



2024-2025

Brownsville ISD

Oral Statement Form



Directions: Use this form to document an oral statement by an adult neighbor or other adult with knowledge of the family's whereabouts. The form must be signed and dated by an authorized campus or district administrator. This form is to be used as a supporting document for leaver code W16 only. Keep the signed, original form in the student's PRC

Student Name: _____ Student ID #: _____

Part 1: The student (check the appropriate box)

- Is a No Show
Is Moving/ Has Moved to a New Address: Street Address City State Zip Code
Withdrew from our school (list date) Date

Part 2: The statement (Please complete)

Today, (date) _____ at approximately (time) _____ I spoke with (name) _____ who is the (relationship) _____ to the above named student.

The person giving the statement (Check one):

- is an adult (18 years or older). is NOT an adult (younger than 18 years).

She/he stated that the above named student (Check the appropriate box and provide the requested information):

- Is/Was enrolled at School in City State
On (exact or approximate date) Date
Has returned to home country City Country
Other (Please explain):

Signature of person giving the statement (if in person): _____

District Use Only

Name of district staff taking the statement Title Date

Administrator's Signature Date

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