

**COLORADO SCHOOL DISTRICT 27J
GOVERNING POLICY OF THE BOARD OF EDUCATION**

Policy 3.D – FINANCIAL CONDITION & ACTIVITIES

Date Adopted/Last Revised: January 27, 2009



Period Monitored: July 1, 2022 – June 30, 2023

With respect to financial condition and activities, the Superintendent will not cause or allow the development of fiscal jeopardy, or a material deviation of actual expenditures from the Board's Goals priorities.

I interpret will not cause nor allow the development of to mean: shall not bring about or permit the occurrence of.

I interpret the condition of fiscal jeopardy to mean: entering an agreement to pay expenses when the source of income to pay for those expenses has not been determined or not having cash available to pay expenses when they are due.

I interpret a material deviation of actual expenditures from the Board's Goals priorities to mean: that when reviewing the actual expenditures of the district, an informed person would not question whether District Goals priorities are being addressed.

Data Reported:

This Expectations of the Board report pertains to fiscal year (FY) 2023. The fiscal year FY 2023 budget was amended in January 2023 due to changes in student count and other School Finance Act Formula factor changes.

The budget ensured adequate funds were available for the TABOR Reserve as required under the provisions of section 20 (5) article X of the state constitution as well as a Board Contingency Reserve.

The District's total funded pupil count was 20,164 as compared to October 1, 2021 (prior year) funded pupil count, an increase of 552 full time pupils. District managed schools increased by 411 students and charter schools increased 141 full time pupils.

Although the FY2023 financial audit has not yet been completed, the estimated General Fund ending fund balance is \$55.8 million. The amount includes ending fund balances in the Capital Reserve Fund, the Risk Management Insurance Fund, and the Colorado Preschool Program Fund. This balance includes \$11.6 million in required Board and TABOR reserves and Assigned reserve of \$153 thousand for Career and Technical Education reserve.

Conclusion: I report compliance.

The Superintendent will not:

1. Expend more funds than have been received in the fiscal quarter to date unless the liquidity and long-term reserve requirements below are met.

- a. The Superintendent will not borrow from reserves (defined as accumulated excess revenues) in an amount greater than can be replenished by certain, otherwise unencumbered revenues within 90 days.

I interpret this to mean:

The District must maintain the 3% TABOR Reserve and the 3% Board Reserve. These funds can be used for temporary cash flow purposes as long as they are replenished within a 90-day period.

Data Reported:

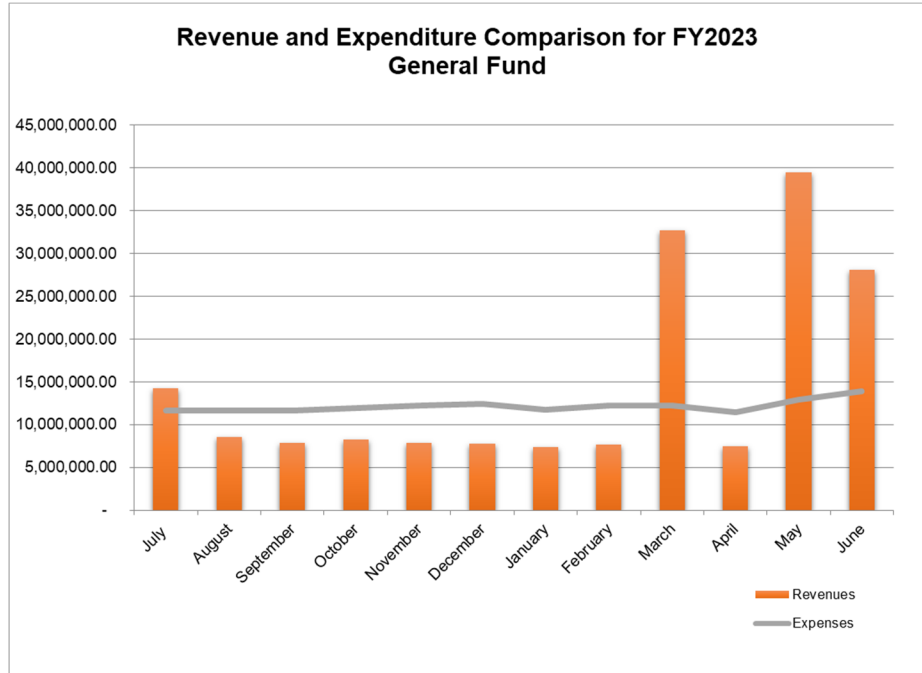
The FY 2023 budget was approved with the expectation that the TABOR reserve as required under the provisions of section 20 (5) article X of the state constitution and the Board Contingency Reserve be maintained in the General Fund. Both reserves are fully funded each at the required 3%.

