



REPORT OF THE POLICY COMMITTEE

The Policy Committee met on Friday, January 17, 2020 at 3:30 PM at the Cincinnati Public Schools Education Center in the Board Conference Room.

ATTENDEES

Policy Committee Members

Chairperson Mike Moroski, Pamela Bowers, Ryan Messer

Administration/Staff

Dan Hoying, General Counsel; Kathy Crable, Senior Executive Secretary; Sara Trimble-Oliver, Chief Information Officer

Community Member

Rukiye Z. Abdul-Mutakallim, Chairperson, The Musketeer Association

Election of Committee Chair

Committee member Ryan Messer nominated Mike Moroski as Committee Chair, and Committee member Pamela Bowers seconded the motion. The Committee agreed with the recommendation and Mr. Moroski accepted and was elected Chair of the Committee for year 2020.

Committee Meeting Schedule

The Committee agreed to conduct their meetings on the first Friday of each month at 3:30 PM.

Review of Policy Committee Workplan

Dan Hoying, General Counsel, updated the Committee about the Policy Committee's 2020 Workplan. He reported that the policies are reviewed on a three-year rotation and that Policy Series 8000 – Operations is currently being reviewed.

Once the Operations are reviewed the Committee will move forward in reviewing Policy Series 7000 – Operations.

Mr. Hoying and his staff will recommend four to five policies from the 7000 and 8000 Policy series for review at the monthly Policy Committee meetings. Policies outside of the series that are priority will be submitted to the Committee for review as well. The Committee agreed with Mr. Hoying's recommendation.

Design Policy Committee Mission Statement

Mr. Moroski informed the group of the need to create a mission statement for the Committee and read a draft of his proposed language to the group. Mrs. Bowers inquired about the purpose of the Policy

Committee. Mr. Hoying reported that the Committee it tasked with reviewing District policy and procedure revisions and updates in accordance with State law.

Committee members reviewed the Committee’s Responsibilities that are outlined in Board *Policy 0155 - Committees* and recommended reviewing the information for use in drafting the Committee’s mission statement and possible revisions to the Committee’s responsibilities.

Mr. Moroski and Mr. Messer provided a possible re-draft of the following responsibility that is currently outlined in the policy:

(D) To Ensure that each policy is in place to drive the District’s Strategic Plan and put children first. The Policies are reviewed at least once every three (3) years, including an analysis of whether each policy serves the Board’s goals and in terms of equity.

ASSIGNMENT: The Committee will discuss the Committee’s purpose for use in drafting the mission statement. The group will then bring a draft of a mission statement for discussion at the Committee meeting on February 7, 2020, 3:30 p.m.

ASSIGNMENT: The Committee advised the Administration to create a policy that would require vendors to sign an equity policy. (Vendor Equity Alignment Policy)

Committee member Bowers inquired about Policies that address food from outside the District being brought into the school for student consumption.

ASSIGNMENT: General Counsel will review Policy 8515—Wellness and update the Committee at the February 7, 2020 Policy Committee meeting about Mrs. Bower’s request.

Review of Policies

The Committee reviewed the following policies and recommended the following ACTIONS:

6424 – Use of Purchasing Cards

The Committee discussed appropriate use of the Greater Cincinnati Credit Union Visa Credit Card for Board members.

Mr. Hoying provided the Committee with a copy of the “Procurement Cardholder Acceptance Agreement” that is used for CPS employees that have a PNC Procurement Credit Card. The document outlines the purpose and what the card can and cannot be used for.

Pat Bruckner, Secretary to the Board updated the group on how the Board’s Visa Credit cards are used.

ASSIGNMENT: Mr. Hoying will revise *Policy 0147 – Board Member Compensation* to include the Procurement Cardholder Acceptance Agreement. He will also include the amounts and percentages for appropriate fees, parking, meals, and as required for other appropriate items.

7250 – Commemoration of School Facilities

Mr. Hoying updated the Committee on his proposed revisions to the document. He also reviewed a historical sketch about Gamble Elementary and how the school obtained its name. (A copy of the information is available in the Board office.)

ASSIGNMENT: The Committee agreed with Mr. Hoying’s recommended changes to the document and recommend approval of the Policy at the January 27, 2020 Regular Business Meeting.

8400 – School Safety

Mr. Hoying updated the Committee on the document and reported that the *Emergency Management Plans* policy contained in the document has been updated to align with the State.

Mr. Moroski inquired about ALICE (alert, lockdown, inform, counter and evacuate) lockdown drills and how much autonomy the District has in conducting those drills. He also expressed concern about students experiencing trauma.

Mr. Hoying advised that requirements for the various drills are set by State Law and laws are also in place for students with IEPs to be handled in a different way to avoid the trauma.

ASSIGNMENT: The Committee agreed with the revised document and will recommend approval of the policy at the January 27, 2020, Regular Business meeting.

ASSIGNMENT: The Committee will invite the District’s Security Department to update the Board on how they handle ALICE lock down drills.

8405 – Environmental Health and Safety

Mr. Hoying updated the Committee on the policy and recommended no changes to the document.

ASSIGNMENT: The Committee reviewed the document and agreed that the policy did not need revision at this time.

The meeting adjourned at 4:36 p.m.

Policy Committee

Mike Moroski, Chair
Pamela Bowers
Ryan Messer

Staff Liaisons

Dan Hoying, General Counsel
Paul McDole, Director, Human Resources, *absent*
Sarah Trimble-Oliver, Chief Information Officer