annual Report		2018-19 Internal Audit Plan Internal Audit 2018-19 Goals Set		Recruiting Results		Strategic Project Review & Verification Report Internal Audit Midyear Evaluation		Virtual & Digital School Attendance Report		Transportation Expenditures Report Internal Audit Annual Evaluation
Audit Committee Meeting Date		June 26, 2018		August 28, 2018		October 23, 2018		December 18, 2018		February 27, 2019		April 24, 2019

2019-20 CPS Internal Audit Cycle												
	May	June	July	August	September	October	November	December	January	February	March	April
Primary Focus of Internal Audit Work	Internal Audit Recommendation Follow Up		TBD		TBD		TBD		TBD		TBD	
Internal Audit Reporting		2018-19 Annual Report		2019-20 Internal Audit Plan Internal Audit 2019-20 Goals Set		TBD		TBD		TBD		TBD
Audit Committee Meeting Date*		June 26, 2019		August 28, 2019		October 23, 2019		December 19, 2019		February 26, 2020		April 22, 2020

Investments Update

Ms. Treolo reported the District's interest earnings through December 2018. She reported that the actual interest collected to date is greater than what was original estimated for the entire fiscal year and greater than the total collected in fiscal year 2018. She will provide a year-to-year comparison report in July 2019.

**Cincinnati Public Schools
2019 Fiscal Year-to-Date Interest Earned
December 31, 2018**

Fund	SCC	Description	Interest			Dividends			Realized Gains/Losses		
			Estimated	Actual	Balance	Estimated	Actual	Balance	Estimated	Actual	Balance
001	10030	General Fund				500.00	171.52	328.48			
001	10020	General Fund	469,182.00	351,824.39	117,367.61				50,000.00	4,910.00	45,090.00
001	10040	General Fund	860,000.00	961,077.40	188,922.60				2,500.00	666.25	1,843.75
001	00000	General Fund	260,000.00	1,043,078.12	(783,078.12)						
002	15000	2010 QSCB	250,000.00	126,641.79	123,358.21	22,000.00	44.85	21,955.15			
002	15010	2010 QSCB				50.00	11.38	38.62			
002	15020	2011 QSCB	3,500.00	18,127.65	(12,627.65)						
002	15040	2012 QSCB				100.00	38.95	61.05			
002	15050	2012 QSCB	125,000.00	75,899.45	49,100.55	50.00	32.73	17.27			
002	00000	City/County Stadium Payments				4,000.00	2,947.09	1,052.91			
003	00000	Permanent Improvement	50,000.00	46,421.90	3,578.10	50,000.00	38,319.65	11,680.35			
003	13010	Permanent Improvement	-	13,377.62	(13,377.62)	-	21.78	(21.78)			
007	70650	West High Trust					4,196.28	(4,196.28)			
007	71040	William J Eckman Trust					7,624.68	(7,624.68)			
007	70290	Rhodapearl K Bayha Trust	-	1,814.75	(1,814.75)	-	1,610.97	(1,810.97)		3,361.66	(3,361.66)
008	79020	Robert Bauer Endowment				710.40	4,853.93	(4,143.53)			
024	04440	Wellness	-	4,852.36	(4,852.36)						
024	04740	Medical Self Insurance	-	41,555.13	(41,555.13)						
401	419X0	Auxiliary	-	8,879.96	(8,879.96)						
All		Total	1,807,682.00	2,191,551.52	(383,869.52)	77,410.40	59,874.01	17,536.39	52,500.00	8,927.91	43,572.09

Levy Scheduling

Committee Chair Bolton and Ms. Treolo provided the Committee with timeline reports about the types of levies for years 2015 through 2023.

