

**BOARD OF EDUCATION  
SCHOOL DISTRICT 27J**

**December 12, 2017  
7:00 p.m. Regular Meeting  
Lois Lesser Board Room  
Educational Service Center  
18551 E. 160<sup>th</sup> Avenue  
Brighton, CO 80601**

**BOARD OF EDUCATION MISSION STATEMENT**

The Board of Education is committed to the School District's overall success and improvement. The central focus of all meetings and discussions will be on establishing, monitoring, and supporting the District's goals. We will actively engage all segments of our community in this ongoing focus and provide an instructional program to assure that our students meet or exceed the highest and most rigorous standards.

**AGENDA**

**1. CALL TO ORDER** President Thimmig

All matters noticed on this agenda, in any category, may be considered for action as listed. Any item not so noticed may not be considered. Items listed on this agenda may be considered in any order, at the discretion of the chairperson.

**2. PLEDGE OF ALLEGIANCE** President Thimmig

**ROLL CALL FOR ATTENDANCE (Policy Reference: 2.C)** President Thimmig

**3. COMMITMENT TO GOVERNING STYLE** President Thimmig

The Board will govern lawfully, observing Policy Governance principles, with an emphasis on (a) outward vision rather than internal preoccupation, (b) encouragement of diversity in viewpoints, (c) strategic leadership more than administrative detail, (d) clear distinction of Board and chief executive roles, (e) collective rather than individual decisions, (f) future rather than past or present, and (g) governing proactively rather than reactively.

**4. APPROVAL OF AGENDA** President Thimmig

Recommended motion: "Move to approve the agenda dated December 12, 2017 as presented."

**ROLL CALL FOR VOTE (Policy Reference: 2.C)** President Thimmig

**5. BOARD OF EDUCATION RECOGNITIONS** President Thimmig

a. Community Affairs Representative Tom Green, from United Power, will present a check to the Board of Education for the LED rebate that represents savings at Vikan Middle School and Reunion Elementary School.

**6. SUPERINTENDENT’S REPORT** Dr. Fiedler

Dr. Fiedler will report on activities throughout the District.

**7. BOND OVERSIGHT COMMITTEE REPORT** President Thimmig

The Board of Education will be presented with the quarterly report from the 2015 Bond Oversight Committee.

Recommended motion: ... “Move to approve receipt of the December 12, 2017 Bond Oversight Committee report to the Board of Education.”

**ROLL CALL FOR VOTE (Policy Reference: 2.C)** President Thimmig

**8. AMENDMENT TO THE ESTABLISHING LANGUAGE OF THE 2015 BOND OVERSIGHT COMMITTEE** President Thimmig

Chief Operations Officer Terry Lucero will present information concerning an amendment to the establishing language of the 2015 Bond Oversight Committee. (Enclosure)

Recommended Motion: “... Move to approve an amendment to the official responsibilities of the 2015 Bond Oversight Committee as contained herein.”

**ROLL CALL FOR VOTE (Policy Reference: 2.C)** President Thimmig

**9. MATTERS OF PUBLIC COMMENT** President Thimmig

The Board will now hear public comment on the following topics that have been indicated on the sign-in sheet. A reminder that this Board meeting is a business meeting held in public not a public meeting. The Board hears public comment to learn about the preferences and concerns of our community. So, tonight we will listen. We are prohibited by state law to take any action on the items because law requires formal public notice prior to any action on an agenda item. During our next meeting, if appropriate, we will consider your comments in our discussion, and we will ask that the Superintendent attempt to find an answer for any of your questions by that time.

The Board welcomes the comments of our community members, but to ensure that everyone will have an opportunity to participate, we have a few ground rules we ask you to follow:

- Anyone intending to address the Board should sign the speaker sign in sheet at the back of the room. I will call speakers in the order in which they signed in.
- Speakers' comments are limited to three minutes.
- If more than one person wishes to speak on the same topic, the new speaker is limited to providing only new information. Please, do not repeat views already expressed by other speakers.
- We ask you to refrain from making complaints or negative comments against individual students or District employees; however, we cannot prevent you from doing so. Such complaints and comments should be addressed first at the classroom or school level, and then if still unresolved, to the Superintendent.
- Disturbing good order by inappropriate language or gestures is grounds for removal from the meeting.

We thank you in advance for your participation tonight.

## **10. CONSENT AGENDA (Policy References: 2.C)**

President Thimmig

All matters listed under Consent Agenda are operational matters about which the Board has governing policies, implementation of which is delegated to the Superintendent. They will be enacted in one motion by category in the order listed below. There will be no discussion of these items prior to the time the Board of Directors vote on the motion, unless members of the board, staff or public request specific items to be discussed separately and/or removed from this section.

