

# **LIBERTY HIGH SCHOOL** **STUDENT BODY CONSTITUTION**

## **ARTICLE I: ORGANIZATION IDENTIFICATION**

**Section 1:** The official name of this organization shall be Liberty High School Student Government.

**Section 2:** The official colors of this organization shall be Navy Blue, Columbia Blue, and Vegas Gold.

**Section 3:** The official mascot of this organization shall be the Falcon.

## **ARTICLE II: MEMBERSHIP**

The enrolled students of Liberty High School shall comprise the membership of this organization.

## **ARTICLE III: PURPOSE**

The purpose of this organization shall be:

**Section 1:** To form and maintain a responsive student government.

**Section 2:** To create a feeling of pride and belonging and to provide opportunities for relevant participation of every student at Liberty High School.

**Section 3:** To promote the activities of Liberty High School.

**Clause 1:** Further clarification to support unity of the class and the school all events and assemblies will be supported by the by the entire Student government class, In order to promote inclusion, Opportunities to lead by example, In support of the common goal.

**Clause 2:** In regards to clause one, ALL members of ALL committees will work on and be present for all assemblies and all school activities.

**Adjunct:** Members may or may not be working within their realm prior to and on the day of any assembly or event.

**Section 4:** To welcome everyone freely. Each individual shall be obligated to see that this objective is achieved.

**Section 5:** To promote working relationships between students, faculty, and administration.

**Section 6:** To base all ruling and projects with common sense and reasoning.

**Section 7:** To assist in solving students' concerns about the school.

**Section 8:** To enact legislation reflecting the needs and wishes of the students.

## **ARTICLE IV: ORGANIZATION WITHIN STUDENT BODY**

This organization shall consist of an Executive Student Board, Student Government class members, and the General Student Body.

## **ARTICLE V: EXECUTIVE STUDENT BOARD**

**Section 1:** The Executive Student Board shall consist ASB President Student Class Presidents, Vice Presidents, Student Government Treasurer, and Student

Government Secretary. In the event of a vacancy, there will be a re-election for vacated positions to complete the ten-member Executive Student Board.

Clause 1: ASB President shall preside over all Executive Student Board meetings.

Clause 2: In the event that the ASB President is absent, the ASB Vice President or Senior Class President shall preside over the meeting.

Clause 3: The rank of succession shall continue to the ASB Vice President, Senior Class President Senior Vice President, Junior Class President, Junior Vice President, Sophomore Class President, and then the Sophomore Vice President.

Clause 4: Nine of Ten Executive Student Board members must be present for a vote to pass.

**Section 2:** The purpose of this body shall be:

Clause 1: To coordinate all activities within the school to which their power pertains.

Clause 2: To ratify rulings of the Student Government before they shall go into effect.

Clause 3: To discuss and act on any ideas of the Student Body or Faculty.

Clause 4: To see that classes, clubs, and student committees are fulfilling their responsibilities to the Student Body.

Clause 5: To interpret the Constitution and Bylaws wherever necessary.

## **ARTICLE VI: STUDENT GOVERNMENT MEMBERSHIP APPLICATION**

**Section 1:** All students who meet the application qualifications may apply for admittance to the year long student government class during second semester of the year previous to the year they will hold office.

**Section 2:** All applicants must meet and maintain academic eligibility standards and a 2.5 cumulative GPA, as well as the attendance and behavior standards set by the school administration. They must have and must maintain a record clear of any suspension(s) before and during their term in office. The nominees must have paid their ASB fee, and must abstain from the use of Alcohol, Tobacco, and other Intoxicating Drugs.

**Section 3:** All applicants must submit a completed application including, but not limited to, teacher recommendations, Activities profile, Community Service Profile an essay to the Activities Director by the due date advertised.

**Section 4:** Each applicant will be scored using a rubric created and revised by the student government class to determine the most qualified applicants for the class.

**Section 5:** Every effort will be made to admit 10 members per class and representatives from each academy. The 10 students in each class who have the highest scores on the rubric will be accepted into Student Government. Others who meet the criteria but have a lower score will be placed on the waiting list.

**Section 6:** If there is a class with fewer than 10 members, another class may fill those vacant positions with qualified candidates.

**Section 7:** The summer training in August is a requirement for all members of Student Government. If a member does not attend, he or she may be removed from the class and will be replaced with another applicant from the waiting list if the class group becomes smaller than 10 members.

