

**BOARD OF EDUCATION  
SCHOOL DISTRICT 27J**

**April 24, 2018  
7:00 p.m. Regular Meeting  
District Training Room  
80 S. 8<sup>th</sup> Avenue  
Brighton, CO 80601**

**BOARD OF EDUCATION MISSION STATEMENT**

The Board of Education is committed to the School District’s overall success and improvement. The central focus of all meetings and discussions will be on establishing, monitoring, and supporting the District’s goals. We will actively engage all segments of our community in this ongoing focus and provide an instructional program to assure that our students meet or exceed the highest and most rigorous standards.

**AGENDA**

- 1. CALL TO ORDER** President Thimmig

All matters noticed on this agenda, in any category, may be considered for action as listed. Any item not so noticed may not be considered. Items listed on this agenda may be considered in any order, at the discretion of the chairperson.

- 2. PLEDGE OF ALLEGIANCE** President Thimmig

**ROLL CALL FOR ATTENDANCE (Policy Reference: 2.C)** President Thimmig

- 3. COMMITMENT TO GOVERNING STYLE** President Thimmig

The Board will govern lawfully, observing Policy Governance principles, with an emphasis on (a) outward vision rather than internal preoccupation, (b) encouragement of diversity in viewpoints, (c) strategic leadership more than administrative detail, (d) clear distinction of Board and chief executive roles, (e) collective rather than individual decisions, (f) future rather than past or present, and (g) governing proactively rather than reactively.

- 4. APPROVAL OF AGENDA** President Thimmig

Recommended motion: “Move to approve the agenda dated April 24, 2018 as presented.”

**ROLL CALL FOR VOTE (Policy Reference: 2.C)**

President Thimmig

**5. BOARD OF EDUCATION RECOGNITIONS**

President Thimmig

- a. The Board of Education would like to recognize Morrell Printing Solutions with the Reaching In Award for their commitment and dedication to the 27J school community. Jeff Morrell will accept the award on their behalf.
- b. The Board of Education would like to recognize the following staff members with the Reaching Out Award for “Outstanding Apprentice”:

Classified

Cathia Covarrubias– Vikan Middle School  
 Debbie Hart – Northeast Elementary School  
 Robyn LeDoux – Finance Department  
 Mikel Philippi – Communications Department

Certified

Colleen Erdman – District-Wide Teacher for the Hearing Impaired  
 Michelle Myers – Brighton High School  
 Lisa Morris – District-Wide Intervention Instructional Coach  
 Jean Schneider – Prairie View High School  
 Jennifer Strong – Early Childhood Special Educator

Groups

Emily Barber and Kyle Waggoner – Prairie View High School  
 Amanda Gurney and Sarah Seele – Reunion Elementary School

**6. BOND OVERSIGHT COMMITTEE REPORT**

President Thimmig

The Board of Education will be presented with the quarterly report from the 2015 Bond Oversight Committee.

Recommended Motion... “Move to approve receipt of the April 24, 2018 Bond Oversight Committee report to the Board of Education.”

**ROLL CALL FOR VOTE (Policy Reference: 2.G.1)**

President Thimmig

**7. SUPERINTENDENT’S REPORT**

Dr. Fiedler

Dr. Fiedler will report on activities throughout the district.

A brief reception will occur to honor the award winners.

**8. MATTERS OF PUBLIC COMMENT**

President Thimmig

The Board will now hear public comment on the following topics that have been indicated on the sign-in sheet. A reminder that this Board meeting is a business meeting held in public not a public meeting. The Board hears public comment to learn about the preferences and concerns of our community. So, tonight we will listen. We are

prohibited by state law to take any action on the items because law requires formal public notice prior to any action on an agenda item. During our next meeting, if appropriate, we will consider your comments in our discussion, and we will ask that the Superintendent attempt to find an answer for any of your questions by that time.

