

**Executive Limitation 3.B  
Treatments of Parents/Guardians**

To: Board of Education, School District 27J

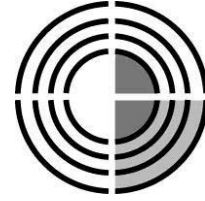
From: Dr. Chris Fiedler, Superintendent of Schools

Re: Board Expectations – 3.B Treatment of Parents/Guardians

I hereby present the Board Expectations from our policy 3.B Treatment of Parents/Guardians in accordance with the reporting schedule as set forth in Board policy. I certify the information in this report is true.

Signed: 

Date: February 25, 2020  
Dr. Chris Fiedler  
Superintendent, School District



## Policy III.B – TREATMENT OF PARENTS/GUARDIANS

Monitoring Date: February 25, 2020

**With respect to Parents/Guardians, the Superintendent shall not cause or allow conditions that are unclear, unfair, unsafe, untimely, undignified, or unnecessarily intrusive.**

*I interpret “parent/guardian” to mean: the lawful father or mother of a student, or an individual whose status as guardian has been established by judicial decree.*

*I interpret "unclear" to mean: published information or interactions which do not result in clearly defined expectations, opportunities or intent.*

*I interpret "unfair" to mean: unjust, inequitable, prejudicial, or discriminatory.*

*I interpret "unsafe" to mean: dangerous or insecure.*

*I interpret "untimely" to mean: longer than necessary for required or requested actions to be carried out.*

*I interpret "undignified or unnecessarily intrusive" to mean: disrespectful or unwarranted.*

**The Superintendent shall not cause or allow any action or situation which**

- 1. Does not recognize that parents/guardians are the primary partner with the school district as it pertains to the accomplishment of Board goals.**

*I interpret “parent/guardian” to mean: the lawful father or mother of a student, or an individual whose status as guardian has been established by judicial decree.*

*I interpret “primary partner” to mean: holding a preferred status in regards to multiple relationships.*

*I interpret “Board goals” to mean: organizational objectives cited in the Board of*

*Education General Ends statement approved in January, 2009 and modified in May, 2010*

## **Data Reported:**

27J Schools exists to prepare every student for a future beyond graduation. The parents and guardians of our students care deeply about this mission. No matter their race, ethnicity, religion, culture, or income, our families share their most valuable possessions with us every day, and entrust their partnership with 27J to live up to our mission.

27J Schools strives for collaborative communication practices so that families and staff engage in regular, two-way, meaningful communication about student learning. We want the communication to be timely and reciprocal. Good collaboration requires access to information, and sufficient opportunities for parents to participate and advocate. In this first section of the monitoring report, we detail our communication efforts. In the last section of the monitoring report we detail how we listen and allow parents to have a voice.

As our most important partner, parents are empowered with information (how our school systems operate, who to contact, what their rights and responsibilities are). The 27J Schools website at [www.27j.org](http://www.27j.org) is host to district policies, student handbooks, a directory of contacts, calendars and schedules, prices and fees, and all essential information necessary organized by department and school. Included in this informational communication is 27J's financial reports, our budgets, and our plans. Our website is ADA compliant and can be translated for any language. Our parent partners should have access to information, and because of our ever evolving communication department's efforts, our parents are more informed than at any time before.

In addition to the website, 27J Schools communicates with parents via phone calls, text messages, email, through social media, and even news releases through the general media. We work to provide timely communication in crisis events, we share stories, inform, celebrate, and provide resource to help our parent community understand how to work with our schools and district.

27J consistently shares data and student learning progress with parents. We are transparent with our progress at both the school and district level. Parents are also able to closely monitor the academic progress of their own students through Infinite Campus and Schoology. Student grades and assignments are posted through these outlets and parents have password access to their child's progress. We engage in parent/teacher conferences at least two times per year, and there is an expectation for staff to contact parents if students are struggling. Parents are always active partners whenever a student requires alternative programming or supplemental services.

Our Board of Education meetings also model partnership. All BOE meetings are publically advertised and held, and notes and monitoring reports are publically displayed on our website. There is a section on every agenda for public comment, and parents always have the opportunity to make their voice heard. The BOE furthers their commitment to community and parent engagement with their Linkage Meetings, where they often choose to meet with parents and deeply empathize with their needs and wants from 27J.

