

**MINUTES
OF THE
REGULAR MEETING OF THE
BOARD OF EDUCATION
HELD
TUESDAY, NOVEMBER 15, 2011
7:00 P.M
O'FALLON CCSD #90
ADMINISTRATION BUILDING
118 E. WASHINGTON STREET**

President Coers called the Board of Education meeting to order at 7:00 p.m. and asked for a Roll Call.

PRESENT: Scott Adkins, Becky Drury, Steven Hellin, Keith Richter,
Steve Springer and John Coers

ABSENT: Mary Baskett

Mary Baskett arrived as soon as Roll Call was completed.

OTHERS IN ATTENDANCE: Ryan Keller, Tracy Newton, Teresa Derby, Gina Chorma, Kim Riley, Kim Pate, Randi Brown, Kristie Belobrajdic, Ellen Hays, Carol Dye, Dennis Gallo, Stefanie Roy, Debbie Jordan, Mary Jane Hilden, Melanie Tomei, Doug Wood, Paula Wilson, Laurin McWhorter, Annette Neighbors, Lori Miller, Mark Dismukes, Matt Weld.

Moved by Richter, seconded by Baskett to approve the minutes of the regular Board of Education meeting of October 18, 2011 and the Special Board Meeting Retreat of October 24, 2011 as written. All voted aye. Motion carried.

Moved by Hellin, seconded by Springer, to approve payment of the November Board bills and the addendum as presented. Roll call. All voted aye. Motion carried.

FINANCIAL REPORTS

Dr. Koehl reported that the state owes District 90 \$621,158.19 in categoricals. The only thing the State of Illinois is paying is General State Aid.

The balance in the operating funds is \$5,276,649.41. The balance of the restricted funds is \$2,497,816.36 for a total balance with investments of \$7,774,465.77. Total revenue for October was \$3,685,044.57 and total expenses for October were \$2,285,484.68. October revenue was comprised of 76% from local sources, 18% from state sources, 4% from other sources and 2% from federal sources. October expenses went as 51% salary, 17% benefits, 16% purchased services, 7% capital outlay, 5% supplies and 4% other. We are once again building up reserve since we have received local tax money.

Moved by Richter, seconded by Adkins, to approve the Financial Report as presented. Roll call. All voted aye. Motion carried.

CORRESPONDENCE

President Coers commented and thanked all the students who sent cards and banners to the Board Members for Board Member Appreciation Day.

Dr. Koehl publicly thanked the Board for their service to District 90 students, parents, staff, and administration. The audience stood and clapped to express their appreciation for the dedication of the District 90 Board of Education.

PUBLIC COMMENT

The Girls Scouts were not present for their presentation. They will be rescheduled at a later date.

COMMITTEE REPORTS

Building Committee Chairman Richter, reported that the committee had met to discuss building a maintenance shed at Hinchcliffe School. Currently the committee is trying to determine what size is needed and would allow for the future. It is expected that the savings from the rental of the storage units would have the new building paid off in approximately five years.

The Building Committee is also looking into an Energy Grant to specifically help EK's north and south pods with the heating and cooling conservation. Richter stated that the pods are made of a thin membrane that is not energy efficient. Richter further commented that a grant could also cover a dedicated Early Childhood Center.

Dr. Koehl interjected that the Energy Grant is a 50/50 matching grant but the construction grant would be a 10% cost to the District.

Finance Chairman Adkins, reported that the Finance Committee had met to discuss the levy which will be presented later in the meeting.

Policy Committee Chairman Baskett reported that the Policy Committee had met to review the proposed changes to the listed policies. Baskett further stated that most policies were updates on references, however, the Concussion Policy and the Staff Development Policies were new. We will have a first reading later in the meeting.

BEST Committee Chairman Drury, reported that the Committee had met to continue looking at the study on consolidation. The consolidation information was fine tuned and the finished product will be reviewed by the Committee at the December meeting. The Committee is also looking into sponsoring a community forum on the use of heroin in the schools. The next focus should be on all the ways the school districts have been collaborating. Next meeting is scheduled for Monday, December 5 at 8:30 a.m. at Shiloh Middle School.

