



BOARD OF EDUCATION
Roberta Thimmig, President
Greg Piotraschke, Vice President
Kevin Kerber, Director
Blaine Nickeson, Director
Mandy Thomas, Director
Jennifer Venerable, Director
Lloyd Worth, Director

**BOARD OF EDUCATION
27J SCHOOLS**

**August 27, 2019
7:00 p.m. Regular Meeting
Lois Lesser Conference and Board Room
Brighton Learning and Resource Center
1850 Egbert Street
Brighton, CO 80601**

BOARD OF EDUCATION MISSION STATEMENT

The Board of Education is committed to the School District's overall success and improvement.

The central focus of all meetings and discussions will be on establishing, monitoring, and supporting the District's goals. We will actively engage all segments of our community in this ongoing focus and provide an instructional program to assure that our students meet or exceed the highest and most rigorous standards.

AGENDA

- 1. CALL TO ORDER** President Thimmig

All matters noticed on this agenda, in any category, may be considered for action as listed. Any item not so noticed may not be considered. Items listed on this agenda may be considered in any order, at the discretion of the chairperson.

- 2. PLEDGE OF ALLEGIANCE** President Thimmig

ROLL CALL FOR ATTENDANCE (Policy Reference: 2.C) President Thimmig

- 3. COMMITMENT TO GOVERNING STYLE** President Thimmig

The Board will govern lawfully, observing Policy Governance principles, with an emphasis on (a) outward vision rather than internal preoccupation, (b) encouragement of diversity in viewpoints, (c) strategic leadership more than administrative detail, (d) clear distinction of Board and chief executive roles, (e) collective rather than individual decisions, (f) future rather than past or present, and (g) governing proactively rather than reactively.

- 4. APPROVAL OF AGENDA** President Thimmig

Recommended motion: “Move to approve the agenda dated August 27, 2019 as presented.”

ROLL CALL FOR VOTE (Policy Reference: 2.C)

President Thimmig

5. SUPERINTENDENT’S REPORT

Dr. Fiedler

Dr. Fiedler will report on activities throughout the District.

6. MATTERS OF PUBLIC COMMENT

President Thimmig

The Board will now hear public comment on the following topics that have been indicated on the sign-in sheet. A reminder that this Board meeting is a business meeting held in public not a public meeting. The Board hears public comment to learn about the preferences and concerns of our community. So, tonight we will listen. We are prohibited by state law to take any action on the items because law requires formal public notice prior to any action on an agenda item. During our next meeting, if appropriate, we will consider your comments in our discussion, and we will ask that the Superintendent attempt to find an answer for any of your questions by that time.

The Board welcomes the comments of our community members, but to ensure that everyone will have an opportunity to participate, we have a few ground rules we ask you to follow:

- Anyone intending to address the Board should sign the speaker sign-in sheet at the back of the room. I will call speakers in the order in which they signed in.
- Speakers’ comments are limited to three minutes.
- If more than one person wishes to speak on the same topic, the new speaker is limited to providing only new information. Please, do not repeat views already expressed by other speakers.
- We ask you to refrain from making complaints or negative comments against individual students or District employees; however, we cannot prevent you from doing so. Such complaints and comments should be addressed first at the classroom or school level, and then if still unresolved, to the Superintendent.
- Disturbing good order by inappropriate language or gestures is grounds for removal from the meeting.

We thank you in advance for your participation tonight.

7. CONSENT AGENDA (Policy References: 2.C)

President Thimmig

All matters listed under Consent Agenda are operational matters about which the Board has governing policies, implementation of which is delegated to the Superintendent. They will be enacted in one motion by category in the order listed below. There will be no discussion of these items prior to the time the Board of Directors vote on the motion, unless members of the board, staff or public request specific items to be discussed separately and/or removed from this section.

Any member of the public who wishes to discuss Consent Agenda items should notify the President of the Board at the time requested and be recognized by invitation of the President to address the Board.

- a. Approval of the Board of Education minutes dated June 11, 2019 Regular Board Meeting and July 30, 2019 Linkage Meeting with 27J Schools Principals and Regular Board Meeting (Enclosures)
- b. Approval of personnel items on memorandum dated August 20, 2019 (Confidential enclosure)
- c. Approval to authorize the Superintendent or his designees to negotiate the final terms of the proposed intergovernmental agreement concerning a Joint School Resource Officer Program with the City of Thornton authorizing a placement of an SRO at Quist Middle School and execute all necessary documents (Enclosure and IGA is a Separate Enclosure)

Recommended motion: “Move to approve the consent agenda items as presented.”