The Board welcomes the comments of our community members, but to ensure that everyone will have an opportunity to participate, we have a few ground rules we ask you to follow:

- Anyone intending to address the Board should sign the speaker sign in sheet at the back of the room. I will call speakers in the order in which they signed in.
- Speakers' comments are limited to three minutes.
- If more than one person wishes to speak on the same topic, the new speaker is limited to providing only new information. Please, do not repeat views already expressed by other speakers.
- We ask you to refrain from making complaints or negative comments against individual students or District employees; however, we cannot prevent you from doing so. Such complaints and comments should be addressed first at the classroom or school level, and then if still unresolved, to the Superintendent.
- Disturbing good order by inappropriate language or gestures is grounds for removal from the meeting.

We thank you in advance for your participation tonight.

## **9. CONSENT AGENDA (Policy References: 2.C)**

President Thimmig

All matters listed under Consent Agenda are operational matters about which the Board has governing policies, implementation of which is delegated to the Superintendent. They will be enacted in one motion by category in the order listed below. There will be no discussion of these items prior to the time the Board of Directors vote on the motion, unless members of the board, staff or public request specific items to be discussed separately and/or removed from this section.

Any member of the public who wishes to discuss Consent Agenda items should notify the President of the Board at the time requested and be recognized by invitation of the President to address the Board.

- a. Approval of the Board of Education minutes dated March 13, 2018 Regular Board Meeting (Enclosure)
- b. Approval of personnel items on memorandum dated April 18, 2018 and Resolution Number Seven 2017-2018 Non-Renewal of Contracts of Probationary Teachers (Confidential enclosure)
- c. Approval of Waiver of Management Limitation 3.E.6 – Related to the Design Services required for the Completion of Elementary School #13 (Enclosure)

Recommended motion: “Move to approve the consent agenda items as presented.”

**10. GOVERNANCE PROCESS THAT SUPPORTS OUR GLOBAL GOALS**

President Thimmig

- a. Ownership Linkage
- b. Board Education
- c. Board Committees
  - i. Facility Planning Advisory Committee
  - ii. Capital Facility Fee Foundation
  - iii. Rocky Mountain Risk
  - iv. Reaching Out/In
  - v. Commerce City and School District 27J Use Tax Committee
  - vi. 2015 Bond Oversight Committee
- d. Board Reports – Board Members will report on activities in which they have been involved that support our Global Goals.
- e. Other Matters of Information for the Board.

**11. EXPECTATIONS OF THE BOARD (Policy Reference 4.E)**

Dr. Fiedler

- a. Board acts to accept/reject the following reports due/submitted since last meeting. (ADDENDUM “A”) None at this time.
- b. Chief Operations Officer Terry Lucero will present the Expectation of the Board Report through 3.E Asset Protection as conveying reasonable interpretation of the executive limitations. (Separate Enclosure)

Recommended motion: “Move to accept the Expectations of the Board Report through 3.E Asset Protection as conveying reasonable interpretation of the executive limitations.”

**12. POLICY WORK**

President Thimmig

- a. Policy Review Schedule
  - i. April 24, 2018                      3.E Asset Protection
  - ii. May 22, 2018                      3.A Treatment of Students/Public  
3.F Financial Planning/Budgeting
  - iii. June 12, 2018                      None
  - iv. August 28, 2018                    3.0 General Executive Constraint
  - v. September 25, 2018                1.2 Composite SAT Scores/1.3 School  
Performance Ratings/1.4 DIBELS Benchmarks  
3.J Charter Schools
  - vi. October 23, 2018                   3.D Financial Conditions & Activities Internal
  - vii. November 13, 2018               3.H Emergency Executive Succession
  - viii. December 11, 2018             3.D External Financial Conditions & Activities  
3.I Board Awareness and Support Internal & Direct  
Inspection
  - ix. January 22, 2019                   3.C Treatment of Faculty/Staff/Volunteers  
3.D Financial Conditions and Activities

