

BOARD BRIEF

KINGSWAY REGIONAL SCHOOL DISTRICT
Committed to Excellence



★ **Vision for Excellence:** It is the vision of the Kingsway Regional School District to successfully prepare students for their unique path in life. **Mission:** The Kingsway Regional School District, guided by our core values, engages students within a diverse and nurturing community dedicated to our Vision for Excellence.



Highlights from the Kingsway Regional School District Board of Education meetings held on May 18, 2023 and May 25, 2023.

ENROLLMENT as of April 30, 2023	
High School	1952
Middle School	956
Out of District	44
TOTAL	2962

SUPERINTENDENT'S REPORT

Dr. Lavender updated the Board on a variety of topics related to the District, which included the following discussion item(s):

- Student Hearings
- End-of-Year Activities
- Strategic Planning

STAFF RECOGNITION:

- **Spotlight Teachers of the Month:**
April: Zachary Van Der Wall, 8th Grade Social Studies Teacher
May: Kaitlin Kurtz, Middle School Teacher of Science
June: Kevin Miller, High School Teacher of Health & PE
- **New Staff Introduction:**
Alysia Thomson, High School Paraprofessional
Marisa Abruzzo, High School General Café Worker
Melissa Muckley, Middle School General Café Worker

STUDENT RECOGNITION

Spotlight Students and Seniors of the Month each received a \$25.00 gift certificate to Martell's Corner. These awards are made courtesy of the Kingsway Education Foundation.

Middle School Spotlight Students	
May 2023	
K	Femy Alam
I	Molly Weinert
N	Skyla Bowen
G	Hanna Buhaiievska
S	Tyshon Williams
W	Victoria Dove
A	Bryson Kamwani
Y	Chase MacAdams
K	Daijah Nelson
Dragon Team	Jordan Lane

High School Spotlight Students	
May 2023	
Grade 9	Nicolette Young
Grade 10	Dylan Rickards
Grade 11	Melinda McGill
Grade 12	Aliviyah Mateo
Seniors of the Month – May 2023	
Aadi Jain	
Cheuk Ying Yeung	
Seniors of the Month – June 2023	
Anant Jain	
Evelyn Kornegay	

PRESENTATIONS

- **Spotlight Program:** Curriculum Instruction. Presenters: Emily Virga, Mary Neyer, Ashley Hungerford, and Nicole Verasco.

- [Student Self-Published Book](#): Thomas Ninan, 11th Grade Student. "[Coding For Kids in Scratch](#)"

PERSONNEL

DISTRICT EMPLOYMENT

Appointments:

- Stephanie Marich (Human Resources Coordinator)

Retirement:

- None

Resignations:

- Mercedes Allen (ESL Teacher)
- Narcisa Chaguay (Bus Driver)
- Ashley Hungerford (Instructional Technology Coach)
- Nellie Martinez (Bus Driver)

Schedule "B":

- [Various positions were approved.](#)

Leaves of Absence:

- Anne Byrne (Administrative Assistant)

HIGH SCHOOL EMPLOYMENT

Appointments:

- Leah Connelly (General Café Worker)
- Linda Donnian (General Café Worker)
- Dana Ott (LTS - Teacher of Business)
- Kimberly Rotter (Teacher of English)
- Samantha Caesar (Teacher of Special Education)

Resignation:

- Elizabeth Whitehurst (Special Education Teacher)

Retirement:

- None

Schedule "B":

- [Various positions were approved.](#)

Leaves of Absence:

- Ashley Carola (Art Teacher)
- Employee 4269

Practicum/Student Teacher/Visitation/Internships

- None

MIDDLE SCHOOL EMPLOYMENT

Appointments:

- None

Resignation:

- Valerie Palmer (Special Education Teacher)
- John Storey (Custodian)

- Angel Vardaman (Building Permanent Substitute)

Schedule "B":

- [Various positions were approved.](#)

Leaves of Absence:

- None

2023-2024 Reappointment of Staff:

- [Various positions were reappointed](#)

Adoption of Substitute Employment Rates

- The Board approved substitute employment rates for the period July 1, 2023 through June 30, 2024.

JOB DESCRIPTION(S).

- The Board approved the job description for Registered Behavior Technician (RBT).