President Coers stated that Richter will be the delegate representing District 90 at the Triple I Conference this week-end. The Board discussed their position on the proposed resolutions.

SUPERINTENDENT'S REPORT

The enrollment as of the end of October was 3486 which includes the Pre-K program.

Moved by Drury, seconded by Baskett, to accept the following resignations.

- Beckett, Shawn – Custodian – Moye – Effective 10/20/2011
- Boyd, Constance – Custodian – Moye – Effective 11/18/2011
- Delabre, Mary – Program Aide – Kampmeyer – Effective 10/26/2011
- Ennor, Heather – Tuition Preschool Assistant – Schaefer – Effective 11/9/2011
- LaChance, Loree – District Certified School Nurse – Hinchcliffe – Effective 11/23/2011
- Nevener, Lori – Before and After Worker – Kampmeyer – Effective 10/17/2011
- Sanders, Holly – Program Aide – Moye – Effective 11/17/2011
- Venn, Janet – Program Aide – Moye – Effective 10/14/2011

Roll call. All voted aye. Motion carried.

Moved by Adkins, seconded by Hellin, to hire the following individuals for the 2011-2012 school year:

- Bertelsman, Melody – Program Aide – Kampmeyer – Effective 10/31/2011
- Bindrim, Kathleen – Before & After Care Worker – Evans - Effective 10/31/2011
- Fleming, Rachel – Individual Care Aide – Kampmeyer – Effective 11/1/2011
- Gentry, Leigh Anne – Before Care Worker – Kampmeyer – Effective 10/31/2011
- Kopf, Tabitha – Program Aide – Moye – Effective 10/31/2011
- Rakers, Megan – Before Care Worker – Schaefer – Effective 10/31/2011
- Stephens, Cynthia – School Nurse – Evans – Effective 11/14/2011

Roll call. All voted aye. Motion carried.

Moved by Adkins, seconded by Baskett, to approve the following requests for maternity/family medical leave:

- Mellenthin, Amanda – Science Teacher – Carriel – from approximately 11/7/11 through 1/3/2012
- Orr, Kirby – 5th grade Teacher – Schaefer – from approximately 2/21/2012 through 5/18/2012
- Reinhardt, Rainy – Physical Education Teacher – Fulton – from approximately 2/6/2012 through 3/23/2012

Roll call. All voted aye. Motion carried.

Moved by Adkins, seconded by Drury, to approve reassigning the following individuals for the 2011-2012 school year:

- Lowry, Cathy – Before & After Care Worker to Before & After Care Site Director – Evans – Effective 10/31/2011
- Smith, Geri – School Nurse at Evans to Carriel – Effective 10/31/2010

Roll call. All voted aye. Motion carried.

Moved by Drury, seconded by Richter, to approve hiring Substitute List No. 4 for the 2011-2012 school year. Roll call. All voted aye. Motion carried.

Moved by Drury, seconded by Baskett, to approve the termination of Mary Barb Renner as At-Risk Program Aide at Schaefer effective 11/9/2011. Roll call. All voted aye. Motion carried.

OLD BUSINESS

Dr. Koehl presented an analysis of the FY11 SIP goals.

Dr. Koehl presented the FY12 targets in relationship to meeting AYP.

- Evaluate the intervention program for efficiencies of time and value.
- Standardize best practices in teaching across the district.
- Vertically articulate curriculum for efficiency, efficiency, and economy.
- Evaluate school structures (schedules, programs, organizations) for effectiveness.
- Determine district level commitment to funding programs.

NEW BUSINESS

Dr. Koehl presented the TY10/FY13 Tax Levy.