Any member of the public who wishes to discuss Consent Agenda items should notify the President of the Board at the time requested and be recognized by invitation of the President to address the Board.

- Approval of the Board of Education minutes dated November 14, 2017 Regular Board Meeting and November 27, 2017 Special Meeting for Swearing-In Ceremony and Election of Officers (Enclosure)
- Approval of personnel items on memorandum dated December 6, 2017 and December 11, 2017 (Confidential enclosure)

Recommended motion: "Move to approve the consent agenda items as presented."

### **ROLL CALL FOR VOTE (Policy Reference: 2.C)**

President Thimmig

## **11. GOVERNANCE PROCESS THAT SUPPORTS OUR GLOBAL GOALS**

President Thimmig

- Ownership Linkage
- Board Education
- Board Committees
  - Facility Planning Advisory Committee
  - Capital Facility Fee Foundation
  - Rocky Mountain Risk
  - Reaching Out/In
  - Commerce City and School District 27J Use Tax Committee
  - 2015 Bond Oversight Committee

- d. Board Reports – Board Members will report on activities in which they have been involved that support our Global Goals.
- e. Other Matters of Information for the Board.

Note: During the Board Planning Session that occurred at the Colorado Association School Board Conference on December 2, 2017, the Board members discussed committee representatives. President Thimmig will announce who will be representing each committee.

**12. EXPECTATION OF THE BOARD (Policy Reference 4.E)**

Dr. Fiedler

- a. Board acts to accept/reject the following reports due/submitted since last meeting. (ADDENDUM “A”) None at this time.
- b. External Expectations of the Board Report through 3.D – Financial Conditions and Activities (Separate Enclosures of the Comprehensive Annual Financial Report and the Independent Auditors’ Report from RubinBrown LLP)

Recommended motion: “Move to acknowledge receipt of the 2016-2017 Comprehensive Annual Financial Report.”

**ROLL CALL FOR VOTE (Policy Reference: 2.G.1)**

President Thimmig

- c. Superintendent Dr. Chris Fiedler will present the Expectations of the Board Report through 3.I Board Awareness & Support. (Separate Enclosures)

Recommended motion: “Move to accept the Expectations of the Board Report through 3.I Board Awareness and Support as conveying reasonable interpretation of the executive limitations.”

**ROLL CALL FOR VOTE (Policy Reference: 2.G.1)**

President Thimmig

d. Policy Review Schedule

- |       |                    |  |
|-------|--------------------|--|
| i.    | December 12, 2017  | 3.D External Financial Conditions & Activities<br>3.I Board Awareness and Support Internal & Direct Inspection |
| ii.   | January 23, 2018   | 3.C Treatment of Faculty/Staff/Volunteers<br>3.D Financial Conditions and Activities                           |
| iii.  | February 27, 2018  | 1.1 Graduation Rate<br>3.B Treatment of Parents/Guardians  |
| iv.   | March 13, 2018     | 3.G Compensation & Benefits  |
| v.    | April 24, 2018     | 3.E Asset Protection   |
| vi.   | May 22, 2018       | 3.A Treatment of Students/Public<br>3.F Financial Planning/Budgeting   |
| vii.  | June 12, 2018      | None   |
| viii. | August 28, 2018    | 3.0 General Executive Constraint   |
| ix.   | September 25, 2018 | 1.2 Composite SAT Scores/1.3 School Performance Ratings/1.4 DIBELS Benchmarks<br>3.J Charter Schools           |

- x. October 23, 2018
- xi. November 13, 2018

- 3.D Financial Conditions & Activities Internal
- 3.H Emergency Executive Succession

**13. FISCAL YEAR 2017 CERTIFICATION OF MILL LEVY** President Thimmig

Chief Financial Officer Lori Schiek will present information concerning the certification of the fiscal year 2018 mill levy. (Enclosure)

Recommended Motion: “I move to certify to the Board of County Commissioners in Adams, Broomfield, and Weld counties property tax amounts and mill levies required for Fiscal Year 2018 Budget as presented in Enclosure A. Furthermore, we authorize the Superintendent or his designee, to modify the final mill levy to generate the budget property tax revenues as may be required by final calculations made by the Colorado Department of Education in accordance with the implementation of the Colorado School Finance Act of 1994.”

**ROLL CALL FOR VOTE (Policy Reference: 2.G.1)** President Thimmig

**14. TALON POINTE APPROVAL OF PLAT AMMENDMENT** President Thimmig

Chief Operations Officer Terry Lucero will present information concerning the approval of a plat amendment at the Talon Pointe subdivision. (Enclosure and two separate enclosures of a current and revised site map)

Recommended Motion: “I move to authorize staff to negotiate and execute the necessary documents to reduce the school site at Talon Pointe from 11.12 acres to 10.59 acres according to the aforementioned terms.”

