

**BOARD OF EDUCATION
SCHOOL DISTRICT 27J**

**June 12, 2018
7:00 p.m. Regular Meeting
Educational Service Center
Lois Lesser Board Room
18551 E. 160th Avenue
Brighton, CO 80601**

BOARD OF EDUCATION MISSION STATEMENT

The Board of Education is committed to the School District’s overall success and improvement. The central focus of all meetings and discussions will be on establishing, monitoring, and supporting the District’s goals. We will actively engage all segments of our community in this ongoing focus and provide an instructional program to assure that our students meet or exceed the highest and most rigorous standards.

AGENDA

1. CALL TO ORDER President Thimmig

All matters noticed on this agenda, in any category, may be considered for action as listed. Any item not so noticed may not be considered. Items listed on this agenda may be considered in any order, at the discretion of the chairperson.

2. PLEDGE OF ALLEGIANCE President Thimmig

ROLL CALL FOR ATTENDANCE (Policy Reference: 2.C) President Thimmig

3. COMMITMENT TO GOVERNING STYLE President Thimmig

The Board will govern lawfully, observing Policy Governance principles, with an emphasis on (a) outward vision rather than internal preoccupation, (b) encouragement of diversity in viewpoints, (c) strategic leadership more than administrative detail, (d) clear distinction of Board and chief executive roles, (e) collective rather than individual decisions, (f) future rather than past or present, and (g) governing proactively rather than reactively.

4. APPROVAL OF AGENDA President Thimmig

Recommended motion: “Move to approve the agenda dated June 12, 2018 as presented.”

ROLL CALL FOR VOTE (Policy Reference: 2.G.1).

President Thimmig

5. SUPERINTENDENT'S REPORT

Dr. Fiedler

Dr. Fiedler will report on activities throughout the district.

6. MATTERS OF PUBLIC COMMENT

President Thimmig

The Board will now hear public comment on the following topics that have been indicated on the sign-in sheet. A reminder that this Board meeting is a business meeting held in public not a public meeting. The Board hears public comment to learn about the preferences and concerns of our community. So, tonight we will listen. We are prohibited by state law to take any action on the items because law requires formal public notice prior to any action on an agenda item. During our next meeting, if appropriate, we will consider your comments in our discussion, and we will ask that the Superintendent attempt to find an answer for any of your questions by that time.

The Board welcomes the comments of our community members, but to ensure that everyone will have an opportunity to participate, we have a few ground rules we ask you to follow:

- Anyone intending to address the Board should sign the speaker sign in sheet at the back of the room. I will call speakers in the order in which they signed in.
- Speakers' comments are limited to three minutes.
- If more than one person wishes to speak on the same topic, the new speaker is limited to providing only new information. Please, do not repeat views already expressed by other speakers.
- We ask you to refrain from making complaints or negative comments against individual students or District employees; however, we cannot prevent you from doing so. Such complaints and comments should be addressed first at the classroom or school level, and then if still unresolved, to the Superintendent.
- Disturbing good order by inappropriate language or gestures is grounds for removal from the meeting.

We thank you in advance for your participation tonight.

7. CONSENT AGENDA (Policy References: 2.C)

President Thimmig

All matters listed under Consent Agenda are operational matters about which the Board has governing policies, implementation of which is delegated to the Superintendent. They will be enacted in one motion by category in the order listed below. There will be no discussion of these items prior to the time the Board of Directors vote on the motion, unless members of the board, staff or public request specific items to be discussed separately and/or removed from this section.

Any member of the public who wishes to discuss Consent Agenda items should notify the President of the Board at the time requested and be recognized by invitation of the President to address the Board.

- a. Approval of the Board of Education minutes dated May 22, 2018 Regular Board Meeting (Enclosure)
- b. Approval of personnel items on memorandum dated June 5, 2018 (Confidential enclosure)
- c. Approval to authorize the Superintendent or his designee to negotiate and execute any and all documents required to renew and expand the lease with Community Reach Center Foundation, Inc. for space in the Brighton Learning and Resource Campus as described in the enclosure. Funding for such lease will be available in the Fiscal Year 2018-2019 budget and be subject to annual appropriation for the remainder of the agreement. (Enclosure)

Recommended motion: “Move to approve the consent agenda items as presented.”

