



# Work Based Learning Internship Information

## About the Internship Program

Delta High School's Internship Program is a culminating experience for our senior students. During your first three years at Delta you've been working towards discovering your future interests and options, working on resumes and interview skills, and most importantly practicing skills required to succeed in "the real-world." We hope our students benefit in the following ways:

- ✓ Improve the quality and relevance of education by applying learning to real-world experiences
- ✓ Gain practical "hands on" work experience and skills
- ✓ Develop mentoring and networking opportunities
- ✓ Understand STEM career paths
- ✓ Establish clear connections between education and employability
- ✓ Encouragement to pursue training and education after high school

## Internships are Made Up of FOUR People

1. Student
2. Parent
3. Mentor/Employer
4. Work Based Learning (WBL) Coordinator

## Basic Internship Requirements

All internships must meet the following requirements each trimester for the student to receive credit:

- ✓ At least 90 per trimester, a minimum of 180 hours for 0.5 credit or 360 hours for a 1.0 credit. Attendance is tracked
- ✓ Connect to the student intern's post high school interests
- ✓ Relate to a previous CTE course taken by the student
- ✓ Allow the student the opportunity for continual growth and learning
- ✓ Follow all L&I regulations for minors in the workplace
- ✓ Have required paperwork completed before any work begins:
  - Worksite Learning Agreement (blue sheet)
  - Student Orientation
  - Learning Plan
  - Liability Release (for unpaid internships)
  - Parent School Authorization (yellow sheet)

## Internship Grade

Participating in a Work Based Learning Program counts as a number grade on the student's transcript. Many items factor into the grade including:

- Completion of required documents in a timely manner
- Monthly reporting of hours in a timely manner
- Completion of at least 1 internship culminating presentation
- Final evaluation from mentor