

**BOARD OF EDUCATION  
SCHOOL DISTRICT 27J**

**June 14, 2016  
7:00 p.m. Regular Meeting  
Lois Lesser Board Room  
Educational Service Center  
18551 E. 160<sup>th</sup> Avenue  
Brighton, CO 80601**

**BOARD OF EDUCATION MISSION STATEMENT**

The Board of Education is committed to the School District's overall success and improvement.

The central focus of all meetings and discussions will be on establishing, monitoring, and supporting the District's goals. We will actively engage all segments of our community in this ongoing focus and provide an instructional program to assure that our students meet or exceed the highest and most rigorous standards.

**AGENDA**

**1. CALL TO ORDER**

President Day

All matters noticed on this agenda, in any category, may be considered for action as listed. Any item not so noticed may not be considered. Items listed on this agenda may be considered in any order, at the discretion of the chairperson.

**2. PLEDGE OF ALLEGIANCE**

President Day

**ROLL CALL FOR ATTENDANCE (Policy Reference: 2.G.1)** President Day

**3. APPROVAL OF AGENDA**

President Day

Recommended motion: "...move to approve the agenda dated June 14, 2016 as presented."

**ROLL CALL FOR VOTE (Policy Reference: 2.G.1)**

President Day

**4. SUPERINTENDENT'S REPORT**

Dr. Fiedler

Dr. Fiedler will report on activities throughout the district.

## 5. MATTERS OF PUBLIC COMMENT

President Day

The Board will now hear public comment on the following topics that have been indicated on the sign in sheet. A reminder that this Board meeting is a business meeting held in public not a public meeting. The Board hears public comment to learn about the preferences and concerns of our community. So, tonight we will listen. We are prohibited by state law to take any action on the items because law requires formal public notice prior to any action on an agenda item. During our next meeting, if appropriate, we will consider your comments in our discussion, and we will ask that the Superintendent attempt to find an answer for any of your questions by that time.

The Board welcomes the comments of our community members, but to ensure that everyone will have an opportunity to participate, we have a few ground rules we ask you to follow:

Anyone intending to address the Board should sign the speaker sign-in sheet at the back of the room. I will call speakers in the order in which they signed in.

Speakers' comments are limited to three minutes.

If more than one person wishes to speak on the same topic, the new speaker is limited to providing only new information. Please, do not repeat views already expressed by other speakers.

We ask you to refrain from making complaints or negative comments against individual students or district employees; however, we cannot prevent you from doing so. Such complaints and comments should be addressed first at the classroom or school level, and then if still unresolved, to the Superintendent.

Disturbing good order by inappropriate language or gestures is grounds for removal from the meeting.

We thank you in advance for your participation tonight.

## 6. CONSENT AGENDA (Policy References: 2.C.4)

President Day

All matters listed under Consent Agenda are operational matters about which the Board has governing policies, implementation of which is delegated to the Superintendent. They will be enacted in one motion by category in the order listed below. There will be no discussion of these items prior to the time the Board of Directors votes on the motion, unless members of the board, staff or public request specific items to be discussed separately and/or removed from this section.

Any member of the public who wishes to discuss Consent Agenda items should notify the President of the Board at the time requested and be recognized by invitation of the President to address the Board.

- a. Approval of the Board of Education minutes dated April 26, 2016 Regular Board Meeting (Enclosure)
- b. Approval of personnel items on memorandum dated June 7, 2016 (Confidential Enclosure)

- c. Approval of Resolution Number Eight 2015-2016, requesting the conveyance of property owned by the City of Commerce City for the purposes as described herein. (Enclosure)
- d. Approval to authorize the Superintendent or his designee to negotiate and execute any and all documents required to enter into the lease purchase plan described above. Funding for such lease/purchase will be available in the FY 2016-17 budget and be subject to annual appropriation for the remainder of the agreement.(Enclosure)

Recommended motion: “....move to approval of the consent agenda items as presented.”

**ROLL CALL FOR VOTE (Policy Reference: 2.G.1)**

President Day

## **7. GOVERNANCE PROCESS THAT SUPPORTS OUR GLOBAL GOALS**

President Day

- a. Ownership Linkage
- b. Board Education
- c. Board Committees
  - i. Facility Planning Advisory Committee
  - ii. Capital Facility Fee Foundation
  - iii. Rocky Mountain Risk
  - iv. Reaching Out/In
  - v. Commerce City and School District 27j Use Tax Committee
  - vi. 2015 Bond Oversight Committee

Appointment to Fill a Vacancy on the 2015 Bond Oversight Committee Members (Enclosure)

Recommended motion: “...move to approve the appointment of (*name*) to the 2015 Bond Oversight Committee.”

**ROLL CALL FOR VOTE (Policy Reference: 2.G.1)**

President Day

- d. Board Reports – Board Members report on activities in which they have been involved that support our Global Goals.
- e. Other Matters of Information for the Board

## **8. EXPECTATIONS OF THE BOARD (Policy Reference 4.E) NOTE**

Dr. Fiedler

- a. Board acts to accept/reject the following reports due/submitted since last meeting (ADDENDUM “A”): None at this time.
- b. Chief Academic Officer Kelly Corbett will present the Expectations of the Board Report through 3.A Treatment of Students/Public (Separate Enclosure)

Recommended motion: “move to accept the Expectations of the Board Report through 3.A Treatment of Students/Public as conveying reasonable interpretation of the executive limitations.”

**ROLL CALL FOR VOTE (Policy Reference: 2.G.1)**

President Day

## c. Policy Review Schedule:

- |                        |   |
|------------------------|---|
| i. August 23, 2016     | 3.0 General Executive Constraint  |
| ii. September 27, 2016 | 1.2 Composite ACT Scores/1.3 TCAP/CSAP Reading Writing, Math, and Science |
|                        | 3.J Charter Schools   |
| iii. October 25, 2016  | 3.D Financial Conditions & Activities Internal                            |
| iv. November 8, 2016   | 3.H Emergency Executive Succession  |
| v. December 13, 2016   | 3.D External Financial Conditions & Activities                            |
|                        | 3.I Board Awareness and Support Internal & Direct Insp.                   |
| vi. January 24, 2017   | 3.C Treatment of Faculty/Staff/Volunteers                                 |
|                        | 3.D Financial Conditions and Activities                                   |
| vii. February 28, 2017 | 1.1 Graduation Rate   |
|                        | 3.B Treatment of Parents/Guardians  |
| viii. March 14, 2017   | 3.G Compensation & Benefits   |
| ix. April 11, 2017     | 3.E Asset Protection  |
| x. May 23, 2017        | 3.A Treatment of Students/Public**  |
|                        | 3.F Financial Planning/Budgeting**  |
| xi. June 13, 2017      | None  |

\*\* Due to the cancellation of the May 24, 2016 meeting, 3.A Treatment of Students/Public was moved to the June 14, 2016 meeting, and 3.F Financial Planning/Budgeting was moved to the April 26, 2016 meeting.

1. The Board of Education will discuss Policy 2.F.3 Conflict of Interest for possible revision and action. (Enclosure)

Recommended Motion: “move to approve option #\_\_ to revise Policy 2.F.3 as presented.”

