

**MINUTES  
OF A  
REGULAR MEETING  
OF  
THE BOARD OF EDUCATION  
TUESDAY, JULY 19, 2011  
ADMINISTRATION BUILDING  
118 E. WASHINGTON STREET  
7:00P.M.**

President Coers called the meeting to order at 7:00 p.m. and asked for a Roll Call.

**PRESENT:** Scott Adkins, Mary Baskett, Becky Drury, Steven Hellin, Keith Richter  
Steve Springer and John Coers

**ABSENT:** NONE

**Others in Attendance:** Mark Raeber, Cindy Doyle, Teresa Derby, Becky Williams, Bob Sommerfield, Ryan Keller, Joe Wright, Dennis Gallo, Rachel Snarna, and Ellen Hays

Moved by Adkins, seconded by Drury, to approve the Minutes of the Regular Board meeting of June 21, 2011 as written. All voted aye. Motion carried.

Moved by Springer, seconded by Baskett, to approve payment of the July Board Bills, the Addendum, and the End of FY11 bills as presented. Roll call. All voted aye. Motion carried.

**FINANCIAL REPORTS**

Ryan Keller gave an update on Transportation. The State of Illinois has reduced the transportation payments to the public schools. Mr. Keller said there are three ways to reduce transportation costs, reduce routes, reduce special education transportation or reduce the number of students that are sent out of district for education. Currently District 90 is running at near capacity. Capacity meaning all busses are full if all eligible children ride. At this time, the Administration does not believe that it is possible to reduce routes. The Administration will look at possibly consolidating special education routes or looking at alternative transportation options.

Mr. Keller introduced Joe Wright who works for RideFinders which is operated by Madison County Transit. Ridefinders is funded through a federal grant. The program is designed to benefit schools by reduced transportation costs, less traffic congestion at schools, efficient arrival/dismissals, reduced parking needs while also benefitting parents by driving costs shared with others, reliable daily transportation to and from school, direct convenient trips which means less travel time for students, and customized schedules to meet class times and activities.

There are no fees to parents or the District. Parents can go on line and receive a list of other parents in their neighborhood who would like to enter into a carpool arrangement. A secure

password must be obtained from the school by interested parents. General public cannot view the site.

Dr. Koehl gave a FY11 budget review and a FY12 budget preview.

FY11 actual revenues verses actual expenses:

	<b>Ed Fund</b>	<b>O&amp;M Fund</b>	<b>Debt Service</b>	<b>Trans Fund</b>	<b>IMRF SS</b>	<b>Tort Fund</b>	<b>Life Safety</b>	<b>Total</b>
<b>Rev</b>	\$22,615,518	2,996,665	3,136,637	2,274,492	940,823	1,775,501	307,581	34,047,217
<b>Exp</b>	\$22,043,845	3,098,148	3,153,755	1,735,259	948,689	1,842,039	831,657	33,653,392
<b>Diff +/-</b>	\$ 571,673	(101,483)	(17,118)	539,233	(7,866)	(66,538)	(524,076)	393,825

Using the beginning FY11 Fund Balances, adding the above revenues, then subtracting the above expenses, left the District with the following Fund Balances as of June 30, 2011.

<b>Ed Fund</b>	<b>O&amp;M Fund</b>	<b>Debt Service</b>	<b>Trans Fund</b>	<b>IMRF SS</b>	<b>Working Cash</b>	<b>Tort</b>	<b>Life Safety</b>	<b>Total</b>
\$1,375,516	2,184	2,681	188,343	40,111	1,119,617	\$ 9	342,861	3,071,322

The following is a chart showing historical budget data from 2009 to present.