**ROLL CALL FOR VOTE (Policy Reference: 2.G.1)** President Thimmig

**15. AT&T LEASE AT RON COX FIELD** President Thimmig

Chief Operations Officer Terry Lucero will present information concerning a lease with AT&T. (doing business as NewCingular Wireless PCS, LLC) (Enclosure and three separate enclosures of a sample photo, site plans, and Option and Lease Agreement)

Recommended Motion... “I move to approve a lease with AT&T (dba NewCingular Wireless PCS, LLC) for the property necessary to construct a cell tower site near Vikan Middle School and authorize staff to negotiate and execute all required documents.”

**ROLL CALL FOR VOTE (Policy Reference: 2.G.1)** President Thimmig

**16. SCHEDULE OF MEETINGS**

- January 9, 2018 6:00 p.m. Board of Education Planning Session  
Lois Lesser Board Room/Educational Service Center  
18551 E. 160<sup>th</sup> Avenue  
Brighton, CO 80601
- January 23, 2018 5:30 p.m. Study Session  
7:00 p.m. Regular Board of Education Meeting

	District Training Room 80 S. 8 <sup>th</sup> Avenue Brighton, CO 80601
January 30, 2018	6:00 p.m. 5 <sup>th</sup> Tuesday Joint Meeting with City Council Members Commerce City to host The exact time and location is to be determined.
February 10, 2018	8:00 a.m. Board of Education Planning Session Executive Conference Room/Educational Service Center 18551 E. 160 <sup>th</sup> Avenue Brighton, CO 80601
February 13, 201	Linkage Meeting or Board of Education Planning Session The exact time and location are to be determined.
February 27, 2018	5:30 p.m. Study Session 7:00 p.m. Regular Board of Education Meeting Lois Lesser Board Room/Educational Service Center 18551 E. 160 <sup>th</sup> Avenue Brighton, CO 80601

**17. BOARD MEETING EVALUATION**

Director Piotraschke

**18. CLOSING COMMENTS**

**19. ADJOURNMENT**

Date of Notice: December 7, 2017 & December 11, 2017



Board of Education Agenda Item

**Board Meeting of: December 12, 2017**

**Subject: Amendment to the Establishing Language of the Bond Oversight Committee**

**Status of Item: Action**

**Time Needed: 10 Minutes**

**PERTINENT FACTS:**

- On September 22, 2015 the Board of Education authorized the establishment of a Bond Oversight Committee should the November 2015 Bond election be successful.
- On February 23, 2016 the Board approved the official responsibilities of Bond Oversight Committee to read as follows:

The responsibilities of the Bond Oversight Committee shall be to:

- Monitor the adherence of expenditures to the official bond language as approved by the voters of School District 27J on November 3, 2015;
  - Monitor the status of all bond issue projects through information provided by district staff and provide feedback as appropriate;
  - Make quarterly reports to the Board of Education regarding the activities and expenditures of the 2015 bond program;
  - Make advisory recommendations to the Board of Education on other matters pertaining to the 2015 bond program including but not limited to:
    - The transfers of funds to projects or program reserve from interest earnings or project savings;
    - The proposed expenditures of surplus bond funds;
  - Assist in communicating to the general public the activities and expenditures related to the 2015 bond program through the use of regular meeting minutes and published reports to the Board of Education.
- At this time the Board desires to amend the current language by changing the fourth bullet to read as follows:
    - Make advisory recommendations to the Superintendent on other matters pertaining to the 2015 bond program including but not limited to:
      - The transfers of funds to projects or program reserve from interest earnings or project savings;
      - The proposed expenditures of surplus bond funds;

**Board Policies or C.R.S. Relating to Item:**

Board Policy 2.H. – Board Committee Principles

Board Policy 2.I. – Board Committee Structure

**Originator:** Roberta Thimmig and Greg Piotraschke

Board of Education Regular Meeting 12/12/2017



**BOARD OF EDUCATION  
SCHOOL DISTRICT 27J**

**November 14, 2017  
Regular Meeting Minutes**

**1. CALL TO ORDER: 7:06 p.m.**

**2. PLEDGE OF ALLEGIANCE**

Director Day, Director Doucet, Director Nickeson, Director Piotraschke, Director Thimmig, Director Venerable, and Director Worth were present for this entire meeting.

**3. COMMITMENT TO GOVERNING STYLE**

President Day read the following statement:  
The Board will govern lawfully, observing Policy Governance principles, with an emphasis on (a) outward vision rather than internal preoccupation, (b) encouragement of diversity in viewpoints, (c) strategic leadership more than administrative detail, (d) clear distinction of Board and chief executive roles, (e) collective rather than individual decisions, (f) future rather than past or present, and (g) governing proactively rather than reactively.

