



Covington High School

807 Chestnut Street – Covington, Ohio 45318
(937) 473-3746

Covington Schools Scholarship Fund Application Rules

Student Application for Scholarship

1. All student applications must be typed and filled out completely.
2. Deadline for applications will be **Friday, March 22, 2024**. All COMPLETED applications must be turned in to the school counseling office by the end of the school day.
3. All student applications must include a letter of recommendation from a staff member of Covington Schools, and a letter from a member of the community. No letters from relatives of the applicant will be admissible.
4. To be eligible for scholarship money, the applicant must have a **minimum unweighted cumulative grade point average of 3.0** at the end of the seventh semester, and be accepted by a college or technical school. **Proof of acceptance must be received by the school counselor** before or upon handing in the scholarship application. Please attach your acceptance letter to the application.
5. Applications will be available in the Covington High School Counseling office no later than March 1st of each application year.
6. Only seniors currently graduating from Covington High School, and who have been enrolled full-time at Covington High School for their entire senior year are eligible to apply. Further, if the student's senior year is spent full-time at a career center, or at a college institution, the student must have attended CHS for at least one semester during the previous three years.
7. **Not all applicants are guaranteed to receive money from the Covington Schools Scholarship Fund Program.**
8. All applications must include a transcript of high school grades.

Distribution of Funds: Rules

Section 1: Special scholarships exist within the Covington Schools Scholarship Fund Program. Groups, clubs, individuals, or businesses within the community independently fund these. These scholarships may have specific restrictions placed upon them as designated by the group funding the scholarship.

Section 2: The distribution committee will take available funds, and distribute the money according to the guidelines in section 3.



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Section 3: The distribution committee will meet prior to May 15, and distribute money according to the following criteria:

- A. Quality of application
- B. Participation of applicant in school and community activities
- C. Grade Point Average
- D. Class Rank
- E. College and Career goals
- F. Transcript
- G. Estimated cost (tuition/fees/board) per year
- H. School Counselor information
- I. Scholarship money (applied for and received)
- J. Special scholarship criteria

Section 4: Not all applicants will receive money from the fund. The distribution committee will distinguish between those applications which are accepted or rejected.

Section 5: The distribution committee will keep the amounts confidential until the spring assemblies when scholarship announcements are made.

Section 6: The distribution committee will award dollar amounts based on the money available, and the number of acceptable applicants.

Section 7: Money will be distributed to scholarship recipients around July 30 by a financial chairman appointed by the scholarship committee.

Section 8: To receive money from the financial chairman, the recipient must show proof of college acceptance and registration.

Section 9: The judgment of the distribution committee is final.

Section 10: All awarded funds must be claimed for deposit/use during the academic year immediately following a senior's graduation from CHS; otherwise, the awarded funds will automatically be forfeited. This policy will only be reconsidered under extreme circumstances.