The below schedule of beginning fund balance, revenue received, and expenditures net of transfers paid during FY 2023 provides information to support the above interpretation. The General Fund includes inter-fund transfers as well as the allocations of per pupil revenue to district approved charter schools.

Note: These are pre-audited ending fund balances

Fund Balances					
Fund	Beginning Fund Balance	Revenues	Transfers	Expenditures	6/30/23 Ending Fund Balance
General	\$ 29,080,540	\$ 177,512,891	\$ (9,958,472)	\$ 146,284,423	\$ 50,350,536
Capital Reserve	2,199,843	398,060	1,909,531	1,062,722	3,444,712
Risk Mgmt Insurance	2,905,136	20,017	1,203,482	2,878,683	1,249,952
Preschool	311,093	2,497,577	42,486	2,023,702	827,454
Nutrition Services	2,271,169	9,579,746	-	6,680,472	5,170,443
Gov't Designated Grants	1,012,717	17,275,336	-	17,906,824	381,229
Pupil Activity	2,973,603	3,641,015	815,756	3,950,412	3,479,962
Transportation	-	2,282,731	5,739,473	8,022,204	-
Growth Impact	4,673	2,059	-	6,732	-
Child Care	844,753	1,329,841	-	1,215,642	958,952
Special Programs	3,421,760	2,055,484	146,817	1,203,255	4,420,806
Bond Redemption	73,122,783	55,716,359	-	54,551,652	74,287,490
Building	297,983,013	2,452,154	-	121,025,350	179,409,817
Print Shop	-	27,847	100,927	128,774	-
Dental	681,388	935,093	-	886,953	729,528
Trust	26,798	1,732	-	-	28,530
Total	\$ 416,839,269	\$ 275,727,942	\$ -	\$ 367,827,800	\$ 324,739,411

The following chart compares revenues vs. expenditures over the course of the fiscal year for the General Fund only. As is illustrated below, the District’s revenue for the General Fund varies according to the cycle of the receipt of property taxes, majority between March and May of each year, and receipt of the annual State Categorical funding.



Conclusion: I report compliance.

- b. The Superintendent will not borrow funds (with the exception of credit cards used for normal business purposes that are paid in full each month)

I interpret this to mean:

The District will not borrow funds through a bond issue, Certificates of Participation (COPs) or capital lease without express approval by the Board of Education. Inter-fund borrowing can take place for cash flow purposes as long as the funds are replenished not later than three months after the beginning of the following budget year.

Data Reported:

The District’s total outstanding debt at June 30, 2023 is \$896.9 million.

Type of Borrowing	FY 2022/2023 Debt Payment (P+I)	Outstanding Balance (P+I)	Year Debt Retires
2019 COPs	392,714	3,927,144	2033
2012A Refunding Bonds	3,304,750	9,642,125	2025
2014 GO and Refunding Bonds	5,428,375	37,443,750	2027
2015 Refunding Bonds	7,275,700	238,611,850	2041
2016A Refunding Bonds	4,517,176	16,896,688	2028
2016B Refunding Bonds	140,903	3,073,764	2028
2017 GO and Refunding Bonds	4,400,000	156,079,000	2043
2021 GO Bond	29,476,650	431,275,450	2047
	\$54,936,268	\$896,949,770	

CRS 22-44-113 does allow internal borrowing from all funds except the bond redemption fund as long as the funds are repaid not later than three months after the beginning of the following budget year. The District combines cash from eight funds in a ColoTrust account to maximize investments. Cash from Pupil Activity, Growth Impact, Bond Redemption, Building and Trust funds are excluded due to the restricted use of each fund. During the first eight months of the fiscal year when property tax collections are minimal, the cash from other funds in the ColoTrust account is available to supplement General Fund obligations if needed. Moneys are repaid in March of the same fiscal year when larger property tax collections are received from the counties of Adams, Weld and Broomfield. Because of the shift of state and local revenue the District has participated in the State Interest Free Loan Program since January 2020 to allow cash flow needs in the months of December to March for operational expenditures. We anticipate to continue this practice going forward due to the assessed valuation and growth of our District. We currently have a resolution to allow for that participation in FY 2023.

Conclusion: I report compliance.

- c. The Superintendent will not allow cash to fall below a safety reserve of 6% of the General Fund.