## **ARTICLE VII: LEGISLATION**

**Section 1:** The Student Government shall have the power to enact whatever legislation it shall deem necessary, consistent with the Constitution and the wishes of the student body and the school administration.

**Section 2:** The Student Body shall propose legislation to be considered and acted on by the Student Government.

**Section 3:** The Student Body shall be responsible for the review of actions taken by Student Government.

**Section 4:** Parliamentary procedures shall apply in all cases of business.

**Section 5:** A quorum shall consist of two-thirds of the members of the Student Government.

**Section 6:** Legislation or an amendment of this Constitution may be presented by a student or student organization under procedures outlined in the Bylaws.

## **ARTICLE VIII: LETTERING REQUIREMENTS**

All Student Government members who receive above an **A** in the Student Government class for an entire school year shall earn their letter in June of that year.

# **LIBERTY HIGH SCHOOL** **BYLAWS**

## **ARTICLE I DUTIES OF EXECUTIVE STUDENT COUNCIL OFFICERS**

### **Section 1: ASB President**

Clause 1: Shall act as official representative in negotiations with the administration and shall inform the principal of all actions of the Student Body

Clause 2: Shall act as official host of all guests of the Student Body

Clause 3: Shall officially accept all awards given to the Student Body

Clause 4: Shall veto all rulings passed by an organization that he/she feels would be detrimental to the school. This veto may be overridden by a two-third (2/3) majority vote of the Student Government class

Clause 5: Shall perform all duties as assigned

Clause 6: Shall emcee all school wide assemblies

Clause 7: Shall preside over all Executive Student Board meetings

### **Section 2: Class President**

Clause 1: Shall plan and preside over all of his or her class meetings

Clause 2: Shall ensure that all members of their class group are fulfilling their duties

Clause 3: Shall perform all duties as assigned

Clause 4: Shall attend Executive Student Board meetings

Clause 5: Senior Class President is in charge of Senior class activities including Senior assemblies.

**Section 3: Student Government Secretary**

Clause 1: Shall keep minutes of the Student Government meetings

Clause 2: Shall post minutes for review by entire Student Body within three (3) days of the meetings

Clause 3: Shall handle all correspondence of the Student Government and Student Body

Clause 4: Shall attend and keep minutes at Executive Student Board meetings

Clause 5: Shall perform all duties as assigned

**Section 4: Class Secretary**

Clause 1: Shall keep minutes of the class meetings

Clause 2: Shall submit minutes for review by the ASB **president** and the activities director after each meeting

Clause 3: Shall handle all correspondence of the class

Clause 4: Shall perform duties as assigned

**Section 5: Class Treasurer**

Clause 1: Shall be responsible for all class finances. Shall make weekly financial reports to the class group

Clause 2: Shall keep records of all class expenditures and deposits

Clause 3: Shall perform all duties as assigned

**Section 6: Class Community Service Coordinator**

Clause 1: Shall record and verify all community service hours completed by members of their class group

Clause 2: Shall report hours to the Activities Director at each grading period

Clause 3: Shall perform duties as assigned

**Section 7: Class Publicity Team Member**

Clause 1: Shall coordinate publicity of all class events

Clause 2: Shall work with the publicity team to market all Student Government events

Clause 3: Shall perform duties as assigned

**Section 8: Student Government Treasurer**

Clause 1: Shall be responsible for Student Government financial reports to the class at least once monthly

Clause 2: Shall keep records of all Student Government expenses and deposits

Clause 3: Shall reconcile Student Government account reports with his or her own records

Clause 4: Shall oversee and keep records of all Student Government fundraisers

Clause 5: Shall perform all duties as assigned

Clause 6: Shall attend Executive Student Board meetings

**Section 9: Fundraising Coordinator**

Clause 1: Shall organize and monitor all records of Liberty fundraisers

Clause 2: Shall create and keep current a spreadsheet of all approved fundraisers and have it posted on Liberty's website

Clause 3: Shall send reminders to advisors and coaches who have not closed out completed fundraisers

Clause 4: Shall perform all duties as assigned

**Section 10: Commissioner of Marketing**

- Clause 1: Promote and market all Student Government events
- Clause 2: Approve marketing strategies, ideas and plans
- Clause 3: Shall coordinate the publicity team
- Clause 4: Shall perform all duties as assigned

