

January 22, 2024 TTSD School Board Work Session and Meeting Minutes

Tigard-Tualatin School District, 23J

The minutes are official after Board approval and will be posted at www.ttsdschools.org

(Please access the online video of this meeting for full verbiage in its entirety on the [TTSD YouTube Channel](#))

Board Members Present:

Tristan Irvin, Chair
David Jaimes, Vice Chair
Kristen Miles
Crystal Weston
Jill Zurschmeide

Brian Bailey, Associate Director, Human Resources
Officer Nick Nunn, SRO

Jarvis Gomes, Facilities Administrator
Sarah Mehrabzadeh, Controller
Jacob DeGraw, Parent and EEAC Chair
Ryan Taylor, AD, Tigard HS

Pedro Marquez, Equity Coordinator, Tualatin HS
Tori Alderman, Equity Coordinator & Counselor, Tigard HS
Diane Leebrick, Teacher, Tualatin HS
Danielle Marino, Instructional Assistant & Wellness
Coordinator, Metzger ES

Administrators Present:

Dr. Susan Rieke-Smith, Superintendent
David Moore, CFO
Len Reed, Director, Human Resources
Susan Barnard, Director, IT
Darin Barnard, Director, Bond/Operations
Carol Kinch, Director, Student Services
Zinnia Un, Director, Equity & Inclusion
Dr. Lisa McCall, Assistant Superintendent
Todd Robson, Director, Teaching & Learning

Owen Ahlbrecht, Student Representative, Tigard HS
Olivia Trone, Student Representative, Tualatin HS
Lily Story, Student Representative, Tualatin HS
Atticus Beckley, Student Rep., Creekside CHS
Rima Hussein, Student Representative, Tigard HS
Briana Castellanos Zuniga, Student Representative, THS
Harvy Aritos, Campus Security, Tualatin HS
Charles Rynerson, Demographer, FLO Analytics
Brad Vest, Parent, Twality MS
Kristi Baker, Parent, Templeton ES & Tigard HS
And

Members of the Community via the Internet

Others Present:

Patty Roberts, Executive Assistant
Lisa Burton, Community Relations Manager
Paul Verstraete, District Data Coordinator

I. WORK SESSION ~ 5:00 PM

Chair Irvin called the Board Work Session of the Tigard-Tualatin School District Board of Directors to order at 5:00 PM in the Tigard-Tualatin Training Center, at 9550 SW Murdock St., Tigard, OR 97224. She welcomed everyone to this meeting. Chair Irvin shared that this work session will provide a Pay-To-Play Report & Update.

This Board work session was streamed live and can be found on the [TTSD YouTube Channel, \(01/22/2024 TTSD Board Work Session\)](#).

(Please access the online video of this meeting for full verbiage in its entirety, see Timestamp beside each title below)

A. Pay-To-Play Report and Updates – Presenter: Dr. Zinnia Un ~ Time: 5:00 PM (00:03 Timestamp)

Dr. Zinnia Un, Director Equity and Inclusion, shared that this work session allowed for a check-in on investments to end pay to play fees with the investment of \$275K to support diversifying extracurricular activities participation. She introduced Ryan Taylor, Tigard HS Associate Principal & Athletic Director, Pedro Marques, Tualatin HS Equity Coordinator, and Tori Alderman, Tigard HS Equity Coordinator and Counselor, who shared specific detailed information about the impact on participation in sports. They used a [PowerPoint presentations, found here](#), to share information. David Moore, CFO shared a copy of the [TTSD Athletics \(High School\) YEAR Actual Revenue and Budget](#) information.

2023-2024 Tigard-Tualatin School District Board of Directors:

Tristan Irvin, Chair, David Jaimes, Vice Chair; Kristen Miles, Crystal Weston and Jill Zurschmeide Directors

II. ADJOURN WORK SESSION ~ 6:10 PM

At 6:00 PM, Chair Irvin adjourned this TTSD Board Work Session.

(Please access the online video of this meeting for full verbiage in its entirety, see Timestamp beside each title below)

III. REGULAR SESSION ~ 6:32 P.M.

A. CALL TO ORDER

Chair Irvin convened this Board meeting of the Tigard-Tualatin School District Board of Directors to order at 6:32 PM at the Tigard-Tualatin Training Center, at 9550 SW Murdock St., Tigard, OR 97224. She shared that the Board had met in a Work Session regarding a Pay-To-Play Update Report. This Board meeting was streamed live on the [TTSD YouTube Channel \(01/22/2024 Regular Meeting of the TTSD School Board\)](#).