ROLL CALL FOR VOTE (Policy Reference: 2.C) President Thimmig

8. GOVERNANCE PROCESS THAT SUPPORTS OUR GLOBAL GOALS

President Thimmig

- a. Ownership Linkage
- b. Board Education
- c. Board Committees
 - i. Facility Planning Advisory Committee
 - ii. Capital Facility Fee Foundation
 - iii. Rocky Mountain Risk
 - iv. Reaching Out/In
 - v. Commerce City and School District 27J Use Tax Committee
 - vi. 2015 Bond Oversight Committee
- d. Board Reports – Board Members will report on activities in which they have been involved that support our Global Goals.
- e. Other Matters of Information for the Board.

9. POLICY WORK

President Thimmig

- a. Policy Review Schedule
 - i. June 12, 2018 None
 - ii. August 28, 2018 3.0 General Executive Constraint
 - iii. September 25, 2018 1.2 Composite SAT Scores/1.3 School Performance Ratings/1.4 DIBELS Benchmarks
3.J Charter Schools
 - iv. October 23, 2018 3.D Financial Conditions & Activities Internal
 - v. November 13, 2018 3.H Emergency Executive Succession
 - vi. December 11, 2018 3.D External Financial Conditions & Activities
3.I Board Awareness and Support Internal & Direct Inspection
 - vii. January 22, 2019 3.C Treatment of Faculty/Staff/Volunteers
3.D Financial Conditions and Activities
 - viii. February 26, 2019 1.1 Graduation Rate
3.B Treatment of Parents/Guardians

- ix. March 12, 2019 3.G Compensation & Benefits
1.4 Primary Literacy
- x. April 23, 2019 3.E Asset Protection
- xi. May 28, 2019 3.A Treatment of Students/Public
3.F Financial Planning/Budgeting

10. FEE SCHEDULES FOR THE FISCAL YEAR 2018-2019 President Thimmig

Chief Financial Officer Lori Schiek will present information pertaining to the Fee Schedules for the Fiscal Year 2018-2019. (Enclosure and Fee Schedules and Detailed Fee Schedules are Separate Enclosures)

Recommended Motion: “Move to approve the Fee Schedule for the Fiscal Year 2018-2019 as presented.”

ROLL CALL FOR VOTE (Policy Reference: 2.G.1) President Thimmig

11. SCHEDULE OF MEETINGS

- July 31, 2018 6:00 p.m. Linkage Meeting with School District 27J Principals
Riverdale Ridge High School
13380 Yosemite Street
Thornton, CO 80602
- August 28, 2018 5:30 p.m. Study Session
7:00 p.m. Regular Board Meeting
Riverdale Ridge High School
13380 Yosemite Street
Thornton, CO 80602

12. BOARD MEETING EVALUATION

Director Thomas will present the quarterly meeting evaluation for the April, May, and June meetings.

13. CLOSING COMMENTS

14. ADJOURNMENT

Date of Notice: June 7, 2018

Expectations of the Board Report Evaluation Worksheet

Date Due	Policy No.	Policy Title	Frequency	Date Submitted	Date of Board Action	Accepted	Not Accepted	Comments Conditions

**BOARD OF EDUCATION
SCHOOL DISTRICT 27J
May 22, 2018
Regular Meeting Minutes**

1. CALL TO ORDER: 7:01 p.m.

2. PLEDGE OF ALLEGIANCE

Director Kerber, Director Nickeson, Director Piotraschke, Director Thimmig, Director Thomas, Director Venerable and Director Worth were present for this entire meeting.