Levy Scheduling

\$ 65,178,000
Current Millage 9.95, Enacted 2000

Election Date	Effective Tax Year	Levy Year	Collection Period
Nov 2014 3 rd Renewal	2015	1	Jan 1 – Dec 31, 2016
	2016	2	Jan 1 – Dec 31, 2017
	2017	3	Jan 1 – Dec 31, 2018
	2018	4	Jan 1 – Dec 31, 2019
	2019	5	Jan 1 – Dec 31, 2020
Nov 2019 4 th Renewal	2020	1	Jan 1 – Dec 31, 2021

\$ 51,500,000
Current Millage 8.18, Enacted 2008

Election Date	Effective Tax Year	Levy Year	Collection Period
Nov 2017 2 nd Renewal	2018	1	Jan 1 – Dec 31, 2019
	2019	2	Jan 1 – Dec 31, 2020
	2020	3	Jan 1 – Dec 31, 2021
	2021	4	Jan 1 – Dec 31, 2022
	2022	5	Jan 1 – Dec 31, 2023
Nov 2022 3 rd Renewal	2023	1	Jan 1 – Dec 31, 2023

\$48,000,000
Current Millage 7.63, Enacted 2016

Election Date	Effective Tax Year	Levy Year	Collection
Nov 2016 New	2016	1	Jan 1 – Dec 31, 2017
	2017	2	Jan 1 – Dec 31, 2018
	2018	3	Jan 1 – Dec 31, 2019
	2019	4	Jan 1 – Dec 31, 2020
	2020	5	Jan 1 – Dec 31, 2021
Nov 2020 1 st Renewal	2021	1	Jan 1 – Dec 31, 2022

Emergency Levy Strategy Options

An emergency levy is enacted to raise a specific amount of revenue each year it is in effect. An emergency levy can be for any number of years not to exceed 10.

A substitute levy can only be enacted by a district with one or more emergency levies in place. This levy would take the place of one or more emergency levies. Starting the year after a substitute levy is enacted, revenue to the district can grow as new real property construction takes place. A substitute levy can be enacted for a period of up to 10 years or can be continuing.

Current Emergency Levies

	Year 1st Enacted	Year Last Renewed	# of Times Renewed	Earliest Next Renewal	Latest Next Renewal	\$ Amount	Current Millage
Levy 1	2000	2015	3	November-19	November-20	\$65,178,000	9.95
Levy 2	2008	2018	2	November-22	November-23	\$51,500,000	8.18
Levy 3	2016	n/a	0	November-20	November-21	\$48,000,000	7.63

- Option 1 Continue current practice, renewing each levy every five years.
- Option 2 Renew each levy separately, but extend the levies to 10 years.

The remaining options involve substitute levies. Substitute levies can have lives of up to 10 years or continuing.

- Option 3 Combine all three levies into a single substitute on the November 2019 or March 2020 ballot. If neither passes, Levy 1 would need to be renewed in November 2020 or would go away.
- Option 4 Renew Levy 1 in 2019 and Levy 3 in 2020 and then do a substitute for all three levies in 2021 or 2022. This could potentially conflict with a levy for new money.
- Option 5 Same as Option 4, but only substitute for Levies 1 and 2 in 2021 or 2022.
- Option 6 Substitute for Levies 1 and 2 in November 2019 and leave Levy 3 as is. If this fails, levies 1 and 3 could both potentially be on the ballot for renewal in 2020.
- Option 7 Instead of renewing each levy separately, substitute for each one separately. This would only make sense if each substitute levy were for a continuing period of time.

The Finance Committee will reach out to the Administration for recommendations and discuss Levy options with the full Board before recommendation of a millage. Treasurer Wagner will discuss the options with the full Board. A discussion will take place at a near future Board meeting.

YMCA Contracts Update and Melrose Closure Community Engagement Due to an Interim Development Control Three-Month Study

This topic will be discussed at a future Finance Committee meeting.

The meeting adjourned at 6:22 PM.

Finance Committee

- Eve Bolton, Chair
- Melanie Bates
- Ryan Messer

Staff Liaisons

- Jennifer Wagner, CFO/Treasurer
- Laura Mitchell, Superintendent
- Scott Adams, Chief Operations Officer