

FOX CHAPEL AREA SD

K-12 Guidance Plan | 2024 - 2027

GUIDANCE PLAN PROFILE

PROFILE

LEA Name

Fox Chapel Area SD

AUN

103023912

Address 1

611 Field Club Rd

Address 2

City

Pittsburgh

State

PA

Zip Code

15238

LEAD COUNSELOR

Lead Counselor Name

Tara DeComo

Lead Counselor Phone Number

412-967-2430

Extension

2440

Lead Counselor Email

tara_decomo@fcasd.edu

CHIEF SCHOOL ADMINISTRATOR

Chief School Administrator Name

Dr Mary Catherine Reljac

Chief School Administrator Phone Number

(412)967-2414

Extension

Chief School Administrator Email

marycatherine_reljac@fcasd.edu

GUIDANCE MISSION STATEMENT AND CTE PROGRAMS

GUIDANCE MISSION STATEMENT AND CTE PROGRAMS

1. Enter your school's Guidance Services Mission Statement that reflects the school's mission and includes reference to the three domains (academic, career, social/emotional), and equity and access for all students (600 character limit).

The mission of the Fox Chapel Area School District school counseling program is to guide students to choose responsible behaviors, to lead satisfying lives, and to become contributing members of society. The program provides equal and developmentally appropriate opportunities for all students to enhance their academic, career, and personal/social development. The certified counselors conduct activities, which support the mission of the school district, and advocate for every student's success. The program is strengthened by the partnership, communication, and support of other educators, parents,

2. Does your school offer PDE-approved Career and Technical Education (CTE) programs or send students to a Career and Technical Center (CTC) or to another school that offers PDE-approved CTE programs?

Yes

If a district, indicate the school/CTC your students attend to gain PDE-approved CTE instruction. If a CTC, list your member districts. (1000 character limit).

The A.W. Beattie Career Center is the Career and Technical Education Center for the Fox Chapel Area School District. A.W. Beattie Career Center is an extension of Fox Chapel Area High School. The A.W. Beattie Career Center offers students an opportunity to prepare for their chosen career field through advanced career and college preparation during their high school years.

339.31 BOARD-APPROVED GUIDANCE PLAN

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3. Is your K-12 Guidance Plan approved by your School Board or Joint Operating Committee?

Yes

Enter date when last approved by Board/JOC.

2024-03-11

339.32(1) CAREER AND TECHNICAL CURRICULA

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4. Does your school provide career guidance services curriculum to assist all students with unbiased occupational and educational information necessary for realistic career planning?

The career guidance services curriculum should align to Career Education and Work Standards and evidence required by Future Ready PA Index. Curriculum should be available during Perkins and APE/339 compliance reviews.

Yes

5. Does your school maintain a monthly calendar or monthly listing of K-12 career guidance services offered, organized by domain (academic, career, social/emotional) and grade level? The calendar should include ongoing activities to assist all students (and their parents) with career planning to meet student needs and interests.

Yes

Upload Monthly Guidance Services Calendar/List (12 pages maximum)

Q4_5_339.32(1).pdf



K-12 Monthly Guidance Services Calendar

Elementary K-5 Monthly Calendar

July	JANUARY
Academic: Review CogAT/PSSA scores New Student Registration	Academic: PSSA Preparations Preschool Story Time
Career:	Career:
Personal/Social School Tours	Personal/Social: Second Step Lessons Skill Building Groups/Social Thinking (Tier 2)
AUGUST	FEBRUARY
Academic: New Student Registration 504 Evaluations/Renewals	Academic: PreSchool Story Time Kindergarten Registration PSSA Preparations Intro to School Counseling for Incoming Parents
Career:	Career:
Personal/Social: New Family Orientation Kindergarten Transition New Student Support Intro to School Counseling	Personal/Social: Skill Building Groups/Social Thinking (Tier 2)
SEPTEMBER	MARCH
Academic:	Academic: PreSchool Story Time PSSA Preparations
Career:	Career: Second Step Lessons (Gr 4)
Personal/Social: Kindergarten Transition Lunch Bunch-New Students Second Step Lessons	Personal/Social: Skill Building Groups/Social Thinking (Tier 2)
OCTOBER	APRIL
Academic: CogAT Testing (4) 5 th Grade Camp Allegheny Support	Academic: PSSA Testing (Administration and Preparation) Pre School Story Time

	CogAT Preparations (1)
Career: Second Step Lessons (Gr 4 & 5)	Career: Career Portfolio Collection (Gr 3-5)
Personal/Social: Second Step Lessons Skill Building Groups/Social Thinking (Tier 2) FFC distribution of Halloween Gift Cards	Personal/Social: Skill Building Groups/Social Thinking (Tier 2)
NOVEMBER	MAY
Academic: Parent Teacher Conferences	Academic: PreSchool Story Time CogATs (Grade1) PSSA Preparations Transition Planning to DMS Early Admission to KDG Screening
Career: Second Step Lessons (Gr 3)	Career: Career Portfolio Collection (Gr 3-5)
Personal/Social: Second Step Lessons Skill Building Groups/Social Thinking (Tier 2) FFC distribution of Thanksgiving Gift Cards	Personal/Social: Skill Building Groups/Social Thinking (Tier 2)
DECEMBER	JUNE
Academic:	Academic: Transition Planning to DMS
Career:	Career:
Personal/Social: Second Step Lessons Skill Building Groups/Social Thinking (Tier 2) FFC distribution of Angel Tree	Personal/Social: 5 th Grade Graduation

Elementary Year Long/On-going:

Counselor Related	Non Counselor Related
Individual Counseling	Maintain Student Records
Classroom Lessons (Second Step: SEL Curriculum)	504 Service Agreement Monitoring
Olweus Bully Prevention Class Meetings (OH)	Attendance Monitoring and SAIP
Collaboration/Consultation with Faculty and Administration	Coordinating Homebound Instruction
Child Study/RTII Meetings	TO Duty/Discipline
Guidance/Administration meetings	Bus Duty/Morning Duty
504 Meetings	New Student Registration
504 plans: Writing Evaluation Reports	Master Schedule
IEP Meetings	New Family Tours
Behavior Plans/FBA support	
PBIS (OH & KR)	
Student/Parent School Counseling Newsletters	
Data Review and Collections	
Student Observations	
Community Outreach	
Home Visits	
Incident Investigation	
Liaison with Outside Agencies	
Parent/Teacher Meetings	
Grade Level Meetings	
Maintain School Counseling Website	
Crisis Response	
Professional Development	
Release of Record Requests	

Individual Student Observations	
Fox Families Care Liaison (counselor handles all communication to families and arranges distribution of materials for each service)	
Backpacks for Hunger	

Key:
 Guidance Curriculum
 Prevention, Intervention and Response
 Services
 Individual Student Planning
 System Support

