

**BOARD OF EDUCATION
SCHOOL DISTRICT 27J**

**November 14, 2017
7:00 p.m. Regular Meeting
Lois Lesser Board Room
Educational Service Center
18551 E. 160th Avenue
Brighton, CO 80601**

BOARD OF EDUCATION MISSION STATEMENT

The Board of Education is committed to the School District's overall success and improvement. The central focus of all meetings and discussions will be on establishing, monitoring, and supporting the District's goals. We will actively engage all segments of our community in this ongoing focus and provide an instructional program to assure that our students meet or exceed the highest and most rigorous standards.

AGENDA

1. CALL TO ORDER President Day

All matters noticed on this agenda, in any category, may be considered for action as listed. Any item not so noticed may not be considered. Items listed on this agenda may be considered in any order, at the discretion of the chairperson.

2. PLEDGE OF ALLEGIANCE President Day

ROLL CALL FOR ATTENDANCE (Policy Reference: 2.C) President Day

3. COMMITMENT TO GOVERNING STYLE President Day

The Board will govern lawfully, observing Policy Governance principles, with an emphasis on (a) outward vision rather than internal preoccupation, (b) encouragement of diversity in viewpoints, (c) strategic leadership more than administrative detail, (d) clear distinction of Board and chief executive roles, (e) collective rather than individual decisions, (f) future rather than past or present, and (g) governing proactively rather than reactively.

4. APPROVAL OF AGENDA President Day

Recommended motion: "Move to approve the agenda dated November 14, 2017 as presented."

ROLL CALL FOR VOTE (Policy Reference: 2.C)

President Day

5. BOARD RECOGNITIONS

Vice-President Thimmig

- a. Members of the Capital Facility Fee Foundation would like to recognize Patrick Day for his service and dedication to the foundation and the School District 27J community. He has served on this committee since 2009.

6. SUPERINTENDENT'S REPORT

Dr. Fiedler

Dr. Fiedler will report on activities throughout the District.

7. MATTERS OF PUBLIC COMMENT

President Day

The Board will now hear public comment on the following topics that have been indicated on the sign-in sheet. A reminder that this Board meeting is a business meeting held in public not a public meeting. The Board hears public comment to learn about the preferences and concerns of our community. So, tonight we will listen. We are prohibited by state law to take any action on the items because law requires formal public notice prior to any action on an agenda item. During our next meeting, if appropriate, we will consider your comments in our discussion, and we will ask that the Superintendent attempt to find an answer for any of your questions by that time.

The Board welcomes the comments of our community members, but to ensure that everyone will have an opportunity to participate, we have a few ground rules we ask you to follow:

- Anyone intending to address the Board should sign the speaker sign in sheet at the back of the room. I will call speakers in the order in which they signed in.
- Speakers' comments are limited to three minutes.
- If more than one person wishes to speak on the same topic, the new speaker is limited to providing only new information. Please, do not repeat views already expressed by other speakers.
- We ask you to refrain from making complaints or negative comments against individual students or District employees; however, we cannot prevent you from doing so. Such complaints and comments should be addressed first at the classroom or school level, and then if still unresolved, to the Superintendent.
- Disturbing good order by inappropriate language or gestures is grounds for removal from the meeting.

We thank you in advance for your participation tonight.

8. CONSENT AGENDA (Policy References: 2.C)

President Day

All matters listed under Consent Agenda are operational matters about which the Board has governing policies, implementation of which is delegated to the Superintendent. They will be enacted in one motion by category in the order listed below. There will be no discussion of these items prior to the time the Board of Directors vote on the motion,

unless members of the board, staff or public request specific items to be discussed separately and/or removed from this section.

Any member of the public who wishes to discuss Consent Agenda items should notify the President of the Board at the time requested and be recognized by invitation of the President to address the Board.

- a. Approval of the Board of Education minutes dated October 24 2017 Regular Board Meeting (Enclosure)
- b. Approval of personnel items on memorandum dated November 7 2017 (Confidential enclosure)

Recommended motion: “Move to approve the consent agenda items as presented.”

