



STATE OF CONNECTICUT – COUNTY OF TOLLAND
INCORPORATED 1786

TOWN OF ELLINGTON

DOUGLAS B. HARDING
Chairman

55 MAIN STREET – PO BOX 187
ELLINGTON, CONNECTICUT 06029-0187
www.ellington-ct.gov

DANIEL KEUNE
Vice Chairmen

BOARD OF FINANCE

BARRY C. PINTO
MAURICE BLANCHETTE
LOGAN JOHNSON

Regular Meeting February 7, 2024

MINUTES

Members Present: Douglas Harding - Chair, Daniel Keune, Maurice Blanchette, Logan Johnson.

Members Absent: Barry Pinto.

Others Present: Tiffany Pignataro-Finance Officer, Liz Nord, Jennifer Dzen – Board of Education, Miriam Underwood – Board of Education, Steve Viens – Board of Education, Ron Stomberg – Board of Selectmen, Dave Stavens – Deputy First Selectman, Mary Cardin – Board of Selectmen, John Turner – Board of Selectmen, Alisha Carpino – Director of Finance/Operations, Tom Modzelewski – DPW Director, Matt Reed – Town Administrator, Lori Spielman – First Selectman, Jim Rich – EVFD Chief, Pete Hany – EVAC, Tom Palshaw – Resident, Sam Saunders – Recycling Manager: via zoom.

Call to order

Chairman Douglas Harding called the meeting to order at 6:00 PM.

Pledge of Allegiance

Public Comment

None came forward,

Approval of Minutes

Regular Meeting Minutes January 3, 2024

Motion to approve the January 3, 2024 Regular Meeting Minutes.

MOVED (KEUNE) SECONDED (BLANCHETTE) AND PASSED UNANIMOUSLY TO APPROVE THE MINUTES OF THE JANUARY 3, 2024 MEETING WITH CHANGE OF “GASOLINNE” TO “GASONLINE”

Special Meeting Minutes January 30, 2024

Motion to approve the January 30, 2024 Special Meeting minutes.

MOVED (KEUNE) SECONDED (BLANCHETTE) AND PASSED UNANIMOUSLY TO APPROVE THE MINUTES OF THE JANUARY 30, 2024 SPECIAL MEETING.

Presentations

Board of Selectmen Present Capital Improvements FY2024-2025

Mrs. Pignataro reviewed the Board of Selectmen approved capital improvement budget FY2024-2025. See attachment below.

Freedom of Information Act

Mr. Reed presented information on the Freedom of Information Act to the board. The Freedom of Information Act has provided the public the right to request access to records from any federal agency. It is often described as the law that keeps citizens in the know about their government. Federal agencies are required to disclose any information requested under the FOIA unless it falls under one of nine exemptions which protect personal privacy, national security, and law enforcement.

Financial Report

Mrs. Pignataro presented the financial highlights for the fiscal period ended December 31, 2023. As of December 31, 2023 all town bank accounts have been reconciled. Property tax has been collected at 61.1% of the budget including \$155,735 of back taxes and interest/lien revenue, compared to a collective budget of \$160,000. Prior year tax collections at this point were 65.7% of budget.

New Business

Board of Finance Budget FY2024-2025

A motion to approve of Board of Finance budget FY2024-2025

MOVED (KEUNE) SECONDED (BLANCHETTE) AND PASSED UNANIMOUSLY TO SET THE BOARD OF FINANCE FISCAL YEAR 2024-2025 BUDGET AS FOLLOWS:
ACCOUNT 120 - \$15,290; ACCOUNT 121 - \$58,000; ACCOUNT 122 - \$1; ACCOUNT 1010 - \$200,000; ACCOUNT 1011 - \$200,000; ACCOUNT 1045 - \$100,000; ACCOUNT 1046 - \$100,000.

Appropriation Request – EVAC Ambulance

A motion to appropriate \$10,246 to cover the increased cost for the purchase of the replacement ambulance.

MOVED (JOHSON) SECONDED (KEUNE) AND PASSED UNANIMOUSLY TO APPROPRIATE \$10,246 FROM THE UNASSIGNED FUND BALANCE TO ACCOUNT 1000.11.01162.70.60750 REPLACEMENT AMBULANCE TO ADEQUATELY FUND THE PURCHASE OF THE REPLACEMENT AMBULANCE FOR EVAC. FURTHER, TO INCREASE THE BUDGETED REVENUE IN ACCOUNT 1000.01.00000.00.40622 AMBULANCE FEE PROGRAM BY \$10,246 TO COVER THE INCREASED COST FOR THE PURCHASE OF THE REPLACEMENT AMBULANCE.

