

**BOARD OF EDUCATION  
SCHOOL DISTRICT 27J**

**October 24, 2017  
7:00 p.m. Regular Meeting  
District Training Room  
80 S. 8<sup>th</sup> Avenue  
Brighton, CO 80601**

**BOARD OF EDUCATION MISSION STATEMENT**

The Board of Education is committed to the School District's overall success and improvement. The central focus of all meetings and discussions will be on establishing, monitoring, and supporting the District's goals. We will actively engage all segments of our community in this ongoing focus and provide an instructional program to assure that our students meet or exceed the highest and most rigorous standards.

**AGENDA**

**1. CALL TO ORDER** President Day

All matters noticed on this agenda, in any category, may be considered for action as listed. Any item not so noticed may not be considered. Items listed on this agenda may be considered in any order, at the discretion of the chairperson.

**2. PLEDGE OF ALLEGIANCE** President Day

The Civil Air Patrol group will present the colours and lead the group in the pledge of allegiance.

**ROLL CALL FOR ATTENDANCE (Policy Reference: 2.C)** President Day

**3. COMMITMENT TO GOVERNING STYLE** President Day

The Board will govern lawfully, observing Policy Governance principles, with an emphasis on (a) outward vision rather than internal preoccupation, (b) encouragement of diversity in viewpoints, (c) strategic leadership more than administrative detail, (d) clear distinction of Board and chief executive roles, (e) collective rather than individual decisions, (f) future rather than past or present, and (g) governing proactively rather than reactively.

**4. APPROVAL OF AGENDA**

President Day

Recommended motion: “Move to approve the agenda dated October 24, 2017 as presented.”

**ROLL CALL FOR VOTE (Policy Reference: 2.C)**

President Day

**5. RECOGNITIONS BY THE BOARD OF EDUCATION**

President Day

- a. The Board of Education would like to recognize Jennifer Venerable for her service and dedication to the Board of Education and the School District 27J community. Director Venerable will be awarded a one-year pin.
- b. The Board of Education would like to recognize the following group with the Reaching In Award:
  - i. Brighton Rotary Group, members of the group will be present to accept the award on their behalf.
- c. The Board of Education would like to recognize the following staff members with the Reaching Out Award for “Architect”:

Certified Staff

- Sarah Baumgartner - SSN Special Education Teacher - North Elementary
- Barb Brueggemann - Literacy Resource Teacher - Thimmig Elementary
- Laurie McPherson - School Counselor - South Elementary
- Matt Royal - Band Director - Stuart Middle School
- Zach Stamp - Welding Instructor at Prairie View High School
- RaJean Tiffany - Science Teacher - Brighton High School

Classified Staff

- Darcy Brown - Intervention Services Coordinator
- Mari Jones - Secretary for Director of Post Secondary/Workforce Readiness
- Marie Jones - On-line Student Mentor - Brighton High School
- Kerrie Monti - Director of Planning

Pennock 5th Grade Team:

- Ryan Burns
- Fawn Guerra
- Jenica Gold
- Loralie Holmbo-Cole

Primary Literacy Team:

- Susan Herll
- Sonia Wheatlake
- Catie Foster
- Melissa Frohman
- Krissy Barragan
- Melissa Fike
- Sandie Yamamoto

## 6. SUPERINTENDENT'S REPORT

Dr. Fiedler

Dr. Fiedler will report on activities throughout the District.

A brief reception will occur to honor the winners.

## 7. MATTERS OF PUBLIC COMMENT

President Day

The Board will now hear public comment on the following topics that have been indicated on the sign-in sheet. A reminder that this Board meeting is a business meeting held in public not a public meeting. The Board hears public comment to learn about the preferences and concerns of our community. So, tonight we will listen. We are prohibited by state law to take any action on the items because law requires formal public notice prior to any action on an agenda item. During our next meeting, if appropriate, we will consider your comments in our discussion, and we will ask that the Superintendent attempt to find an answer for any of your questions by that time.