Our schools also play a critical role in informing parents and providing important resource to parents and families. Below is a list of some of our school actions that we use to inform parents and guardians and provide access to our school district:

- Check-it-Out night

- Back-to-School night
- Informational nights – athletic, literacy, math, graduation requirements, CTE, vaping, etc.
- Parent-Teacher conferences
- Child Study Meetings/ IEP Meetings/ 504 Meetings/ Advanced Learning Plans
- Attendance Phone Calls
- Phone Calls and Phone Conferences
- Field Days and Fun Events
- Regular newsletters, “Friday Folders”, and often weekly communications from teachers

We also, through our published phone numbers on the website, frequently engage parent interactions at the district level. Our various departments regularly connect with parents. Our communication department frequently informs our parents, but also routinely responds to questions asked from our various social media outlets. Transportation, Nutrition Services, and Intervention Services are also regularly in contact with parents and guardians to share information and respond to queries. Parents also have access to every staff member via phone or email, and we regularly support and problem solve with these clients.

During this reporting cycle, no complaint has been filed with the Superintendent of Schools by parents or guardians asserting that parents/guardians of different races, religions, cultures, backgrounds, or needs have been denied equitable educational information and access opportunities, or that they have been treated in any manner prohibited above.

There are some natural barriers to meaningful parent/guardian participation. 27J is successful in addressing these obstacles because we are able, through numerous institutional investments as well as the progressive outreach of schools, to build on the cultural values, emphasize personal contact, foster communication, create a warm/inviting environment, and actively facilitate accommodations for family involvement.

**The Superintendent shall not cause or allow any action or situation which**

**2. Allows parents/guardians to be treated in a manner which is disrespectful or causes them to feel unwelcome in their students’ schools.**

*I interpret “parent/guardian” to mean: the lawful father or mother of a student, or an individual whose status as guardian has been established by judicial decree.*

*I interpret “disrespectful” to mean: exhibiting lack of respect; rude and discourteous.*

*I interpret “unwelcome” to mean: lack of cordiality or hospitableness.*

**Data Reported:**

27J Schools is very oriented toward serving families and helping parents navigate the challenges of life and school, so that every student can fully participate and find success in school. Part of our partnership is serving the barriers our families experience and connecting them with our 27J community resources. Below are some of the services that 27J provides:

- **FREE AND REDUCED LUNCH** – The Nutrition Services department, using federal subsidies, are able to provide free and reduced meals for all families who qualify. In addition to lunch, students who qualify, are also allowed to receive financial support to daycare, athletic and activity fees, class fees. Nutrition Services is active at all back-to-school functions and parent-teacher conferences should parents need to talk directly to someone.
- **TRANSPORTATION SERVICES** – The Transportation department is very active in every aspect of family engagement. They make themselves available to parents and usually the bus drivers have relationships with parents on their route. They consistently provide presence at Back-to-School nights, and go above and beyond in ensuring their routes are published and families are communicated with if something were to go array.
- **BACK TO SCHOOL KICK-OFF** – 27J’s Intervention Services department served about 625 families and offered immunizations, transportation help, reduced lunch application assistance, preschool help, nurse questions, McKinney-Vento assistance, Intervention Services assistance, and had community sponsors. Clothing resources were also available (approx. 300 families received some type of clothing resource).
- **BACKPACKS** – 27J worked with community partners to provide over 950 students with backpacks stuffed with school supplies.
- **SCHOOL SUPPLIES** - At least 2 elementary schools have received school supplies from us (not in backpacks) this year.
- **HOLIDAY GIFTS** - Working with community agencies, we were able to provide gifts to 445 students.
- **FOOD RESOURCES** – 27J has directly aided 70 families, and we partner and support multiple local food banks through school donation efforts.
- **EMERGENCY HOUSING** - Hotel vouchers for two families so far this year.
- **GAS CARDS** - Gas cards have been provided for 1 family.
- **BUS PASSES** – Bus passes have been provided for 2 students.
- **DENTAL SCREENINGS** - 434 patient visits with 294 sealants places (about \$34K worth of dental services through Salud Family Health Centers Dental Partnership)
- **COATS** - We have provided coats to over 100 students so far this year and have received donations of approximately 200 more coats that we will be distributing.
- **ACCESS TO COMMUNITY RESOURCES** - We regularly refer families to our community resource list (on the website) for access to health care, information about how to find housing information, clothing and food resources, assistance with utility bills, etc. Included in our community resources is
- **ACCESS TO MENTAL HEALTH PARTNERS** – Community Reach counselors are employed in every 27J school and they can provide and support families beyond the school day. We also have partnerships through the Pennock Center.
- **ATTENDANCE LIASIONS** – We employ one at each high school.
- **DISTRICT TRANSLATORS** – 27J employs two full time District Translators and have multiple other translators and services that we call on to support over 64 languages. Our most common languages where face-to-face conferences are supported are Spanish, Russian, and Mandarin. Schools have staff available and plans for parent communication for office visits, presentations and ceremonies, and conferences.
- **HEALTH CLINIC** – The health clinic is located at Brighton High School. In the 2018-19 school year the clinic saw 248 patients/students with 905 visits. This school year so far