ROLL CALL FOR VOTE (Policy Reference: 2.C) President Thimmig

8. GOVERNANCE PROCESS THAT SUPPORTS OUR GLOBAL GOALS

President Thimmig

- a. Ownership Linkage
- b. Board Education
- c. Board Committees
 - i. Facility Planning Advisory Committee
 - ii. Capital Facility Fee Foundation
 - iii. Rocky Mountain Risk
 - iv. Reaching Out/In
 - v. Commerce City and School District 27J Use Tax Committee
 - vi. 2015 Bond Oversight Committee
- d. Other Matters of Information for the Board

9. EXPECTATIONS OF THE BOARD (Policy Reference 4.E)

Dr. Fiedler

- a. Board acts to accept/reject the following reports due/submitted since last meeting. (ADDENDUM “A”) None at this time.
- b. Superintendent Dr. Chris Fiedler will present the Expectation of the Board Report through 3.0 Global Executive Constraint. (Separate Enclosure)

Recommended motion: “Move to accept the Expectations of the Board Report through 3.0 Global Executive Constraint as conveying reasonable interpretation of the executive limitations.”

ROLL CALL FOR VOTE (Policy Reference: 2.G.1) President Thimmig

- c. Policy Review Schedule
 - i. August 27, 2019 3.0 General Executive Constraint

- | | |
|------------------------|---|
| ii. September 24, 2019 | 1.2 Composite SAT Scores/1.3 Academic Status of School Ratings
3.J Charter Schools |
| iii. October 22, 2019 | 3.D Financial Condition & Activities Internal |
| iv. November 12, 2019 | 3.H Emergency Executive Succession |
| v. December 10, 2019 | 3.D External Financial Condition & Activities
3.I Board Awareness and Support Internal & Direct Inspection |
| vi. January 28, 2020 | 3.C Treatment of Faculty/Staff/Volunteers
3.D Internal Financial Condition and Activities |
| vii. February 25, 2020 | 1.1 Graduation Rate
3.B Treatment of Parents/Guardians |
| viii. March 10, 2020 | 3.G Compensation & Benefits
1.4 Primary Literacy |
| ix. April 28, 2020 | 3.E Asset Protection |
| x. May 26, 2020 | 3.A Treatment of Students/Public
3.F Financial Planning/Budgeting |
| xi. June 9, 2020 | None |

10. PROCLAMATION OF SEPTEMBER AS ATTENDANCE AWARENESS MONTH

President Thimmig

The Board of Education will consider approving Proclamation Number One 2019- 2020 declaring September as Attendance Awareness Month. This is the fifth year that the Board of Education has approved this resolution promoting good attendance and recognizing how it is essential to student achievement and graduation. (Enclosure)

The Proclamation will be read into public record at this time.

Recommended motion: “Move to approve Proclamation Number One 2019-2020 as presented.”

ROLL CALL FOR VOTE (Policy Reference: 2.G.1)

President Thimmig

11. PROCLAMATION IN RECOGNITION OF THE 135TH ANNIVERSARY OF 27J SCHOOLS

President Thimmig

The Board of Education will consider approving Proclamation Number Two 2019- 2020 recognizing the 135th Anniversary of 27J Schools. (Enclosure)

The Proclamation will be read into public record at this time.

Recommended motion: “Move to approve Proclamation Number Two 2018-2019 as presented.”

ROLL CALL FOR VOTE (Policy Reference: 2.G.1)

President Thimmig

12. APPROVAL OF AN EXPENDITURE FROM THE COMMERCE CITY - SCHOOL DISTRICT 27J USE TAX FUND

President Thimmig

Chief Operations Officer Terry Lucero will present information pertaining to the approval of an expenditure from the use tax fund.

Recommended Motion: “Move that the School District 27J Board of Education authorize the expenditure of an amount not to exceed \$500,000 from the Commerce City – School District 27J Use Tax Fund for the purpose of adding ball fields and other improvements at Stuart Middle School, Turnberry Elementary and Second Creek Elementary .”