How the Tax Levy is determined:

- Each Board of Education makes an annual levy in terms of dollar amounts and certifies this levy to the respective county clerks. The county clerk is responsible for making extensions the school district tax rate limitations.
- Taxing districts project expenditures for the upcoming budget year (July 1, 2012 – June 30, 2013)
- Non-tax revenues are projected for the same time period
- The difference between the non-tax revenue and the estimated need is usually the amount that will need to be received in the extension.

What is a tax levy:

- The tax levy is an estimate of the local tax revenue the district will receive based on the tax rate applied to the Equalized Assessed Valuation (EAV).
- This Levy calculation is based on the difference between estimated revenues and expenses for the next Fiscal Year.
- The tax rates are limited by voter approved legal requirements and estimated costs in specific as needed funds.

The Process:

- Tentative levy presented on November 15, 2011.
- Truth in Taxation and Hearing Notice published on December 9, 2011.
- Levy hearing on December 20, 2011 at 6:45 p.m.
- Levy filed prior to last Tuesday in December.

Limiting Factors – Tax Rates:

FUND	TAX RATE
Education	\$1.40
O & M	\$0.40
IMRF	As Needed
Transportation	\$0.12
Working Cash	\$0.05
Health/Life Safety	\$0.05
Special Ed	\$0.02

Tort Immunity	As Needed
Social Security	As Needed
Lease	\$0.05
Debt Service	Set by Clerk

- ❖ The total tax rate for the District is a combination of the total Operating Tax Rate and the Debt Service Rate.
- ❖ The Operating Tax Rates are both limited and as needed.
- ❖ The Debt Service Tax Rate is set by the County Clerk (based on the fiscal year Principal and interest payment).

Levy vs. Extension:

- **Levy:** The district can levy any amount; however, the amount of money received (extended) is limited by the tax rate and the District's EAV. Levies that exceed the previous year's extension by 5% must publish a notice in the newspaper and hold a hearing.
- **Extension:** The process of billing the taxes based on the rates calculated by the County Clerk.
- Because it is difficult to determine accurately the final EAV and estimate a good budget a year in advance, it is good practice to build in a margin of error and levy a dollar amount that is slightly higher than the dollar amount the District expects to be extended to them. This will capitalize revenues for the District without affecting the operating rate.

Items to Consider:

- District currently is running a \$651,031 overall operating deficit.
- Given the restrictions on the local levy at this time, the continued fiscal irresponsibility of the state cannot be overcome.
- State's 95% GSA decision cost the district \$318,537 (operating deficit was \$296,494 ----- .0478 on the tax rate – with state reduction it is 0.09916 – diff = .0513).
- Currently state owes \$621,158. It is most likely that by the end of FY12 this will near \$1 M of which 50% will be paid in FY13 and the cycle continues.
- Meeting these obligations would allow the district to operate without a deficit.

Reductions Taken to Reduce Spending since 2010:

- Reduce certified staff by 10 members (~\$640,000)
- Reduce non-cert staff by 27 members (~\$140,000)
- Reduce transportation costs by 20% (~\$613,770)
- Decrease O & M expenditures (~\$130,976)
- Total reductions listed ~\$1,524,746.

Determining the Levy:

- Establish assumptions parameter for FY 2013 budget.
- Estimate expenditures for FY 2013 budget.
- Estimate state and federal revenues for FY 2013 budget (95% of 2010 GSA, 75% of 2009 categoricals).
- Determine local revenue requirements (Total Expenditures – State/Fed Revenues).
- Build levy to meet local revenue requirements

