

**COLORADO SCHOOL DISTRICT 27J  
GOVERNING POLICY OF THE BOARD OF EDUCATION**

**Policy 3.D – FINANCIAL CONDITION & ACTIVITIES**

*Date Adopted/Last Revised: January 27, 2009*



**Period Monitored:** July 1, 2020 – June 30, 2021

With respect to financial condition and activities, the Superintendent will not cause or allow the development of fiscal jeopardy, or a material deviation of actual expenditures from the Board's Goals priorities.

*I interpret will not cause nor allow the development of to mean: shall not bring about or permit the occurrence of.*

*I interpret the condition of fiscal jeopardy to mean: entering an agreement to pay expenses when the source of income to pay for those expenses has not been determined or not having cash available to pay expenses when they are due.*

*I interpret a material deviation of actual expenditures from the Board's Goals priorities to mean: that when reviewing the actual expenditures of the district, an informed person would not question whether District Goals priorities are being addressed.*

**Data Reported:**

This Expectations of the Board report pertains to fiscal year 2021. The FY21 budget was amended in January 2021 due to an overall decrease in Total Program Funding primarily as a result of lower October pupil count than compared to projections in the Adopted Budget. The budget ensured adequate funds were available for the TABOR Reserve as required under the provisions of section 20 (5) article X of the state constitution as well as a Board Contingency Reserve.

The District's total funded pupil count was 18,655 as compared to October 1, 2019 (prior year) funded pupil count, an increase of 123 full time pupils. District managed schools increased by 145 students and charter schools decreased 22 full time pupils.

Although the FY21 financial audit has not yet been completed, the estimated General Fund ending fund balance is \$21.2 million. The amount includes ending fund balances in the Capital Reserve Fund, the Risk Management Insurance Fund, and the Colorado Preschool Program Fund. This balance includes \$8.3 million in required Board and TABOR reserves and Assigned reserve of \$500 thousand for opening Padilla Elementary School.

**Conclusion: I report compliance.**

The Superintendent will not:

1. Expend more funds than have been received in the fiscal quarter to date unless the liquidity and long-term reserve requirements below are met.
  - a. The Superintendent will not borrow from reserves (defined as accumulated excess revenues) in an amount greater than can be replenished by certain, otherwise unencumbered revenues within 90 days.

*I interpret this to mean:*

*The District must maintain the 3% TABOR Reserve and the 3% Board Reserve. These funds can be used for temporary cash flow purposes as long as they are replenished within a 90-day period.*

**Data Reported:**

The FY21 budget was approved with the expectation that the TABOR reserve as required under the provisions of section 20 (5) article X of the state constitution, and the Board Contingency Reserve, be maintained in the General Fund. Both reserves were fully funded at the required 3% each.

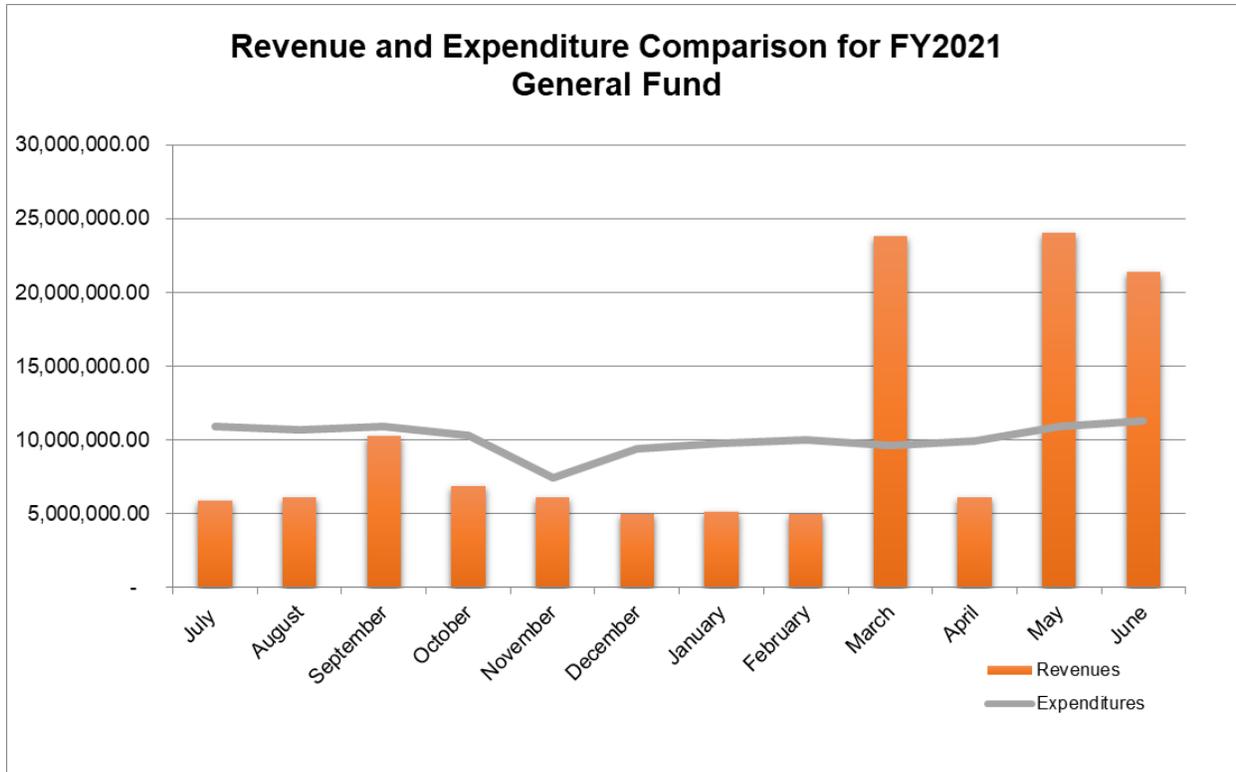
The below schedule of beginning fund balance, revenue received, and expenditures net of transfers paid during the FY21 provides information to support the above interpretation.