**4. APPROVAL OF AGENDA**

Motion by Director Piotraschke, seconded by Director Worth to approve the agenda dated November 14, 2017 as presented. Roll Call Vote: All Ayes

**5. BOARD RECOGNITIONS**

a. Director Piotraschke, Director Thimmig, and Director Worth, all members of the Capital Facility Fee Foundation, recognized Director Patrick Day for his service and dedication to the foundation and the School District 27J community. He has served on this committee since 2009.

**6. SUPERINTENDENT’S REPORT**

Dr. Fiedler reported on activities throughout the District.

**7. MATTERS OF PUBLIC COMMENT**

Name	Address	Topic
Megan Law	2626 Elizabeth Street Denver, CO 80205	She expressed concerns about the late start times for next year’s school schedules.
John Lipsky	P.O. Box 2492	He expressed concerns about the Rocky Flats area being available for school field trips.

Jacqueline King 395 Longspur Drive

She expressed concerns with the amount of campaign material and communications that she received during the November 2017 election.

Brittany Gutermuth 1595 Sumac Avenue

She expressed concerns about the Rocky Flats Area being available for school field trips.

## **8. CONSENT AGENDA**

Motion by Director Venerable, seconded by Director Thimmig to approve the consent agenda as presented. Roll Call Vote: All Ayes

- a. Board Approval of the Board of Education minutes dated October 24, 2017 Regular Board Meeting
- b. Approval of personnel items on memorandum dated November 7, 2017

## **9. GOVERNANCE PROCESS THAT SUPPORTS OUR GLOBAL GOALS**

- a. Ownership Linkage: No linkage meeting has occurred since the last Board of Education meeting.
- b. Board Education: The Board of Education received information concerning the late start times that are being proposed for next year's school schedules. The Board of Education may review the right-of-way and easement agreements for the Educational Service Center at a future meeting.
- c. Board Committees
  - i. Facility Planning Advisory Committee: No meeting has occurred since the last Board of Education meeting.
  - ii. Capital Facility Fee Foundation: Director Thimmig reported that the group toured Reunion Elementary School. They also welcomed their newest member, Kelly Leid, a representative from Oakwood Homes. The residential lots that were previously owned by Shea Homes were purchased by Oakwood Homes.
  - iii. Rocky Mountain Risk: Director Day reported that discussions continue regarding the withdrawal of Adams 12 School District from the insurance pool. Adams 12 School District has presented a few demands that are outside of the scope of board members decision making authority. The group is possibly looking into a mediation process. Another topic of discussion is that Adams 12 School District is one of the founding members, so this is a sad situation for the group. Director Day will keep his replacement on the Board informed of the situation.
  - iv. Reaching Out/In: Director Thimmig reported that the next awards will be presented at the January 23, 2018 meeting and the topic will be outstanding builders.
  - v. Commerce City and School District 27J Use Tax Committee: No meeting has occurred since the last Board of Education meeting.
  - vi. 2015 Bond Oversight Committee: No meeting has occurred since the last Board of Education meeting.

- d. Board Reports – Board Members will report on activities in which they have been involved that support our Global Goals: Director Venerable reported that she is teaching a Junior Achievement class to kindergarten students. The students are trying to identify wants verses needs. She said it was very interesting. Director Thimmig will present a report from the IAm27J steering committee after the group has reviewed the election data, and determine future efforts. She is hopeful that the group will look at the situation from a different angle, and look at the entire goal. She did acknowledge that the group worked very hard. Director Thimmig also feels that those people that are not part of the committee, feel grateful for their work. Director Piotraschke agreed with Director Thimmig, and feels they are moving closer to the goal. Director Nickeson joined his own students for lunch at Pennock Elementary School. He was impressed with food quality and variety. Fresh fruits, fresh vegetables and a tasty chicken sandwich were served. He gave kudos to the district for providing great, appealing, and appetizing food choices. Director Day reported that he was impressed with the “hits” that the Board of Education candidate website page received through the election. He said it was great to see interest from the community.
- e. Other Matters of Information for the Board: None

**10. EXPECTATION OF THE BOARD**

- a. Board acts to accept/reject the following reports due/submitted since last meeting. (ADDENDUM “A”) None at this time.
- b. Superintendent Dr. Chris Fiedler presented the Expectation of the Board Report through 3.H Emergency Executive Succession as conveying reasonable interpretation of the executive limitations.

Motion by Director Nickeson, seconded by Director Venerable to accept the Expectations of the Board Report through 3.H Emergency Executive Succession as conveying reasonable interpretation of the executive limitations. Roll Call Vote: All Ayes.

