



KINGSWAY REGIONAL SCHOOL DISTRICT

Reorganization Meeting of the Board of Education

Date: January 4, 2024
Time: 6:30 p.m.
Location: District Conference Room
213 Kings Highway
Woolwich Township, NJ 08085

A. Open Meeting

Meeting called to order at 6:30 PM

Pledge of Allegiance

Action: 4. Appointment of Board Secretary as Chairperson Pro-Tem
Motion by Christie Comerford, second by Marilyn O'Rourke-Young.
BE IT RESOLVED, that the Kingsway Regional School District designate the Board Secretary as Temporary Chairman of the Board of Education.

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Patrick Daley, Nicholas Rosato

Information: 5. Election Results

Mr. Schimpf read the election results:

Jennifer Cavallaro-Fromm 391 (Swedesboro)

Patrick Daley 2,687 (Woolwich)

Kelly Bonapfel 2,679 (Woolwich)

Procedural: 6. Administration of Oath of Office

Pursuant to N.J.S.A. 18A:12-2.1, the Board Secretary will administer the Oath for School Board Members duly elected or appointed to the Kingsway Regional School District Board of Education.

Board Member	Term Expires
Kelly Bonapfel	2026
Jennifer Cavallaro-Fromm	2026
Patrick Daley	2026
Kristen Lombardo	2024

Procedural: 7. Roll Call

Lauren Boerlin, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Patrick Daley, Nicholas Rosato

Action: 8. Open Nominations for President

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Motion by Patrick Daley, second by Michele A Blair.

BE IT RESOLVED, that the Kingsway Regional School District Board of Education open nominations for President of the Board of Education.

At this time the Secretary of the Board of Education shall accept nominations for President of the Board of Education. After nominations have been closed, the Secretary shall have the ballot cast.

Lauren Boerlin - Nominates Jennifer-Cavallaro Fromm

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Patrick Daley, Nicholas Rosato

Action: 9. Close Nominations for President

Motion by Patrick Daley, second by Lauren Boerlin.

BE IT RESOLVED, that the Kingsway School District Board of Education close nominations for President of the Board of Educaiton.

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Patrick Daley, Nicholas Rosato

Action: 10. President Election

Motion by Michele A Blair, second by Nicholas Rosato.

BE IT RESOLVED, that the Kingsway Regional School District Board of Education elect Jennifer Cavallaro-Fromm for President of Board of Education. Jennifer Cavallaro-Fromm took the President's chair and conducted the remainder of the meeting.

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Patrick Daley, Nicholas Rosato

Action: 11. Open Nominations for Vice President

Motion by Kelly Bonapfel, second by Kristen Lombardo.

BE IT RESOLVED, that the Kingsway Regional School District Board of Education open nominations for Vice President of the Board of Education.

At this time the newly elected Board President shall accept nominations for Vice President of the Board of Education. After nominations have been closed, the Secretary shall have the ballot cast.

Mrs. O'Rourke Young nominates Mrs. Boerlin

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Patrick Daley, Nicholas Rosato



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Action: 12. Close Nominations for Vice President

Motion by Christie Comerford, second by Kristen Lombardo.

BE IT RESOLVED, that the Kingsway School District Board of Education close nominations for Vice President of the Board of Education.

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Patrick Daley, Nicholas Rosato

Action: 13. Vice President Election

Motion by Michele A Blair, second by Kelly Bonapfel.

BE IT RESOLVED, that the Kingsway Regional School District Board of Education elect Lauren Boerlin for Vice President of Board of Education.

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Patrick Daley, Nicholas Rosato

B. Public Participation

Procedural: 1. Public Comment

No Comment

C. Correspondance

D. Approval of Action Items

Action (Consent): 1. Motion to Approve Consent Agenda Items

Motion by Lauren Boerlin, second by Nicholas Rosato.