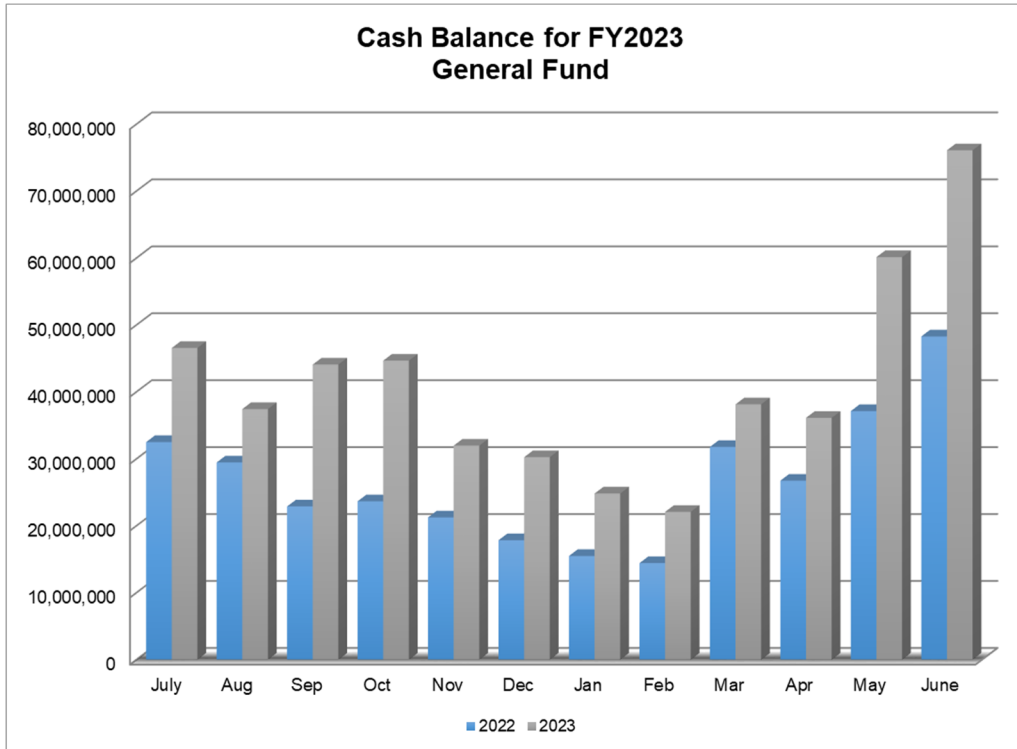
I interpret this to mean:

The General Fund reserves will not be less than 6% of General Fund expenditures for the previous twelve months.

Data Reported:

In FY 2023 the total unaudited expenditures in the General Fund, not including transfers, which are presented in the schedule on page 2 were \$146.2 million with 6% equating to \$8.7 million. The total reserves planned in the General Fund in the FY 2023 Amended Budget are \$11.7 million.

The following chart tracks the cash balance over the course of the fiscal year for the General Fund only. As is illustrated below, the District’s cash balance never falls below the combined restricted reserve balance of \$11.7 million.



Conclusion: I report compliance.

2. Use Board-designated long-term reserves/endowment funds.

I interpret this to mean:

The District expends designated funds for allowed purposes only throughout the identified monitoring period.

Data Reported:

The District has spent all funds to date consistent with the FY 2023 Amended Budget.

Conclusion: I report compliance.

3. Conduct inter-fund shifting.

I interpret this to mean:

The District shall not comingle funds that, by strict statutory law, are prohibited from being moved.

Data Reported:

CRS 22-44-112 - Transfer of moneys states that “a Board of Education shall not transfer moneys from one fund to another, except as authorized.” In FY 2023 the District transferred \$9.9 million from the General Fund to: the Capital Reserve Fund, the Risk Management Fund, Preschool, Transportation Fund, Print Shop, Detention Center and Pupil Activity Fund.

Conclusion: I report compliance.

- 4. Fail to settle payroll obligations and payables in a timely manner.

I interpret this to mean:

Payroll obligations are all compensation, both salary and benefits, paid to District employees through the District’s payroll system. Payables are all District bills that are not employee compensation which are processed through the District’s check request process or purchasing card. Ninety-five percent of payables should be paid within 90 days.

Data Reported:

Payroll: Human Resources and the Finance Department work together to pay employees on a monthly basis on the last working day of each month. The pay period ends the 12th of each month for payment at the end of that month and internal controls are very strict with segregation of duties between the two departments.

Payroll Year	Average Number of Employees Paid per Month	Gross Payroll Amount	Employee Paid Deductions	Employer Paid Deductions
FY 2023	2,246	\$112,628,317	\$31,356,877	\$38,936,311
Types of Employee Paid Deductions			Types of Employer Paid Deductions	
Taxes			Taxes	
Medical			Medical, Dental, Vision	
PERA			PERA	
Garnishments			Life Insurance	
Voluntary (Life, 401K, 403b, Dues and HSA)			Health Savings Account	
Credit Union				
125 Dependent Care/Health Care				

Accounts Payable: Checks are issued each Thursday afternoon. Below is a summary of checks issued for FY 2023. The chart lists the total number of checks issued and shows the length of time from the date of the invoice to the date of the check being issued. Within 90 days of invoice date, 97% of all payables were paid.