**ROLL CALL FOR VOTE (Policy Reference: 2.G.1).**

President Day

**9. FEE SCHEDULES FOR THE FISCAL YEAR 2016-2017**

President Day

Chief Financial Officer Lori Schiek will present information pertaining to the Fee Schedules for the Fiscal Year 2016-2017. (Enclosure and Separate Enclosure)

Recommended motion: .... “Move to approve the Fee Schedules for the Fiscal Year 2016-2017 as presented.”

**ROLL CALL (Policy Reference: 2.G.1)**

President Day

**10. APPROVAL OF RESOLUTION NUMBER NINE 2015-2016 ADOPTION OF THE FISCAL YEAR 2016-2017 BUDGET AND APPROPRIATIONS**

President Day

Chief Financial Officer Lori Schiek will present information pertaining to the 2016-2017 budget. (Enclosure)(Budget is a Separate Enclosure)

Recommended motion: “Move to approve the Resolution Number Nine 2015-2016 Adoption of the Fiscal Year 2016-2017 Budget and Appropriations as presented.”

**ROLL CALL (Policy Reference: 2.G.1)**

President Day

## **11. APPROVAL OF GRADUATION GUIDELINES**

President Day

Chief Academic Officer Kelly Corbett will present information pertaining to the Graduation Guidelines. (Enclosure)

Recommended Motion: “Move to approve the Graduation Guidelines and Graduation Demonstrations as presented.”

**ROLL CALL (Policy Reference: 2.G.1)**

President Day

## **12. SCHEDULE OF MEETINGS**

July 26, 2016	6:00 p.m. Linkage with School District 27J Principals District Training Room 80 S. 8 <sup>th</sup> Avenue Brighton, CO 80601
August 9, 2016	Linkage Meeting or Board Planning Session Group, Time and Location are to be determined
August 23, 2016	5:30 p.m. Study Session 7:00 p.m. Regular Board Meeting Lois Lesser Board Room 18551 E. 160 <sup>th</sup> Avenue Brighton, CO 80601
August 30, 2016	5 <sup>th</sup> Tuesday Joint Meeting with City Council Members School District 27J to Host Time and Location are to be determined
September 13, 2016	Linkage Meeting or Board Planning Session Group, Time and Location are to be determined
September 27, 2016	5:30 p.m. Study Session 7:00 p.m. Regular Board Meeting Lois Lesser Board Room 18551 E. 160 <sup>th</sup> Avenue Brighton, CO 80601

## **13. BOARD MEETING EVALUATION**

Director Piotraschke

## **14. CLOSING COMMENTS**

## **15. ADJOURNMENT**

Date of Notice: June 8, 2016

## Expectations of the Board Report Evaluation Worksheet

[illegible]

**BOARD OF EDUCATION  
SCHOOL DISTRICT 27J**

**April 26, 2016  
Regular Meeting Minutes**

**1. CALL TO ORDER:**

**2. PRESENTATION OF COLORS AND PLEDGE OF ALLEGIANCE**

The 27J School District Civil Air Patrol Squadron presented the Colors and lead the group in the pledge of allegiance.

Major Cathy LaLiberte, the current commander of the squadron, introduced First Lieutenant Mike Kearns. He has been appointed as the new commander of the squadron. Major Laliberte was honored for her commitment and dedication.

Director Day, Director Doucet, Director Farner, Director Gallegos, Director Piotraschke, Director Thimmig, and Director Worth were present for the entire meeting.

**3. APPROVAL OF AGENDA**

Motion by Director Farner, seconded by Director Gallegos to approve the agenda dated April 26, 2016 as presented. Roll Call Vote: All Ayes.

**4. BOARD OF EDUCATION RECOGNITIONS**

- a. The Board of Education recognized the following groups with the Reaching In Award:
  - i. United Power – Sponsored the School District 27J Mobile App. Tom Green was present to accept the award on behalf of United Power.
  - ii. Denver Tech For All – Gathers donations, collects and reconditions used computer equipment, and this equipment is then distributed to qualified School District 27J students and families for their use at no charge. Rose Keating was present to accept the award on behalf of Denver Tech For All.
- b. The Board of Education recognized the following staff members with the Reaching Out Award for “Rookie of the Year”:

**Classified**

Christina Feighner – Substitute Coordinator at the Educational Service Center  
Shawna Hodgson – Office Paraprofessional – Athletic Secretary at Stuart Middle School  
Gregory Martin – Literacy Resource Support/Data Technician at Turnberry Elementary  
Ashlie Ortega – Secretary at the Nutrition Services Center  
Marina Troncoso – Office Paraprofessional at North Elementary



## **Certified**

Kris Burghart – Language Arts Teacher at Stuart Middle School  
Tanya Collins – Social Studies Teacher at Overland Trail Middle School  
Judd Farner – English Teacher at Brighton High School  
Jennifer Hufnagel – Kindergarten Teacher at Turnberry Elementary  
Andrew Horwath – Math Teacher at Prairie View Middle School  
Erin McDonald – Social Studies Teacher at Prairie View High School  
Darrell Robertson – Fifth Grade Teacher at South Elementary  
Desirae Sweetalla – FLEX Teacher/English Teacher at Brighton Heritage Academy  
Emily Volf – English Teacher at Prairie View High School  
Jaime White – Principal at Prairie View High School  
Ami Wilson – Fifth Grade Teacher at Thimmig Elementary

## **5. SUPERINTENDENT’S REPORT**

Dr. Fiedler reported on activities throughout the district.

A brief reception occurred to honor the award winners. The meeting resumed at 8:15 p.m. All Board Members were present.

## **6. MATTERS OF PUBLIC COMMENT**

### Name

Dr. Ben Ploeger

### Address

Eagle Ridge Academy  
3551 Southern Street, Brighton

Dr. Ploeger presented a check in the amount of \$109,430.00 for the repayment of deferred collection of school district central administrative overhead and direct costs. The fiscal year 2014 promissory note is now paid in full, with repayment by Eagle Ridge Academy completed 14 months ahead of the required debt payments.

Marika Van Urban

383 Montezuma Street  
Brighton, CO 80601

Ms. Van Urban is the Vice-Chair of the Brighton Youth Commission. She wanted to inform the Board of Education about Suicide Prevention Education Awareness and Knowledge Week (SPEAK) that is happening this week. She invited the Board of Education to the many activities that will be occurring throughout the district.

## **7. CONSENT AGENDA**

Director Day requested removal of item a. - “Approval of the Board of Education minutes dated March 8, 2016” to correct the record of the Board Members’ attendance at that meeting. Item b. remained on the consent agenda. Motion by Director Piotraschke, seconded by Director Farner to approve item b. in the consent agenda. Roll Call Vote: All Ayes.

a. Removed (See Below)

- b. Approval of personnel items on memorandum dated April 19, 2016 and Resolution Number Eight 2015-2016 Non-Renewal of Contracts of Probationary Teachers (Confidential Enclosure)

## **7.1 REVISION TO THE MARCH 8, 2016 REGULAR MEETING MINUTES**

Director Day corrected the March 8, 2016 minutes to reflect “Director Day, Director Farner, Director Piotraschke, Director Thimmig, and Director Worth were present. Director Doucet and Director Gallegos were absent from this entire meeting. They both have excused absences.” Motion by Director Piotraschke, seconded by Director Farner to accept the minutes as amended. Roll Call Vote: Director Day, Aye, Director Doucet, Abstain, Director Farner, Aye, Director Gallegos, Abstain, Director Piotraschke, Aye, Director Thimmig, Aye, and Director Worth, Aye.