Middle School Counseling (6-8) Program Calendar

<i>January</i>	<i>February</i>
<p><i>Academic:</i> High School Transition Lesson, End of term grade reviews D/F list student meetings</p>	<p><i>Academic:</i> High School Transition Lessons, Assembly</p>
<p><i>Career: Naviance</i></p>	<p><i>Career: Naviance</i></p>
<p><i>Personal/Social:</i> Second Step (Unit 2: Recognizing Bullying and Harassment, and Unit 3: Thoughts, Decisions, and Emotions)</p> <ul style="list-style-type: none"> ● Grade 6 - Raising Awareness about Bullying, What Emotions Tell You, Emotions and your Brain. ● Grade 7 - Preventing Harassment, Emotions Matter, Feel, Think, Do ● Grade 8 - Stand Up for Change!, Understanding Stress and Anxiety, Where does Stress come from <p>Lunch Groups Individual Counseling Attend SAP meetings Attend childfind meetings Attend team meetings</p>	<p><i>Personal/Social:</i> Second Step (Unit 3: Thoughts, Decisions, and Emotions)</p> <ul style="list-style-type: none"> ● Grade 6 - How Emotions Affect Your Decisions, Managing Your Emotions, and What Works Best for You? ● Grade 7 - Unhelpful Thoughts, Reframe the situation, and Practicing Positive Self-Talk ● Grade 8 - Can Stress Help You Grow?, Strategies for Managing Stress, and Changing Strategies and Getting Help <p>Lunch Groups Individual Counseling Attend SAP meetings Attend childfind meetings Attend team meetings</p>
<i>March</i>	<i>April</i>
<p><i>Academic:</i> High School Transition (8th grade course selection scheduling)</p>	<p><i>Academic:</i> End of Term Grade Review Scheduling D/F list student meetings</p>
<p><i>Career: Naviance</i></p>	<p><i>Career: Naviance</i></p>
<p><i>Personal/Social:</i> Second Step (Unit 3: Thoughts, Decisions and Emotions, and Unit 4: Resolving Social Conflicts)</p> <ul style="list-style-type: none"> ● Grade 6 - Raising Awareness About Managing Emotions, You're Changing, and Why Conflicts Escalate. ● Grade 7 - Making Better Decisions, What Makes a Conflict Escalate, and Keeping Your Cool in a Conflict ● Grade 8 - My Stress Management Plan, My Values, and Values and Relationships 	<p><i>Personal/Social:</i> Second Step (Unit 4: Resolving Social Conflicts)</p> <ul style="list-style-type: none"> ● Grade 6 - Considering Multiple Perspectives, and Respectful Communication ● Grade 7 - Conflicts and Perspectives, and Resolving Conflict Part 1 ● Grade 8 - Recognizing Others' Perspectives, and Finding the Best Solution

<p>Lunch Groups Individual Counseling Attend SAP meetings Attend childfind meetings Attend team meetings</p>	<p>Lunch Groups Individual Counseling Attend SAP meetings Attend childfind meetings Attend team meetings</p>
May	June
<p><i>Academic:</i> Move Up Day Scheduling</p>	<p><i>Academic:</i> End of year grade reviews Scheduling D/F list student meetings</p>
<p><i>Career: Career Fair</i></p>	<p><i>Career: Naviance</i></p>
<p><i>Personal/Social:</i> Second Step (Unit 4: Resolving Social Conflict)</p> <ul style="list-style-type: none"> ● Grade 6 - Resolving Conflicts, Making Amends, Conflict Solvers ● Grade 7 - Resolving Conflict Part 2, Taking Responsibility for your Actions, and Tips for Resolving Conflicts ● Grade 8 - Making Things Right, Unhealthy Relationships, and Guide to Healthy Relationships <p>Lunch Groups Individual Counseling Attend SAP meetings Attend childfind meetings Attend team meetings</p>	<p><i>Personal/Social:</i> Second Step Unit 4: Resolving Social Conflict)</p> <ul style="list-style-type: none"> ● Grade 8 - High School Challenges <p>Lunch Groups Individual Counseling Attend SAP meetings Attend childfind meetings Attend team meetings</p>
July	August
<p><i>Academic:</i> Scheduling</p>	<p><i>Academic:</i> Open Tour Day Scheduling</p> <p>Second Step (Unit 1: Mindsets and Goals)</p> <ul style="list-style-type: none"> ● Grade 6 - Starting Middle School ● Grade 7 - Helping New Students ● Grade 8 - Welcome!
<p><i>Career:</i></p>	<p><i>Career:</i></p>
<p><i>Personal/Social:</i></p>	<p><i>Personal/Social:</i> Middle School Transition (6th Grade) Counselor Orientation (6th Grade) New Student Meetings and groups</p>

<i>September</i>	<i>October</i>
<p><i>Academic:</i> Second Step (Unit 1: Mindsets and Goals)</p> <ul style="list-style-type: none"> • Grade 6 - How to Grow your Brain, Trying New Strategies, Making Goals Specific • Grade 7 - Creating New Pathways in your Brain, Learning from Mistakes and Failure, Identifying Roadblocks • Grade 8 - Who am I? My Identity, My Interests and Strengths, and Harnessing My Strengths 	<p><i>Academic:</i> Second Step (Unit 1: Mindsets and Goals) Grade 6 - Breaking Down your Goals, Monitoring your Progress, Bringing it All Together Grade 7 - Overcoming Roadblocks 1, Overcoming Roadblocks 2, and Advice on Roadblocks Grade 8 - Pursuing My Interests, My Future Self, and My Path Forward</p> <p>All - Students D/F warning, student meetings</p>
<p><i>Career: Naviance</i></p>	<p><i>Career: Naviance</i></p>
<p><i>Personal/Social:</i> Lunch Groups Individual Counseling Attend SAP meetings Attend childfind meetings Attend team meetings</p>	<p><i>Personal/Social:</i> Lunch Groups Individual Counseling Attend SAP meetings Attend childfind meetings Attend team meetings</p>
<i>November</i>	<i>December</i>
<p><i>Academic:</i> End of Term Grade Review Parent-Teacher Conferences</p>	<p><i>Academic:</i></p>
<p><i>Career:</i> All Grades - Career Lesson - Set a Grade Level Goal in Naviance</p>	<p><i>Career:</i> Beattie Road Show (8th grade only)</p>
<p><i>Personal/Social:</i> Second Step (Unit 2: Recognizing Bullying and Harassment)</p> <ul style="list-style-type: none"> • Grade 6 - Common Types of Bullying, and Recognizing Bullying • Grade 7 - What is Harassment, and What is Sexual Harassment • Grade 8 - Understanding Bullying, Social Factors that Contribute to Bullying <p>Lunch Groups Individual Counseling Attend SAP meetings Attend childfind meetings Attend team meetings</p>	<p><i>Personal/Social:</i> Second Step (Unit 2: Recognizing Bullying and Harassment)</p> <ul style="list-style-type: none"> • Grade 6 - Responding to Online Bullying, How to be an Upstander, and Standing up and Staying Safe • Grade 7 - The Effects of Sexual Harassment, Gender Based Harassment, and Our rights and Responsibilities • Grade 8 - Environmental Factors that Contribute to Bullying, Speak Up and Start a Movement, and Be Inclusive and Ask for a Change <p>Lunch Groups Individual Counseling Attend SAP meetings Attend childfind meetings</p>

	Attend team meetings
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Fox Chapel Area High School (9-12) Monthly Calendar