Number of Checks Issued	Paid within 30 days or less of Invoice Date	Paid within 31 – 60 days of Invoice Date	Paid within 61 – 90 days of Invoice Date	Paid in excess of 90 days of Invoice Date
6,159	5,360	457	160	182
Percentage of checks issued	87%	7%	3%	3%

Conclusion: I report compliance.

5. Allow tax payments or other government ordered payments or filings to be overdue or inaccurately filed.

Data Reported:

Each time payroll is processed mandatory deductions are made along with the accompanying checks or wire transfers to the appropriate vendors. All deductions have been paid in a timely manner.

Mandatory Deduction	How Paid
Federal/Medicare Taxes-IRS	Wire transfer and taxes called in and completion of Form 941 quarterly
Public Employees Retirement Association	Wire transfer of both employees and District contribution
State Taxes	Wire transfer and taxes called in for contribution
Garnishments	Mailed to the appropriate authority after deducted from payroll
If Full-Time Employee Deductions made for Health, Dental, Vision, Life Insurances	Check/Wire issued to appropriate vendor
OMNI (403b), HSA and 401K	Wire transferred and report sent via secured web link

Conclusion: I report compliance.

6. Execute a check or purchase commitment of greater than \$25,000 unless such purchase was explicitly itemized in budget monitoring data previously disclosed to the Board or subsequently disclosed at the next regular meeting of the Board. Splitting orders to avoid this limit is not acceptable.

I interpret this to mean:

The causation of a fiscal encumbrance which has not been disclosed to, or previously approved by the Board of Education either through an appropriations resolution, supplemental budget, or budgeted for this purpose in the annually approved budget.

Data Reported:

There were 42 purchasing card transactions, 11 wires, and 275 checks for \$25,000 or greater in FY 2023 totaling over \$36.2 million. All transactions listed were within the District's FY 2023 Board approved appropriations. A summary of transactions \$25,000 or greater is below.

Type	Count	Total Paid	Vendor	Description
Card	12	410,517.00	BRIGHTON UTILITY WEB	Utilities
Card	1	26,179.00	CAPLAN AND EARNEST LLC	Legal Services
Card	1	36,654.80	CDW GOVT	TrendMicro Renewal
Card	1	65,557.34	COUNTERTRADE PRODUCT I	37 Laser Projector WRE Project
Card	1	35,100.00	DUO.COM	DUO District Security Subscription
Card	1	32,600.00	EDPUZZLE	1 year Subscription
Card	1	52,920.00	EGYNTA INC	Annual Renewal Subscription Service
Card	1	40,424.80	FRESHWORKS INC	Freshservice Tool Annual Renewal
Card	13	1,863,464.15	GOVCONNECTION	Computer Software & Equipment
Card	1	21,354.75	PROJECT LEAD THE WAY	RRHS PLTW BIO
Card	1	42,532.00	RIVERSIDE INSIGHTS	GT - CoGat Testing Materials
Card	1	28,248.39	SOUTH ADAMS COUNTY WATER	Utilities
Card	1	39,035.00	STEP, LLC	STEP Emergenetics for FY23
Card	2	58,098.00	TOP GOLF THORNTON	Event Center - Prom
Card	1	34,924.73	VISTA HIGHER LEARNING	Descubre 2022
Card	2	52,254.64	WASTE CONNECTIONS	Waste Collection
Card	1	25,434.00	ZOOM	Zoom Annual Renewal
Card	42	2,865,298.60		

Type	Count	Total Paid	Vendor	Description
Wire	8	6,802,826.93	KAISER PERMANENTE	Health Care Premiums
Wire	1	2,732,275.00	ROCKY MOUNTAIN RISK INSURANCE GROUP	Workers Compensation, Combined GLEO& AL & Property
Wire	1	392,674.74	UMB BANK NA TRUST FEES DEPT	B019 Brighton SD27J CO CERTS
Wire	1	208,977.78	UNIVERSAL SERVICE ADMINISTRATIVE CO	Refunded Erate Fund
Wire	11	10,136,754.45		