## **8. GOVERNANCE PROCESS THAT SUPPORTS OUR GLOBAL GOALS**

- a. Ownership Linkage: Director Gallegos reported on the linkage meeting that was conducted with the English Language Learners. Ms. Gallegos explained that the Board of Education appreciated the families that attended the meeting. Families from South Elementary, North Elementary and Vikan Middle School were appreciative of the teachers and the support that they receive from them. This made Director Gallegos feel good about the work they are doing at those schools to support those families. One concern was they felt that the discipline was a bit too lenient. She felt it was a good meeting. Director Worth would like to see each of the schools identify an advocate for these families. If there is a communication barrier, having an advocate would eliminate the student being the communication liaison between the parent and the staff members. Ms. Gallegos asked Terry Lucero to comment on his experience. He explained that the families expressed appreciation of being part of our educational system. They didn’t just use the words “Thank you”, they used words that expressed deep gratitude. They have respect for the programs we offer their students.
- b. Board Education: No report at this time.
- c. Board Committees
  - i. Facility Planning Advisory Committee: The group did meet, but Director Day was unable to attend. The group summarized the boundary options for Elementary School #12. Four open houses were conducted and the group recommended the Black Boundary Option to the superintendent. This was adopted by the superintendent.
  - ii. Capital Facility Fee Foundation: This group did not meet because they were unable to attain a quorum.
  - iii. Rocky Mountain Risk: The group conducted a special session to complete the full evaluation of their executive director.
  - iv. Reaching Out/In: The group will be looking at the next year’s theme for categories. The “Rookie of the Year” was popular and may be a yearly tradition.
  - v. Commerce City and School District 27J Use Tax Committee: No meeting occurred since the last Board of Education meeting.
  - vi. 2015 Bond Oversight Committee: This group did not meet because they were unable to attain a quorum.
- d. Board Reports – Board Members report on activities in which they have been involved that support our Global Goals.

- Director Thimmig attendrd the Academic Awards Ceremony at Brighton High School. She also attended the boundary open house in the Reunion Subdivision area. Director Worth attended the National Honor Society Induction ceremony at Prairie View High School, as well as the Academic Awards Ceremony at Brighton High School. Director Day attended the Teacher Job Fair at Stuart Middle School. He enjoyed the eager faces that were attending. He feels it is good to have Board of Education members present at the job fair event.
- e. Other Matters of Information for the Board:
 

Director Piotraschke went to the Senate Education Hearing Committee Senate Bill 187 and 188 and testified as an individual. The two bills that did pass out of the senate committee and are being forward to the Senate involve mill levy equalization between charter schools and public schools. He did explain that he feels we have a good relationship with our Charter Schools, so he chose not to testify about that topic. He does have concerns about language that will change Charter School Boards to Local Boards instead of Public Boards which meant that instead of two board members meeting and declared a public meeting, three people could meet and discuss business without any public involvement. Another concern is a bill that will allow charter school networks being removed from an educational provider based on the Colorado Department of Education (CDE). They wouldn't be as accountable as public schools and not supervised by CDE. They may have less oversight than public schools. He also explained that charter schools that choose to go through the Charter School Institute and have no ties to public schools, will take funds from all district schools to possibly fund mill levy equalization. He mentioned this could hurt the \$831 million dollar negative factor which could possibly rise to \$905 million based on current projections. Director Day thanked Director Piotraschke for attending this committee meeting and the update he provided. Director Worth and Director Piotraschke attended the Brighton High School DECA presentation. They enjoyed the celebrations and being able to experience 50 years of tradition. He hopes to see many more years to come. Director Worth served coffee at the "Dudes and Donuts" and "Moms and Cinnamon Rolls" at South Elementary. These events encourage students to bring their parents and mentors. This provides great role models for these students..

## **9. EXPECTATIONS OF THE BOARD (Policy Reference 4.E) NOTE Dr. Fiedler**

- a. Board acts to accept/reject the following reports due/submitted since last meeting (ADDENDUM "A"): None at this time.
- b. Chief Operations Officer Terry Lucero presented the Expectations of the Board Report through 3.E Asset Protection. Mr. Lucero introduced Isaac Solano, a PHD student at Denver University. He had been touring School District 27J to learn about our processes and procedures and operations. Mr. Solano thanked the district staff for the opportunity.

Motion by Director Thimmig, seconded by Director Piotraschke to accept the Expectations of the Board Report through 3.E Asset Protection as conveying reasonable interpretation of the executive limitations. Roll Call Vote: All Ayes.

- c. Chief Financial Officer Lori Schiek presented the Expectations of the Board Report 3.F Financial Planning/Budgeting.

Motion by Director Farner, seconded by Director Gallegos to accept the Expectations of the Board Report through 3.F Financial Planning/Budgeting as conveying reasonable interpretation of the executive limitations. Roll Call Vote: All Ayes.

## **POLICY WORK**

### **d. Policy Review Schedule:**

- |                         |   |
|-------------------------|---|
| i. April 26, 2016       | 3.E Asset Protection  |
| ii. May 24, 2016**      | 3.A Treatment of Students/Public<br>3.F Financial Planning/Budgeting                                      |
| iii. June 14, 2016      | None  |
| iv. August 23, 2016     | 3.0 General Executive Constraint  |
| v. September 27, 2016   | 1.2 Composite ACT Scores/1.3 TCAP/CSAP Reading<br>Writing, Math, and Science<br>3.J Charter Schools       |
| vi. October 25, 2016    | 3.D Financial Conditions & Activities Internal  |
| vii. November 8, 2016   | 3.H Emergency Executive Succession  |
| viii. December 13, 2016 | 3.D External Financial Conditions & Activities<br>3.I Board Awareness and Support Internal & Direct Insp. |
| ix. January 24, 2017    | 3.C Treatment of Faculty/Staff/Volunteers<br>3.D Financial Conditions and Activities                      |
| x. February 28, 2017    | 1.1 Graduation Rate<br>3.B Treatment of Parents/Guardians   |
| xi. March 14, 2017      | 3.G Compensation & Benefits   |

\*\* Due to the cancellation of the May 24, 2016 meeting, 3.A Treatment of Students/Public will be moved to the June 14, 2016 meeting, and 3.F Financial Planning/Budgeting was moved to the April 26, 2016 meeting.

1. The Board of Education discussed Policy 2.F.3 Conflict of Interest for possible revision and action.

Motion by Director Piotraschke, seconded by Director Worth to approve option #2 to revise Policy 2.F.3 as presented. Further Discussion occurred. Revised Motion was made by Director Piotraschke, seconded by Director Worth to table the item until the June 14, 2016 regular Board of Education meeting to allow for additional information and legal advice. Roll Call Vote: All Ayes.

2. The Board discussed Board Global Goal 1.3 for possible revision and action.

Motion by Director Farner, seconded by Director Thimmig to approve the revision to Board Goal 1.3 as presented. Roll Call Vote: All Ayes.