Fiscal Year	Ed Fund	O&M	Debt Service	Trans	IMRF/SS	Total
FY2009	21,085,986	3,150,714	3,150,714	1,947,966	806,950	30,142,330
Difference	21,085,986	3,150,714	3,150,714	1,947,966	806,950	30,142,330
% Change	-1.70%	12.35%	24.89%	-1.85%	6.15%	2.10%
FY2010	21,724,900	3,229,125	3,059,523	2,349,031	891,913	31,254,492
Difference	638,914	78,411	(91,191)	401,065	84,963	1,112,162
% Change	3.03%	2.49%	-2.89%	20.59%	10.53%	3.69%
FY2011	22,043,845	3,098,148	3,153,755	1,735,259	948,689	30,979,696
Difference	318,945	(130,977)	94,232	(613,772)	56,776	(274,796)
% Change	1.47%	-4.06%	3.08%	-26.13%	6.37%	-0.88%
FY2012	21,757,666	2,935,646	3,284,194	1,785,891	948,689	30,712,086
Difference	(286,179)	(162,502)	130,439	50,632	-	(267,610)
%Change	-1.30%	-5025%	4.14%	2.92%	0.00%	-0.86%

The blue line is the actual expenses in the fund listed for the fiscal year (FY) indicated. FY12 is an estimate based on the preliminary budget. The figures in the white rows are the differences between two years (example: FY10 [21,724,900] minus FY09 [21,085,986] = difference of 638,914). Using that same example, the %Change row is the difference (638,914) divided by FY09 Ed Fund (21,085,986) which equals 3.03%.

Dr. Koehl also touched on tax rate. The following table assumes that the increase in the EAV will be 1.5%. The green row is the Fund Balance as of June 30, 2011. The second row is the estimated revenue for FY12 which runs from July 1, 2011 through June 30, 2012. The third row is the estimated FY12 expenses. The lavender row is the difference between FY12 Revenues and expenses. The figure in the Ed Fund column in the difference row reflects an 18% health

insurance increase and the loss of state revenue. This number is also based on the assumption that we will have to hire some staff back due to class size and special needs.

	Ed Fund	O&M Fund	Debt Service	Transportation	IMRF SS	Working Cash	Tort	Life Safety
FY11 Ending Balance	\$1,375,516	\$ 2,184	\$ 2,681	\$ 188,343	\$ 40,111	\$1,119,617	\$ 9	\$342,861
FY12 Estimated Revenue	\$20,971,125	2,990,844	3,284,194	1,907,451	927,427	310,756	1,842,039	313,688
FY12 Estimated Expenses	21,757,666	2,935,646	3,284,194	1,785,891	948,689		1,842,039	420,054
Difference	(786,541)	55,198	-	121,560	(21,262)	310,756	-	(106,366)
FY12 Ending Balance	588,975	57,382	2,681	309,903	18,849	1,430,373	9	236,495

FY12 Estimated Tax Rate:

	FY11 Rate	FY12 Rate	Difference
Education	1.4000	1.4000	0.0000
Building	0.4000	0.4000	0.0000
Lease	0.0500	0.0500	0.0000
Transportation	0.1200	0.1200	0.0000
Working Cash	0.0500	0.0500	0.0000
Tort Immunity	0.2919	0.2967	0.0048
IMRF	0.0902	0.0897	-0.0005
Social Security	0.0642	0.0598	-0.0044
Special Education	0.0200	0.0200	0.0000
Health Life Safety	0.0500	0.0500	0.0000
Debt Service	<u>0.5155</u>	<u>0.5295</u>	<u>0.0140</u>
	3.0518	3.0658	0.0140

Increase is one cent.

Hellin requested a spreadsheet sent out to Board Members after we know the actual EAV figure. The Board authorized the Superintendent to complete the tax levy if the EAV is a half of a percent either way. If it is more than that, a Special Board Meeting will be held.

Moved by Adkins, seconded by Drury, to approve the Financial and Treasurer’s Report as presented. Roll call. All voted aye. Motion carried.

**CORRESPONDENCE**

**PUBLIC COMMENT**

**COMMITTEE REPORTS**

There were no reports from the Building Committee or the Finance Committee

Baskett said the Board will be having the second reading of several revised policies later in the meeting.

Drury and Hellin reported for the BEST Committee. Hellin stated that the Board is asked to approve the BEST Questions later in the meeting. Springer suggested writing out the Illinois Municipal Retirement Fund and Social Security rather than using IMRF/SS. Hellin suggested including a glossary with the questions.

