



**District English Learner Advisory Committee
DELAC #2**

MINUTES

School Site: Raisin City Elementary School
Location: 206

Date: 11/08/2023
Time: 6:00 p.m.

I. Welcome

Jessica Juarez – Principal	Laura Garcia – DELAC President	Zenaida Lopez-Member
Delmy Martinez – DELAC Secretary	Eva Santiago-Member	Marilu Saldana-Member
Monica Villicana-Staff	Eder Garcia-DELAC Representative	Antonia Cuautenco-Vice President

II. Meeting called to order

The meeting was called to order at 6:09 PM

III. Roll Call & Introductions

Laura Garcia: President- Absent	Jessica Juarez: Principal- Present
Antonia Cuautenco: Vice President- Absent	Monica Villicana: Staff- Present
Delmy Martinez: Secretary- Present	Nancy Galvez- Present
Eder Garcia: DELAC Representative- Present	Olga Paz- Present
Eva Santiago: Member- Present	
Zenaida Lopez: Member- Absent	
Marilu Saldana: Member- Present	

IV. Review and approve previous meeting minutes (8/30/2023)

Delmy Martinez made the 1st motion to approve the minutes from the DELAC meeting held on August 30, 2023. **Marilu Saldana** made the 2nd motion to approve. Unanimously approved.

V. Secretary's Report

There was no report given

VI. Old Business

None at this time

VIII. New Business: Training Activity for Requirements # 5,6

Fill vacant Vice President position

Jessica Juarez: Our previous Vice President moved districts and the position was filled. However, the current Vice President has not attended any meeting and has asked to be removed from this position. It is very important to attend all meetings as Vice President and give your input. We must assure we follow the agenda and be respectful of one another. Mrs. Juarez then open the floor and asked if anyone would like to nominate and elect anyone interested.

Eva Santiago: Stated she was interested.

Delmy Martinez made 1st motion to nominate and elect Eva Santiago as Vice President. **Marilu Saldana** made the 2nd motion. Unanimously Approved

Review and comment on the district's reclassification procedures

Jessica Juarez: Went over the ELPAC reclassification form. We take the ELPAC test early to begin the reclassification process early so it doesn't affect our students going into High School. Upper graders that have passed the ELPAC exam get to take electives. Those who have not passed ELPAC are broken up into their proficiency levels and attend ELD classes. We take different criteria into consideration when reclassifying students. IReady reading scores, A.R, teachers' recommendation as well as parent's approval. We also have students take smaller practice portions of the state test. These are used to help students practice for the actual State Test. Teachers are able to see scores, they can use the data to focus on areas students are struggling in. After a student passes and is reclassified, we continue to monitor the student for the next 4 years. Within those 4 years if a student is struggling, we offer intervention and help in affected areas.

Review and comment on the written notifications required to be sent to parents and guardians

Jessica Juarez: (Went over Packet/Forms) This packet goes over why the student is taking this test. In kinder they take a smaller version of the test known as the Initial ELPAC. After you will receive assessments results. All students have integrated and designated ELD within their class. If you don't want your child to attend these classes you can fill out a waiver form however, they must still take the ELPAC. There is also a form to reinstate them back into ELD classes. (Alternate Summative, Student Notification Letter, Annual Notification Letter, English Learner Reclassification Letter, SOLOM-teachers use, English Learner Monitoring Form-2x a year, RTI Classroom). If you feel your child is struggling, or having behavior changes we offer help you can reach out and ask for a SST. Reach out if you notice your child is struggling in school and don't wait until the child is failing. Please note we also take attendance into consideration if a student has poor attendance many times this will not allow them to qualify for an IEP. These are the forms we use and are sent throughout the year. Any questions regarding the forms sent?

VIII. Public Comments

Jessica Juarez: Public comments if anyone would like to share this is the time. Something I wanted to fill you in on, is we will be going through a big audit in March. There are 5 area of focus. A big portion of that audit is regarding Preschool, English learners, Uniform Complaints, a lot of paper work must be submitted. This is a good thing for the school, a little stressful but this audit will help us fix and focus on struggling areas. Prior years we've had low attendance. During covid we had excessive chronic absences now the state is applying more pressure concerning attendance. We offer Saturday school to make up any absences or tardies. We need to better academically both in Math and Reading. I am doing a lot of walks throughs. My focus is making sure teachers are using the curriculum. There are standards we must teach students. Priority standards are the standards teachers must focus on more. If the curriculum is being followed it insures, we are going over all standards. We have the County's support this year, they come once a month and have workshops with the teachers. We have been doing more practice state testing. I feel this year we will see better scores. My hope is to see results at the end of the year. We are offering incentives to help improve attendance. I want to motivate our students to do better. Do you guys have any suggestions or comments?

Olga Paz: Have you guys ever considered changing minimum day to a later morning instead?

Delmy Martinez: I think that would only cause students to stay up later.

Jessica Juarez: There have been studies that shows students do better starting school at a later time. There are Pros and Cons to doing something like that. We changed our minimum day from Wednesday to Monday. Maybe we can do some kind of survey see if teachers and parents would be onboard. Any other Comments?

IX. Next DELAC Meeting

February 15, 2024 @ 6:00 pm

X. Meeting Adjourned

Delmy Martinez made the first motion to adjourn the DELAC meeting at 7:06 pm. **Eva Santiago** made the 2nd motion to adjourn. Unanimously approved.

Respectfully Submitted: _____Monica Villicana

Date: 11/08/23