<i>January</i>	<i>February</i>
<i>Academic:</i> Individual Junior Meetings for Post-Secondary Planning, D & F List student meetings, Finalize first semester grades	<i>Academic:</i> Transition meetings for families in grades 9-11 at Open House, D & F list student meetings, Individual Junior Meetings for Post-Secondary Planning
<i>Career:</i> AW Beattie Career and Technical Center Tour, QRT Career Speaker	<i>Career:</i> Grade 10 Career Exploration Unit, Career Speakers, Pittsburgh National College Fair
<i>Personal/Social:</i> Individual Counseling, attend SST meetings	<i>Personal/Social:</i> Individual counseling, SST meetings
<i>March</i>	<i>April</i>
<i>Academic:</i> D & F list student meetings, Grades 9-11 course selection individual meetings	<i>Academic:</i> D & F list student meetings
<i>Career:</i> QRT Career Speaker	<i>Career:</i> QRT Career Speaker, ASVAB Testing, Career Opportunities Fair
<i>Personal/Social:</i> Individual Counseling, attend SST meetings	<i>Personal/Social:</i> Individual Counseling, Attend SST meetings
<i>May</i>	<i>June</i>
<i>Academic:</i> AP Exam coordination, Transition meetings at DMS, Present Scholarships at Senior Awards Night	<i>Academic:</i> Summer school referrals, finalize student schedules
<i>Career:</i> Senior Survey, Check student's career readiness indicators and make sure they are on track	<i>Career:</i> Final transcripts sent to colleges/trade schools
<i>Personal/Social:</i> Individual counseling, Move Up Day	<i>Personal/Social:</i> Individual Counseling
<i>July</i>	<i>August</i>
<i>Academic:</i> Class Placement, new student orientation	<i>Academic:</i> Class Placement, new student orientation
<i>Career:</i> Freshman summer orientation	<i>Career:</i> College representative visits
<i>Personal/Social:</i> Individual counseling	<i>Personal/Social:</i> 9th grade orientation, upperclassmen new student orientation, individual counseling
<i>September</i>	<i>October</i>
<i>Academic:</i> D & F student meetings	<i>Academic:</i> Grades 9, 10 and 11 take the PSAT,

	SAT offered to seniors, D & F Student meetings
<i>Career:</i> QRT Career Speakers, College re visits, Grade 12 Post-Secondary Planning Unit, FAFSA evening information night at Open House	<i>Career:</i> College rep visits, North Pittsburgh College Fair at La Roche College, ASVAB testing, QRT Career Speakers
<i>Personal/Social:</i> Individual student meeting, attend SST meetings	<i>Personal/Social:</i> Individual Counseling, attend SST meetings
<i>November</i>	<i>December</i>
<i>Academic:</i> Report card students meetings	<i>Academic:</i> AW Beattie Career Center Presentations, D & F List student Meeting
<i>Career:</i> QRT Career Speakers, Grade 9 Career Cluster and 4-year planning unit	<i>Career:</i> QRT Career Speakers, Individual Junior Meetings for Post-Secondary Planning
<i>Personal/Social:</i> Individual Counseling, attend SST meetings	<i>Personal/Social:</i> Individual Counseling, attend SST meetings

339.32(2) EDUCATIONAL CAREER PLAN

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6. Does your school/CTC guidance services action plan maintain written strategies for developing and sustaining an individual student career plan that addresses academic and technical preparation, postsecondary education, and training via individual and group counseling and assessment?

The student career plan should align to Career Education and Work Standards and evidence required by Future Ready PA Index. The Career Plan should be available during Perkins and APE/339 compliance reviews.

Yes

339.32(3) OCCUPATIONAL INFORMATION

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7. Does your school maintain a listing of diverse external resources, organized by the Career Clusters, that includes topics such as career readiness, work-based learning experiences, and postsecondary and technical training options?

Yes

Upload List of Career Resources (13 pages maximum)

Q7_339.32(3).pdf



**FCASD SCHOOL COUNSELING
DEPARTMENT COLLEGE & CAREER
RESOURCES**

<https://fcahs.fcasd.edu/student-support/school-counseling/career-resources>

Career Clusters & Pathways

The National Career Clusters Framework is comprised of 16 Career Clusters and related Career Pathways to help students explore different career options and better prepare for college and career.

1. Agriculture, Food & Natural Resources

The production, processing, marketing, distribution, financing, and development of agricultural commodities and resources including food, fiber, wood products, natural resources, horticulture, and other plant and animal products/resources.

- Food Products and Processing Systems
- Plant Systems o Animal Systems
- Power, Structural & Technical Systems
- Natural Resources Systems
- Environmental Service Systems
- Agribusiness Systems

2. Architecture & Construction

Careers in designing, planning, managing, building and maintaining the built environment.

- Design/Pre-Construction
- Construction
- Maintenance/Operations

3. Arts, A/V Technology & Communications

Designing, producing, exhibiting, performing, writing, and publishing multimedia content including visual and performing arts and design, journalism, and entertainment services.

- Audio and Video Technology and Film
- Printing Technology
- Visual Arts
- Performing Arts
- Journalism and Broadcasting
- Telecommunications

4. Business Management & Administration

Careers in planning, organizing, directing and evaluating business functions essential to efficient and productive business operations.

- General Management
- Business Information Management
- Human Resources Management
- Operations Management
- Administrative Support

5. Education & Training

Planning, managing and providing education and training services, and related learning support services.

- Administration and Administrative Support
- Professional Support Services
- Teaching/Training

6. Finance

Planning, services for financial and investment planning, banking, insurance, and business financial management.

- Securities & Investments
- Business Finance
- Accounting
- Insurance
- Banking Services

7. Government & Public Administration

Planning and performing government functions at the local, state and federal levels, including governance, national security, foreign service, planning, revenue and taxation, and regulations.

- Governance
- National Security
- Foreign Service
- Planning
- Revenue and Taxation
- Regulation
- Public Management and Administration

8. Health Science

Planning, managing, and providing therapeutic services, diagnostic services, health informatics, support services, and biotechnology research and development.

- Therapeutic Services
- Diagnostic Services
- Health Informatics
- Support Services
- Biotechnology Research and Development

9. Hospitality & Tourism

Hospitality & Tourism encompasses the management, marketing and operations of restaurants and other food services, lodging, attractions, recreation events and travel related services.

- Restaurants and Food/Beverage Services
- Lodging
- Travel & Tourism
- Recreation, Amusements & Attractions

10. Human Services

Preparing individuals for employment in career pathways that relate to families and human needs such as counseling and mental health services, family and community services, personal care, and consumer services.

- Early Childhood Development & Services
- Counseling & Mental Health Services
- Family & Community Services
- Personal Care Services
- Consumer Services

11. Information Technology

Building linkages in IT occupations for entry level, technical, and professional careers related to the design, development, support and management of hardware, software, multimedia and systems integration services.

- Network Systems
- Information Support and Services
- Web and Digital Communications
- Programming and Software Development

12. Law, Public Safety, Corrections & Security

Planning, managing, and providing legal, public safety, protective services and homeland security, including professional and technical support services.

- Correction Services
- Emergency and Fire Management Services
- Security & Protective Services
- Law Enforcement Services
- Legal Services

13. Manufacturing

Planning, managing and performing the processing of materials into intermediate or final products and related professional and technical support activities such as production planning and control, maintenance and manufacturing/process engineering.

- Production
- Manufacturing Production Process Development
- Maintenance, Installation & Repair
- Quality Assurance
- Logistics & Inventory Control
- Health, Safety and Environmental Assurance

14. Marketing

Planning, managing, and performing marketing activities to reach organizational objectives.

- Marketing Management
- Professional Sales
- Merchandising
- Marketing Communications
- Marketing Research

15. Science, Technology, Engineering & Mathematics

Planning, managing, and providing scientific research and professional and technical services (e.g., physical science, social science, engineering) including laboratory and testing services, and research and development services.

- Engineering and Technology
- Science and Math

16. Transportation, Distribution & Logistics

Planning, management, and movement of people, materials, and goods by road, pipeline, air, rail and water and related professional and technical support services such as transportation

infrastructure planning and management, logistics services, mobile equipment and facility maintenance.

- Transportation Operations
- Logistics Planning and Management Services
- Warehousing and Distribution Center Operations
- Facility and Mobile Equipment Maintenance
- Transportation Systems/Infrastructure
- Planning, Management and Regulation
- Health, Safety and Environmental Management
- Sales and Service

(Adapted from National Association of State Directors of Career Technical Education, 2012.)