3. COMMITMENT TO GOVERNING STYLE

President Thimmig read the following statement: The Board will govern lawfully, observing Policy Governance principles, with an emphasis on (a) outward vision rather than internal preoccupation, (b) encouragement of diversity in viewpoints, (c) strategic leadership more than administrative detail, (d) clear distinction of Board and chief executive roles, (e) collective rather than individual decisions, (f) future rather than past or present, and (g) governing proactively rather than reactively.

A moment of silence was recognized in honor of the Santé Fe, Texas community and their recent tragedy.

4. APPROVAL OF AGENDA

Motion by Director Venerable, seconded by Director Piotraschke to approve the agenda dated May 22, 2018 as presented. Roll Call Vote: all ayes

5. SUPERINTENDENT'S REPORT

Dr. Fiedler reported on activities throughout the district.

6. KID FIRST GROUP PRESENTATION

The Board of Education heard a presentation from Executive Director Norma Portnoy and Director of Practice Management Devra Fregin both of Kids First Health Care concerning the health clinic that will be located at Brighton High School. This was information only, and no Board of Education action was required.

7. MATTERS OF PUBLIC COMMENT: None

8. CONSENT AGENDA

Motion by Director Worth, seconded by Director Nickeson to approve the consent agenda items as presented. Roll Call Vote: all ayes

- a. Approval of personnel items on memorandum dated May 21, 2018
- b. Approval of a lease with the Eagle County School District for the use of a District owned modular classroom unit and authorize the Superintendent or his designee to negotiate and execute any and all required documents
- c. Approval to authorize the Superintendent or his designees to negotiate the final terms of the proposed intergovernmental agreement concerning a Joint School Resource Officer Program with the City of Thornton and to execute all necessary documents

9. GOVERNANCE PROCESS THAT SUPPORTS OUR GLOBAL GOALS

- a. Ownership Linkage: At the Board's last planning session, the Board of Education members identified many potential linkage groups for next year's meetings. Director Venerable thanked the Board members for their input.
- b. Board Education: Director Nickeson reported that the Board members heard a presentation from the nutrition services staff during tonight's study session. Director Thomas and Director Nickeson have identified many topics of interest for next year's study sessions.
- c. Board Committees:
 - i. Facility Planning Advisory Committee: Previous Board President Patrick Day provided an email that summarized the activities at the last meeting. Director Thimmig will forward this email with the entire Board.
 - ii. Capital Facility Fee Foundation: No meeting has occurred since the last Board of Education meeting.
 - iii. Rocky Mountain Risk: Director Piotraschke reported that the meeting was originally scheduled for May 16, 2018 and was postponed until the May 30, 2018.
 - iv. Reaching Out/In: Director Kerber reported that the presentation at last month's Board of Education meeting was great. Director Venerable and Director Kerber are looking at how to honor staff with next year's awards.
 - v. Commerce City and School District 27J Use Tax Committee: No meeting has occurred since the last Board of Education meeting.
 - vi. 2015 Bond Oversight Committee: Director Thimmig reported that no quorum was attained at the last scheduled meeting. Electronic information was shared with the committee, and it will be reviewed at the June 2018 meeting.
- d. Board Reports – Board Members will report on activities in which they have been involved that support our Global Goals: The Board members agreed that they have been very active at numerous year-end events.
- e. Other Matters of Information for the Board: Director Thimmig reported that she was in the Colorado Springs Air Academy area, and she was able to witness the practicing of the various celebrations by many of the air groups. These groups were practicing for tomorrow's graduation. She stated it is an exciting time everywhere.

10. EXPECTATIONS OF THE BOARD

- a. Board acts to accept/reject the following reports due/submitted since last meeting. (ADDENDUM "A") None at this time.

- b. Chief Academic Officer Will Pierce presented the Expectation of the Board Report through 3.A Treatment of Students/Public as conveying reasonable interpretation of the executive limitations.

Motion by Director Nickeson, seconded by Director Kerber to accept the Expectations of the Board Report through 3.A Treatment of Students/Public as conveying reasonable interpretation of the executive limitations. Roll Call Vote: all ayes

- c. Chief Financial Officer Lori Schiek presented the expectation of the Board Report through 3.F Financial Planning and Budgeting as conveying reasonable interpretation of the executive limitations.