- c. Policy Review Schedule
  - i. November 14, 2017 3.H Emergency Executive Succession
  - ii. December 12, 2017 3.D External Financial Conditions & Activities  
3.I Board Awareness and Support Internal & Direct Inspection
  - iii. January 23, 2018 3.C Treatment of Faculty/Staff/Volunteers  
3.D Financial Conditions and Activities
  - iv. February 27, 2018 1.1 Graduation Rate  
3.B Treatment of Parents/Guardians
  - v. March 13, 2018 3.G Compensation & Benefits
  - vi. April 24, 2018 3.E Asset Protection
  - vii. May 22, 2018 3.A Treatment of Students/Public  
3.F Financial Planning/Budgeting
  - viii. June 12, 2018 None
  - ix. August 28, 2018 3.0 General Executive Constraint
  - x. September 25, 2018 1.2 Composite SAT Scores/1.3 School

xi. October 23, 2018

d. Director Day reviewed Policy 2.D – Board Officers & Meeting Conduct with the entire Board for discussion and clarifying questions.

### **11. PROCLAMATION RECOGNIZING NOVEMBER 13-17, 2017 AS AMERICAN EDUCATION WEEK**

Director Piotraschke read the proclamation into the record.

Motion by Director Nickeson, seconded by Director Piotraschke to approve Proclamation Number Two 2017-2018 as presented. Roll Call Vote: All Ayes

### **12. RENEWAL OF SUPERINTENDENT’S CONTRACT**

The Board of Education discussed the renewal of Superintendent Dr. Chris Fiedler’s contract.

Motion by Director Doucet, seconded by Director Worth to approve the renewal of Superintendent Dr. Chris Fiedler’s contract as presented. Roll Call Vote: All Ayes

### **13. SCHEDULE OF MEETINGS**

November 27, 2017 6:00 p.m. Swearing in Ceremony was added to the schedule  
Lois Lesser Board Room  
Educational Service Center  
18551 E. 160<sup>th</sup> Avenue  
Brighton, CO 80601

November 30, 2017 thru December 3, 2017  
Colorado Association of School Boards Conference  
The Broadmoor Hotel  
1 Lake Avenue  
Colorado Springs, CO 80906  
December 12, 2017 5:30 p.m. Study Session  
7:00 p.m. Regular Board Meeting  
Lois Lesser Board Room/Educational Service Center  
18551 E. 160<sup>th</sup> Avenue  
Brighton, CO 80601

January 9, 2018 6:00 Linkage Meeting or Planning Session  
18551 E. 160<sup>th</sup> Avenue  
Brighton, CO 80601  
\*\*NOTE: Only Regular Meeting of the Month

January 23, 2018 5:30 p.m. Study Session  
7:00 p.m. Regular Board Meeting  
District Training Room  
80 S. 8<sup>th</sup> Avenue

January 30, 2018 Brighton, CO 80601  
6:00 p.m. 5<sup>th</sup> Tuesday Joint Meeting with City Council Members  
Commerce City to Host  
The exact time and location is to be determined.

**14. BOARD MEETING EVALUATION**

The Board of Education meeting evaluation schedule has been revised to a quarterly schedule.  
The next evaluation will occur on December 12, 2017.

**15. CLOSING COMMENTS:** None

**16. ADJOURNMENT:** 8:15 p.m.

**. BOARD OF EDUCATION  
SCHOOL DISTRICT 27J  
November 27, 2017  
Special Meeting  
Swearing-In Ceremony  
And  
Board of Education Officer Elections  
Minutes**

**2. CALL TO ORDER:** 6:02 p.m.

**2. PLEDGE OF ALLEGIANCE**

Director Day, Director Doucet, Director Nickeson, Director Piotraschke, Director Thimmig, Director Venerable, and Director Worth were present.

**3. APPROVAL OF AGENDA**

Motion by Director Nickeson, seconded by Director Piotraschke to approve the agenda dated November 27, 2017 as presented. Roll Call Vote: All Ayes

**4. CERTIFICATION OF DIRECTORS DULY ELECTED**

The Board of Education certified that the following candidates have been duly elected to their representative districts:

DIRECTOR DISTRICT 2 for a FOUR-YEAR TERM: Kevin R. Kerber  
DIRECTOR DISTRICT 4 for a FOUR-YEAR TERM: Blaine Nickeson  
DIRECTOR DISTRICT 5 for a FOUR-YEAR TERM: Mandy Thomas  
DIRECTOR DISTRICT 6 for a TWO-YEAR TERM: Jennifer Venerable

Motion by Director Piotraschke, seconded by Director Worth to certify the results of the November 7, 2017 election as received from Adams County, Broomfield County and Weld County. The director districts, terms, and elected Board of Education directors' names were read into record. Roll Call Vote: All Ayes

**5. OATH OF OFFICE**

The Honorable Brian N. Bowen, County Court Judge, administered the Oath of Office to the newly elected Board of Education Directors. He also thanked the individuals and their families for dedicating their time to the School District 27J community.