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve resolutions E1-E8, F1-F2, and G-1 as follows:

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Patrick Daley, Nicholas Rosato

E. Reorganization

Action (Consent): 1. School Board Member Code of Ethics Training and Acknowledgement of Receipt

BE IT RESOLVED, that the Kingsway Regional School District Board of Education has adopted the New Jersey School Boards Association "Code of Ethics" and provided an annual training session as required pursuant to N.J.S.A. 18A:12-21 et seq.

Code of Ethics for School Board Members

Action (Consent): 2. Parliamentary Procedure

BE IT RESOLVED, that the Kingsway Regional School District Board of Education adopt parliamentary procedure as described by Robert's Rules of Order to govern the order of business of the Board of Education through the organization meeting in January, 2025.



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Action (Consent): 3. Establishment of Board of Education Annual Meeting Dates, Time and Place
 PLEASE TAKE NOTICE, that the Board of Education of the Kingsway Regional School District in the County of Gloucester, 213 Kings Highway, Township of Woolwich, State of New Jersey will meet to discuss or act upon public business at 6:30 p.m. on each date set forth below held in the High School Cafeteria East, 201 Kings Highway, Woolwich Township, NJ 08085:

Work Session Meetings	Action Meetings
January 18, 2024	January 25, 2024
February 15, 2024	February 22, 2024
March 14, 2024	March 21, 2024
April 18, 2024	April 25, 2024
May 16, 2024	May 23, 2024
No Work Session in June	June 20, 2024
July 18, 2024	July 25, 2024
August 15, 2024	August 22, 2024
No Work Session in September	September 12, 2024
No Work Session in October	October 17, 2024
November 14, 2024	November 21, 2024
December 12, 2024	December 19, 2024
	January 2, 2025 (Reorganization)

Action (Consent): 4. Adoption of Official Newspaper
 WHEREAS, Chapter 231 of P.L. 1975 known as, and hereinafter designated as, the "Open Public Meetings Act" requires notification of meetings of public bodies, as therein defined, in the manner therein set forth,

NOW THEREFORE BE IT RESOLVED, that for the purposes of compliance with the Open Public Meetings Act, the Kingsway Regional School District Board of Education hereby makes the following designations:

The South Jersey Times is hereby designated as the official newspaper to receive notification of meetings as required by any and all sections of the Open Public Meeting Act, it appearing that this newspaper is the most likely to inform the local public of such meeting.

The locations for posting of notice of meetings shall be the bulletin boards within the High School, Middle School, Township Clerks' offices, the Board Office located in the North end of the High School and the official District webpage.

Action (Consent): 5. Adoption of Board Policies and Regulations
 RESOLVED, that all current written policies, bylaws, and regulations in the official Policy Manual of the Kingsway Regional School District Board of Education be readopted.

Action (Consent): 6. Appointment of Board Officials
 RESOLVED, that the following Board Officials be appointed through the re-organization meeting in January 2025 or as soon thereafter as the board acts on appointments:

Board Secretary	Jason Schimpf
New Jersey SBA Delegate	Lauren Boerlin
Gloucester County SBA Delegate	Lauren Boerlin



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Action (Consent): 7. Depositories and Signatories

BE IT RESOLVED that the following Banking Institutions and signatories be approved as official depositories and signors of the Kingsway Regional School District Board of Education in accordance with the Governmental Unit Deposit Protection Act (“GUDPA”)