Motion by Director Venerable, seconded by Director Piotraschke to accept the Expectations of the Board Report through 3.F Financial Planning and Budgeting as conveying reasonable interpretation of the executive limitations. Roll Call Vote: All ayes

11. POLICY WORK

- a. Policy Review Schedule

i.	May 22, 2018	3.A Treatment of Students/Public 3.F Financial Planning/Budgeting
ii.	June 12, 2018	None
iii.	August 28, 2018	3.0 General Executive Constraint
iv.	September 25, 2018	1.2 Composite SAT Scores/1.3 School Performance Ratings/1.4 DIBELS Benchmarks 3.J Charter Schools
v.	October 23, 2018	3.D Financial Conditions & Activities Internal
vi.	November 13, 2018	3.H Emergency Executive Succession
vii.	December 11, 2018	3.D External Financial Conditions & Activities 3.I Board Awareness and Support Internal & Direct Inspection
viii.	January 22, 2019	3.C Treatment of Faculty/Staff/Volunteers 3.D Financial Conditions and Activities
ix.	February 26, 2019	1.1 Graduation Rate 3.B Treatment of Parents/Guardians
x.	March 12, 2019	3.G Compensation & Benefits 1.4 Primary Literacy
xi.	April 23, 2019	3.E Asset Protection

12. ONE TO WEB CHROMEBOOK LEASE

Superintendent Dr. Chris Fiedler presented information pertaining to the One to Web Chromebook Lease with J.P. Morgan Chase.

Motion by Director Nickeson, seconded by Director Piotraschke to authorize the Superintendent or his designee to negotiate and execute any and all documents required to enter into the lease purchase plan described. Funding for such lease/purchase will be

available in the FY 2018-19 budget and be subject to annual appropriation for the remainder of the agreement. Roll Call Vote: all ayes

13. APPROVAL OF RESOLUTION NUMBER EIGHT 2017-2018 ADOPTION OF THE FISCAL YEAR 2018-2019 BUDGET AND APPROPRIATIONS

Chief Financial Officer Lori Schiek presented information pertaining to the 2018-2019 budget.

Motion by Director Piotraschke, seconded by Director Nickeson to approve Resolution Number Eight 2017-2018 Adoption of the Fiscal Year 2018-2019 Budget and Appropriations as presented. Roll Call Vote: all ayes

14. SCHEDULE OF MEETINGS

May 29, 2018	6:00 p.m. 5 th Tuesday Joint Meeting with City Council Members School District 27J to host Pinocchio's Italian Eatery, Upper Level Dining Room 177 E. Bridge Street Brighton, CO 80601
June 12, 2018	5:30 p.m. Study Session 7:00 p.m. Regular Board Meeting Educational Service Center 18551 E. 160 th Avenue Brighton, CO 80601
July 31, 2018	6:00 p.m. Linkage Meeting with School District 27J Principals Riverdale Ridge High School 13380 Yosemite Street Thornton, CO 80602

15. BOARD MEETING EVALUATION

The next meeting evaluation will be presented at the June 12, 2018 meeting.

16. CLOSING COMMENTS: None

17. ADJOURNMENT: Director Nickeson exited the meeting at 9:14 pm. The meeting officially adjourned at 9:15 p.m.

Board of Education Agenda Item

Board Meeting of: June 12, 2018

Subject: Request to Lease Additional Space at the Brighton Learning and Resource Campus

Status of Item: Action

Time Needed: 20 Minutes

PERTINENT FACTS:

- In compliance with Management Limitation 3.E.7, the Board of Education was provided with information regarding this matter via a Board update dated June 7, 2018.
- For nearly ten years the District has leased a number of classroom and office spaces at the BLRC. The BLRC is located at 1850 Egbert Street in Brighton and is owned and operated by Community Reach Center Foundation, Inc.
- At present, approximately 16,499 square feet is being leased by the District.
- Current uses include spaces for Preschool, Child Find, the BOLT Program and the Bridge Program.
- The previous agreement will soon be expiring.
- Staff is requesting extending the current agreement and proposing the lease of an additional 5,898 sq. ft. for a total of 22,397 sq. ft.
- The additional leased area will include spaces for the administrative offices of the Operations Division, fourteen Technology staff, increased space for Child Find, a test kitchen for Nutrition and two large conference rooms.
- The significant terms of the proposed lease include:
 - School District 27J agrees to lease 22,397 sq. ft. in the aforementioned facility at a rate of \$10.00 per sq. ft. annually or a total of \$223,970.
 - The term of the lease is five years.
- The lease has been reviewed by District legal counsel and approved as to form.
- A copy of the lease is enclosed for your review.

Board Policy or C.R.S. regarding this item:

- C.R.S. 22-32-110(1) (f) – Board of Education Powers and Duties – To rent or lease District property...
- Board Policy – Management Limitation 3.E.7 – Asset Protection – The Superintendent will not allow the purchase, disposal or lease of real estate or personal property valued at \$20,000... without providing the Board with information for discussion prior to the final decision being made.

Originator: Terry Lucero, Chief Operating Officer

Board of Education Agenda Item

Board Meeting of: June 12, 2018

Subject: Approval of Fee Schedules for Fiscal Year 2018-2019

Status of Item: Action, The Board is asked to approve the attached Fee Schedules

Time Needed: 10 Minutes

PERTINENT FACTS:

Athletic, Academic, and Supplies Fees

The following fees were added, removed or revised:

ADD

- ACE WES fee for student registration for leadership conference and Conover Workplace Readiness (HS), \$20
- Technical Theatre fee for set design and construction, lighting and sound to support the drama productions (HS), \$20 per semester
- Theatre fee for all Theatre classes for scripts and copyrights (HS), \$10 per semester
- Transcripts fee for post-graduation requests, \$5 per request
- Technology fee for use and licensing of Chromebooks (MS/HS), \$55 per year
- Technology fee to assist in providing technology services (ES), \$5 per year
- Online Credit Recovery fee for extension of Credit Recovery Course, \$65 each class
- Monday All Day Care fee, \$30 per day

REMOVE

- English fee (HS), \$10 per semester
- Interior Design (HS), \$25 per semester
- Math (HS), \$15 per semester
- Social Studies (HS), \$8 per semester

REVISED

- Name change from CTE Marketing to High Schools of Business (HS)
- Name change from Technology Fee to Naviance Fee to avoid confusion with Chromebook Technology Fee (MS/HS)
- Reduced Science fee from \$20 per semester to \$10 per semester (HS)
- AP College Board Exam updated to \$94 per test from \$92 per test
- Updated purpose of Athletic Fee to include salaries and benefits for athletic workers and coaches.

Nutrition Services Meal Prices

- No changes.

Facility Usage Fees

- No changes.

Originator: Lori Schiek

	METHOD	FREQUENCY	SCHEDULE
3.D - Financial Condition & Activities	Internal	Semi - Annually	January & October
	External	Annually	December
3.C - Treatment of Faculty/Staff/Volunteers	Internal	Annually	January
1.1 - Graduation Rate	Internal	Annually	February
3.B - Treatment of Parents/Guardians	Internal	Annually	February
3.G - Compensation & Benefits	Internal	Annually	March
1.4 – Primary Literacy	Internal	Annually	March
3.E - Asset Protection	Internal	Annually	April
3.A - Treatment of Students/Public	Internal	Annually	May
3.F - Financial Planning/Budgeting	Internal	Annually	May
3.0 - Global Executive Constraint	Internal	Annually	August
1.2 - Composite SAT Scores	Internal	Annually	September
1.3 – Academic Status of Schools Ratings	Internal	Annually	September
3.J - Charter Schools	Internal	Annually	September
3.H - Emergency Executive Succession	Internal	Annually	November
3.I - Board Awareness & Support	Internal	Annually	December
	Direct Inspection	Annually	December