## **10. PRESENTATION OF THE PRELIMINARY 2016-2017 BUDGET**

Chief Financial Officer Lori Schiek presented information concerning the 2016-2017 preliminary budget. No action was needed by the Board of Education at this time.

## **11. EXECUTIVE SESSION**

10:05 p.m.

Motion by Director Farner, seconded by Director Piotraschke to enter into an Executive Session per C.R.S. 24-6-402(4) (a) for the purpose of discussing the purchase, acquisition, lease, transfer or sale of any real, personal or other property interest. Superintendent Dr. Chris Fiedler, Chief Operations Officer Terry Lucero, and General Counsel Janet Wyatt were asked to join the Board of Education in the Executive Session. Roll Call Vote: All Ayes.

10:50 p.m.

Motion by Director Doucet, seconded by Director Piotraschke to conclude the Executive Session and reconvene the regular meeting. All Board of Education Members were present. Roll Call Vote: All Ayes.

## **12. MIDDLE SCHOOL #5 APPROVAL TO NEGOTIATE PURCHASE OF SCHOOL SITE**

Chief Operations Officer Terry Lucero presented information regarding the approval to authorize staff to negotiate and execute documents related to the purchase of a middle school site.

Motion by Director Thimmig, seconded by Director Gallegos to authorize staff to negotiate and execute any and all required documents to purchase a middle school site according to the terms contained in the enclosed documentation. Roll Call Vote: All Ayes.

## **13. SCHEDULE OF MEETINGS**

May 10, 2016	6:00 p.m. Board of Education Planning Session Educational Service Center 18551 E. 160 <sup>th</sup> Avenue Brighton, CO 80601
May 24, 2016	Regular Meeting Cancelled
May 31, 2016	5 <sup>th</sup> Tuesday Joint Meeting with City Councils Time and Location are To Be Determined
June 14, 2016	5:30 p.m. Study Session 7:00 p.m. Regular Board Meeting Lois Lesser Board Room Educational Service Center 18551 E. 60 <sup>th</sup> Avenue Brighton, CO 80601 **Note: Only Board of Education Meeting of the Month

## **14. BOARD MEETING EVALUATION**

Director Doucet presented the meeting Evaluation

**15. CLOSING COMMENTS: None**

**16. ADJOURNMENT: 10:55 p.m.**

**Board of Education Agenda Item**

**Board Meeting of: June 14, 2016**

**Subject: Approval of Resolution Requesting Conveyance of Property for the Construction of Elementary School #12**

**Status of Item: Action**

**Time Needed: Consent Agenda**

**PERTINENT FACTS:**

- The 2015 Bond Election authorized the construction of Elementary School #12.
- The identified site for the school is located on Tract A, Reunion Subdivision Filing #24, Commerce City, Colorado.
- The site is currently owned by the City of Commerce City.
- The Commerce City Charter requires school districts to adopt a resolution establishing the need for the school to the satisfaction of the city prior to the conveyance of the property to the district.
- Staff is requesting the approval of the attached resolution for this purpose.

**Board Policy or C.R.S. regarding this item:**

C.R.S. 22-32-110 (1)(a) – Board of Education – Specific Duties – To take and hold in the name of the District real property...

**Originator:** Terry Lucero

RESOLUTION REQUESTING CONVEYANCE OF CITY PROPERTY TO  
SCHOOL DISTRICT 27J  
NUMBER EIGHT 2015-2016

WHEREAS, School District 27J is desirous of building a new school on the real estate described as Tract A, Reunion Subdivision Filing #25, (the "Property") to alleviate overcrowding in other District schools located in Commerce City; and

WHEREAS, the City of Commerce City owns the Property; and

WHEREAS, School District 27J is requesting the transfer of the Property for the construction of a new school; and

WHEREAS, the Property is designated as a future school site by School District 27J and the City of Commerce City's comprehensive plan; and

WHEREAS, conveyance of the Property as herein authorized is, and will be, in the best interests of the students and citizens of School District 27J; and

WHEREAS, approval of the conveyance of the Property must be given by a resolution of the City Council in accordance with Section 4.14 of the City Charter of the City of Commerce City.

NOW, THEREFORE, BE IT RESOLVED by the School District 27J Board of Education that it is requesting the conveyance of the Property to School District 27J.

RESOLVED AND PASSED THIS 14<sup>th</sup> DAY OF JUNE, 2016.

BRIGHTON, COLORADO

BY: \_\_\_\_\_  
Patrick Day, President  
School District 27J Board of Education

ATTEST:

\_\_\_\_\_  
Lynn Ann Sheats, Secretary  
School District 27J Board of Education



**Board of Education Agenda Item**

**Board Meeting Date:** June 14, 2016

**Item:** Computer, Chromebook and Cart Purchase and Related Lease

**Status of Item:** Consent Agenda

**Relevant Information:**

In FY2012-13 the District created a five year computer replacement cascade process that would ensure the District maintains the appropriate hardware and software in the schools. The District maintained this plan in FY2015-16.

To continue this process the District recommends to the Board of Education the lease of 400 computers to be distributed to schools in accordance with the cascade plan.

The District also recommends the lease of 684 Chromebooks and 20 Charging Carts based on requested orders from the schools. The District will be holding the lease and be reimbursed from the schools using the same three year lease term detailed out below.

- Total Costs for all equipment, \$409,391.16
- District staff solicited lease proposals from three vendors:
  - J.P. Morgan Chase
  - Leasource Financial Services, Inc.
  - Suntrust Equipment Finance
- The request for proposal was for a three year lease commencing on or after July 1, 2016 with a payment at the beginning of each fiscal year.
- Annual interest rates ranged from 1.703% to 4.15% for a total interest paid over the term of the lease ranging from \$6,932.36 to \$16,989.73.

The District is recommending the approval of the lease with J.P Morgan Chase because they provided all the lease documents as requested for the proposal. They have a local branch in the District and the District uses J.P. Morgan Chase for our banking needs and have used them in FY13 and FY14 for bus and computer leases. J.P. Morgan Chase also proposed the lowest interest rate at 1.703%.

The significant terms of the lease purchase agreement are as follows:

- **Transaction:** Fixed-rate, fully amortizing, tax-exempt lease purchase agreement.
- **Lessee:** School District 27J
- **Lessor:** J.P. Morgan Chase Bank, N.A.
- **Financing Amount:** \$409,391.16
- **Interest Rate:** 1.703%
- **Commencement Date:** Anticipated to be July 2016.

- **Use of Proceeds:** To finance 400 Dell computers, 684 Chromebooks and 20 Charging Carts. The legal title will rest with the Lessee during the term of the Agreement. All equipment proposed for financing will be subject to final review and acceptance by the Lessor prior to closing.
- **Payments:** Lessee will be required to make three (3) consecutive annual payments of principal and interest, in advance. The first payment will be made in July 2016 for \$138,774.51. The remaining payments will be made in July 2017 and July 2018 for \$138,774.51. The payments will be made via ACH from a J.P. Morgan Chase account unless otherwise specified by the Lessee.
- **Prepayment:** The Financing may be prepaid without penalty, in whole but not in part, prior to maturity, on any payment date after the initial 12 months from Commencement, subject to 30 days prior written notice. If Lessee prepays the financing prior to the 12<sup>th</sup> month from Commencement, the payment may be subject to a fixed rate / 'make whole' break funding charge.
- **Disbursement of Proceeds:** Lessor will fund directly to vendor upon the closing of the financing.
- **Security:** Lessee will grant Lessor a first priority security interest in the financed equipment. UCC I and UCC II filings will be completed as applicable.