The Board welcomes the comments of our community members, but to ensure that everyone will have an opportunity to participate, we have a few ground rules we ask you to follow:

- Anyone intending to address the Board should sign the speaker sign in sheet at the back of the room. I will call speakers in the order in which they signed in.
- Speakers' comments are limited to three minutes.
- If more than one person wishes to speak on the same topic, the new speaker is limited to providing only new information. Please, do not repeat views already expressed by other speakers.
- We ask you to refrain from making complaints or negative comments against individual students or District employees; however, we cannot prevent you from doing so. Such complaints and comments should be addressed first at the classroom or school level, and then if still unresolved, to the Superintendent.
- Disturbing good order by inappropriate language or gestures is grounds for removal from the meeting.

We thank you in advance for your participation tonight.

## 8. CONSENT AGENDA (Policy References: 2.C)

President Day

All matters listed under Consent Agenda are operational matters about which the Board has governing policies, implementation of which is delegated to the Superintendent. They will be enacted in one motion by category in the order listed below. There will be no discussion of these items prior to the time the Board of Directors vote on the motion, unless members of the board, staff or public request specific items to be discussed separately and/or removed from this section.

Any member of the public who wishes to discuss Consent Agenda items should notify the President of the Board at the time requested and be recognized by invitation of the President to address the Board.

- a. Approval of the Board of Education minutes dated September 26, 2017 Regular Board Meeting (Enclosure)
- b. Approval of personnel items on memorandum dated October 17, 2017 (Confidential enclosure)

Recommended motion: “Move to approve the consent agenda items as presented.”

**ROLL CALL FOR VOTE (Policy Reference: 2.C)** President Day

**9. GOVERNANCE PROCESS THAT SUPPORTS OUR GLOBAL GOALS** President Day

- a. Ownership Linkage
- b. Board Education
- c. Board Committees
  - i. Facility Planning Advisory Committee
  - ii. Capital Facility Fee Foundation
  - iii. Rocky Mountain Risk
  - iv. Reaching Out/In
  - v. Commerce City and School District 27J Use Tax Committee
  - vi. 2015 Bond Oversight Committee
- d. Board Reports – Board Members will report on activities in which they have been involved that support our Global Goals.
- e. Other Matters of Information for the Board.

**10. EXPECTATION OF THE BOARD (Policy Reference 4.E)** Dr. Fiedler

- a. Board acts to accept/reject the following reports due/submitted since last meeting. (ADDENDUM “A”) None at this time.
- b. Chief Financial Officer Lori Schiek will present the Expectation of the Board Report through 3.D Financial Conditions and Activities as conveying reasonable interpretation of the executive limitations.” (Separate Enclosure)

Recommended motion: “Move to accept the Expectations of the Board Report through 3.D Financial Conditions and Activities as conveying reasonable interpretation of the executive limitations.”

**ROLL CALL FOR VOTE (Policy Reference: 2.G.1)** President Day

- c. Policy Review Schedule
  - i. October 24, 2017 3.D Financial Conditions & Activities Internal
  - ii. November 14, 2017 3.H Emergency Executive Succession
  - iii. December 12, 2017 3.D External Financial Conditions & Activities  
3.I Board Awareness and Support Internal & Direct Inspection
  - iv. January 23, 2018 3.C Treatment of Faculty/Staff/Volunteers  
3.D Financial Conditions and Activities
  - v. February 27, 2018 1.1 Graduation Rate

- vi. March 13, 2018
  - vii. April 24, 2018
  - viii. May 22, 2018
  - ix. June 12, 2018
  - x. August 28, 2018
  - xi. September 25, 2018
- 3.B Treatment of Parents/Guardians
  - 3.G Compensation & Benefits
  - 3.E Asset Protection
  - 3.A Treatment of Students/Public
  - 3.F Financial Planning/Budgeting
  - None
  - 3.0 General Executive Constraint
  - \*\*1.2 Composite ACT Scores/1.3 Academic Status of 27J
  - \*\*Note – Possible Action on October 24, 2017 to revise. (See Item d.)
  - 3.J Charter Schools

- d. The Board of Education members will discuss the suggested changes to Global Goal 1.2 to reflect the state’s change from the ACT to the SAT for all juniors and an addition to Global Goal 1.4 for early literacy.

