

Hilton Head Island High School – New & Returning Student Registration Process – Starting May 15th, 2024. School Year 2024-25

Step 1: Paper Registration

- Complete Simple Enrollment Form
- Turn in Birth Certificate
- Parent Photo Identification
- Legal Guardianship Documentation if applicable.

Due 30 Days from enrollment

- Turn in Immunization **transferred to SC DHEC**
- Turn in two Proof of Residency

(Please refer to enrollment packet for details. POR section 2 must be within 60 days of the student's official start date)

Step 3: Records Request

- Once step 1 has been completed and documents have been returned to:
Mercybel.tricohecruz@beaufort.k12.sc.us
- HHIHS will request final, and official records from the previous school.

Please provide the best direct contact information from the previous school.

Step 2: Online Registration

Returning Students:

- A link will be sent to you from BCSD (Beaufort County School District) with your students SNAP code to complete online registration.

(This link will be sent directly from the district mid-July)

New Students:

- A link will be sent to you by email by
Mercybel.tricohecruz@beaufort.k12.sc.us

Step 4: Class Enrollment Meeting

- Once official and finalized records have been received by the previous school, an appointment will be scheduled with your student's appointed school counselor to finalize class enrollment, and officially start school.
- Please visit our website for more information on dress code, attendance policy, athletics info, and more...

<https://hhihs.beaufortschools.net/>

Documents can be sent by email or brought in to school in person.

Mon- Fri 8:15 am – 3:45 pm Phone: (843) 689-4922