ROLL CALL FOR VOTE (Policy Reference: 2.C)

President Day

9. GOVERNANCE PROCESS THAT SUPPORTS OUR GLOBAL GOALS

President Day

- a. Ownership Linkage
- b. Board Education
- c. Board Committees
 - i. Facility Planning Advisory Committee
 - ii. Capital Facility Fee Foundation
 - iii. Rocky Mountain Risk
 - iv. Reaching Out/In
 - v. Commerce City and School District 27J Use Tax Committee
 - vi. 2015 Bond Oversight Committee
- d. Board Reports – Board Members will report on activities in which they have been involved that support our Global Goals.
- e. Other Matters of Information for the Board.

10. EXPECTATION OF THE BOARD (Policy Reference 4.E)

Dr. Fiedler

- a. Board acts to accept/reject the following reports due/submitted since last meeting. (ADDENDUM “A”) None at this time.
- b. Superintendent Dr. Chris Fiedler will present the Expectation of the Board Report through 3.H Emergency Executive Succession as conveying reasonable interpretation of the executive limitations.” (Separate Enclosure)

Recommended motion: “Move to accept the Expectations of the Board Report through 3.H Emergency Executive Succession as conveying reasonable interpretation of the executive limitations.”

ROLL CALL FOR VOTE (Policy Reference: 2.G.1)

President Day

- c. Policy Review Schedule
 - i. November 14, 2017 3.H Emergency Executive Succession

- ii. December 12, 2017 3.D External Financial Conditions & Activities
3.I Board Awareness and Support Internal & Direct Inspection
- iii. January 23, 2018 3.C Treatment of Faculty/Staff/Volunteers
3.D Financial Conditions and Activities
- iv. February 27, 2018 1.1 Graduation Rate
3.B Treatment of Parents/Guardians
- v. March 13, 2018 3.G Compensation & Benefits
- vi. April 24, 2018 3.E Asset Protection
- vii. May 22, 2018 3.A Treatment of Students/Public
3.F Financial Planning/Budgeting
- viii. June 12, 2018 None
- ix. August 28, 2018 3.0 General Executive Constraint
- x. September 25, 2018 1.2 Composite SAT Scores/1.3 School
Performance Ratings/1.4 DIBELS Benchmarks
3.J Charter Schools
- xi. October 23, 2018 3.D Financial Conditions & Activities Internal

d. Director Day will be reviewing Policy 2.D – Board Officers & Meeting Conduct with the entire Board for discussion and clarifying questions.

11. PROCLAMATION RECOGNIZING NOVEMBER 13-17, 2017 AS AMERICAN EDUCATION WEEK

President Day

The Proclamation will be read into record. (Enclosure)

Recommended Motion: “Move to approve Proclamation Number Two 2017-2018 as presented.”

ROLL CALL FOR VOTE (Policy Reference: 2.G.1)

President Day

12. RENEWAL OF SUPERINTENDENT’S CONTRACT

President Day

The Board of Education will discuss the renewal of Superintendent Dr. Chris Fiedler’s contract. (Confidential Enclosure)

Recommended motion: “Move to approve the renewal of Superintendent Dr. Chris Fiedler’s contract as presented.”

ROLL CALL FOR VOTE (Policy Reference: 2.G.1).

President Day

13. SCHEDULE OF MEETINGS

- November 30, 2017 thru December 3, 2017
Colorado Association of School Boards Conference
The Broadmoor Hotel
1 Lake Avenue
Colorado Springs, CO 80906
- December 12, 2017 5:30 p.m. Study Session

	7:00 p.m. Regular Board Meeting Lois Lesser Board Room/Educational Service Center 18551 E. 160 th Avenue Brighton, CO 80601
January 9, 2018	**NOTE: Only Regular Meeting of the Month 6:00 Linkage Meeting or Planning Session 18551 E. 160 th Avenue Brighton, CO 80601
January 23, 2018	5:30 p.m. Study Session 7:00 p.m. Regular Board Meeting District Training Room 80 S. 8 th Avenue Brighton, CO 80601
January 30, 2018	6:00 p.m. 5 th Tuesday Joint Meeting with City Council Members Commerce City to Host The exact time and location is to be determined.

14. BOARD MEETING EVALUATION

The Board of Education meeting evaluation schedule has been revised to a quarterly schedule. The next evaluation will occur on December 12, 2017.