- |     |                   |   |
|-----|-------------------|---|
| x.  | February 26, 2019 | 1.1 Graduation Rate<br>3.B Treatment of Parents/Guardians |
| xi. | March 12, 2019    | 3.G Compensation & Benefits<br>1.4 Primary Literacy       |

**13. PRESENTATION OF THE PRELIMINARY 2018-2019 BUDGET**

President Thimmig

Chief Financial Officer Lori Schiek will present information concerning the 2018-2019 preliminary budget. No action will be needed by the Board of Education at this time. (Separate Information Only Enclosure)

**14. SCHEDULE OF MEETINGS**

- |               |  |
|---------------|--|
| May 2, 2018   | 6:00 p.m. Joint Meeting with City of Thornton Council Members<br>Heritage Todd Creek Golf Club<br>8555 Heritage Drive<br>Thornton, CO 80601  |
| May 8, 2018   | 6:00 p.m. Linkage Debrief and Board Brainstorming Meeting<br>Educational Service Center<br>18551 E. 160 <sup>th</sup> Avenue<br>Brighton, CO 80601                                       |
| May 22, 2018  | 5:30 p.m. Study Session<br>7:00 p.m. Regular Board Meeting<br>Educational Service Center<br>18551 E. 160 <sup>th</sup> Avenue<br>Brighton, CO 80601                                      |
| May 29, 2018  | 6:00 p.m. 5 <sup>th</sup> Tuesday Joint Meeting with City Council Members<br>School District 27J to host<br>District Training Room<br>80 S. 8 <sup>th</sup> Avenue<br>Brighton, CO 80601 |
| June 12, 2018 | 5:30 p.m. Study Session<br>7:00 p.m. Regular Board Meeting<br>Educational Service Center<br>18551 E. 160 <sup>th</sup> Avenue<br>Brighton, CO 80601                                      |
| July 31, 2018 | 6:00 p.m. Linkage Meeting with School District 27J Principals<br>Riverdale Ridge High School<br>13380 Yosemite Street<br>Thornton, CO 80602  |

**15. BOARD MEETING EVALUATION**

The next meeting evaluation will be presented at the June 12, 2018 meeting.

**16. CLOSING COMMENTS**

**17. ADJOURNMENT**

Date of Notice: April 19, 2018

Expectations of the Board Report Evaluation Worksheet

Date Due	Policy No.	Policy Title	Frequency	Date Submitted	Date of Board Action	Accepted	Not Accepted	Comments Conditions

**BOARD OF EDUCATION  
SCHOOL DISTRICT 27J  
March 13, 2018  
Regular Meeting Minutes**

**1. CALL TO ORDER: 7:02 p.m.**

**2. PLEDGE OF ALLEGIANCE**

Director Kerber, Director Piotraschke, Director Thimmig, Director Thomas, and Director Worth were in attendance for this entire meeting. Director Nickeson was absent from this entire meeting. Director Venerable arrived at 7:15 p.m. and was present for the remainder of the meeting.

**3. COMMITMENT TO GOVERNING STYLE**

President Thimmig read the following statement: The Board will govern lawfully, observing Policy Governance principles, with an emphasis on (a) outward vision rather than internal preoccupation, (b) encouragement of diversity in viewpoints, (c) strategic leadership more than administrative detail, (d) clear distinction of Board and chief executive roles, (e) collective rather than individual decisions, (f) future rather than past or present, and (g) governing proactively rather than reactively.

**4. APPROVAL OF AGENDA**

Motion by Director Worth, seconded by Director Kerber to approve the agenda dated March 13, 2018 as presented. Roll Call Vote: all ayes

**5. SUPERINTENDENT'S REPORT**

Dr. Fiedler reported on activities throughout the district.

**6. MATTERS OF PUBLIC COMMENT: None**

**7. CONSENT AGENDA**

Motion by Director Piotraschke, seconded by Director Thomas to approve the consent agenda as presented. Roll Call Vote: all ayes

- a. Approval of the Board of Education minutes dated February 27, 2018 Regular Board Meeting
- b. Approval of personnel items on memorandum dated March 6, 2018

7:15 p.m. Director Venerable arrived at this time.