***Note: These are pre-audited ending fund balances.***

### Fund Balances

Fund	Beginning Fund Balance	Revenues	Transfers	Expenditures	06/30/21 Ending Fund Balance
General	28,363,381	155,306,354	(41,062,019)	121,400,697	21,207,019
Capital Reserve	1,691,266	234,127	861,786	1,572,714	1,214,465
Risk Mgmt Insurance	1,361,030	1,231,340	2,233,428	2,564,399	2,261,399
Preschool	308,330	296,702	2,378,489	2,689,040	294,481
Nutrition Services	1,627,275	5,406,550	-	5,182,320	1,851,505
Gov't Designated Grants	1,162,658	24,075,975	267,622	24,463,538	1,042,717
Pupil Activity	2,480,967	1,316,302	150,000	1,518,578	2,428,691
Transportation	-	1,685,336	4,956,269	6,641,605	-
Growth Impact	68,364	97	-	23,524	44,937
Child Care	121,064	752,634	390,433	881,179	382,952
Special Programs	1,062,779	2,411,590	250,870	1,314,354	2,410,885
Bond Redemption	35,876,606	45,899,312	-	26,394,438	55,381,480
Building	32,734,798	95,955	-	3,752,013	29,078,740
Print Shop	-	30,925	89,040	119,965	-
Dental	665,645	914,797	-	938,510	641,932
Trust	26,627	64	-	-	26,691

The following chart compares revenues vs. expenditures over the course of the fiscal year for the General Fund only. As is illustrated below, the District's revenue for the General Fund varies according to the cycle of the receipt of property taxes, majority between March and May of each year.



- b. The Superintendent will not borrow funds (with the exception of credit cards used for normal business purposes that are paid in full each month)

*I interpret this to mean:*

*The District will not borrow funds through a bond issue, Certificates of Participation (COPs) or capital lease without express approval by the Board of Education. Inter-fund borrowing can take place for cash flow purposes as long as the funds are replenished not later than three months after the beginning of the following budget year.*

**Data Reported:**

In FY21 the District entered into no new debt.

Type of Borrowing	FY 2020/2021 Debt Payment (P+I)	Outstanding Balance (P+I)	Year Debt Retires
ChromeBooks/Computers Lease	564,476	-	2021
2019 COPs	392,714	4,712,572	2033
2012A Refunding Bonds	3,319,250	16,257,000	2025
2014 GO and Refunding Bonds	3,240,450	48,358,425	2027
2015 Refunding Bonds	10,775,350	253,163,250	2041
2016A Refunding Bonds	4,514,725	25,913,288	2028
2016B Refunding Bonds	138,398	3,351,909	2028
2017 GO and Refunding Bonds	4,400,000	164,879,000	2043
	<b>\$27,345,363</b>	<b>\$516,635,444</b>	

CRS 22-44-113 does allow internal borrowing from all funds except the bond redemption fund as long as the funds are repaid not later than three months after the beginning of the following budget year. The District combines cash from nine funds in a ColoTrust account to maximize investments. Cash from Pupil Activity, Growth Impact, Bond Redemption, Building and Trust funds are excluded due to the restricted use each fund. During the first eight months of the fiscal year when property tax collections are minimal, the cash from other funds in the ColoTrust account is available to supplement General Fund obligations if needed. Moneys are repaid in March of the same fiscal year when larger property tax collections are received from the counties of Adams, Weld and Broomfield. This practice allows the District to meet obligations without having to borrow money from the State of Colorado's Interest Free Loan Program or from local banks.