15. CLOSING COMMENTS

16. ADJOURNMENT

Date of Notice: November 9, 2017

**BOARD OF EDUCATION
SCHOOL DISTRICT 27J
October 24, 2017
Regular Meeting Minutes**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

The Civil Air Patrol group presented the colors and led the group in the pledge of allegiance.

Director Day, Director Nickeson, Director Piotraschke, Director Thimmig, Director Venerable and Director Worth were present for this entire meeting. Director Doucet was absent from this entire meeting.

3. COMMITMENT TO GOVERNING STYLE

President Day read the following statement:

The Board will govern lawfully, observing Policy Governance principles, with an emphasis on (a) outward vision rather than internal preoccupation, (b) encouragement of diversity in viewpoints, (c) strategic leadership more than administrative detail, (d) clear distinction of Board and chief executive roles, (e) collective rather than individual decisions, (f) future rather than past or present, and (g) governing proactively rather than reactively.

4. APPROVAL OF AGENDA

Motion by Director Nickeson, seconded by Director Piotraschke to approve the agenda dated October 24, 2017 as presented. Roll Call Vote: All Ayes.

5. RECOGNITIONS BY THE BOARD OF EDUCATION

- a. The Board of Education recognized Jennifer Venerable for her service and dedication to the Board of Education and the School District 27J community. Director Venerable was awarded a one-year pin.
- b. The Board of Education recognized the following group with the Reaching In Award:
 - i. Brighton Rotary Group: Donna Petrocco-House and Dave Jansen accepted the award on behalf of the group.
- c. The Board of Education recognized the following staff members with the Reaching Out Award for "Architect":

Certified Staff

Sarah Baumgartner - SSN Special Education Teacher - North Elementary

Barb Brueggemann - Literacy Resource Teacher - Thimmig Elementary
Laurie McPherson - School Counselor - South Elementary
Matt Royal - Band Director - Stuart Middle School
Zach Stamp - Welding Instructor at Prairie View High School
RaJean Tiffany - Science Teacher - Brighton High School

Classified Staff

Darcy Brown - Intervention Services Coordinator
Mari Jones - Secretary for Director of Post-Secondary/Workforce Readiness
Marie Jones - On-line Student Mentor - Brighton High School
Kerrie Monti - Director of Planning

Pennock 5th Grade Team:

Ryan Burns
Fawn Guerra
Jenica Gold
Loralie Holmbo-Cole

Primary Literacy Team:

Susan Herll
Sonia Wheatlake
Catie Foster
Melissa Frohman
Krissy Barragan
Melissa Fike
Sandie Yamamoto

6. SUPERINTENDENT'S REPORT

Dr. Fiedler reported on activities throughout the District.

A brief reception occurred at 7:48 p.m. to honor the winners.

The meeting reconvened at 8:00 p.m. All Board of Education directors that were previously present, remained present.

7. MATTERS OF PUBLIC COMMENT

Name	Address	Topic
Cyndi Svanda	15261 Arrowhead Drive Brighton, CO 80603	Safety concerns of students walking from Brighton High School to Brighton Heritage Academy to attend classes.
Andra Van	2130 Arapahoe Avenue Boulder, CO 80302	Safety concerns and ban request of students attending field trips at the Rocky Flats site
Carla Mueller	81 Delta Street Denver, CO 80221	Safety concerns and ban request of students attending field trips at the Rocky Flats site

8. CONSENT AGENDA

Motion by Director Thimmig, seconded by Director Venerable to approve the consent agenda as presented. Roll Call Vote: All Ayes.

- a. Approval of the Board of Education minutes dated September 26, 2017 Regular Board Meeting
- b. Approval of personnel items on memorandum dated October 17, 2017