Staff will be available to provide additional detail on the need for the equipment or the terms of the lease purchase agreement.

#### **Board Policies of C.R.S. Relating to Item:**

C.R.S. 22-31-110(1)(b) – Board of Education- Specific Powers

Board Policy III.C.7. - The Superintendent will not acquire, encumber, lease or dispose of real property.

Originator: Lori Schiek and Jeremy Heide

**Board of Education Agenda Item**

**Board Meeting of: June 14, 2015**

**Subject: Appointment to Fill a Vacancy on the 2015 Bond Oversight Committee Members**

**Status of Item: Action**

**Time Needed: 10 Minutes**

**PERTINENT FACTS:**

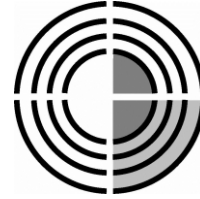
- On September 22, 2015 the Board of Education authorized the establishment of an official Board committee to monitor the activities and expenditures of funds authorized by the election.
- The committee is to consist of:
  - Eight members to be appointed by the Board of Education.
    - 2 members from each of the District's three planning areas (north, south and west) and;
    - 2 members of the Board of Education.
- Eight original members were appointed on October 27, 2015.
- Lea Mitchell resigned her position on May 26, 2015 as a result of her move out of the District.
- This resignation causes a vacancy for a representative of the south planning area of the District.

**Board Policy or C.R.S. regarding this item:**

Board Policy 2.H – Board Committee Principles

Board Policy 2.I – Board Committee Structure

**Originator:** Patrick Day, President of the Board of Education



**SCHOOL DISTRICT 27J**  
**GOVERNING POLICY OF**  
**THE BOARD OF EDUCATION**

**Policy 4.E – MONITORING SUPERINTENDENT PERFORMANCE**

*(Accepted 8-24-10)*

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**Executive Limitation 3.A**  
**Treatment of Students/Public**

To: Board of Education

From: Dr. Chris Fiedler, Superintendent of Schools

Re: Expectations of the Board Report – 3.A Treatment of Students/Public

I hereby present my Expectations of the Board report in regard to Treatment of Students/Public, Executive Limitation 3.A, in accordance with the monitoring schedule as set forth in Board policy. I certify the information in this report is true. (Separate Enclosure)

Signed:

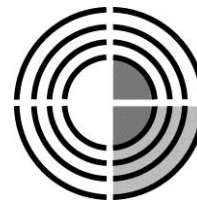
Date: June 14, 2016

Dr. Chris Fiedler

Superintendent, School District 27J



**COLORADO SCHOOL DISTRICT 27J**  
**GOVERNING POLICY OF**  
**THE BOARD OF EDUCATION**



**Policy 2.F – BOARD MEMBERS' CODE OF CONDUCT**

*Date Adopted/Last Revised: January 27, 2009/ September 27, 2011/  
 September 25, 2012/ June 14, 2016*

The Board commits itself and its members to ethical, professional, and lawful conduct, including proper use of authority and appropriate decorum when acting as Board members.

Accordingly:

1. Board members must demonstrate loyalty to the interests of the entire ownership, unconflicted by loyalties to subsets of the ownership, staff, other organizations, or any personal interests as a stakeholder or consumer of the organization's services.
2. Board members are accountable for discharging their duties honestly and in good faith. Board members shall exercise the degree of care, diligence and skill that a reasonably prudent person would exercise in comparable circumstances.
3. The Board considers it a conflict of interest for a Board member to also be employed by the district. Therefore, the Board shall not hire any of its members as an employee of the district, nor shall the Board approve any compensation for a member for services rendered to the district except for services rendered to the Board as provided by law. Therefore, should a board member apply for employment, he or she must first resign from the Board. In addition, an employee elected to the Board shall be required to relinquish employment with the district prior to taking office. This policy shall be effective November 15, 2011.

**Proposed Revision**

**Option 1**

The Board considers it a conflict of interest for a Board member to also be employed by the district. Therefore, the Board shall not directly hire any of its members as an employee of the district, nor shall the Board approve compensation for a member for services rendered to the district except for services rendered to the Board as provided by law. In addition, an employee elected to the Board shall be required to relinquish employment with the district prior to taking office.

**Option 2**

The Board considers it a conflict of interest for a Board member to also be employed by the district. Therefore, the Board shall not directly hire any of its members as an employee of the district, nor shall the Board approve compensation for a member for services rendered to the district except for services rendered to the Board as provided by law. Should a Board member apply for a position directly reporting to the Superintendent, he or she must first resign from the Board. In addition, an employee elected to the Board shall be required to relinquish employment with the district prior to taking office.

4. Members of the Board choosing as individual to volunteer in operational capacities are subject to the direct supervision of the Superintendent or responsible staff person.

## **Policy 2.F – BOARD MEMBERS’ CODE OF CONDUCT (CONTINUED)**

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5. Board members must avoid conflict of interest with respect to their fiduciary responsibility unless one or more of the following apply:
  - a) The contract is awarded to the lowest responsible bidder based on competitive bidding procedures.
  - b) The merchandise is sold to the highest bidder at a public auction.
  - c) The transaction involves investing or depositing money in a financial institution which is in the business of loaning money or receiving money.
  - d) If, because of geographic restrictions, the district could not otherwise reasonably afford the contract because the additional cost to the district would be greater than 10 percent of the contract with the interested member or if the contract is for services that must be performed within a limited time period and no other contractor can perform the services.
  - e) If the contract is one in which the Board member has disclosed a personal interest and is one on which he/she has not voted or has voted as allowed in state law following disclosure to the secretary of state and to the Board.
6. Except as described above, a Board member shall not be a purchaser at any sale or a vendor for any purchase made by the district.
7. A member of the Board may request an advisory opinion from the secretary of state concerning issues relating to his/her conduct and potential conflict of interest.
8. Board members must not attempt to exercise individual authority over the organization.
  - a) Board members’ interaction with the Superintendent or with staff must recognize the lack of authority vested in individuals except when explicitly Board authorized.
  - b) Board members’ interaction with public, media or other entities must recognize this limitation and those Board members are not to speak for the Superintendent, or to speak for the Board except to repeat explicitly stated Board decisions.
  - c) Except for participation in Board deliberation about whether the Superintendent has achieved any reasonable interpretation of Board policies, Board members will not publicly express negative personal judgments of performance of employees or the Superintendent.
9. A Board member aware of credible information that suggests that a Board policy has been violated, by either the Board or the Superintendent, has an affirmative obligation to bring the concern to the Board’s agenda for monitoring.
10. Board members will support the legitimacy and authority of the final determination of the Board on any matter, irrespective of the member’s personal position on the issue.
11. In carrying out fiduciary duties, a Board member shall not:
  - a) Disclose or use confidential information acquired in the course of his/her official duties to further substantially the board member’s personal financial interest.
  - b) Accept a gift of substantial value or substantial economic benefit tantamount to a gift of substantial value which would tend to improperly influence a reasonable person in his/her position or which he/she knows or should know is primarily for the purpose of rewarding him/her for official action taken.
  - c) Engage in a substantial financial transaction for the board member’s private business purposes with a person whom he/she supervises in the course of his/her official

duties.