Type	Count	Total Paid	Vendor	Description
Check	4	199,689.00	ADAMS 12 FIVE STAR SCHOOLS	Out of District Tuition
Check	1	25,422.50	ADAMS COUNTY EDUCATION CONSORTIUM	2022/2023 Membership Dues
Check	1	160,419.14	ADAMS COUNTY ELECTION OFFICE	2022 Election
Check	1	45,000.00	AMPLIFIED IT, LLC	Google Workspace Plus Renewal
Check	1	27,327.00	AVID CENTER	AVID Contract 2022-2023
Check	5	420,128.08	BELLE CREEK CHARTER SCHOOL	ECEA, ELPA, Read Act and IDEA B Payments
Check	1	59,850.22	BLACKBOARD INC	Content Management System Software Renewal
Check	12	677,611.94	BRIGHTON EDUCATION ASSOCIATION	Montly Union Fees
Check	21	1,043,387.35	BROMLEY EAST CHARTER SCHOOL	ECEA, ELPA, Read Act and IDEA B Payments
Check	2	69,334.86	BSN SPORTS	Apparel
Check	1	72,868.40	CENGAGE LEARNING	ESL Books for Schools
Check	11	606,374.71	CHILDREN'S HOSPITAL	District Nurses Services
Check	2	114,312.00	CIGNITION, INC	Tutoring Sessions for Middle Schools - Fall
Check	4	438,542.54	CITY OF BRIGHTON	SRO 27J Schools Reimbursement
Check	1	76,181.96	CITY OF BRIGHTON POLICE DEPARTMENT	School Resource Officers
Check	1	98,125.00	COLLEGE BOARD AP EXAMS	AP Test Fees for BHS, PVHS & RRHS
Check	1	368,316.78	COLORADO CONNECTIONS ACADEMY	ECEA FY 22-23 Allocation
Check	1	309,949.48	COLORADO DEPT OF EDUCATION	FY 17/18 and FY 18/19
Check	4	145,298.94	COMMAND SERVICE SYSTEMS, INC	Temp Agency/Sub Custodian
Check	14	880,499.30	COMMUNITY REACH CENTER	Out of District Excess Costs
Check	6	249,327.99	COMMUNITY REACH CTR FOUNDATION ATTN BLLR	BLARC Rental Fees
Check	1	57,159.05	COMPLETE BUSINESS SYSTEMS OF COLORADO	Copy Contract
Check	1	246,120.00	COMPUTER INFORMATION CONCEPTS INC.	Annual Agreement
Check	1	40,092.00	CONFERENCE TECHNOLOGIES, INC	Board Room Update - Equipment/Implementation
Check	1	36,556.00	CONVERGINT TECHNOLOGIES LLC	Fire System Contract
Check	1	39,360.00	DAVIS, MARILYN	Settlement Payment
Check	1	232,937.93	DELLnFINANCIAL SERVICES LLC	SMB Installment