IV. APPROVAL OF THE AGENDA & CONSENT AGENDA ~ 6:31 PM (0:30 Timestamp)

Chair Irvin asked Superintendent Rieke-Smith if there are any changes to the agenda. Superintendent Rieke-Smith shared that there are no changes to the agenda. Chair Irvin asked for a MOTION to approve the Agenda and Consent Agenda consisting of the January 8, 2024 TTSD Board Work Session & Meeting Minutes, November 20, 2023 TTSD Board Meeting Minutes, Human Resources/Personnel Report, December Financial Report, and Tualatin High Packbackers Activity Report, as presented. Vice Chair Jaimes made a MOTION to approve the Agenda and Consent Agenda, as presented. Director Crystal Weston seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

V. RECOGNITION AND GOOD NEWS ~ 6:33 PM

A. Celebration & Recognition of District Wellness Champions – Presenter: Lisa Burton ~ Time: 6:33 PM (1:36 Timestamp)

Lisa Burton, Community Relations Manager & Wellness Co-Coordinator and Diane Leebrick, Teacher & former Wellness Coordinator at Tualatin HS, and Danielle Marino, Instructional Assistant and Wellness Coordinator at Metzger ES, shared information using a 2023-24 Wellness Champions PowerPoint presentation, a link can be found in the agenda. Ms. Leebrick and Ms. Marino provided information about various wellness activities that happen at their schools. They discussed various grants that provide additional funding sources to the district. Ms. Burton also shared that Associate Director Brian Bailey is the District Co-Coordinator. She thanked Diane and Danielle for attending, this evening and she shared her appreciation for all of our TTSD Wellness Coordinators with the work they are doing to be creative and to find ways to support staff and create spaces for them and help them know they are appreciated.

Board Members shared:

- Thank you for your work.
- The work you are doing is making a significant impact on teacher’s mental health! This is amazing.
- Thank you for involving our students and thank you for all of your work.
- This committee does make a difference.
- Thank you so much.

VI. STUDENT REPRESENTATIVE REPORTS ~ Time: 6:46 PM (14:11 Timestamp)

Olivia Trone, Tualatin HS Student Representative, shared;

- I need to get a good grade on my Math Final. The “ice” week was nice for catching up, and I got a lot of work done.
- ASB decided to cancelled the Winter Formal and will hold a Spring Fling in March.
- Also, on Feb. 21st TuHS ASB will host a blood drive.

Lily Story, Tualatin HS Student Representative, shared;

- Tualatin HS Jewish Club, Tigard HS Jewish Club, and Hazelbrook MS Jewish Club went to the Beth Israel Synagogue which is the oldest synagogue in Oregon. It was a great history lesson.

Rima Hussein, Tigard HS Student Representative, shared;

- Share comments about Palestine, [her comments can be found here](#).

Owen Ahlbrecht, Tigard HS Student Representative, shared;

- Last week was hard with the inclement weather. Finals were postponed until next week.
- Blood Drive that he hosted and they had a good turnout with 35 units, in the snowy weather. It was a really good turnout.

Briana Castellanos Zuniga, Tigard HS Student Representative, shared;

- Students were grateful for the snow storm “break” and were able to get work done. Some teachers will hold finals next week.

VII. SUPERINTENDENT & BOARD COMMUNICATION ~ 6:53 PM (23:49 Timestamp)

Dr. Sue Rieke-Smith, Superintendent shared information regarding: ([Her full comments can be found here](#)):

- She provided thanks to all staff who helped during the snow/ice storm;
- Shout out to Kim Leung, Nutrition Services Manager, who provided testimony to the Oregon Legislature

Board members shared:

- Director Zurschmeide shared thanks to the staff who did so much during the ice storm to keep our buildings safe and secure. Really appreciate it. I was recently selected and appointed to the OSBA Legislative Policy Committee.
- Chair Irvin acknowledged Rima’s comments and acknowledged Director Weston’s comments. She also attended the OSBA Board meeting, as I am a new Board member. And she also serves on the Legislative Policy Committee.
- Director Weston shared comments to honor Dr. Martin Luther King’s legacy. [Her comments can be found here](#).
- Director Miles shared glad everybody was safe and that school is back in session. Thanks to our staff who helped keep everyone safe and buildings protected. She attended the OSBA Board meeting, over the weekend and today attended and participated in the TTSD Board Policy Meeting.
- Vice Chair Jaimes shared thanks to staff and to the people who helped during the inclement weather, and that the buildings were kept up and parents and students were able to attend a variety of events.

Happy Birthday celebrations for Dr. Zinnia Un, Equity & Inclusion Director and Director Weston.