Director Kerber and Director Thomas join the Board of Education at the Board table. Previous Director Doucet joined the audience at this time.

**6. RECOGNITION OF OUTGOING DIRECTORS**

Vice President Thimmig honored President Day and Director Doucet for their commitment and dedication to the School District 27J community by serving on the Board of Education. Brighton Education Association President Kathey Ruybal thanked the entire Board of Education, including the newly elected directors, for their support of ballot issue 3D during the November 2017 election. She stated she looks forward to working with everyone.

## **7. ELECTION OF BOARD OF EDUCATION OFFICERS**

The Board of Education is required to elect officers of the Board within fifteen days after receiving the official abstract of votes and certified election results. At such meeting the incumbent president of the Board shall preside until a successor has been elected and qualified. [C.R.S. 22-32-104 (1)]

Nominations occurred at this time.

Motion by Director Piotraschke, seconded by Director Nickeson to nominate Roberta Thimmig as president of the Board of Education to serve for a two-year term. No other nominations were made. Roll Call Vote: All Ayes

Previous President Day joined the audience at this time.

Motion by Director Worth, seconded by Director Venerable to nominate Greg Piotraschke as vice president of the Board of Education to serve for a two-year term. No other nominations were made. Roll Call Vote: All Ayes

Motion by Director Nickeson, seconded by Director Piotraschke to nominate the administrative assistant to the superintendent as the secretary of the Board of Education for a two-year term. The secretary is an ex-officio officer of the Board of Education. Roll Call Vote: All Ayes

Motion by Director Worth, seconded by Director Piotraschke to nominate the chief financial officer to the district as the treasurer of the Board of Education for a two-year term. The treasurer is an ex-officio officer of the Board of Education. Roll Call Vote: All Ayes

## **8. ADJOURNMENT: 6:43 p.m.**

SCHOOL DISTRICT 27J



**GOVERNING POLICY OF  
THE BOARD OF EDUCATION  
Policy 4.E – MONITORING SUPERINTENDENT PERFORMANCE**

*(Accepted 8-24-10)*

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*Management Limitations 3.I*  
Board Awareness & Support

To: Board of Education

From: Dr. Chris Fiedler, Superintendent of Schools

Re: Expectations of the Board Report – 3.I Board Awareness & Support

I hereby present my Expectations of the Board Report through 3.I Board Awareness & Support in accordance with the monitoring schedule as set forth in Board policy. I certify the information in this report is true. (Separate Enclosure)

Signed: 