**SUPERINTNENT'S REPORT**

Moved by Drury, seconded by Baskett, to accept the following resignations:

Lisa Below – noonhour supervisor – Schaefer – End of FY11 School Year

Troy Keiser – Individual Care Aid – Moye – Effective the end of FY11 School Year

Sara Petterson – PE Teacher – Carriel – Effective the end of the FY11 School Year

Bill Piening – Special Ed Teacher effective July 6, 2011

Kelly West – Assistant Principal at Carriel Effective June 30, 2011

Roll call. All voted aye. Motion carried.

Moved by Adkins, seconded by Drury, to accept the letter of retirement from Larry Gass, Custodian at Hinchcliffe effective October 1, 2011. Roll call. All voted aye. Motion carried.

Moved by Drury, seconded by Hellin, to approve hiring the following individuals for the 2011-2012 school year:

Tiffany Heather Crowell-Ennor – Preschool Assistant effective 8/11/2011

Patrick Eschman – Program Aide at Carriel

Elizabeth Grimm – PE Teacher and Track Coach at Carriel

Carrie Harbour – Interventionist Teacher at Schaefer

Danielle Jung – Individual Care Aide at Moye

Sandra Kniffin – Individual Care Aide at Carriel

Yvonne Reboyras – Program Aide at Fulton

Roll Call. All voted aye. Motion carried

Moved by Adkins, seconded by Drury, to re-employ with contractual continued status (tenure), Katie Spengler as At Risk Teacher, a fourth year teacher. Roll call. All voted aye. Motion carried.

Moved by Drury, seconded by Baskett, to re-employ fourth year teacher, Rachel Shannon as an At Risk Teacher. Roll call. All voted aye. Motion carried.

Moved by Richter, seconded by Adkins, to reassign the following individuals for the 2011-2012 school year:

Kara Dannenbrink – Secretary at Schaefer to Special Services Secretary/Receptionist at District Office.

Stacy Mitchell – Clerical Assistant to Secretary at Schaefer.

Roll call. All voted aye. Motion carried.

Becky Williams gave the KIP Camp End of Year report. There were six classes:

1. Spectacular Summertime Art (19 students)
2. Chocolatology K-1 (14 students)
3. Cook Around the Clock 2-3 (11 students)
4. Manners, Modeling, and More 2-3 (16 students)
5. A Regional Tour of the USA (11 students)
6. Robotics 4-5 (15 students)

There were a total of 86 students attending with 82 from District 90.

Drury and Richter suggested exploring the possibility of having a remedial summer program along with the KIP Camp.

Mrs. Williams also reported on the PM Academy. PM Academy consisted of four classes:

1. After School Arts Sampler (8 students)
2. Masterpiece Studio (6 students)
3. Introductory Spanish (18 students)
4. Everyday Spanish Conversations (6 students)

Thirty-eight students attended the PM Academy.

Mrs. Williams said there was potential for two sessions (2<sup>nd</sup> and 3<sup>rd</sup> quarter) with possible classes of Spanish, French, Sign Language, Hands on Science, Hands on Math, Robotics, Creative Writing, Martial Arts, Dance, Odyssey of the Mind, Tutoring, etc.

Mr. Keller summarized the first full year of the district wide PBIS implementation. PBIS stands for Positive Behavioral Intervention and Supports. During the 2011-2012 school year, tier two training will be completed.

## **OLD BUSINESS**

The Second Reading of the following policies was held.

- 2:10 School District Governance
- 2:30 Board of Education Elections - Renamed
- 2:50 Board Member Term of Office
- 2:80 Board Member Ethics - Renamed
- 2:130 Board - Superintendent Relationship
- 2:150 Committees
- 2:240 Board Policy Development
- 3:50 Administrative Personnel Other Than Superintendent
- 3:60 Administrative Responsibility of the Building Principal

- 5:10 Equal Employment Opportunity and Minority Recruitment
- 5:150 Personnel Records
- 5:160 Release of Credit Information - Deleted
- 5:170 Copyright - Rewritten
- 5:185 Family and Medical Leave - Rewritten
- 6:30 Organization and Instruction
- 6:80 Teaching About Controversial Issues - Deleted
- 6:90 Kindergarten - Deleted
- 6:100 Experiments Upon or Dissection of Animals - Renamed
- 6:130 Program for the Gifted - Option Language
- 6:220 Instructional Materials - Deleted
- 6:230 Library Resource Center - Rewritten
- 7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students
- 7:150 Agency and Police Interviews
- 7:260 Exemption from Physical Activity
- 8:10 Public Relations

*GRAY SET OF POLICIES*

- 2:140 Communication To and From the Board
- 2:240-E1 Press Issue Updates - Rewritten
- 2:240-E2 Developing Local Policy - Rewritten
- 2:250 Access to District Public Records
- 3:50 Administrative Personnel Other Than the Superintendent
- 3:60 Administrative Responsibility of the the Building Principal
- 4:15 Identity Protection - New
- 5:40 Communicable and Chronic Infectious Disease
- 5:150 Personnel Records
- 5:200 Terms and Conditions of Employment and Dismissal
- 5:285 Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers
- 5:300 Schedules and Employment Year
- 6:150 Home and Hospital Instruction
- 6:160 English Language Learners
- 6:190 Extracurricular and Co-Curricular Activities
- 7:260 Exemption from Physical Activity
- 7:280 Communicable and Chronic Infectious Disease
- 8:110 Public Suggestions and Complaints – Renamed

Moved by Adkins, seconded by Hellin, to adopt the proposed policies as presented. All voted aye. Motion carried.

The second reading of the Special Education Coordinator Job Description was held. Moved by Adkins, seconded by Drury, to adopt the Special Education Coordinator Job Description as presented. Roll call. All voted aye. Motion carried.

The second reading of the Resolution Advocating for Exemption from the Prevailing Wage Act was held. Discussion followed.

Springer stated that we are tied to the Prevailing Wage on Construction or Life Safety Projects. This is the wage rate authorized by the Department of Labor. This is not the competitive wage rate for our community. Where does the state get the right to set labor salaries?

Coers suggested making a request to exempt District 90 from the Prevailing Wage to the organizations the District belongs to that have lobbyists on staff.

Moved by Springer, seconded by Hellin to adopt the Resolution Advocating for Exemption from the Prevailing Wage Act. Roll call. Hellin and Springer voted aye. Drury, Richter, Adkins, Baskett, and Coers voted nay. Motion failed 2-5.

Richter stated that the Delegates at the Triple I Conference have brought this Prevailing Wage issue up and it has been defeated every time.

### **NEW BUSINESS**

Moved by Adkins, seconded by Baskett, to approve the School Board Legal Liability Coverage and to authorize payment of the premium. Roll call. All voted aye. Motion carried.

Moved by Adkins, seconded by Hellin, to approve the Resolution Adopting the Amendment to O'Fallon CCSD 90 403B Retirement Plan. All voted aye. Motion carried.

Moved by Drury, seconded by Hellin, to approve the BEST Committee Questions for Publication with the addition of the glossary. All voted aye. Motion carried.

Moved by Adkins, seconded by Richter, to approve the Use of Health Life Safety Funds for Amendment #18 at Marie Schaefer. Roll call. All voted aye. Motion carried. ( 5 classroom AC units and 4 rooftop units)

Moved by Adkins, seconded by Drury, to approve the Use of Health Life Safety Funds for Amendment #2 at Moye Elementary. Roll call. All voted aye. Motion carried. (2 blower motors on the RTU)

### **PUBLIC COMMENT**

Moved by Richter, seconded by Springer, to enter into an Executive Session for the Purpose of Discussing Issues Relevant to Personnel according to Section 2, subsection c, #1 of the Open Meetings Act. Roll call. All voted aye. Motion carried. (9:08 p.m.)

Moved by Drury, seconded by Adkins, to come out of Executive Session. All voted aye. Motion carried. (9:28 p.m.)

Dr. Koehl informed the Board of a state law that is on the Governor's desk regarding the first and last day of school being no less than five hours.

September 8 at 4:30 p.m. was set at the Board Retreat with Mr. Burgett.

August 6 from 8:00 to 11:30 was set as a Special Board Meeting for Goal Setting.

Moved by Drury, seconded by Richter, to adjourn the meeting. All voted aye. Motion carried. Adjournment time was 9:45 p.m.

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John Coers, President

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Rebecca Drury, Secretary

June Wilkey Isselhardt  
Recording Secretary