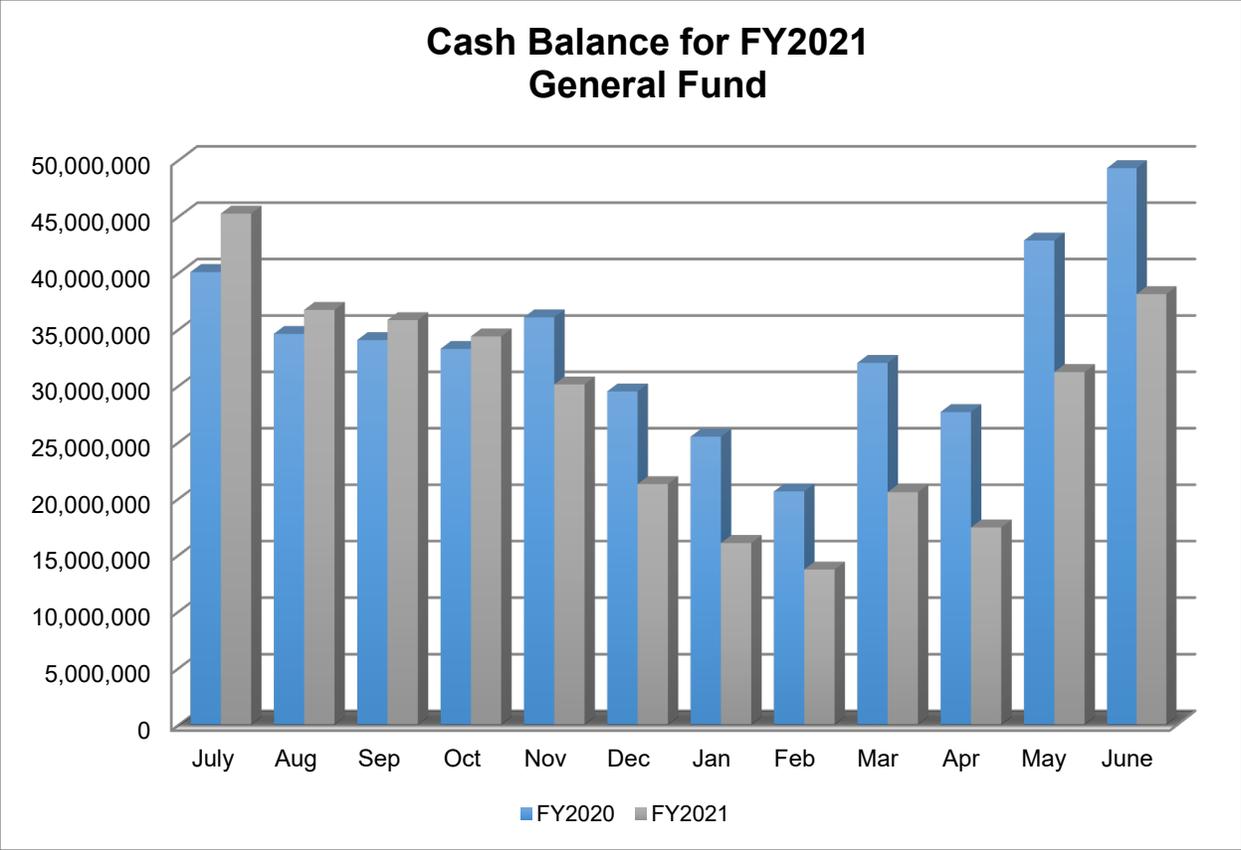
- c. The Superintendent will not allow cash to fall below a safety reserve of 6% of the General Fund.