Resources

Career Preparation & College Majors

Naviance – <https://student.naviance.com/foxchapelashs> - Comprehensive college & career readiness platform – “Login with Clever” on bottom of Naviance Login Page
<https://bigfuture.collegeboard.org> - Career & College exploration
<http://www.mysmartborrowing.org/#intro> -See how choices related to career, college and level of borrowing can impact overall debt
<http://www.educationplanner.org> -College & career planning website, college search and more
<http://www.bls.gov/ooh> - Occupational Outlook Handbook
<https://www.aiu3.net/CareerConnections> - Career Connections is a career exploration program available in Allegheny County in various careers including, communications, general studies, performing arts, science & technology, & visual arts
<http://www.careertech.org/career-clusters/> -Has academic high school course plans & occupations related to each career cluster
<http://www.myplan.com/majors/what-to-do-with-a-major.php> -Info. sheets that help you connect majors with careers
<http://www.onetonline.org/> -Tool for career exploration & job analysis
www.collegemajors101.com -Information on college majors

College

<https://nces.ed.gov/collegenavigator/> -US Dept. of Ed. Website w/ college search engine
www.collegebasics.com -College info. from former school counselors
www.fairtest.org -Test-optional colleges/universities
<http://www.cappex.com/> -College search, including “What are My Admission Chances?”, calculator & scholarship search
www.commonapp.org - Provides a common, standardized first-year application form for use at any member institution – has over 700 member colleges/universities
<http://www.coalitionforcollegeaccess.org> - Provides a common, standardized first-year application form for use at member institutions – over 100 colleges and universities are members

Admissions Testing

www.collegeboard.org -PSAT, SAT & AP testing information & college search engine
www.act.org -ACT testing information

Virtual campus tours

www.campustours.com
www.ecampustours.com

Two Year Colleges & Technical Schools

<https://www.usnews.com/education/community-colleges> -2 yr. colleges
<https://www.visitpittsburgh.com/relocation/education/technical-vocational/> -Technical & Vocational Schools in Pittsburgh

Nursing School

www.nursingschool411.com

College Essay Writing

<https://www.princetonreview.com/college-advice/college-essay>

<http://www.collegeboard.com/student/apply/essay-skills/9406.html> -College Board's tips

<https://www.collegeessayguy.com/the-free-guide> - The Essay Workshop in a Box

Financial Aid

<https://fsaid.ed.gov> -Site to create an FSA ID. An FSA ID is a username and password that gives you access to Federal Student Aid's online systems and can serve as your legal signature.

www.studentaid.ed.gov -Information about student aid

www.finaid.org

www.pheaa.org

www.fafsa.ed.gov

<http://www.higheradmission.com/> - Colleges that offer automatic discounts based on certain criteria

[Student Loan Guide](#) – Compare reviews for student loans

Scholarships

Visit the School Counseling Office, Naviance, & Schoology for local scholarship information.

<http://www.ftc.gov/bcp/edu/microsites/scholarship/index.shtml> -Scholarship Scams

<http://www.goarmy.com/rotc/scholarships.html> -ROTC Scholarship Programs

<https://bigfuture.collegeboard.org/pay-for-college/grants-scholarships>

www.guaranteed-scholarships.com - Unlimited in # and require no essay, interview, portfolio, audition, competition or other high school requirement. Just meet the criteria listed, meet the deadlines, gain admission, enroll, and receive your scholarship!

www.fastweb.com

www.scholarships.com

www.collegescholarships.com

<http://www.free-4u.com/>

<http://www.gmsp.org/> - The goal of the GMS program is to promote academic excellence and to provide an opportunity for outstanding minority students with significant financial need to reach their highest potential

Athletics

www.ncaa.org -NCAA guide for student athlete- Juniors file forms at end of the year unless they are participating in early recruitment

www.naia.org -National Association of Intercollegiate Athletes

www.nsr-inc.com -National Scouting Report

www.ivyleaguesports.com

Military

www.careersinthemilitary.com

US Army- www.goarmy.com/

US Marine Corps- www.usmc.mil/

US Air Force- www.airforce.com/

US Naval Academy- www.nadn.navy.mil/

US Air Force Academy- www.usafa.af.mil/

US Coast Guard- www.uscg.mil/

ASVAB sample questions- http://official-asvab.com/samples_app.htm

Study Abroad

<https://www.afsusa.org/study-abroad/>

<http://www.internationalscholarships.com> Information on financial aid for students wishing to study abroad.

Additional Resources:

Intermediary Organizations	AW Beattie Career and Technical Center
Community State Organizations	Pennsylvania Department of Education (PDE) - Academic Standards for Career Education and Work PHEAA
Individual Contacts	College representatives, Parents, Employers, District Members
Community/Business	School Counseling Advisory Meetings
Community Events	NACAC National College Fair - Pittsburgh North Pittsburgh College Fair Opportunities Fair
Internet Based Links	https://www.pacareerzone.org/ O*NET OnLine https://www.pheaa.org/ https://bigfuture.collegeboard.org/
Media/Advertising	https://fcchs.fcasd.edu/student-support/school-counseling
Publication/Documents	Quarterly Newsletter Schoology Posts Naviance Digital Lists

*An updated list is available to students through Naviance as well as posted on Schoology for students and parents to access. **Schoology Access Code: RQ2TV-R5ZDH**

339.32(4) CUMULATIVE RECORDS

339.32(4) CUMULATIVE RECORDS

8. Does your school maintain a document showing major career guidance service goals and objectives that reflect a general big idea, followed by specific and measurable outcomes that use the data?

The document should include details on how guidance staff gather and utilize cumulative student data and records.

Yes

Upload career guidance service goals and objectives document (3 pages maximum).

Q8_339.32(4a).pdf



Annual Program Goals & Objectives

K-12 Guidance Department

Smart Format	Academic	Career	Personal/Social
<p><u>SPECIFIC:</u> What is the specific issue based on your schools' data?</p>	<p>The school counselors will educate at-risk / struggling students and families on the Fox Chapel Area School District MTSS Model and resources / interventions available in each school.</p>	<p>The school counselors will continue to develop student career portfolios to demonstrate engagement in instruction and activities within the Career Education and Work (CEW) standards.</p>	<p>The school counselors will revise and update social and emotional learning curriculum to meet standards linked to the CASEL framework.</p>
<p><u>MEASURABLE:</u> How will we measure the effectiveness of our interventions?</p>	<p>District Child Find and MTSS meetings will provide referral data while district benchmarks will demonstrate academic improvement.</p>	<p>The district collects artifact information and cumulative data is reported by the Future Ready PA Index.</p>	<p>The school counselors will review pre/post data for lessons to review student learning and revise as needed.</p>
<p><u>ATTAINABLE:</u> What outcome would stretch us but is still attainable</p>	<p>Academic growth score above the standard (70).</p>	<p>Career Standards Benchmark of 100%.</p>	<p>Greater than 80% correct responses within curriculum assessments.</p>
<p><u>RESULTS:</u> Is the goal reported in results- oriented data (process, perception, outcome)</p>	<p>Data will be reviewed through quarterly benchmarks and reported in the annual Future Ready PA Index.</p>	<p>Collection of artifacts will be reviewed during the year and student completion of activities will be monitored through Career Naviance.</p>	<p>Results will be reviewed following post-lesson evaluation and revisions will take place as needed.</p>
<p><u>TIMELINE:</u> When will the goal be accomplished?</p>	<p>The goal will be reviewed annually and revised based on current standards.</p>	<p>The goal will be reviewed annually and revised based on current standards.</p>	<p>The goal will be reviewed annually and revised based on current standards.</p>

339.32(5) ORIENTATION TO CAREER AND TECHNICAL OPTIONS

339.32(5) ORIENTATION TO CAREER AND TECHNICAL OPTIONS

9. Does your school maintain a listing of career guidance service activities (e.g. events, tours, and interventions) organized by grade level and focused on increasing awareness of career and technical education opportunities among all K-12 students, parents, educators, postsecondary, businesses, and community agency stakeholders?