Policy Governance Manual Sample:

Students achieve academic excellence.

1. The graduation/completer rate will increase by 2% per year until 95% is attained at which it will not drop lower.
2. *The district’s average composite SAT score will increase by 25 points per year until the score reaches 1100 at which it will not drop lower.*
3. Beginning in the fall of 2016, academic status of School District 27J and individual schools within 27J will be measured by the District and School Performance Ratings. The ratings include academic achievement, academic growth and academic growth gaps. By the fall of 2021, 80% of district managed schools will be on a performance plan.
4. *The district will increase the percentage of primary students (k-2) reading at benchmark by 2% per year until 90% of primary readers are at benchmark as measured by DIBELS. At the same time, the district will decrease the percentage of students who have significant reading deficiencies by 1% each year until only 5% of primary readers have significant reading deficiencies. Once the targets of 90% benchmark and 5% significant reading deficiencies are made, the district shall maintain such performance levels.*

Recommended Motion: “Move to approve the revisions to the Global Goal 1.2 and Global Goal 1.4 as presented.”

**ROLL CALL FOR VOTE (Policy Reference: 2.G.1)**

President Day

## **11. EXECUTIVE SESSION**

President Day

The Board of Education will conduct an executive session per CRS 24-6-402(4)(f)(I) for the purpose of discussing a personnel matter.

Recommended motion: “Move to approve entering into an executive session per CRS 24-6-402(4)(f)(I) for the purpose of discussing Superintendent Dr. Chris Fiedler’s evaluation.”

**ROLL CALL FOR VOTE (Policy Reference: 2.G.1).**

President Day

## **12. SCHEDULE OF MEETINGS**

November 14, 2017 5:30 p.m. Study Session  
7:00 p.m. Regular Board Meeting  
Lois Lesser Board Room/Educational Service Center  
18551 E. 160<sup>th</sup> Avenue  
Brighton, CO 80601  
\*\*NOTE Only Regular Meeting of the Month

November 30 2017 – December 3, 2017  
Colorado Association of School Boards Conference  
The Broadmoor Hotel  
1 Lake Avenue  
Colorado Springs, CO 80906

December 12, 2017 5:30 p.m. Study Session  
7:00 p.m. Regular Board Meeting  
Lois Lesser Board Room/Educational Service Center  
18551 E. 160<sup>th</sup> Avenue  
Brighton, CO 80601  
\*\*NOTE: Only Regular Meeting of the Month

## **13. BOARD MEETING EVALUATION**

The Board of Education meeting evaluation schedule has been revised to a quarterly schedule. The next evaluation will occur on December 12, 2017.

## **14. CLOSING COMMENTS**

## **15. ADJOURNMENT**

Date of Notice: October 19, 2017



**BOARD OF EDUCATION  
SCHOOL DISTRICT 27J**

**September 26, 2017  
Regular Meeting Minutes**

**1. CALL TO ORDER: 7:01 p.m.**

**2. PLEDGE OF ALLEGIANCE**

Director Day, Director Doucet, Director Nickeson, Director Piotraschke, Director Thimmig, Director Venerable, and Director Worth were present for the entire meeting.

**3. APPROVAL OF AGENDA**

Motion by Director Nickeson, seconded by Director Venerable to approve the agenda dated September 26, 2017 as presented. Roll Call Vote: All Ayes.

**4. RECOGNITIONS BY THE BOARD OF EDUCATION**

- a. The Board of Education recognized Blaine Nickeson for his service and dedication to the Board of Education and the School District 27J community. Director Nickeson was awarded a one-year pin.

**5. SUPERINTENDENT'S REPORT**

Dr. Fiedler reported on activities throughout the District.

**6. MATTERS OF PUBLIC COMMENT: None**

**7. CONSENT AGENDA**

Motion by Director Nickeson, seconded by Director Piotraschke to approve the consent agenda items as presented.