*I interpret this to mean:*

*The General Fund reserves will not be less than 6% of General Fund expenditures for the previous twelve months.*

**Data Reported:**

In FY21 the total unaudited expenditures in the General Fund (not including transfers which are presented in the schedule on page 3) were \$128.2 million with 6% equating to \$7.7 million. The total reserves planned in the General Fund in the FY21 Amended Budget were \$9 million. The following chart tracks the cash balance over the course of the fiscal year for the General Fund only. As is illustrated below, the District's cash balance never falls below the combined restricted reserve balance of \$7.7 million in FY21.



**Conclusion: I report compliance.**

- 2. Use Board-designated long-term reserves/endowment funds.

*I interpret this to mean:*

*The District expends designated funds for allowed purposes only throughout the identified monitoring period.*

**Data Reported:**

The District spent all funds consistent with the FY21 Amended Budget. The budgeted General Fund total ending fund balance in the FY21 Amended Budget is \$10.2 million, inclusive of TABOR and Board reserves.

The current **unaudited** General Fund ending fund balance is \$24.9 million, inclusive of TABOR and Board Reserves.

**Conclusion: I report compliance.**

3. Conduct inter-fund shifting.

*I interpret this to mean:*

*The District shall not comingle funds that, by strict statutory law, are prohibited from being moved.*

**Data Reported:**

CRS 22-44-112 - Transfer of moneys states that “a Board of Education shall not transfer moneys from one fund to another, except as authorized.” In FY21 the District transferred \$10.7 million from the General Fund to: Preschool Program Fund, Capital Reserve Fund, the Risk Management Fund, Transportation Fund, Print Shop, Detention Center and Pupil Activity Fund.

**Conclusion: I report compliance.**

4. Fail to settle payroll obligations and payables in a timely manner.

*I interpret this to mean:*

*Payroll obligations are all compensation, both salary and benefits, paid to District employees through the District’s payroll system. Payables are all District bills that are not employee compensation which are processed through the District’s check request process or purchasing card. 95% of payables should be paid within 90 days.*

**Data Reported:**

Payroll: Human Resources and the Finance Department work together to pay employees on a monthly basis on the last working day of each month. The pay period ends the 12<sup>th</sup> of each month for payment at the end of that month and internal control is very strict with segregation of duties between the two departments. Pay remittances or checks are issued to employees the last working day of the month.

<b>Payroll Year</b>	<b>Average Number of Employees Paid per Month</b>	<b>Gross Payroll Amount</b>	<b>Employee Paid Deductions</b>	<b>Employer Paid Deductions</b>
FY21	2028	\$95,777,189	\$25,888,763	\$33,306,210

Accounts Payable: Checks are issued each Thursday afternoon. Below is a summary of checks issued for FY21. The chart lists the total number of checks issued and shows the length of time from the date of the invoice to the date of the check being issued. 96% of all payables were paid within 90 days of invoice date.

The District will continue these practices to maintain this percentage.

Number of Checks Issued	Paid within 30 days or less of Invoice Date	Paid within 31 – 60 days of Invoice Date	Paid within 61 – 90 days of Invoice Date	Paid in excess of 90 days of Invoice Date
4,057	3,486	287	120	164
Percentage of checks issued	86%	7%	3%	4%

**Conclusion: I report compliance.**

5. Allow tax payments or other government ordered payments or filings to be overdue or inaccurately filed.

**Data Reported:**

Each time payroll is processed mandatory deductions are made along with the accompanying checks or wire transfers to the appropriate vendors.

Mandatory Deduction	How Paid
Federal/Medicare Taxes-IRS	Wire transfer and taxes called in and completion of Form 941 quarterly
Public Employees Retirement Association	Wire transfer of both employees and District contribution
State Taxes	Wire transfer and taxes called in for contribution
Garnishments	Mailed to the appropriate authority after deducted from payroll
If Full-Time Employee Deductions made for Health, Dental, Vision, Life Insurances	Check/Wire issued to appropriate vendor
OMNI (403b), HSA and 401K	Wire transferred and report sent via secured web link

All deductions have been paid in a timely manner.

**Conclusion: I report compliance.**

6. Execute a check or purchase commitment of greater than \$25,000 unless such purchase was explicitly itemized in budget monitoring data previously disclosed to the Board or subsequently disclosed at the next regular meeting of the Board. Splitting orders to avoid this limit is not acceptable.

*I interpret this to mean:*

*The causation of a fiscal encumbrance which has not been disclosed to, or previously approved by the Board of Education either through an appropriations resolution, supplemental budget, or budgeted for this purpose in the annually approved budget.*

**Data Reported:**

There were 224 checks, 6 purchasing card transactions and 7 wires for \$25,000 or greater in FY21 totaling over \$36.5 million. All transactions listed were within the District's FY21 Board approved appropriations. A summary of transactions \$25,000 or greater is below.