- d) Perform an official act which directly and substantially confers an economic benefit on a business or other undertaking in which he/she has a substantial financial interest or in which he/she is engaged as a counsel, consultant, representative or agent.

The phrase "economic benefit tantamount to a gift of substantial value" includes a loan at a rate of interest substantially lower than the prevailing commercial rate and compensation received for private services rendered at a rate substantially exceeding the fair market value.

12. It is permissible for a Board member to receive
- a) Campaign contributions and contributions in kind which are reported in accordance with state law.
  - b) An occasional nonpecuniary gift which is insignificant in value.
  - c) A nonpecuniary award publicly presented by a nonprofit organization in recognition of public service.
  - d) Payment or reimbursement for actual and necessary expenditures for travel and subsistence for attendance at a convention or other meeting at which he/she is scheduled to participate.
  - e) Payment for speeches, appearances or publications reported in accordance with the public official disclosure laws.
  - f) Reimbursement for or acceptance of an opportunity to participate in a social function or meeting which is not extraordinary when viewed in light of his/her position.
  - g) Items of perishable or nonpermanent value including but not limited to meals, lodging, travel expenses or tickets to sporting, recreational, educational or cultural events.
- Tickets to these events may have to be reported in accordance with the public official disclosure law.

Board of Education Agenda Item

**Board Meeting Date:** June 14, 2016

**Item:** Fee Schedules for Fiscal Year 2016-2017

**Board Requested Action:** The Board is being asked to approve the attached Fee Schedules.

**Time Needed:** 10 minutes

**Relevant Information:**

Athletic, Academic, and Supplies Fees

The following fees were changed:

- Advanced Placement Courses set to \$17.50 per semester for consistency across all classes.
- CTE Catering Fee increased \$10 per semester due to higher costs for food and materials.
- CTE Construction Fees reduced to \$25 per semester.
- Activity Fee for Discovery at Brighton Heritage Academy added at \$30 per year.
- All Math classes at \$15 per semester.
- ALEX Lab Fee added at \$25 per student, per year.
- Athletic Training II course fees increased to \$50 per semester.
- All Science Courses increased \$10 per semester.
- All World Languages Fees are \$15 per semester due to increase in workbook costs.
- Instrument Rental and Percussion Use Fees increased at the Middle Schools and High Schools.
- All Art Courses are \$20 per semester for consistency between beginning and advanced classes.
- Tuition Based Preschool offered at \$250 per month.
- Online Credit Recovery (BOLT Summer School) fees increased \$25 per class.
- Removed Parking Pass Fees.

Nutrition Services Meal Prices

- No changes.

Facility Usage Fees

- No changes.

Originator: Lori Schiek



SCHOOL DISTRICT 27J  
FISCAL YEAR 2016-2017 BUDGET AND APPROPRIATIONS RESOLUTION  
NUMBER NINE 2015-2016

BE IT RESOLVED, by the Board of Education of the School District 27J that the fiscal year 2016/2017 Adopted Budget for all funds as submitted to the Board by the Superintendent on June 14, 2016 be adopted as the budget of revenues and expenditures for the School District for the ensuing fiscal period beginning July 1, 2016 and ending June 30, 2017, in the following amounts.

<b>Fund</b>	<b>Recommended 2016-17 Appropriations</b>
General Fund	\$132,956,257
Capital Reserve Fund	\$2,589,486
Risk Management Insurance Fund	\$1,445,001
Colorado Preschool Program Fund	\$3,473,583
Governmental Designated Grants Fund	\$10,779,022
Pupil Activity Fund	\$4,237,141
Transportation Fund	\$5,382,521
Growth Impact Fund	\$110,489
Other Special Programs Fund	\$2,388,951
Bond Redemption Fund	\$39,453,780
Building Fund	\$186,378,909
Nutrition Services Fund	\$6,483,049
Child Care Program	\$1,510,000
Dental Insurance Fund	\$1,441,500
Trust Fund	\$32,396

BE IT FURTHER RESOLVED, The Board authorizes the expenditure of a portion of the beginning fund balance of the General Fund, Capital Reserve Fund, Risk Management Fund, Colorado Preschool Fund, Governmental Designated Grants Fund, Pupil Activity Fund, Transportation Fund, Growth Impact Fund, Other Special Programs Fund, Bond Redemption Fund, Building Fund, Nutrition Services Fund, Child Care Program Fund, Dental Insurance Fund, and Trust Fund, respectively, during the fiscal year beginning July 1, 2016.

BE IT FURTHER RESOLVED, that the adoption of this Appropriation Resolution shall be deemed to include the irrevocable pledging of present cash reserves for future fiscal years' payments of any multiple-fiscal year financial obligations authorized or approved by the Board of Education subsequent to November 3, 1992; and

BE IT FURTHER RESOLVED, that the budgets for the following funds include the use of beginning fund balance as shown below.

<b>Fund</b>	<b>Beginning Balance</b>	<b>Revenues</b>	<b>Expenditures/ Transfer/ Allocations</b>	<b>Ending Fund Balance and Reserves</b>
General Fund	\$ 14,726,189	\$ 122,076,467	\$ 124,966,281	\$ 11,836,375
Capital Reserve Fund	\$ 1,466,201	\$ 1,123,285	\$ 2,514,064	\$ 75,422
Risk Management Insurance Fund	\$ 590,784	\$ 854,217	\$ 856,000	\$ 589,001
Colorado Preschool Program Fund	\$ 240,000	\$ 3,233,583	\$ 3,372,411	\$ 101,172
Governmental Designated Grants Fund	\$ 1,041,392	\$ 9,737,630	\$ 10,779,022	\$ -
Pupil Activity Fund	\$ 970,721	\$ 3,266,420	\$ 4,237,141	\$ -
Transportation Fund	\$ 169,773	\$ 5,212,748	\$ 5,225,749	\$ 156,772
Growth Impact Fund	\$ 70,477	\$ 40,012	\$ 110,489	\$ -
Other Special Programs Fund	\$ 355,807	\$ 2,033,144	\$ 2,388,951	\$ -
Bond Redemption Fund	\$ 17,513,280	\$ 21,940,500	\$ 22,527,091	\$ 16,926,689
Building Fund	\$ -	\$ 186,378,909	\$ 186,378,909	\$ -
Nutrition Services Fund	\$ 1,222,616	\$ 5,260,433	\$ 6,483,049	\$ -
Child Care Program	\$ 450,000	\$ 1,060,000	\$ 1,510,000	\$ -
Dental Insurance Fund	\$ 576,500	\$ 865,000	\$ 1,441,500	\$ -
Trust Fund	\$ 32,396	\$ -	\$ 32,396	\$ -

BE IT FURTHER RESOLVED, that the adoption of this Budget and Appropriation Resolution shall be deemed to include the exercise of the School District's rights, if any, to renew for the 2016-2017 fiscal year all leases, lease purchase agreements, lease agreements with an option to purchase, installment purchase agreements, and other agreements in accordance with their terms, which have been authorized or approved by the Board of Education subsequent to November 3, 1992; and

BE IT FURTHER RESOLVED, that designation "Adopted Budget," the name of the School District 27J, the date of adoption and the signature of the President of the Board of Education be entered upon the Amended Budget and that the Amended Budget, together with the Appropriation Resolution, be placed on file at the principal administrative office of the School District, where both shall remain throughout the 2016-2017 fiscal year and be open for inspection during reasonable business hours.