- a. Approval of the Board of Education minutes dated August 22, 2017 Regular Board Meeting
- b. Approval of personnel items on memorandum dated September 19, 2017
- c. Approval of Resolution Number Three 2017-2018 to designate the district attendance officers and to authorize the attendance officers to represent the district in truancy court proceedings.

**8. GOVERNANCE PROCESS THAT SUPPORTS OUR GLOBAL GOALS**

- a. Ownership Linkage: Director Worth summarized the linkage meeting that the Board



- of Education hosted for the general public. Information was presented about the mill levy ballot initiative, and an update was presented about the construction projects that are funded from the 2015 bond issuance approval. Director Worth felt it was a successful linkage meeting and is encouraging bigger attendance in the future.
- b. Board Education: The Board of Education reviewed information pertaining to possible changes to Global Goal 1. They may consider approval at the October 24, 2017 meeting.
  - c. Board Committees
    - i. Facility Planning Advisory Committee: Director Thimmig reported that the committee toured Riverdale Ridge High School.
    - ii. Capital Facility Fee Foundation: Director Thimmig reported that the foundation met without a quorum. The Adams County communications department created materials to recognize blue ribbon builders. These materials will be placed in sales offices of those builders. The foundation also discussed the residential and retail growth that is occurring in Thornton. The auditor for the foundation reported a clean audit and the group accepted the document. Director Day did resign from this committee. Two Board of Education members are needed for quorum, and Director Piotraschke will act as third representative if needed for quorum.
    - iii. Rocky Mountain Risk: Director Day reported that discussions about Adams 12's withdrawal and terms of the agreement continue. An agreement was reached, and final resolution met concerning the withdrawal of District 14 from the pool, which occurred in December of 2014. This agreement will allow them to exit and pay the amounts owed. The agreement that is being negotiated with Adams 12 is different due to their size and possible future claims they may have. Negotiations and a memorandum of understanding are being reviewed. Director Day will continue to report on the situation.
    - iv. Reaching Out/In: Award presentations will occur at the October 24, 2017 meeting. The Board of Education will be recognizing architects and planners of programs.
    - v. Commerce City and School District 27J Use Tax Committee: This committee did not meet since the last Board of Education meeting.
    - vi. 2015 Bond Oversight Committee: Director Piotraschke reported that the construction projects are going well. The Reunion Elementary project is complete with some minor warranty items. The Vikan Middle School project is also complete. There are some roofing projects occurring throughout the District. The second issuance of the 2015 bonds were sold with an approximate 20% premium. The committee is discussing the allocation of the premium. Some ideas include gaining equity between the older and newer schools, using approximately \$5 million. They are considering internet and technology projects, and a possible health clinic design. The Certificate of Participation that was used to purchase the Educational Service Center could be paid in full, which would make funds available in the District's general fund. The construction at Northeast Elementary School and Overland Trail Middle School is in the design process, architectural plans, and permitting phase. There may possibly be a larger window for the construction period, and some construction may occur during the school year. Also, they are considering purchasing new furniture for the schools in the core Brighton area, using approximately \$2 million. He expressed that every school will receive part of the bond proceeds, to include possible bus purchases. He confirmed that capital purchases do qualify within the bond language. He also

confirmed that all funds that have been allocated or spent has been done so per the bond language that was approved by the tax payers. This committee will present their recommendations directly to the Board of Education.