Check	1	26,420.59	DIVERSIFIED BODY AND PAINT SHOP	Hood Repair, peeling paint and broken hinges for Busses
Check	1	411,599.00	DREAMBOX LEARNING INC	24 Months of Dreambox plus 5 - 60 min live webinars
Check	3	194,438.53	EAGLE RIDGE ACADEMY	ECEA FY 22-23 Allocation, Capital Construction, Expenses
Check	1	39,152.50	EDMENTUM	CTE Coursework
Check	1	26,685.00	EDUSPIRE SOLUTIONS LLC	Software Subscription Fee for e-hallpass
Check	1	84,272.57	EMS LINQ INC	ALIO
Check	4	123,860.00	EVERDRIVEN TECHNOLOGIES, LLC	Contracted Service for Out of District Students
Check	1	69,322.50	EXPLORE LEARNING	Gizmo Science Licenses
Check	1	40,000.00	FLANAGAN, DARYL J.	Settlement Payment
Check	1	29,973.60	FOLLETT CORPORATION DBA FOLLETT EDUCATIO	Destiny District Member License Renewal
Check	5	627,261.58	FOUNDATIONS ACADEMY	ELPA, ECEA FY 22-23 Allocation
Check	1	40,100.60	FRONT RANGE COMMUNITY COLLEGE	District 27J - Concurrent Enrl. Spr 2023
Check	1	25,432.76	GOLDSTAR FOODS, INC.	Food and Non-Food Supplies for Schools
Check	1	29,271.80	HILLYARD FLOOR CARE SUPPLY	Custodial Supplies and Equipment
Check	6	166,479.73	HOPSKIPDRIVE, INC	Contracted Services for Out of District Students
Check	1	278,388.36	ILLUMINATE EDUCATION INC.	Annual Fee & Software Licenses
Check	1	63,115.00	IMAGINE LEARNING INC	1,000 Literacy and Reading Licenses
Check	1	33,750.00	IMPERO SOLUTIONS INC	VIS for Chromebooks
Check	4	3,171,991.48	KAISER PERMANENTE	Health Care Premiums
Check	1	44,100.00	KSM CONSULTING	AODocs Product Services
Check	7	678,232.71	LANDMARK ACADEMY AT REUNION	ELPA, ECEA FY 22-23 Allocation
Check	1	49,712.96	LARADON HALL SOCIETY FOR EXCEPTIONAL CHILDREN	Out of District Tuition
Check	1	25,103.36	LEVEL DATA, INC.	Active Directory Staff Sync 7/1/22 - 6/30/23
Check	1	363,975.00	LEXIA LEARNING SYSTEMS	OTMS SSP Subscription
Check	2	56,680.00	LOPEZ, GERARDO	Mentoring Services / Joven Nobel Program
Check	1	367,702.00	MCCANDLESS TRUCK CENTER LLC	Wheel Chair Bus / Gen. ED. Bus
Check	2	144,093.76	MOTOROLA SOLUTIONS	Project #USCO22D050
Check	2	59,400.00	NOTABLE, INC (KAM)	Renewal of Current License
Check	1	54,844.00	O'MERA FORD CENTER, INC	2022 Ford F-250
Check	1	46,575.03	ONE IDENTITY LLC	Onelogin unlimited
Check	1	37,751.79	POWERSCHOOL GROUP LLC	Naviance Software for Schools
Check	1	44,100.00	RESULTANT, LLC	AODocs Product Services
Check	1	32,800.00	RUBINBROWN	FY 22 Audit Work
Check	1	63,277.00	RUSH TRUCK CENTER OF COLORADO	2022 F-350 4x4 Truck for Facilities/Ground Fleet
Check	1	268,400.00	SAVVAS LEARNING COMPANY LLC	ReadyGen 5 year License
Check	1	36,708.00	SCHOOLSAFE	Training regarding Multi-Agency Functional Exercise
Check	1	46,248.39	SECOND CREEK ELEMENTARY PTO	Moving PTO funds to new account
Check	1	73,989.26	SNOW MOUNTAIN RANCH	6th & 7th grade field trip
Check	2	210,690.33	SOF-TECH MAINTENANCE COMPANY	Annual Maintenance 2022/2023
Check	1	60,000.00	SPECIALIZED EDUCATION OF COLORADO INC	Settlement Payment
Check	5	173,955.72	SPECTRA CENTERS, INC.	Out of District Tuition
Check	1	51,257.79	STURGEON ELECTRIC	2nd Creek ES Elec & Projector Install
Check	1	194,626.07	SUMMIT PARTNERS - COLORADO LLC	Threat, Wildfire, Global Protection Subscription
Check	1	50,094.63	TEACHER CREATED MATERIALS	Brighton SD 27 At-Home Learning Pack K-5
Check	7	242,475.67	TENNYSON CENTER FOR CHILDREN AT COLORADO	Out of District Tuition
Check	1	27,120.00	THE COLORADO ASSOC. OF SCHOOL EXECUTIVES	2022-23 CASE Affiliate Memberships
Check	1	28,000.00	THE DBQ COMPANY	DBQ Online Access (10 School Sites)
Check	1	27,000.00	THE IMAGINATION LIBRARY	Dolly Parton Imagination Program Donation
Check	11	479,885.68	THE JOSHUA SCHOOL	Out of District Tuition
Check	2	171,826.53	THE STEAD SCHOOL	CCSP Grant Reimbursement, ECEA FY 22-23 Allocation
Check	1	28,978.52	THE STEPPING STONES GROUP LLC	Purchased Services of A. Snowden / C. Hoey
Check	1	31,392.00	THYSSENKRUPP ELEVATOR	Elevator Maintenance
Check	1	56,798.00	TIAA COMMERCIAL FINANCE, INC.	Copy Machines Rental/Lease Agreement
Check	1	30,373.27	TOTAL FIRE PROTECTION	Annual Fire Inspections District Wide
Check	2	50,184.00	TYLER TECHNOLOGIES, INC	Yr 1 Traversa Saas Agreement
Check	2	250,275.44	U.S. BANK EQUIPMENT FINANCE	Copier Leases
Check	12	2,350,595.56	UNITED POWER INC	Electricity - Multiple Locations
Check	37	2,442,603.54	US FOODS, INC	Food and Non-Food Supplies for Schools
Check	2	197,360.00	VISIONARY EDUCATIONAL CONSULTING, LLC	Support, Planning, Implementation
Check	1	44,428.00	VOGEL SALES INC	2015 Ford F250 - New truck for fleet
Check	4	106,708.70	WESTERN PAPER DISTRIBUTORS INC	Paper Distributors
Check	10	1,033,046.50	XCEL	Utilities - Natural Gas
Check	1	31,478.50	YMCA OF THE ROCKIES	Reservation #985485 & #985481
Check	1	110,624.10	ZANER BLOSER	Superkids Reading Program
Checks	275	23,197,179.58		

Conclusion: I report compliance.

7. Acquire, encumber, lease or dispose of real property.

I interpret “acquire” to mean: gain possession or control of; to get or obtain

I interpret “encumber” to mean: a claim or liability that is attached to property or some other right and that may lessen its value, such as a lien; any property right that is not an ownership interest

I interpret “lease” to mean: a contract by which a rightful possessor of real property conveys the right to use and occupy the property in exchange for consideration, usually rent

I interpret “dispose” to mean: to transfer control to another; to place, distribute, or arrange, especially in an orderly way; to get rid of

I interpret “real property” to mean: land, including land improvements, structures and appurtenances thereto, excluding movable machinery and equipment

Data Reported:

At the end of FY 2023, we reported an unaudited \$127.6 million of Construction in Progress (CIP). The CIP balance is a result of bond projects that were in progress in FY 2023. As of June 30, 2023, the District has added \$120.2 million of CIP for bond projects. Of the total \$386 million of CIP, \$282.5 million has been completed and capitalized. This is primarily due to the completion of almost all scheduled bond projects for the 2015, 2017, and 2022 issuances.