## 8. GOVERNANCE PROCESS THAT SUPPORTS OUR GLOBAL GOALS

- a. Ownership Linkage: Director Kerber explained that the next linkage meeting will occur with elementary and middle school principals, and key parents from each school.
- b. Board Education: Director Piotraschke explained that the Board of Education heard a presentation during tonight's study session from high school counselors and Career and Technical Education Director Paul Francisco. The high school counselors are overloaded by attempting to service 400 students per counselor. The ideal ratio is 300 per counselor. They are doing the best they can with the resources available. The counselors are proud of the work they are doing. Director Thomas suggested getting volunteers at the high schools to enter data that is currently being entered by the counselors. This would free up counselors for one-on-one student counseling. Director Kerber would like to see a focus at an earlier age to get students started on their career pathway. He would also like to see partnerships with local companies within the district for student internships. Director Piotraschke explained that roadblocks occur when there may be an age-level restriction on some professions when entering the workforce.
- c. Board Committees
  - i. Facility Planning Advisory Committee: Director Thimmig explained that this committee meets the third Tuesday of each month if a Board member would like to attend. This committee did not meet since the last Board of Education meeting.
  - ii. Capital Facility Fee Foundation: Director Thimmig explained that the foundation will meet again in April.
  - iii. Rocky Mountain Risk: This group will meet on March 14, 2018. The State's deputy insurance commissioner will be in attendance. The group is working on a resolution concerning the exit of Adams 12 from the insurance pool.
  - iv. Reaching Out/In: Director Kerber explained that the next awards will be distributed at the April 24, 2018 Board of Education meeting. The theme of the award is "outstanding apprentice".
  - v. Commerce City and School District 27J Use Tax Committee: Director Thimmig explained that this committee did not meet since the last Board of Education meeting. Neither party has had new projects to request. There may be a request for a sidewalk on 120<sup>th</sup> near the Prairie View complex. Staff will provide a traffic study, and the guidelines for the placement of a traffic light in the area.
  - vi. 2015 Bond Oversight Committee: Director Thimmig explained that this committee will meet again on March 15, 2018. Due to the resignation of Committee Member Chris Wahrle, President Thimmig appointed Natalia Ledezma-Rollins to the committee to represent the north area of the district.
- d. Board Reports – Board Members will report on activities in which they have been involved that support our Global Goals: Director Worth participated in the Read Across America celebration of Dr. Seuss' birthday at Pennock Elementary. He had the pleasure of reading Green Eggs and Ham and left the book for the classroom library. He also participated in the City of Brighton's Image Summit. There were very inspirational speakers to promote leadership skills and encouraged students to get their voices heard. He had the pleasure of chaperoning a group of 29 students. On the second day of the summit he participated on an elected-official panel. It was eye opening to students that they discovered that they could attend Board of Education meetings and participate during the public comment section. Director Thimmig explained that the summit had all ages of students, but middle school students seemed



to express themselves more. She also added that great group activities were created during the inspirational speaker’s direction. She expressed it was a great event to attend. Director Thomas also read at Pennock’s Dr. Seuss event. She conducted a Junior Achievement session at Thimmig Elementary and they are needing a representative at Brantner Elementary School. Director Piotraschke thanked the Board members for participating and for their feedback during the recent planning session that occurred on Saturday, March 10, 2018. He feels the Board is on a great track.

- e. Other Matters of Information for the Board: None

**9. EXPECTATIONS OF THE BOARD**

- a. Board acts to accept/reject the following reports due/submitted since last meeting. (ADDENDUM “A”) None at this time.
- b. Human Resource Office Manager Andrew Pippin presented the Expectation of the Board Report through 3.G Compensation and Benefits.

