

Finance and Facilities Subcommittee
Meeting Minutes
Central Office
February 1, 2024

Attendees:

- Melissa Finnigan
- Maureen Sattan
- Samuel Toskin
- Glenn Gazdik
- James Mol
- Dr. Timothy Van Tassel, Superintendent
- Eric Remington, Business Manager
- Larry Plano, Director of Facilities

Not in attendance:

- N/A

Call to order: 5:30pm

Budget Transfer Request

- Mr. Remington requested a budget transfer to support new athletic trainer (cancelled service currently in place). Budget impact is neutral.
- Will request approval at next board meeting

Additional Para at Spaulding

- Dr. Van Tassel informed the committee that an additional para was hired for Spaulding school
- Inform only, no approval required

December Financial Report

- Mr. Remington reviewed the December financial reports
- Increased expected cost of subs by \$70k
- Positive \$316k in benefits, but could easily shift based upon changes in elected insurance coverage, currently fewer people covered than expected
- Positive variance in transportation
- Special Education running higher than expected, reimbursement from state lower than expected for current year

Suffield Middle School Facilities Presentation

- Looking to review and update presentation on potential school build
- Additional focus needed for ongoing costs to maintain current school if no new school is built
- Discussion ensued on the process to move forward with the Board of Selectman and beyond

Agriscience Program Update

- Potential for two students from West Hartford to attend Agriscience program next year

FY2025 Budget Discussion

- Special Education running higher than expected, reimbursement from state lower than expected will put pressure on next year's budget

James Mol left at 6:45pm

Meeting adjourned: 6:50pm