Addendum to the KEA Agreement

- The Board approved an Addendum to the Memorandum of Agreement addressing miscellaneous items to the collective bargaining agreement and the position of Registered Behavioral Technician (RBT).

FIELD/ TRIPS/ASSEMBLIES

- **5/31/2023.** The HS Student Council Executive Board will travel to Six Flags Great Adventure for the NJASL Spring Awards Ceremony in Jackson, NJ.
- **5/30/2023.** The MS STEP Program will travel to Oasis Animal Sanctuary in Franklinville, NJ.
- **6/5/2023.** The HS FCA Club will travel to the Museum of the Bible in Washington, DC.
- **6/12-13/2023.** The 8th Grade Social Studies Classes will visit Mt. Zion Church (Underground Railroad) in Swedesboro, NJ.

FUNDRAISERS

- **6/5/2023 – 6/9/2023.** The HS Class of 2026 will sell stickers to raise funds for senior expenses.

OUT-OF-DISTRICT PLACEMENT

- Various placements were approved.

EMERGENCY DRILLS/CALLS

School/ Date	Time	Drill
HS 04/17/2023	Start: 01:06 p.m. End: 01:25 p.m.	Precautionary Lockdown
HS 04/26/2023	Start: 01:29 p.m. End: 01:35 p.m.	Fire Drill
MS 04/12/2023	Start: 02:10 p.m. End: 02:16 p.m.	Precautionary Lockdown Drill

School/ Date	Time	Drill
MS 04/25/2023	Start: 09:12 a.m. End: 09:57 a.m.	Fire Drill
MS 04/26/2023	Start: 09:46 a.m. End: 09:57 a.m.	Fire Drill
HS/MS 04/18/2023	Start: 7:20 a.m.	School Bus Emergency Evacuation Drill

POLICY

The Board recommended the following for **FIRST** reading for revisions and/or adoption.

- None

The Board recommended the following for **SECOND** reading for revisions and/or adoption.

Policy/Regulation Number:	Title:
Alert 226_227	Summary
Policy 5541	Anti-Hazing
Policy 5512	HIB
Regulation 8465	Bias Crimes and Bias-Related Acts
Policy 8465	Bias Crimes and Bias-Related Acts
Policy 5460	High School Graduation
Policy 9560	Administration of School Surveys
Policy 9320	Cooperation with Law Enforcement Agencies
Regulation 9320	Cooperation with Law Enforcement Agencies

Policy 8420	Emergency and Crisis Situations
Policy 7410	Maintenance and Repair
Regulation 7410	Maintenance and Repair
Policy 3161	Examination for Cause--Teaching
Policy 4161	Examination for Cause--Staff
Policy 2415.04	Title I District-Wide Parent and Family Engagement
Policy 2417	Student Intervention and Referral Services

PROFESSIONAL DEVELOPMENT

The Board approved the following Professional Development Plans and Teacher Mentor Program:

- **6/2/2023.** Patricia Calandro and Melissa Brown will attend the 35th Annual Educational Policy & School Law Seminar in Lincroft, NJ.

PROFESSIONAL LEARNING WORKSHOPS

The Board approved the following workshops:

- None

RESEARCH PROJECTS

The Board approved the following Research Projects

- None

PROGRAMS AND HANDBOOKS

The Board approved the following Amendment:

- None

AWARDS AND SCHOLARSHIPS

The Board approved the following awards and scholarships:

- None

BUSINESS, FACILITIES & FINANCE

- **The Board approved the Board Secretary's Report and Bill List.**
- **Receipt and Acceptance of Student Activity and Athletic Account Financial Reports.** The Board accepted the Student Activity and Athletic Account Financial Reports for the period ending April 30, 2023.
- **Tax Payment Schedule of 2023-2024.** The Board will approve the payment schedule to receive current expense and debt service tax levy for the 2023-24 school year.
- **Appointment of Board Officials.** The Board appointed Board Officials for the period July 1, 2023 through June 30, 2024.
- **Appointment of Professionals.** The Board appointed professionals for the period July 1, 2023 through June 30, 2024.
- **Appointment of Representatives Requesting Federal and State Funds.** The Board designated agents to request state and federal funds.
- **Authorization to Solicit Bids and Make Purchases Below Quote Threshold.** The Board authorized solicitation of bids for budgeted items required to be bid by NJ Statute and make purchases below 15% of the bid threshold.
- **Designation of Superintendent: Transfer Authority.** The Board designated the Superintendent to approve line item transfers.
- **Procurement of Goods and Services through State Contract.** The Board authorized the district purchasing agent to make purchases of goods and services.
- **Designation of Official Website.** The Board adopted the official website of the district: www.krsd.org.