Motion by Director Piotraschke, seconded by Director Venerable to accept the Expectations of the Board Report through 3.G Compensation and Benefits as conveying reasonable interpretation of the executive limitations. Roll Call Vote: all ayes

- c. Chief Academic Officer Will Pierce presented the Expectation of the Board Report Primary Literacy, Global Goal 1.4.

Motion by Director Venerable, seconded by Director Kerber to accept the Expectations of the Board Report Primary Literacy, Global Goal 1.4 as conveying reasonable interpretation of the executive limitations. Roll Call Vote: all ayes

**10. POLICY WORK**

- a. Policy Review Schedule

- |       |                    |   |
|-------|--------------------|---|
| i.    | March 13, 2018     | 3.G Compensation & Benefits<br>1.4 Primary Literacy   |
| ii.   | April 24, 2018     | 3.E Asset Protection  |
| iii.  | May 22, 2018       | 3.A Treatment of Students/Public<br>3.F Financial Planning/Budgeting  |
| iv.   | June 12, 2018      | None  |
| v.    | August 28, 2018    | 3.0 General Executive Constraint  |
| vi.   | September 25, 2018 | 1.2 Composite SAT Scores/1.3 School<br>Performance Ratings/1.4 DIBELS Benchmarks<br>3.J Charter Schools           |
| vii.  | October 23, 2018   | 3.D Financial Conditions & Activities Internal  |
| viii. | November 13, 2018  | 3.H Emergency Executive Succession  |
| ix.   | December 11, 2018  | 3.D External Financial Conditions & Activities<br>3.I Board Awareness and Support Internal & Direct<br>Inspection |
| x.    | January 22, 2019   | 3.C Treatment of Faculty/Staff/Volunteers   |

- xi. February 26, 2019
  - 3.D Financial Conditions and Activities
  - 1.1 Graduation Rate
  - 3.B Treatment of Parents/Guardians

b. The Board of Education discussed Policy 2.C Agenda Planning and accepted the Board of Education 2018-2019 calendar.

Motion by Director Thomas, seconded by Director Worth to approve the Board of Education 2018-2019 calendar as presented. Roll Call Vote: all ayes

c. The Board of Education discussed Policy 2.J Policy Governance Investment.

Motion by Director Worth, seconded by Director Piotraschke to approve the policy 2.J Governance Investment Budget as presented with no revisions. Roll Call Vote: all ayes

## 11. SCHEDULE OF MEETINGS

- |                |   |
|----------------|---|
| March 10, 2018 | 8:00 a.m. Board Planning Session<br>Executive Conference Room/Educational Service Center<br>18551 E. 160 <sup>th</sup> Avenue<br>Brighton, CO 80601   |
| March 13, 2018 | 5:30 p.m. Study Session<br>7:00 p.m. Regular Board of Education Meeting<br>Lois Lesser Board Room/Educational Service Center<br>18551 E. 160 <sup>th</sup> Avenue<br>Brighton, CO 80601<br>**Note only meeting of the month |
| April 10, 2018 | 6:00 p.m. Linkage Meeting with Elementary and Middle School<br>Principals and Parents<br>Educational Service Center<br>18551 E. 160 <sup>th</sup> Avenue<br>Brighton, CO 80601  |
| April 24, 2018 | 5:30 p.m. Study Session<br>7:00 p.m. Regular Board Meeting<br>District Training Room<br>80 S. 8 <sup>th</sup> Avenue<br>Brighton, CO 80601  |
| May 8, 2018    | 6:00 p.m. Linkage Debrief and Board Brainstorming Meeting<br>Educational Service Center<br>18551 E. 160 <sup>th</sup> Avenue<br>Brighton, CO 80601  |
| May 22, 2018   | 5:30 p.m. Study Session<br>7:00 p.m. Regular Board Meeting<br>Educational Service Center<br>18551 E. 160 <sup>th</sup> Avenue<br>Brighton, CO 80601   |
| May 29, 2018   | 5 <sup>th</sup> Tuesday Joint Meeting with City Council Members<br>School District 27J to host<br>District Training Room<br>80 S. 8 <sup>th</sup> Avenue  |

June 12, 2018

Brighton, CO 80601  
5:30 p.m. Study Session  
7:00 p.m. Regular Board Meeting  
Educational Service Center  
18551 E. 160<sup>th</sup> Avenue  
Brighton, CO 80601

**12. BOARD MEETING EVALUATION**

Director Worth presented the meeting evaluation.