VIII. PUBLIC COMMENT ~ 7:05 PM (34:45 Timestamp)

Chair Irvin shared that the Tigard-Tualatin School Board meetings are public meetings where the business of the Board is conducted in an open meeting for the public to observe as required by law, however regular public comment at board meetings is a policy choice of the Board and is not a legal requirement. As the Board values the input from our students, parents and district community members that we serve. The Board provides these opportunities for community members to provide input on important topics. In addition to public comment, community members may submit written comments to the Board secretary, Patty Roberts, at each meeting or email comments directly to the Board. Public comments are limited to three (3) minutes for each comment and

should be brief and concise. Speakers may offer objective criticism of school operations and programs. The Board will not hear complaints concerning specific personnel. There were no public comments.

IX. REPORTS AND DISCUSSION ITEMS ~ Time: 7:05 PM (35:00 Timestamp)

A. Demographer's Annual Report – Presenter: David Moore ~ Time: 7:05 PM (35:00 Timestamp)
David Moore, CFO, and Charles Rynerson, demographer with FLO Analytics. Mr. Rynerson shared enrollment forecasts for grades K-12 for the 2024-2025 to 2033-2034 school years. Mr. Rynerson reviewed information found in the enrollment forecast report, and various graphs, found in the agenda supplemental materials. He also shared:

- Population Trends
- Enrollment Assessment
- Enrollment Forecasts: Summary
- Methodology
- District Overview
- Student Density, and
- Residential Development

Board members provided the following questions & comments:

- Thank you and I appreciate this information.
 - On Figure 5 talked about senior housing. What is considered senior housing?
- It is helpful that you pointed out that our declining enrollment includes a low birth rate.

B. 1st Quarter (Fall) Data Update – Presenter: Dr. Sue Rieke-Smith ~ Time: 7:26 PM (52:02 Timestamp)

Dr. Sue Rieke-Smith, Superintendent and Paul Verstraete, District Data Coordinator shared information using a PowerPoint presentation, [a link is found here](#). Dr. Rieke-Smith shared that the superintendent is directed to provide the board with information concerning the academic and behavior performance of students as measured by district formative and interim assessments as well as state summative assessments and graduation data.

They discussed:

- Evaluation Standards
- Overarching Goal for 2023-24
- ELA and Math Goals for K-8
- HS Attainment Goals
- Data Analysis: Reading Comprehension participation
- Data Analysis: Reading Comprehension
- Data Analysis: Spanish Reading Comprehension
- Data Analysis: Mathematics Participation
- Data Analysis: Mathematics
- Data Analysis: Attendance (Chronically Absent)
- Data Analysis: Behavior (Bullying & Harassment)

Board members provided the following questions & comments:

- I am pleased to see some progress. When I look closely at the data the thing that comes to mind for me is the summer learning loss after a long summer break.
- Looking at Absenteeism, why does K-1 have higher absenteeism compared to 4-5?
- On the last slide of the presentation, you have those figures disaggregated by race, do you also have any that include physical aggression?
- The information provided is for first quarter only versus a full year?
- Relative to the IReady results in Spanish, is this the first year we've gotten those comparison results? Is this for all students in the TWI program?

- When we are looking at current and incoming Kindergarten students, are we having ongoing conversations and support with those teachers to help them work with these students?
- Relative to the data for the I-Ready results, in Spanish, is this the first year we get this data? And are the results on the slide for both students whose L1 is Spanish and L2 is Spanish, or is it for students that are L1 is Spanish? So these results are for all students in the Two-Way Immersion program?

X. ACTION ITEMS ~ Time: 7:56 PM (1:21:13 Timestamp)

- A. Resolution 2324-07: Findings of Fact for Exemption from Competitive Bidding Summer 2024. Condensing Units Replacement Projects – Presenter: David Moore ~ Time: 7:56 PM (1:21:13 Timestamp)

David Moore, CFO explained that the proposed resolution 2324-07: Findings of Fact for Exemption from Competitive Bidding Summer 2024 Condensing Units Replacement Projects at THS, TuHS HMS, and Deer Creek ES by means of qualifications plus a bid and authorizing selection by a Request for Proposals (RFP) procurement process. These projects will be completed during the summer when students and most of the staff are absent. He shared that state law and our rules provide for this opportunity of exemption as long as we go through the process including Board approval and in addition the district is required to offer a public hearing and advertise that in Daily Journal of Commerce, which we did. He said we held the hearing, and no one attended the public hearing.