Adopted this 14<sup>th</sup> day of June, 2016.

School District 27J

By

\_\_\_\_\_  
Patrick Day, Board of Education  
President

(SEAL)

Attest:

\_\_\_\_\_  
Lynn Ann Sheats, Secretary

**Board Meeting of:** June 14, 2016

**Subject:** Graduation Guidelines

**Status of Item:** Action Item

**PERTINENT FACTS:**

- Each of School District 27J's high schools has in place rigorous graduation requirements that prepare students for college, other options of postsecondary education, or for the workforce.
- The state of Colorado has issued new graduation guidelines which will mean changes for students in 27J beginning with the Class of 2021.
  - Successfully complete the graduation course requirements for their high school; and
  - Successfully complete the Individual Career and Academic Plan (ICAP) process; and
  - Demonstrate competency in English and Math

**Originator: Kelly Corbett**



## What Colorado's New Graduation Guidelines Mean for School District 27J

Each of School District 27J's high schools has in place rigorous graduation requirements that prepare students for college, other options of postsecondary education, or for the workforce. The state of Colorado has issued new graduation guidelines which will mean changes for students in 27J beginning with the Class of 2021.



### Graduation Requirements beginning with the Class of 2021

#### What are the new Colorado Graduation Guidelines?

In 2007, the Colorado legislature created a law that directed the Colorado Department of Education (CDE) to set new high school graduation guidelines. In 2013, the CDE established those graduation guidelines and began changing the definition of what Colorado students must do to earn a high school diploma. [In September 2015, the Colorado graduation competency measures for English and Math were approved by the Colorado State Board of Education.](#) In its most essential form, the law requires local districts to adopt graduation expectations that meet or exceed these state guidelines.

State law also required all Colorado school districts to adopt revised Colorado Academic Standards – high expectations for what students should know and be able to do at every grade level in every course. State law now links academic standards and competencies to high school graduation. The goal is to ensure that each of our students will succeed after high school regardless of the path they choose.

#### Beginning with the Class of 2021, Colorado graduates must:

1. Successfully complete the graduation course requirements for their high school; and
2. Successfully complete the Individual Career and Academic Plan (ICAP) process; and
3. Demonstrate competency in English and Math

#### How are the new Graduation Guidelines different than what School District 27J currently requires to graduate?

##### Academic and career pathways are currently in place.

Each SD27J high school currently has in place and will continue to offer rigorous graduation course requirements provided through multiple pathways. These course requirements prepare students to be college and career ready. Course pathways are designed to cater to students' areas of interests and passions. A few examples of current SD27J academic and career pathways include:

- Career and Technical Education (CTE)
- STEM/Project Lead the Way Education
- Advanced Placement Courses
- Concurrent Enrollment Courses



#### **Students currently complete the ICAP process.**

Legislation requires every Colorado graduate to have a completed the Individual Career and Academic Plan (ICAP) process. The ICAP is a personalized career and academic planning process designed to ensure academic success for each and every student. Each ICAP contains a "Plan of Study for students". A plan of study is defined as courses to be taken during the 9th, 10th, 11th, and 12<sup>th</sup> years of a student's educational experience which prepares students for a student's career aspirations. SD27J is committed to helping students and families engage in the Individual Career and Academic Planning process for every student as part of their graduation requirements.



#### **Graduates must meet a new requirement around "demonstration of competency."**

In September 2015, the Colorado State Board of Education approved a "Menu of Options" listing ways students will be able to demonstrate competency in English and Math. Colorado Graduation Guidelines legislation requires local boards of education to adopt options from this menu through which their students must demonstrate competency. It's important to know that the vast majority of high school graduates already demonstrate competency on many of these measures. Beginning with the Class of 2021, state law requires students to demonstrate competency on at least one of the adopted measures in both English and Math in order to graduate.

Below is an example of competency measures under consideration by the School District 27J Superintendent and Board of Education.

#### **Menu of Options under consideration by School District 27J**

Students must demonstrate competency in at least one measure in English and at least one measure in Mathematics in order to graduate

<b>School District 27J Mathematics Graduation Demonstration</b>	SAT 460+ or ACT Score 19+	Successful Completion Concurrent Enrollment MAT 103 Math for Clinical Calculations (or higher)	Any AP Math Course Test (Score of 2+)	<b>** Mathematics Capstone</b>
<b>School District 27J English Graduation Demonstration</b>	SAT 430+ or ACT Score 18+	Successful Completion ENG 121 Eng. Comp. I <b>or</b> LIT 115 Intro. to Lit. <b>or</b> COM 115 Public Speaking (or higher)	AP English Language and Composition or AP Literature and Composition (Score of 2+)	<b>** English Capstone</b>

Additional Career and College demonstration options may be adopted in the future. Examples include the ACT Workkeys National Career Readiness Certificate and ASVAB testing.

#### **What are the next steps?**

School District 27J Student Achievement team is having conversations about what our high schools currently offer, how our courses meet the new guidelines, and what possible changes need to be made while keeping in mind the needs and values of SD27J students, their families and the community.

In school year 2016-2017 middle schools will provide opportunities for parents to learn more about the changing graduation guidelines during upcoming middle school events. Information about these opportunities will be posted on the SD27J website and at each middle school.

#### **Colorado Graduation Requirements Implementation Timeline**

2015-2017	School District 27J curriculum committees meet to insure that curriculum meets or exceeds Colorado Academic Standards – high expectations for what students should know and be able to do at every grade level in every course. Curriculum committees will also link academic standards and competencies to high school graduation.
2016-2017	SD27J will decide menu of options for students to demonstrate college and career readiness and adopt revisions to local graduation requirements that meet or exceed state guidelines. Schools will inform parents of students in the class of 2021 about changes to graduation standards.
2017-2018	Implement new graduation requirements with ninth graders.
2018-2019	Implement new graduation requirements with ninth and tenth graders.
2019-2020	Implement new graduation requirements with ninth, tenth and eleventh graders.
2020-2021	Graduate first class under new graduation requirements.

## SD27J Graduation Requirements

Each student graduating from 27J shall have earned 46 semester credits in the following subject areas, (33 required and 13 electives), complete 20 hours of community service, successfully complete one adopted measures of career and college readiness in both English and Math, and successfully complete an ICAP to graduate.

<b>Subject Area Requirements</b>	<b>Semester Credits</b>
<b>English/Language Arts**</b>	8
<b>Mathematics**</b>	6
<b>Science</b>	6
<b>Social Studies</b>	6
<b>Career and Technical Education</b>	2
<b>Humanities</b>	2
<b>Physical Education</b>	2
<b>Health</b>	1
<b>Electives</b>	13
<b>Total Credits</b>	46

Beginning with the Class of 2021, students are required to demonstrate competency on at least one of the adopted measures of career and college readiness in both English and Math in order to graduate.