Yes

Upload CTE career guidance services activities and opportunities documents (5 pages maximum).

Q9_339.32(5).pdf



CTE Career Guidance Services Activities and Opportunities

Grade	Career School Counseling Service Activity
K-2	Social Studies Curriculum & Activities/ Second Step Curriculum Lesson Activities
3	Paws in Jobland Program through XAP
4	JA BizTown Curriculum & Visit
5	PA Career Zone/Second Step Curriculum Lesson Activities

Grade	Career School Counseling Service Activity
6	Reality Check
7	Career Fair (60 options, Students select 3 of interest)
8	A.W. Beattie Road Show

Grade	Career School Counseling Service Activity
9-12	Opportunities Fair *See List of vendors below
10	A.W. Beattie Tour
10-12	Two College Fairs
9-12	Career Speaker Series monthly *List of Career Speakers Below

Opportunities Fair List 2023-2024

21st Century Sound
321Blink
5 Guys Burgers and Fries
A.W. Beattie Career Center
Abbey Road Programs
Aerotech
AFS USA
Alfred University
All Star Code
Allegheny County Parks Department
Allegheny Steel Distributors, Inc
Amber Woods
American Pool Management, Pittsburgh
American Supply Association
Anderson Landscape Design and Anderson Maintenance and Construction
Animal Friends
Armstrong
Aspinwall Volunteer Fire Department
Banfield Pet Hospital
Bayer Healthcare
Bed Bath and Beyond
Bella Capelli Academy a Paul Mitchell Partner School
Bender Consulting Services, Inc.
Biblical Life Institute
Bidwell Training Center
Binghamton University
Borough of Sharpsburg
Boy Scouts of America
Brayman Construction
Bricklayers and Allied Craftworkers Local 9 PA - BAC Local 9 PA
Builders Guild of Western PA, Inc.
Burger King
Butler County Community College
Camp Guyasuta - Boy Scouts of America
Carlow University
Carnegie Mellon University
Carnegie Mellon University - Pre-College Summer Program
Carnegie Museum of Art and Natural History
CCAC
CCAC-Disability Services-Boyce Campus
Center for Emergency Medicine
Chatham University
Cheyney University of Pennsylvania
Chick-fil-A
Christ the King Youth Ministry
Citizens Bank
Citizens School of Nursing
Clark Precision Machined Components, LLC

CMU Leonard Gelfand Center for Service Learning and Outreach
Colorado Mesa University
Community College of Beaver County
Conroy Foods, Inc. Beano's Deli Condiments & Isaly's
Cooper-Siegel Library
Council on International Educational Exchange
Davis and Elkins College
Douglas Education Center
Duquesne Light Company
Duquesne University
Eat n Park
Edinboro University of Pennsylvania
Elliott Acres Therapeutic Riding Center, a certified therapeutic riding center for those with physical, intellectual, and emotional disabilities serving western Pennsylvania
Empire Beauty School
Everyone Loves Fun, ELF Entertainment, Inc.
Fairmont State University
FIDM/Fashion Institute of Design and Merchandising
First Commonwealth Bank
Forms+Surfaces
Fox Chapel Golf Club
Fox Chapel Parks Commission
Fox Chapel Racquet Club
Fox Chapel Volunteer Fire Department
Full Sail University
FX Makeup Academy
Gannon University
Gateway Clipper Fleet
Geneva College
Giant Eagle
Global Works
Greater Johnstown Career and Technology Center - Monroeville School of Nursing
Green Oaks Country Club
Groove U
Grove City College
HarmarVillage Care Center
Harrisburg University
HBCU - Western PA Council of HBCU Alumni
Heartland Restaurant Group
High Flight Academy
Hobart and William Smith Colleges
Home City Ice
Indiana Township
Indiana University of Pennsylvania
Institute of Medical and Business Careers
International Studies Abroad
Invite All Fire Dept. and EMS for volunteers

Iron Workers Apprenticeship
Ithaca College
IUP Academy of Culinary Arts
IUP at Northpointe
JML Landscape Management
Job Corps, Inc.
John Carroll
Johnny Sheerer Landscaping
Johnson and Wales University
Juniata College
Junior Achievement of Western Pennsylvania
Keller Williams Realty
Kent State University
Kmart
KML Carpenters Apprenticeship
Kumon Math & Reading Center of Fox Chapel
La Roche College
Laborers Training Center of Western PA
LaCappella
Lauri Ann West Community Center
Lincoln Technical Institute
Loafers Bread Co.
Lock Haven University
Lourdes University
Lycoming College
Master Builders Association of Western Pa
McDonalds - M and J Management
Meinert Brothers, Inc.
Messiah College
Miami University
Michigan State University
Modcloth.com
Moravian College
Mount Aloysius College
National Aviary
New Century Careers
Niagara University
Nidec Vamco
North Hills Community Outreach
O'Hara Township
Oakmont Country Club
Oberg Industries
Ohio Dominican
Ohio Technical College
Ohio University
Old Navy
Operative Plasterers' and Cement Masons' International Association (OPCMIA)
PA Air National Guard
Panera Bread
Parkview VFD/EMS
Penn State University

Pennsylvania Army National Guard
Pennsylvania CareerLink
Pennsylvania College of Art & Design
Pennsylvania Free Enterprise Week
Pennsylvania Higher Education Assistance Agency
Pennsylvania Office of Vocational Rehabilitation
PennWest California
Pennwest California, Clarion and Edinboro
Pittsburgh Cares
Pittsburgh Center for the Arts
Pittsburgh Field Club
Pittsburgh Filmmakers' School of Film, Photography & Digital Media
Pittsburgh Institute of Aeronautics
Pittsburgh Job Corp
Pittsburgh School of Massage Therapy
Pittsburgh Technical College
Pittsburgh Zoo Kidscience and Zoo U.
Plasterers and Cement masons'
Point Park College
Praxis, Inc.
Presbyterian SeniorCare Network
Primanti Brothers
Public Allies Pittsburgh
Qdoba
Queens University of Charlotte
Revolution Physical Therapy
Robert Morris University
Roofers Apprenticeship & Training Program
Rosedale Technical College
Rue 21
Rustic Pathways
Saint Francis University
Saint Vincent College
Savannah College of Art and Design
Scholastica Field Studies
Seton Hill University
Sharpsburg Family Worship Center
Sheet Metal Workers Local Union #12
Shenandoah University
Shippensburg University
SimCoach Games
Slippery Rock University of Pennsylvania
Smithsonian Student Adventures - Walking Tree
Sonic Drive-in
South College
Southern Illinois University
Steamfitters Local 449
Stover & Company
Taco Bell

Target
Team Friends
Temple University
Thaddeus Stevens College of Technology
The Children's Institute
The Modern College of Design
The Princeton Review
The SSA Group @ Pittsburgh Zoo and Aquarium
Thiel College
Tickets for Kids Charities
Tiffin University
Triangle Tech
U.P.M.C. Mercy Department of Volunteer Services
U.S. Air Force
U.S. Air Force ROTC
U.S. Army
U.S. Marine Corps
U.S. Navy
University at Buffalo
University of South Florida
University of Akron
University of Alabama
University of Connecticut
University of Delaware
University of New Haven
University of Pittsburgh
University of Pittsburgh at Bradford
University of Pittsburgh at Johnstown
University of Pittsburgh at Greensburg
University of Vermont
UPMC - Medical Assistants
UPMC Center for Engagement and Inclusion Initiative, Community Engagement and K - 12 Programming
UPMC Children's Hospital