Grant Acceptance – LOTCIP Applications

Burbank Culvert

A motion to approve relocation construction of the Burbank road culvert.

MOVED (KEUNE) SECONDED (BLANCHETTE) AND PASSED UNANIMOUSLY THAT THE ELLINGTON BOARD OF FINANCE ENDORSE LOCAL TRANSPORTATION CAPITAL IMPROVEMENT PROGRAM (LOTICIP) PROJECT MARTINS BROOK CULVERT REPLACEMENT, WITH 100% OF THE RELOCATION CONSTRUCTION TO BE FUNDED UNDER THE LOTICIP GRANT AND WITH 100% OF RELOCATION DESIGN/ENGINEERING TO BE FUNDED BY THE TOWN OF ELLINGTON.

Windsorville & Pinney

A motion to approve creating a three way stop at the Windsorville/Pinney Road intersection and extending sidewalks.

MOVED (KEUNE) SECONDED (BLANCHETTE) AND PASSED UNANIMOUSLY THAT THE ELLINGTON BOARD OF FINANCE ENDORSE LOCAL TRANSPORTATION CAPITAL IMPROVEMENT PROGRAM (LOTICIP) PROJECT WINDSORVILLE ROAD AT PINNEY ROAD INTERSECTION AND PEDESTRIAN IMPROVEMENTS, WITH 100% OF THE RELOCATION CONSTRUCTION TO BE FUNDED UNDER THE LOTICIP GRANT AND WITH 100% OF RELOCATION DESIGN/ENGINEERING TO BE FUNDED BY THE TOWN OF ELLINGTON.

Appropriation – Capital Reserve Fund

Parking Lot Lighting – Tedford Park & Pinney Street Fields

A motion to approve funding for the Tedford Park & Pinney Street fields lighting.

MOVED (KEUNE) AND SECONDED (BLANCHETTE) AND PASSED UNANIMOUSLY TO APPROPRIATE \$115,000 FROM THE CAPITAL RESERVE FUND TO FUND 5236

ATHLETIC FACILITIES LIGHTING PROJECT TO FUND THE PARKING LOT LIGHTING PROJECT FOR TEDFORD PARK AND THE PINNEY STREET FIELDS AS RECOMMENDED BY THE PLANNING AND ZONING COMMISSION, PENDING APPROVAL BY THE BOARD OF SELECTMEN AND TOWN MEETING APPROVAL.

2023 Grand List

Item to be reviewed at the March 5, 2024 Regular Meeting as unfinished business.

Unfinished Business

None.

American Rescue Plan Act (ARPA)

No update.

Shared Services

No update.

Deferred Compensation

No update.

Ad Hoc Emergency Services

No update.

Permanent Building

No update.

Board of Education Liaison

Mr. Keune stated the Board of Education budget workshop has come to an end. He stated they worked hard to set their budget request FY2024-2025.

Hall Memorial Library Liaison

Mr. Johnson stated the library is working diligently on audit recommendations.

Adjournment

MOVED (BLANCHETTE) SECONDED (JOHNSON) AND PASSED UNANIMOUSLY TO ADJOURN THE MEETING AT 7:07 PM.

Respectfully submitted:

Elizabeth Phelps

Elizabeth Phelps, Recording Secretary

BOARD OF SELECTMEN									CAPITAL IMPROVEMENTS BUDGET REQUEST 2024-25							
APPROVED CAPITAL IMPROVEMENT		BOS														
BUDGET- 2024-25		Approved				APPROVED	BOS	BOF								
		Requests				BOS CAP	APPROVED	APPROVED								
	Budget	Cap Non-	BOF	TOTAL	BUDGET	IMP COM	CAP IMP									
Amounts shown in dollars	Requests	Recur	APPROVED	ESTIMATED	REQUESTS	PROJECTS	PROJECTS									
	2023-24	2023-24	2023-24	COST	2024-25	2024-25	2024-25	2024-25	2025-26	2026-27	2027-28	2028-29	2029-2030			
ROAD CONSTRUCTION																
Road Overlay	650,000	650,000	650,000	3,900,000	650,000	650,000	650,000	-	650,000	650,000	650,000	650,000	650,000			
Local Capital Improvement Program	108,297	108,297	108,297	108,297	108,297	108,297	108,297	-	-	-	-	-	-			
Unimproved Road Improvement	30,000	30,000	15,000	180,000	30,000	30,000	30,000	-	30,000	30,000	30,000	30,000	30,000			
Sidewalks	100,000	40,000	20,000	120,000	20,000	20,000	20,000	-	20,000	20,000	20,000	20,000	20,000			
Culvert Maintenance & Repair	-	-		60,000	10,000	10,000	10,000	-	10,000	10,000	10,000	10,000	10,000			
Large/Small Bridges	30,000	30,000	30,000	180,000	30,000	30,000	30,000	-	30,000	30,000	30,000	30,000	30,000			
Total	918,297	858,297	823,297	4,548,297	848,297	848,297	848,297	-	740,000	740,000	740,000	740,000	740,000			
SITE ACQUISITION																
FS - Real Estate Purchase	50,000	50,000	-	-		-	-	-	-	-	-	-	-			
Total	50,000	50,000	-	-	-	-	-	-	-	-	-	-	-			
BUILDING CONSTRUCTION																
BOE - CIP Construction Projects	95,000	95,000	-	535,000	135,000	135,000	135,000	-	100,000	100,000	100,000	100,000	-			
BOE - HVAC Replacements and Upgrades	6,736,250	-	-	-	-	-	-	-	-	-	-	-	-			
Total	6,831,250	95,000	-	535,000	135,000	135,000	135,000	-	100,000	100,000	100,000	100,000	-			
BUILDING REPAIRS																
DPW - Town Hall Renovation/Addition	30,000	30,000	15,000	-	-	-	-	-	-	-	-	-	-			
DPW - Town Hall Gutter Installation	150,000	-	-	-	-	-	-	-	-	-	-	-	-			
DPW - Town Hall Gutters & Painting	-	-	-	160,000	55,000	55,000	55,000	-	25,000	20,000	20,000	20,000	20,000			
DPW - Senior Center Updates	-	-	-	120,000	20,000	20,000	20,000	-	20,000	20,000	20,000	20,000	20,000			
DPW - Police Building Roof	-	-	-	25,000	-	-	-	-	5,000	5,000	5,000	5,000	5,000			
DPW - DPW Building Roof	-	-	-	140,000	40,000	40,000	40,000	-	20,000	20,000	20,000	20,000	20,000			
DPW - ADA Access	-	-	-	50,000	25,000	25,000	25,000	-	5,000	5,000	5,000	5,000	5,000			
DPW - Library Updates	-	-	-	250,000	55,000	55,000	55,000	-	75,000	30,000	30,000	30,000	30,000			
FS - Senior Center Energy Project	32,033	32,033	32,033	-	-	-	-	-	-	-	-	-	-			
DPW - Senior Center Café Updates	20,000	20,000	20,000	-	-	-	-	-	-	-	-	-	-			
DPW - DPW Facility Maintenance	20,000	20,000	-	-	-	-	-	-	-	-	-	-	-			
DPW - Hall Memorial Library	100,000	100,000	100,000	-	-	-	-	-	-	-	-	-	-			
EVFD - HVAC 29 Main Street	140,485	140,485	140,485	-	-	-	-	-	-	-	-	-	-			
Total	492,518	342,518	307,518	745,000	195,000	195,000	195,000	-	150,000	100,000	100,000	100,000	100,000			