- d. Board Reports – Board Members will report on activities in which they have been involved that support our Global Goals: The Board of Education met with Brighton City Council members. A construction update and information about the mill levy ballot initiative was discussed. The Board of Education members asked the city council members for a resolution of support. Several directors attended Vikan Middle School’s ribbon cutting, Overland Trail Middle School’s open house, the superintendent’s cup football game, and the Brighton Heritage Academy re-dedication. It was mentioned that Director Thimmig did a great job in providing a 90-year history of that school, which accompanied a great slideshow. Director Worth reported that he had the honor of participating in the fast-walking tour of Brighton High School that was provided by Principal John Biner. Many directors stated that they are busy with activities that are organized by the Iam27J group. Director Piotraschke will be attending the fall Colorado Association of School Boards (CASB) delegate assembly. PERA and its solvency continues to be the main topic of discussion, along with budget stabilization, and the school liability-governmental immunity bill. (Claire Davis Act). He is also participating in the Federal Relations Network through the NASB meeting in February of 2018.
- e. Other Matters of Information for the Board: None

## **9. RESOLUTION FOR VOTER REGISTRATION OF HIGH SCHOOL STUDENTS**

The Board of Education considered approving Resolution Number Four 2017-2018 approving the voter registration of School District 27J High School students.

The resolution was read into record by Director Nickeson.

Motion by Director Nickeson, seconded by Director Piotraschke to approve Resolution Number Four 2017-2018 as presented. Roll Call Vote: All Ayes.

## **10. RESOLUTION OF ADVOCACY FOR SCHOOL DISTRICT 27J’S MILL LEVY OVERRIDE BALLOT ISSUE 3D**

The Board of Education considered approving Resolution Number Five 2017-2018 supporting the advocacy for mill levy override ballot issue 3D.

The resolution was read into record by Director Doucet.

Motion by Director Piotraschke, seconded by Director Worth to approve Resolution Number Five 2017-2018 as presented. Roll Call Vote: All Ayes.

## **11. EXPECTATION OF THE BOARD**

- a. Board acts to accept/reject the following reports due/submitted since last meeting. (ADDENDUM “A”) None at this time.
- b. General Counsel Janet Wyatt presented the Expectation of the Board Report through 3.J Charter Schools.

Motion by Director Thimmig, seconded by Director Nickeson to accept the Expectations of the Board Report through 3.J Charter Schools as conveying reasonable interpretation of the executive limitations. Roll Call Vote: All Ayes.

- c. Chief Academic Officer Will Pierce presented the Expectation of the Board Report through Academic Global Goals -1.2 Composite ACT Scores and 1.3 Academic Status of 27J Schools.

Motion by Director Nickeson, seconded by Director Thimmig to accept the Expectations of the Board Report through Academic Global Goals – 1.2 Composite ACT Scores and 1.3 Academic Status of 27J Schools as conveying reasonable interpretation of the executive limitations. Roll Call Vote: All Ayes.

d. Policy Review Schedule

- |                        |  |
|------------------------|--|
| i. September 26, 2017  | 1.2 Composite ACT Scores/1.3 Academic Status of 27J<br>3.J Charter Schools                                     |
| ii. October 24, 2017   | 3.D Financial Conditions & Activities Internal   |
| iii. November 14, 2017 | 3.H Emergency Executive Succession   |
| iv. December 12, 2017  | 3.D External Financial Conditions & Activities<br>3.I Board Awareness and Support Internal & Direct Inspection |
| v. January 23, 2018    | 3.C Treatment of Faculty/Staff/Volunteers<br>3.D Financial Conditions and Activities                           |
| vi. February 27, 2018  | 1.1 Graduation Rate<br>3.B Treatment of Parents/Guardians  |
| vii. March 13, 2018    | 3.G Compensation & Benefits  |
| viii. April 24, 2018   | 3.E Asset Protection   |
| ix. May 22, 2018       | 3.A Treatment of Students/Public<br>3.F Financial Planning/Budgeting   |
| x. June 12, 2018       | None   |
| xi. August 28, 2018    | 3.0 General Executive Constraint   |

- e. The Board of Education considered the revisions to the Policy Governance Manual as presented in the red-lined versions that has been discussed during previous planning sessions.

Motion by Director Venerable, seconded by Director Piotraschke to approve the revisions to the Policy Governance Manual with the correction on page 25 BOCES section to correct the numbering as presented. Roll Call Vote: All Ayes.

## 12. APPROVAL OF OIL AND GAS LEASE

Superintendent Dr. Chris Fiedler presented information regarding the approval of an oil and gas lease.