9. GOVERNANCE PROCESS THAT SUPPORTS OUR GLOBAL GOALS

- a. Ownership Linkage: The Board of Education directors facilitated two Candidate Forums on October 9 and 10, 2017.
- b. Board Education: The Board of Education directors heard a presentation from Suhail Farooqui from K12 Insight concerning a customer service model. Director Venerable explained that this is another method of engaging community members. She also explained that customer service is a two-way conversation with our community. Director Piotraschke thought using parts of this model would be a timesaver for teachers and principals. The Board of Education and the district are always looking for better ways to communicate. Looking at this model shows that good things are happening and the Board of Education is not just reacting. He particularly liked the aspect of being able to compile and compare data. Director Piotraschke suggests the Board of Education directors get feedback from the executive leadership team and Dr. Fiedler about options that are available for this type of customer service training. Director Day expressed that this presentation provides a totally separate method of engaging the community via internet and providing direct contact with persons that can help with issues. He also sees a timesaver when answering the same community questions. Director Worth felt it creates a system of communicating with community members and it is an interesting approach. Director Nickeson expressed that it was a customer-driven approach. It is easy to air one bad customer experience on today's social media, and regardless of the methodology there is an importance of process.
- c. Board Committees
 - i. Facility Planning Advisory Committee: Director Day explained that the committee reviewed the mill levy funds, and discussed the bell schedules and the enrollment summary. Director Day reviewed the enrollment numbers that Dr. Fiedler distributed tonight to the entire Board. The District is 383 students over the initial projection. Director Day will provide the number of students coming into the District vs. the number of students attending other districts. Director Thimmig explained that the one of the committee's goals is that obsolete buildings won't exist in the future by currently using modular space as a tool. The committee has a preliminary five-year projection plan that she will have Kerrie Monti email to the Board. With Director Day leaving the Board, he noted that Board members are not required to attend meetings. He does plan on continuing to attend the meeting, and other board members are always welcome to attend and report to the group.

- ii. Capital Facility Fee Foundation: This group did not meet since the last Board of Education meeting.
 - iii. Rocky Mountain Risk: Director Day reported that the group reviewed the Board-driven audit with good results. This group contains a lot of leadership, with multiple district chief financial officers attending each meeting. The group is reviewing policy about accepting new members to the pool. The new members are chosen by the Board. Director Day also expressed that in his opinion, the group is working well as District 12 exits the pool. The exit of District 14 is finalized. He does anticipate that the group will meet again around November 1, 2017, and there is a requirement for a School District 27J Board member to attend. Director Nickeson is the alternate. More information will be provided at the November 14, 2017 Board of Education meeting.
 - iv. Reaching Out/In: Director Thimmig explained that the next awards will be given at the January 23, 2018 meeting and the topic will be “Builder”.
 - v. Commerce City and School District 27J Use Tax Committee: This group did not meet since the last Board of Education meeting.
 - vi. 2015 Bond Oversight Committee: Director Thimmig explained that the committee toured Brighton Heritage Academy. They also reviewed other construction projects. The committee is working on the use of the premium received from the sale of the 2015 bonds. Spending funds is within the rule of spending 85% of the first bond issuance. Director Piotraschke reported that the construction team is treating Overland Trail Middle School and Northeast Elementary School as one construction site. There has been a lot of rewrites, and redrawing of the plans. The design has been a struggle, and everyone is looking forward to the project getting started. Anticipated start time is March of 2018, during spring break, as the project is too large to complete during the summer months. He anticipates construction will occur when students are in the building. The committee asked Ranette Carlson to describe the process that was used when bond premium was used to complete Brantner Elementary School. Director Piotraschke explained that there were three guiding factors for using bond premium and interest earnings. The factors are: Would the project help growth, help the general fund, or help with equity among the buildings? There will be purchases of mainly furniture, fixtures, and equipment (FF&E) for core-Brighton schools to create equity. Director Venerable requested a possible parent and/or community survey asking their wants and needs, and reviewing that information during a Board work session. She feels this is too important and a huge amount of money, and she would like to make sure it is spent correctly.
- d. Board Reports – Board Members will report on activities in which they have been involved that support our Global Goals: Director Day completed an interview with a new writer for Denver Post Your Hub. They wanted a Board member’s viewpoint of the mill levy situation. Director Piotraschke attended the Colorado Association of School Boards (CASB) Fall Assembly. He will send a final email list that contains final edits. The group discussed the situation with the Colorado Public Employees’ Retirement Association (PERA), and continued to discuss possible solutions that contain more contributions by school districts and staff, a possible cost of living (COLA) freeze, and some grandfathering rules. He felt to fully fund the program would take between 70-75 years. It’s a huge project for everyone. This could be an opportunity for the Board of Education members to get involved because this will affect the district’s general fund. He also explained that outside groups came in to compare retirement programs, and nothing came close to the benefits this provides. It

truly is the best program in the nation. Director Nickeson added that if the employer contribution increase is 2% of salary, it is actually a 10% increase based on the current contribution from the district. Also, this program is in lieu of the social security benefits that others receive. It could change gross vs. net of what the district pays and change what is PERA-able. Going forward, the Board Education members could participate in a governor’s participation panel. Director Piotraschke explained that this process is very eye opening. When the assembly group asked about the Taxpayer Bill of Rights (TABOR) and the Gallagher Amendment, republicans responded, “This is what it is.” Democrats responded, “We are trying to tackle the state funding for education, looking for many methods”.