BOARD OF SELECTMEN									CAPITAL IMPROVEMENTS BUDGET REQUEST 2024-25						
APPROVED CAPITAL IMPROVEMENT		BOS													
BUDGET- 2024-25		Approved				APPROVED	BOS	BOF							
		Requests				BOS CAP	APPROVED	APPROVED							
	Budget	Cap Non-	BOF	TOTAL	BUDGET	IMP COM	CAP IMP								
Amounts shown in dollars	Requests	Recur	APPROVED	ESTIMATED	REQUESTS	PROJECTS	PROJECTS								
	2023-24	2023-24	2023-24	COST	2024-25	2024-25	2024-25	2024-25	2025-26	2026-27	2027-28	2028-29	2029-2030		
MISCELLANEOUS															
DPW - Parking Lot Renovations	40,000	40,000	20,000	-	-	-	20,000	-	-	-	-	-	-		
DPW - Transfer Station Site Improvements	-	-	-	120,000	20,000	20,000	20,000	-	20,000	20,000	20,000	20,000	20,000		
DPW - Generator Upgrade	-	-	-	30,000	5,000	5,000	5,000	-	5,000	5,000	5,000	5,000	5,000		
DPW - Tennis & Basketball Court Maintenance	-	-	-	120,000	20,000	20,000	20,000	-	20,000	20,000	20,000	20,000	20,000		
DPW - High School Track	-	-	-	60,000	10,000	10,000	10,000	-	10,000	10,000	10,000	10,000	10,000		
DPW - Bleacher Repair/Replacement	-	-	-	30,000	5,000	5,000	5,000	-	5,000	5,000	5,000	5,000	5,000		
DPW - Guide Rail Program	-	-	-	120,000	20,000	20,000	20,000	-	20,000	20,000	20,000	20,000	20,000		
FS - Elderly Housing Study	20,000	20,000	-	-	-	-	-	-	-	-	-	-	-		
Assessor - Revaluation	67,000	67,000	67,000	434,000	67,000	67,000	67,000	-	67,000	75,000	75,000	75,000	75,000		
EVFD - Refurbish Heavy Rescue Truck	300,000	300,000	50,000	-	-	-	-	-	-	-	-	-	-		
BOE - Equipment Upgrades	105,000	105,000	50,000	600,000	95,000	95,000	95,000	-	55,000	190,000	170,000	90,000	-		
Total	532,000	532,000	187,000	1,514,000	242,000	242,000	262,000	-	202,000	345,000	325,000	245,000	155,000		
EQUIPMENT PURCHASE															
DPW - Snow Plow Dumptrucks Replacement	250,000	250,000	50,000	730,000	210,000	210,000	210,000	-	-	260,000	-	260,000	-		
DPW - Pick Up Truck Superintendent	50,000	50,000	-	-	-	-	-	-	-	-	-	-	-		
DPW - Roadside Mower	245,000	50,000	-	-	-	-	-	-	-	-	-	-	-		
DPW - Building Inspector Vehicle Replacement	-	-	-	50,000	50,000	50,000	50,000	-	-	-	-	-	-		
DPW - Stand on Blower	-	-	-	15,000	15,000	15,000	-	-	-	-	-	-	-		
DPW - Parks Equipment	-	-	-	95,000	50,000	50,000	50,000	-	15,000	-	15,000	15,000	-		
EVFD/CLFD - Replacement Fire Hose	56,357	56,357	56,357	-	-	-	-	-	-	-	-	-	-		
EVFD - Rescue Tools Replacement	-	-	-	51,767	51,767	51,767	51,767	-	-	-	-	-	-		
EVFD - Replmt Service Truck	80,000	50,000	-	-	-	-	-	-	-	-	-	-	-		
EVAC - Ambulance Replacement	80,000	325,000	325,000	375,000	375,000	375,000	375,000	-	-	-	-	-	-		
CLFD - SCBA Fill Station Replacement	25,000	25,000	25,000	-	-	-	-	-	-	-	-	-	-		
CLFD - Replacement Hydraulic Rescue Tools	125,000	125,000	-	-	-	-	-	-	-	-	-	-	-		
BOE - Vehicle Replacement	30,000	30,000	-	105,000	-	-	-	-	35,000	-	35,000	35,000	-		
DPW - Police Cruisers	50,000	50,000	-	-	-	-	-	-	-	-	-	-	-		
Total	991,357	1,011,357	456,357	1,421,767	751,767	751,767	736,767	-	50,000	260,000	50,000	310,000	-		
Grand Total	9,815,422	2,889,172	1,774,172	8,764,064	2,172,064	2,172,064	2,177,064	-	1,242,000	1,545,000	1,315,000	1,495,000	995,000		
TOTAL FUNDING	9,815,422	2,889,172	1,774,172	8,764,064	2,172,064	2,172,064	2,177,064	-	1,242,000	1,545,000	1,315,000	1,495,000	995,000		
LESS FED/STATE GRANTS/ASSESSMENTS/BOND/LEASE															
State Grant - BOE Major Construction HVAC	3,368,125	-	-	-	-	-	-	-	-	-	-	-	-		
5 Year "Lease" - 0% Interest	32,033	32,033	32,033	-	-	-	-	-	-	-	-	-	-		
Ambulance Fee Fund	80,000	325,000	325,000	375,000	375,000	375,000	375,000	-	-	-	-	-	-		
State Grant - LOCIP (1)	108,297	108,297	108,297	108,297	108,297	108,297	108,297	-	-	-	-	-	-		
*Municipal Grants in Aid	223,527	223,527	223,527	-	223,527	223,527	223,527	-	-	-	-	-	-		
TOTAL	3,811,982	688,857	688,857	483,297	706,824	706,824	706,824	-	-	-	-	-	-		
NET COST TO TOWN	6,003,440	2,200,315	1,085,315	8,280,767	1,465,240	1,465,240	1,470,240	-	1,242,000	1,545,000	1,315,000	1,495,000	995,000		
CAP NON REC FUND															
One Mill for FY2023-24= \$1,590,248															