



# KINGSWAY REGIONAL SCHOOL DISTRICT

## Work Session Meeting of the Board of Education

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Date: March 16, 2023  
Time: 6:30 p.m.  
Location: District Conference Room  
213 Kings Highway  
Woolwich Township, NJ 08085

### A. Open Meeting

#### Roll Call

Lauren Boerlin, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Nicholas Rosato

Meeting called to order at 6:30 PM

Pledge of Allegiance

### B. Student Recognition

Discussion: 1. Spotlight Students

Discussion: 2. Seniors of the Month

Discussion: 3. Winter Athletic Recognition

### C. Staff Recognition

Discussion: 1. New Staff Recognition

Discussion: 2. Spotlight Teacher of the Month

### D. Presentations

Discussion: 1. Middle School Student Government

Information: 2. 2023-24 Tentative District Budget

### E. Public Participation

Procedural: 1. Public Comment

### F. Approval of Minutes

Discussion: 1. Minutes

### G. Correspondence

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H. Approval of Action Items

Action (Consent): 1. Approval of Consent Agenda

Motion by Lauren Boerlin, second by Christie Comerford.

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the following following consent agenda items: J2, J4, and K9.

J. Personnel

Discussion: 1. Resignations, Retirements and Terminations

Action (Consent): 2. Appointments and Reappointment

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the appointment(s) of the following staff member(s), as recommended by the Superintendent of Schools, contingent upon criminal history review clearance and issuance of appropriate certification(s) where applicable:

All certificated and non-certificated personnel are approved for hourly Schedule B assignments on an as-needed basis.

Name	Position	Location	Reason	Compensation	Effective Date
Barry Green	Maintenance (HVAC)	District	Appointment	Step 8; \$55,087	04/03/2023-06/30/2023

Discussion: 3. Employment - Schedule "B", Staff Workers, Unpaid Volunteers

Action (Consent): 4. Employment - Schedule "B", Staff Workers, Unpaid Volunteers

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the Schedule "B" appointments, event staff workers, and unpaid volunteers, as recommended by the Superintendent of Schools:

Name	Position	Location	Reason	Compensation	Effective Date
Mike Massaro	Marching Band Director	High School	Appointment	\$9440	08/01/2023-06/30/2024

Discussion: 5. Leaves of Absence

Discussion: 6. Change of Status (Name change, rescind position, corrections, transfers, guide movement)

K. Finance

Discussion: 1. Budget Line Item Transfers

Discussion: 2. Payment of Claims

Discussion: 3. Board Secretary's Certification

Discussion: 4. Receipt and Acceptance of Board Secretary's Monthly Report

Discussion: 5. Receipt and Acceptance of Student Activity and Athletic Account Financial Reports

Discussion: 6. NEA Foundation Grant Submission

Discussion: 7. Voided Checks



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Discussion: 8. FY2022 Annual Comprehensive Financial Report (ACFR)

Action (Consent): 9. 2023-2024 Tentative District Budget

Resolution Approving and Authorizing Submission of the 2023-24 Tentative Budget to the Gloucester County Office of Education

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approves and authorizes the submission of the 2023-24 tentative budget as follows to the Executive County Superintendent of Schools:

General Fund (10)	\$53,245,898
Special Fund (20)	\$ 1,621,500
Debt Service Fund (40)	<u>\$ 3,283,885</u>
Total All Funds	\$58,151,283

With \$25,458,625 to be raised in taxes for the General Fund and \$2,791,048 to be raised in taxes for the Debt Service Fund for a total of \$28,249,673 to be raised in taxes.

WHEREAS, the Kingsway Regional School District recognizes the need to utilize an enrollment adjustment in the amount of \$340,326 to increase the general fund tax levy above the two percent (2%) cap; and

WHEREAS, the Kingsway Regional School District recognizes the need to utilize an adjustment for an increase in health benefit costs in the amount of \$671,228 to increase the general fund tax levy above the two percent (2%) cap; and

WHEREAS, the Kingsway Regional School District Board of Education may establish, for regular school district business travel only, an annual threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold is exceeded in the budget year (July 1 - June 30); and

WHEREAS, the Kingsway Regional School District Board of Education has elected to exclude travel expenditures supported by federal funds pursuant to N.J.A.C. 6A:23A-7.3(a)2; and

WHEREAS, the Kingsway Regional School District Board of Education authorizes travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3(a)1, to a maximum of expenditure of \$100,000 for all staff and board of education members.

L. Curriculum & Instruction

Discussion: 1. Professional Development - Staff Attendance at Trainings, Seminars, Conventions, and Conferences

Discussion: 2. Professional Learning Workshops

M. General Administration

Discussion: 1. Enrollment Report

Discussion: 2. Emergency Drills



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Discussion: 3. Student Discipline, Violence/Vandalism, HIB

Discussion: 4. HIB - Completed Investigation Reports

Discussion: 5. Education Field Trips and Assemblies

Discussion: 6. Fundraiser(s)

Discussion: 7. Out of District Placement

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Nicholas Rosato

N. Superintendent Discussion Items

Discussion: 1. Discussion Items

O. Executive Session

Action: 1. Executive Session In

Motion by Lauren Boerlin, second by Kristen Lombardo.

BE IT RESOLVED that the Kingsway Regional School District Board of Education desires to hold a closed Executive Conference Session at 7:20 p.m. prevailing time, for approximately 20 minutes as follows:

Item Discussion Item(s)

Personnel & Student Privacy Exemptions

defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

\*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Nicholas Rosato

Action: 2. Executive Session Out

Motion by Kristen Lombardo, second by Nicholas Rosato.

BE IT RESOLVED, that the Kingsway Regional School District Board of Education adjourn executive session and reconvene the public meeting at 8:47 p.m.

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Nicholas Rosato

P. Old Business



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Q. New Business

R. Adjournment

Action: 1. Motion to Adjourn

Motion by Kelly Bonapfel, second by Lauren Boerlin.

Resolved that the Kingsway Regional School District Board of Education adjourn the meeting at 9:57 pm.

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Nicholas Rosato

Respectfully Submitted,

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Jason Schimpf  
School Business Administrator/Board Secretary



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