The fixed asset threshold of \$5,000 was approved by the Board in 2004. Items retired or fully depreciated are removed from the list of fixed assets.

The following chart lists the additions of fixed assets at June 30, 2023.

Description	School / Program	Capitalized Amount
2015 Ford F250	Facilities	44,428
2022 Ford F350	Facilities	63,027
2022 Ford F350 Accessories/Tommy Gate	Facilities	11,566
Floor Scrubber	Stuart MS	15,308
Floor Scrubber	Southlawn ES	5,251
2022 Ford F250	Facilities	54,245
Vision Screener	SPED Dept.	8,579
Wheel Chair Bus / Gen.ED.Bus	Transportation	99,823
Collins Bus 1234 MB	Transportation	89,293
Collins Bus 1232 MB	Transportation	89,293
Collins Bus 1233 MB	Transportation	89,293
ERA Milk Cart	Eagle Ridge - Nutrition Services	6,328
PVMS Milk Cart	Prairie View MS - Nutrition Services	6,299
Sakata Roof	Sakata buidling	47,315
Outdoor marquee	South Elementary	6,700
EMC Single Sided Sign	Southeast Elementary	24,701
Little Tikes Commercial Equipm	Turnberry Elementary	5,868
8' Lot Pro Snow plow for a For	Facilities	9,672
	Total Additions	\$ 676,987

Conclusion: I report compliance.

8. Accept revenues from sources not, in fact and appearance, consistent with the mission and values of the organization.

I interpret “revenues” to mean: fiscal and non-fiscal donated economic resources

I interpret “mission and values of the organization” to mean: the organizational Ends that have been identified by the Board of Education

Data Reported:

The following donations were received in FY 2023. All cash and non-cash donations support the organizational Goals.

Name of Donator	School / Program	Item or Amount	Purpose	Month
City of Commerce City	PVHS	\$ 2,500.00	General Supplies	Aug-22
A & B Services	Southeast	\$ 1,000.00	Fieldtrip Transportation	Sep-22
CEF Construction Trades Grant	BHS	\$ 15,000.00	Constructuion Trades	Sep-22
DKB Trucking, LLC	BHS	\$ 1,500.00	Trap Shoot	Sep-22
Brighton House Authority	PVHS	\$ 19,639.84	Intership Program	Oct-22
CO Parks & Wildlife	Pennock	\$ 3,000.00	General Supplies	Oct-22
Saunders Construction, LLC	BHS	\$ 500.00	Trap Shoot	Oct-22
Moonlight Diesel	BHS	\$ 2,000.00	Trap Shoot	Oct-22
Brighton Optimist Club Inc.	BHS	\$ 1,000.00	The Dawg Closet	Oct-22
Colorado Oil & Gas Association	BHS	\$ 500.00	Trap Shoot	Nov-22
Martin Marietta	BHS	\$ 500.00	Trap Shoot	Nov-22
Cholas Insurance Agency	BHS	\$ 5,000.00	Boys and Girls Wrestlings	Nov-22
Brighton Legacy Foundation	BHS	\$ 750.00	General Supplies	Nov-22
Brighton Ford	BHS	\$ 5,000.00	Auto Shop	Dec-22
27J Education Foundation	Second Creek	\$ 648.00	Technical Equipment	Dec-22
CO Parks & Wildlife	Stuart	\$ 500.00	P.E. Archery	Jan-23
Juanita Blanco Alvarado	Stuart	\$ 500.00	Music Department	Jan-23
Saint Amelia Education Guild	PVHS	\$ 1,017.83	Dance Team	Jan-23
The Farmers Reservoir & Irrigation Company	BHS	\$ 500.00	Agriculture Supplies	Mar-23
Second Creek PTO	Second Creek	\$ 6,730.00	Fieldtrips	Mar-23
Rocky Mountain Pawn Inc.	BHS	\$ 2,000.00	General Supplies	Mar-23
High School Staff Donation	BHS	\$ 794.00	Admin Fund	Mar-23
High School Staff Donation	RRHS	\$ 480.00	Admin Fund	Mar-23
Chevron Matching Employee Funds	Southeast	\$ 1,000.00	General Supplies	Mar-23
Brighton Elks Lodge	BHS	\$ 500.00	Trap Shoot	Mar-23
Colorado Oil & Gas Association	BHS	\$ 500.00	Trap Shoot	Apr-23
Marblelife of Denver	BHS	\$ 500.00	Trap Shoot	Apr-23
Brighton Kiwanis	BHS	\$ 500.00	General Supplies	Apr-23
Brighton Kiwanis	PVHS	\$ 500.00	General Supplies	Apr-23
Brighton Education Association	Second Creek	\$ 1,218.75	Technical Services	Apr-23
GoldStar Excavation & Sewer	RRHS	\$ 3,000.00	Cheerleading Supplies	May-23
AHW Construction	RRHS	\$ 1,500.00	Cheerleading Supplies	May-23
A New Generation Child Care Inc. II	RRHS	\$ 1,500.00	Cheerleading Supplies	May-23
Turnberry Elementary PTA	Turnberry	\$ 10,560.00	General Supplies	Jun-23
Reunion Elementary PTO	Reunion	\$ 25,000.00	Technical Equipment	Jun-23
West Ridge Elementary PTO	West Ridge	\$ 85,760.60	Technical Services	Jun-23
Total Donations		203,099.02		