- e. Other Matters of Information for the Board: None

10. EXPECTATION OF THE BOARD

- a. Board acts to accept/reject the following reports due/submitted since last meeting. (ADDENDUM “A”) None at this time.
- b. Chief Financial Officer Lori Schiek presented the Expectation of the Board Report through 3.D Financial Conditions and Activities as conveying reasonable interpretation of the executive limitations.

Motion by Director Nickeson, seconded by Director Piotraschke to accept the Expectations of the Board Report through 3.D Financial Conditions and Activities as conveying reasonable interpretation of the executive limitations. Roll Call Vote: All Ayes.

- c. Policy Review Schedule

<ul style="list-style-type: none"> i. October 24, 2017 ii. November 14, 2017 iii. December 12, 2017 	<ul style="list-style-type: none"> 3.D Financial Conditions & Activities Internal 3.H Emergency Executive Succession 3.D External Financial Conditions & Activities 3.I Board Awareness and Support Internal & Direct Inspection
<ul style="list-style-type: none"> iv. January 23, 2018 	<ul style="list-style-type: none"> 3.C Treatment of Faculty/Staff/Volunteers 3.D Financial Conditions and Activities
<ul style="list-style-type: none"> v. February 27, 2018 	<ul style="list-style-type: none"> 1.1 Graduation Rate 3.B Treatment of Parents/Guardians
<ul style="list-style-type: none"> vi. March 13, 2018 vii. April 24, 2018 viii. May 22, 2018 	<ul style="list-style-type: none"> 3.G Compensation & Benefits 3.E Asset Protection 3.A Treatment of Students/Public 3.F Financial Planning/Budgeting
<ul style="list-style-type: none"> ix. June 12, 2018 x. August 28, 2018 xi. September 25, 2018 	<ul style="list-style-type: none"> None 3.0 General Executive Constraint **1.2 Composite ACT Scores/1.3 Academic Status of 27J **Note – Action was taken on October 24, 2017 to revise. (See Item d.) 3.J Charter Schools

- d. The Board of Education members discussed the suggested changes to Global Goal 1.2 to reflect the state's change from the ACT to the SAT for all juniors, and an addition of Global Goal 1.4 for early literacy.

Policy Governance Manual Sample:

Students achieve academic excellence.

1. The graduation/completer rate will increase by 2% per year until 95% is attained at which it will not drop lower.
2. *The district's average composite SAT score will increase by 25 points per year until the score reaches 1100 at which it will not drop lower.*
3. Beginning in the fall of 2016, academic status of School District 27J and individual schools within 27J will be measured by the District and School Performance Ratings. The ratings include academic achievement, academic growth and academic growth gaps. By the fall of 2021, 80% of district managed schools will be on a performance plan.
4. *The district will increase the percentage of primary students (k-2) reading at benchmark by 2% per year until 90% of primary readers are at benchmark as measured by DIBELS. At the same time, the district will decrease the percentage of students who have significant reading deficiencies by 1% each year until only 5% of primary readers have significant reading deficiencies. Once the targets of 90% benchmark and 5% significant reading deficiencies are made, the district shall maintain such performance levels.*

Motion by Director Venerable, seconded by Director Worth to approve the revisions to the Global Goal 1.2 and addition of Global Goal 1.4 as presented. Roll Call Vote: All Ayes.

11. EXECUTIVE SESSION

The Board of Education conducted an executive session per CRS 24-6-402(4)(f)(I) for the purpose of discussing a personnel matter.

Motion by Director Piotraschke, seconded by Director Nickeson to approve entering into an executive session per CRS 24-6- 402(4)(f)(I) for the purpose of discussing Superintendent Dr. Chris Fiedler's evaluation. Roll Call Vote: All Ayes.