UPMC Community Partners
UPMC School of Nursing
UPMC Senior Communities
UPMC St. Margaret Volunteer and Guest Services
UPMC Women in Information Technology
Vector Marketing
Verto Education
Vet Tech Institute
Volunteers of America PA
Wal-mart Store #3838 Tarentum
Washington and Jefferson College
Waterworks Luxury Cinemas
Waynesburg University
Wendy's
West Liberty University
West Penn School of Nursing
West Virginia University
Western PA Laborers JATC
Western PA Learning Academy/QUEST
Western PA Operating Engineers JATP
Westminster College
Wildlife Leadership Academy (Pennsylvania Institute for Conservation Education)
Wildwood Golf Club
WyoTech
Young Judaea
Young Life Fox Chapel
Youngstown State University
Youth Empowerment Project of Sharpsburg
Zone 28
Zoup!

Career Speakers 2023-2024

Career	Guest Speaker
Financial Advisor	Rob Wilson
Organ/Tissue Transplants CORE	Susan Stuart
Waterways Conservation Officer Fish Commision	Brian Guenin
Speech Pathology and Audiology	Nancy Carlino
Journalism/Writing	Tom Benic
Duquesne Mental Health Careers	Marisa Shiner and Payton Roberts
IT Security at UPMC	Greg Kassimer
Linguistics and Language Translator	Courtney Casella
Data and Actuarial Sciences	Sara Durzo
Advanced Practice Providers - PA, Nurse Practitioner, Nurse Anesthetist	Damarias Mohr
Lawyer	Rich wolf
Beechwood Ex. Director	Jim Bonner
Small Business Franchising	Wally Jenkins
Commercial Real Estate Attorney	Lydall Huggler
Banking Business	Joanne Kelly
Engineering/Computer/Theater	Bill Boag
Research and Development	Bob Trimble
Ballroom Dance Franchise	Bonnie Cardinali

339.32(6) CAREER PLACEMENT SERVICES

339.32(6) CAREER PLACEMENT SERVICES

10. Does your school provide career guidance services to all students that include provisions for the placement and transition from school to postsecondary work/college/military?

Yes

Upload career placement services document (3 pages maximum).

Q10_339.32(6).pdf



Career Placement Services

Beginning in 9th grade, counselors utilize the *Fox Chapel Area High School 4-Year Planning Worksheet* to aid in the development of the student's individual academic and career plan.

To assist with the planning process, in the fall of 9th grade, students determine career clusters of interest based on an assessment administered through the district's career software, Naviance. This data is not only stored in the student's electronic portfolio through Naviance, but is also utilized when students schedule courses.

The Fox Chapel Area High School's Course Description Guide utilizes symbols of the sixteen national career clusters to guide students when selecting courses of study. It is the School Counseling Department's goal for students to select courses that match their interests and skills according to the career clusters.

The 4 Year Planning Worksheet is a visual way for students to see what courses are required to meet school and state graduation requirements, a way to track standardized test scores, and keep track of postsecondary plans. The 4-year planning worksheet is a living document that often changes just as a student's interests do as he/she explores careers, experiences the school's robust curriculum, takes part in clubs and competitions, and engages in shadowing and volunteer opportunities. The 4-year planning worksheet allows for dialogue and communication between students, parents, and the school counselor as students prepare for their postsecondary plans.

NAME _____

Class of _____

FOX CHAPEL AREA HIGH SCHOOL 4 YEAR PLANNING WORKSHEET

FRESHMAN YEAR			SOPHOMORE YEAR			JUNIOR YEAR			SENIOR YEAR		
GR	CR		GR	CR		GR	CR		GR	CR	
		English 9			English 10			English 11			English 12
		Mathematics			Mathematics			Mathematics			Social Studies
		Science			Science			Science			*PE 11 OR PE 12
		U.S. History II			World Civilization			US History III			
		PE 9			PE 10			College & Career Essentials			
		Health 9			Health 10			*PE 11 OR PE 12			
								State Proficiency Testing			
								Service Learning			Graduation Project
		CREDITS			CREDITS			CREDITS			CREDITS
		TOTAL CREDITS			TOTAL CREDITS			TOTAL CREDITS			TOTAL CREDITS

GPA _____

GPA _____

GPA _____

GPA _____

TEST SCORES:

PSAT 10 _____
 PSAT 11 _____
 Keystone 11 Eng _____ M _____ Bio _____
 SAT I CR _____ M _____ W _____
 SAT I CR _____ M _____ W _____
 SAT II _____
 SAT II _____

ACT E _____ M _____ R _____ S _____ C _____
 ACT E _____ M _____ R _____ S _____ C _____

FCAHS GRADUATION REQUIREMENTS:

- 27 Credits which include:**
 4 credits of English
 4 credits of Social Studies
 3 credits of Mathematics
 3 credits of Science
 2.5 credits in Health, Safety, & Physical Education
 9 credits in additional electives (2 credits in Arts & Humanities)
 0.5 credit Career & College Essentials
 1 credit for passing State Proficiency Testing

POSTSECONDARY PLANS:

4 yr. college / 2 yr. college / Armed Service / Employment

Career Clusters of Interest: _____

339.32(7) CONSULTATION WITH TEACHERS AND ADMINISTRATORS

339.32(7) CONSULTATION WITH TEACHERS AND ADMINISTRATORS

11. Does your school maintain a delivery system that includes academic and career guidance curriculum, prevention and intervention for social/emotional development, and student planning and support?

The delivery system should reflect direct (face-to-face) and indirect (independent research) career guidance services organized by grade level as evidence that all students receive formal and informal career consultation with teachers and administrators.

Yes

Upload delivery system document (13 pages maximum).

Q11_339.32(7).pdf



K-12 Delivery System

**FCASD ELEMENTARY SCHOOL COUNSELING
PROGRAM DELIVERY SYSTEM**

<p align="center">Guidance Curriculum</p> <p>Provides developmental, comprehensive guidance program content in a systematic way to all students preK-12.</p>	<p align="center">Prevention, Intervention and Responsive Services</p> <p>Addresses school and student needs.</p>	<p align="center">Individual Student Planning</p> <p>Assists students and parents in development of academic and career plans.</p>	<p align="center">System Support</p> <p>Includes program, staff and school support activities and services.</p>
<p align="center">Purpose</p> <p>Student awareness, skill development and application of skills needed to achieve academically and be career and college ready by graduation.</p>	<p align="center">Purpose</p> <p>Prevention, Intervention and Responsive services to groups and/or individuals.</p>	<p align="center">Purpose</p> <p>Individual student academic and occupational planning, decision making, goal setting and preparing for academic transitions.</p>	<p align="center">Purpose</p> <p>Program delivery and support.</p>
<p align="center">Academic</p> <ul style="list-style-type: none"> ● Second Step Lessons (K-5): Social & Emotional Learning Curriculum (skills for learning, empathy, emotion management, problem solving) 	<p align="center">Academic</p> <ul style="list-style-type: none"> ● Any immediate academic concerns (student support, intervention teams, 504 plans) 	<p align="center">Academic</p> <ul style="list-style-type: none"> ● Data collection (RTII/ 504) ● Administering PSSA makeup testing ● Individual Student Observations ● Individual counseling (study skills, school anxiety, organization skills, time on task, behavior, etc) 	<p align="center">Counselor Related</p> <ul style="list-style-type: none"> ● Preschool Storytime ● New Family Orientation ● 504 teacher updates ● ELL teacher updates ● Parent/teacher conferences ● Consultation/collaboration with faculty & administration ● KDG Transition planning ● DMS Transition planning ● Intro to School Counseling for parents