- **Authorization to Pay Claims Between Meetings.** The Board approved authorization to be granted to pay claims between monthly meetings.
- **District Travel Limitation for Regular Business Travel.** The Board established a maximum annual limitation of \$1,500 for regular business travel.
- **Establishment of Petty Cash Funds.** The Board authorized establishment of petty cash accounts.
- **Tax Shelter Annuities and Disability Insurance Providers.** The Board approved companies to be authorized Tax Shelter Annuity/After Tax Plans and Disability Insurance providers.
- **Adoption of Chart of Accounts.** The Board adopted the Uniform Minimum Chart of Accounts for NJ Public Schools from July 1, 2023 to June 30, 2024.
- **Claims Auditor Pre-Payment Authority.** The Board approved the designation of the Board Secretary as the BOE Claims Auditor.
- **Educational Data Services, Inc.** The Board authorized Educational Data Services as a New Jersey Cooperative Bidding Program for school supplies.
- **Flexible Spending Account.** The Board approved and adopted the Cafeteria Plan effective July 1, 2023.
- **Medical Renewal Rates.** The Board approved the contract with Amerihealth through SHIF to provide a one-year renewal effective July 1, 2023 through June 30, 2024.
- **Prescription Renewal Rates.** The Board approved an amendment to the contract with SHIF to provide a one-year renewal effective July 1, 2023 through June 30, 2024.
- **Dental Renewal Rates.** The Board approved a contract through SHIF with Delta Dental to provide a one-year renewal effective July 1, 2023 through June 30, 2024.
- **Property & Casualty Insurance Renewal Rates.** The Board adopted the property and casualty insurance rates for the 2023-24 fiscal year.
- **Keats Grant Acceptance.** The Board accepted the Joan Lavine Keats Social Justice Institute Grant in the amount of \$400 from the Julius and Dorothy Koppelman Holocaust/Genocide Resource Center at Rider University's Center for Diversity and Inclusion.
- **2023-2024 Logan Township School District Tuition.** The Board approved the tuition contracts with Logan Township School District for the 2023-204 School Year.
- **New Jersey Inclusion Grant.** The Board approved submission of the New Jersey Inclusion Grant to the NJDOE, Year 1 of 3 not to exceed 1,000,000.
- **SLCGP Grant Application Submission.** The Board approved submission of an application for the State and Local Cybersecurity Grant Program.
- **To/From Transportation Bid Award 24-002.** The Board awarded the To-From Transportation Routes to B R Williams, Inc.

MISCELLANEOUS

Numerous other requests for approval for workshop attendance, student activities, and education items were approved by the Board of Education. These approvals will be reflected in the formal minutes of the meeting, which are available in the office of the Board of Education secretary as well as posted online after Board approval.

The next regularly scheduled meeting of the Board is Thursday, June 22, 2023, in person in the High School East Cafeteria; or by [Zoom Conference](#) and begins at 6:30 p.m.

GROWTH. BELONGING. TEAMWORK. STUDENT-CENTERED. PERSEVERANCE

Kingsway Regional School District is Hiring!



Full Time:

- Custodian
- Maintenance - HVAC
- HS Paraprofessional
- Summer Technology Student Workers
- Bus Drivers
- ESL Teacher
- World Language Teacher
- HS Registered Behavior Technician
- HS Teacher of Biology
- Teacher of Special Education

Long-Term Substitutes:

- HS Business Teacher

Apply online at [KRSD.org/employment](https://www.krsd.org/employment) or simply send your resume to HR@KRSD.US.

APPLY NOW

Aspiring Teachers

KRSD is participating in a new program to simplify the certification process. To see if you qualify and to learn more, email HR@KRSD.US.

www.krsd.org

This information is intended to inform staff and community members of recent action taken by the Board. The information included in this brief is not intended to be complete and does not replace official Board minutes.