



KINGSWAY REGIONAL SCHOOL DISTRICT

Work Session Meeting of the Board of Education

Date: April 20, 2023
Time: 6:30 p.m.
Location: District Conference Room
213 Kings Highway
Woolwich Township, NJ 08085

A. Open Meeting

Roll Call

Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Patrick Daley, Nicholas Rosato

Meeting called to order at 6:30 PM

Pledge of Allegiance

B. Student Recognition

Discussion: 1. Spotlight Students

Discussion: 2. Seniors of the Month

C. Staff Recognition

Discussion: 1. New Staff Recognition

Discussion: 2. Spotlight Teacher of the Month

D. Student Representative Report

Discussion: 1. April 2023 Student Representative Report

E. Presentations

Information, Presentation: 1. Spotlight Program-Special Services and School Counseling

Spotlight Program: Special Services & School Counseling

- Dr. Shanna Hoffman, Director of Special Services
- Mr. Mike Schiff, Director of School Counseling

F. Public Participation

Procedural: 1. Public Comment

G. Approval of Minutes

Discussion: 1. Minutes

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H. Correspondence

I. Approval of Action Items

J. Personnel

Discussion: 1. Resignations, Retirements and Terminations

Action: 2. Appointments and Reappointments

Motion by Patrick Daley, second by Christie Comerford.

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the appointment(s) of the following staff member(s), as recommended by the Superintendent of Schools, contingent upon criminal history review clearance and issuance of appropriate certification(s) where applicable:

All certificated and non-certificated personnel are approved for hourly Schedule B assignments on an as-needed basis.

Name	Position	Location	Reason	Compensation	Effective Date
Marisa Abruzzo	General Cafe Worker	High School	Appointment	Step 2; \$14.98/hour	5/08/2023- 6/30/2023
Lauren Mecholsky	ELA Teacher	Middle School	Appointment	MA/12; \$77,935	09/01/2023- 06/30/2024
Abigail Matthias	Substitute Secretary	Middle School	Appointment	\$16/hour	04/21/2023- 06/30/2023
Melissa Muckley	General Cafe Worker	Middle School	Appointment	Step 4; \$17.00/hour	5/15/2023- 6/30/2023

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Patrick Daley, Nicholas Rosato

Discussion: 3. Employment - Schedule "B", Staff Workers, Unpaid Volunteers

Discussion: 4. Practicum, Student Teachers, Visitation, and Internships

Discussion: 5. Leaves of Absence

Discussion: 6. Change of Status (Name change, rescind position, corrections, transfers, guide movement)

Discussion: 7. Employment - Job Description(s) - Approval/Revisions

K. Finance

Discussion: 1. Budget Line Item Transfers

Discussion: 2. Payment of Claims

Discussion: 3. Board Secretary's Certification



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Discussion: 4. Receipt and Acceptance of Board Secretary's Monthly Report

Discussion: 5. Receipt and Acceptance of Student Activity and Athletic Account Financial Reports

Discussion: 6. Salem County Vocation Tuition 2023-2024 School Year

Discussion: 7. Harrison Township School District Interlocal Agreement

Discussion: 8. Clearview Interlocal Agreements

Discussion: 9. IT Agreement with Woolwich Township

Discussion: 10. Adoption of 2023-2024 District Budget

Discussion: 11. 2023 Safety Grant Application

Discussion: 12. 2023-2024 Student Transportation Bid Award

Discussion: 13. Participation in Cooperative Transportation with GCSSSD

L. Curriculum & Instruction

Discussion: 1. Professional Development - Staff Attendance at Trainings, Seminars, Conventions, and Conferences

Discussion: 2. Professional Learning Workshops

Discussion: 3. Memorandum of Understanding - School of Health Professions Shadowing Experience

M. General Administration

Discussion: 1. Enrollment Report

Discussion: 2. Emergency Drills

Discussion: 3. Student Discipline, Violence/Vandalism, HIB

Discussion: 4. HIB - Completed Investigation Reports

Discussion: 5. Education Field Trips and Assemblies

Discussion: 6. Fundraiser(s)

Discussion: 7. Out of District Placement

Discussion: 8. School Bus Emergency Evacuation Drill Report

Discussion: 9. Policy - 1st Reading



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N. Superintendent Discussion Items
Discussion: 1. Discussion Items

O. Executive Session

Action: 1. Executive Session In

Motion by Lauren Boerlin, second by Nicholas Rosato.

BE IT RESOLVED that the Kingsway Regional School District Board of Education desires to hold a closed Executive Conference Session at 8:48 p.m. prevailing time, for approximately 20 minutes as follows:

Item Discussion Item(s)

Personnel

defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Patrick Daley, Nicholas Rosato

Action: 2. Executive Session Out

Motion by Kelly Bonapfel, second by Michele A Blair.

BE IT RESOLVED, that the Kingsway Regional School District Board of Education adjourn executive session and reconvene the public meeting at 9:19 p.m.

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Patrick Daley, Nicholas Rosato

P. Personnel II

Action: 1. Employment Separation Agreement

Motion by Lauren Boerlin, second by Marilyn O'Rourke-Young.

BE IT RESOLVED that the Kingsway Regional Board of Education hereby approves the attached Employment Separation Agreement with employee 4934; and

BE IT FURTHER RESOLVED that the Kingsway Regional Board of Education hereby accepts 4934's irrevocable resignation effective June 30, 2023; and

BE IT FURTHER RESOLVED that the Kingsway Regional Board of Education authorizes the Board President and the Business Administrator/Board Secretary to execute the Employment Separation Agreement on behalf of the Board; and to take such further steps as may be necessary to effectuate the within Employment Separation Agreement and carry out this action of the Board.

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Patrick Daley, Nicholas Rosato

No: Christie Comerford



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Q. Old Business

R. New Business

S. Adjournment

Action: 1. Motion to Adjourn

Motion by Christie Comerford, second by Kelly Bonapfel.

Resolved that the Kingsway Regional School District Board of Education adjourn the meeting at 9:37 pm.

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Patrick Daley, Nicholas Rosato

Respectfully Submitted,

Jason Schimpf
School Business Administrator/Board Secretary



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