**13. CLOSING COMMENTS:** Director Venerable apologized for arriving late to tonight's meeting. Director Piotraschke reminded the Board of Education members of the many events that will be coming up in the month of May.

**14. ADJOURNMENT:** 8:35 p.m.

Board of Education Agenda Item

**Board Meeting of:** April 24, 2018

**Subject:** Waiver of Management Limitation 3.E.6 – Related to the Design Services required for the Completion of Elementary School #13

**Status of Item:** Consent

**PERTINENT FACTS:**

- Management Limitation 3.E.6. last revised on June 25, 2013, states, “The Superintendent will not: Engage in design, construction, or any other aspect related to development of real property including financing or payment of such services, without obtaining comparative prices through a fair bidding process with supporting documentation.”
- Staff is recommending that ES #13 be designed and constructed as a prototype building similar to the construction of Reunion Elementary School.
- Staff is further recommending that Management Limitation 3.E.6 be waived to allow for the hiring of the architect of record at Reunion Elementary School to provide the design services required for the construction of Elementary School #13.
- Hord|Coplan|Macht was selected as the architect firm for the design of Reunion Elementary School through a fair bidding process conducted in the fall of 2014.
- The decision to utilize a prototype approach will provide the District with a significant savings in architect and engineering fees as well as savings in the staff time required to design a new model of elementary school.

**Board Policies or C.R.S. Relating to Item:**

Board Policy III.E.6 - Asset Protection - Engage in the design related to the development of real property without obtaining comparative prices...

**Originator:** Terry Lucero, Chief Operating Officer

SCHOOL DISTRICT 27J



**GOVERNING POLICY OF  
THE BOARD OF EDUCATION  
Policy 4.E – MONITORING SUPERINTENDENT PERFORMANCE**

*(Accepted 8-24-10)*

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*Executive Limitations 3.E*  
Asset Protection

To: Board of Education

From: Dr. Chris Fiedler, Superintendent of Schools

Re: Expectations of the Board Report – 3.E Asset Protection

I hereby present my Expectations of the Board Report on our Asset Protection, Executive Limitations 3.E, in accordance with the monitoring schedule as set forth in Board policy. I certify the information in this report is true. (Separate Enclosure)

Signed: 

Date: April 24, 2018

Dr. Chris Fiedler  
Superintendent, School District 27J

	<b>METHOD</b>	<b>FREQUENCY</b>	<b>SCHEDULE</b>
3.D - Financial Condition & Activities	Internal	Semi - Annually	January & October
	External	Annually	December
3.C - Treatment of Faculty/Staff/Volunteers	Internal	Annually	January
1.1 - Graduation Rate	Internal	Annually	February
3.B - Treatment of Parents/Guardians	Internal	Annually	February
3.G - Compensation & Benefits	Internal	Annually	March
1.4 – Primary Literacy	Internal	Annually	March
3.E - Asset Protection	Internal	Annually	April
3.A - Treatment of Students/Public	Internal	Annually	May
3.F - Financial Planning/Budgeting	Internal	Annually	May
3.0 - Global Executive Constraint	Internal	Annually	August
1.2 - Composite ACT Scores	Internal	Annually	September
1.3 – Academic Status of Schools Ratings	Internal	Annually	September
3.J - Charter Schools	Internal	Annually	September
3.H - Emergency Executive Succession	Internal	Annually	November
3.I - Board Awareness & Support	Internal	Annually	December
	Direct Inspection	Annually	December