Board members provided the following questions & comments:

- Is it possible to use baseline qualifications and still use a competitive bidding process? Would it be possible to require the minimum qualifications, in advance, that would allow for the use of the competitive bidding process? It seems it could open us up to claims of being more arbitrary or not fair, whereas we could just include whatever these qualifications are up front and say if you don't have these specific baseline qualifications your company will not be considered.
- Would you be able to explain why this is different than the boiler project? Would it be overly difficult to have contractors be pre-qualified and then still using competitive bidding process to avoid the same scenario?

Director Zurschmeide made a MOTION to approve Resolution 2324-07 adopting Findings of Fact granting Exemption from Competitive Bidding for the Summer 2024 Condensing Units Replacement Projects by means of qualifications plus a bid and authorizing selection by RFP, as presented. Director Miles seconded the MOTION. Chair Irvin asked for discussion. Director Weston shared that she does not have enough information to support this proposal. There was no further discussion. The MOTION carried unanimously, 4-0-1 (Directors Irvin, Jaimes, Miles & Zurschmeide voted yea and Director Weston abstained). The MOTION passed.

- B. Resolution 2324-08: Findings of Fact for Exemption from Competitive Bidding Summer 2024 Tualatin High School Controls Replacement Projects – Presenter: David Moore ~ Time: 8:11 PM (1:37:12 Timestamp)

David Moore, CFO explained the proposed resolution 2324-08: Findings of Fact for exemption from competitive bidding Summer 2024 Tualatin HS controls replacement projects at TuHS. Due to the complexities of the project with a short time frame during the summer to complete this work, while staff and students are absent. He shared that the district held a public hearing on Thursday, January 18, 2024 to receive comments on the findings. He noted that to date, no requests for the findings have been made.

There were no comments or questions from Board members.

Vice Chair Jaimes made a MOTION to approve Resolution 2324-08 adopting Findings of Fact granting Exemption from Competitive Bidding for the Summer 2024 Tualatin High School Controls Replacement Project by means of qualifications plus a bid and authorizing selection by RFP, as presented. Director Miles seconded the MOTION. Chair Irvin asked for discussion. There was no further discussion. The MOTION carried unanimously, 4-0-1 (Directors Irvin, Jaimes, Miles & Zurschmeide voted yea and Director Weston abstained). The MOTION passed.

C. Northwest Regional Educator Network (NREN) – Equity Grants – Presenter: Dr. Zinnia Un ~ Time: 8:13 PM (1:39:00 Timestamp)

Dr. Zinnia Un, Director of Equity & Inclusion, and David Moore, CFO shared information requesting approval for a couple of equity grants through NW Regional Educator Network (NREN). Dr. Un shared this grant request will support pilot expansion of Equity Infrastructures to support and development of tiered approaches to address bias and hate in our schools as well as investing in preventative and proactive Tier I work. She shared information using a PowerPoint presentation, a link is found in the agenda. Dr. Un provided a summary, as follows:

1st Grant is for \$450K for EASH Support Systems Development, and
2nd Grant: \$300K for Operationalizing Strategic Plans for Family/Community Engagement and reinforcing Family and Community pillar work.

Board members provided the following questions & comments:

- \$750,000 to go towards Equity projects is a great use of this application, plus I am excited to see this home visitation initiative and training supports.

Vice Chair Jaimes made a MOTION that the Tigard-Tualatin School District Board of Directors approve the NW Regional Educator Network (NREN) Grant Application, as presented. Director Weston seconded the MOTION Chair Irvin asked for discussion. Director Zurschmeide thanked Director Un for pursuing all of these grants to continue this work. There was no further discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

XI. BOARD MEMBER REFLECTION TIME ~ Time: 8:20 PM (1:46:13 Timestamp)

Chair Irvin noted that this agenda item is provided for the Board to provide reflection at the end of their meeting to have an opportunity to discuss, or talk about items to have on a future agenda or if there is something that the Board would like to talk through. This agenda item is available on an as needed basis.

Director Weston – Shared comments regarding potential future board agenda item, “Language instruction”, including what language programs we invest in considering the vocational and cultural purposes of language instruction.

XII. ADJOURN ~8:22 PM (1:48:22 Timestamp)

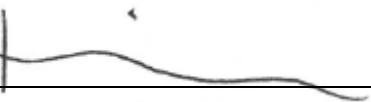
Board Chair Irvin adjourned the Board meeting of the Tigard-Tualatin School District Board of Directors at 8:22 PM.

APPROVED BOARD MEETING

This Board Meeting was streamed on the [TTSD YouTube Channel](#).

DATE: February 12, 2024

CHAIRMAN:



CLERK:

