

SCARBOROUGH  
MAINE



# TOWN OF SCARBOROUGH 2022 ANNUAL REPORT

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# Scarborough Town Council

JOHN CLOUTIER  
CHAIR



602-8455  
9 Wildwood Lane

KENNETH JOHNSON  
VICE CHAIR



883-9841  
3 Juneberry Lane

JONATHAN ANDERSON



703-946-0385  
5 Owens Way

JEAN-MARIE CATERINA



318-3440  
113 Gorham Road

DONALD HAMILL



420-1116  
3 Bay Street

NICHOLAS MCGEE



233-0938  
8 River Woods Drive

APRIL SITHER



840-6454  
14 Huntley Drive

THOMAS J. HALL  
TOWN MANAGER



730-4030

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## Letter of Transmittal from the

# TOWN MANAGER



*Thomas J. Hall*  
*Town Manager*

### To the Citizens of Scarborough:

It is my privilege to present to the citizens of Scarborough some of the highlights on the operations of the Town of Scarborough for the fiscal year ending June 30, 2021. The COVID-19 pandemic continued as the defining theme, with the year starting with great uncertainty and ending with hope and the promise of a vaccine. Despite a tumultuous year, a remarkable number of important initiatives were advanced, which demonstrates the resilience and resolve of Town employees, elected officials and the community as a whole. Below are a number of highlights I find most noteworthy during this challenging year:

- **Pandemic Response** - The lingering effects of the pandemic required vigilance and demanded the Town to consider operations and regulations differently. Public meetings were largely conducted in person, but offering a remote participation option has become a staple and will likely continue longer after the immediate concern is gone. Similarly, accommodations were made to allow businesses to continue operating safely by allowing outdoor services. The Community Services Department signed a three-year lease (so-called the “Hub”) as a way to support our schools as well as to allow for the expansion of new programs and services to the residents. Supply chain challenges and overall labor shortages caused significant delays and complications with acquiring critical items, and in response the Town Council allowed for creative purchasing to ensure critical public safety equipment was not compromised. The Town received approximately \$2.2M in federal funds to assist in maintaining operations as well as the purchase of items to deal with the challenges of the pandemic.
- **Homelessness** - For the first time in modern history the Town experienced a notable increase in homelessness due to a lack of affordable housing and limited services, all of which was certainly exacerbated by the pandemic. To address the crisis, many without adequate shelter were housed in area hotels and motels. This presented an unexpected challenge to our public safety agencies. What was intended to be a short-term solution extended to over a year. Town staff were valiant in their efforts to manage the situation. Wise investments last year, with the creation of a new position of Social Services Navigator, the Town was well positioned to respond to this challenge. As I reflect back on this time, I am so proud of how our community responded with compassion and resilience.
- **Key Staff Changes** - With equal parts of challenge and opportunity I replaced five members of my senior management team during this year. The vacancies were largely due to much deserved retirements (three members with over 40 years of service to the Town), which undoubtedly hastened by the pandemic. Over the course of this year I have hired a Fire Chief, Police Chief, Public Works Director, Planning Director and an Information Technology Director. Though I lost tremendous experience and institutional knowledge, I gained some new staff with tremendous competency and experience. I am so very proud of the senior management team that I have assembled.
- **Community Survey** - The Town conducted a random, statistically significant town-wide survey to assess the needs and desires of the community. Overall, the results were very encouraging in terms of confirming how the residents view the type and quality of services provided. One of the interesting takeaways involved resident view on growth in the Town. Though these results were not entirely conclusive, they certainly made a strong point that growth needs to be managed and directed. These results also help identify priorities for the elected officials as well as staff and inform where investments should be made. With these results serving as a baseline, the Town is committed to conducting additional surveys on a regular basis.
- **Ad-Hoc Committees** - The Town established two important committees, one to review the Town Charter and propose recommended changes and the other to work with the developer of the Downs regarding the “downtown” portion of the project. Both committees were high-functioning due to the caliber of citizen volunteers. They responded to their charge and completed quality work with final reports issued to the Town Council for review and consideration. I continue to be amazed with the talents and dedication of our residents and am reminded of the need to find ways to involve residents and tap this incredible talent and potential.
- **Downs Project** - This massive mixed-use development in the geographic center of the Town continued at a brisk pace. One of the important highlights of this year was the identification of town-wide traffic



improvements that the developer will be required to make through its Traffic Movement Permit. The Town decided to leverage the use of existing impact fees and MDOT provided additional funds, when combined with the developer's required investment, the town will see improvements at over thirty intersections/road segments over the next five years.

Due in part to resident opinions regarding the pace of growth, the Town Council considered modifications to the Rate of Growth Ordinance. This was a massive undertaking, but certainly worth the effort. In the end, the Downs Project sought an exemption from the ordinance and the Town engaged in lengthy discussions. No exemption was granted and the ordinance was further modified to satisfy all parties.

- **Financial Planning** - I am very proud of the work accomplished this year relating to maximizing the shelter benefits for two of our existing Tax Increment Financing District. The "capture rate" for Downtown TIF and the Haigis Parkway TIF were increased to 100% in an effort to maximize the benefits to the Town. These efforts will provide significant savings in the future, which are critical to our ability to manage significant capital investments that are contemplated.

As I consider the accomplishments of this year, I can't help but reflect on my fifteen-year tenure with the Town and I beam with pride on what we have accomplished. The resilience our organization and our community demonstrated this year is a testament to our people and their character. None of these accomplishments could have been possible without an extremely competent and professional staff, a committed group of elected and appointed officials and an engaged public.



*Respectfully submitted,*

**Thomas J. Hall**, Town Manager



*Photography by Town Staff*

Report from the

## TOWN CLERK

To the Town Manager, Town Council, and Citizens of Scarborough:

It is with pleasure that I submit my report from the Town Clerk's Office for fiscal year July 1, 2021, through June 30, 2022.

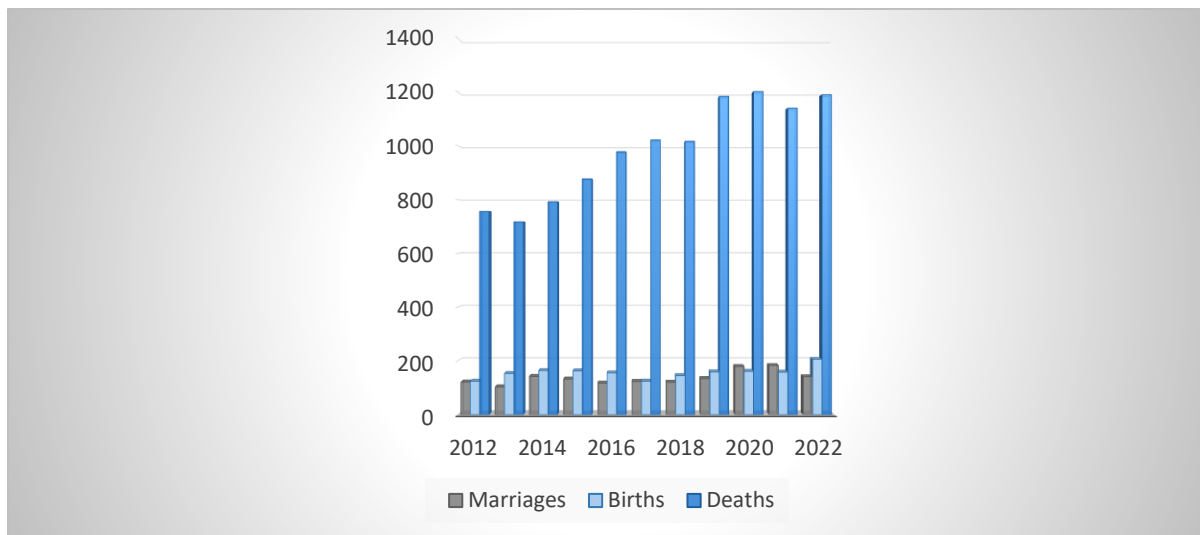
The following Elections were held:

The State General/Referendum Elections and the Municipal Elections were held on Tuesday, November 2, 2021; a Special State Election for District 27 was held on Tuesday, January 11, 2022; the State Primary Election, the School Budget Validation Referendum Election and the Special Municipal Election were held on Tuesday, June 14, 2022.

The Town Council holds two regularly scheduled meetings a month, except for July and August when the Council only holds one meeting each month. 21 meetings were scheduled over the course of a year (1 postponed & 1 canceled) and 6 special meetings. In addition, there were a total of 58 public hearings.

Vital statistics include records of marriages, births, and deaths and are part of the records in the Clerk's Office. The births and deaths are recorded in three locations within the state: 1) Place of residency, 2) Place of occurrence, and 3) the State Office of Vital Statistics in Augusta. The marriages are recorded in the municipality in which the license was obtained and the State Office of Vital Statistics in Augusta.

*"During the past fiscal year, a total of 141 marriage licenses were issued, 1,190 deaths and 206 births were filed with the Town Clerk's Office"*



Yolande Justice  
Town Clerk

As required by Maine Law, any dog 6 months or older is required to be licensed. To license your dog, you will need to provide a current Maine State Rabies Certificate and a spayed or neutered certificate, if applicable. The fee is \$6.00, if your dog has been spayed/neutered and \$11.00 if your dog has not. For more information please contact the Town Clerk's Office at 207-730-4020.



Town Clerk continued:

<b>PERMITS &amp; LICENSES ISSUED</b>		
5,997 Certified Copies	205 Burial Permits	19 Innkeeper's Licenses
4 Coin-Operator Licenses	152 Food Handler's Licenses	4 Junkyard Permits
15 Special Amusement License	6 Waste Hauler Permits	80 Garage/Yard Sale Permits
141 Marriage Licenses	2 Massage Therapist Licenses	3 Manufactured Housing Licenses
1 Ice Cream Truck License	1 Mass Gathering Permits	5 Massage Therapist Establishment Licenses
1 Massage Establishment License	44 Marijuana Establishment Licenses	

<b>CLAM LICENSES ISSUED</b>		
200 Residential Recreational Licenses		(13 were sold to Non-Residents of Scarborough)
20 Non-Resident Recreational Licenses		140 Resident Complimentary
14 Non-Resident Complimentary		1 Commercial Non-Resident Student
4 Commercial Non-Resident		2 Commercial Resident Over 60 Licenses
10 Commercial Resident Student		
325 Day Licenses		

*Respectfully submitted,*

**Yolande "Tody" Justice**, Town Clerk

*The Municipal Beach Report table below shows the revenues for both seasonal and daily beach passes along the fiscal year period.*

<b>FISCAL 2022 SEASONAL AND DAILY BEACH PASSES</b>		
	<b>Beaches</b>	
July 2021	\$92,890.00	
August 2021	\$106,825.72	
September 2021	\$8,935.00	
Jan / May 2022	\$75,685.00	
June 2022	\$97,466.00	
<b>Totals:</b>	<b><u>\$381,801.72</u></b>	
	<b>Boat Launch Fees</b>	<b><u>\$10,340.00</u></b>
	<b>Concession Stand</b>	<b><u>\$3,000.00</u></b>
<b>Grand Total July 1, 2020, through June 30, 2021</b>		<b>\$391,540.00</b>
<b>Grand Total July 1, 2019, through June 30, 2020</b>		<b>\$395,818.75</b>
<b>Grand Total July 1, 2018, through June 30, 2019</b>		<b>\$372,786.87</b>

*The State of Maine encourages all visitors at all beaches to carry out what you carry in.*

*Scarborough has made available rubbish containers in and near the parking areas of all local beaches and recreation areas. Please take the time to use them.*

*Keeping our beaches and parks clean is a "quality of life" issue we all need to be aware of. Your cooperation on this matter is greatly appreciated.*

*The containers are emptied by the Community Services Department during the summer and winter months.*

Report from the

## HUMAN RESOURCES & GENERAL ASSISTANCE OFFICE

To the Town Manager, Town Council, and Citizens of Scarborough:



Liam Gallagher

Human Resource Director

The Human Resources Department is responsible for attracting and supporting a qualified workforce to provide Scarborough's residents, business community, and others with service that is professional, dependable, efficient, and economical. The Human Resources team delivers services to all full-time, part-time, and seasonal municipal employees. The Department provides leadership and direction in the areas of recruitment, employee relations, labor relations, training, payroll, compensation, benefits, retirement, risk management, employee assistance, wellness, and safety.

The Human Resources team includes Human Resources Coordinators Heidi McNinch (retired January, 2021) and Deanna Dyer, Deputy Director Carrie Lambert, and General Assistance Coordinator René Daniel.

*The Human Resources Department is committed to utilizing best practices to provide quality customer service. Specifically, the department's key objectives include:*

- Maintain effective employee relations and a productive work environment, characterized by open communication, fairness, personal accountability, trust, and mutual respect. Provide guidance in the area of performance management.
- Develop and maintain the Town's personnel policies and procedures. Ensure compliance with applicable state and federal regulations. Develop and uphold sound and ethical human resources practices.
- Administer payroll processes accurately and fairly and in compliance with all federal, state, and contractual obligations. Strategically manage employee benefits programs. Oversee the Town's Employee Assistance Program. Manage and maintain all employee personnel records and files.
- Recruit, hire, develop, and retain a diverse, quality workforce in compliance with all laws, regulations, and contractual requirements.
- Supports the annual budgeting process with regard to forecasting annual personnel expenses.
- Collaborate in managing and administering the Town's safety and risk management programs. Oversee the Town's Workers' Compensation program, administer the Department of Transportation Drug and Alcohol Testing Program for employees who hold a Commercial Driver's License and perform safety-sensitive work.

*This year, our team's significant projects and accomplishments included:*

- Successfully negotiated new 3-year agreements with the Fire/EMS, Police and Dispatch unions
- The Town hired 165 full-time, part-time and seasonal employees over the last year.

### General Assistance

The Town of Scarborough's General Assistance (GA) Program is a state-mandated, municipally administered financial assistance program. It was designed to be a program of "last resort" for residents who are unable to provide for their basic needs. The GA office is located in the Scarborough Town Hall, 259 U.S. Route 1. It is overseen by the Human Resources Director and is staffed by René Daniel, GA Coordinator, with assistance and support from Heidi McNinch, Human Resources Coordinator.



Human Resources continued:

**General Assistant Activity - FY21**

Assistance is available for basic necessities, as defined by local ordinance and state statutes. Eligible applicants are assisted through payments made to specific vendors. Administrative costs of the program are paid for through tax dollars. The State reimburses the Town for 70% of the cost of GA benefits paid for residents.

<i>Interviews</i>	<i>Assisted Cases</i>	<i>People</i>	<i>Total Assistance</i>
608	421	1806	\$114,296

Assistance is available for basic necessities, as defined by local ordinance and state statutes. Eligible applicants are assisted through payments made to specific vendors. Administrative costs of the program are paid for through tax dollars. The State reimburses the Town for 70% of the cost of GA benefits paid for residents.

Under the GA Ordinance, applicants must provide verification of their income and expenses, residence, and—if unable to work—medical documentation substantiating their work limitations. Applicants are required to seek work if they are physically able, and/or to apply for assistance through other state and federal programs that may be available to them. A determination of eligibility is made for a 30-day period based on anticipated earnings. Individuals and families who do not qualify for financial assistance are referred to local resources appropriate to their need(s), such as local food pantries, Visiting Nurses Association, Mercy Hospital, Project Grace, LIHEAP, local churches, Lion's Club, Knights of Columbus, and DHHS.

Our GA Coordinator is on call around the clock and holds regular office hours once a week. Appointments may be scheduled by calling: (207) 450-5621.

Thank you for the opportunity to serve the Town.

*Respectfully submitted,*

***Liam Gallagher,***

Director of Human Resources



Report from the

## TECHNOLOGY & INFORMATION SERVICES

To the Town Manager, Town Council, and Citizens of Scarborough



*Jennifer Day*

*Information Systems  
Director*

The Scarborough Technology and Information Services Department functions as a shared service for both the Town of Scarborough and Scarborough Schools. The IT team consists of 11 full-time employees providing technology services to over 900 active employees, 3,000 students, a variety of per-diem staff and volunteers across 18 locations. Town-wide, our team supports over 16,000 devices including desktops, laptops, chromebooks, tablets, phones, web cameras, projectors, printers, assistive audio equipment, and other interactive devices.

In addition to end-user technology, the IT Department also manages a complex infrastructure of fiber and wireless networks as well as the telecommunication system and cybersecurity oversight. Between the School and Town, our staff maintains critical operational applications both internally hosted and cloud based, as well as the Town and School department public websites and intranets and a variety of other social media outlets. Routine department tasks include managing the shared services help desk, imaging and deploying devices, cyclical replacement and upgrading of hardware and software, implementation and maintenance of town-wide A/V systems, and developing/coordinating the delivery of technical training and documentation. The IT group is also responsible for a volume of special projects as defined by both Town and School departments.

- Migrated core Munis system to cloud based platform for increased speed, security and business continuity/disaster recovery.
- Launched new websites for both Scarborough Schools and Town of Scarborough for improved functionality and efficiency
- Created new intranet for Scarborough Schools staff
- Deployed BoardDocs, an online secure portal for both Town and School documentation
- Implemented new and enhanced cyber security systems and protocols
- Facilitated research and purchase of transportation software for the School department
- Launched a project to define functional requirements for a new Public Safety Core system and begin researching solutions
- Deployed new help desk system with integrated asset inventory and reporting
- School district-wide deployment of new assistive audio equipment
- Replaced High School aging and end-of-life projectors
- Replaced K2 aging and end-of-life projectors
- Rejoined Maine Learning and Technology Initiative program, providing no-cost devices for Middle School students
- Replaced uninterruptible power supply in primary server room
- Upgraded phone system Town-wide
- Deployed several end-user self-serve applications to improve operational efficiencies and reduce service desk tickets



Created new student-led help desk at the High School, delivering front-line assistance to end-users throughout the district and providing the student help desk volunteers with technical training and educational credits.

*Respectfully submitted,*

**Jennifer Day**, Information Systems Director

Report from

## FINANCE DEPARTMENT



*Ruth Porter*  
*Finance Director*

### To the Town Manager, Town Council, and Citizens of Scarborough:

Herewith, I am pleased to submit the annual report on behalf of the Finance Department for the Fiscal Year 2021-2022.

The Finance Department staff oversee and manage the revenue collections and expenditure payments for all the departments of the Town. We also provide financial reporting to the Scarborough Citizens, Town Council, Finance Committee, Town Manager and Town Departments. The Finance staff professionally accomplish these requirements with the highest level of customer service by efficiently implementing procedures, promoting strong internal controls, incorporating new technologies, training and anticipating citizen expectations. The finance staff are dedicated and work hard on all the interesting facets of Financial responsibilities, from the back-office work to serving you, our customers. In addition, quantifying revenues and costs accurately allows the Town Manager and Department Heads to track assets and costs for both operational and management purposes.

### Finance Department Oversees:

Accounting	Accounts Payables
Accounts Receivables	Auditing
Budgeting	Cash Management
Capital Planning	Credit Enhancement Implementation and Tracking
Debt Management Administration	Excise Collections/Processing (Vehicles and Boats)
Financial and Fiscal Policy Review & Monitoring	Fixed Asset Management and Reporting
Grant Accounting and Management	Investing
Property Tax Billing and Collections	Monthly, Quarterly & Annual Financial Reporting
Revenue Billing	Revenue Collections
State Agency Reporting for Motor Vehicles	State Agency Reporting for Inland Fisheries
State-Federal Payroll Reporting for School & Town	Tax Increment Financing Processing and Tracking

As mentioned previously, the Finance Department is responsible for the accounting of all financial transactions for the Town of Scarborough, including the School Department. The Finance Department strives to manage the finances of the Town in a prudent, efficient and transparent manner to assure all interested parties, that those public resources are conscientiously received, safeguarded, invested and accounted for. Our goal is to provide an understanding into the financial workings of the Town. The Finance Department oversees the managing and reporting of the accounting functions of general ledger, budget management, debt management, accounts receivable, accounts payable, credit enhancement agreements and tax increment financing districts. Other functions of the department also include cash management, investments, and tax collection. Our department works to reduce liabilities and risks in order to protect the financial and personal interests of the residents, taxpayers, employees, investors and visitors of Scarborough. Finance staff prepare the Comprehensive Annual Financial Report (COA) that represents the financial condition of the Town of Scarborough. Additionally, Finance staff assists the Town Manager with the preparation of the annual budget. ***The Finance Department is comprised of the following offices and describes the related responsibilities:***

- **Accounting:** Includes accounts payable, treasury management, financial software oversight, investments, risk assessment, accounts receivable, internal audit review, budget preparation, debt management, financial reporting, infrastructure reporting and federal and state reporting. Additionally, the Finance Office works closely with the Finance Committee preparing reports and gathering other information to assist them with their duties.
- **Revenues:** Includes servicing customers, property tax billing, tax collecting and processing, special assessment billing and collecting, general and rescue revenue billing and collecting, registering all vehicle types, hunting and fishing licenses, beach parking permits, boat launch permits, parking tickets, snowmobile and ATV and watercraft registrations along with various other revenue collection services. Additionally, the Revenue Office is an Agent for the State of Maine for both motor vehicles and Inland Fisheries and Wildlife. As such, fees are collected by the Town, on behalf of the State of Maine, and remitted weekly and monthly to them along with reports prepared and sent to the State.

Finance continued:

Excerpts of the June 30, 2022, Comprehensive Annual Financial Report (COA) are highlighted on the following pages. The Town of Scarborough's financial report is audited by the firm of Marcum Accountants, located at 155 South Main Street, Providence, Rhode Island 02903

For a complete analysis of Town's financial position, the COA may be found on the Town's web site [Comprehensive Annual Financial Reports](#).

We prepare quarterly revenue, expenditure and balance sheet reports for the Finance Committee. These reports are available on line [Quarterly Financial Reports](#).

Finance staff worked diligently in coordination with the Town Manager, the Town's Municipal Advisor, Joseph Cuetara from Moors and Cabot, Boston, MA and Bond Counsel, Bernstein, Shur, Sawyer & Nelson, Portland ME in preparing and issuing bonds for capital improvement projects. In fiscal 2021, the Town refunded bonds totaling \$3,025,000 and advance refunded bonds totaling \$40,330,000 for an overall total refunding of \$43,355,000. Simultaneously, the town re-issued bonds for \$2,855,000 and \$39,460,000 respectively for a total re-issue of \$42,315,000. This bond refunding and re-issue resulted in an overall savings of \$1,040,000 to the overall outstanding debt of the Town of Scarborough. For a more thorough review of this bond issue, please see the Official Statement relating to these bonds online at [Official Bond Statements](#).

Both Moody's Investor Services and Standard and Poor's (S&P) assigned ratings on these bonds. Moody's assigned their Aa3 rating to these bonds and re-affirmed the Aa3 rating for all of Scarborough's outstanding debt with stable outlook to these bond issues and for all the Town's outstanding debt. S&P assigned their AA+ rating and re-affirmed the Town's AA+ rating. Both bond rating documents can be found at [Bond Ratings Documents](#).

With the coronavirus, online property tax payments have become a popular way to make tax payments. The third-party company processing the online payments charge a nominal fee for this service and that fee is paid directly to them by the citizen. We anticipate expanding this service, in the coming months, to allow for various online code enforcement permits. I applaud all the staff for implementing this much requested service from our citizens.

The Governmental Accounting Standards Board (GASB) is the governing body for State and local governments and promulgates rules and regulations for the financial reporting and accounting of municipalities across the country. The Town of Scarborough's Finance Department was awarded the distinguished *Certificate of Achievement for Excellence in Financial Reporting* for the Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2019 from the Government Finance Officers Association of the United States and Canada (GFOA). This is the fifteenth consecutive year that the Town of Scarborough has submitted and achieved this outstanding award. A Certificate of Achievement is valid for a period of one year only. We believe that Scarborough's future comprehensive annual financial reports will continue to meet the Certificate of Achievement Program's requirements. We have submitted our fiscal year ending June 30, 2020 to the GFOA for review. We anticipate submitting our June 30, 2021 Comprehensive Annual Financial Report to the GFOA as well to determine eligibility for this certificate.

The department's continuous goals are:

- To manage all financial functions of the Town and provide valuable insight to the various departments, Town Manager, Finance Committee, Town Council and citizens of Scarborough;
- Friendly, high quality customer services for residents, non-residents, departments and vendors, incorporating cross training of staff to help meet this goal;
- Expand electronic green (paperless) services;
- Create and/or update operational policies and procedural manuals;
- Work with the Town Manager's staff providing budget information and graphs during the budget process.

The Finance staff works closely with the Town Finance Committee, the Town Manager and all the Town Departments supporting their accounting and budgeting needs. The Finance Accounting staff work with both Human Resource and School Department staff supporting their Federal and State reporting needs.

I would like to thank the Citizens of Scarborough, the Town Council, Finance Committee and Town Manager, Tom Hall, for all of their guidance and insight.



Finance continued:

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It is a pleasure to work with each of the Finance team who provide quality and friendly service to all our customers. I have an exceptional team.

I appreciate and thank all the Town Officials, Town Manager, Committees, Department Heads and Staff who have enabled the Finance Department to provide services to our citizens.

*Respectfully submitted,*

**Ruth Porter,** Finance Director

#### **AUDIT FOR YEAR ENDING JUNE 30, 2022**

The schedules on the following pages have been extracted from the financial statements of the Town of Scarborough, Maine, a complete copy of which is available for inspection at the Town Office. The schedules included herein are:

Statement 1:	Statement of Net Position
Statement 3:	Balance Sheet - Governmental Funds
Statement 4:	Statement of Revenues, Expenditures and Changes in Fund Balance - Governmental Funds
RSI-1:	General Fund - Statement of Revenues, Expenditures and Changes in Fund Balance - Budgetary and Actual
Exhibit F:	Statement of Changes in Long-term Debt



## Statement 1

**TOWN OF SCARBOROUGH, MAINE**  
**Statement of Net Position**  
**June 30, 2022**

	Governmental Activities	Component Unit Public Library
<b>ASSETS</b>		
Cash and cash equivalents	\$ 18,957,080	\$ 938,741
Investments	16,968,905	715,714
Receivables:		
Accounts, net	1,031,683	24,631
Intergovernmental	1,671,421	63,189
Taxes receivable	292,452	-
Tax liens	536,866	-
Tax acquired property	7,231	-
Prepays	-	39,599
Inventory	102,519	1,342
Lease receivable	411,552	-
Notes receivable	128,884	-
Lease asset, net	551,336	-
Capital assets, not being depreciated	10,284,931	-
Capital assets, net	158,651,560	655,459
Total Assets	209,596,420	2,438,675
<b>DEFERRED OUTFLOWS OF RESOURCES</b>		
Deferred charge on refunding	5,619,294	-
Deferred OPEB items	2,352,621	-
Deferred pension items	5,441,679	-
Total deferred outflows of resources	13,413,594	-
<b>LIABILITIES</b>		
Accounts payable and other current liabilities	4,953,876	12,510
Accrued payroll and other related liabilities	6,716,511	40,797
Unearned revenues	1,873,789	-
Accrued interest	557,800	-
Noncurrent liabilities:		
Due within one year	9,476,632	-
Due in more than one year	107,144,505	-
Total Liabilities	130,723,113	53,307
<b>DEFERRED INFLOWS OF RESOURCES</b>		
Deferred OPEB items	757,187	-
Deferred pension items	8,063,195	-
Deferred lease items	409,985	-
Total deferred inflows of resources	9,230,367	-
<b>NET POSITION</b>		
Net investment in capital assets	75,907,216	655,459
Restricted for:		
Nonexpendable trust principal	204,168	250,744
Expendable trust - income portion	98,624	-
Town grants and projects	2,726,088	-
Education	3,673,009	-
Unrestricted	447,429	1,479,165
Total Net Position	\$ 83,056,534	\$ 2,385,368

*See accompanying notes to financial statements.*

## Statement 3

**TOWN OF SCARBOROUGH, MAINE**  
**Balance Sheet**  
**Governmental Funds**  
**June 30, 2022**

	General	Haigis Parkway Assessments	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>				
Cash and cash equivalents	\$ 16,593,480	\$ -	\$ 2,363,600	\$ 18,957,080
Investments	8,208,442	-	8,760,463	16,968,905
Receivables:				
Accounts, net	575,295	-	456,388	1,031,683
Intergovernmental	422,726	-	1,248,695	1,671,421
Taxes receivable	292,452	-	-	292,452
Tax liens	536,866	-	-	536,866
Interfund loans receivable	3,864,203	-	1,940,064	5,804,267
Tax acquired property	7,231	-	-	7,231
Inventory	15,379	-	87,140	102,519
Lease receivable	411,552	-	-	411,552
Notes receivable	-	128,884	-	128,884
<b>Total assets</b>	<b>\$ 30,927,626</b>	<b>\$ 128,884</b>	<b>\$ 14,856,350</b>	<b>\$ 45,912,860</b>
<b>LIABILITIES AND FUND BALANCES</b>				
<b>Liabilities:</b>				
Accounts payable and other current liabilities	\$ 4,219,219	\$ -	\$ 734,657	\$ 4,953,876
Accrued payroll and other related liabilities	6,716,511	-	-	6,716,511
Interfund loans payable	-	2,809,462	2,994,805	5,804,267
Unearned revenues	81,851	-	1,791,938	1,873,789
<b>Total liabilities</b>	<b>11,017,581</b>	<b>2,809,462</b>	<b>5,521,400</b>	<b>19,348,443</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>				
Unavailable revenue-property taxes	756,170	-	-	756,170
Unavailable revenue - leases	409,985	-	-	409,985
<b>Total deferred inflows of resources</b>	<b>1,166,155</b>	<b>-</b>	<b>-</b>	<b>1,166,155</b>
<b>Fund balances:</b>				
Nonspendable Permanent Fund Principal	-	-	204,168	204,168
Nonspendable Inventory	15,379	-	87,140	102,519
Restricted for Town	2,809,462	-	2,824,712	5,634,174
Restricted for Education	2,643,009	-	849,539	3,492,548
Committed - General Fund	567,204	-	-	567,204
Committed - Education	-	-	601,719	601,719
Committed - Special Revenues	-	-	5,195,330	5,195,330
Assigned - General Fund	1,745,508	-	-	1,745,508
Assigned - Education	1,030,000	-	-	1,030,000
Unassigned Town	9,933,328	(2,680,578)	(427,658)	6,825,092
<b>Total fund balances</b>	<b>18,743,890</b>	<b>(2,680,578)</b>	<b>9,334,950</b>	<b>25,398,262</b>
<b>Total liabilities, deferred inflows of resources and fund balances</b>	<b>\$ 30,927,626</b>	<b>\$ 128,884</b>	<b>\$ 14,856,350</b>	
Amounts reported for governmental activities in the statement of net position are different because:				
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.				169,487,827
Other long-term assets are not available to pay for current period expenditures and, therefore, are deferred in the funds.				756,170
Deferred charge on refunding is not a financial resource and, therefore, is not reported in the funds				5,619,294
Long-term liabilities, including related deferred inflows and outflows, are not due and payable in the current period and therefore, are not reported in the funds.				
Bonds payable, including issuance premiums				(100,285,856)
Accrued interest				(557,800)
Landfill liability				(1,621,901)
Other postemployment benefits liability with related deferred inflows and outflows of resources				(8,674,049)
Net pension liability with related deferred inflows and outflows of resources				(2,734,861)
Right of use asset liability				(559,700)
Accrued compensated absences				(3,770,852)
<b>Net position of governmental activities</b>			<b>\$</b>	<b>83,056,534</b>

## Statement 4

**TOWN OF SCARBOROUGH, MAINE**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Governmental Funds**  
**For the Year Ended June 30, 2022**

	General	Haigis Parkway Assessments	Other Governmental Funds	Total Governmental Funds
<b>Revenues:</b>				
Taxes	\$ 78,871,472	\$ -	\$ 917,851	\$ 79,789,323
Licenses and permits	1,228,531	-	-	1,228,531
Intergovernmental	15,453,547	-	10,908,186	26,361,733
Interest earned	2,628	17,263	(160,575)	(140,684)
Donations	-	-	302,394	302,394
Sale of lots	-	-	9,780	9,780
Assessments and impact fees	-	-	4,361,178	4,361,178
Other	5,663,336	-	2,375,368	8,038,704
<b>Total revenues</b>	<b>101,219,514</b>	<b>17,263</b>	<b>18,714,182</b>	<b>119,950,959</b>
<b>Expenditures:</b>				
<b>Current:</b>				
General government	7,724,048	-	-	7,724,048
Public services	5,569,316	-	-	5,569,316
Public safety	13,169,023	-	-	13,169,023
Public works	7,079,988	-	-	7,079,988
Education	58,091,049	-	5,734,869	63,825,918
County tax	3,081,933	-	-	3,081,933
Debt service	6,361,083	-	-	6,361,083
Capital improvements	1,611,570	-	2,680,239	4,291,809
Other	-	-	9,427,949	9,427,949
<b>Total expenditures</b>	<b>102,688,010</b>	<b>-</b>	<b>17,843,057</b>	<b>120,531,067</b>
<b>(Deficiency)/Excess of revenues over expenditures</b>	<b>(1,468,496)</b>	<b>17,263</b>	<b>871,125</b>	<b>(580,108)</b>
<b>Other financing sources (uses):</b>				
Transfers in	2,368,095	162,350	1,178,970	3,709,415
Transfers out	(850,841)	(370,000)	(2,488,574)	(3,709,415)
Issuance of general obligation bonds	1,134,075	-	2,590,925	3,725,000
Premium received on general obligation bonds, net of issuance costs	651,252	-	-	651,252
<b>Total other financing sources (uses)</b>	<b>3,302,581</b>	<b>(207,650)</b>	<b>1,281,321</b>	<b>4,376,252</b>
<b>Net change in fund balances</b>	<b>1,834,085</b>	<b>(190,387)</b>	<b>2,152,446</b>	<b>3,796,144</b>
<b>Fund balances (deficit), beginning of year (as restated)</b>	<b>16,909,805</b>	<b>(2,490,191)</b>	<b>7,182,504</b>	<b>21,602,118</b>
<b>Fund balances (deficit), end of year</b>	<b>\$ 18,743,890</b>	<b>\$ (2,680,578)</b>	<b>\$ 9,334,950</b>	<b>\$ 25,398,262</b>

*See accompanying notes to financial statements.*



RSI-1

**TOWN OF SCARBOROUGH, MAINE**  
**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual (Budgetary Basis)**  
**General Fund**  
**For the Year Ended June 30, 2022**

	Budgeted Amounts			Variance with Final Budget Positive (Negative)
	Original	Final	Actual	
Revenues:				
Taxes	\$ 78,720,352	\$ 78,720,352	\$ 78,871,472	\$ 151,120
Licenses and permits	1,059,900	1,059,900	1,228,531	168,631
Intergovernmental	11,442,460	11,442,460	11,608,128	165,668
Interest earned	125,000	125,000	2,628	(122,372)
Unclassified	6,941,527	6,941,527	6,828,336	(113,191)
Total revenues	98,289,239	98,289,239	98,539,095	249,856
Expenditures:				
Current:				
General government	7,800,178	7,800,178	7,712,475	87,703
Public services	5,799,275	5,799,275	5,569,316	229,959
Public safety	13,874,448	13,874,448	13,169,023	705,425
Public works	7,453,945	7,453,945	7,079,988	373,957
Education	55,866,156	55,866,156	54,245,630	1,620,526
County tax	3,081,933	3,081,933	3,081,933	-
Debt service	6,482,918	6,482,918	6,361,083	121,835
Capital improvements	1,865,889	1,865,889	1,611,570	254,319
Total expenditures	102,224,742	102,224,742	98,831,018	3,393,724
Excess (deficiency) of revenues over expenditures	(3,935,503)	(3,935,503)	(291,923)	3,643,580
Other financing sources (uses):				
Transfers in	1,203,095	1,203,095	1,203,095	-
Transfers out	(210,225)	(210,225)	(862,414)	(652,189)
Utilization of surplus	664,577	664,577	-	(664,577)
General obligation bonds	1,134,075	1,134,075	1,134,075	-
Premium received on issued bonds	651,252	651,252	651,252	-
Overlay	492,729	492,729	-	(492,729)
Total other financing sources (uses)	3,935,503	3,935,503	2,126,008	(1,809,495)
Net change in fund balances - budgetary basis	-	-	1,834,085	1,834,085
Fund balance, beginning of year (as restated)	-	-	16,909,805	-
Fund balance, end of year	\$ -	\$ -	\$ 18,743,890	\$ -

*See accompanying notes to financial statements.*

## Exhibit F

**TOWN OF SCARBOROUGH, MAINE**  
**Statement of Changes in Long-Term Debt**  
**For the year ended June 30, 2022**

	Interest Rate	Final Maturity Date	Annual Principal Payments	Balance Beginning of Year	Current Year		Balance End of Year
<u>General Obligation Bonds</u>							
2012 Capital Improvements	3.00%	2023	\$3,685,000 in 2022				
	5.00%		3,520,000 in 2023	\$ 7,205,000	\$ -	\$ 3,685,000	\$ 3,520,000
2013 Capital Improvements	Varies	2024	765,000 to 2023				
	Varies		715,000 in 2024	2,245,000		765,000	1,480,000
2014 Capital Improvements	2.00%	2034	310,000 in 2022				
	3.00%		300,000 to 2024				
	3.00%		250,000 to 2029				
	4.00%		50,000 to 2034	2,410,000	-	310,000	2,100,000
2015 Capital Improvements	Varies	2035	335,000 to 2023				
	4.00%		320,000 to 2025				
	Varies		265,000 to 2029				
	3.00%		245,000 in 2030				
	3.00%		165,000 in 2031				
	3.00%		160,000 to 2034				
	3.00%		150,000 in 2035	3,410,000	-	335,000	3,075,000
2016 Capital Improvements	2.00%	2036	465,000 in 2022				
	2.00%		435,000 in 2023				
	2.50%		430,000 in 2024				
	3.00%		395,000 to 2026				
	3.00%		340,000 in 2027				
	4.00%		335,000 in 2028				
	4.00%		165,000 in 2029				
	3.00%		65,000 to 2036	3,415,000	-	465,000	2,950,000
2017 Capital Improvements	5.00%	2037	295,000 in 2022				
	5.00%		190,000 in 2023				
	5.00%		185,000 to 2027				
	3.00%		55,000 to 2032				
	3.00%		35,000 to 2037	1,675,000	-	295,000	1,380,000
2018 Capital Improvements	5.00%	2048	935,000 to 2022				
	5.00%		930,000 to 2024				
	5.00%		695,000 to 2027				
	5.00%		690,000 to 2029				
	4.00%		635,000 to 2031				
	Varies		580,000 to 2034				
	4.00%		510,000 to 2039				
	Varies		500,000 to 2048	16,320,000	-	935,000	15,385,000

Exhibit F, Continued

**TOWN OF SCARBOROUGH, MAINE**  
**Statement of Changes in Long-Term Debt, Continued**  
**For the Year Ended June 30, 2022**

For the Year Ended June 30, 2022							
	Interest Rate	Final Maturity Date	Annual Principal Payments	Balance Beginning of Year	Current Year		Balance End of Year
					Issued	Retired	
<u>General Obligation Bonds</u>							
2019 Capital Improvements	5.00%	2049	410,000 to 2025				
	Varies		295,000 to 2035				
	3.00%		260,000 to 2040				
	3.00%		120,000 to 2049	6,970,000	-	410,000	6,560,000
2020 Capital Improvements	Varies		745,000 to 2026				
	5.00%		370,000 to 2031				
	Varies		215,000 to 2036				
	2.25%		80,000 to 2039				
	2.25%		75,000 to 2040	7,040,000	-	745,000	6,295,000
2020 Advance Refunding A	4.00%	2031	0 in 2021				
	4.00%		385,000 to 2025				
	2.50%		380,000 in 2026				
	2.25%		195,000 in 2027				
	2.25%		185,000 to 2031	2,855,000	-	385,000	2,470,000
2020 Advance Refunding B	3.00%	2043	345,000 in 2021				
	3.00%		0 to 2023				
	4.00%		2,125,000 in 2024				
	4.00%		2,525,000 in 2025				
	4.00%		2,555,000 in 2027				
	4.00%		2,675,000 in 2027				
	4.00%		2,680,000 in 2028				
	4.00%		2,640,000 in 2029				
	4.00%		2,700,000 in 2030				
	5.00%		2,770,000 in 2031				
	5.00%		2,855,000 in 2032				
	5.00%		2,885,000 in 2033				
	5.00%		2,225,000 in 2034				
	2.33%		1,740,000 in 2035				
	2.38%		1,230,000 in 2036				
	2.87%		1,200,000 in 2037				
	2.87%		1,185,000 in 2038				
	2.87%		1,170,000 in 2039				
	2.87%		1,155,000 in 2040				
	2.87%		1,140,000 in 2041				
	2.87%		1,125,000 in 2042				
	2.87%		535,000 in 2043	39,115,000	-	-	39,115,000
2021 Capital Improvements	5.00%		350,000 to 2027				
	5.00%		300,000 to 2032				
	2.00%		75,000 to 2037				
	2.00%		20,000 to 2042	-	3,725,000	-	3,725,000
Total bonds				92,660,000	3,725,000	8,330,000	88,055,000
Total long-term debt				\$ 92,660,000	\$ 3,725,000	\$ 8,330,000	\$ 88,055,000

Report from the

## COLLECTIONS/EXCISE TAX OFFICE

To the Town Manager, Town Council, and Citizens of Scarborough:

The Collections/Excise Department is responsible for all vehicle registrations. Our staff is here to assist you in registering your automobiles, trucks, snowmobiles, ATV's and boats, along with hunting and fishing licenses. We are also here to answer any questions you may have regarding this process. We appreciate the opportunity to be of service to the citizens of Scarborough, and I look forward too many more years of serving our community.

The Rapid Renewal allows citizens to register vehicles on-line via the internet. This program has been on a steady increase and, as the state perfected its online renewal process, we have seen accelerated growth in the area. As always, all of the staff in the Excise Office will continue to be here for you with our friendly smiles and excellent customer service.

*Respectfully submitted,*

**Barbara Fagnant,**

Excise Office



*Barbara Fagnant*

*Excise Agent*

<u>2022</u>	<u>2021</u>	<u>2020</u>
<b>Excise Tax Collected:</b>	<b>Excise Tax Collected:</b>	<b>Excise Tax Collected:</b>
Total Vehicle Excise...\$7,132,628.15	Total Vehicle Excise...\$7,140,355.83	Total Vehicle Excise...\$6,333,748.89
Boat Excise.....\$30,487.85	Boat Excise.....\$34,573.30	Boat Excise.....\$28,718.35
<b>Town Fees Collected:</b>	<b>Town Fees Collected:</b>	<b>Town Fees Collected:</b>
Automobile.....\$89,570.00	Automobile.....\$92,260.00	Automobile.....\$70,134.00
Boat Excise.....\$1,121.00	Boat Excise.....\$1,329.00	Boat Excise.....\$836.00
Snowmobile.....\$477.00	Snowmobile.....\$466.00	Snowmobile.....\$439.00
ATV's.....\$286.00	ATV's.....\$279.00	ATV's.....\$23.00
<b>Total Revenues...\$7,254,570.00</b>	<b>Total Revenues...\$7,269,263.13</b>	<b>Total Revenues...\$6,305,945.36</b>



*Marsh Scenery*



Report from the

## TOWN ASSESSOR



*Nicholas Cloutier*

*Town Assessor*

### To the Town Manager, Town Council, and Citizens of Scarborough:

This year the tax rate was set at \$15.02 per thousand dollars of value based on a taxable valuation of \$4,845,682,776 for real and personal property as of April 1, 2021. This is an increase in taxable valuation of \$118,451,800 from 2020 or 2.51%. The 2021-2022 total tax levy was \$72,782,155.

The total number of taxpayers who qualified for the State of Maine Homestead Exemption in 2021-2022 was 5,318 resulting in a savings of \$375.50 in property taxes. The total number of Veterans and Widows of Veterans qualifying for the Maine Veteran's Exemption was 575 resulting in a tax savings of \$90.12. In order to qualify for these exemptions taxpayers must meet requirements noted on the applications and submit them to the Assessor's Office by April 1st.

The 2021-2022 Tax Year was the 14<sup>th</sup> year of the Town's Senior Property Tax Reimbursement program. 392 applications were approved for a total refund of \$292,099.15. In order to qualify for this reimbursement, you need to be 62 years of age, a ten-year resident of Scarborough and the Federal Adjusted Gross Income for adults in the household cannot exceed \$50,000. All Scarborough citizens are encouraged to call or visit our office so that we can determine if you qualify for any exemption and assure that the proper forms are completed in a timely manner.

For additional information regarding annual Assessment data and Tax Relief programs, please visit the Assessing Department page on the Town's website. Our staff is available to all citizens for any questions you may have concerning your valuation and property tax.

*Respectfully submitted,*

**Nicholas Cloutier, CMA,**  
Town Assessor



Report from the

## PURCHASING DEPARTMENT

To the Town Manager, Town Council, and Citizens of Scarborough:

The Town of Scarborough's Purchasing Office is responsible for procuring goods, services and construction for all Town Departments as well as administering bids and purchasing contracts. Created in 2005, the Purchasing Office collaborates with all departments to streamline the bidding and purchasing processes for the Town.

*During fiscal 2022, Purchasing initiated and secured bids for numerous Town and School projects including:*

- Plow Cab & Chassis and Gear for Public Works
- Sidewalk Tractor for Public Works
- ½ Ton Pickup for Public Works
- Resin Floor System for Public Works Facility
- Fire Department VHF Radios
- Fire Department Marine Rescue Vessel
- Fire Department Quint Aerial Apparatus
- Fire Department Self Contained Breathing Apparatus
- School Department Work Truck
- Community Services Work Truck
- Heating Oil's Bid and Utility Contracts
- Mowing Contract for Schools and Library
- Air Handler Unit for Municipal Building
- Phillips Brook Stream Restoration Project
- Two Way Radios for Police Department
- Police Cruisers
- Police Ammunition
- Town-wide Paving Contracts
- Road Reconstruction Contracts
- Engineering Bd and Agreements
- Audit Services
- Utility Tracking/Solar Conversion
- Gas and Diesel and heating fuel contracts

As with all Departments this past year, the Purchasing Department has had to adapt and refine their duties and needs accordingly. We look forward to assisting the Town in all capacities for future contracts and combined purchasing power.

Through the Town of Scarborough's online website, businesses can utilize both the Vendor Self-Service Web Portal at <https://scarborough.munisselfservice.com/> and our Electronic Bidding Portal at

<http://www.scarboroughmaine.org/departments/finance/purchasing/>

Procurement of goods and services plays a critical role in government and the Purchasing Department continues to assure fairness in the procurement process while continuing to provide the highest quality of products at the most economical price. It is our goal to reduce costs and improve processing times for purchases and create a more transparent procurement process, not only within Purchasing but with local departments and our regional neighbors.

*Respectfully submitted,*

**Kimberly Morrison, Purchasing Specialist**

Report from the

## TAX COLLECTIONS OFFICE



*Lisa Saulle*

*Deputy Tax Collector*

**To the Town Manager, Town Council, and Citizens of Scarborough:**

The following is the annual report from the Scarborough Tax Collection Office for the Fiscal Year July 1, 2021, through June 30, 2022. The following pages show the uncollected real estate and personal property taxes for this same period.

*Respectfully submitted,*

***Lisa Saulle,***

*Deputy Tax Collector*

*Please visit the Tax Office for more information for on-line tax information visit: [www.scarboroughmaine.org](http://www.scarboroughmaine.org) and navigate to the Accounting/Collections Web pages.*

### UNCOLLECTED REAL ESTATE TAXES OF JUNE 30, 2022

****REPRESENTS TAXES PAID AFTER JUNE 30, 2022				
<b>2012</b>	ELLIS, WAYNE	4 DAVID DR	T003004	85.03
<b>2013</b>	ELLIS, WAYNE	4 DAVID DR	T003004	100.23
<b>2014</b>	DOUGLAS, PAUL W	0 BEECH RIDGE RD	R012005	1,021.80
	ELLIS, WAYNE	4 DAVID DR	T003004	101.17
	KITCHEN, STEVE	29 MATTHEWS WAY	T003029	157.35
<b>2015</b>	AMES, JOAN E	19 CRYSTAL LN	T003019	204.82
	DAVIS, ROBERT & BARBARA	10 DAVID DR	T003010	97.90
	DOUGLAS, PAUL W	0 BEECH RIDGE RD	R012005	1,046.52
	ELLIS, WAYNE	4 DAVID DR	T003004	102.29
	KITCHEN, STEVE	29 MATTHEWS WAY	T003029	159.91
<b>2016</b>	AMES, JOAN E	19 CRYSTAL LN	T003019	166.25
	DOUGLAS, PAUL W	0 BEECH RIDGE RD	R012005	1,075.29
	MONTGOMERY, JOHN	8 DAVID DR	T003008	52.40
	OBRIEN, AMANDA	11 DAVID DR	T003011	195.90
<b>2017</b>	AMES, JOAN E	19 CRYSTAL LN	T003019	170.09
	DOUGLAS, PAUL W	0 BEECH RIDGE RD	R012005	1,110.37
	MONTGOMERY, JOHN	8 DAVID DR	T003008	202.46
	OBRIEN, AMANDA	11 DAVID DR	T003011	200.76
<b>2018</b>	DOUGLAS, PAUL W	0 BEECH RIDGE RD	R012005	1,117.20
	LECLAIR, PAUL	134 ASH SWAMP RD	R026005D	1,605.76
	MONTGOMERY, JOHN	8 DAVID DR	T003008	174.37
	WILLIGAR, JUSTIN	28 MATTHEWS WAY	T003028	296.08

# UNCOLLECTED REAL ESTATE TAXES AS OF JUNE 30, 2022

<b>2019</b>	BLOCK, ANN K	22 POWDERHORN DR	U004136	1,693.75	
	BRADY, JOHN E JR	5 CAMPERDOWN ELM DR 6	R0732022	3,095.10	
	DESOUZA, MICHAEL	6 WARD ST	U043036A	94.43	
	DOUGLAS, PAUL W	0 BEECH RIDGE RD	R012005	354.69	
	FOSTER, ROBERT J	316 PLEASANT HILL RD	R099041	389.45	
	FOSTER, ROBERT JOHN	312 PLEASANT HILL RD	R099040	354.29	
	JOHNSON, SANDRA	245 DEERWOOD ST	T001245	119.67	
	LECLAIR, PAUL	134 ASH SWAMP RD	R026005D	1,778.38	
	MONTGOMERY, JOHN	19 CRYSTAL LN	T003019	243.21	****
	WHEELER, HARRY A JR HEIRS OF	0 GORHAM RD	R019012A	1,312.86	
<b>2020</b>	14 WALDRON DRIVE LLC	14 WALDRON DR	U0302104	6,151.28	
	69 JONES CREEK DRIVE LLC	69 JONES CREEK DR	U022036	6,018.77	
	ALOFS, DAVID B & CARLENE E	5 WINDSOR PINES DR	U027403	1,063.31	
	BAIZLEY, MARY ANN E	28 DUNSTAN LANDING RD	U033017	4,948.14	
	BLOCK, ANN K	22 POWDERHORN DR	U004136	5,871.05	
	BRADY, JOHN E JR	5 CAMPERDOWN ELM DR 6	R0732022	3,128.23	
	COLPRITT, MATTHEW	343 PAYNE RD	R053002A	4,366.37	
	CONCANNON, MICHAEL T	6 APPLE TREE DR	U048030A	3,807.45	
	DESOUZA, MICHAEL	6 WARD ST	U043036A	62.13	
	DOUGLAS, PAUL W	0 BEECH RIDGE RD	R012005	357.98	
	DPR PROPERTIES LLC	3 LINCOLN AVE	R062026	5,905.85	
	FOSTER, ROBERT J	316 PLEASANT HILL RD	R099041	3,324.68	
	FOSTER, ROBERT JOHN	312 PLEASANT HILL RD	R099040	3,582.06	
	GILMAN REAL ESTATE MGMT	341 US ROUTE 1	U039049	2,816.32	
	HATCH, JONATHAN M	106 HOLMES RD	R031008	230.36	
	HOWARD, STEVEN S	142 HOLMES RD	R022035E	2,237.52	
	KATANA CORP	0 SUSAN AVE	U031083D	701.69	
	LECLAIR, PAUL	134 ASH SWAMP RD	R026005D	1,797.16	
	LIBBY, JEFFREY F	111 RUNNING HILL RD	R035002A	7,246.68	****
	LYNCH, KENNETH R	20 VESPER ST	U001110	10,543.45	
	MARQUIS, JULIE	27 IMPERIAL LN	U042015	3,641.46	
	MLRE HOLDING LLC	254 US ROUTE 1	U043033	93.19	
	MONTGOMERY, JOHN	19 CRYSTAL LN	T003019	245.29	****
	PINE POINT HEIGHTS LLC	2 OTIS LILLEY DR	R023016	400.18	
	PIPER, ARLENE P	332 GARNET DR	T002332	488.79	
	QUIMBY, JANIS	120 PLEASANT HILL RD	R078015	3,210.46	
	SACO STREET REALTY LLC	96 SACO ST	R016003	1,944.89	
	SANSONETTI, MICHAEL	31 GLENDALE CIR	R028008K	6,192.40	
	SULLIVAN, RICHARD J JR	1 SULLIVAN FARM RD	R073021C	8,688.50	
	THAYER DEVELOPMENT LLC	138 BEECH RIDGE RD	R023001A	3,358.19	
	TIBBETTS, RICHARD E	63 MUSSEY RD	R055020	3,283.56	
	WHEELER, HARRY A JR HEIRS OF	0 GORHAM RD	R019012A	184.37	
	WILLIAMS, PAUL E	259 BROADTURN RD	R008013A	950.11	
	WILLIAMS, STEPHANIE	41 BEECH RIDGE RD	R041017	1,634.21	
<b>2021</b>	14 WALDRON DRIVE LLC	14 WALDRON DR	U0302104	6,246.14	
	ALDEN ROBERT W	22 DRESSER RD	R031001B	1,209.61	
	ALOFS, DAVID B & CARLENE E	5 WINDSOR PINES DR	U027403	6,215.20	
	ALOFS, JEANNINE M	10 GUNSTOCK RD	U004058	518.58	****
	BAIZLEY, MARY ANN E	28 DUNSTAN LANDING RD	U033017	5,024.35	
	BENNETT, NORMA	28 MATTHEWS WAY	T003028	162.08	****
	BLACKPOYNT PARTNERSHIP	25 GARRISON LN	U017030	28,867.86	
	BLOCK, ANN K	22 POWDERHORN DR	U004136	5,961.57	
	BRADY, JOHN E JR	5 CAMPERDOWN ELM DR 6	R0732022	3,176.20	
	BRIDGES, LINDA S	8 BROADTURN RD	U031046	2,077.88	
	BROWN, HENRY P	175 BEECH RIDGE RD	R022030A	6,914.26	
	BROWN, MITCHELL JAMES	16 IVORY HILL LN	R098023D	6,391.52	
	BURGESS, JOHN M	7 SHELL ST	U002118	2,760.47	
	CANGE, SUZANNE M	272 PINE POINT RD	U024001B	6,445.64	
	CHIN, JING NGE & CHIN, CHUN OI	38 BLACK POINT RD	U043017	4,544.91	****
	CLOUGH, GERALDINE F	42 TWO ROD RD	R050002	938.40	
	COLPRITT, MATTHEW	343 PAYNE RD	R053002A	4,433.57	
	CONCANNON, MICHAEL T	6 APPLE TREE DR	U048030A	3,865.97	
	CORNWALL, ALLEN S	21 HIDDEN CREEK DR	R043215	860.17	

## UNCOLLECTED REAL ESTATE TAXES AS OF JUNE 30, 2022

2021	D3 INVESTMENTS LLC	1 COMMERCIAL RD	R078012B	3,519.08	****
	DAMON, GREGORY L	116 MAPLE AVE	U049006	2,854.14	****
	DAVIS, STEFANIE	384 GORHAM RD	R019008	2,714.62	****
	DESOUZA, MICHAEL	6 WARD ST	U043036A	134.12	
	DICKINSON, JOHN B	BEECH RIDGE RD	R022019B	355.27	
	DIMICK, PATRICK	31 VESPER ST	U001018	5,588.25	
	DOUGLAS, PAUL W	BEECH RIDGE RD	R012005	363.00	
	DPR PROPERTIES LLC	3 LINCOLN AVE	R062026	12,056.59	
	FLAGG, STEVEN P	20 MITCHELL HILL RD	R023014	2,435.02	
	FOREST, RONALD	354 PAYNE RD	R039025	254.90	
	FOREST, RONALD	358 PAYNE RD	R038003	4,329.94	
	FOSTER, ROBERT J	316 PLEASANT HILL RD	R099041	3,375.71	
	FOSTER, ROBERT JOHN	312 PLEASANT HILL RD	R099040	3,637.09	
	GILMAN REAL ESTATE MGMT	341 US ROUTE 1	U039049	5,466.67	
	GRAEFF ENTERPRISES LLC	11 BLACK POINT RD	U043075	2,895.86	****
	HALPIN, DEBORAH	11 MILL COMMONS DR	U0522011	2,657.04	****
	HATCH, JONATHAN M	106 HOLMES RD	R031008	6,028.48	
	HAYES, MICHAEL P	4 CLEARVIEW DR	U0461204	3,371.08	
	HIBBARD, AUDREY B	48 PINE POINT RD	R064002	2,682.57	****
	HOLMAN, EDWARD A	32 WILLOWDALE RD	U039024	2,541.67	****
	HORR, DOROTHY M HEIRS OF	83 HOLMES RD	R020008	624.21	
	HOWARD, STEVEN S	142 HOLMES RD	R022035E	4,653.17	
	IRELAND, PAUL & PATRICIA	97 FOGG RD	R093023	2,091.53	****
	KEBIWIL LLC	137 PLEASANT HILL RD	R078070	3,054.03	
	LAUCO LLC	7 BORDER RD	R055008	8,520.85	****
	LA PROJECTS LLC	3 LANE BY THE SEA	U023088	9,254.21	
	LANIEWSKI, JEFFREY	20 JONES CREEK DR A	U022010A	2,038.52	
	LECLAIR, PAUL	134 ASH SWAMP RD	R026005D	1,824.50	
	LEVY, VALERIE	47 MITCHELL HILL RD	R010013	3,957.22	
	LIBBY, JEFFREY F	111 RUNNING HILL RD	R035002A	7,368.94	
	LORD, ALLYN L & BETTY D REVOCABLE TRUST	289 BEECH RIDGE RD	R014020	4,639.68	
	LYNCH, KENNETH R	20 VESPER ST	U001110	10,706.44	
	MARITIME ACTIVITIES INC	7 CLOVER LEAF LN	R020001C	5,739.58	
	MARTELL, CHRISTOPHER M	4 MARTELL WAY	R009007A	1,025.11	****
	MARTELL, CHRISTOPHER MICHAEL	23 FENGLER RD	R009650	10,903.77	****
	MARQUIS, JULIE	27 IMPERIAL LN	U042015	3,697.40	
	MCCARTHY, PATRICK T	90 BROADTURN RD 9	R045102	1,501.46	
	MCINTOSH, JOHN A III	14 ASH SWAMP RD	R045007	4,101.05	
	MCLAUGHLIN, THOMAS	25 CLEARVIEW DR	U0461225	90.65	****
	MERRILL, ROBERT E SR	6 CASTLE TER	R043007	2,663.04	****
	MLRE HOLDING LLC	254 US ROUTE 1	U043033	3,906.19	
	MOCO TECH LLC	22 MAPLE AVE	U047005	2,907.15	
	NKS ANCHOR LIGHT LLC	59 EAST GRAND AVE	U023100	5,173.64	****
	NAPPI, JOSEPH S & TAMMI J	162 TWO ROD RD	R032006	4,385.15	****
	NELSON, CAROLE J	192 PAYNE RD	U051044	4,333.04	
	OFLINN, MICHAEL C	16 BAYBERRY LN	U007040	4,357.79	
	PARSONS-WEST, ZACHARY	30 MATTHEWS WAY	T003030	169.68	
	PATEL GUNJAN	2 MILL COMMONS	U052203	3,465.11	****
	PAULSEN, NEAL H	4 DUNSTAN AVE	U031002	1,847.53	
	PEABBLES, PRESTON	20 DAX LN	U031083D	2,135.37	
	PETERSON, ALISON T	18 CHAMPION ST	U001028	5,399.17	
	PIKE, THELMA M IRREVOCABLE TRUST	151 BROADTURN RD	R028019	2,427.34	
	PINE POINT HEIGHTS LLC	2 OTIS LILLEY DR	R023016	257.84	
	PINER, MARIANNE	407 TOPAZ DR	T002407	212.38	
	PIPER, ARLENE P	332 GARNET DR	T002332	556.32	
	PLEASANT HILL PROPERTIES LLC	28 PLEASANT HILL RD	U050028	3,666.47	****
	POWERS, MEGHAN C	4 RAMSAY TER	U006108	3,774.73	



### UNCOLLECTED REAL ESTATE TAXES AS OF JUNE 30, 2022

2021	QUIMBY, JANIS	120 PLEASANT HILL RD	R078015	3,259.72	
	RAABE, JENNIFER	22 ROBINSON RD	U006113	2,171.44	
	ROBERTS, DAVID	14 MARTIN AVE	U031058	1,304.84	
	ROBERTS, DOREEN	98 BROADTURN RD	R045004	1,023.30	****
	SACO STREET REALTY LLC	96 SACO ST	R016003	1,974.53	
	SANSONETTI, MICHAEL	31 GLENDALE CIR	R028008K	6,287.90	
	SCOTT, KATHLEEN F	53 CLAY PITS RD	U013009	3,538.11	
	SHORE CAPITAL REAL ESTATE PARTNERS FUND	12 PINE POINT RD	U034022A	92.97	
	SKOLFIELD, THOMAS G	9 WINNOCKS NECK RD	U007032	1,344.76	
	SOUTHGATE SELF STORAGE LLC	11 SOUTHGATE RD	R063001	11,996.47	****
	SULLIVAN, RICHARD J JR	1 SULLIVAN FARM RD	R073021C	8,822.72	
	SUMMERWIND COTTAGE LLC	5 VIRDAP ST	U001052	550.26	
	TASSIE, KAREN A	30 HORSESHOE DR	U0111215	5,574.93	
	THAYER DEVELOPMENT LLC	PROVIDENT DR	R023001C	1,722.44	
	THAYER DEVELOPMENT LLC	138 BEECH RIDGE RD	R023001A	3,409.74	
	TIBBETTS, RICHARD E	63 MUSSEY RD	R055020	3,333.96	
	TLAC MOTORS	3 SOUTHGATE RD 5	R0633005	2,899.37	
	VAIL, JAMIE B	9 THOMAS DR	U016058	3,725.35	
	WHEELER, HARRY A JR HEIRS OF	GORHAM RD	R019012A	186.70	
	WILKINSON, JEREMY ALBERT	5 MARTIN AVE	U031075	4,954.76	
	WILLIAMS, PAUL E	259 BROADTURN RD	R008013A	7,474.11	
	WILLIAMS, STEPHANIE	41 BEECH RIDGE RD	R041017	1,659.03	
	ZHUANG, ZAILONG	1 HIDDEN CREEK DR	R043202	3,721.95	****
	ZILKHA 2020 FAMILY TRUST	2 LIBRARY LN	U019044	1,654.41	****

\*\*\* Represents Taxes Paid After June 30, 2022

**UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2022**

<b>1997</b>	STEARNS PROPERTY SERVICE	287 GORHAM RD	\$358.00	
<b>1998</b>	STEARNS PROPERTY SERVICE	287 GORHAM RD	\$920.00	
<b>1999</b>	STEARNS PROPERTY SERVICE	287 GORHAM RD	\$960.00	
<b>2000</b>	STEARNS PROPERTY SERVICE	287 GORHAM RD	\$980.00	
<b>2001</b>	STEARNS PROPERTY SERVICE	287 GORHAM RD	\$765.00	
<b>2002</b>	STEARNS PROPERTY SERVICE	287 GORHAM RD	\$785.00	
<b>2003</b>	STEARNS PROPERTY SERVICE	287 GORHAM RD	\$827.42	
<b>2004</b>	STEARNS PROPERTY SERVICE	287 GORHAM RD	\$1,300.50	
<b>2005</b>	STEARNS PROPERTY SERVICE	287 GORHAM RD	\$847.50	
<b>2006</b>	STEARNS PROPERTY SERVICE	287 GORHAM RD	\$861.00	
<b>2007</b>	MAIETTA CONSTRUCTION INC	154 PLEASANT HILL RD	\$6,068.74	
	STEARNS PROPERTY SERVICE	287 GORHAM RD	\$885.00	
<b>2008</b>	MAIETTA CONSTRUCTION INC	154 PLEASANT HILL RD	\$5,694.71	
	STEARNS PROPERTY SERVICE	287 GORHAM RD	\$911.25	
<b>2009</b>	CREATIVE AWARDS	225 US ROUTE 1	\$125.01	
	G M POLLACK	600 ROUNDWOOD DR	\$1,250.05	
	MAIETTA CONSTRUCTION INC	154 PLEASANT HILL RD	\$4,348.49	
	MAINE EARTHMOVING INC	12 RUNWAY RD	\$8,235.99	
	STEARNS PROPERTY SERVICE	287 GORHAM RD	\$911.25	
<b>2010</b>	ALL POINTS REALTORS	674 US ROUTE 1	\$126.30	
	AT & T	383 US ROUTE 1	\$505.20	
	CREATIVE AWARDS	225 US ROUTE 1	\$252.60	
	DR STEREO	695 US ROUTE 1	\$34.10	
	G M POLLACK	600 ROUNDWOOD DR	\$505.20	
	INNES PHOTO SERVICES	25 PLAZA DR	\$7.46	
	MAIETTA CONSTRUCTION INC	154 PLEASANT HILL RD	\$3,497.25	
	MAIETTA FOUNDATION	154 PLEASANT HILL RD	\$202.08	
	MAINE EARTHMOVING INC	12 RUNWAY RD	\$2,822.93	
	STEARNS PROPERTY SERVICE	287 GORHAM RD	\$947.25	

### UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2022

<b>2011</b>	AT & T	383 US ROUTE 1	\$521.20	
	ATTENTION TO EVERY DETAIL	3 SOUTHGATE RD	\$35.18	
	CREATIVE AWARDS	225 US ROUTE 1	\$260.60	
	DRAGON FIRE MARTIAL ARTS INC	154 PLEASANT HILL RD	\$26.06	
	G M POLLACK	600 ROUNDWOOD DR	\$521.20	
	INNES PHOTO SERVICES	25 PLAZA DR	\$525.77	
	MAIETTA CONSTRUCTION INC	154 PLEASANT HILL RD	\$1,364.24	
	MAIETTA FOUNDATION	154 PLEASANT HILL RD	\$208.48	
	MAINE AUTO DETAILING	9 WASHINGTON AVE	\$130.30	
	MAINE EARTHMOVING INC	12 RUNWAY RD	\$2,110.86	
	MAINE FLORAL CREATIONS	693 US ROUTE 1	\$37.79	
	NCS LOGISTICS	3 SOUTHGATE RD	\$35.18	
	PINE POINT PEDIATRIC & ADOLESCENT	6 PINE POINT RD	\$280.15	
	PORTLAND AIR CONDITIONING INC	29 WASHINGTON AVE	\$652.80	
	STEARNS PROPERTY SERVICE	287 GORHAM RD	\$977.25	
	STIR CRAZY	183 US ROUTE 1	\$386.99	
	TILE SOLUTIONS	7 SOUTHGATE BUSINESS PARK	\$65.15	
<b>2012</b>	CREATIVE AWARDS	225 US ROUTE 1	\$276.00	
	DR STEREO	695 US ROUTE 1	\$37.26	
	IWORX INC / PREVAL DIRECT	51 US ROUTE 1	\$2,394.30	
	KITCHEN & CORK	400 EXPEDITION DR UNIT A	\$552.00	
	LILLEY'S LIMOUSINE	25 ROSS RD	\$35.88	
	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$1,444.86	
	MAIL AMERICA INC	6 US ROUTE 1	\$276.00	
	MAINE COAST PROPERTIES	383 US ROUTE 1	\$672.06	
	MAINE EARTHMOVING INC	12 RUNWAY RD	\$2,235.60	
	ROVNER, RONALD MD	96 CAMPUS DR	\$534.21	
	SEA SMOKE BBQ	183 US ROUTE 1	\$345.00	
	SRAM CORP	151 US ROUTE 1	\$434.70	
	THE SPECIFIC CHIROPRACTIC CENTER	51 US ROUTE 1	\$690.00	
	WATERHOUSE TREE SERVICE	24 W BEECHRIDGE RD	\$276.00	
<b>2013</b>	BROWN FOX PRINTING	253 US ROUTE 1	\$406.17	
	CREATIVE AWARDS	225 US ROUTE 1	\$324.94	
	CUSTOM HAWG PARTS	594 US ROUTE 1	\$147.70	
	FARREN INSURANCE SERVICES	153 US ROUTE 1	\$23.63	
	INNES PHOTO SERVICES	25 PLAZA DR	\$776.90	
	KITCHEN & CORK	400 EXPEDITION DR UNIT A	\$649.88	
	LILLEY'S LIMOUSINE	25 ROSS RD	\$42.83	
	LITTLE PAWS LLC	456 PAYNE RD	\$162.47	
	LUXURY NAILS & SPA	201 US ROUTE 1	\$192.01	

# UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2022

<b>2013</b>	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$1,701.50	
	MAIL AMERICA INC	6 US ROUTE 1	\$324.94	
	MAINE COAST PROPERTIES	383 US ROUTE 1	\$791.67	
	MAINE EARTHMOVING INC	12 RUNWAY RD	\$1,726.61	
	MEAT HOUSE-LOPEZ, CHAFF & WIESMAN	450 PAYNE RD	\$2,307.07	
	ROVNER, RONALD MD	96 CAMPUS DR	\$106.34	
	SRAM CORP	151 US ROUTE 1	\$512.52	
	TREELY UNI LANDSCAPE	262 BROADTURN RD	\$406.18	
	VIKING RESTORATION	3 SOUTHGATE RD	\$81.24	
	WATERHOUSE TREE SERVICE	24 W BEECH RIDGE RD	\$649.88	
	WATERMATIC IRRIGATION CO	21 WASHINGTON AVE	\$252.57	
<b>2014</b>	BARD INDUSTRIES	6 WASHINGTON AVE	\$664.40	
	COLPRITT, DANIEL	343 PAYNE RD	\$30.95	
	COMPUTERWORKS	450 PAYNE RD	\$92.11	
	CREATIVE AWARDS	25 PLAZA DR	\$365.42	
	CUSTOM HAWG PARTS	594 US ROUTE 1	\$166.10	
	FARM FAMILY INSURANCE	89 MUSSEY RD	\$18.12	
	INNES PHOTO SERVICES	27 GORHAM RD	\$874.29	
	KITCHEN & CORK	400 EXPEDITION DR UNIT A	\$730.84	
	LILLEY'S LIMOUSINE	25 ROSS RD	\$48.32	
	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$1,008.68	
	MAIL AMERICA INC	6 US ROUTE 1	\$365.42	
	MAINE EARTHMOVING INC	12 RUNWAY RD	\$1,765.19	
	MAINE SHELLWARE	6 SCIENCE PARK RD	\$67.95	
	MAINE STREET LIVING	27 GORHAM RD	\$223.48	
	MIMOSAS SALON	29 GORHAM RD	\$155.53	
	OAK HILL MONTESSORI SCHOOL	7 BLACK POINT RD	\$42.28	
	ROVNER, RONALD MD	400 ENTERPRISE DR	\$119.29	
	SMITH AND SON EXCAVATING	86 PLEASANT HILL RD	\$878.82	
	SRAM CORP	151 US ROUTE 1	\$576.82	
	TRANING ROOM, THE	285 US ROUTE 1	\$151.00	
	TREELY UNI LANDSCAPE	262 BROADTURN RD	\$457.53	
	WATERHOUSE TREE SERVICE	24 W BEECH RIDGE RD	\$730.84	
	XTREME AUDIO	695 US ROUTE 1	\$45.30	
<b>2015</b>	ALBY	20 SNOW CANNING RD	\$77.45	
	ATLANTIC LANDSCAPE & DESIGN	2 LINCOLN AVE	\$1,373.96	
	CLIFF'S ANTIQUE MARKET	370 US ROUTE 1	\$58.86	
	COLPRITT, DANIEL	343 PAYNE RD	\$63.51	
	COMPUTERWORKS	152 US ROUTE 1	\$94.49	

### UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2022

2015	DIGITRACE CARE SYSTEMS	29 SPRING ST	\$323.74	
	DUMP GUY, THE	154 PLEASANT HILL RD	\$30.98	
	FASHIONGODS, THE	201 US ROUTE 1	\$79.00	
	FRIDGEN CHIROPRACTIC CTR	342 US ROUTE 1	\$53.44	
	HAIR CRAFTS PLUS	618 US ROUTE 1	\$87.11	
	HALLOWED GROUND	287 GORHAM RD	\$30.98	
	HB EXOTICS	287 GORHAM RD	\$30.98	
	HIGH RIDGE	10 SNOW CANNING RD	\$77.45	
	I STORE PHONE REPAIR	582 US ROUTE 1	\$65.38	
	INNES PHOTO SERVICES	27 GORHAM RD	\$896.87	
	JACKSON HEWITT TAX SERVICE	605 US ROUTE 1	\$38.72	
	KD LANDSCAPING CO	46 SACO ST	\$384.92	
	KEN LITTLE BOAT STORAGE	148 PLEASANT HILL RD	\$77.45	
	KHIEVS ORIENTAL MARKET	243 US ROUTE 1	\$77.45	
	LILLEY'S LIMOUSINE	25 ROSS RD	\$49.57	
	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$1,962.58	
	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$300.51	
	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$37.18	
	MAIL AMERICA INC	6 US ROUTE 1	\$374.86	
	MAINE EARTHMOVING INC	12 RUNWAY RD	\$1,810.78	
	MIMOSAS SALON	29 GORHAM RD	\$319.09	
	OAK HILL MONTESSORI SCHOOL	7 BLACK POINT RD	\$43.37	
	POWERWHEELS	93 MUSSEY RD	\$187.43	
	ROVNER, RONALD MD	400 ENTERPRISE DR	\$122.37	
	SCARBOROUGH AUTO PARTS	40 HOLMES RD	\$949.76	
	THE SPA AT SCARBOROUGH	311 BEECH RIDGE RD	\$41.85	
	TIM BYRNE PHOTOGRAPHY	27 GORHAM RD	\$94.49	
	TRANING ROOM, THE	285 US ROUTE 1	\$154.90	
	TREELY UNI LANDSCAPE	262 BROADTURN RD	\$469.35	
	WATERHOUSE TREE SERVICE	24 W BEECH RIDGE RD	\$749.72	
	XTREME AUDIO	695 US ROUTE 1	\$46.47	
2016	ALBY	20 SNOW CANNING RD	\$79.60	
	ATLANTIC LANDSCAPE & DESIGN	2 LINCOLN AVE	\$1,412.10	
	CHICAGO DOGS	285 US ROUTE 1	\$304.07	
	CHOWDERHEAD'S	29 GORHAM RD	\$79.60	
	COLPRITT, DANIEL	343 PAYNE RD	\$65.27	
	CONNOLLY'S PLUMBING	3 CONNOLLY WAY	\$30.25	
	CREATIVE CHILD & ADULT ARTS PROGRA	152 US ROUTE 1	\$15.92	
	CULLIGAN		\$31.84	
	CUSTOM HAWG PARTS	594 US ROUTE 1	\$87.56	



### UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2022

2016	DOLLAR STORE MARKETPLACE	27 HANNAFORD DR	\$82.78	
	DOLPHIN CAPITOL CORPORATION	0 VAR	\$31.84	
	DUMP GUY, THE	154 PLEASANT HILL RD	\$31.84	
	ENCORE DANCE COMPANY	185 US ROUTE1	\$15.92	
	FASHIONGODS, THE	201 US ROUTE 1	\$81.19	
	FOSTER, ROBERT J	312 PLEASANT HILL RD	\$38.21	
	FRIDGEN CHIROPRACTIC CTR	342 US ROUTE 1	\$109.85	
	GO GREEN LANDSCAPING	4 ROYAL RIDGE RD	\$262.68	
	HAIR CRAFTS PLUS	618 US ROUTE 1	\$35.02	
	HALLOWED GROUND	287 GORHAM RD	\$31.84	
	HB EXOTICS	287 GORHAM RD	\$31.84	
	HEALTHSOURCE OF SCARBOROUGH	426 US ROUTE 1	\$211.74	
	I STORE PHONE REPAIR	582 US ROUTE 1	\$97.11	
	KD LANDSCAPING CO	46 SACO ST	\$791.22	
	KEN LITTLE BOAT STORAGE	148 PLEASANT HILL RD	\$79.60	
	KING, LISA LMT	306 US ROUTE 1	\$17.39	
	LEVINE, ELAINE E	43 EAST GRAND AVE	\$28.65	
	LILLEY'S LIMOUSINE	25 ROSS RD	\$50.94	
	LOTS FOR TOTS	152 US ROUTE 1	\$38.21	
	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$2,017.06	
	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$308.85	
	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$38.21	
	MAINE EARTHMOVING INC	12 RUNWAY RD	\$1,861.05	
	MIMOSAS SALON	29 GORHAM RD	\$327.95	
	MOBILE HOME BROKERS	700 US ROUTE 1	\$30.14	
	OAK HILL MONTESSORI SCHOOL	7 BLACK POINT RD	\$44.58	
	POWERWHEELS	93 MUSSEY RD	\$192.63	
	PRO FIT TRAINING CENTER	6 LINCOLN AVE	\$79.60	
	ROCCO LEO MASONRY	7 BRIDGES DR	\$963.16	
	ROVNER, RONALD MD	400 ENTERPRISE DR	\$125.77	
	SANDBAGGERS	13 WASHINGTON AVE	\$482.38	
	SCARBOROUGH AUTO PARTS	40 HOLMES RD	\$1,055.50	
	SCARBOROUGH GARDENS	90 BROADTURN RD	\$63.68	
	TECHNICAL SUPPORT INC	4 HIGHLAND AVE	\$648.57	
	TREELY UNI LANDSCAPE	262 BROADTURN RD	\$482.38	
	UNIFIED MERCHANT SERVICES	0 VARIOUS LOCATION	\$3.18	
	VECTOR MARKETING	15 PLEASANT HILL RD	\$16.37	
	WATERHOUSE TREE SERVICE	22 W BEECH RIDGE RD	\$770.53	
	XTREME AUDIO	695 US ROUTE 1	\$47.76	
2017	ALBANO WASTE SERVICES	46 SACO ST	\$824.50	
	ALBY	20 SNOW CANNING RD	\$329.80	
	ATLANTIC LANDSCAPE & DESIGN	2 LINCOLN AVE	\$1,609.42	
	BEACH GLASS TRANSITIONS	306 US ROUTE 1	\$77.90	
	BROWN & MYERS INC	71 PLEASANT HILL RD	\$278.68	

## UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2022

2017	CASEIRO BURKE LLC	383 US ROUTE 1	\$50.29	
	CHOWDERHEAD'S	29 GORHAM RD	\$181.39	
	CHUBB INSURANCE	308 US ROUTE 1	\$123.68	
	COLPRITT, DANIEL	343 PAYNE RD	\$74.21	
	CONNOLLY'S PLUMBING	3 CONNOLLY WAY	\$34.63	
	CREATIVE CHILD & ADULT ARTS PROGRA	152 US ROUTE 1	\$18.14	
	CULLIGAN		\$36.28	
	CUSTOM HAWG PARTS	594 US ROUTE 1	\$199.53	
	DIRIGO WHOLESALE	15 PLEASANT HILL RD	\$5.84	
	DUMP GUY, THE	154 PLEASANT HILL RD	\$36.28	
	ENCORE DANCE COMPANY	185 US ROUTE 1	\$18.14	
	ESTES CUSTOM BUILDERS	15 HOLLY ST	\$186.34	
	FASHIONGODS, THE	201 US ROUTE 1	\$92.34	
	FOCAL POINT MANUAL THERAPIES	7 OAK HILL TER	\$39.58	
	FOSTER, ROBERT J	312 PLEASANT HILL RD	\$42.87	
	FRIDGEN CHIROPRACTIC CTR	342 US ROUTE 1	\$125.32	
	G M SPECIALTIES	1 COMMERCIAL RD	\$217.33	
	GARDNER, GEORGE DR	6 SCIENCE PARK RD	\$436.98	
	HAIR CRAFTS PLUS	618 US ROUTE 1	\$39.58	
	HALLOWED GROUND	287 GORHAM RD	\$36.28	
	HEALTHSOURCE OF SCARBOROUGH	426 US ROUTE 1	\$240.75	
	KEN LITTLE BOAT STORAGE	148 PLEASANT HILL RD	\$329.80	
	KING, LISA LMT	306 US ROUTE 1	\$24.74	
	LAKELAND RENTAL	8 US ROUTE 1	\$32.15	
	LANPHEAR ENTERPRISES, INC	15 HOLLY ST	\$41.23	
	LEVINE, ELAINE E	43 EAST GRAND AVE	\$65.96	
	LILLEY'S LIMOUSINE	25 ROSS RD	\$57.72	
	LOTS FOR TOTS	152 US ROUTE 1	\$42.87	
	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$2,298.71	
	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$351.24	
	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$42.87	
	MAINE EARTHMOVING INC	12 RUNWAY RD	\$1,927.68	
	MAINE REAL ESTATE NETWORK	84 JONES CREEK DR	\$54.42	
	MIMOSAS SALON	29 GORHAM RD	\$374.32	
	MOBILE HOME BROKERS	700 US ROUTE 1	\$56.07	
	NORTHEAST CONCRETE	7 BORDER RD	\$1,995.29	
	PLEASANT HILL CAFE	132 PLEASANT HILL RD	\$263.84	
	PLEASANT HILL STORAGE INC	8 PLEASANT HILL RD	\$219.32	
	POWERWHEELS	93 MUSSEY RD	\$219.32	
	ROCCO LEO MASONRY	7 BRIDGES DR	\$1,098.23	
	ROY'S SHOE SHOP	174 US ROUTE 1	\$67.61	

### UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2022

2017	SANDBAGGERS	13 WASHINGTON AVE	\$549.12	
	SCARBOROUGH AUTO PARTS	40 HOLMES RD	\$1,202.12	
	SCARBOROUGH GARDENS	90 BROADTURN RD	\$36.28	
	SMITH KJELDGAARD & HAYES	51 US ROUTE 1	\$24.71	
	SOUTHERN MAINE BRAZILIAN JIUJITSU	605 US ROUTE 1	\$82.45	
	TAPLEY STORAGE	15 HOLLY ST STE 106	\$329.80	
	TECHNICAL SUPPORT INC	4 HIGHLAND AVE	\$2,908.84	
	TREELY UNI LANDSCAPE	262 BROADTURN RD	\$549.12	
	US PROCESS SYSTEMS	11 WASHINGTON AVE	\$4,122.50	
	VILLARI'S SELF-DEFENSE CTR	25 PLAZA DR	\$107.18	
	WATERHOUSE TREE SERVICE	22 W BEECH RIDGE RD	\$877.27	
2018	A HANDFULL SALON	89 MUSSEY RD	\$96.33	
	ABUNDANCE	20 SNOW CANNING RD SUITE 3	\$329.80	
	ALBANO WASTE SERVICES	46 SACO ST	\$824.50	
	ALBY	20 SNOW CANNING RD SUITE 1	\$329.80	
	ATLANTIC LANDSCAPE & DESIGN	2 LINCOLN AVE	\$1,609.42	
	BEACH GLASS TRANSITIONS	27 GORHAM RD	\$247.35	
	BOUCHER, GUY & KATHY	0 BAYLEYS SITE 555	\$255.60	
	BURR SIGNS	40 MANSON LIBBY RD	\$20.61	
	CHUBB INSURANCE	308 US ROUTE 1	\$123.68	
	COLPRITT, DANIEL	343 PAYNE RD	\$82.45	
	CONNOLLY'S PLUMBING	3 CONNOLLY WAY	\$82.45	
	CORCORAN, LAUREN & DOUGLAS	0 BAYLEYS SITE 623	\$329.80	
	CUSTOM HAWG PARTS	594 US ROUTE 1	\$199.53	
	DOW, CORY	0 BAYLEYS SITE 290	\$329.80	
	DUMP GUY, THE	154 PLEASANT HILL RD	\$36.28	
	ENCORE DANCE COMPANY	185 US ROUTE 1	\$18.14	
	ESTES CUSTOM BUILDERS	15 HOLLY ST	\$186.34	
	EXPERT STAFFING	51 US ROUTE 1	\$32.98	
	FRIDGEN CHIROPRACTIC CTR	342 US ROUTE 1	\$125.32	
	G M SPECIALTIES	1 COMMERCIAL RD	\$438.63	
	GATEWAY TITLE OF MAINE	25 SPRING ST	\$39.58	
	HAIR CRAFTS PLUS	618 US ROUTE 1	\$79.15	
	HALLOWED GROUND	287 GORHAM RD	\$36.28	
	HEALTHSOURCE OF SCARBOROUGH	426 US ROUTE 1	\$240.75	
	I STORE PHONE REPAIR	582 US ROUTE 1	\$61.01	
	INGALLSIDE INC	1 SCOTTOW WAY	\$61.01	
	JADA	20 SNOW CANNING RD SUITE 2	\$329.80	
	JZ MEDICAL INC	700 TECHNOLOGY WAY	\$2,209.97	
	KD HOLDINGS LLC	46 SACO ST	\$1,404.95	
	KEN LITTLE BOAT STORAGE	16 MAIETTA DRIVE SUITE 2	\$329.80	
	KING, LISA LMT	306 US ROUTE 1	\$24.74	

## UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2022

2018	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$2,298.71	
	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$351.24	
	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$42.87	
	MAINE COAST CANDLE	285 US ROUTE 1	\$26.38	
	MAINELY WRAPS	360 US ROUTE 1	\$544.17	
	MAJOWICZ, ROD & NICOLE	0 BAYLEYS SITE L2)*	\$329.80	
	METCALFE, CHRISTOPHER	0 WILD DUCK SITE 26	\$148.41	
	MIMOSA SALON	201 US ROUTE 1	\$94.93	
	MOBILE HOME BROKERS	700 US ROUTE 1	\$56.07	
	NORTHEAST CONCRETE	7 BORDER RD	\$1,995.29	
	PLEASANT HILL CAFE	132 PLEASANT HILL RD	\$527.68	
	POWERWHEELS	93 MUSSEY RD	\$219.32	
	PROJECT COOLER	10 SNOW CANNING RD	\$329.80	
	PROJECT QUONSET HUT	10 SNOW CANNING RD SUITE 9	\$329.80	
	ROCCO LEO MASONRY	7 BRIDGES DR	\$1,098.23	
	ROGENSKI, JOHN & AMY	0 BAYLEYS SITE H13	\$329.80	
	ROY'S SHOE SHOP	174 US ROUTE 1	\$67.61	
	RUHLAND, KATRINA & CARL	0 BAYLEYS SITE 351	\$329.80	
	SANDBAGGERS	13 WASHINGTON AVE	\$549.12	
	SCARBOROUGH AUTO PARTS	40 HOLMES RD	\$1,202.12	
	SCARBOROUGH CAR WASH	14 OAK HILL TER	\$420.49	
	SMITH KJELDGAARD & HAYES	51 US ROUTE 1	\$75.85	
	SOEST, JENNIFER & JOSEPH	0 BAYLEYS SITE H18	\$244.05	
	STUDLEY, LEROY	10 BEECH RIDGE RD	\$219.32	
	TAPLEY STORAGE	15 HOLLY ST STE 106	\$329.80	
	TECHNICAL SUPPORT INC	4 HIGHLAND AVE	\$824.50	
	UPPER LEVEL	10 SNOW CANNING RD SUITE B	\$329.80	
	US PROCESS SYSTEMS	11 WASHINGTON AVE	\$4,122.50	
	VILLARI'S SELF-DEFENSE CTR	25 PLAZA DR	\$214.37	
	WATERHOUSE TREE SERVICE	22 W BEECH RIDGE RD	\$877.27	
2019	21 TAPS	185 US ROUTE 1	\$735.00	
	A HANDFULL SALON	89 MUSSEY RD	\$220.50	
	ALBANO WASTE SERVICES	46 SACO ST	\$735.00	
	ALTERATIONS & MORE LLC	128 US ROUTE 1	\$294.00	
	ANJONS	521 US ROUTE 1	\$1,859.55	
	ATLANTIC FAMILY HEALTH	51 US ROUTE 1	\$367.50	
	ATLANTIC LANDSCAPE & DESIGN	2 LINCOLN AVE	\$1,434.72	
	AUDIO D & FINETONE	152 US ROUTE 1	\$80.85	
	BEACH GLASS TRANSITIONS	27 GORHAM RD	\$220.50	
	BEST MAINE BEACH PROPERTIES	15 HOLLY ST	\$110.25	
	BONETTI, MIKE	0 BAYLEY SITE L1	\$248.46	
	BOUCHER, GUY & KATHY	603 RAELEEN LN	\$221.97	

## UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2022

2019	CASTLE DISTRIBUTORS	137 PLEASANT HILL RD	\$209.47	
	CHALMERS INSURANCE GROUP	360 US ROUTE 1	\$351.33	
	CHATIGNY, NATHAN	0 BAYLEY SITE M53	\$242.55	
	CHUBB INSURANCE	308 US ROUTE 1	\$110.25	
	CLAFFEY, THOMAS	WILD DUCK SITE N1	\$54.39	
	COASTAL APPRAISAL	636 US ROUTE 1	\$110.25	
	COLPRITT, DANIEL D	343 PAYNE RD	\$73.50	
	CONNOLLY, EDWARD	3 CONNOLLY WAY	\$73.50	
	CORCORAN, LAUREN & DOUGLAS	0 BAYLEYS SITE 623	\$294.00	
	CUSTOM HAWG PARTS	594 US ROUTE 1	\$177.87	
	DEPUY SYNTHES SALES INC	700 TECHNOLOGY WAY	\$4,671.66	
	DIVERSIFIED APPRAISAL SERVICES	127 PLEASANT HILL RD	\$286.65	
	ENCORE DANCE COMPANY	185 US ROUTE 1	\$16.17	
	ESCO TECHNOLOGY LLC	0 VARIOUS LOCATION	\$293.26	
	ESTES CUSTOM BUILDERS	15 HOLLY ST	\$166.11	
	FASHION FLOORS	197 US ROUTE 1	\$97.75	
	FRIDGEN CHIROPRACTIC CENTER	342 US ROUTE 1	\$111.72	
	GARDNER, GEORGE DR	400 ENTERPRISE DR	\$779.10	
	GATEWAY TITLE OF MAINE	25 SPRING ST	\$35.28	
	GM SPECIALTIES	1 COMMERCIAL RD	\$391.02	
	GOZONE FITNESS	360 US ROUTE 1	\$367.50	
	GREEN CARE LANDSCAPE MANAGEMEN	125 PLEASANT HILL RD	\$56.33	
	HAIR CRAFTS PLUS	618 US ROUTE 1	\$70.56	
	HALLOWED GROUND	287 GORHAM RD	\$32.34	
	HEALTHSOURCE OF SCARBOROUGH	426 US ROUTE 1	\$214.62	
	HEROS JOURNEY	636 US ROUTE 1	\$14.79	
	HIGH YIELD LABORATORIES	10 SNOW CANNING RD	\$147.00	
	I STORE PHONE REPAIR	582 US ROUTE 1	\$108.78	
	JABINE, WILLIAM III CPA	27 GORHAM RD	\$20.58	
	JOHNSON, TODD & MELISSA	0 BAYLEYS SITE	\$294.00	
	JOYCE, JOHN & SUE	0 BAYLEYS SITE 361	\$294.00	
	KAPLAN, DEBORAH	WILD DUCK SITE 10	\$102.90	
	KD HOLDINGS LLC	46 SACO ST	\$1,252.44	
	KEN LITTLE BOAT STORAGE	16 MAIETTA DR	\$294.00	
	KINETICS SYSTEMS INC	3 GLASGOW RD	\$234.54	
	LEVIATHAN TATTOO	582 US ROUTE 1	\$294.00	
	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$2,049.18	
	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$313.11	
	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$38.22	
	MAINE COAST CANDLE	285 US ROUTE 1	\$74.97	
	MAINE HITS LLC	6 LINCOLN AVE	\$83.79	
	MAJOWICZ, ROD & NICOLE	0 BAYLEYS SITE L2	\$294.00	
	MARY MENARD, LADC	636 US ROUTE 1	\$73.50	



### UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2022

2019	MCGONAGLE, MIKE	0 BAYLEYS S16	\$373.38	
	METCALFE, CHRISTOPHER	WILD DUCK SITE 26	\$132.30	
	MIMOSA SALON	201 US ROUTE 1	\$333.69	
	MOBILE HOME BROKERS	700 US ROUTE 1	\$49.98	
	MULLENS DRIVING SCHOOL	27 GORHAM RD	\$97.02	
	NAIL PRO	605 US ROUTE 1	\$38.22	
	NEW ENGLAND MOTOR FREIGHT	7 MANSON LIBBY RD	\$687.96	
	NEW ENGLAND REALTY GROUP	15 HOLLY ST	\$110.25	
	NORTHEAST CONCRETE	7 BORDER RD	\$1,778.70	
	NVC FITNESS INC	700 GALLERY BLVD	\$173.46	
	ONEZONE BODYSAPES	25 PLAZA DR	\$308.70	
	PALLET COMPANIES INC	7 WASHINGTON AVE	\$357.21	
	PET LIFE LLC	200 EXPEDITON DR	\$86.15	
	PLEASANT HILL CAFE	132 PLEASANT HILL RD	\$470.40	
	POULIN, LISA & DAVID		\$156.70	
	POWERWHEELS	93 MUSSEY RD	\$195.51	
	ROCCO LEO MASONRY	7 BRIDGES DR	\$979.02	
	ROGENSKI, JOHN & AMY	BAYLEYS SITE H13	\$476.28	
	ROYS SHOE SHOP	174 US ROUTE 1	\$60.27	
	RUHLAND, KATRINA & CARL	0 BAYLEYS SITE 351	\$294.00	
	SACO RIVER AUCTION CO	27 GORHAM RD	\$73.50	
	SALON 618 BEAUTY & BOUTIQUE	618 US ROUTE 1	\$110.25	
	SANDBAGGERS	13 WASHINGTON AVE	\$489.51	
	SCARBOROUGH AUTO PARTS	40 HOLMES RD	\$1,071.63	
	SCARBOROUGH CAR WASH	14 OAK HILL TER	\$749.70	
	SEACOAST TRUCKING	10 SNOW CANNING RD	\$110.25	
	SKUNK WORKS	10 SNOW CANNING RD	\$294.00	
	SMITH KJELDGAARD & HAYES	51 US ROUTE 1	\$67.62	
	STUDLEY, LEROY	10 BEECH RIDGE RD	\$195.51	
	TAPLEY STORAGE	15 HOLLY ST	\$294.00	
	TECHNICAL SUPPORT INC	4 HIGHLAND AVE	\$735.00	
	THE DUMP GUY	154 PLEASANT HILL RD	\$32.34	
	THE SCARBOROUGH EGG & I	183 US ROUTE 1	\$1,002.54	
	TKS SMALL ENGINE	636 US ROUTE 1	\$40.42	
	TRAFFIC JAM	9 HAIGIS PKWY	\$35.28	
	TURNING POINT SPIN & FITNESS	174 US ROUTE 1	\$124.95	
	US PROCESS SYSTEMS	11 WASHINGTON AVE	\$3,675.00	
	VILLARIS SELF-DEFENSE CENTER	25 PLAZA DR	\$191.10	
	VOKEY PAINTING	15 HOLLY ST	\$35.28	
	WATERHOUSE TREE SERVICE	22 WEST BEECH RIDGE RD	\$782.04	

## UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2022

2021	A HANDFULL SALON	89 MUSSEY RD	\$247.83	
	ABSOLUTE HEALING	20 SNOW CANNING RD	\$561.75	
	ALBANO WASTE SERVICES	46 SACO ST	\$826.10	
	AMONGST THE STARS BODYWORK	129 SAWYER RD	\$82.61	
	AMORE ON THE MARSH	521 US ROUTE 1	\$826.10	
	ARCADIA KITCHEN & BATH	360 US ROUTE 1	\$123.92	
	AT&T		\$1,760.34	
	AT&T	456 PAYNE RD	\$578.27	
	AT&T	383 US ROUTE 1	\$183.24	
	AUDIO D & FINETONE	152 US ROUTE 1	\$90.12	
	BACKWOODS BMP	1 COMMERCIAL RD	\$300.40	
	BALANCE AND GLOW ESTHETICS LLC	4 STEWART DR	\$300.40	
	BANKERS LIFE & CASUALTY	360 US ROUTE 1	\$6.61	
	BAYLEYS ICE CREAM	161 PINE POINT RD	\$187.75	
	BAYLEYS QUALITY SEAFOODS INC	21 SNOW CANNING RD	\$329.69	
	BAYLEYS SEAFOOD	165 PINE POINT RD	\$550.48	
	BEACH GLASS TRANSITIONS	27 GORHAM RD	\$247.83	
	BEACH HOUSE NAIL BAR AND SPA	4 STEWART DR	\$300.40	
	BLACK POINT SURF SHOP	134 BLACK POINT RD	\$49.56	
	BOUCHER, GUY & KATHY	0 BAYLEYS SITE 555	\$171.23	
	CAMDEN DERMATOLOGY	144 US ROUTE 1	\$375.87	
	CASCO BAY PLUMBING & HEATING L	26 HIGH POINT RD	\$300.40	
	CASH ENERGY COMPANY	86 PLEASANT HILL RD	\$220.04	
	CHANGING TIDES COUNSELING	636 US ROUTE 1	\$25.53	
	CHAPMAN CHIROPRACTIC CENTER PA	306 US ROUTE 1	\$244.83	
	CHUBB INSURANCE	308 US ROUTE 1	\$124.67	
	CLAFFEY, THOMAS		\$54.07	
	COASTAL APPRAISAL	636 US ROUTE 1	\$124.67	
	COASTAL BLUE IMAGERY	15 HOLLY ST	\$75.10	
	COASTAL REMEDIES	10 SNOW CANNING RD	\$165.22	
	COLPRITT, DANIEL D	343 PAYNE RD	\$82.61	
	CONNOLLY, EDWARD	3 CONNOLLY WAY	\$82.61	
	COPPERTHITE, MELISSA		\$327.44	
	CORCORAN, LAUREN & DOUGLAS	0 BAYLEYS SITE 623	\$327.44	
	COYNE WEBBER REAL ESTATE	89 MUSSEY RD	\$124.67	
	CPRC INVESTMENT PROPERTIES LLC	70 PLEASANT HILL RD	\$39.52	
	CRAIG BOUVIER	10 SNOW CANNING RD	\$330.44	
	CUSTOM HAWG PARTS	594 US ROUTE 1	\$199.77	
	DEFINING LINES LANDSCAPING	9 WASHINGTON AVE	\$9.01	
	DEPUY SYNTHES SALES INC	700 TECHNOLOGY WAY	\$5,073.76	
	DIRIGO ENTERPRISE LLC	137 PLEASANT HILL RD	\$262.85	
	EMPOWER MASSAGE THERAPY	605 US ROUTE 1	\$82.61	
	ENCORE DANCE COMPANY	152 US ROUTE 1	\$18.02	
	FASHION FLOORS	197 US ROUTE 1	\$219.29	
	FOY INSURANCE	152 US ROUTE 1	\$76.80	****
	FRIDGEN CHIROPRACTIC CENTER	342 US ROUTE 1	\$126.17	

**UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2022**

<b>2021</b>	GORDON FOOD SERVICE	200 PROFESSIONAL DR	\$225.30	
	GREABLE, CHERI L	3 MAPLE AVE	\$30.04	
	GREAT EAST BUTCHER CO	450 PAYNE RD	\$1,250.42	
	HIGH SEAS PROVISIONS	20 SNOW CANNING RD	\$82.61	
	HUGO, COLLEEN	BAYLEYS SITE 502	\$120.91	
	I STORE PHONE REPAIR	582 US ROUTE 1	\$19.53	
	IRON HEART CANNING CO	2 LINCOLN AVE	\$300.40	
	J1 GUN LLC	9 WASHINGTON AVE	\$75.10	
	JESSE BELL FARMS	165 TWO ROD RD	\$75.10	
	JF LEASING	429 US ROUTE 1	\$315.42	
	JOHNSON AND JORDAN CONSTRUCTIO	18 MUSSEY RD	\$1,570.34	
	JOHNSON, TODD & MELISSA		\$327.44	
	JOYCE, JOHN & SUE	0 BAYLEYS SITE 361	\$327.44	
	KAPLAN, DEBORAH	0 WILD DUCK SITE 10	\$112.65	
	KD HOLDINGS LLC	46 SACO ST	\$1,407.37	
	KEN LITTLE BOAT STORAGE	16 MAIETTA DR	\$330.44	
	KINETICS SYSTEMS INC	11 WASHINGTON AVE	\$330.44	
	LAMERE, STEPHANIE		\$334.95	
	LEAP N LEARN	628 US ROUTE 1	\$219.29	
	LEN LIBBY INC	419 US ROUTE 1	\$751.00	
	LEND A HAND PT	7 OAK HILL TER	\$150.20	
	LEVIATHAN TATTOO	582 US ROUTE 1	\$330.44	
	LIPTAK, PAUL		\$361.98	
	LOTS FOR TOTS	21 HANNAFORD DR	\$19.81	
	LOVE SALON	213 US ROUTE 1	\$82.61	
	MACS DELI & CATERING	27 EAST GRAND AVE	\$301.90	
	MAINE BIOFUEL	95 PLEASANT HILL RD	\$150.20	
	MAINE HEALTH CARDIOLOGY	96 CAMPUS DR	\$11.60	
	MAINE REHABILITATIVE HEALTHCAR	306 US ROUTE 1	\$719.46	
	MAINE TOOL ROOM INC	8 WASHINGTON AVE	\$741.99	
	MARTINS POINT HEALTH CARE	153 US ROUTE 1	\$147.19	
	MATTRESS FIRM INC	550 GALLERY BLVD	\$5.44	
	MERAKI SALON	700 US ROUTE 1	\$49.57	
	METCALFE, CHRISTOPHER	0 WILD DUCK SITE 26	\$154.71	
	MIKES SHOE SHOP	174 US ROUTE 1	\$67.59	
	MIMOSA SALON	201 US ROUTE 1	\$375.50	
	MMP CONGENITAL HEART	71 US ROUTE 1	\$5.52	
	MOBILE HOME BROKERS	700 US ROUTE 1	\$55.57	
	MODERN HONEY SALON	618 US ROUTE 1	\$150.20	
	MOTORVATION AUTO DIAGNOSTIC RE	162 PLEASANT HILL RD	\$440.09	
	MR APPLIANCE	15 HOLLY ST	\$82.61	
	MUTTY PAWS	411 PAYNE RD	\$82.61	
	NAIL PRO	605 US ROUTE 1	\$43.56	
	NAPPA FARMS	165 TWO ROD RD		

## UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2022

2021	NEW ENGLAND LANDSCAPING	109 PLEASANT HILL RD	\$382.26	
	NEW ENGLAND REALTY GROUP	15 HOLLY ST	\$124.67	
	NOMAD PICTURES	9 HAIGIS PKWY	\$500.17	
	NORTH COAST TATTOO CO	152 US ROUTE 1	\$6.44	
	NORTH EAST FREIGHTWAYS INC	24 WASHINGTON AVE	\$2,110.84	
	NORTHEAST CONCRETE	7 BORDER RD	\$1,999.16	
	NORTHEAST TECHNICAL INSTUTUTE	51 US ROUTE 1	\$525.18	
	PERRAULT, DENISE	0 BAYLEYS SITE L17	\$167.04	
	PET LIFE LLC	200 EXPEDITION DR	\$300.40	
	PINE TREE SEAFOOD & PRODUCE	655 US ROUTE 1	\$165.22	
	POULIN, LISA & DAVID		\$327.44	
	POWERWHEELS	93 MUSSEY RD	\$219.29	
	PRECISION HEALTH FAMILY FUNCTI	10 PLAZA DR	\$171.71	
	RED DRAGON MARTIAL ARTS LLC	25 PLAZA DR	\$214.79	
	RIGHT COAST AGRICULTURE	71 PLEASANT HILL RD	\$270.36	
	ROCCO LEO MASONRY	7 BRIDGES DR	\$1,100.97	
	ROGENSKI, JOHN & AMY	0 BAYLEYS SITE H13	\$366.49	
	RUHLAND, KATRINA & CARL	0 BAYLEYS SIT 351	\$276.37	
	SACO RIVER AUCTION CO	27 GORHAM RD	\$82.61	
	SALON LOTUS	29 GORHAM RD	\$124.67	
	SANDBAGGERS	13 WASHINGTON AVE	\$549.73	
	SCARBOROUGH AUTO PARTS	40 HOLMES RD	\$1,204.60	
	SCARBOROUGH CAR WASH	14 OAK HILL TER	\$842.62	
	SCARBOROUGH DANCE CENTER	26 ADAMS WAY	\$75.10	
	SCARBOROUGH DAY SPA	311 BEECH RIDGE RD	\$90.12	
	SCHWARTZ, CHRIS	0 WILD DUCK SITE N4	\$130.67	
	SCOREBUILDERS	175 INNOVATION WAY	\$527.96	
	SEACOAST TRUCKING	10 SNOW CANNING RD	\$124.67	
	SEACOAST VISION CARE	25 HANNAFORD DR	\$5.79	
	SKIN MEDICAL AESTHETICS	33 HAIGIS PKWY	\$30.04	
	SMITH KJELDGAARD & HAYES	51 US ROUTE 1	\$75.10	
	SMOOTHIE DOCTOR	33 HAIGIS PKWY	\$30.04	
	STEADFAST MARKETING	27 GORHAM RD	\$30.04	
	THE DUMP GUY	154 PLEASANT HILL RD	\$36.05	
	THE HOLY DONUT	398 US ROUTE 1	\$921.47	
	TLAC MOTORS	3 SOUTHGATE RD	\$186.25	
	TRAFFIC JAM	9 HAIGIS PKWY	\$39.05	
	TRC	6 ASHLEY DR	\$178.74	
	TURNING POINT SPIN & FITNESS	174 US ROUTE 1	\$582.78	
	WATERHOUSE TREE SERVICE	22 WEST BEECH RIDGE RD	\$799.06	
	WATERLOGIC USA INC		\$24.78	
	WAYPORT INC	VARIOUS LOCATION	\$28.54	
	WILLIAMS EARTHWORKS	95 PLEASANT HILL RD	\$3,004.00	
	WINDSONG EQUESTRIAN	10 ELIZABETH LN	\$75.10	

Report from the

## PLANNING DEPARTMENT

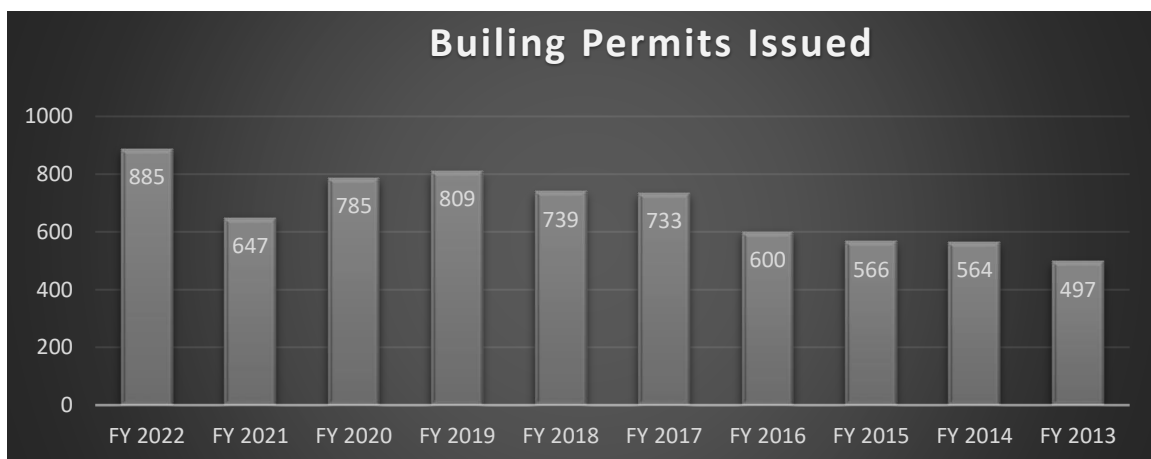
To the Town Manager, Town Council, and Citizens of Scarborough:

I would like to first thank our out-going Planning Director, Jay Chace. Jay has been with the Scarborough Planning Department for 15 years and moved up from Assistant Planner, to Senior Planner, and for the last 5 years lead the Department as Planning Director. His wealth of knowledge and leadership helped foster a collaborative and productive work environment for our dedicated staff. At the end of FY 2022, Jay leaves the Town of Scarborough to pursue another career path. We wish him success in his next endeavor.

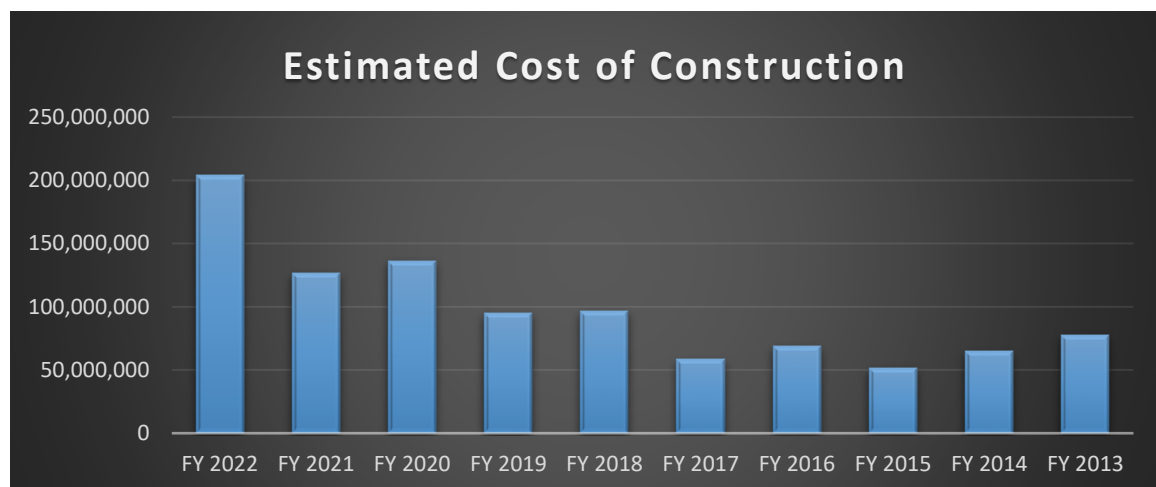
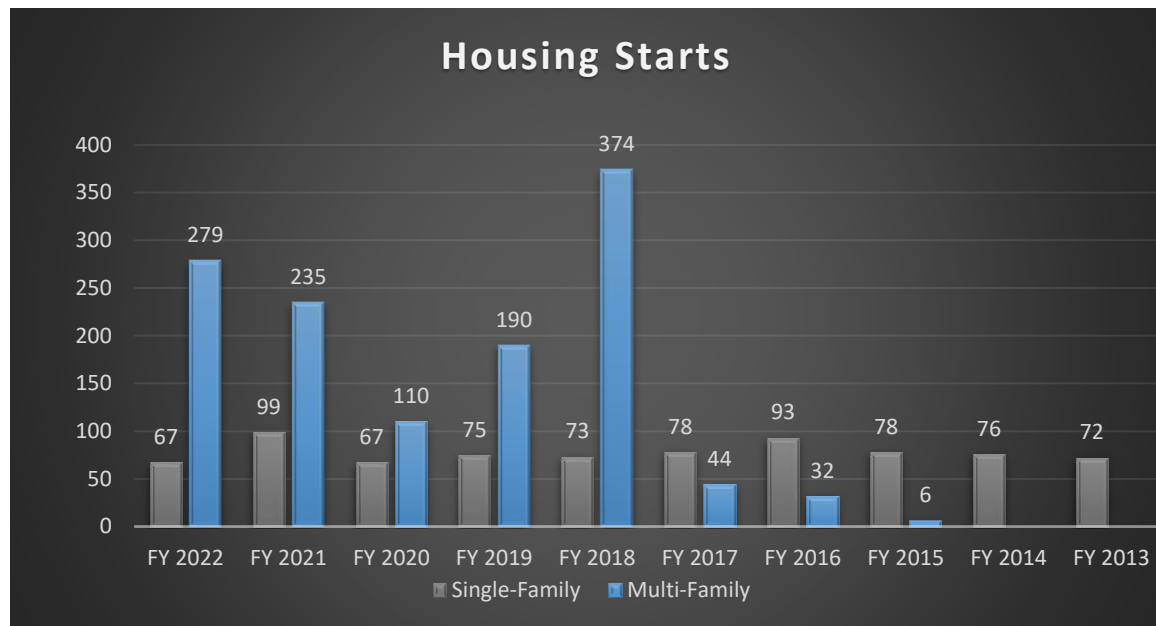
The Planning Department is comprised of three (3) divisions: Planning, Code Enforcement, and Technical Divisions. These divisions serve the Town in a wide range of ways: long range planning, development review, transportation planning and implementation, environmental protection review, permitting, building and construction inspection, and development oversight. In addition, our staff works closely with many Town Departments to ensure that their interests and expertise are incorporated into planning, design, and construction, for town initiatives as well as private development projects. All of these roles and responsibilities are important to us as we strive to perform our duties in a customer-friendly, professional, and proactive manner.

### Zoning and Code Enforcement Division

Our Zoning, Code Enforcement, and Administrative staff work hard every day to ensure compliance with our building, life-safety, land use codes, and natural resource regulations, through our plan review, permitting, and inspection programs. Our Zoning and Codes team is very active with a high volume of permitting, inspections and related assistance provided to applicants and the general public. As illustrated below, overall development activity is robust and growing with 885 building permits issued in FY 2022. This year the community continued to experience strong growth in multi-family developments with the construction of 15 apartment/townhouse buildings. Single-family development remained stable. The developments reviewed by the staff contributed to just over \$200 million worth of new construction value occurring in FY 2022.







In addition to the volume of construction and inspection activity, the Town's Zoning Administrator manages the applications and administration of the Zoning Board of Appeals.

#### Planning Division

Similar to the volume of construction activity managed by our Zoning and Code Enforcement team, the Planning Division directed a similar load of development review, planning studies, zoning efforts, and ordinance initiatives.

In particular, FY 2022 was defined by our department's efforts related to the implementation of the recently adopted Comprehensive Plan, development review, ordinance modifications, transportation planning, and assisting the public. A sample of initiatives are highlighted below.

- **Implementation Strategy for Comprehensive Plan** - Working with the Long-Range Planning Committee & Town Council last year, the Town officially adopted the Town of Scarborough Comprehensive Plan. This past year staff has worked with the Long-Range Planning Committee to identify next steps in the implementation process, as well as craft a strategy to streamline the implementation process while including as many stakeholders and the public into the process.
- **Downs Re-Development Activity**- Collaborating with the Downs development team, the State of Maine Departments of Transportation, and Environmental Protection, various Town Committees and Boards has helped to shape and refine the progress and development activity within the Downs development. The efforts of these partnerships resulted in the largest Traffic Movement Permit to be issued by the State of

Maine in FY 2022 and a Downtown Plan that will help define the elements within the core of this development.

- ***Zoning Ordinance Amendments*** - This year the Planning and Code Divisions worked on zoning ordinance amendments to address manufactured housing communities, and State legislation to allow amendments to Municipal Shoreland Zoning.

In addition to these initiatives, the Town Planners and Engineers manages the Planning Board's Site Plan and Subdivision review process, which has included some significant development projects in FY 2022.

### Technical Division

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The Technical Division, including the Town Engineer, Engineering Technician, Sustainability Coordinator, and GIS & Project Administrator, provide multifaceted support and leadership to a number of diverse projects. The following are a few initiatives that I'd like to highlight:

- ***Engineering Technician Position Added*** - In the final months of FY 2022, the Technical Division added a position to support the Town Engineer in oversight of the significant number of construction projects happening throughout Town. This includes providing technical support for town-led projects, oversight for private development-led projects, and coordination with Maine DOT-led projects within Town. With the amount of construction activity the Town of Scarborough has seen over the past few years, this position filled by Carrie Prescott, will assist in moving time-sensitive initiatives forward while ensuring that necessary standards and protections are being met.
- ***Phillips Brook Restoration Project*** - The Technical Division continued to administer and implement the Phillips Brook Restoration Project, which is funded in part by a federal grant from the US Environmental Protection Agency and administered by the Maine Department of Environmental Protection (DEP). Stream improvements in a stretch of Phillips Brook near Payne Road were delayed in 2020 due to the Covid-19 pandemic, but substantial completion of the project occurred within FY 2022. This project takes steps to restore the stream channel to its nature state and clean up years of material storage that impacted this waterway for decades.
- ***Federal Stormwater Permitting Compliance*** - The Technical Division worked in conjunction with the Planners, Code Officers, and Public Works to complete implementation of its third Maine Municipal Separate Storm Sewer System (MS4) permit, which is required as part of the Federal Clean Water Act and administered by the Maine Department of Environmental Protection (DEP). Through this permit, the Town is allowed to discharge runoff to local waterways if steps are taken to minimize pollution from Town facilities and activities. According to annual feedback received from Maine DEP, the Town is in good standing as it begins implementation of its fourth permit, which went into effect on July 1, 2022.
- ***Sustainability Initiatives*** - A primary focus of FY 2022 was on sustainability initiatives. The Sustainability Coordinator, working collaboratively with the Sustainability Committee, developed a utility-scale solar ordinance, to allow the development of solar farms in Scarborough. The Sustainability Committee, Conservation Commission, and Sustainability Coordinator also secured a Community Action Grant to work with MaineDOT and partners to develop resiliency strategies for Route One where it crosses Scarborough Marsh and Pine Point Road.

I would like to thank and recognize all of our staff - Zoning Administrator Brian Longstaff, Code Enforcement Officers Brian Dobson, John Lotfey and Bruce Smith; Senior Town Planner Eric Sanderson; Administrative Assistants Robin Dahms and Doreen Christ; Sustainability Coordinator Jamie Fitch; Engineering Technician Carrie Prescott; and GIS & Project Administrator Micah Warnock - for their hard work, dedication, and professionalism.



*Respectfully submitted,*

**Angela Blanchette, PE**

Town Engineer

## Report from the

# POLICE DEPARTMENT



*Mark Holmquist*  
*Police Chief*

### To the Town Manager, Town Council, and Citizens of Scarborough:

It is with great pleasure that I submit the Annual Report of the Scarborough Police Department for Fiscal Year 2022. This year has been one of transition for our department as Police Chief Robert Moulton retired in July 2021 after a remarkable career spanning 44 years of service to the Town of Scarborough, with 22 years as Police Chief. I would like to thank Chief Moulton for his dedicated service and leadership to our department throughout his career. He left a department that is respected by our citizens and recognized frequently for our professionalism, integrity and compassion.

I would also like to thank Deputy Chief David Grover for serving as Interim Police Chief for five months and leading our department through the transition process. His guidance to me during the last several months has been outstanding and I truly appreciate him sharing his institutional knowledge with me.

I want to recognize the tremendous efforts of the members of the Scarborough Police Department. Your consistent work ethic and the way you conduct yourselves as representatives of our department to our community is second to none. I am honored to work with such an outstanding group of dedicated professionals!

## Personnel Changes

Our department celebrated the well-earned retirements of several officers and one dispatcher during this past year. In addition to Chief Moulton, the following have joined the retirement ranks:

### *Retirements:*

Deputy Chief John O'Malley- 29 years of service.

Detective Sergeant Rick Rouse- 35 years of service.

Community Resource Sergeant Steve Thibodeau- 29 years of service.

Detective Ivan Ramsdell- 35 years of service.

Data Support Analyst Timothy O'Brien- 35 years of service.

Dispatcher Greg Tinsman- 25 years of service.

Evidence Technician Doug Weed- 22 years of service.

We congratulate each of them on their retirements and thank them for their service to the citizens of Scarborough. Their legacies will live on among our current officers and dispatchers, as we recognize their contributions to our department.

As our department has transitioned throughout the year, we had the opportunity to promote several people to leadership roles and designate other people to new assignments within the department.

### *Promotions:*

Lead Dispatcher Joseph Thornton- promoted to Dispatch Manager in September 2021.

Officer Travis Hon- promoted to Patrol Sergeant in October 2021.

Sergeant Scott Vaughan- promoted to Patrol Lieutenant in March 2022.

School Resource Officer Frank Plourd- promoted to Patrol Sergeant in March 2022.

Dispatcher Jennifer Hanson- promoted to Lead Dispatcher in May 2022.

Dispatcher Alanna Rappold- promoted to Lead Dispatcher in May 2022.

Officer Michael Thurlow- promoted to Patrol Sergeant in August 2022.

### ***New Assignments:***

#### ***New Assignments:***

Sergeant Don Laflin - assigned as Detective Sergeant in February 2022.

Lead Dispatcher Jay McAdams - assigned to Data Support Specialist in June 2022.

Officer Michael Beeler - assigned as School Resource Officer at the high school in June 2022.

Officer Ben Landry - assigned as Evidence Technician in July 2022.

Officer Holly Thompson - assigned as Detective in August 2022.

One of our main priorities has been to hire quality personnel to fill our vacant positions in the police department and the dispatch center. We are proud of our newly hired personnel and thank them for their desire to serve on our public safety team.

#### ***New Hires:***

Officer Andrew Sholl - hired in October 2021.

Dispatcher Allison Labonte - hired in November 2021.

Officer Evan Hilbie - hired in January 2022.

Officer Bailey Anastasoff - hired in January 2022.

Officer Corey Rogers - hired in May 2022.

Dispatcher Andrew Bolduc - hired in July 2022.

### **Never Forgotten:**

Our department mourned the loss of Retired Marine Resource Officer David Corbeau, Retired Sergeant Michael Barker and Fire/Police member Everett Senter Jr.

MRO Corbeau was hired as a reserve officer in January of 1979 and served as a reserve Sergeant, Marine Resource Officer and Harbor Master throughout the course of his career until he retired in October of 2015. Dave was well respected for his ability to work with all types of people, his teamwork, his skillset on the water and for his humble demeanor.



***MRO Dave Corbeau***



***Sgt. Michael Barker***



***Everett Senter, Jr.***

### **Social Services Update:**

Our Social Services Navigator, Lauren Dembski-Martin, handled 139 referrals from our officers or community partners from July 2021 to June 2022. Of those 100 referrals, 483 contacts were generated to provide support and accompaniment for seeking protection from abuse orders, collaborating care with local crisis teams, providing emotional support to individuals and families facing difficult times, seeking basic needs resources for food and shelter, mental health crisis follow-ups and short term check-ins with individuals as continuity of care is being established.

In December 2021, Scarborough Police Department was notified by the Office of Justice in regards to an award of \$286,065 under their Comprehensive Opioid, Stimulant, and Substance Abuse Site-based Program Grant. This grant funding will be fully utilized to support and progress our department's Law Enforcement Assisted Diversion Program (LEAD) established in November of 2021.

Working closely under the leadership of the LEAD National Bureau, our Social Services Navigator Lauren Dembski-Martin, implemented the LEAD program as a strategic and proactive way to divert individuals to a community-based, harm-reduction intervention for law violations driven by unmet behavioral health needs. LEAD holds considerable promise as a way for law enforcement and prosecutors to help communities respond to public order issues stemming from unaddressed public health and human services needs -- addiction, untreated mental illness, homelessness, and extreme poverty -- through a public health framework that reduces reliance on the formal criminal justice system.

A portion of the grant allocated funds were utilized to hire a LEAD Case Manager. In June 2022, Bailey Pratt was hired as the LEAD Case Manager and will work directly with Dembski-Martin to create paths of success for the diversion program initiative.

In April 2022, Operation HOPE was awarded a one year grant by the State of Maine, Department of Public Safety in the amount of \$350,000. This money will be utilized to continue funding eligible individuals seeking substance use treatment or sober living.

In May 2022, Operation HOPE continued to expand upon its collaboration with the Portland Recovery Community Center (PRCC). The Scarborough Police Department's Police Assisted Addiction and Recovery Initiative (PAARI) volunteer began screening individuals for the HOPE program at the PRCC Hub in Portland to allow greater access to the program.

Since 2015, Operation Hope has placed 703 individuals into treatment facilities or facilitated the appropriate resources for their particular needs. Last year, Operation HOPE reported 73% of individuals who sought assistance, completed the program.

## Community Events



*A future Scarborough Police Officer enjoying National Night Out 2022.*

Sergeant Steve Thibodeau and Officer Eric Greenleaf of our Community Resource Team did an outstanding job fostering relationships with our citizens through community events involving our department. The two officers, with the assistance of several members of the Scarborough Police Department, participated in the annual Holiday Gift Giving for Scarborough children who were nominated to receive a gift. They also organized Operation Cupid, the Valentine's Day effort to provide a box of chocolates to our community members who lost a loved one during the past year. These two events reinforced the meaning of giving back to our community and recognizing these simple, heartfelt gestures mean the most to our citizens.

*The Community Resource Team delivers Valentine's Day chocolates to an appreciative recipient.*





The Community Resource Team also participated in the following events throughout the year:

- Team members escorted approximately 75-100 trucks through South Portland and Scarborough for the Trucking for Kids fundraiser for Camp Sunshine raising several thousand dollars.
- Students from Wentworth Intermediate School wrote thank you cards to our Veterans residing at the Maine Veterans Home in Scarborough. A fifth-grade student named Ben was chosen to deliver the cards to our residents. He proudly displayed a hand drawn picture representing all branches of our military. Ben was treated to a ride in a police car and lunch with our officers.



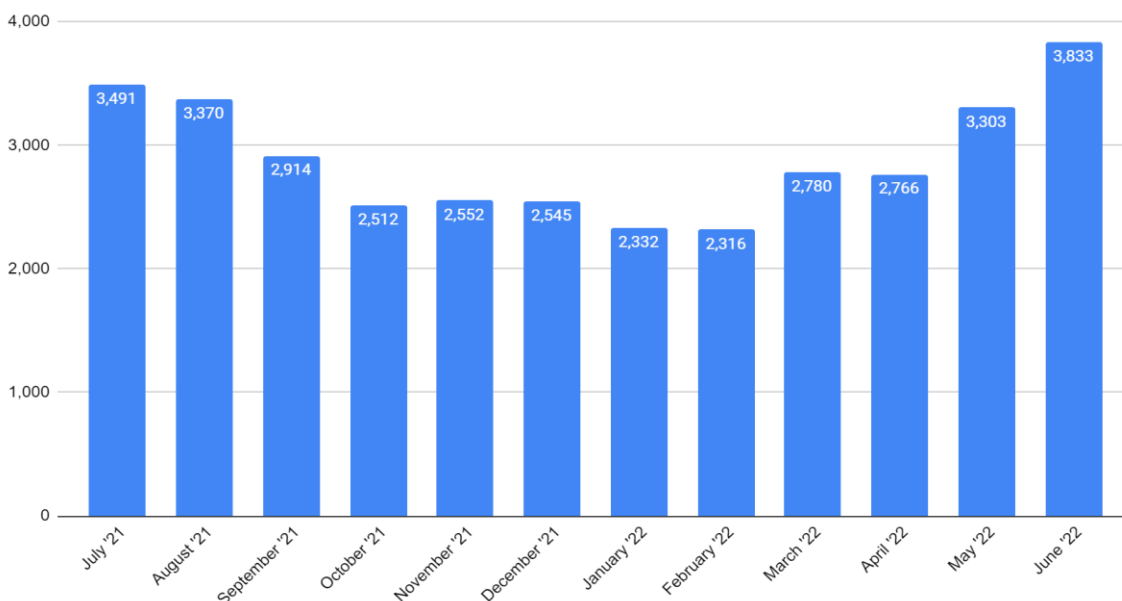
*Officer Eric Greenleaf with 5th grade student Ben.*

Team members assisted the Wentworth School with a drive-thru Thanksgiving meal pick up. In addition, another 75-100 Thanksgiving meals were distributed to our senior citizens and those less fortunate people who live in the greater Portland area.

The Community Resource Team also helped with Coffee with a Cop, Relay for Life for Cancer Research, National Night Out and Summerfest. The Team also handles on-going community issues to assist citizens in finding a resolution while maintaining compliance with Town ordinances and State laws.

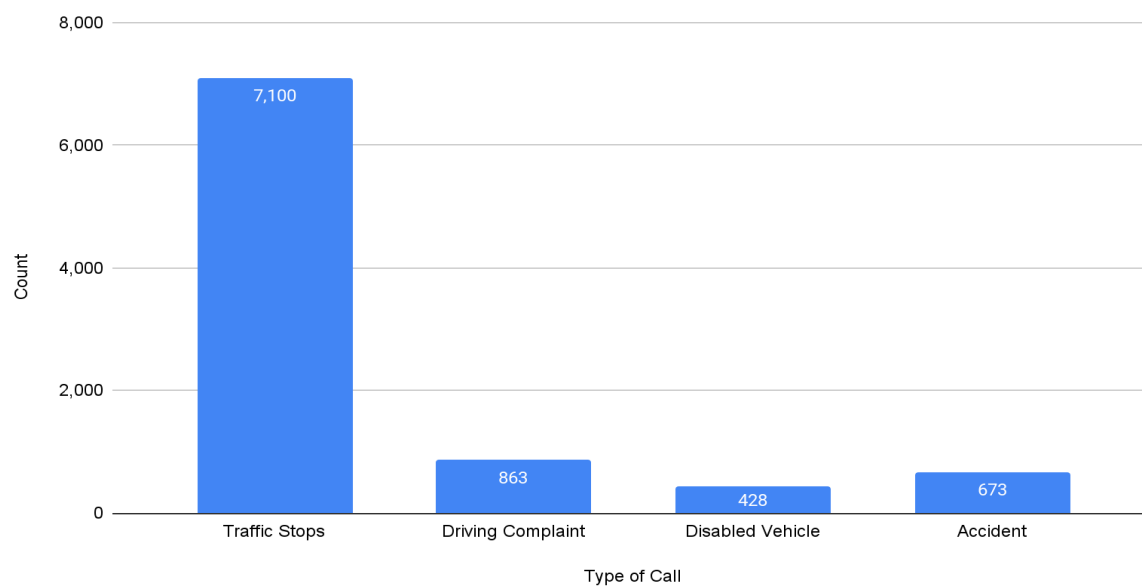
## Operations Statistics

Calls For Service by Month

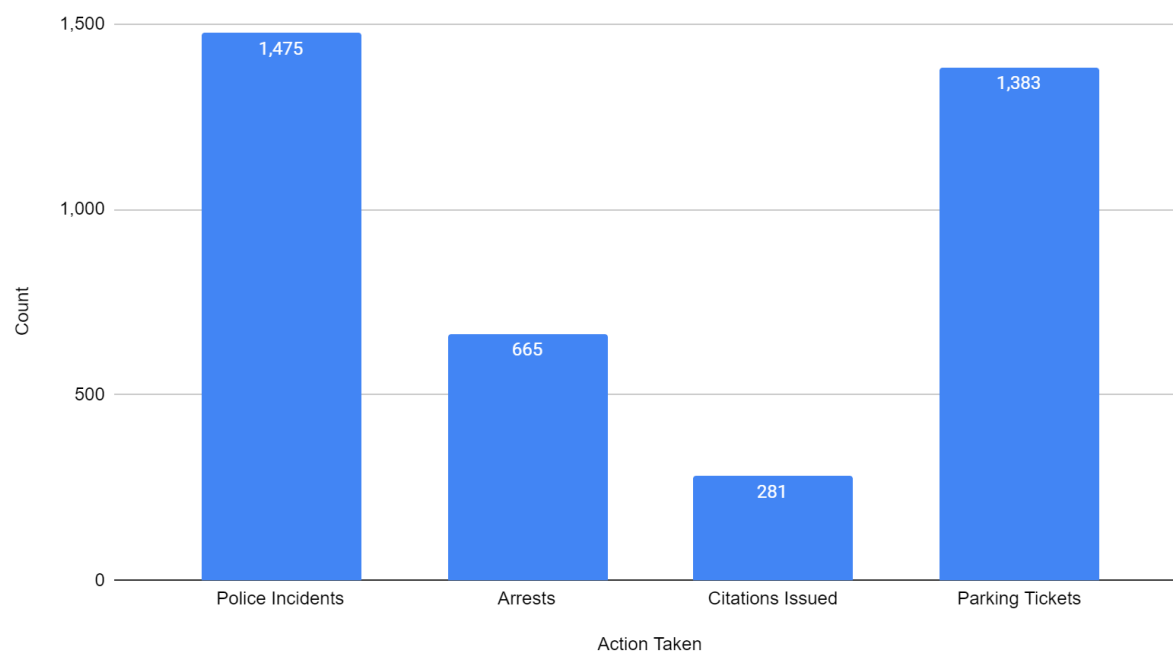




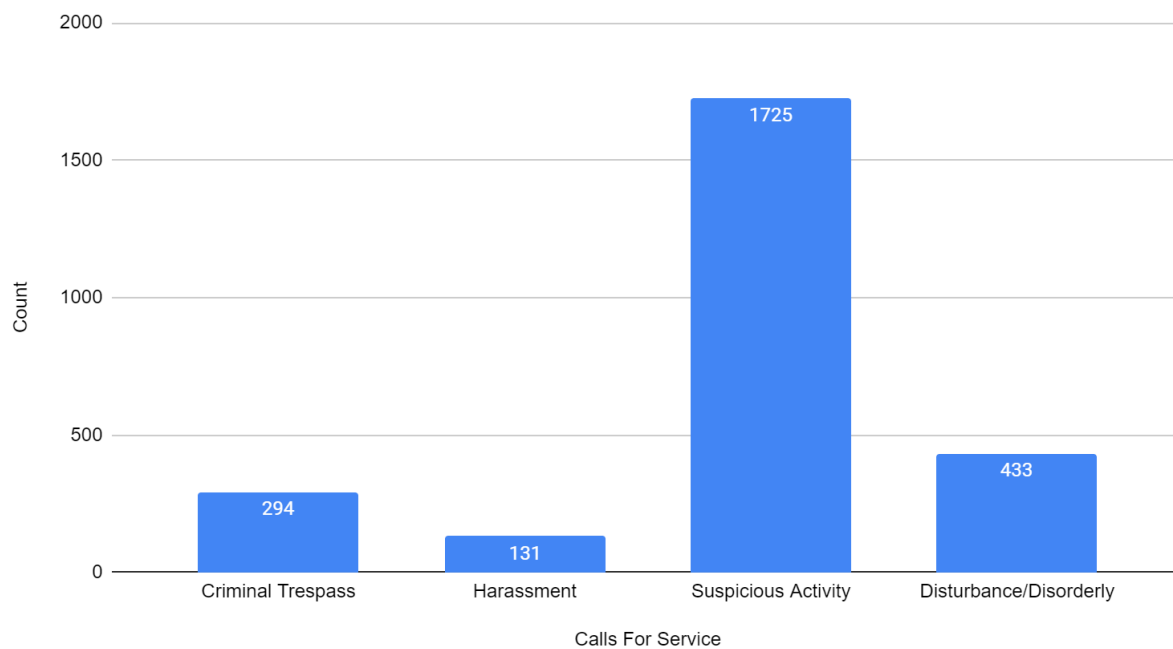
### Traffic Related Calls for Service



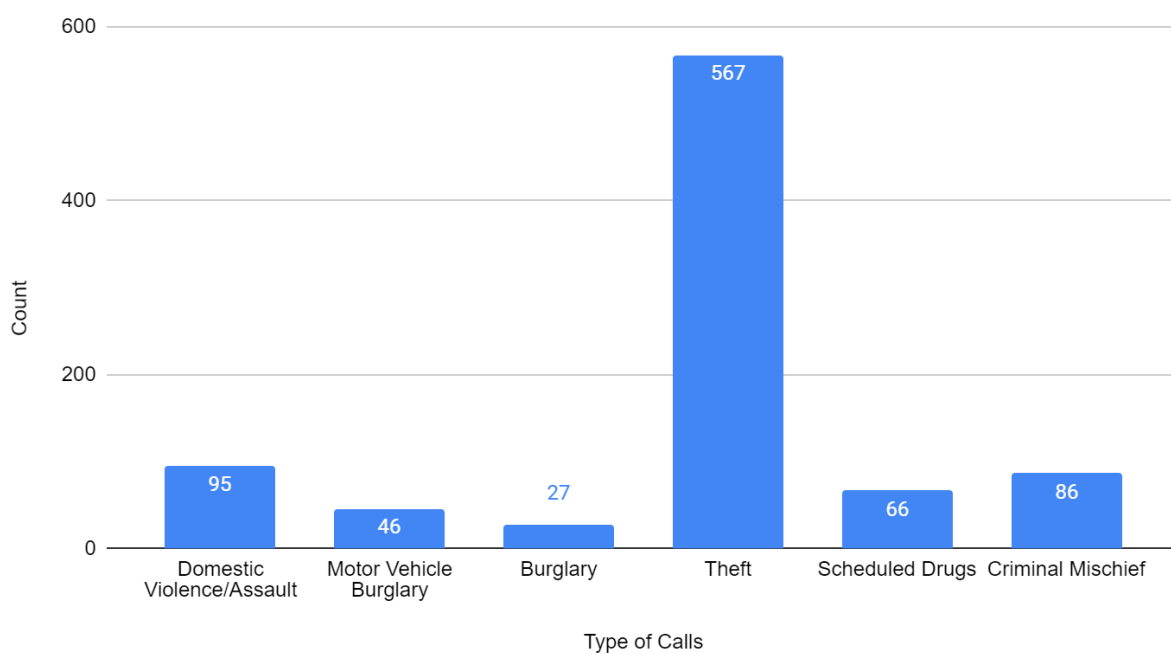
### Actions Taken



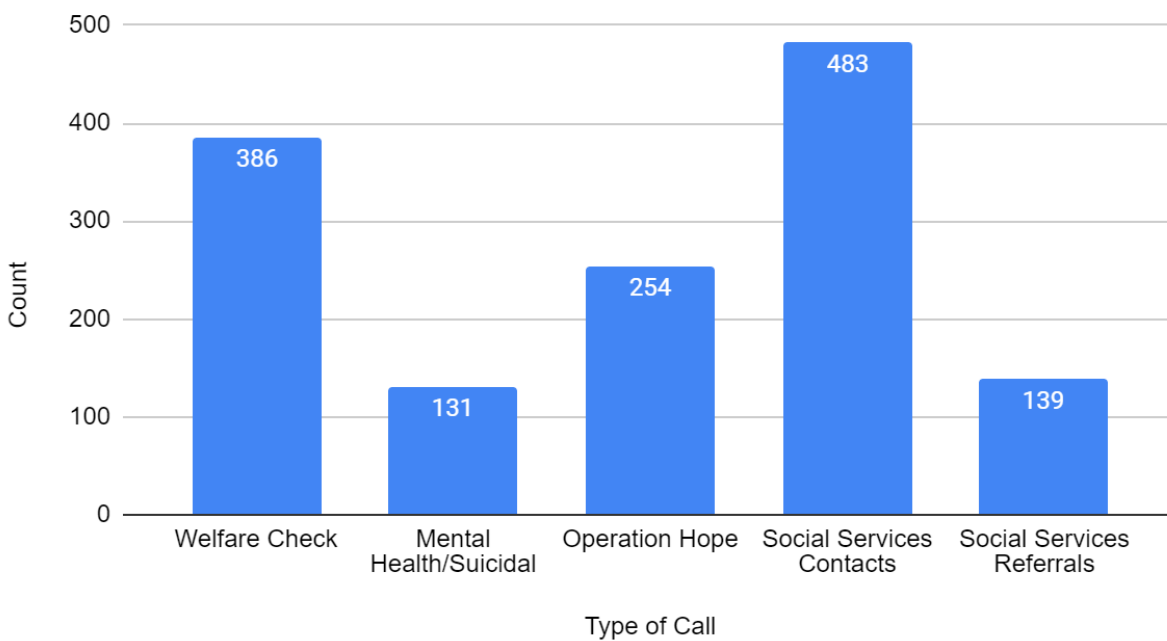
### Quality of Life Calls



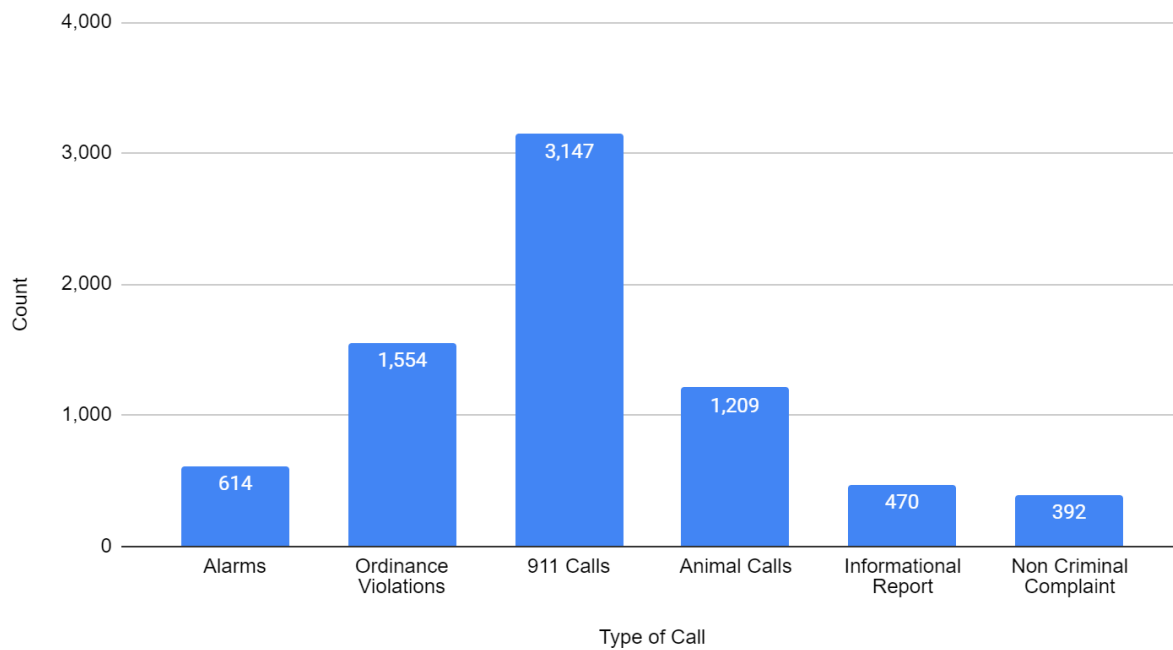
### Criminal Calls for Service



## Mental Health/Welfare Calls



## Miscellaneous



E-Citations: 212 (Electronic version of the traditional written traffic summons.)

<u>COMMUNICATIONS DIVISION</u>				
<u>July 1st, 2021 - June 30th, 2022</u>				
Calls Answered	Scarborough	Old Orchard	Buxton	TOTAL
911	10,702	4,511	1,740	16,953
Business Lines	53,572	28,495		82,067
Calls For Service Radio Dispatched	Police	Fire/EMS	TOTAL	
Scarborough	28,089	3,970	32,059	
Old Orchard Beach	18,216	1,154	19,370	
			51,429	

The Scarborough Emergency Communications Division consists of one (1) emergency communications manager, one (1) data and projects specialist, four (4) lead dispatchers, and ten (10) emergency dispatchers and (4) four per-diem emergency dispatchers. The employees of this division are responsible for full dispatching services to include administrative, non-emergency, and emergency calls for service for the municipalities of Scarborough and Old Orchard Beach. Additionally, they are responsible for answering all emergency calls for the municipality of Buxton. In addition to call taking and reporting, the emergency communications team is responsible for deploying emergency and non-emergency public safety responses to any need. They serve as the contact point for the Municipality for any reason during non-business hours, and are responsible for organizing and deploying non-public safety municipal services during these times.

In the Spring of 2022, the emergency communications center expanded its resources with the inclusion of “Rapid-SOS” into our emergency call talking procedure. RapidSOS is a solution that uses a variety of resources to place life-saving data in the hands of dispatchers. Instead of relying on cell phone tower triangulation, RapidSOS utilizes the location information available in many mobile devices as well as other sources of data. This data enhances the dispatcher’s efficient triaging of incoming calls for service. This addition to our 9-1-1 resources provides continuity of service during network failures, outages and disasters.

## K9 Stats

The Scarborough Police Department K9 Unit is comprised of (3) K9 teams:

Sergeant Thomas Chard K9 Callie	Sergeant Andrew Flynn K9 Tucker	Officer Breagh Macaulay K9 Rocket
		

These K9s are assigned to their respective handlers and become part of their lives. The K9s go to work with the handler, go home with them, and are integrated into the handlers' lives and families. It's the epitome of "taking your work home with you!"

Our K9 teams train continuously throughout the year to maintain proficiency and excellence. During this fiscal year, these teams logged a total of 1,335 training hours.

During the reporting period, the Scarborough Police Department K9 Unit responded to 101 deployments where our K9s were requested. These deployments are for incidents such as narcotics searches, area searches for evidence, tracking, apprehension and K9 demonstrations/public relations events. Our teams have been an asset to Scarborough, as well as numerous other agencies. Our teams work closely with our surrounding communities such as Saco, South Portland, Gorham, Buxton and Old Orchard Beach. Additionally, our teams have been called to assist federal agencies such as the United States Coast Guard, the Drug Enforcement Administration, the United States Postal Inspector, and the Department of Homeland Security - Customs and Border Patrol.

During this same reporting period, our K9s have been responsible for the seizure of numerous drugs and evidence:

- 850 grams of Methamphetamine
- 495 grams of Cocaine
- 180 grams of Fentanyl
- 10 grams of MDMA (Ecstasy)
- 5 grams of suboxone
- 5 grams of ketamine

During *K9 Tracks for Missing or Wanted People*, our Teams have located the person in question, 8 times.

## SWAT Team Statistics

The Southern Maine Regional SWAT team is made up of Police Officers from the Scarborough, South Portland, and Cape Elizabeth Police Departments. Team members are prepared to ensure the highest level of safety for the public and for all parties involved during high risk situations. During the reporting period, SWAT team members attended 184 hours of team training. In November of 2021, team members had the opportunity to attend a week-long specialty training at the Energetic Materials Research and Testing Center at New Mexico Tech in Socorro, New Mexico. This training was offered and completely funded by the US Department of Homeland Security, and is made available to First Responders as part of a federal grant. Team members also received SWAT related training through their specific departments, allowing each team member to receive at least 200 hours of SWAT training during the year.



*SWAT Team officers practice room clearing procedures during a training session.*

## Highway Safety Grants

Each year, the NHTSA (National Highway Traffic Safety Administration) and the Maine Bureau of Highway Safety have funding available to local police departments for increased traffic safety patrols. These patrol's overall objectives are to educate the public on traffic safety concerns, as well as aim to reduce motor vehicle crashes and fatalities.

In 2021, the Scarborough Police Department worked very proactively in applying for and securing grants through NHTSA and Maine BHS for Impaired Driving, Distracted Driving, Speed Enforcement, and Click-it-or-ticket Seat Belt Campaigns, and Pedestrian Safety.

Additionally, grant funding was received through the Maine Bureau of Highway Safety to send two officers to be Forensic Phlebotomists. This is an extensive training course which trains officers to draw blood during OUI and OUI Drugs investigations.

One additional grant that was obtained was through the Maine Municipal Association. This grant provides the opportunity to work with Dirigo Safety in assisting Scarborough Police with review/update/ and development of policy that will comply with an objective of becoming Maine Law Enforcement Accredited.

A further grant was received from the Maine Bureau of Highway Safety to install thermal imaging printers in the cruisers. These printers are used to issue civil traffic violations to offenders.

## 2021 Recognitions

Our annual Scarborough Public Safety Team recognition ceremony celebrated the accomplishments of our team members and highlighted their dedicated work during 2021. During this ceremony, individuals and teams were recognized for various services rendered during the past year. Congratulations to all of this year's award recipients!

- **2021 Officer of the Year-** Officer Chris Gerossie
- **2021 Leadership Award-** Sergeant Scott Vaughan



- **2021 Dispatcher of the Year-** Dispatcher Jennifer Hanson
- **2021 Support Team of the Year-** Social Services Team composed of Lauren Dembski-Martin, Patrick Sugrue, and Sharon Vigue. Recognized for their tireless efforts in providing support to substance use and homelessness.
- **2021 Commendation Award-** Social Service Navigator Lauren Dembski-Martin. In recognition of her efforts in talking to a suicidal person enabling the person to be safely taken into protective custody.
- **2021 Commendation Award-** Officer Holly Thompson for her efforts in locating a missing person resulting in her safe return.
- **2021 Life Saving Award-** Officer Holly Thompson for her life saving measures during an overdose incident on December 9, 2021 by administering Narcan.
- **2021 Life Saving Award-** Officer Tanner Mann for his life saving measures during an overdose incident on November 15, 2021.
- **2021 Unit Citation Award-** Officer Michael Sawyer and Officer Brian Nappi were recognized for an investigation yielding a large quantity of drugs, drug money, two firearms and felony arrests made during a surveillance investigation.

Recognized in a separate ceremony were Dispatchers Artie Green and Amanda Marden. Both dispatchers were recipients of the "Stork Award", which included "Stork" mugs and lapel pins provided by Maine EMS and the International Academy of Emergency Dispatch. Both dispatchers were recognized for their calm demeanor and professionalism displayed while providing Emergency Medical Dispatch instructions during emergency childbirth calls in Old Orchard Beach in July of 2020 and November of 2021. Both dispatchers have officially been inducted into the illustrious "Stork Club"!

We are proud of Dispatchers Green and Marden, as well as all of our public safety dispatchers for the compassion, kindness, and professionalism they display each day and on every call.

**Chief Tom "Hollis" Dixon Award for 35 Years of Service**

Detective Ivan Ramsdell

**Captain George Nickerson Award for 25 Years of Service**

Sergeant Steve Thibodeau

## New Uniforms

In June 2022, our department began the process of transitioning from our Heather Gray uniforms to a Navy Blue uniform shirt and trousers. The Heather Gray uniforms had been in service for over 20 years and portrayed a unique color combination with the dark blue trousers. The uniforms were distinctive and uniquely identified a Scarborough Police Officer among police officers from other jurisdictions within our State. Unfortunately, due to the potential of the Heather Gray uniforms being discontinued by supply vendors, we decided to transition to a more universal Navy Blue.

The Navy Blue uniform shirts and trousers replicate uniforms worn by Scarborough Police Officers for nearly ten years in the 1980's and 1990's. It was important to us in selecting our new uniform design to maintain a traditional and professional appearance. Our new uniforms will have Heather Gray pocket closures, shoulder epaulets and stripes on the trousers. These items will have a Royal Blue piping border to match the former Heather Gray and original Navy Blue uniforms.

While maintaining a traditional appearance with our new uniform design, we also needed to satisfy the desire of our officers to be more comfortable in their uniforms while on duty. The uniforms are made from a highly durable, lightweight material designed to allow the officer to have more mobility while working. Each officer will have the option of wearing a traditional style uniform, an external vest carrier with a duty belt on the waist or an external vest carrier with gear attached to the vest carrier and the duty belt. Studies have shown that the external vest carrier with gear attached to the vest, reduces the likelihood of back injuries.



*Sergeant Michael Thurlow's promotion in August 2022.*

*The new Navy Blue uniforms will fully replace our Heather Gray uniforms in late 2022.*

In closing, I would like to thank Town Manager Thomas Hall and the town council for their leadership to our community and the support they have provided to our Public Safety Team. A special thanks to each department within the town government who supports us each day in our mission to provide a safe community for people to live, work and visit.

*Respectfully submitted,*

Mark Holmquist

Police Chief

Report from the

## HARBOR MASTER/ MARINE RESOURCE OFFICER

To the Town Manager, Town Council, and Citizens of Scarborough:

It is with great pleasure that I submit my annual report as the Harbor Master for the Town of Scarborough for the year ending in June of 2022. It has been a busy year on the waterfront. We saw a rise in visitors and traffic. Recreational boating increased again this year. I am pleased to say we had no major accidents.

I also oversee the Co-Op parking lot and the parking attendants. We were a little shorthanded, but I am confident that will not be the case this year. I have secured funding to install power in the Co-Op bathrooms. Public Works will be installing the power, which will give us lights in the bathrooms at night and make it a safer place.

I lost my assistant Harbor Master Randy Richardson. He will be missed and hard to replace. His experience and knowledge of the job made my job much easier. He enjoyed serving the citizens and visitors.

In August we had a major sewer main break, with approximately 10,000 gallons of sewage dumped into the marsh and river, causing the closure of the clam flats. I worked with the Department of Marine Resources, State Marine Patrol, Department Environmental Protection along with the Sanitary District. I learned a lot from this event and have developed a plan of response if this occurs again.

We had issues with the cranes on the Co-Op Pier. They were repaired and will be watched. With the assistance of the Public Works I conducted a major cleanup of the Co-Op pier. Once again Public Works did a great job. Thank you to Public Works.

I continue to conduct shellfish checks and patrol the shellfish harvesting areas. I am a certified shellfish Warden by the State of Maine and I work closely with Marine Patrol. I promote conservation of the great resources our waterfront gives use. I also promote boating safety. Please feel free to stop in my office at Pine Point to say hi.

*Respectfully submitted,*

Eugene F. O'Neill

Harbor Master



*Photography by Town Staff*

Report from the

## ANIMAL CONTROL OFFICER

To the Town Manager, Town Council, and Citizens of Scarborough:



*Chris Creps*  
*Animal Control Officer*

It is with great pleasure that I submit the annual report for the citizens of Scarborough.

After 22 plus years as the Animal Control Officer for the Town of Scarborough I have seen a lot of changes over the years. I have made a lot of friends in the town and probably a few folks are not so happy with me, but I guess that is part of the job. All in all it's been a busy and eventful 20 plus years. Glad to have met many folks in town and along the way made some friends and seen some come and go over the years along with their pets.

In the past 20 years I have seen the Town of Scarborough grow not only in population, but also in the number of pets. When I first started there were only around 800 licensed dogs for the town, Now, there are approximately 3600 dogs licensed in the town. One of the highest in the state for licensed dogs.

Also, during this time, I have responded to about 30,000 animal calls. Given out approximately \$200,000 dollars in fines and fees for various violations. Removed hundreds of nuisance animals and saved homeowners and businesses hundreds or thousands of dollars in property damages.

*Respectfully submitted,*

***Chris Creps***  
*Animal Control Officer*

**Dog licenses 2021-2022: ..... 3600**

**Confirmed Rabies cases: ..... 0**

**Calls to service for 2021-2022: ..... 124**

<b><i>Marine Mammal Hotline:</i></b>	<b><i>1-800-532-9551</i></b>
<b><i>Animal Control:</i></b>	<b><i>207-730-4318</i></b>
<b><i>Scarborough Police Dept:</i></b>	<b><i>207-883-6361</i></b>
<b><i>Maine Warden Service Gray Headquarters</i></b>	<b><i>207-657-2345</i></b>

Report from the

## FIRE DEPARTMENT/ RESCUE UNIT/EMA




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*Rich Kindelan*  
*Fire Chief /EMA*  
*Director/Local Health*  
*Officer*

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### To the Town Manager, Town Council, and Citizens of Scarborough:

It is my absolute honor to provide you with my first annual report as your Fire Chief. As you may be aware, our department continues to manage multiple areas of emergency response and preparedness. Your firefighters and EMS providers remain committed to an “all-hazards” response approach for our citizens, businesses, and visitors. I am pleased to also provide you with summaries that show the activities of our department over the past year.

### A Year of Transition

As with any organization, transition, especially to the magnitude our department has experienced this past year can be difficult. I am happy to report your Scarborough Fire Department starved those challenges in the face and did not miss a beat. In September of 2021, long time fire department member and our beloved Fire Chief, B. Michael Thurlow announced his intentions to step away from his role and retire after 47-years. In true Chief Thurlow fashion, he set in motion a thoughtful and detailed transition plan to ensure the continued success of not only our department, but the town of Scarborough as a whole. Chief Thurlow’s transition plan included ensuring all the staff in his charge were as ready as possible. As his Deputy Chief of EMS, and hopeful candidate to follow in Chief Thurlow’s footsteps, I was extremely fortunate to have him as a mentor helping me prepare for the recruitment and hiring process. In December of 2021, it was officially announced that I would become the successor to

Chief Thurlow upon his retirement on January 7, 2022. On behalf of our department and our community, I would like to extend our heartfelt appreciation to Chief Mike Thurlow for helping set the foundations for our entire department to grow. His 47 plus years of service to the community and our department is nothing short of amazing.

After my promotion to Chief in January 2022, we were fortunate to have a successful recruitment process to backfill my position as Deputy Fire Chief. After an intensive recruitment and interview process, we are beyond excited to announce the arrival of Deputy Fire Chief Kevin Duross in April of 2022. Deputy Chief Duross comes to us from the City of Biddeford Fire Department where he served as their deputy chief for over 9-years. His is an active licensed paramedic and brings a litany of other qualification that will make him a valuable asset to the Town of Scarborough and our department. Deputy Chief Duross is currently responsible for personnel and the overall Emergency medical Services operations, along with several other areas of responsibility. Shortly after hiring Deputy Chief Duross, our Deputy Chief of Fire Suppression Jerome Lamoria announced his departure for retirement in September of 2022. Deputy Chief Lamoria came to the Town of Scarborough approximately 6 years ago after serving in command roles in Prince Georges County, Maryland and fire chief in the City of Portland. I would be remiss if I did not mention the respect and gratitude I have for Deputy Lamoria. His mentorship and guidance during this department transition has been consistent and invaluable. Deputy Lamoria is highly respected by our department members as well as other employees of the town. He will be sorely missed but know he will keep in contact.

Knowing we would be facing another vacancy, we were able to tap into the most recent recruitment process and choose another very qualified candidate from that process. Once again, our fortune continued with the offer and ultimate acceptance of Deputy Chief Ian Tenney who will be the successor to Deputy Chief Jerome Lamoria in September of 2022. Deputy Tenney will be coming from a long career in the City of Hartford, CT where he served as a District Chief and Asst. Chief of Operations of a large urban Fire-Rescue department.

We would be remiss if we did not mention the unbelievably flexible and resilient men and women of the Scarborough Fire Department. This past year has presented them an enormous amount of change and at some times, uncertainty. Whether it be the winding down of our pandemic posture, changes in leadership, or the ever-increasing volume of calls with difficult staffing issues, the men and women of your fire department are consummate professionals and will continue to provide the highest level of emergency services our community has come to know. Last but certainly not least, our administrative staff made up of Julie Sanford and Megan Rioux are the ones



#### Fire/EMS continued:

that keep us moving. After much thought, I still can't find the words to articulate the important roles these two play in our department. I can say we would be lost without both of you.

This past year we also completed the changeover to our new self-contained breathing apparatus on all of our department vehicles. (Ret.) Chief Thurlow and Deputy Chief Lamoria were successful in obtaining a FEMA Assistance to Firefighters grant in fiscal year 2020, in the amount of \$437 thousand dollars. The replacement of these vital pieces of protective equipment came exactly at the right time. A capital improvement project had been carried for several years in anticipation of the end of their useful life. The hard work of our former chiefs allowed us to move this project forward with minimal impact to you the taxpayers.

In May of 2022, we took delivery of our new Marine 1 Ribcraft inflatable boat. This vessel is replacing our current inflatable that has been out of service for nearly a year after a major engine failure. The new boat allows us to maintain the rescue capability to the narrow and shallow waterways of our marsh. The former vessel served the town well for over 20 years prior to replacement.

We'd like to thank the town manager, town council and citizens for their continued support in providing our department with the tools and equipment needed to perform our jobs quickly, efficiently, and safely.

#### Emergency Management Office/Local Health Officer

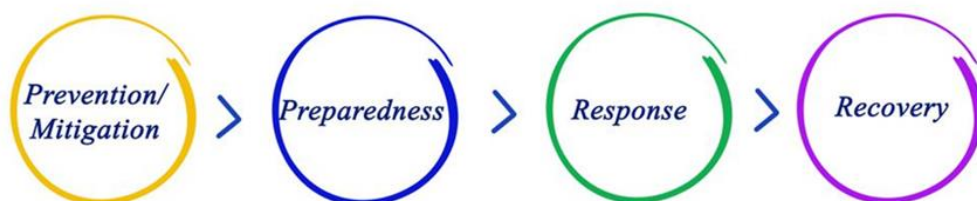
You may be aware that the function of emergency management response and planning fall under the purview of the fire department. As your emergency management director, along with you Deputy emergency management director, District Chief Gary Sandler, we simply help guide the direction of the program. Our community enjoys a very robust emergency management team made up of department heads and other key positions in the town that keep the program running smoothly. As expected, this past year continued to focus on the local response to the COVID pandemic. Our local team in collaboration with FEMA and Cumberland County Emergency Management offices were able to secure reimbursement for protective measures and personal protective clothing for our first responders and other town employees. We also collaborated with Cumberland County EMA in updating the county Hazard Mitigation Plan. This plan is used to prioritize important infrastructure projects in each of the counties local communities and helps the county determine the amount of federal and state dollars to request to complete these projects.

As your Local Health officer, I was also investigated 9 formal complaints or concerns mostly surround congregate living situations such as, apartments, hotels etc. We also assisted our local business community with interpretation of the continuous changing guidance surrounding COVID 19. I am pleased to also announce that District Chief Gary Sandler successfully completed the Local Health Officer training program, certifying him to work in that role and provides some redundant capacity for our community.

#### EMA Emergency Plans Updated

A critical function of the town's Emergency Management Agency is maintaining the town's emergency operating plans. Functional emergency operation plans are essential when dealing with natural and man-made disasters and are required to receive federal funding under Presidential emergency declarations. These documents require constant updating of contact information and resources so they are accurate and available when needed. Deputy EMA Director Gary Sandler spent countless hours over the past year on a major revision of our emergency plans with the help of several department heads. The Town Council has approved them, and they are ready for use should disaster strike our community.

## *Emergency Management*





Fire/EMS continued:

### Awards and Recognition

The customary joint annual public safety awards ceremony normally held each spring, was unfortunately cancelled twice due to the COVID-19 pandemic. Once CDC and Maine State guidance changed and restrictions were lifted, the fire department decided to hold a smaller ceremony. This smaller event provided the opportunity for family members to participate in a pinning ceremony for new career members as well as officer promotions and reappointments. The list of recipients below reflects milestones reached over the past two years and shows the commitment and dedication to service to our community.

#### 10 Years of Service

Lt. Shawn Cordwell

#### 20 Years of Service

Josh Carmichael

John Cenate

Jon Rioux

#### 40 Years of Service

Arthur Greene

#### EMS Provider of the Year

Firefighter/Paramedic Eric Hutchings

#### Fire Officer of the Year

Capt. Scott Krum

#### 15 Years of Service

Lt. Jeff Grinnell

#### 25 Years of Service

Capt. Andrew Clark

#### 45 Years of Service

Ret. Chief B. Michael Thurlow

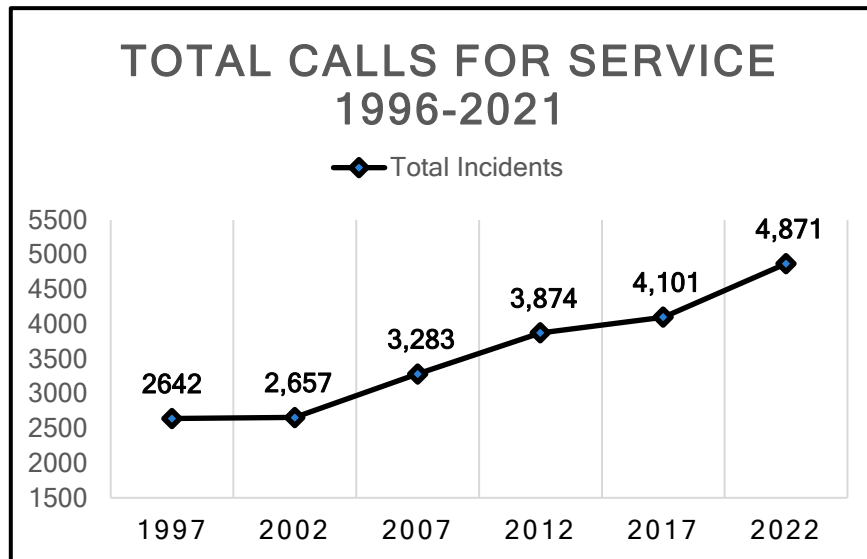
#### Firefighter of the Year

Lt. Matthew Gilbert

### Annual Statistics

Responses by National Fire Incident Reporting (NFIRS) Categories			
FY 21-22		Total Calls	% of Total
NFIRS 100 Series - Actual fires in structures, vehicles, grass, woods, etc.		76	1.6%
NFIRS 200 Series - Overpressure, explosions, overheating with no fire		4	0.1%
NFIRS 300 Series - Emergency medical calls including marine & specialized rescue		3,533	72.5%
NFIRS 400 Series - Hazardous conditions including vehicle accidents & Haz Mat calls		134	2.7%
NFIRS 500 Series - Service calls including details, investigations & mutual aid coverage *		288	5.9%
NFIRS 600 Series - Good intent calls including odor investigation & cancelled enroute		280	5.7%
NFIRS 700 Series - Alarm or sprinkler activations with no fire, false alarms, or false calls		550	11.3%
NFIRS 800 Series - Severe weather events & natural disasters		1	0.1%
NFIRS 900 Series - Special incident type not otherwise classified above		5	0.1%
<b>Totals</b>		<b>4,871</b>	<b>100%</b>
* Mutual aid calls include 324 Gorham Tank 1 calls to incidents in Gorham from our shared station.			

Fire/EMS continued:



Individual Truck Responses			
168	Engine 1 Black Point	483	Ladder One
-	Engine 2 (Spare)	306	Ladder Two
423	Engine 3 Pleasant Hill	382	Tank Five
192	Engine 4 Pine Point	70	Forestry Three
473	Engine 5 North Scarborough	152	Forestry Four
446	Engine 6 Dunstan	0	Marine One
1,413	Engine 7 Oak Hill	0	Marine Three
2,263	Ambulance 1 Oak Hill	32	Marine Four
1,518	Ambulance 2 Dunstan	0	Marine Five
205	Ambulance 3 (Spare)	92	Squad Seven
195	Unit 2 Black Point	6	Command Post
			Car 7 (Duty
377	Unit 6 Dunstan	892	Officer)
1,044	Unit 7 Oak Hill	11	Canteen



Respectfully Submitted,

*Rich C. Kindelan*

**Rich C. Kindelan**, Fire Chief/EMA Director/Local Health Officer

Report from the

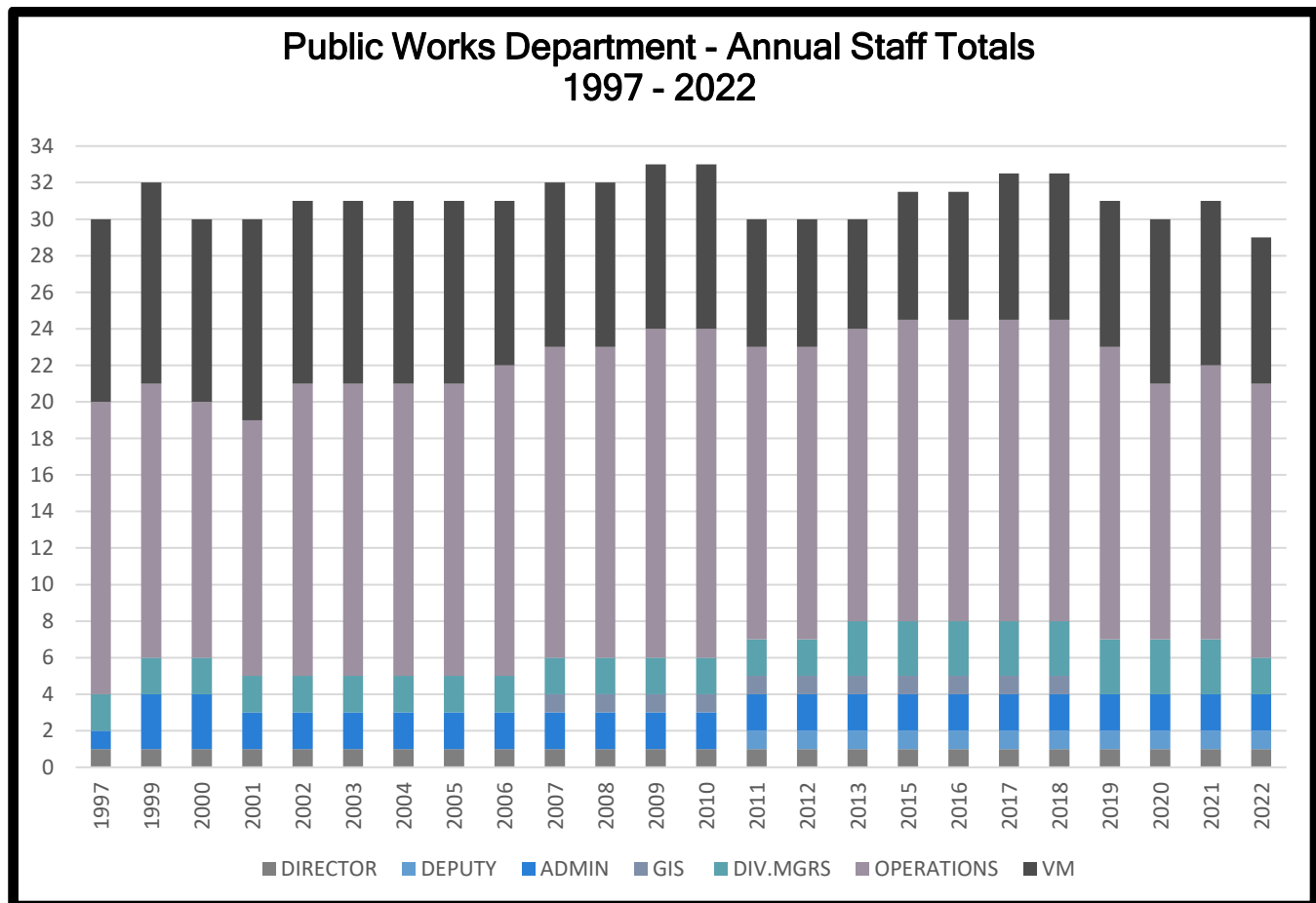
## PUBLIC WORKS DEPARTMENT

To the Town Manager, Town Council, and Citizens of Scarborough:

The Scarborough Public Works Department has not been immune from the persistent short staffing issues nationwide. Despite staffing challenges, the department has rallied to the best of its ability to continue to effectually maintain the infrastructure of the ever-growing Town of Scarborough.

As has been the case for a number of years, Scarborough's expansive growth and change creates increasing demands on the infrastructure of the Town as well as the Public Works department's responsibility to maintain it. Since 1996 a total of 54.3 miles (road miles) of public roads have been accepted by the town. As has been the case for a number of years now, winter seasons has consistently been comprised of frequent thaws followed by freezing temperatures. Treating the roadways under these conditions necessitate the use of more materials as well as significantly increased labor resources.

Despite consistent growth, changing weather patterns, and the resulting increase in responsibilities, the Public Works staffing numbers have dropped due primarily to staffing shortages, as indicated in the staffing chart below.



In fiscal year 2022, Scarborough Public Works personnel responded to 2,571 requests for service from residents, Scarborough Town departments, outside municipalities, and the general public. Given the steady increase in such demands each year it is clear that the need Public Works services is as essential as ever, and the Public Works department continues to meet these demands despite staffing shortages. The work orders generated from these requests were assigned to and completed by the appropriate personnel in our Operations, Vehicle Maintenance, and Administrative departments.

## Administration

The [pwinfo@scarboroughmaine.org](mailto:pwinfo@scarboroughmaine.org) contact email continues to be a useful and effective tool for the public to communicate with the Public Works administrative staff. Residents are able to share questions, concerns, information, photographs, and comments with ease. The email is monitored by our administrative staff, who responds to all emails accordingly, and allocates the requests, questions, and concerns to the applicable staff/department, for any additional action items as necessary.

In FY22, the Public Works administrative Department processed 154 excavating permits, and 25 excavating licenses.

Public Works makes every effort to consistently ensure that pertinent information/updates are posted on the Town's website and Facebook page. Communication with the public in this manner continues to be an efficient and effective means of communication.

## Operations

Our 16-person Operations crew monitors, repairs, and maintains the Town's infrastructure. Their workload varies significantly with the seasons. The warmer months include road/drainage maintenance and repair, street sweeping, road mowing, and beach cleaning. Winter operations are primarily focused on keeping the Town's roadways safe and clear. Winter 2021-2022 presented fewer storms with significant snowfall, however, there was a substantial increase in storms with freezing rain and icy conditions. These types of storms often include repetitive cycles of warmer temperatures causing melting, followed by frigid temperatures resulting in frozen and dangerous roadways. This requires lengthy treatment with extensive amounts of material to keep the roads safe for travel. During fiscal year 2022, we spread 2,206 tons of salt, 7,292 tons of sand.

The maintenance and repair of streetlights and traffic lights are a year-round responsibility. Since assuming the responsibility for the streetlight fixtures in 2019, our workload to maintain them has increased considerably. Traffic Lights which are in use 24/7 365 days a year, require their own amount of maintenance and repair on an ongoing basis as well.

Public Works has continued to experience success with clearing the identified sidewalks in town with our own staff and equipment. In FY22 we effectively utilized the sidewalk machine that we had purchased used in FY21, as well as the new machine purchased by the Town in FY22. Given the number of issues presented by the well-used machine, our request to purchase another new machine in FY23 was approved as part of the budget for that fiscal year.

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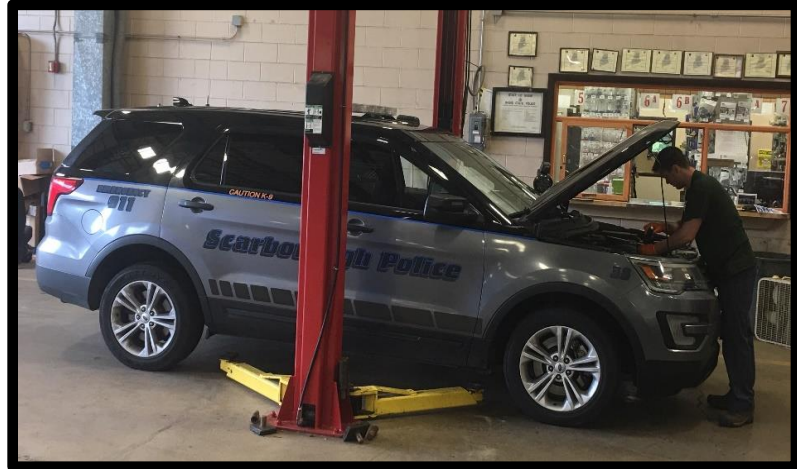
## Vehicle Maintenance:

Our Vehicle Maintenance crew continues to carry a full workload. In addition to the 277 Town of Scarborough vehicles & equipment (Police, Fire, Rescue, School, Public Works, etc.), our vehicle maintenance department also repairs and maintains 64 vehicles from external municipalities:

- Hollis: Fire/Rescue Department
- Kennebunk: Fire/Rescue Department
- Old Orchard Beach: Fire/Rescue Department
- Old Orchard Beach: Police Department
- Wells: Fire/Rescue Department

This is a mutually beneficial arrangement, as the contracted work with these external municipalities generates revenue for the Town, and also provides quality and cost-effective service for the external entities.

## Public Works continued:



The Vehicle Maintenance crew of 9 includes a Fleet Manager, an Assistant Fleet Manager, five full time service technicians, one metal fabricator, and a parts room manager. When the opportunity presents itself we also have a part time service technician intern through our cooperative agreement with Southern Maine Community College. Our parts room manager also acts as our shipper/receiver and building maintenance manager.

## Capital Improvement Projects and Equipment

### Mid-Level Road Rehabilitation:

The Public Works department recently completed a town wide pavement condition survey of all paved roads in town. This survey was conducted in house with the nationally recognized pavement management program, "Micropaver". The information from this survey enables us to determine which roads receive priority attention as the funds are available for road rehabilitation. In FY21 the following roads received some level of rehabilitation: Orchard Circle, Carriage Way, Surry Lane, Crossing Drive, Equestrian Way, Bridle Court, Steeplechase Drive, Glendale Circle, Kerryman Drive, Wynmoor Drive, Hampton Circle, Willowdale Road, Black Point Road, Burnham Road, Pleasant Hill Road, Portland Farms Road, Tall Pines Road, Cedar Circle, and Roundwood Drive. Some of these projects were completed, while others were the first stage of a process that will be completed in FY22.

**Plow Truck #4002 Replacement:** This 2021 International HV513 truck replaced a 2006 International 7500, following the Town's truck replacement schedule. (Plow trucks no older than 16 years) Public Works reused the existing sander that had been on the 2006 International.



*Plow Truck #4002 - 2021 International HV513*

Public Works continued:

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### **Recycling and Solid Waste:**

Scarborough saw an increase in recycling contamination (non-recyclables and trash mixed with recycling) during the Covid-19 pandemic. In the fall of 2020 and spring of 2021, the Town partnered with ecomaine to provide outreach and education to residents on portions of our Monday and Wednesday trash routes in hopes of reducing contamination. Interns from ecomaine checked recycling bins for contamination and placed a colored tag on the bins based on their contents: a green tag meant the cart contained only recyclables; a yellow tag meant that the cart contained a couple items that could not be recycled; and a red tag meant the cart contained too many items that could not be recycled and would not be picked up that week.

The program was successful and resulted in less contamination in Scarborough's recycling. Between July and December 2020, ecomaine rejected 49 of Scarborough's recycling loads because they contained too much contamination, while only 10 recycling loads were rejected between January and June 2021.

When a load of recycling is rejected by ecomaine, it means the contents of the recycling truck are disposed of as trash. When this happens, it costs Scarborough taxpayers an additional \$73/ton in disposal fees. Better recycling habits are good for the environment and our municipal budget.

The transition from the Community Recycling Center on Runway Road to the Casella Transfer Station at 594 County Road has gone relatively smoothly. While it is a further distance to travel for some residents, on the whole we have received positive feedback regarding people's experiences with the Casella Transfer Station. As always, Scarborough residents may dispose of grass clippings, leaves, and small amounts of household brush at no cost. They may also dispose of bulky items, etc. at the transfer station, although there may be a fee for some bulky items. The fee structure is consistent and reasonable.

Any operation is as great as the sum of its parts. The employees of public works have been willing to work through challenges and adversity to the best of their abilities. I am grateful for the light which has shone through the darkness of these times.

*Respectfully submitted,*

***Stephen Buckley***

*Deputy Director*





*Annual Report from the*

## SCARBOROUGH SCHOOL DEPARTMENT

### SCARBOROUGH HIGH SCHOOL ANNUAL REPORT



Scarborough High School experienced another busy and productive year. The most exciting part to the last school year was getting fully back to daily in person learning! It was great to have all of our 900+ students arriving every day! As we transitioned back, we did have support from the federal ESSA (Every Student Succeeds Act) grant which provided us with an extra person for the year who focused on students that were quarantined with Covid-19 (checking in with them daily to make sure they had what they needed for classes if they were feeling up to schoolwork and helping them with their work if needed), and she also helped

students with credit recovery through our Edgenuity online program. This support was really helpful for students that needed a little boost to get back on track. Another support that was put in place for students was summer school. For the first time, Scarborough High School again used ESSA funds to host summer school for the first time in 2021. It was very successful and many students took this opportunity to make up credit over the summer. Some students even continued with that work over the school year to get to the finish line with credit. We are very glad that these avenues were helpful for our students. In fact, this work was so helpful that we ran summer school again in 2022.

Another exciting part to getting back to school daily was that our traditional events that are so important to high school students were also back again! While outdoors, we were able to have a Homecoming Event with dancing, games, and activities, along with warm cider and s'mores just for fun! We were able to fully get back to athletics and activities and the fans were back and were full of gusto! Our seniors and their families were especially pleased to fully engage in all of the graduation events this spring!

In the FY22 budget, the high school was granted CIP (Capital Improvement Projects) money to renovate a space in the building and we added a STEM classroom and a general classroom to an old Industrial Arts space that was being used as a garage. This construction work commenced during semester II this year and those two classrooms will be ready for occupancy in the fall of 2022. We are most appreciative of the extra classrooms as we do have teachers in the building that do not have a dedicated classroom. This puts us closer to that goal. Special thanks to Todd Jepson, our Facility Manager, who facilitated this project.

On the academic front, our math department adopted a new curriculum in geometry and that was a very successful transition for both teachers and students. Also, with Staff Development time, our faculty successfully completed the Scarborough Public Schools Curriculum guide for the hundreds of course offerings at the high school. This was a multiyear project that was extended slightly due to the pandemic, but we are very pleased to have that work done, for now. Curriculum review and refreshing is an ongoing process.

Lastly, on July 14, 2022, we received notification from the New England Association of Schools and Colleges (NEAS&C) and the Commission on Public Schools that Scarborough High School's Five-Year Progress Report was accepted to continue the school's accreditation. It is nice to note that the letter came with a list of twenty-two commendations and no items of concern. Our next Decennial Accreditation visit will be during the 2028-29 school year.

Thank you to the Town of Scarborough for your support of the schools, we appreciate it very much.

School Department continued:

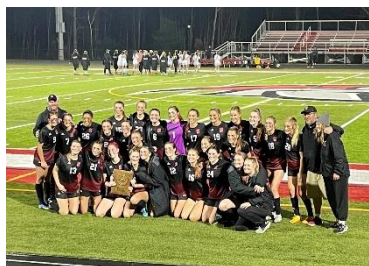
### Scarborough High School Athletics and Student Activities

The philosophy of Scarborough athletics and student activities focuses on emergent programs that are developmentally sound and success oriented. Students are provided opportunities to: develop skills, gain knowledge, appreciate others, set goals and experience competition. Some areas of major emphasis include: sportsmanship, citizenship, self-discipline, commitment, teamwork and competition.



Scarborough High School currently offers thirty-nine (39) club activities and fifty-two different teams participate in twenty-nine (29) different sports activities each year. Most students at Scarborough High School participate in some after-school activity or multiple activities. Scarborough Middle School currently offers fourteen (14) different club activities and nineteen (19) different sports programs in which 28 teams participate. Scarborough Middle School also has a large percentage of students that participate in some school sponsored after-school activity.

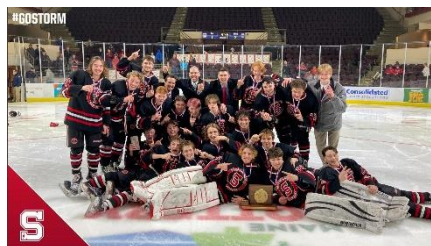
A major focus of the department has been to establish an operational framework that will result in consistent procedures and accountability. We continue to develop our student code of conduct, coach's handbook, and booster club guidelines as tools to help us consistently offer the best programs and services we can to our students and do so in accordance with established rules and regulations.



As a result of these efforts and the dedication and hard work of our coaches, club advisors and students we are proud of the great success we have had. Our club and athletic programs continue to see increases in enrollment and both are among the very best in the State of Maine.

While our students, coaches and advisors continue to be successful in and out of the competitive environment our department has several target items that we will continue to strive towards including supporting the district's effort as it relates to social, emotional learning.

Scarborough has a long tradition of excellence in athletics and student activities and we are pleased to say that the tradition continues because of the great effort from all stakeholders.



## Wentworth School's Annual Report

### Scarborough Middle School



For the 2021-22 school year, Scarborough Middle School was very excited to return to in-person learning, five days a week. The social and emotional well-being of our school community continued to be a primary focus over the course of the school year. Staff engaged in a book study on *How to Improve Every Lesson with SEL* by Jeffery Benson and were able to

incorporate strategies in the classroom and during CREW.

School Department continued:

CREW is the name given for student advisory groups that meet regularly. Like the sport crew, the idea is to get a group of students moving together in the same direction. The intent of this time is to provide all students with the opportunity to develop a relationship with a caring adult to support and encourage them, foster positive interactions with peers, and build a stronger sense of community and belonging for all.

Our K-8 school librarians received a Scarborough Education Foundation grant to bring Victoria Jamieson, graphic novel author and illustrator, to our students through an author visit to share the book: *When Stars are Scattered*. The co-author, Omar Mohammed, was able to join by Skype.

There were also numerous events that we were able to bring back, such as band and chorus concerts, live performances of the play, *The Little Mermaid Jr.* and school dances.

We were able to hold end of year events for each of the grade levels. The 6th graders participated in a field day held on campus, the 7th graders spent the day at the beach, and our 8th graders ventured to Canobie Lake Park. Finally, we were to hold our 8th Grade Celebration and Dance in June.







## 2021-2022 Annual Report for Wentworth School

The 2021-2022 school year is our second year of full-time, in person education at Wentworth School and throughout the Scarborough Public Schools. Through the previous years' hybrid and fully remote learning model, with perseverance, grit, positivity, ingenuity and more, our school community came together to support each other in unprecedented ways. In 2021-2022 we were overjoyed to be back in person and full time and we experienced many successes on our way back to more typical times. There have been challenges along the way, but we are proud of the progress all members of our school community have made.

A powerful symbol of our growth has been the Wentworth School garden. This year, we added a new greenhouse and the space has become even more accessible to more students and we now have a yearlong growing season! Our beautiful school garden has blossomed into an aesthetically pleasing outdoor learning environment, boasting all components of student-centered learning and the connected nature of our learning as well as our community. From the granite arranged in a unique circular seating area bordered by vibrant native perennials, a grove of young trees and shrubs to the gallery fence created by metal-smithing students from Portland Arts and Technology High School which features Maine themes of forests, marshland, mountains, and the sea, our garden is a thriving learning environment for our school community. The gorgeous ornamental fence welcomes students into the outdoor classroom space, and also serves as a gallery for unique wire and beaded sculptures created by students in art class.



Our garden champion, a Wentworth teacher named Catherine Hewitt, was recognized by ecoMaine for the EcoExcellence Award for her leadership in our school garden program.

Modeling and acknowledging respectful behavior is a large focus of our day to day work as well as engaging in our school, town, United States and worldwide communities.

RESPECT is at the heart of all we do at Wentworth School. Our students and staff focus on the RESPECT (responsible, encouraging, safe, polite, everyone's included, caring, trustworthy) Code throughout our days together. These practices are part of an overall focus on Social Emotional Learning as we grow our positive school community.

Through integration of technology and instruction, we are realizing all the benefits offered to our students and the staff in our state-of-the-art building. We are proud of the

**eco**maine



effort students put forth in their academics and we are grateful for the access to excellent resources. Technology integration throughout the content areas are at an all-time high, which is one pandemic silver lining. One way students show their learning is through statewide testing. Students participate in demanding annual online testing periods, and because each of our students has their own laptop and is getting more and more comfortable with their device as well as this form of assessment, they are able to demonstrate their learning. We are extremely proud of their efforts and growth!

Professional development for our dedicated staff remains a priority, and throughout the year, teachers have had opportunities to collaborate and learn together. Staff learn together after school on Mondays through a series of building based professional development opportunities, and once per month on Early Release Wednesdays with their Professional Learning Teams. Many are involved in action research around instructional strategies to support students with practices such as mindfulness, mindset, and grit in the classroom. Additionally, each Learning Community gathers weekly to share strategies, updates, and team business.

### School Department continued:

We continued to examine our *Units of Study in Reading and Writing* by examining student progress and looking for opportunities to further both staff and student expertise. We are now implementing *From Phonics to Reading*, a new curriculum that will further balance our approach to literacy instruction. Like our *Math in Focus* program, which has resulted in outstanding mathematical performance by our students, the investment in *Units of Study* supports access to guaranteed and viable research-based instruction in literacy for all students. Teachers are examining and reflecting on their own teaching practices to determine how they can best continue to support students, particularly with goal setting to meet learning targets.

Through the use of rich technology, research-based curriculum and instruction, team building activities, opportunities to participate in the arts, service to community and much more Wentworth School remains focused on helping students make connections - even through the aftermath of a global pandemic! Our students encounter an expanded set of social, emotional and academic connections in their intermediate years. Each child moves toward independence of thought while acquiring a more defined set of academic skills. We are proud that students gain perspective on the achievement of good citizenship, growing as learners and practicing decision-making within a diverse set of experiences at Wentworth School.

### Scarborough Primary Schools Annual Report

The beginning of the 2021-22 school year continued to involve planning for safety in our K-2 schools as Covid-19 continued to impact the delivery of educational programming nationwide. We were so happy to be back to school five full days a week with all students. Under the CDC and Maine DOE guidelines for COVID-19, we were tasked with maintaining a minimum 3-foot distance between students, with strict seating charts in all areas. This was particularly challenging in the lunchroom! With strong and committed collaboration between teachers and staff at every building, we provided a consistent and planful approach to student programming, family communication and staff support, with safety as our number one priority and the center of all decisions. The year began with everyone masked and having the opportunity to be a part of Pooled Testing.

Pooled testing was a massive undertaking to coordinate with families and staff. Ultimately, a large percentage of students and staff participated which we believed kept our positive cases detected quickly. As the year progressed, we were able to relax some of the distancing, contact tracing, seating chart requirements, and masking expectations.

This gave us the opportunity to see everyone's smiles, feel more relaxed, and feel more "normal".



## **Special Services Town Report**

### **Special Services**

The Special Services department provides additional services and supports to a diverse set of students with specialized strengths and needs in order for them to benefit from their educational experiences and participate fully as a member of the school community. 32.4% of the district students accessed Special Services programs which include Special Education, Gifted and Talented Education Services (GATES), English as a Second Language (ESL), Section 504 and Homeless Youth Services. The following is a description of the programs overseen by the Special Services department:

#### **Special Education**

Every student with a disability has a right to a free, appropriate program of instruction and supportive services designed to meet his or her individual needs. Special education services are provided to Scarborough students by certified and/or licensed professionals or supervised support staff at no cost to the parents. An I.E.P (Individual Education Plan) is developed for each student with a disability in need of special education services, and that plan lists the services and accommodations that are appropriate for the student's educational needs. The I.E.P. is reviewed at least annually by the I.E.P. Team which includes parents, the student, regular and special education teachers, related service providers and an administrator. Currently about 15% of our students receive special education services.

#### **Gifted and Talented Education Services (GATES)**

Gifted and Talented Education Services (GATES) offers a variety of program options for students who are identified as gifted and talented in one or more of the following categories: general intellectual ability, specific academic aptitude, or artistic ability (VPA). Students are screened annually for identification and notification for GATES eligibility and programming. Currently about 8.3% of our students grades 3-12 receive VPA GATES services academic GATES services.

#### **English as a Second Language (ESL)**

The Scarborough Public Schools are committed to providing programming to ELLs (English Language Learners) allowing them to become proficient in English as well as to effectively participate in all school programs. As required by state and federal laws, all students enrolling in a school district must complete a Home Language Survey. Students who indicate a primary language other than English are then screened for their level of English language proficiency. Identified students receive an annual individualized learning plan which is developed with input from teachers, staff, parents and students. Small group instruction, classroom support or ESL content classes are examples of services provided. Currently about 2.3% of our students receive ESL services, representing 27 languages.

#### **Section 504**

Section 504 is part of the federal Rehabilitation Act of 1973 which prohibits discrimination against individuals with disabilities in services, programs and activities administered by any entity that receives federal funds, including public schools. Section 504 plans provide specific services and accommodations that enable students with disabilities to access the school program. Section 504 plans are developed annually with input from teachers, staff, parents and students. Currently about 6.8% of our students are identified under Section 504.

#### **Homeless Youth Services**

Scarborough Public Schools follow the provisions of the federal McKinney-Vento Homeless Assistance Act, which aims to minimize the educational disruptions experienced by homeless students. When students become homeless, they can remain enrolled in the schools they have been attending, although they might no longer meet residency requirements. McKinney-Vento also guarantees homeless students the right to enroll in a public school even if they lack the typically required documents and immunizations. In addition, homeless students are guaranteed the transportation they need to attend school. Currently less than 1% of our students are identified as homeless.

#### **Fast Facts:**

- 2039 students (32.4% of our student population) receive programming through the Special Services Department: 429 (15%) special education, 194 (6.8%) Section 504, 49 (2.3%) ESL, 200 (8.3%) GATES



Visual & Performing Arts and Academic.

- Our ESL students represent over 20 languages such as Telugu, Portuguese, French and Kinyarwanda.
- 159 students receive speech services, 17 receive services Teacher of the Deaf (TOD), 146 receive OT services, 28 PT services, 256 students receive social work services, and 65 students receive behavior specialist services through special education IEPs or Section 504 plans.
- 63 students, 45 current staff, 2 contracted speech clinician and 2 contracted nurses participated in Extended School Year services in summer of 2021.

## School Facilities Annual Report 2021

### High School Facilities and Maintenance

- Exterior masonry restoration, caulking and waterproofing south and west facing walls completed
- Complete roof inspection completed and repairs finished
- Complete HVAC and energy management controls preventive maintenance completed
- All floors cleaned and burnished or re-waxed
- All furnishings removed from classrooms for Covid were moved back in and placed in classrooms
- Water bottle filling stations installed, (ongoing)
- All carpets professionally cleaned
- COVID-19 preparations for cleaning, sanitation, barriers, clinic modifications
- All parking lots lines were repainted
- STEM lab and additional classroom renovation plans developed for fall/early winter construction

### School Department continued:

### Middle School Facilities and Maintenance

- Roof inspections and repairs have been made
- Storage portable cleaned and organized for district storage space
- Complete HVAC and Building Automation controls system upgrade complete
- ADA ramp, deck and stairs replaced at 6th grade learning community
- 19 heat pumps replaced
- All furnishings removed from classrooms for Covid were moved back in and placed in classrooms
- 420 new desks installed to replace tables
- 6th grade Science classroom reinstated for Science
- Washer/Dryer installation in Special Needs area, installed
- All floors cleaned and waxed
- All carpets cleaned
- All parking lots lines were repainted
- End section of 6th grade portable roof replaced
- Three window replacements ordered and await installation upon receipt of product

### Wentworth School Facilities and Maintenance

- Complete HVAC and energy management controls preventive maintenance completed
- All floors cleaned waxed
- All carpets cleaned
- Crack filling in main parking lot, student drop off loop and delivery entrance completed
- All parking lots lines were repainted
- ADA assessment of playground and matting ordered for improved wheelchair accessibility
- All furnishings removed from classrooms for Covid were moved back in and placed in classrooms
- Retrofit literacy support room into Special Needs rooms, including student break rooms
- Re-located literacy support to Learning Commons
- Moved Facilities support office to Wentworth
- Relocated IT support office to Wentworth former curriculum materials room

**Blue Point, Eight Corners and Pleasant Hill Primary Schools**

- All of the Primary school buildings had roof inspections and repaired as needed
- Blue Point had replacement of main section of ballasted roof replaced
- All furnishings removed from classrooms for Covid were moved back in and placed in classrooms
- Division of Room 24 at Blue Point School into 3 separate break rooms for Special Needs program
- All of the schools had full HVAC mechanical and controls systems preventative maintenance inspections and repairs completed
- All schools had carpets cleaned
- Full floor-to-ceiling cleaning and tile floor cleaning and waxing completed



Report from the

## COMMUNITY SERVICES DEPARTMENT

*To the Town Manager, Town Council, and Citizens of Scarborough,*



On behalf of our department, I am pleased to present the 2022 Annual Report for the Scarborough Community Services Department, which captures an overview of our department's accomplishments during the past year. This report also highlights some of our challenges we've faced along the way.

I am extremely proud of my staff, as they have banded together to develop creative programming and have made facility improvements for our program participants, park goers and most importantly, the health of our community over the past twelve months. I feel very fortunate to work with such capable, caring and thoughtful people. Their ability to adapt and respond to any situation is unparalleled.

Year 2022 has been an amazing year for recreational participation as a whole. Our youth sports participation has rebounded and even increased in certain areas. The demand for child care service has never been higher. Our parks have seen more foot traffic and use than any of us can remember. If Covid had a positive side to it, this would definitely be it, as more people are exercising and recreating than ever before. With increased use comes increased pressures on staff, items like trash volume, replacement of paper goods and dog waste bags, and general wear and tear of common areas.

This year has also proven challenging to both hire new part-time and full-time staff, adding more pressure to our existing staff. Thankfully we have a very talented and dedicated staff that has worked tirelessly to maintain priority tasks, both within their hired responsibilities as well as other areas outside of their scope of work. This year saw the departure of two long-time and key staff members, Bill Reichl and Ryan Colpitts. We thank them both for their service and wish them the best in their new endeavors.

During the past year we have launched our Parks and Facilities Master Plan process, which will wrap up at the end of the calendar year. This document will provide our department with a road map for the next five to 10 years, as we work to maintain our current facilities and develop new amenities to meet the increasing pressure on parks and athletic facilities, as well as develop new amenities to increase service levels to our community.

We take great pride in our parks, facilities, beaches and programming offered. Our staff is fully committed to the ongoing success of our department and remains dedicated to meeting the needs of the community. As we focus on the new year ahead, I extend my sincere thanks to the Town Council, the Town Manager, fellow Department Heads, Advisory Boards and all of our generous sponsors, volunteers, and community partners for their continued support.