Date: December 12, 2017

Dr. Chris Fiedler  
Superintendent, School District 27J



Board of Education Agenda Item

**Board Meeting Date:** December 12, 2017

**Item:** 2018 Mill Levy Certification

**Status of Item:** Action

**Time Needed:** 10 minutes

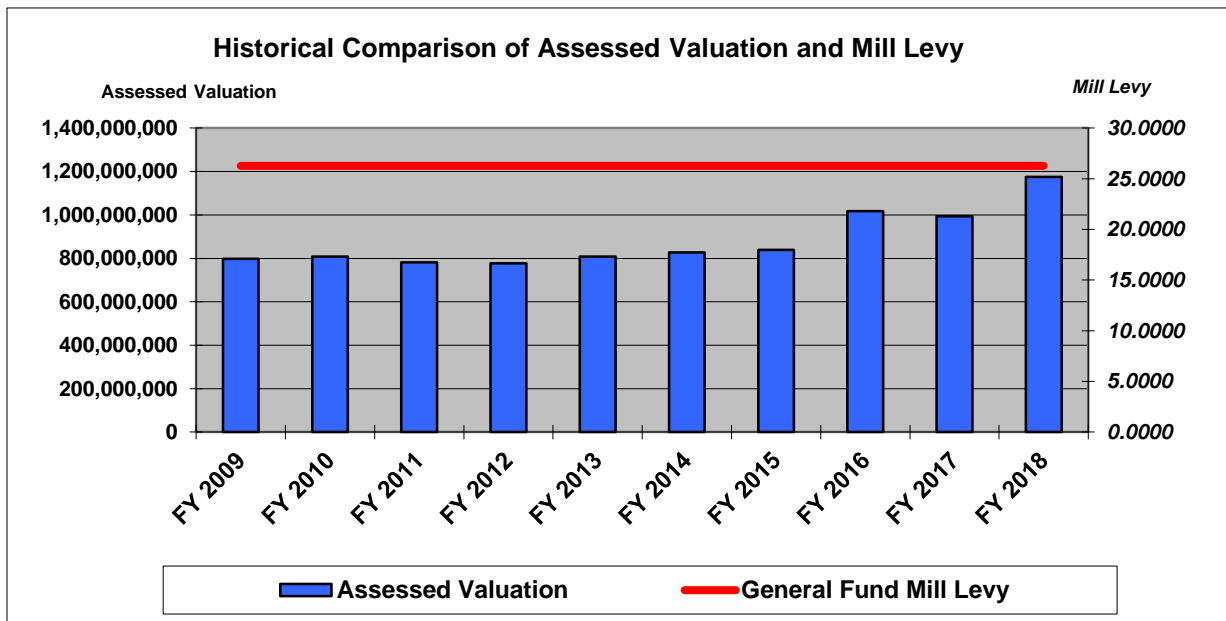
**Relevant Information:**

The District is required by December 15<sup>th</sup> of each year to certify to the county treasurers within the district’s boundaries the general and bond mill levies. The certification information is contained in Enclosure A. See below for historical information pertaining to the general mill levy.

The certification of the mill levies addresses the following Board Governance policies:

- Policy 3.D – Financial Condition & Activities: With respect to financial condition and activities, the Superintendent will not cause or allow the development of fiscal jeopardy, or a material deviation of actual expenditures from the Board’s End priorities.
- Policy 3.F – Financial Planning & Budgeting: Financial planning for any fiscal year or the remaining part of any fiscal year will not deviate materially from the Board’s Ends priorities, risk financial jeopardy, or fail to be derived from a multi-year plan.
- Policy 3.I – Board Awareness & Support: The Superintendent will not cause or allow the Board to be uninformed or unsupported in its work.
- 

**Historical Information:**



C.R.S. requirements:

- **C.R.S. 39-5-128(1):** No later than August 25 of each year, the assessor shall certify to the department of education, to the clerk of each town and city, to the secretary of each school district, and to the secretary of each special district within the assessor's county the total valuation for assessment of all taxable property located within the territorial limits of each such town, city, school district, or special district and shall notify each such clerk, secretary, and board to officially certify the levy of such town, city, school district, or special district to the board of county commissioners no later than December 15. The assessor shall also certify to the secretary of each school district the actual value of the taxable property in the district
- **C.R.S. 22-40-102(6):** Each school district, with such assistance as may be required from the department of education, shall inform the county treasurer for each county within the district's boundaries no later than December 15 of each year of said district's general fund mill levy in the absence of funds estimated to be received by said district pursuant to the "Public School Finance Act of 1994", article 54 of this title, and the estimated funds to be received for the general fund of the district from the state
- **C.R.S. 22-42-117(1):** If the board of education has issued any of said bonds, at the time of certifying to the board of county commissioners a statement showing the amount necessary to raise from the taxable property of said district for the general fund as required by law, it shall also certify to said board of county commissioners the amount needed for its bond redemption fund to pay all installments of principal and interest of said bonds, which, according to their terms, have already become due and payable or shall become due and payable during the next ensuing fiscal year, or both, together with such additional amount, if any, as in the judgment of the board of education it is desirable to raise from the taxable property of said district for the purpose of redeeming, during the said ensuing fiscal year, any of said bonds which are redeemable but not due. Separate amounts shall be certified for the bond redemption fund to satisfy the outstanding obligations of bonded indebtedness which involve separate tax levies on taxable property located within different territorial limits.
- **C.R.S. 22-54-106(a)(I):** Every district shall levy the number of mills determined pursuant to paragraph (a) of subsection (2) of this section, and the amount of property tax revenue which the district is entitled to receive from the levy, assuming one hundred percent collection, along with the amount of specific ownership tax revenue paid to the district, as defined in section 22-54-103 (11), shall be the district's share of its total program.