<b>Mathematics Graduation Demonstration</b>	SAT 460+ or ACT Score 19+	Successful Completion MAT 103 Math for Clinical Calculations or higher	Any AP Math Course Test Score of 2+	Mathematics Capstone
<b>English Graduation Demonstration</b>	SAT 430+ or ACT Score 18+	Successful Completion ENG 121 Eng. Comp. I <b>or</b> LIT 115 Intro. to Lit. <b>or</b> COM 115 Public Speaking or higher	Any AP English Course Test Score of 2+	English/Language Arts Capstone

Additional measures of career and college readiness may be adopted in the future. Examples include ACT Workkeys Career Readiness Certificate and ASVAB testing.

### Community Service

Each student graduating from school district 27J shall have served a minimum of 5 clock hours of volunteer/community service for each year in attendance in a 27J managed high school.

### Plan of Study

An academic plan of study is defined as courses to be taken during the 9th, 10th, 11th, and 12<sup>th</sup> years of a student's educational experience which prepares students for a student's career aspirations.

### Units of Credit

Graduation from high school in School District 27J is achieved through the earning of semester credits as specified in this policy. Semester Credits for all high school courses and for graduation requirements will be awarded on a "unit of semester credit" basis. One "unit of credit" is equal to a semester of instruction within a course. Students may earn more than one credit during one semester for additional time spent in a course and/or demonstrating content mastered. Partial units of credit may be awarded according to the time spent in the course and/or the content mastered.

### Requirements for High School Graduation

Minimum requirements for graduation from high school in SD27J are forty six (46) units of semester credit in grades 9-12, including completion of specific subject area requirements 20 hours of community service and completion of demonstration requirements in Math and English/Language Arts.

### Specific Subject Area Requirements

Specific course requirements will be defined in a student's plan of study and will include, at a minimum, the following:

Language Arts	8 credits
Social Studies	6 credits
Mathematics	6 credits
Science	6 credits
Physical Education/ Health	3 credits
Humanities	2 credits
Career and Technical Education	2 credits
Electives	13 credits
Total	46 credits

- I. Language Arts: 8 credits based on student's plan of study
  - a. Up to 2 semesters of Language Arts credit may be awarded for intervention courses. Any intervention classes beyond the initial 2 credits will count as Elective credit.
- II. Social Studies: 6 credits based on a student's plan of study
  - a. 1 credit of Civics or other United States government course.
  - b. 1 credit of Economics including Personal Financial Literacy
  - c. 4 credits of United States and/or World History based on a student's plan of study
- III. Mathematics: 6 credits based on student's plan of study
  - a. Up to 2 semesters of Math credit may be awarded for intervention courses. Any intervention classes beyond the initial 2 credits will count as Elective credit.
  - b. High School Math credit will be awarded only for Math courses which are Algebra I or higher
- IV. Science: 6 credits based on student's plan of study
- V. Physical Education and Health: 3 credits based on a student's plan of study
  - a. Physical education credit and elective credit may be acquired based on participation in Physical Education courses, or
  - b. Up to 2 physical education credits may be awarded for successful completion of a CHSAA-approved sport or participation in Marching Band. Participation in a CHSAA approved Sport or Marching Band does not count toward elective credits and will neither carry a grade nor apply to GPA. It will be listed on the transcript as a course and the grade designation will be "P" for passed.
  - c. Students are required to complete 1 credit in Health. Health credits will be awarded based on a student's plan of study.
- VI. Career and Technical Education- 2 credits based on a student's plan of study.
- VII. Humanities: 2 credits based on a student's plan of study.
  - a. Fine Arts
  - b. Performing Arts
  - c. World Languages
  - d. Academic Elective courses may also be counted as humanities credits based on a student's plan of study.
- VIII. Electives: 13 credits based on student's plan of study
  - a. Any course taken that does not count for subject area requirements listed above is considered an Elective.
  - b. Any course completed in a subject area after the subject area requirement has been fulfilled will count as Elective Credit.
  - c. Work-based Learning Option. A maximum of 4 elective credits may be earned through paid or unpaid Work-Experience completed during a semester at the rate of 90 hours per credit. Students may earn additional credits by participating in a paid or unpaid Career and Technical Education Internship which is directly related to a plan of study.



**Transfer Students**

Transfer students will be held responsible for District requirements the same as SD27J students. Course work completed outside the District will be evaluated and approved for credit and for fulfillment of graduation requirements by the principal or designee. In addition, traditional high schools in SD27J requires enrollment two semesters immediately prior to graduation and successful completion of at least seven credits in SD27J. Options and Innovations programs and students will graduate based upon completion of their plan of study.

If a student transfers to a School District 27J high school and has demonstrated college and career readiness by completing an assessment or other measure that is not included in this policy's graduation requirements, the principal or principal's designee may determine that such assessment or other measure is acceptable and meets School District 27J graduation requirements or whether the student will be required to demonstrate readiness as provided above. Such determination shall be made in accordance with state graduation guidelines.

**Requirements as Applied to Students with Disabilities**

To be eligible for a high school diploma, identified students with disabilities must meet objectives, appropriate for them, as determined by the Staffing/Individual Education Program (IEP) Committee. The IEP goals and objectives will reflect modifications of the regular curriculum.

**Requirements for English Language Learners (ELL)**

English Language Development (ELD) classes are an alternative English program for students who are limited English proficient according to District criteria. Language Arts graduation requirements may be fulfilled through ELD courses as deemed appropriate.

**Foreign Students (F-1)**

A foreign student sponsored by relatives or friends who are on a valid F-1 visa may be granted a diploma from the SD27J if all graduation requirements and transfer student expectations of the District have been fulfilled.

**Foreign Exchange Students (J-1)**

Foreign students sponsored by an approved foreign exchange program (J-1) will not receive a diploma from a SD27J high school but may participate in graduation ceremonies with permission from the principal

<b>POLICY</b>	<b>METHOD</b>	<b>FREQUENCY</b>	<b>SCHEDULE</b>
3.D - Financial Condition & Activities	Internal	Semi - Annually	January & October
	External	Annually	December
3.C - Treatment of Faculty/Staff/Volunteers	Internal	Annually	January
1.1 -Graduation Rate	Internal	Annually	February
3.B -Treatment of Parents/Guardians	Internal	Annually	February
3.G -Compensation & Benefits	Internal	Annually	March
3.E - Asset Protection	Internal	Annually	April
3.A - Treatment of Students/Public	Internal	Annually	Moved to June 2016
3.F -Financial Planning/Budgeting	Internal	Annually	May
3.0 -General Executive Constraint	Internal	Annually	August
1.2 -Composite ACT Scores	Internal	Annually	September
1.3 –CSAP/TCAP in reading, writing, math and Science	Internal	Annually	September
3.J Charter Schools	Internal	Annually	September
3.H -Emergency Executive Succession	Internal	Annually	November
3.I -Board Awareness & Support	Internal	Annually	December
	Direct Inspection	Annually	December