Type	Count	Total Paid	Vendor	Description
Check	5	375,541.50	ADAMS 12 FIVE STAR SCHOOLS	Out of District Tuition
Check	1	36,545.98	ALL PHASE RESTORATION DENVER LLC	OTMS Reconstruction
Check	1	230,802.00	AMPLIFIED IT, LLC	One Year License-Enterprise for Education/Google Voice
Check	1	34,493.00	ARLUN INCORPORATED	Gym Floor Repairs - BHS
Check	1	110,000.00	BASE EDUCATION, LLC	2 Year License Fees
Check	5	293,377.95	BELLE CREEK CHARTER SCHOOL	ECEA, ELPA, Read Act and IDEA B Payments
Check	1	57,367.91	BLACKBOARD INC	Mobile Communication App/WWM Essential
Check	6	354,355.45	BP ENERGY COMPANY	Utilities - Gas Multiple Locations
Check	12	620,432.45	BRIGHTON EDUCATION ASSOCIATION	Monthly Union Fees
Check	17	738,868.43	BROMLEY EAST CHARTER SCHOOL	ECEA, ELPA, Read Act and IDEA B Payments
Check	12	745,868.48	CHILDREN'S HOSPITAL	District Nurses Services
Check	4	347,592.52	CITY OF BRIGHTON	School Resource Officers
Check	1	109,875.39	CITY OF THORNTON	School Source Officer
Check	1	95,352.00	COLLEGE BOARD AP EXAMS	AP TEST BHS,PVHS AND RRHS
Check	4	242,981.30	COLORADO STATE TREASURER	Quarterly Unemployment Benefits
Check	1	123,274.00	COLORADO WEST EQUIPMENT INC	2021 Blue Bird Bus
Check	1	35,000.00	COLORADO YOUTH FOR A CHANGE	AmeriCorps & Data Analysis Billing
Check	3	371,335.71	COMMUNITY REACH CENTER	Out of District Excess Costs
Check	6	314,779.80	COMMUNITY REACH CTR FOUNDATION ATTN BLLR	BLARC Rental Fees
Check	1	65,651.00	COMPLETE BUSINESS SYSTEMS OF COLORADO	Embedded Education/Gov. Licence Level 5
Check	1	235,973.00	COMPUTER INFORMATION CONCEPTS INC.	Annual Agreement
Check	6	2,356,414.27	CONVERGEONE, INC	Tech Supplies-Software and Hardware
Check	1	36,360.00	CONVERGINT TECHNOLOGIES LLC	Fire Systems and Extinguisher Testing
Check	1	69,641.00	CREATIVE LEARNING SYSTEMS, LLC	Smartlab Learning Home Program
Check	1	61,275.88	CULLIGAN WATER CONDITIONING OF BRIGHTON	450KGR Softener System
Check	1	32,400.00	DELL USA LP ACCT #032-7492	Chromebook Cases
Check	1	232,937.94	DELLnFINANCIAL SERVICES LLC	Annual Renewal
Check	2	211,794.32	DIRSEC INC	Software iBoss/Malware Defense Features
Check	1	26,875.00	DISCOUNT PLUMBING SERVICES	Lift Station Installation - Reunion
Check	1	191,215.00	DREAMBOX LEARNING INC	Subscription-39 months
Check	2	104,638.79	EAGLE RIDGE ACADEMY	Capital Construction & Title Payments
Check	1	28,000.00	EDPUZZLE, INC.	1 Year Subscription
Check	1	69,293.25	EXPRESS MULCHING AND SOIL	06/06 Storm Damage Insurance Claim
Check	1	27,358.45	FOLLETT CORPORATION DBA FOLLETT EDUCATIO	Destiny District Member License Renewal
Check	1	26,557.64	FOLLETT LIBRARY RESOURCES	Destiny Member Library Annual License Renewal
Check	4	314,365.11	FOUNDATIONS ACADEMY	ELPA, ECEA, Read Act, IDEA & Capital Construction Payments