OFALLON CC DISTRICT 90
FY 2013 REAL ESTATE TAX LEVY CALCULATIONS

Levy Year	2011			
Payable for Fiscal Year	2013			
School Year	2012-2013			
Audited 2010 Levy Equalized Assessed Valuation				\$ 620,237,530.00
Equalized Assessed Valuation Growth Factor				8.73%
Projected 2011 Levy Equalized Assessed Valuation				\$ 674,384,266.37
Projected Tax Collection Factor				99.50%
Fund Type	Legal Tax Rate Limits	Projected Tax Rate	Projected Tax Extension	Projected Tax Collections
Education	\$ 1.40000	\$ 1.4000	\$ 9,441,379.73	\$ 9,394,172.83
Building	\$ 0.40000	\$ 0.4000	\$ 2,697,537.07	\$ 2,684,049.38
IMRF	As Needed	0.0896	604,417.80	601,395.71
Transportation	\$ 0.12000	\$ 0.1200	\$ 809,261.12	\$ 805,214.81
Working Cash	\$ 0.05000	\$ 0.0500	\$ 337,192.13	\$ 335,506.17
Health/Life Safety	\$ 0.05000	\$ 0.0500	\$ 337,192.13	\$ 335,506.17
Special Education	\$ 0.02000	\$ 0.0200	\$ 134,876.85	\$ 134,202.47
Tort Immunity	As Needed	0.2967	2,001,100.43	1,991,094.93
Social Security	As Needed	0.0598	402,945.20	400,930.47
Lease	\$ 0.05000	\$ 0.0500	\$ 337,192.13	\$ 335,506.17
		\$ 2.5361	\$ 17,103,094.60	\$ 16,682,072.96
Debt Service	As Needed	0.5295	3,570,932.13	3,553,077.47
Projected Totals		\$ 3.0656	\$ 20,674,026.73	\$ 20,235,150.42

FY 2012

FY 2013

Percent INC/DEC

Hearing?

Truth in Taxation	\$ 15,730,464	\$ 17,103,095	8.73%	YES
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Springer inquired when does discussion occur if this has to be passed at the December meeting?
Springer had a problem with 8.73%

Hellin stated that we were slaves to how this all works.

President Coers said that this is the cycle we go through every year.

Adkins stated that we must work within the guidelines but at some point we will have to allow the citizens to decide what the value of education is, devalued or increasing value. There is only so much you can cut without paying a price.

Springer stated that the reserves have continued to decrease.

Dr. Koehl stated that he felt we hit bottom last year. Structural deficit of \$290,000 which we haven't seen a deficit that low in five years.

Springer said this proposed levy is misleading. The as needed rates will go up.

Baskett said she was interested in giving each child a quality education. She thanked the staff for helping lower the budget this year by taking a salary freeze. She said that Springer's method or Dr. Koehl's method were both truths.

Richter said this process is the nature of the beast. He felt District 90 offered a lot of bang for the buck. District 90 has enough concern for parents and children to put out a quality product.

Hellin stated that the notice we provide does not include the rate which we know will not be 8.7%. Where is that rate going?

Superintendent Koehl said this is an estimated budget based on our current tax rate. The levy is a request for an extension. Actually the other local Districts are in the 9-10 range

Moved by Richter, seconded by Actions to publish the Truth in Taxation Notice. Roll call. All voted aye. Motion carried.

The first reading of the proposed changes to the following policies was held.

- 2:250 Access to District Public Records
- 3:60 Administrative Responsibility of the Building Principal
- 4:80 Accounting and Audits
- 5:90 Abused and Neglected Child Reporting
- 5:100 Staff Development Program

- 5:200 Terms and Conditions of Employment and Dismissal
- 5:240 Suspension
- 6:60 Curriculum Content
- 6:150 Home and Hospital Instruction
- 7:305 Student Athlete Concussions and Head Injuries

Moved by Drury, seconded by Baskett, to enter into an Executive Session for the Purpose of Discussing Personnel Issues According to Section 2, subsection c #1 of the Open Meetings Act. Roll call. All voted aye. Motion carried. (8:16 p.m.)

Moved by Adkins, seconded by Hellin, to come out of Executive Session. All voted aye. Motion carried. (8:44 p.m.)

Moved by Adkins, seconded by Drury, to adjourn the meeting. All voted aye. Motion carried. Adjournment time was 8:44 p.m.

John Coers, President

Becky Drury, Secretary

June Wilkey Isselhardt
Recording Secretary