(July 1, 2019 – January 31, 2020), BHS clinic has seen 180 patients/students with 313 visits.

- **TITLE III SUPPORTS** - The supplemental funds allow us to support our community outreach programs. The supplemental funds allow us to better connect with our families with primary languages other than English. These funds have allowed us to reach out to welcome and support families, especially newcomer families. This supplemental outreach allows us to ensure all families have access to information that will support their student's success in 27J, regardless of their primary language. Some of this funding ensures that community meetings, school board meetings, and the monthly Communicator newsletters, and all district communications are provided in Spanish and English. This support is supplemental to school and district based parent activities such as Back to School Nights, Parent-Teacher conferences, academic focus nights, and school based programs.
- **HOMELESS STUDENT SUPPORTS** - as of February 1, 2020 we have served 225 homeless students. This number is a decrease from previous years. Homeless students are usually a very mobile population and the federal McKinney-Vento Act requires us to provide, within reason, transportation to the student's school of origin. As a result, the students are allowed to remain in their schools so that at least this component of their life remains stable. 27J's Intervention Services Case Managers work closely with the family and our transportation department to coordinate the logistics. Homeless students qualify for free meals, their school fees are waived and they are allowed to participate in school activities as do permanently housed students.
- **WAIVED A.P. & INDUSTRY CERTIFICATE** fees. As part of our graduation requirements for demonstration. Every student should have access to these classes and these assessments without cost.
- **COMMUNICATION** - In 2019, the District switched our parent notification system to Blackboard Mass Notification. This system allows for tailored communication to specific parent populations or to the district as a whole, not only during the evening hours, but also during the school day.
- **BUILDING SIGNAGE** – School signage used to identify rooms and direct families to staff is posted in English and Spanish.

**The Superintendent shall not cause or allow any action or situation which**

**3. Allows parents to be unaware of district offerings which promote parental advocacy and education.**

*I interpret “parent/guardian” to mean: the lawful father or mother of a student, or an individual whose status as guardian has been established by judicial decree.*

*I interpret “unaware” to mean: lacking knowledge.*

*I interpret “parental advocacy and education” to mean: person(s) with recognized legal parent/guardianship standing, having equal opportunity to participate in and serve as the voice for the child for whom they have responsibility.*

## **Data Reported:**

As read above, 27J works hard to make sure all parents have resources. Resource in the form of information, data, and access to supports. It is our hope that these resources enable a togetherness where parents have a voice in our schools and in our school district. The following represent the processes, meetings, or gatherings where the parent advocacy voice is the most encouraged:

- PTO/PTA – The Parent Teacher Organization and the Parent Teacher Association. This group is almost entirely parent organized and facilitated. Parents partner with teachers and administrators to increase value to their local school. These groups fund-raise, make key decisions, prioritize goals, coordinate fun, and help make the student experience better.
- DAC/SAC – The District Accountability Committee and School Accountability Committee. These groups strive to assure student academic performance. The DAC meets once every month and is a key player for accountability for 27J Schools, and each schools Unified Improvement Plan. This group also gives a recommendation for the 27J Budget, the approval of all TITLE funds, the 27J Mill Levy, and any other state or federal funds.
- IEP/PST/ALP/504/READ Plans – Individual Educational Plan (special education), Problem Solving Teams (students who require additional intervention) Advanced Learning Plans (students who require gifted educations supports) 504 (students who require accommodations to access grade level expectations) READ (students who have been identified as significantly behind in their reading) Parents/Guardians and educators collaborate to ensure that the planning and services for each student on one of these plans serves the student’s individual needs. Parents are essential to these meetings and their voice is built into every protocol and their signature verifies their involvement.
- Priority Improvement Meetings – Every 27J School that has been identified as Priority Improvement or Turnaround on the School Performance Framework invites every parent into a data dialogue and planning meeting to discuss strategies to move the school out of this designation. The SAC at each school then ensures progress on the Unified Improvement Plan throughout the year.
- Parent-Teacher Conferences – Parents and teachers discuss academic progress, social emotional development, behavior, effort, etc. at least two times per year. At the elementary level, these conferences are mandatory for families and most schools have a greater than 90% turnout. At middle and high school, teachers are expected to conference either in person or via phone with every student who has a D, a F, or is exhibiting behavior that is worthy of a conversation and collaboration. Parents who are not contacted, remain welcome to a walk-in face-to-face conference during open hours during conference weeks.
- Translators, and any additional supports are also available to ensure parent participation at all of these meetings.
- Parent Surveys – Parents are given a survey two times a year to ascertain parent/guarding satisfaction with our schools and district. These surveys are part of our 27J Dashboard and both participation and the satisfactory rating play a role in the “cultural” component and “overall” rating of our school and district. We also use these results to continuously improve our practices and to frame SAC and PTO/PTA agendas. The results are below and are based on a scale of 1-4 with 4 being highest or Excellent. You will see the number for each question, the total number of responses, and the question average in table 1. A percentage of parents who either rated a 3 or a 4 indicating satisfaction is noted at the

bottom of table 1. Table 2 is also district level aggregate data that is organized around theme. Table 3 represents school level data for participation and percentage of parent/guardian respondents who either rated the 3 or 4 across the entire survey.

**District Wide Data:**

Table 1

<b>District</b>	<b>1 (Poor)</b>	<b>2</b>	<b>3</b>	<b>4 (Excellent)</b>	<b>Total</b>	<b>Average</b>
1. SAFETY - Our school environment is a safe place to learn.	126	236	1222	2327	3911	3.47
2. SAFETY - Student behavior is monitored & discipline is handled effectively by teachers & administration.	251	437	1344	1879	3911	3.24
3. COMMUNICATION - The school keeps me informed & up-to-date through a variety of communication measures.	195	340	987	2389	3911	3.42
4. COMMUNICATION - When I have reached out to a staff member, my request/question/need has been addressed in a reasonable amount of time.	204	275	949	2483	3911	3.46
5. WELCOMING ENVIRONMENT - I am greeted at the school with a smile, I am listened to & I feel like I am an important member of my students education.	180	306	950	2475	3911	3.46
6. PARENT PARTNERSHIPS - I feel welcome at the school.	188	271	909	2543	3911	3.48
7. HIGH QUALITY STAFF - The teaching staff is knowledgeable & committed to student achievement.	135	271	1130	2375	3911	3.47
8. HIGH QUALITY STAFF - Administrative staff are visible & available to students and parents.	188	287	1073	2363	3911	3.43
9. HIGH EXPECTATIONS FOR LEARNING - There is a focus on meeting the needs of my student & ensuring growth regardless of ability.	235	342	1063	2271	3911	3.37
				30732	35199	87.31%



Table 2

<b>Survey Category</b>	<b>Average Rating</b>
Safety	3.36
Communication	3.44
Welcoming Environment	3.47
High Quality staff	3.45
High Expectations	3.37
<b>Overall Average:</b>	<b>3.42</b>

**School Data:**

Table 3

<b><u>School</u></b>	<b><u>Number of Responses</u></b>	<b><u>Enrollment</u></b>	<b><u>Percent Favorable</u></b>
Brantner	376	643	93%
Henderson	96	309	96%
North	104	247	96%
Northeast	94	524	97%
Pennock	227	588	94%
Reunion	325	666	97%
South	68	415	84%
Second Creek	286	704	96%
Southeast	101	442	97%
Thimmig	147	586	90%
Turnberry	222	663	89%
West Ridge	88	699	94%
OTMS	107	625	86%
PVMS	123	622	80%

QMS	166	776	88%
SMS	267	811	79%
VMS	233	626	74%
BHS	361	1801	80%
Innovations and Options	23	249	77%
PVHS	427	1750	74%
RRHS	34	881	97%

The survey speaks to the overall satisfaction of parents and provides the closest alignment to the BOE 3B Treatment of Parents/Guardians Executive Limitation Monitoring Report. We have some work to do to increase parental participation, and some improvements to make in our sub-component areas. We will continue to look for new and more creative ways to get information to families and to continue to build bridges where families are active partners in the education of their children.

**Conclusion: I report compliance.**