Check	1	60,943.09	HILLYARD FLOOR CARE SUPPLY	Disinfectant Supplies
Check	1	209,283.00	ILLUMINATE EDUCATION INC.	Annual Fee & Software Licenses
Check	1	63,115.00	IMAGINE LEARNING INC	2 Year Licenses - 1000 Licenses K-12
Check	12	8,648,149.11	KAISER PERMANENTE	Health Care Premiums
Check	2	70,547.04	KAJEET INC	Hotspot Renewal/Telecom Admin
Check	1	31,880.40	KOCH FILTER	HVAC Filters
Check	6	370,587.24	LANDMARK ACADEMY AT REUNION	ELPA, ECEA, Read Act, IDEA & Capital Construction Payments
Check	12	523,756.40	LARADON HALL SOCIETY FOR EXCEPTIONAL CHI	Out of District Tuition
Check	1	377,000.00	LEXIA LEARNING SYSTEMS	Core5 Reading Unlimited Site License
Check	1	63,363.00	MCCANDLESS TRUCK CENTER LLC	Type A - Yellow Bus
Check	2	72,915.00	NORCON OF NEW MEXICO, LLC	Bleacher Replacement at PVHS/Scoreboard-BHS
Check	1	42,596.00	OMERA FORD CENTER, INC.	F350 Ford 2020
Check	1	39,250.00	ONELOGIN, INC.	Unlimited Plan Annually
Check	1	204,250.00	RIVERSIDE TECHNOLOGIES, INC.	Chrome Managment Console License/Chromebooks/Software/Warranty
Check	1	46,900.00	RUBINBROWN	Financial Single Audit
Check	1	199,569.29	SANITY SOLUTIONS, INC	Technology Support/Maintenance Agreement & Supplies
Check	1	25,494.00	SAVVAS LEARNING COMPANY LLC	6 Year Student License/Curriculum
Check	1	59,400.00	SCHOLOGY, INC.	Enterprise Subscription 07/01/20-06/30/21
Check	1	27,885.20	SERENITY EDUCATION DAY TREATMENT	Out of District Tuition
Check	3	193,853.83	SOF-TECH MAINTENANCE COMPANY	Annual Maintenance 7/1/19-6/30/20
Check	1	65,000.00	STEP, LLC	Licensing Fee for Step Program
Check	1	29,000.00	SUMMIT PARTNERS - COLORADO LLC	Software Maintenance Support
Check	1	32,990.78	TEACHER CREATED MATERIALS	Restroom Plumbing Work
Check	1	40,000.00	TEMPUS NOVA, LLC	AO Docs Folders/Renewal 7/7/20-7/6/21
Check	3	101,351.51	THE JOSHUA SCHOOL	Out of District Tuition
Check	3	205,011.57	TIAA COMMERCIAL FINANCE, INC.	Copy Machines Rental/Lease Agreement
Check	1	59,958.66	TIME MANAGEMENT SYSTEMS	New Timeclocks
Check	1	29,858.00	U.S. BANK EQUIPMENT FINANCE	Copier Leases
Check	11	2,142,600.06	UNITED POWER INC	Utilities - Electricity Multiple Locations
Check	1	33,040.24	UNITED RESTAURANT SUPPLY	Smallwares and Kitchens
Check	32	1,334,709.90	US FOODS, INC	Nutrition Services Supplies
Check	1	220,436.62	VIRCO, INC.	Pre-K Orders
Check	1	30,000.00	VISIONARY EDUCATIONAL CONSULTING, LLC	Facilitaion Coaching
Check	1	34,870.00	WATER TECHNOLOGY GROUP A COGENT COMPANY	Irrigation Pump Repairs - PVHS
Check	1	76,611.42	WEIDENHAMMER SYSTEMS	ALIO Maintenance Renewal 5/1/20-4/30/21
Check	1	25,000.00	WEST RIDGE ELEMENTARY PTA	Moving Funds from PTO to PTA
Check	1	41,072.00	WYCO FIELD SERVICES, LLC	Fiber at Reunion
Check	1	25,355.71	XCEL	Utilities - Electricity Multiple Locations
<b>Checks</b>	<b>224</b>	<b>25,186,198.59</b>		