Account	Financial Institution	Signatory	Individual
General Checking	Fulton Bank	Board President Business Administrator	Jennifer Cavallaro-Fromm Jason Schimpf
General Money Market	Fulton Bank	Board President Business Administrator	Jennifer Cavallaro-Fromm Jason Schimpf
Payroll	Fulton Bank	Board President Business Administrator	Jennifer Cavallaro-Fromm Jason Schimpf
Payroll Agency	Fulton Bank	Board President Business Administrator	Jennifer Cavallaro-Fromm Jason Schimpf
Unemployment Escrow	Fulton Bank	Board President Business Administrator	Jennifer Cavallaro-Fromm Jason Schimpf
Cafeteria	Fulton Bank	Board President Business Administrator	Jennifer Cavallaro-Fromm Jason Schimpf
Athletics	Fulton Bank	Athletic Director Business Administrator	June Cioffi Jason Schimpf
Superintendent/SBA Petty Cash	Fulton Bank	Superintendent Business Administrator	James Lavender Jason Schimpf
Middle School Student Activity Checking	Fulton Bank	Principal Business Administrator	Brian Tonelli Jason Schimpf
Middle School Student Activity Money Market	Fulton Bank	Principal Business Administrator	Brian Tonelli Jason Schimpf
High School Student Activity Checking	Fulton Bank	Principal Business Administrator	Stefanie Fox-Manno Jason Schimpf
High School Student Activity Money Market	Fulton Bank	Principal Business Administrator	Stefanie Fox-Manno Jason Schimpf
Wayne Winter Memorial	Fulton Bank	Board President Business Administrator	Jennifer Cavallaro-Fromm Jason Schimpf
Joseph Bona Memorial	Fulton Bank	Board President Business Administrator	Jennifer Cavallaro-Fromm Jason Schimpf
John Capozzi Memorial	Fulton Bank	Board President Business Administrator	Jennifer Cavallaro-Fromm Jason Schimpf
Maureen Lavin Memorial	Fulton Bank	Board President Business Administrator	Jennifer Cavallaro-Fromm Jason Schimpf
Lucinda Molitor Memorial	Truist	Business Administrator	Jason Schimpf
NOW Checking	Truist	Business Administrator	Jason Schimpf
MMDA	Truist	Business Administrator	Jason Schimpf



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Action (Consent): 8. Amendment to Minimum Wage

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve an increase to the minimum hourly wage from \$14.13 per hour to \$15.13 per hour in compliance with the New Jersey Division of Wage and Hour. The increase to minimum wage is effective 01/1/24-12/31/24.

F. Personnel

Action (Consent): 1. Appointments and Reappointments

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the appointment(s) of the following staff member(s), as recommended by the Superintendent of Schools, contingent upon criminal history review clearance and issuance of appropriate certification(s) where applicable:

All certificated and non-certificated personnel are approved for hourly Schedule B assignments on an as-needed basis.

Name	Position	Location	Reason	Compensation	Effective Date
Kennith Coyle	Teacher of World Language	High School	Appointment	\$56,635 (prorated)	03/04/2024-06/30/2024

Action (Consent): 2. Employment - Schedule "B", Staff Workers, Unpaid Volunteers

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the Schedule "B" appointments, event staff workers, and unpaid volunteers, as recommended by the Superintendent of Schools:

Name	Position	Location	Compensation	Effective Date(s)
Charlyene Pinkney	Home Instructor	High School	\$40.47/hour	01/19/2024-06/30/2024
Annamaria Agriesti	Home Instructor	High School	\$40.47/hour	01/19/2024-06/30/2024
Nancy McCloskey	AP Proctor	High School	\$28.00/hour	04/29/2024-06/30/2024
Dave Young	AP Proctor	High School	\$28.00/hour	04/29/2024-06/30/2024
Barbara Doherty	AP Proctor	High School	\$28.00/hour	04/29/2024-06/30/2024
Emily Kupsey	AP Proctor	High School	\$28.00/hour	04/29/2024-06/30/2024

G. General

Action (Consent): 1. 2024-2025 School Calendar

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the 2024-2025 School Calendar, as recommended by the School Superintendent.

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Patrick Daley, Nicholas Rosato

H. Old Business

I. New Business

J. Adjournment

Action: 1. Motion to Adjourn

Motion by Lauren Boerlin, second by Patrick Daley.



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BE IT RESOLVED, that the Kingsway Regional School District Board of Education adjourn the meeting at 6:58 pm.

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Patrick Daley, Nicholas Rosato

Respectfully Submitted,

Jason Schimpf
School Business Administrator/Board Secretary



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