			<ul style="list-style-type: none">● 5th grade Graduation● IEP meetings● 504 meetings● Child Study meetings● Safety Care – crisis response● Liaison with Outside Agency● Community outreach● Elem Counselor PD/ District Community Meetings● Attend Grade level meetings● Review of Standardized Testing Data (Cogats – grade 1 & 4)● Early Admission to KDG Screening● Individual Student Observations (504/ IEP/ Behavior)● Incident Investigation● 5th Grade Camp Allegheny● Maintain School Counseling Website● School Counseling Newsletters● PBIS (OH & KR)● Olweus (OH)
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<p>Career</p> <ul style="list-style-type: none"> • Career Awareness Guidance Lessons (K-5) • JABiz Town (4th - Science curriculum that teachers deliver) • FCASD Social Studies Curriculum (classroom teachers deliver career standards) 	<p>Career</p>	<p>Career</p>	<p>Non-Counselor Related</p> <ul style="list-style-type: none"> • Coordinate and oversee standardized testing (PSSA/Cogat) • New Student Registration/Tours • KDG Registration • Attendance monitoring • Time Out Duty/Discipline • Bus/Morning Duty
<p>Personal/Social</p> <ul style="list-style-type: none"> • Second Step (K-5: skills for learning, empathy, emotion management, problem solving) • Olweus Bullying Prevention Program (OH) • School Building Monthly Character Themes (FV) • FCASD Social Studies Curriculum (classroom teachers deliver career standards) 	<p>Personal/Social</p> <ul style="list-style-type: none"> • Counseling Skill Building Groups (K-5): friendships, social skills, conflict resolution, impulse counseling, changing families, anger management, etc • Specialized Classroom lessons (K-5) • Crisis Counseling • Social Thinking Groups • Release of Records Request • Behavior Plans 	<p>Personal/Social</p> <ul style="list-style-type: none"> • Home visits • Home-school communication • Data collections (FBA/behavior) • New Student support • Individual Counseling: friendship, bullying, conflict resolution, social skills, anger management, impulse control, grief, anxiety, etc) • Behavior referrals/FBAs 	

<ul style="list-style-type: none"> • DARE (5th Gr. - taught by School Police Officers) 	<ul style="list-style-type: none"> • New Student support • Backpack for Hunger • Fox Families Care Liaison (distribution of items/materials to ind families) 	<ul style="list-style-type: none"> • Individual Student Observations 	
<p>Recommended Time 35%-45%</p>	<p>Recommended Time 30-40%</p>	<p>Recommended Time 5%-10%</p>	<p>Recommended Time 10%-15%</p>
<p>Percentage of Time 30%</p>	<p>Percentage of Time 20%</p>	<p>Percentage of Time 10%</p>	<p>Percentage of Time 40%</p>

Dorseyville Middle School
Program Delivery System

<p style="text-align: center;">School Counseling Curriculum</p> <p>Provides developmental, comprehensive guidance program content in a systematic way to all students preK-12.</p>	<p style="text-align: center;">Prevention, Intervention and Responsive Services</p> <p>Addresses school and student needs.</p>	<p style="text-align: center;">Individual Student Planning</p> <p>Assists students and parents in development of academic and career plans.</p>	<p style="text-align: center;">System Support</p> <p>Includes program, staff and school support activities and services.</p>
<p style="text-align: center;">Purpose</p> <p>Student awareness, skill development and application of skills needed to achieve academically and be career and/or college ready by graduation.</p>	<p style="text-align: center;">Purpose</p> <p>Prevention, Intervention and Responsive services to groups and/or individuals.</p>	<p style="text-align: center;">Purpose</p> <p>Individual student academic and occupational planning, decision making, goal setting and preparing for academic transitions.</p>	<p style="text-align: center;">Purpose</p> <p>Program delivery and support.</p>
<p style="text-align: center;">Academic</p> <ul style="list-style-type: none"> ● New student orientation ● Open Tour Day ● Curriculum Night ● Class Placement ● Classroom Lessons ● Naviance 	<p style="text-align: center;">Academic</p> <ul style="list-style-type: none"> ● Meetings with students in danger of failing each nine week grading period ● Review remediation options; including grade recovery program ● Transition meetings ● Parent Conferences ● Summer Learning Academy Registrations 	<p style="text-align: center;">Academic</p> <ul style="list-style-type: none"> ● Interpret test scores and data ● Individual Student meetings regarding scheduling ● 504 plan review ● New students registration and transition ● IEP meetings 	<p style="text-align: center;">Academic</p> <ul style="list-style-type: none"> ● 504 Plan Meetings ● IEP meetings ● Algebra Keystone testing ● PSSA testing ● New student registrations ● New Students orientation ● Child study meetings ● Liaison between parent and teacher ● SAP meetings ● Monthly counselor meetings ● Budget Development

<p>Career</p> <ul style="list-style-type: none"> • Career exploration lessons • Post-secondary planning lessons • Career Fair • AW Beattie Roadshow • Interest Inventory 	<p>Career</p>	<p>Career</p> <ul style="list-style-type: none"> • Career exploration 	<p>Career</p> <ul style="list-style-type: none"> • 504 meetings • IEP meetings
<p>Personal/Social</p> <ul style="list-style-type: none"> • Second Step • Special Lessons (DEI, Quote, etc.) 	<p>Personal/Social</p> <ul style="list-style-type: none"> • Individual counseling • Parent communication • Crisis Counseling • MAPS counselor 	<p>Personal/Social</p> <ul style="list-style-type: none"> • Individual Counseling 	<p>Personal/Social</p> <ul style="list-style-type: none"> • SAP meetings • Child Find Meetings
<p>Counselor Role</p> <ul style="list-style-type: none"> • Implement School Counseling Curriculum • Group Activities • Parent and student workshop and instruction 	<p>Counselor Role</p> <ul style="list-style-type: none"> • Individual and small group counseling • Referrals • Peer mediation 	<p>Counselor Role</p> <ul style="list-style-type: none"> • Assist students individually and in small groups • Consultation 	<p>Counselor Role</p> <ul style="list-style-type: none"> • Consultation • Collaboration • Teaming • Program management • Develop partnerships and foster relationships
<p>ASCA Recommended Percentage of Time</p>	<p>ASCA Recommended Percentage of Time</p>	<p>ASCA Recommended Percentage of Time</p>	<p>ASCA Recommended Percentage of Time</p>
<p>15-25%</p>	<p>25-35%</p>	<p>25-35%</p>	<p>15-20%</p>
<p>Percentage of Time</p>	<p>Percentage of Time</p>	<p>Percentage of Time</p>	<p>Percentage of Time</p>
<p>25%</p>	<p>30%</p>	<p>25%</p>	<p>20%</p>