**Originator:** Lori Schiek, Chief Financial Officer

**Enclosure A**

**Board of Education Meeting – December 12, 2017**

General Fund Mill Levy	26.262
Abatements	.195
Total General Fund Mill Levy	26.457
Mill Levy Override	.638
Total	27.095
Bond Redemption Mill Levy	22.069
Total School District 27J Mill Levy Certification	49.164

Board of Education Agenda Item

**Board Meeting of: December 12, 2017**

**Subject: Reduction to the Size of a District Owned School Site and Approval of a Plat Amendment**

**Status of Item: Action**

**Time Needed: 10 Minutes**

**PERTINENT FACTS:**

- The Talon Pointe subdivision is located northwest of the intersection of 152nd Avenue and Quebec Street in Thornton.
- A school site was created in the subdivision by the recording of a Final Plat with Adams County in 2006, and the site was conveyed to the District shortly thereafter.
- Utilizing the standard land dedication worksheet, the development was required to dedicate 5.05 acres of land as a future school site. The actual dedication was for 11.12 acres or 6.07 more than the minimum requirement.
- The present owners of the Talon Pointe property, Talon Land Investors, LLC (“TLI”) are processing an amendment to the Final Plat through the City of Thornton, Colorado and are required to modify the drainage plan and the drainage corridor for Talon Pointe to comply with new Urban Drainage design standards.
- The impact of these changes to the drainage plan and the drainage corridor will require a modification to the lots located on the north side of the drainage corridor and to the dedicated school site located on the south side of the drainage corridor. The dedicated school site boundary would be adjusted to 10.59 acres to effect the changes required for the drainage corridor.
- In consideration for the School District agreeing to amend the boundary of the dedicated school site from 11.12 acres to 10.59 acres TLI is willing to enter into an Agreement with the School District that commits the following:
  - 1.) TLI will pursue and complete the plat amendment with the City of Thornton. When approved and signed by the School District, the smaller school site will be created.
  - 2.) TLI will commit through their amended and recorded plat to expand the water quality pond that will be located outside of the northeast corner of the new dedicated school site to incorporate the drainage from the school site based on the prototype school building footprint.
- Attached you will find a vicinity map and a school site map with the proposed revision highlighted in gray.
- This agenda item seeks Board authorization to allow staff to negotiate and execute the necessary documents according to the terms described above.

**Board Policies or C.R.S. Relating to Item:**

C.R.S. 22-32-110(1)(e) – Board of Education – Specific Powers – To sell and convey district property...

**Originator:** Terry Lucero, Chief Operating Officer

## Board of Education Agenda Item

**Board Meeting of: December 12, 2017**

**Subject: AT&T Lease**

**Status of Item: Action**

**Time Needed: 15 Minutes**

**PERTINENT FACTS:**

- The District is in receipt of a lease request from AT&T (dba New Cingular Wireless PCS, LLC) to lease the property necessary to locate a cell tower near Ron Cox Field just north of Vikan Middle School.
- The lease would include the Antenna Space (a monopole to be constructed adjacent to left field), a 960 square foot Equipment Space and a Connection Space between the two.
- A similar lease between the two parties was agreed upon and executed in August 2014 after which AT&T chose not to move forward with the tower.
- The significant terms of the lease are as follows:
  - There would be a two-year Initial Option Term for AT&T to perform their required due diligence and to acquire regulatory approvals;
  - AT&T will pay the District \$1,000 for the Initial Option Period;
  - Should AT&T exercise their option the agreement would provide for an Initial Term of five years and the automatic renewal of four additional Extension Terms of five years;
  - Upon execution of the lease AT&T would pay the District \$1,217 per month during the initial term;
  - There would be an automatic 15% increase to the monthly payment for each additional Extension Term;
  - AT&T may terminate the lease by notifying the District in writing at least 60 days prior to the expiration of the Initial Term or then-existing Extension Term;
  - AT&T would agree to provide all required levels of insurance coverage.
- Copies of the proposed lease, site plan and photograph of a typical monopole construction are included for your reference.

**Board Policy or C.R.S. regarding this item:**

C.R.S. 22-32-110(1)(e) – Board of Education – Specific Powers – To sell and convey district property...

**Originator:** Terry Lucero, Chief Operating Officer

	<b>METHOD</b>	<b>FREQUENCY</b>	<b>SCHEDULE</b>
3.D - Financial Condition & Activities	Internal	Semi - Annually	January & October
	External	Annually	December
3.C - Treatment of Faculty/Staff/Volunteers	Internal	Annually	January
1.1 - Graduation Rate	Internal	Annually	February
3.B - Treatment of Parents/Guardians	Internal	Annually	February
3.G - Compensation & Benefits	Internal	Annually	March
3.E - Asset Protection	Internal	Annually	April
3.A - Treatment of Students/Public	Internal	Annually	May
3.F - Financial Planning/Budgeting	Internal	Annually	May
3.0 - Global Executive Constraint	Internal	Annually	August
1.2 - Composite ACT Scores	Internal	Annually	September
1.3 – Academic Status of Schools Ratings	Internal	Annually	September
1.4 – DIBELS Benchmarks	Internal	Annually	September
3.J - Charter Schools	Internal	Annually	September
3.H - Emergency Executive Succession	Internal	Annually	November
3.I - Board Awareness & Support	Internal	Annually	December
	Direct Inspection	Annually	December