Type	Count	Total Paid	Vendor	Description
Card	5	8,528,397.20	GOVCNCTN	Computer Software & Equipment
Card	1	302,996.13	HILLYARD INC DENVER	Specialty Cleaning
<b>Card</b>	<b>6</b>	<b>8,831,393.33</b>		
Type	Count	Total Paid	Vendor	Description
Wire	4	261,095.21	HORD COPLAN MACHT, INC.	Professional Services Elementary #114
Wire	3	2,233,276.00	ROCKY MOUNTAIN RISK INSURANCE GROUP	Workers Compensation, Combined GLEO& AL & Property
<b>Wire</b>	<b>7</b>	<b>2,494,371.21</b>		

**Conclusion: I report compliance.**

7. Acquire, encumber, lease or dispose of real property.

*I interpret “acquire” to mean: gain possession or control of; to get or obtain*

*I interpret “encumber” to mean: a claim or liability that is attached to property or some other right and that may lessen its value, such as a lien; any property right that is not an ownership interest*

*I interpret “lease” to mean: a contract by which a rightful possessor of real property conveys the right to use and occupy the property in exchange for consideration, usually rent*

*I interpret “dispose” to mean: to transfer control to another; to place, distribute, or arrange, especially in an orderly way; to get rid of*

*I interpret “real property” to mean: land, including land improvements, structures and appurtenances thereto, excluding movable machinery and equipment*

**Data Reported:**

There were no real property transactions presented or approved by the Board during FY21.

The fixed asset threshold of \$5,000 was approved by the Board in 2004. Items retired or fully depreciated are removed from the list of fixed assets.

The following chart lists the additions of fixed assets at June 30, 2021.

Description	School / Program	Capitalized Amount
Floor Scrubber	Brighton HS	\$ 12,500
IntellFlash Arrays	District Wide	\$ 147,368
Technology Equipment	District Wide	\$ 367,126
Technology Equipment	District Wide	\$ 292,210
Technology Equipment	District Wide	\$ 81,769
2020 Ford F-150	Facilities	\$ 42,596
Plow Installation	Facilities	\$ 7,416
Padilla Phone System	Padilla ES	\$ 6,613
Printer	Prairie View HS	\$ 9,648
40' storage container	Prairie View HS	\$ 6,250
Scrub machine	Prairie View HS	\$ 10,576
PVHS-Cade Welding Equipment	Prairie View HS	\$ 34,380
Floor Prep Machine	Quist MS	\$ 5,447
Signage	Riverdale Ridge HS	\$ 6,406
Coffee Machine - RRHS	Riverdale Ridge HS	\$ 14,638
Custodial Equipment / for Southeast	Southeast ES	\$ 7,252
PT Equipment	Special Education Dept	\$ 10,780
2020 Collins Bus	Transportation	\$ 63,363
2021 Blue Bird Vision Bus	Transportation	\$ 123,274
Ricon Lift for 09-8	Transportation	\$ 6,409
Ride on scrubber	Vikan MS	\$ 8,739
	<b>Total Additions</b>	<b>\$ 1,264,761</b>

**Conclusion: I report compliance.**

8. Accept revenues from sources not, in fact and appearance, consistent with the mission and values of the organization.

*I interpret “revenues” to mean: fiscal and non-fiscal donated economic resources*

*I interpret “mission and values of the organization” to mean: the organizational Goals that have been identified by the Board of Education*

**Data Reported:**

The following donations were received in FY21. All cash and non-cash donations support the organizational Goals.

<b>Name of Donator</b>	<b>School / Program</b>	<b>Item or Amount</b>	<b>Purpose</b>
Kroenke Sports	BHS	\$ 500.00	Unified Games
Child Care Sustainability	District Wide	\$ 23,500.00	Salaries and Benefits
SOLE	Pennock	\$ 1,700.00	General Supplies
Kaiser	District Wide	\$ 24,500.00	Self Compassion Training
Child Care Sustainability	District Wide	\$ 29,735.00	Salaries and Benefits
Gustad Grant	BHS	\$ 3,000.00	Student Scholarships
Almost Home	Intervention Services	\$ 21,500.00	Liason Salary and Benefits
Child Care Relief	District Wide	\$ 147,550.00	Salaries and Benefits
Colorado SiteWorks	Riverdale Ridge	\$ 2,700.00	Girl's Basket Ball
Dion's Pizza	PVHS	\$ 1,000.00	Supplies
Brighton Housing Authority	BHS, PVHS & RRHS	\$ 8,000.00	Salaries and Benefits
Colorado SiteWorks	RRHS	\$ 2,700.00	Girl's Basket Ball
Preschool Relief	District Wide	\$ 77,350.00	Salaries and Benefits
Wayne's Electric	Padilla	\$ 500.00	General Supplies
Bobbette Smith	RRHS	\$ 899.28	Softball Supplies
Fire Protection	Padilla	\$ 500.00	General Supplies
Next Gen Personal Finance	BHS	\$ 1,000.00	General Supplies
DairyMax	PVHS	\$ 1,000.00	Nutrition Equipment

