

Cincinnati Public Schools[★]



Ready ● Set ● Go

May 6, 2020



PREPARING STUDENTS
FOR LIFE

Through **Academic Achievement**
Personal Well-Being
Career Readiness

READY

Ready – Plan (Technical and Adaptive)

1. Sense of Urgency

2. Guiding Team

- Inventors – Create the Vision
- Crafters – Determine feasibilities of Vision
- Engineers – Design execution

3. Vision – Strategy

SET

Set – Prepare People (Technical and Adaptive)

4. Communicate → Buy In

- Motivate • Inform • Educate • Elevate
- Shift – New Language
New Mantra
New Hashtag

5. Empower Others

GO

GO – Initiate

6. Short Term Wins

- Q1: I know what is expected of me.
- Q2: I have the materials and equipment I need for my job.
- X number of GO criteria points in place.

7. Build Momentum

8. New Culture

Turn on the Light Switch



Ohio's Safe Business Practices for Getting Back to Work



1.

Require face coverings

for employees and clients/customers at all times.



2.

Conduct daily health assessments

by employers and employees (self-evaluation) to determine if "fit for duty."



3.

Maintain good hygiene at all times – hand washing and social distancing.



4.

Clean and sanitize

workplaces throughout workday and at the close of business or between shifts.



5.

Limit capacity to meet social distancing

- Establish maximum capacity at 50% of fire code.
- And, use appointment setting where possible to limit congestion.



MIKE DEWINE
GOVERNOR OF OHIO



Department
of Health

Find industry-specific required criteria at
coronavirus.ohio.gov

Responsible RestartOhio

General Office Environments



Beginning on May 4, 2020, general office environments may reopen if these businesses can meet mandatory safety requirements for customers and employees. The full Responsible RestartOhio plan for general office environments can be found at www.coronavirus.ohio.gov/ResponsibleRestartOhio.

Mandatory

Employees & Guests

- **Ensure minimum 6 ft between people, if not possible, install barriers**
- Personnel should work from home when possible
- Employees must perform daily symptom assessment*
- Require employees to stay home if symptomatic
- Face coverings must be worn at all times while working
- Require regular handwashing
- Reduce sharing of work materials
- Limit travel as much as possible
- Stagger arrival of all employees and guests
- Post signage on health safety guidelines in common areas

Recommended Best Practices

- **Ensure seating distance of 6 ft or more**
- Enable natural workplace ventilation
- Health questionnaire for symptoms at entry
- Temperature taking protocol

Physical Spaces / Workstations

- Frequent disinfection of desks, workstations, and high-contact surfaces
- Daily disinfection of common areas
- Cancel/postpone in person events when social distancing guidelines cannot be met
- No buffet in cafeteria
- Utilize disposable tableware and other materials
- Establish maximum capacity (e.g. 50% of fire code)

- **Redesign/space workstations for 6 ft or more of distance**
- Close cafeteria and gathering spaces if possible, or conduct regular cleanings
- Limit congregation in office spaces
- Divide essential staff into groups and establishing rotating shift
- Availability of at least 3 weeks of cleaning supplies

Confirmed

- Immediately isolate and seek medical care for
- Work with local health department to



MIKE DEWINE
GOVERNOR OF OHIO

Ohio

Department
of Health



Responsible RestartOhio

Consumer, Retail & Services



Beginning on May 12, 2020, consumer, retail and services, may reopen if these businesses can meet mandatory safety requirements for customers and employees. The full Responsible RestartOhio plan for consumer, retail and services can be found at www.coronavirus.ohio.gov/ResponsibleRestartOhio.

The general safe business practices that all businesses must follow as they reopen are:

Employees

Mandatory

- **Ensure minimum of 6 feet between employees, if not possible, install barriers**
 - Businesses must allow all customers, patrons, visitors, contractors, vendors and similar individuals to use facial coverings, except for specifically documented legal, life, health or safety considerations and limited documented security considerations.
 - Businesses must require all employees to wear facial coverings, except for one of the following reasons:
 - Facial coverings in the work setting are prohibited by law or regulation
 - Facial coverings are in violation of documented industry standards
 - Facial coverings are not advisable for health reasons
 - Facial coverings are in violation of the business's documented safety policies
 - Facial coverings are not required when the employee works alone in an assigned work area
 - There is a functional (practical) reason for an employee not to wear a facial covering in the workplace.
- (Businesses must provide written justification, upon request, explaining why an employee is not required to wear a facial covering in the workplace. At minimum, facial coverings (masks) should be cloth/fabric and cover an individual's nose, mouth, and chin.)*
- Employees must perform daily symptom assessment*
 - Require employees to stay home if symptomatic
 - Require regular handwashing by employees
 - Place hand sanitizers in high-contact locations
 - Clean high-touch items after each use (e.g. carts, baskets)

Recommended Best Practices

- Group employees by shift to reduce

- Requiring face coverings for all employees, and recommending them for clients and customers at all times
- Conducting daily health assessments or self-evaluations of employees to determine if they should work
- Maintaining good hygiene at all times such as hand washing and social distancing
- Cleaning and sanitizing workplaces throughout the day and at the close of business or between shifts
- Limiting capacity to meet social distancing guidelines

Customers & Guests

- **Ensure minimum 6 feet between customers**
- Specify hours for at-risk populations (e.g. elderly)
- Place hand sanitizers in high-contact locations
- Ask customers and guests not to enter if symptomatic
- Stagger entry of customers and guests

- Consider having customers wear face coverings at all times.
- Health questionnaire for symptoms at entry point
- Provide face coverings upon entry
- Where possible, accept customers by appointment only
- Increase availability for curb-side pickup
- Consider suspending return policies

Physical

- **Ensure minimum of 6 feet between**

- Close once a week for deep cleaning

CPS Recovery Plan

Schedule to Re-Open

1. Central office
2. School offices
3. Whole schools

(pending Governor DeWine's school opening plan)

Safety Precautions

1. Daily health assessments
2. Face coverings required for staff and visitors
3. No gathering spaces (such as cafeteria)
4. Plastic barriers, hand sanitizer and signage in high contact areas
5. Daily disinfecting
6. Procedures for confirmed cases
7. Procedures for staff absences/leave
8. No meetings with more than 10 people
9. Procedures for travel
10. Department/School Recovery Plans
 1. Remote work when possible
 2. Staggered schedules for 50% of normal capacity

Employee Engagement for Recovery





PREPARING STUDENTS
FOR LIFE

Through **Academic Achievement**
Personal Well-Being
Career Readiness