The executive session started at 9:33 p.m.

The executive session concluded at 11:00 p.m. and the regular meeting reconvened at 11:10 p.m.

12. SCHEDULE OF MEETINGS

November 14, 2017 5:30 p.m. Study Session

7:00 p.m. Regular Board Meeting
Lois Lesser Board Room/Educational Service Center
18551 E. 160th Avenue
Brighton, CO 80601

****NOTE Only Regular Meeting of the Month**

November 30, 2017 – December 3, 2017

Colorado Association of School Boards Conference
The Broadmoor Hotel
1 Lake Avenue

Colorado Springs, CO 80906

December 12, 2017 5:30 p.m. Study Session

7:00 p.m. Regular Board Meeting

Lois Lesser Board Room/Educational Service Center
18551 E. 160th Avenue
Brighton, CO 80601

****NOTE: Only Regular Meeting of the Month**

13. BOARD MEETING EVALUATION

The Board of Education meeting evaluation schedule has been revised to a quarterly schedule. The next evaluation will occur on December 12, 2017.

14. CLOSING COMMENTS: Director Day described the swearing-in process of newly-elected Board of Education directors. He also suggested November 16, 20, and 27, 2017 as potential dates for that ceremony. These dates are contingent upon receiving the election certification from the county election offices.

15. ADJOURNMENT: 11:19 p.m.

SCHOOL DISTRICT 27J



**GOVERNING POLICY OF
THE BOARD OF EDUCATION
Policy 4.E – MONITORING SUPERINTENDENT PERFORMANCE**

(Accepted 8-24-10)

Management Limitations 3.H

To: Board of Education

From: Dr. Chris Fiedler, Superintendent of Schools

Re: Expectations of the Board Report – 3.H Emergency Executive Succession

I hereby present my Expectations of the Board Report through 3.H Emergency Executive Succession in accordance with the monitoring schedule as set forth in Board policy. I certify the information in this report is true. (Separate Enclosure)

Signed: 

Date: November 14, 2017

Dr. Chris Fiedler
Superintendent, School District 27J

SCHOOL DISTRICT 27J
BOARD OF EDUCATION
PROCLAMATION NUMBER TWO
2017-2018

American Education Week

WHEREAS, public schools are the backbone of our democracy, providing young people with the tools they'll need to maintain our nation's precious values of freedom, civility, and equality; and

WHEREAS, by equipping young Americans with both practical skills and broader intellectual abilities, schools give them hope for, and access to, a productive future; and

WHEREAS, education employees – be they substitute educators, custodians, teachers, bus drivers or librarians – work tirelessly to serve our children and communities with care and professionalism; and

WHEREAS, schools are community linchpins, bringing together adults and children, educators and volunteers, business leaders and elected officials in a common enterprise;

NOW, THEREFORE, the Board of Education of School District 27J does hereby proclaim the week of November 13-17, 2017 as the annual observance of AMERICAN EDUCATION WEEK.

Signed this 14th day of November, 2017

SCHOOL DISTRICT 27 J

By _____
Patrick Day, President - Board of Education

ATTEST:
By _____
Lynn Ann Sheats, Board of Education Secretary

	METHOD	FREQUENCY	SCHEDULE
3.D - Financial Condition & Activities	Internal	Semi - Annually	January & October
	External	Annually	December
3.C - Treatment of Faculty/Staff/Volunteers	Internal	Annually	January
1.1 - Graduation Rate	Internal	Annually	February
3.B - Treatment of Parents/Guardians	Internal	Annually	February
3.G - Compensation & Benefits	Internal	Annually	March
3.E - Asset Protection	Internal	Annually	April
3.A - Treatment of Students/Public	Internal	Annually	May
3.F - Financial Planning/Budgeting	Internal	Annually	May
3.0 - Global Executive Constraint	Internal	Annually	August
1.2 - Composite SAT Scores	Internal	Annually	September
1.3 – District and School Performance Ratings	Internal	Annually	September
1.4 – DIBELS Benchmarks	Internal	Annually	September
3.J - Charter Schools	Internal	Annually	September
3.H - Emergency Executive Succession	Internal	Annually	November
3.I - Board Awareness & Support	Internal	Annually	December
	Direct Inspection	Annually	December