ROLL CALL FOR VOTE (Policy Reference: 2.G.1) President Thimmig

13. SECOND CREEK PIPELINE PROJECT PRESENTATION President Thimmig

Chief Operations Officer Terry Lucero will present information regarding the Second Creek Pipeline project. This is informational only. (Enclosure)

14. SCHEDULE OF MEETINGS

September 10, 2019 6:00 p.m. Linkage Meeting or Planning Session
Lois Lesser Board Room
Brighton Learning and Resource Campus
1850 Egbert Street
Brighton, CO 80601

September 24, 2019 5:30 p.m. Board Study Session
7:00 p.m. Regular Board Meeting
Lois Lesser Board Room
Brighton Learning and Resource Campus
1850 Egbert Street
Brighton, CO 80601

15. BOARD MEETING EVALUATION

The next quarterly meeting evaluation will occur at the September 24, 2019 meeting.

16. CLOSING COMMENTS

17. ADJOURNMENT

Date of Notice: August 22, 2019

Expectations of the Board Report Evaluation Worksheet

Date Due	Policy No.	Policy Title	Frequency	Date Submitted	Date of Board Action	Accepted	Not Accepted	Comments Conditions

**BOARD OF EDUCATION
27J SCHOOLS
June 11, 2019
Regular Meeting Minutes**

1. CALL TO ORDER: 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Director Nickeson, Director Piotraschke, Director Thimmig, Director Venerable, and Director Worth were present for this entire meeting. Director Kerber and Director Thomas were absent from this entire meeting. Director Thomas did attend the study session that occurred prior to this meeting.

3. COMMITMENT TO GOVERNING STYLE

Director Thimmig read the following statement: The Board will govern lawfully, observing Policy Governance principles, with an emphasis on (a) outward vision rather than internal preoccupation, (b) encouragement of diversity in viewpoints, (c) strategic leadership more than administrative detail, (d) clear distinction of Board and chief executive roles, (e) collective rather than individual decisions, (f) future rather than past or present, and (g) governing proactively rather than reactively.

4. APPROVAL OF AGENDA

Motion by Director Piotraschke, seconded by Director Nickeson to approve the agenda dated June 11, 2019 as presented. Roll Call Vote: all ayes

5. MATTERS OF PUBLIC COMMENT

Name	Address	Topic
Pam Gabarron	11547 Summit Brighton, CO	27J Schools Pool

Note – Ms. Gabarron presented the Board of Education with a letter requesting continued support of aquatics as part of the education experience offered at 27J schools. This letter was signed by 78 supporters.

Lauren Height	29571 WCR 398 Keenesburg, CO	27J Schools Pool
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6. CONSENT AGENDA

Motion by Director Venerable, seconded by Director Piotraschke to approve the consent

agenda as presented. Roll Call Vote: all ayes

- c. Approval of the Board of Education minutes dated May 28, 2019 Regular Board Meeting
- d. Approval of personnel items on memorandum dated June 4, 2019

7. BOARD OF EDUCATION PLANNING SESSION

The Board of Education conducted a planning session to discuss district plans and goals.

8. SCHEDULE OF MEETINGS

July 30, 2019	6:00 p.m. Linkage Meeting with 27J Schools Principals Lois Lesser Board and Conference Room Brighton Learning and Resource Campus 1850 Egbert Street Brighton, CO 80601
August 27, 2019	5:30 p.m. Board Study Session 7:00 p.m. Regular Board Meeting Lois Lesser Board and Conference Room Brighton Learning and Resource Campus 1850 Egbert Street Brighton, CO 80601

9. BOARD MEETING EVALUATION

The next quarterly meeting evaluation will occur at the September 24, 2019 meeting.

10. CLOSING COMMENTS: None

11. ADJOURNMENT: 8:47 p.m.

**BOARD OF EDUCATION
27J SCHOOLS
July 30, 2019
Linkage Meeting with 27J Schools Principals
and Regular Meeting Minutes**

1. DINNER WITH 27J SCHOOLS PRINCIPALS

The Board of Education members conducted a linkage meeting with the 27J Schools principals. The linkage meeting started at 6:00 p.m.

Note: Principals were excused at the time the regular meeting was called to order.

2. REGULAR MEETING CALL TO ORDER: 8:00 a.m.

3. PLEDGE OF ALLEGIANCE

Director Kerber, Director Nickeson, Director Piotraschke, Director Thimmig, Director Thomas, Director Venerable, and Director Worth were present for this entire regular meeting.

4. COMMITMENT TO GOVERNING STYLE

Director Thimmig read the following statement: The Board will govern lawfully, observing Policy Governance principles, with an emphasis on (a) outward vision rather than internal preoccupation, (b) encouragement of diversity in viewpoints, (c) strategic leadership more than administrative detail, (d) clear distinction of Board and chief executive roles, (e) collective rather than individual decisions, (f) future rather than past or present, and (g) governing proactively rather than reactively.

5. APPROVAL OF AGENDA

Motion by Director Nickeson, seconded by Director Piotraschke to approve the agenda dated July 30, 2019 as presented. Roll Call Vote: all ayes

6. MATTERS OF PUBLIC COMMENT: None

7. CONSENT AGENDA

Motion by Director Piotraschke, seconded by Director Nickeson to approved the consent agenda as presented. Roll Call Vote: all ayes

- a. Approval of the Administrative Assistant to the Superintendent as the designated election official for the November 5, 2019 coordinated election.

8. CONTRACT TO PURCHASE CONDOMINIUM SPACE WITHIN THE BRIGHTON LEARNING AND RESOURCE CENTER (BLARC)

The Board of Education members considered the approval to enter into a contract to purchase condominium space within the BLARC.

Motion by Director Nickeson, seconded by Director Thomas to authorize the Superintendent or his designees to negotiate and execute a contract to buy and sell real estate and to conduct the remaining activities required to finance and purchase condominium property within the Brighton Learning and Resource Center located at 1850 E. Egbert Street, Brighton, CO. Roll Call Vote: all ayes

9. SCHEDULE OF MEETINGS

August 27, 2019	5:30 p.m. Board Study Session 7:00 p.m. Regular Board Meeting Lois Lesser Board and Conference Room Brighton Learning and Resource Campus 1850 Egbert Street Brighton, CO 80601
September 10, 2019	6:00 p.m. Linkage Meeting Lois Lesser Board and Conference Room Brighton Learning and Resource Campus 1850 Egbert Street Brighton, CO 80601
September 24, 2019	5:30 p.m. Board Study Session 7:00 p.m. Regular Board Meeting Lois Lesser Board and Conference Room Brighton Learning and Resource Campus 1850 Egbert Street Brighton, CO 80601

10. BOARD MEETING EVALUATION

The next quarterly meeting evaluation will occur at the September 24, 2019 meeting.

11. CLOSING COMMENTS: None

12. ADJOURNMENT: 8:26 p.m.

Board of Education Agenda Item

Board Meeting of: August 27, 2019

Subject: Approval of an Intergovernmental Agreement Regarding a Joint School Resource Officer Program with the City of Thornton

Status of Item: Action per Board Policy 2.C.4

Time Needed: Consent Agenda

PERTINENT FACTS:

- The Colorado Safe Schools Act as contained in C.R.S. 22-33-109.1 requires each board of education to cooperate and, to the extent possible, develop written agreements with law enforcement, the juvenile justice system, and social services, as allowed under state and federal law, to keep each school environment safe.
- Riverdale Ridge High School opened in the fall of 2018. Quist Middle School has been co-located within Riverdale Ridge High School for the 2018-2019 school year and will remain at that site through the first semester of the 2019-2020 school year.
- It is District staff's intention to have a full time School Resource Officer (SRO) in each of the District operated secondary schools.
- The City of Thornton prefers that the agreement be prepared in the form of an Intergovernmental Agreement (IGA) which requires consideration and approval by the Board of Education.
- The District has previously entered into IGA's with the City of Thornton authorizing the placement of an SRO at Riverdale Ridge High School for the 2018-2019 and 2019-2020 school years.
- The City of Thornton is currently requesting approval of a new IGA to authorize a SRO to be placed at Quist Middle School for the 2019-2020 school year at a cost to the District of \$37,673.62.
- The terms within the attached IGA, developed by the City of Thornton, are similar to the terms previously approved by the Board and reviewed by District legal counsel.
- Staff is recommending that the Board of Education authorize the Superintendent of Schools or his designees to complete final negotiations with the City of Thornton regarding the aforementioned IGA and to execute all necessary documents.

Board Policies or C.R.S. Relating to Item:

C.R.S. 22-33-109(3) – Safe Schools Act – Agreement with State Agencies

Originator: Terry Lucero



**GOVERNING POLICY OF
THE BOARD OF EDUCATION
Policy 4.E – MONITORING SUPERINTENDENT PERFORMANCE**

(Accepted 8-24-10)

Management Limitations 3.0
Global Executive Constraint

To: Board of Education

From: Dr. Chris Fiedler, Superintendent of Schools

Re: Expectations of the Board Report – 3.0 Global Executive Constraint

I hereby present my Expectations of the Board Report on our Global Executive Constraint, Management Limitations 3.0, in accordance with the monitoring schedule as set forth in Board policy. I certify the information in this report is true. (Separate Enclosure)

Signed: 

Date: August 27, 2019

Dr. Chris Fiedler
Superintendent, 27J Schools

**27J SCHOOLS
PROCLAMATION
Number One
2019-2020**

Proclamation of September as Attendance Awareness Month

WHEREAS good attendance is essential to student achievement and graduation, and we are committed to dedicating our resources and attention to reducing chronic absenteeism rates, with a focus starting as early as kindergarten,

WHEREAS chronic absence – missing 10 percent or more of school for any reason including excused and unexcused absences, or just two of three days a month – is a proven predictor of academic trouble and dropout rates,

WHEREAS improving attendance and reducing chronic absence takes commitment, collaboration and tailored approaches to particular challenges and strengths in each community,

WHEREAS chronic absence predicts lower third-grade reading proficiency, course failure and eventual dropout, it weakens our communities and our local economy,

WHEREAS the impact of chronic absence hits low-income students and children of color particularly hard if they don't have the resources to make up for lost time in the classroom and are more likely to face systemic barriers to getting to school – such as unreliable transportation, lack of access to health care, unstable or unaffordable housing,

WHEREAS schools and community partners can reach out more frequently to absent students to determine why they are missing school and what would help them attend more regularly,

WHEREAS schools and community partners must do more to track, calculate and share the data on how many students are chronically absent so that we can deliver the right interventions to the right students,

WHEREAS chronic absence can be significantly reduced when schools, parents and communities work together to monitor and promote good attendance and address hurdles that keep children from getting to school,

WHEREAS engaging parents and the community – including civic and elected leaders, local businesses, faith based members and nonprofit organizations – to help us spread the message that good attendance matters and helps us come up with solutions to ensure all children are in school as much as possible.

NOW, THEREFORE BE IT RESOLVED this 27nd day of August, 2019 that 27J Schools proclaims that our community will stand with the nation and Adams, Broomfield, and Weld County partners in recognizing September as “Attendance Awareness Month.” We hereby commit to focusing on reducing chronic absenteeism to give all children an equitable opportunity to learn, grow and thrive academically, emotionally and socially.

Roberta Thimmig, President

Lynn Ann Sheats, Secretary

**27J SCHOOLS
PROCLAMATION
Number Two
2019-2020**

Proclamation Recognizing the 135th Anniversary of 27J Schools

WHEREAS, The Board of Education is proud to celebrate 27J Schools, on the occasion of its 135th anniversary; and

WHEREAS, School District, No. 27, Arapahoe County-Colorado was originally established by J.L Fetzer, County Superintendent of Schools Arapahoe County on the 13th day of September, 1884; and

WHEREAS, 27J Schools currently provides over 19,000 students with the tools and resources to succeed now an in the future.

NOW, THEREFORE BE IT RESOLVED, this 27th day of August, 2019 that I, Roberta Thimmig, Board President do hereby recognize the 135th anniversary of 27J Schools and wish the district success in the years to come;

AND BE IT FURTHER RESOLVED that this body enthusiastically supports 27J Schools and recommits our community to engage in programs and activities that enable 27J Schools to excel in providing outstanding educational experiences for all students.

Roberta Thimmig, President

Lynn Ann Sheats, Secretary

Board of Education Agenda Item

Board Meeting of: August 27, 2019

Subject: Approval of an Expenditure from the
Commerce City/School District 27J Use Tax Fund

Status of Item: Action

Time Needed: 10 minutes

Pertinent Facts:

- Commerce City and School District 27J entered into an Intergovernmental Agreement in 2002 regarding the collection and expenditure of use tax payable to Commerce City for public school construction projects constructed within Commerce City.
- The agreement was amended in 2012 to redefine the potential uses of the fund allowing for the enhancement of recreational facilities and school/park sites.
- The process to consider and approve such requests was also amended to provide for a committee made up of membership from the elected bodies of the two entities to consider requests and make recommendations to their respective elected bodies regarding such requests.
- The current balance of the fund is approximately \$1,300,000.
- The fund has been accessed one time since its inception, providing approximately \$155,000 to fund fifty percent of the artificial turf installation at Reunion Elementary.
- Commerce City is requesting funds from this restricted account in an amount not to exceed \$500,000 to cover ballfield additions and improvements at Stuart Middle School, Turnberry Elementary and Second Creek Elementary.
- A detailed description of the improvements is attached for your review.
- All improvements and the recurring maintenance of these areas will be conducted by Commerce City.
- The Commerce City – School District 27J Use Tax Committee met via teleconference on July 23, 2019 to consider the request made by Commerce City and agreed to present this matter to the Board of Education for their consideration at the meeting of August 27, 2019.
- Commerce City staff has presented this request and received approval from the Commerce City Council as part their annual budgeting process.

Board Policies or C.R.S. Relating to Item:

C.R.S. 22-54-102(3)(a) – Intergovernmental Agreements

Recommended Motion: “... that the School District 27J Board of Education authorize the expenditure of an amount not to exceed \$500,000 from the Commerce City – School District 27J

Use Tax Fund for the purpose of adding ball fields and other improvements at Stuart Middle School, Turnberry Elementary and Second Creek Elementary .”

Originator: Terry Lucero

Approved: _____ **Date:** _____

Board of Education Agenda Item

Board Meeting of: August 27, 2019

Subject: Presentation Regarding the Second Creek Pipeline Project

Status of Item: For Information Only

Time Needed: 30 Minutes

PERTINENT FACTS:

- Metro Wastewater Reclamation District (MWRD) intends to construct a wastewater pipeline that would impact school sites at Stuart Middle School, Prairie View Middle School and Prairie View High School.
- The District is in receipt of a letter of intent specifying MWRD’s desire to acquire temporary and permanent easements across District owned property to construct and place the pipeline.
- Values for the temporary and permanent easements have been established by MWRD utilizing an appraiser of their choice.
- The proposed values are as follows:
 - Prairie View High and Middle School Site
 - Permanent Easement \$87,808
 - Temporary Easement \$34,804
 - Stuart Middle School Site
 - Permanent Easement \$ 7,365
 - Temporary Easement \$ 372
 - Total of All Easements \$130,349
- The current construction schedule contemplates construction starting in the spring of 2021 and being completed in time to receive students and staff later that summer.
- Staff has met with MWRD to discuss and refine construction schedules, reparation efforts and other issues related to the construction and maintenance of the pipeline.
- As a conveyance of property the Board will be required to act on the Permanent Easements.
- Staff has engaged legal counsel to assist in negotiations and other legal responsibilities duties associated with this matter.
- MWRD will be presenting information related to his matter.
- This agenda item is for informational purposes only; no Board action is being requested at this time.

Board Policies or C.R.S. Relating to Item:

C.R.S. 22-32-110(1)(e) – Board of Education –Specific Powers – To sell and convey district property...

Originator: Terry Lucero, Chief Operating Officer

	METHOD	FREQUENCY	SCHEDULE
3.D - Financial Condition & Activities	Internal	Semi - Annually	January & October
	External	Annually	December
3.C - Treatment of Faculty/Staff/Volunteers	Internal	Annually	January
1.1 - Graduation Rate	Internal	Annually	February
3.B - Treatment of Parents/Guardians	Internal	Annually	February
3.G - Compensation & Benefits	Internal	Annually	March
1.4 – Primary Literacy	Internal	Annually	March
3.E - Asset Protection	Internal	Annually	April
3.A - Treatment of Students/Public	Internal	Annually	May
3.F - Financial Planning/Budgeting	Internal	Annually	May
3.0 - Global Executive Constraint	Internal	Annually	August
1.2 - Composite SAT Scores	Internal	Annually	September
1.3 - Academic Status of School Ratings	Internal	Annually	September
3.J - Charter Schools	Internal	Annually	September
3.H - Emergency Executive Succession	Internal	Annually	November
3.I - Board Awareness & Support	Internal	Annually	December
	Direct Inspection	Annually	December