We look forward to another year supporting our core values: Stewardship, Inclusivity, Character, Innovation and Health and Wellness

*Respectfully Submitted,*



**Todd D. Souza, CPRP**

*Community Services Director*

## Community Services Team

*Nicole Hall, Operations & Facilities Manager, CPRP*  
*Brandi Bradley, Facilities Scheduler, CPRP*  
*Jill Deering, Administrative Receptionist*  
*Ken Kennedy, Building Maintenance Technician*  
*Daniel Dyer, Building Service Worker*  
*Jacob Porter, Building Service Worker*  
*Peter Coleman, Cable TV Program Supervisor*  
*James Werman, Evening Hub Building Supervisor*

*Audra Keenan, Intergenerational Programs Manager*  
*Andrea Zglobicki, Program Coordinator, CPRP*  
*Steve Kramer, Program Coordinator, CPRP*  
*Cindy DiBiase, Seniors Program Coordinator*  
*Bill Reichl, Parks & Recreation Manager, CPRP*  
*Ryan Colpitts, Program Coordinator*  
*Wayne Judkins, Parks Supervisor*  
*Michael Harrison, Parks Maintenance Worker*  
*Michael Grant, Parks Maintenance Worker*

## ADMINISTRATION

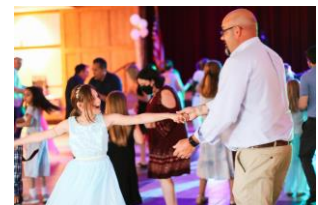
### Responsibilities

Scarborough Community Services' administration team oversees many tasks, projects, and events that encompass all five divisions of the department, including recreation, intergenerational, grounds and facilities, and beach management. Oftentimes, the administrative staff are the first the public interacts with, as many of this team's functions revolve around registrations, payments, and general questions.

- Front line for communications
- Program registrations, payments, and refunds
- Brochure design, distribution, and marketing
- Website and social media content management
- Town and school facility and field requests and reservations
- U.S. passport acceptance
- Community sponsorship coordination
- Scarborough Community Television station operations
- Special event coordination
- Scholarship and financial assistance program administration

### Accomplishments

- **Passport Acceptance Increase:** Over the past year, Scarborough Community Services saw the demand for passport appointments explode. Individuals used to be able to make an appointment for the following week easily. This year, the passport acceptance calendar stretched out four or more weeks in advance. Many factors went into the increased demand, including renewals being due for minors whose previous passport was issued pre-COVID, an increased desire to travel post-COVID, and a decrease in the options for other acceptance facility sites. In FY2021, we accepted a total of 321 applications. This year, we accepted a total of 838, an all-time record for any year since we started accepting them in 2013.
- **New and Successful Special Events:** After COVID protocols were loosened, we came back strong with community events, knowing that families needed that social interaction back in their lives. Not only did we bring back our tried-and-true events but we introduced new ones, including a Pumpkin Carving Night, S'more's Socials, a live animal show, a Bunny Breakfast, and a Spring Fling Family Formal Dance. All new events were well attended and received, with many attendees expressing their appreciation to bring back a level of normal for their families.
- **Developed Hub as Community Space:** With the Hub secured for an additional year, and without a constant program utilizing the building, staff were able to bring back tried-and-true programs, such as weekly Wednesday lunches for seniors, but also were able to bring forward programming ideas that have been saved for years for when space was no longer a limitation. Monthly teen programs, one-day specialty programs, movement classes catering to homeschool students, open community time (Donuts with Grownups), and multi-week STEM-based programs have now been held in the Hub space. The building has afforded staff the flexibility to book local youth groups, such as girl scouts, for bi-weekly or monthly meetings and gatherings.



## Challenges

- **Adaptability = Inconsistent Schedules:** The administrative team has long been known as the “jack of all trades” due to having a pulse on all interdepartmental functions. This past year, the need to assist outside of their normal roles continued. This included helping run senior and child care programs, some of which ran outside of normal work hours. Between desk duties, passport appointments, regular work tasks, plus assisting in other programs, the creation of a staff schedule had to take place on a weekly basis, involved juggling of tasks, even on a daily basis, and many times still required last-minute changes due to staff call-outs.

## Future Goals

- **Continue to Hire Part-Time Staff:** The push to hire part-time positions continued from last year. The positions must be filled to enable full-time staff to return to their own tasks and duties and to provide time to plan more programming for the community.
- **Improve Marketing and Outreach:** Scarborough Community Services continues to utilize Facebook and mass emailing through our registration software to advertise new program additions, let people know about programming changes, and communicate with families about upcoming special events. We also continue to use the Town’s e-newsletter as an excellent resource to reach people we might otherwise miss out on information. Going forward, we will look to increase our reach by using more advertising in local newspapers and finding other outlets to share our information with. It is the department’s goal to find all possible ways to communicate with the public and seek out the methods that work best.
- **Seek Out Event-Specific Sponsors and Partnerships:** Coming out of COVID and getting back to offering more public events, we found it difficult to get back to the same level of local sponsorships, which help to offset the costs of offering free public events throughout the year. Where we might have had 15-20 businesses and organizations to recognize in pre-COVID years, this past year we only had nine. As a staff, we plan to sit down to map out 2023 events so that we may better seek out event-specific sponsorships or partnerships that benefit both parties.

## RECREATION

### Responsibilities

Due to the department’s title of “Community Services,” it is often overlooked that a large portion of the work is recreation-based. At the heart of it all we are a Parks and Recreation department. Throughout the year, our program coordinators help to organize and run a variety of programs that keep youth, adults, and senior citizens busy and moving all year long. With the assistance of volunteers, we are able to keep many of our popular recreation programs, such as fall soccer, at the same price year after year.

## PROGRAMS

- Art: Clay camps; Art labs; Theater camps; Pokemon painting
- Baseball/Softball: Softball pitching clinics; Big Hits softball camp; Edge baseball camp
- Basketball: Winter basketball; Red Storm basketball camps
- Enrichment: Sip & Script class; Cake decorating classes
- Esports leagues
- Exercise: Jazzercise; SoulFusion; Youth movement
- Lacrosse: Learn to Lax spring clinic; Red Storm lacrosse camps
- Lessons: Horseback riding; Tennis; Disc golf; Pickleball
- Mini Programs: Mini Kicks; Mini Hits; Mini Gym Class Heroes
- Running/Track: Fall and spring cross country, summer track and field
- Soccer: Fall soccer; Indoor soccer; Seacoast soccer camps
- Ski: Shawnee Peak ski Programs
- STEM: Mad Science; Scratch camp; Engineering challenge camp; LEGO robotics camps; Lego build days

## Accomplishments

- **Increase in New and Unique Programming:** Thanks to the new dedicated programming space of the Hub, staff were able to think outside of the box and plan new and exciting programs never offered before. New programs included a mini gym class heroes program for the toddler age group, a youth movement class geared towards homeschooled children ages 3 and up, one-day programs such as a Red Cross babysitting course, Donuts with Grownups drop-in time, Pokemon painting, and Lego build days, and multi-week programs such as Mad Science and theater programs. We were also able to venture further into offering a few adult programs, such as exercise classes in the evening and enrichment classes like Sip & Script and beginner cake decorating class.



## Challenges

- **Space, Time, and Staff Availability:** Even with a backlog of new programming ideas ready to be implemented, there was still only so much time within each day and within staff schedules to make them possible.

## Future Goals

- **Seek Partnerships for Programming:** In order to bring more programming forward in the future, and with the knowledge that staffing shortages continue to be a challenge, staff will be encouraged to seek out partnerships with other local providers and business where we can provide the space, advertisement, and oversight of new programs but ultimately have them run by others with more flexibility in their schedules.

## INTERGENERATIONAL

### Responsibilities

A true span of ages and abilities are encompassed under the Intergenerational Programs umbrella. Our child care programs begin at Grade K and go up through Grade 8 and are offered year-round through before/after school programs and summer day camp programs. Our goal is to promote the physical, mental, social, and emotional development of each child. Programs include a nutritious snack every day, outside play or indoor physical activity, crafts, special projects, and quiet times. We view the home, school, community, and child care settings as complementary and interrelated domains that affect children's growth and development. This office also oversees the planning, development, and implementation of programs, activities, and recreational trips aimed to enrich the quality of life for individuals age 55 and older in our community. The mission of the 55+ Programs is to give all seniors an opportunity to maintain dignity, enrich their quality of life, and actively promote participation in all aspects of community life.

### CHILD CARE PROGRAMS

- Before-school and after-school care
- Plover program
- School vacation weeks
- No-school days
- Date nights
- Summer day camps
- Teen programs

### SENIOR PROGRAMS

- Weekly Wednesday meals
- Weekly trips
- Twice-weekly Games & Gather days
- Monthly meal pick-ups
- Monthly specialty programs (Crafts with Friends, iPad classes, Coffee with a Cop, etc.)



## Accomplishments

- **Return to a Traditional School Schedule:** The school year 2022-23 brought back a traditional schedule - all kids back in school all at once, 5 days per week - and with it brought back the typical before-school and after-school care schedule. Although it was a challenge to consistently staff all child care sites throughout the school year, we were able to hire more staff members working less days or hours and piece together a schedule to cover all five days per week. No-school days and vacation weeks resumed but stayed at lower max headcounts as they were held at the Hub.
- **Resumption of Weekly Senior Programming:** Once masking protocols had eased, it was much easier to go back to offering a variety of programs to our senior population. Not only did weekly catered meals resume on Wednesdays but programming that was never offered before flourished due to the new Hub space. Games and Gather sessions were added twice a week for seniors to come together for coffee, snacks, and comradery while playing card and board games, doing puzzles, or just relaxing. Weekly BINGO games resumed on Mondays and balance classes offered by The Balance Center were added to Wednesdays. New monthly programs included Jam Sessions, Crafts with Friends, Scarborough Scrabblers, iPad 101 classes, and Coffee with a Cop. Meal pickups that took place during the height of COVID continued but on a monthly basis. A favorite among our participants - the senior trips - also returned with a once-a-week offering to places like the Fryeburg Fair, the Coastal Maine Botanical Gardens, the Turkey Dinner Train, and the Magic of Christmas show.
- **New Teen Programming:** One of the key demographics that we continued to expand programs for teens (Grades 6-8 students). This past year saw monthly opportunities for middle school students to get together and have fun through themed Teen Nights at the Hub. These included an open gym, a movie night, a Valentine's craft night, and a volleyball clinic.
- **Plover Program:** Beginning September 2021, Scarborough Community Services brought back a much-needed pre-kindergarten program. Available to children ages 4 and 5 entering Grade K in school year 2022-23, the Plover Program guided children towards the social, physical, and academic skills they needed for Kindergarten and beyond. A combination of free-play time and group activities and discussions allowed the children to practice the social readiness skills necessary to begin Kindergarten with a positive self-image. Fun themes (seasons, weather, holidays, feelings, etc.) were incorporated throughout the year to make foundational learning outcomes more relatable and memorable. There was also weekly scheduled time for music, art, gym, and outdoor exploration, a key piece to teaching the whole-child.



## Challenges

- **Child Care and Summer Camp Staffing:** Part-time staffing for summer day camp and child care programs continued to be a challenge this year. Even with an increase in pay and flexibility with hours, the programs never became fully staffed with part-time employees. In the end, it required full-time staff to adjust their schedules to work the programs throughout the year.

## Future Goals

- **Brainstorm Ways to Alleviate Staffing Challenges:** Staff plans to meet with other recreation departments from Maine to discuss the ongoing challenge of hiring and retaining staff, especially part-time staff. Community Services also will discuss options with Human Resources as far as advertising and marketing open positions.

## GROUPS AND FACILITIES

### Responsibilities

Community Services oversees the maintenance and development of many parks and fields in Scarborough. Grounds staff are responsible for the repair and maintenance of all Municipal facilities, including all town parks and their accompanying fields, trails, buildings, playgrounds, and amenities. Seasonal staff members are hired and trained annually and integrated into the year-round crew, and are usually hired in the spring and summer, as these

seasons require more help for the mowing and weed maintenance. Staff maintains and schedules all outdoor athletic facilities for Scarborough High School and Scarborough Middle School competitions and practices, leading to an open line of communication between our department and school athletic staff, as well as with youth athletic groups.

## PARKS/FIELDS/TRAILS

- Blue Point Park
- Black Point Park
- Memorial Park
- Scarborough River Wildlife Sanctuary
- SEDCO Field
- Eastern Trail

## SPORTS COMPLEXES

- Peterson Sports Complex
- Springbrook Sports Complex
- Willey Sports Complex
- Scarborough Middle School Sports Complex
- Scarborough High School Sports Complex
- Wentworth Field

## FACILITIES

- Hub at 418 Payne Road
- Municipal Building at 259 US Route 1
- Oak Hill School Building and Grounds at 29 Black Point Road
- Maintenance Building at 20 Municipal Drive
- Alger Hall

## AMENITIES

- Tennis courts
- Basketball courts
- Pickleball courts
- Outdoor gaming area
- Outdoor ice rink
- Skate park
- Concession stands
- Playgrounds

## Accomplishments

- **Began Facilities Master Plan Process:** Approved in the FY2022 budget, the Town began the process of creating a Parks and Facilities Master Plan this fall. Berry Dunn was hired as the consulting firm to facilitate the entire process on behalf of the Town. Steps completed this year included designing, distributing, and analyzing a statistically-valid community survey, conducting focus group meetings, and accepting public comments. The firm is now working on the draft document, which the community will have the opportunity to review in early winter.

## Challenges

- **Hiring and Maintaining Staff:** In a division where part-time and full-time positions have been filled fairly easily, it has been an ongoing challenge of getting enough qualified applicants to apply and accept the open jobs. We also lost a key full-time employee over this past year, leading to a restructuring of jobs and responsibilities within this division.
- **Increased Request for Practice Facilities:** Sports such as baseball, football, and soccer, which have typically been seasonal, have been trending towards multi-season or year-round offerings. These in turn increased the need for field space for games and practices, putting more pressure on the fields and leading to little to no downtime. Without rest, these fields will start to show their wear and may become unplayable surfaces in time.

## Future Goals

- **Evaluate Need for More Staff or Contracted Services:** If hiring continues to be a challenge, a thorough review of all services our department provides will need to be conducted, tasks will need to be reprioritized, and outside contractors will need to be hired to help maintain current levels of service for the Town and Schools.

## BEACHES

### Responsibilities

Although Maine's coast is primarily a rocky coastline, Scarborough is home to several sandy beaches, including three beaches that are maintained and operated by the Town of Scarborough. Community Services supervises the day-to-day operations of the beach parking lots and facilities, as well as the boat launches for the town. Operations include parking lot management and fee collection, with parking lots open daily sunrise to sunset from Memorial Day through Labor Day. Other duties include custodial services, maintaining facility appearance, and trash removal from the beaches and the Pine Point Co-op. Management oversees the hiring and training of seasonal staff and the management of supply stock levels for staff at beaches.

### BEACHES

Ferry Beach  
Pine Point Beach (Hurd Park)  
Higgins Beach

### BEACH FACILITIES

Ferry Beach bathhouse  
Pine Point concession and bathrooms  
Higgins Beach bathhouse

### PARKING LOTS

Ferry Beach-- 86 parking spots  
Pine Point Beach (Hurd Park) -- 346 parking spots  
Higgins Beach -- 84 parking spots

### BEACH AMENITIES

Bike racks  
Kayak racks  
Portable toilets (*out-of-season*)  
Pitch-In-Pail Station

### Accomplishments

- **Switched to Contracted Trash Pickups:** As of FY2022, all beach trash pickups were handled outside of our grounds and beach staff purview. Contracting this service helped to alleviate staff pressures and stabilized the trash pickup service to seven days a week during the summer season.

### Challenges

- **Educating Public about Beach Cleanings:** Community Services, as well as other town departments, continued to field calls and concerns about beach cleanings. Beachgoers look towards Old Orchard Beach and wonder why ours does not look the same but they may not realize there are many factors that go into how, when, and how many times we can rake the beaches. These include finances, the environment, the ecosystem, and the operational logistics. Staff plans to work towards a better way to educate the public ahead of the next beach season.

## Future Goals

- **Review Operations and Beach Management Practices:** Staff is always looking at ways to improve traffic flow, keep operations efficient across all the three beaches, and streamline beach collections. Staff will continue to review the trash collections and recycling process as it pertains specifically to the beaches and their associated parking lots.

Report from the

## SCARBOROUGH LAND TRUST

To the Town Manager, Town Council, and Citizens of Scarborough:

*Scarborough Land Trust is a private, non-profit, community-based organization that acquires, protect, and stewards land for open space, public access, and wildlife habitat. SLT conserves land where natural resources, scenic vistas and historical significance offer unique value to our community.*

July 1, 2021 - June 30, 2022

To the Town Manager, Town Council and the Citizens of Scarborough

Scarborough Land Trust (SLT) is pleased to provide this report to the Scarborough community. A private, non-profit organization founded in 1977, SLT works with its partners to advance our mission of land conservation, stewardship and connecting people to our natural and agricultural resources. The citizens of Scarborough are key partners in SLT's work.

Over the last year, Scarborough Land Trust (SLT) has advanced conservation in the Town by adding 96.5-acres in permanent protection. SLT continues to expand and actively pursue its mission of protecting and stewarding natural and agricultural lands in Scarborough. SLT is focusing on making our eight major preserves with parking and trails more accessible to the public. This includes improving parking lots, upgrading trails to allow for people with various mobility issues, adding signage and making the properties more welcoming to a wider array of people.

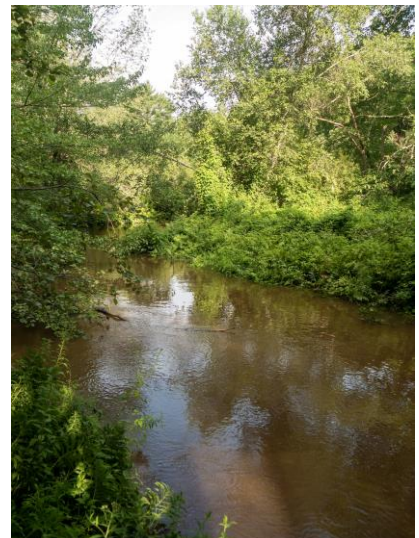
After a year absence due to the COVID pandemic, our annual dinner at Broadturn Farm returned in August 2021. This outside event sold out in one day and is a celebration of everything SLT does in the year.

In December 2021, SLT purchased 55-acres along Payne Road across from our existing Warren Woods Preserve. This property contains a stretch of the Nonesuch River and most of the land between the Maine Turnpike and Payne Road, bordered by Bridges Drive and the Extended Stay motel. In addition to the Nonesuch River and associated floodplain, much of the land is forested wetland making it important watershed protection property. The land is also good wildlife habitat, providing home to a large number of species. The property will be managed as part of the Warren Woods Preserve.

After two years of work and fundraising, SLT was able to close in March 2022 on 16.5-acres along Gorham Road and adjacent to our Warren Woods Preserve. This property includes a stretch of the Nonesuch River, floodplain and forested wetlands. In addition to private donors and the Town of Scarborough land bond funding, SLT was able to successfully obtain funding from several private foundations and the Maine Natural Resource Conservation Program (MNRCP).

This spring, SLT completed work at Fuller Farm Preserve on the new hayfield loop trail. This trail has three areas with built boardwalk, providing a stable walking platform for visitors and reducing impacts to the vegetation. The trail also helps SLT reduce negative impacts to declining grassland birds in the hayfield and protect several fragile wetlands. A number of volunteers and groups assisted in the construction of this trail. This summer SLT is working on the Bird Trail at Fuller Farm, replacing the old, deteriorating bridges. Also, SLT began work on expanding the parking area at Sewell Woods and upgrading the bog bridges and boardwalks on the existing trail system.

Some unfortunate news is that SLT has experienced an increase in theft and vandalism at its properties, including Pleasant Hill Preserve, Fuller Farm Preserve, and Sewell Woods. The theft of lumber and graffiti on signs and buildings are the main problems. SLT is taking steps to address these issues, such as placing cameras in high potential areas, working with neighbors to watch over properties, and interacting with the Scarborough Police Department.



SLT Board and staff participated in a four-part workshop on Diversity, Equity, Inclusion and Justice. We are working to incorporate these principles into our daily work and long-term planning. We have set up a Diversity, Equity,

Inclusion and Justice task force, chaired by Stewardship Director, Samantha Wolf. The task force developed a DEIJ statement adopted by the board of directors. After many years as President of the Board of Directors, Rick Shinay stepped down and was replaced by Betts Armstrong. Rick continues on the board as a Director at large. New Directors include Tom Nolan, Linwood Higgins, and Cameron Boyd.

Thanks to a grant from a private foundation and several individual donors, SLT was able to add a new position in May 2022. The newly created Conservation Director focuses on land protection projects in Town. This is part of SLT's increased efforts to protect the best remaining natural and agricultural areas left in Scarborough. Scott Kunkler was hired to fill this role. His background includes working for the State of New York and the City of Portland. Scott is actively reaching out landowners in Scarborough to discuss conservation options for their properties. He currently has three projects that we hope to close in the next two years.

SLT held our first volunteer appreciation event in April 2022 at Camp Ketcha. This event recognizes all of the tremendous work carried out by volunteers for SLT. We have approximately 80 volunteers that fill roles from the Board of Directors, committees, trail crews, stewards, invasive species management, photography, wildlife monitoring, office work, conducted education programs helping at special events, carpentry, to many more jobs. The first Saturday of May is always the SLT Spring Clean Up requiring numerous volunteers to fan out at our preserves and clean up trash and other debris.

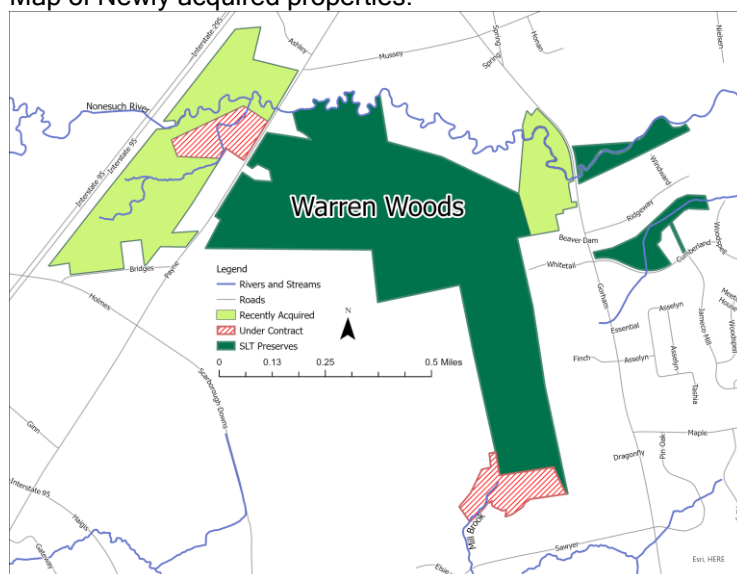
New education programming is a highlight of the last year. Now each year, SLT hires a seasonal education and communications specialist for the summer. Our programs are conducted by staff, volunteers and outside experts. Last fall, programs included bird walks, mushroom foraging, winter coastal birding, astronomy and many more. This past winter, we conducted guided snowshoe programs and a wildlife tracking program that consisted of both a virtual classroom session and a field outing. Spring kicks off our full program season with our Annual Clean Up Day at many of our preserves. Each year on the first Saturday of May, volunteers help pick-up trash and other debris.

In May, 25 acres were transferred from Scarborough Downs to our Warren Woods Preserve. This additional acreage helps protect what is becoming an urban wilderness in the heart of Scarborough. In addition, the land transfer will help SLT connect the Warren Woods trail system to the Down's trail system, currently in construction. Warren Woods has expanded from 162-acres to 258-acres.

Summer of 2022 kicked off a new invasive species task force. With weekly trainings and work days, volunteers are helping to make a huge impact on controlling invasive plants at many SLT preserves. New volunteers are always welcome to join this community effort to restore our natural habitats.

Each of SLT's public access preserves are open every day to the public. Directions, rules and regulations, and trail maps are available at the SLT website, [www.scarboroughlandtrust.org](http://www.scarboroughlandtrust.org). Individuals can find out more about supporting SLT and our various campaigns, volunteering or upcoming programs by visiting the website, Facebook page, Instagram or by calling the office (207-289-1199).

Map of Newly acquired properties:



Respectfully submitted,

Andrew J. Mackie  
Executive Director



Report from the

## SCARBOROUGH CONSERVATION COMMISSION

To the Town Manager, Town Council, and Citizens of Scarborough:

The Conservation Commission is tasked with increasing awareness of the value of and reducing damages to our natural resources and working with Town Staff, other committees, and local organizations to encourage sustainable stewardship of Scarborough's natural resources.

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The Commission recently completed a goals-setting process to align its priorities with the Scarborough Comprehensive Plan. We identified the following focus areas and initiated these efforts in the past year:

### Conserving Land

- Commissioned map of existing conserved lands, open space, wetlands, and habitat
- Established a sub-committee on conserved lands

### Building Resiliency

- Supported the Town's Sustainability Coordinator in hosting an online community meeting on climate change and resiliency on February 23; more than 30 Scarborough residents attended.
- Advocated for the passage of Town resolution to make Scarborough more resilient to climate change, which was unanimously passed by Town Council on March 2, 2022.
- Supported the Town's Sustainability Coordinator to apply for a State of Maine Community Action Grant. The proposal was funded, and the Town will partner with MaineDOT to develop resiliency strategies for Route One where it crosses Scarborough Marsh.
- Continued exploring consolidation with the Pest Management Advisory Committee (PMAC), following through with discussions begun in the fall of 2020. During the past year, members discussed consolidation at their respective meetings, in joint conversations, and with Town staff. The groups agreed that the PMAC's mission aligns with the Conservation Commission's charge and that consolidating the two groups was a logical step. An updated Pest Management Policy and Conservation Commission charge was approved by the Town Council on April 6, 2022, thereby consolidating the two groups. Through this action, the role of the PMAC, as outlined in the Pest Management Policy, is carried out by the Conservation Commission.

### Promoting Engaged Citizen Stewardship

- Published articles in *The Leader* and the Town's e-newsletter about lawn care without pesticides and tick awareness
- Commissioners Charles Spanger and Randi Hogan attended the Maine Association of Conservation Commissions at its statewide conference, held in Brunswick on October 16.
  - Keynote presentation was on "The Economic Benefits of Land Conservation in Maine," by Jessica Sargent, a conservation economics consultant and resident of Scarborough, discussed the economic benefits of protected open space and how that information can build support for land. (Jessica later joined the Commission as an associate member).
  - Focus of the conference program was on municipal open space planning that includes climate change mitigation and adaptation provisions.

### Conservation Commission Administration

The Commission would like to extend gratitude to Chair Peter Slovinsky for serving in this role from 2009-2021 and welcome the new Chair Randi Hogan, elected in November 2021.

The Commission also recognizes former members Rachel Hendrickson and Suzan Nixon for their long time service and welcomes new members Marla Zando, Rita Breton, Richard Harvey (associate member), and Jessica Sargent (associate member)

Thanks also to Council liaisons, John Cloutier (until November 2021) and April Sither (from December 2021), as well as staff liaisons, Jami Fitch, Sustainability Coordinator and Eric Sanderson, Senior Planner.

Respectfully submitted,

*Randi Hogan, Chair*



Report from the

## SHELLFISH CONSERVATION COMMISSION

To the Town Manager, Town Council, and Citizens of Scarborough:

It is with great pleasure that I submit the 2022 Annual Shellfish Conservation Commission Report.

The 2022 clam harvesting season has concluded and will be remembered by many as an average year. Clam populations in Scarborough continued to be bountiful for harvest, but did not exceed the harvest levels of 2020 and 2021. The Scarborough River was unfortunately struck with a point-source sewage pollution event that caused all shellfish harvesting to cease for three peak-season weeks in August, but other red tide and rainfall closures were minimal.

Harvesters and clam flat surveyors have been reporting few juvenile clam recruits and the general consensus on the future beyond 2023 is uncertain. Clam populations tend to fluctuate in cycles, and there is not much that can be done when the clams do not seed in or survive as juveniles. Warming coastal waters and predation from organisms like the milky ribbon worm and green crab continue to be a large problem to our shellfish resource.

The Shellfish Committee has been working to establish new clam flat survey protocols to gain a better insight to the health of the resource from year to year. Efforts in predator management have also been made by trapping and removing the invasive European green crab. Harvesters participated in multiple marsh trash clean ups and collaborative meetings with other municipal shellfish committees in the area to share best practices.

We owe a great deal of the Scarborough shellfish programs success to the 12 hours of volunteer conservation work done by all commercial harvesters annually. I would also like to extend a special thank you to Harbormaster Eugene O'Neill, Town Clerk, Tody Justice, and Town Council Liaison, Don Hammill for their continued involvement and dedication.

A reminder to all citizens to please pick up pet waste, as it can have a largely detrimental impact on water quality in our estuary. One day recreational clam harvesting passes can be purchased at the town hall daily on a first come, first serve basis. I look forward to a productive 2023 season and continuing to steward to our great resource.

*Respectfully submitted,*

***Nathan Orff, Chairman***



*Photography by Town Staff*



TOWN OF  
SCARBOROUGH, MAINE