Conclusion: I report compliance.

9. Fail to aggressively pursue material receivables after a reasonable grace period.

I interpret this to mean:

A timely attempt is made to collect monies owed to the District (including charter schools) that are older than thirty days, or other period of time deemed reasonable within the normal course of business as follows: Major categories of Receivables:

- *Amounts Due from Other Governments – 30 to 90 days following submission of reports or other required information.*
- *Accrued Investment Earnings – 30 to 180 days as defined by Investment Agreement.*

Data Reported:

The following is a chart that shows the type of revenue, the number of invoices issued if applicable, and the percentage of invoices that were collected within 30 days, 31-60 days, 61-90 days, and over 90 days for FY 2023.

Receivables	Invoices Issued	Amount	Collected				
			0-30 Days	31-60 Days	61-90 Days	90+ Days	O/S
			%	%	%	%	%
Property Taxes	n/a		monthly				
State Equalization	n/a		monthly				
Charter Administration Fees	n/a		monthly				
Reimbursements from Granting Agencies	n/a		funding based on grantees requirements				
Athletic Fees	5,536	\$ 349,899	64.2%	1.9%	1.4%	1.0%	31.5%
Course Fees	44,282	\$ 1,030,893	21.0%	7.8%	7.5%	16.2%	47.5%
Tech / Other Fees	51,630	\$ 1,008,113	15.0%	5.3%	7.8%	19.4%	52.5%
Lost / Equipment Fees	14,906	\$ 646,792	7.5%	1.7%	2.7%	0.0%	88.1%
Facility Rental	N/A	\$ 12,240	100.0%	0.0%	0.0%	0.0%	0.0%
Print Shop	9	\$ 3,649	100.0%	0.0%	0.0%	0.0%	0.0%
Transportation	16,475	\$ 607,040	25.3%	9.2%	0.0%	0.1%	65.4%
Child Care	5,476	\$ 1,337,319	100.0%	0.0%	0.0%	0.0%	0.0%
Detention Center	22	\$ 331,816	95.4%	0.0%	0.0%	4.6%	0.0%

Nutrition Services

With the charging policy that the District has in place, no meals are written off.

Meals	# of Meals	Free	Reduced	Paid
Breakfast	190,936	110,778	20,831	59,327
Lunch	1,350,959	552,687	128,265	670,007
Total	1,541,895	663,465	149,096	729,334
%		43.03%	9.67%	47.30%

Conclusion: I report compliance.

10. Operate without adequate internal controls over receipts and disbursements to avoid unauthorized payments or material dissipation of assets.

I interpret “without adequate internal controls” to mean: not having policies and procedures that are designed to prevent and detect fraud. Inadequate controls may give cause to an external auditor finding that an entity has a “material weakness” which is commonly described as more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected.

I interpret “material dissipation of assets” to mean: non-compliance with Colorado Revised Statute which requires an entity to properly account for the assets and liabilities as ensured through the annual independent audit.

Data Reported:

The Local Government Audit Law (C.R.S 29-1-601 et seq) requires the District to have an annual audit of their financial statements. The law states that the audit must be performed by an independent Certified Public Accountant (CPA) and be in accordance with generally accepted auditing standards. The Annual Comprehensive Financial Report (ACFR) is published to fulfill that requirement, and according to Section 29-1-606, C.R.S., financial statements must be approved, published, and submitted to the state auditor within six months of the close of each fiscal year. The District management assumes full responsibility for the completeness and reliability of the information contained in the ACFR, based upon a comprehensive framework of internal control that it has established for this purpose. The independent CPA publishes a management letter providing information on internal control and providing suggestions for improvement.

Conclusion:

As of this report, the FY 2023 Audit has **not** been completed. Staff from the independent CPA firm will present the ACFR to the Board at the December 13, 2023 Board Meeting for approval and internal control data will be reported in the January 3.D Expectations of the Board report. For information on compliance for FY 2023, please see the August Expectations of the Board report 3.0 on Global Executive Constraint.