Motion by Director Nickeson, seconded by Director Thimmig to approve the Oil and Gas Lease by and between School District 27J and Grizzly Petroleum Company, LLC and

authorize the Superintendent or his designee to execute any and all required documents.  
Roll Call Vote: Director Day, yes, Director Doucet, no, Director Nickeson, yes, Director Piotraschke, yes, Director Thimmig, yes, Director Venerable, yes, Director Worth, yes.  
Motion passed by majority.

### **13. SCHEDULE OF MEETINGS**

- |                   |  |
|-------------------|--|
| October 3, 2017   | 6:00 p.m. Riverdale Ridge High School Tour<br>13380 Yosemite Street<br>Thornton, CO 80602  |
| October 9, 2017   | 7:00 p.m. Meet the Candidate Linkage Meeting<br>Brighton High School<br>270 S. 8 <sup>th</sup> Avenue<br>Brighton, CO 80601  |
| October 10, 2017  | 7:00 p.m. Meet the Candidate Linkage Meeting<br>Stuart Middle School<br>15955 E. 101 <sup>st</sup> Way<br>Commerce City, CO 80022  |
| October 24, 2017  | 5:30 p.m. Study Session<br>7:00 p.m. Regular Board Meeting<br>District Training Room<br>80 S. 8 <sup>th</sup> Avenue<br>Brighton, CO 8001  |
| October 31, 2017  | 5 <sup>th</sup> Tuesday Meeting with City Council Members<br>This meeting was officially cancelled due to the Halloween holiday.   |
| November 14, 2017 | 5:30 p.m. Study Session<br>7:00 p.m. Regular Board Meeting<br>Lois Lesser Board Room/Educational Service Center<br>18551 E. 160 <sup>th</sup> Avenue<br>Brighton, CO 80601<br>**NOTE Only Regular Meeting of the Month |

### **14. BOARD MEETING EVALUATION**

Director Worth presented the meeting evaluation. With new policy accepted this evening, this evaluation will be moved to a quarterly schedule.

### **15. CLOSING COMMENTS:** None

### **16. ADJOURNMENT:** 9:18 p.m.

SCHOOL DISTRICT 27J



**GOVERNING POLICY OF  
THE BOARD OF EDUCATION  
Policy 4.E – MONITORING SUPERINTENDENT PERFORMANCE**

*(Accepted 8-24-10)*

---

Management Limitations 3.D

To: Board of Education

From: Dr. Chris Fiedler, Superintendent of Schools

Re: Expectations of the Board Report – 3.D Financial Conditions and Activities

I hereby present my Expectations of the Board Report through 3.D Financial Conditions and Activities in accordance with the monitoring schedule as set forth in Board policy. I certify the information in this report is true. (Separate Enclosure)

Signed:

A handwritten signature in blue ink, appearing to read 'C. Fiedler', is written over the 'Signed:' label.

Date: October 24, 2017

Dr. Chris Fiedler  
Superintendent, School District 27J

	<b>METHOD</b>	<b>FREQUENCY</b>	<b>SCHEDULE</b>
3.D - Financial Condition & Activities	Internal	Semi - Annually	January & October
	External	Annually	December
3.C - Treatment of Faculty/Staff/Volunteers	Internal	Annually	January
1.1 - Graduation Rate	Internal	Annually	February
3.B - Treatment of Parents/Guardians	Internal	Annually	February
3.G - Compensation & Benefits	Internal	Annually	March
3.E - Asset Protection	Internal	Annually	April
3.A - Treatment of Students/Public	Internal	Annually	May
3.F - Financial Planning/Budgeting	Internal	Annually	May
3.0 - Global Executive Constraint	Internal	Annually	August
1.2 - Composite ACT Scores	Internal	Annually	September
1.3 - TCAP in reading, writing, math and Science	Internal	Annually	September
3.J - Charter Schools	Internal	Annually	September
3.H - Emergency Executive Succession	Internal	Annually	November
3.I - Board Awareness & Support	Internal	Annually	December
	Direct Inspection	Annually	December