FCASD High School Program Delivery System

<p align="center">School Counseling Curriculum</p> <p>Provides developmental, comprehensive guidance program content in a systematic way to all students preK-12.</p>	<p align="center">Prevention, Intervention and Responsive Services</p> <p>Addresses school and student needs.</p>	<p align="center">Individual Student Planning</p> <p>Assists students and parents in development of academic and career plans.</p>	<p align="center">System Support</p> <p>Includes program, staff and school support activities and services.</p>
<p align="center">Purpose</p> <p>Student awareness, skill development and application of skills needed to achieve academically and be career and/or college ready by graduation.</p>	<p align="center">Purpose</p> <p>Prevention, Intervention and Responsive services to groups and/or individuals.</p>	<p align="center">Purpose</p> <p>Individual student academic and occupational planning, decision making, goal setting and preparing for academic transitions.</p>	<p align="center">Purpose</p> <p>Program delivery and support.</p>
<p align="center">Academic</p> <ul style="list-style-type: none"> ● New student orientation ● Open House ● Class Placement ● Classroom Presentations ● Naviance ● College Search ● Transcript Review ● Graduation Requirements review 	<p align="center">Academic</p> <ul style="list-style-type: none"> ● Meetings with students earning D's & F's every 3 weeks ● Review remediation options; including summer school ● Transition meetings ● Parent Conferences ● Retention letters ● Summer School Registrations 	<p align="center">Academic</p> <ul style="list-style-type: none"> ● Interpret test scores and data ● Individual Student meetings regarding scheduling ● 504 plan review ● New students registration and transition ● IEP meetings ● PSAT, SAT, AP test administration 	<p align="center">Academic</p> <ul style="list-style-type: none"> ● 504 Plan Meetings ● IEP meetings ● Keystone testing ● New student registrations ● New Students orientation ● Child study meetings ● Liaison between parent and teacher ● SST meetings ● Monthly counselor meetings ● AP test administration ● Scholarship Coordination ● Budget

			Development
<p style="text-align: center;">Career</p> <ul style="list-style-type: none"> ● Career Speaker presentations ● College rep visits at high school ● Career exploration lessons ● Post-secondary planning lessons ● College Fairs ● ASVAB ● Career Opportunities Fair ● AW Beattie Visit ● Interest Inventory 	Career	<p style="text-align: center;">Career</p> <ul style="list-style-type: none"> ● FAFSA evening seminar ● PSAT ● Career exploration 	<p style="text-align: center;">Career</p> <ul style="list-style-type: none"> ● 504 meetings ● IEP meetings
<p style="text-align: center;">Personal/Social</p> <ul style="list-style-type: none"> ● Stand Together 	<p style="text-align: center;">Personal/Social</p> <ul style="list-style-type: none"> ● Individual counseling ● Parent communication ● Crisis Counseling ● MAPPS counselor 	<p style="text-align: center;">Personal/Social</p> <p style="text-align: center;">Individual Counseling</p>	<p style="text-align: center;">Personal/Social</p> <p>SST meetings Child Find Meetings</p>
<p style="text-align: center;">Counselor Role</p> <ul style="list-style-type: none"> ● Implement School Counseling Curriculum ● Group Activities ● Parent and student workshop and instruction 	<p style="text-align: center;">Counselor Role</p> <ul style="list-style-type: none"> ● Individual and small group counseling ● Referrals ● Peer facilitation 	<p style="text-align: center;">Counselor Role</p> <ul style="list-style-type: none"> ● Assist students individually and in small groups ● Meet with parents to discuss 4-year plan and post-secondary planning ● Consultation 	<p style="text-align: center;">Counselor Role</p> <ul style="list-style-type: none"> ● Consultation ● Collaboration ● Teaming ● Program management ● Develop partnerships and foster relationships

ASCA Recommended Percentage of Time	ASCA Recommended Percentage of Time	ASCA Recommended Percentage of Time	ASCA Recommended Percentage of Time
15-25%	25-35%	25-35%	15-20%
Percentage of Time	Percentage of Time	Percentage of Time	Percentage of Time
25%	30%	25%	20%

339.32(8) AND (9) STAKEHOLDER INVOLVEMENT

339.32(8) AND (9) STAKEHOLDER INVOLVEMENT

12. Does your school maintain a career guidance service action planning chart or document that shows how each stakeholder group (students, parents, educators, postsecondary, businesses, community agencies) benefits from and/or assists with the delivery of guidance services?

Yes

a. Students

Students contribute with active participation in all aspects of the K-12 School Counseling programming and initiatives. Students identify wants and needs through individual student planning, classroom, and group activities. Students offer feedback relating to the effectiveness of program services through pre- and post surveys as well as culminating assessments. Every student K-12 receives curriculum delivered by school counselors as well as individual planning and responsive services with sch

b. Parents

Parents contribute by actively engaging with their children's school(s) and school counselor(s). Parents initiate and respond to school counselors through a variety of the district's communication methods: building-based websites, Schoology, Naviance, PowerSchool parent portal, email, telephone, informational blasts, and district alerts. Parents also contribute through participation in student/teacher conferences, team meetings, staffings, and presentations.

c. Postsecondary

Postsecondary partners will contribute through their connections to students at various levels. Students will become aware of the spectrum of options available after high school whether it be four year college/university, two year college, training and vocational programs, or employment opportunities. Postsecondary partners will be integrated within school based, college, and career counseling curriculum experiences.

d. Educators

Educators contribute to the success of the K-12 school counseling program by providing rigorous academic preparation for all students. They also contribute by supporting the school counseling department's delivery of curriculum, mental health and drug & alcohol awareness initiatives, and school wide behavioral support programming. Educators contribute to school counseling goals of equity, access, and academic success for all students.

e. Businesses

Businesses contribute by actively serving on the K-12 School Counseling Advisory Council. They provide their insight and support for counseling programs in the following areas: Career Experts in the Classroom, Job Shadowing Opportunities, Internships, Workbased Experiences, Career Speaker Series, the middle school's Career Fair, and the high school's Opportunities Fair. Business and Community members further contribute by providing funding and resources to support programming where possible.

f. Community Agencies

Fox Chapel Area's counselors partner with a number of community agencies to help bridge the gap between the needs and resources of youth and families in the Fox Chapel Area School District. Fox Families Care, Roots of Faith, Second Harvest, and Backpack for Hunger, provide programs and supports that help families overcome challenges and thrive. Counselors work directly with these agencies to provide students with food, emergency assistance, resource referrals, grants, education and enrichment.

13. Does your school conduct at least one career guidance services stakeholder group meeting per year and maintain minutes that show discussion of career and postsecondary planning, and career curriculum and assessment, along with details on how the discussion leads to action steps and solutions that enhance career guidance services?

The minutes should include a listing of all members of the stakeholder group with their name, job title, affiliation, and whether present or absent at the meeting. Agenda, minutes, and action plan should be available during Perkins and APE/339 compliance reviews.

Yes

339.32(10) FOLLOW-UP STUDIES

339.32(10) FOLLOW-UP STUDIES

14. Does your school conduct follow-up studies to determine the effectiveness of your career guidance services curriculum that includes study results and how the information collected is utilized to improve career guidance services?

The follow-up study should be available during Perkins and APE/339 compliance reviews.

Yes

Describe one aspect of your follow-up study including the stakeholder group and number of responses, and indicate how the data collected was utilized to improve career guidance services (1000 character limit).

The Fox Chapel Area School District follows a continuous curricular review cycle for all programs operated within the district. The follow-up study for career guidance services takes place through department and team meetings with teachers, counselors and principals. The meetings target standards alignment, student outcomes, what is going well, and areas of refinement. One example was the refinement of curricular scope and sequence at the elementary level. School counselors, principals, and directors reviewed current scope and sequence, collected data on student touch-points and how career standards were being met. The team then revised the current scope to promote more meaningful outcomes for students based on the previous year's data.

SIGNATURES AND ASSURANCES

ASSURANCE OF QUALITY AND ACCOUNTABILITY

Lead Counselor

Date

CHIEF SCHOOL ADMINISTRATOR

Chief School Administrator

Date