**Conclusion: I report compliance.**

9. Fail to aggressively pursue material receivables after a reasonable grace period.

*I interpret this to mean:*

*A timely attempt is made to collect monies owed to the District (including charter schools) that are older than thirty days, or other period of time deemed reasonable within the normal course of business as follows: Major categories of Receivables:*

- *Amounts Due from Other Governments – 30 to 90 days following submission of reports or other required information.*
- *Amounts Due from Board Approved Fees – 30 to 90 days following submission of reports or other required information.*
- *Accrued Investment Earnings – 30 to 180 days as defined by Investment Agreement.*

**Data Reported:**

The following is a chart that shows the type of revenue, the number of invoices issued if applicable, and the percentage of invoices that were collected within 30 days, 31-60 days, 61-90 days, and over 90 days for fiscal year 2021.

Receivables	Invoices Issued	Amount	Collected				
			0-30 Days	31-60 Days	61-90 Days	90+ Days	O/S
			%	%	%	%	%
Property Taxes	n/a		monthly				
State Equalization	n/a		monthly				
Charter Administration Fees	n/a		monthly				
Reimbursements from Granting Agencies	n/a		funding based on grantees requirements				
Athletic Fees	1,680	\$ 232,430	71.5%	6.1%	3.8%	18.0%	0.7%
Course Fees	24,154	\$ 561,739	48.8%	6.9%	4.4%	31.6%	8.2%
Tech / Other Fees	19,924	\$ 367,814	45.3%	7.5%	4.9%	34.3%	8.1%
Lost / Equipment Fees	3,369	\$ 219,025	47.7%	7.5%	5.3%	33.6%	5.8%
Facility Rental	0	\$ -	0.0%	0.0%	0.0%	0.0%	0.0%
Print Shop	16	\$ 7,153	100.0%	0.0%	0.0%	0.0%	0.0%
Transportation	5,471	\$ 75,020	34.8%	6.1%	8.6%	41.1%	9.5%
Child Care	2,237	\$ 729,872	99.0%	1.0%	0.0%	0.0%	0.0%
Detention Center	15	\$ 330,211	34.5%	44.0%	0.4%	0.0%	21.1%

In FY21 and on-going, Finance and Technology send automated reminders and electronic statements to families and parents monthly. We do not currently have a formal collection process in place. The automated reminder/electronic statement was implemented in fiscal year 2019.

**Nutrition Services**

With the charging policy that the District has in place, no meals are written off. This data includes meals through March 12, 2021.

Meals	# of Meals	Free	Reduced	Paid
<b>Breakfast</b>	407,706	407,376	100	230
<b>Lunch</b>	859,820	853,469	884	5,467
<b>Total</b>	1,267,526	1,260,845	984	5,697
<b>%</b>		99.47%	0.08%	0.45%

**Conclusion: I report compliance.**

- 10. Operate without adequate internal controls over receipts and disbursements to avoid unauthorized payments or material dissipation of assets.

*I interpret “without adequate internal controls” to mean: not having policies and procedures that are designed to prevent and detect fraud. Inadequate controls may give cause to an external auditor finding that an entity has a “material weakness” which is commonly described as more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected.*

*I interpret “material dissipation of assets” to mean: non-compliance with Colorado Revised Statute which requires an entity to properly account for the assets and liabilities as ensured through the annual independent audit.*

**Data Reported:**

The Local Government Audit Law (C.R.S 29-1-601 et seq) requires the District to have an annual audit of their financial statements. The law states that the audit must be performed by an independent Certified Public Accountant (CPA) and be in accordance with generally accepted auditing standards. The Comprehensive Annual Financial Report (CAFR) is published to fulfill that requirement, and according to Section 29-1-606, C.R.S., financial statements must be approved, published, and submitted to the state auditor within six months of the close of each fiscal year. The District management assumes full responsibility for the completeness and reliability of the information contained in the CAFR, based upon a comprehensive framework of internal control that it has established for this purpose. The independent CPA publishes a management letter providing information on internal control and providing suggestions for improvement.

**Conclusion:**

As of this report, the FY21 Audit has **not** been completed. Staff from the independent CPA firm will present the CAFR to the Board at the December 14, 2021 Board Meeting for approval and internal control data will be reported in the January 3.D Expectations of the Board report. For information on compliance for FY21, please see the August Expectations of the Board report 3.0 on Global Executive Constraint.