**Section 11: Commissioner of Recognition**

- Clause 1: Shall work to recognize students, staff, community members, and those of the Liberty community
- Clause 2: Shall coordinate recognition activities during all school assemblies
- Clause 3: Responsible for coordinating recognition of staff during staff appreciation weeks and at other times
- Clause 4: Shall perform all duties as assigned

**Section 12: Commissioner of Training**

- Clause 1: Shall work with the Activities Director to plan a winter training for Student Government members
- Clause 2: Shall coordinate any other trainings and learning opportunities as needed.
- Clause 3: Shall prepare one or more team builders per week
- Clause 4: Shall perform all duties as assigned

**Section 13: Commissioner of Communication/LTV Correspondent**

- Clause 1: Shall communicate with LTV for announcements.
- Clause 2: Shall display pertinent Student Government information in the commons on the Student Government Bulletin Board
- Clause 3: Shall provide informative new articles for the LHS newsletter
- Clause 4: Shall create interesting updates for the bathroom stalls
- Clause 5: Shall perform duties as assigned

**Section 14: Historian**

- Clause 1: Shall ensure that photos are taken at all Student Government activities
- Clause 2: Shall create and maintain a Student Government scrapbook
- Clause 3: Shall perform duties as assigned

**Section 15: Commissioner of Spirit**

- Clause 1: Shall help organize school spirit activities
- Clause 2: Shall promote school spirit at Liberty games and events
- Clause 3: Shall coordinate spirit activities for all assemblies
- Clause 4: Shall always dress up in Spirit Gear on Spirit Days
- Clause 5: Shall perform duties as assigned
- Clause 6: Shall create and maintain a spirit crew.

**Section 16: OASC Student Coordinator**

- Clause 1: Shall organize OASC conference delegations twice a year
- Clause 2: Shall help students to fundraise for summer camp and/or nationals summer camp
- Clause 3: Shall organize winter regional delegation
- Clause 4: Shall be the campaign manager for any Liberty Student who runs for an OASC state position
- Clause 5: Shall coordinate all materials and details to apply for the OASC and NASC Recognition program
- Clause 6: Shall perform all duties as assigned

### **Section 17: Webmaster**

Clause 1: Shall create and/or maintain the Student Government website

Clause 2: Shall work with the commissioner of communication to ensure that the website has all current information

Clause 3: Shall work with the Commissioner of Fundraising to post current fundraisers

Clause 4: Shall perform all duties as assigned

### **Section 18: Assemblies Committee**

Clause 1: Shall be responsible for creating an agenda one week prior to each assembly

Clause 2: Shall communicate with all participants of the committee for practice times

Clause 3: Shall keep all participants in order during the assembly

Clause 4: Shall perform duties assigned

### **Section 19: Vice President**

Clause 1: Should the President not be present the Vice President shall perform all duties of the President

Clause 2: Shall assist the President as needed in duties and responsibilities

Clause 3: Shall perform all duties assigned

## **ARTICLE III: ELECTIONS**

### **Section 1: Election Procedures**

The Activities Director shall carry out the procedures of the election.

### **Section 2: ASB President, Class President Elections**

Clause 1: Class President Elections shall be held prior to May on dates set by the Activities Director

Clause 2: Executive Student Board proposal for Class President elections shall include the following:

- a.) Dates and times of elections
- b.) Dates and times of assemblies or LTV showings for campaign speeches to be shown during a specific advisory time
- c.) Closing dates for declaration of candidacy and for receiving completed petitions
- d.) Regulations for campaign speeches
- e.) Dates and times for meeting with candidates and providing them with information

Clause 3: Candidates shall be members of the freshmen, sophomore, or junior class at the time of the election and be currently enrolled in the Student Government class or the Freshmen Leadership class.

Clause 4: Nominees may withdraw their names by submitting their desire to the Activities Director prior to primary speeches.

Clause 5: Only members of the freshman, sophomore, and junior classes shall vote and participate in elections, except in the case of a vacancy created during the term.

Clause 6: Speeches will be viewed via LTV in advisory classes. Each advisory class will then get one electoral college vote for each grade level represented in that advisory. In cases where all members of the advisory are from the same grade level, up to 3 votes may be cast by that advisory for the appropriate grade level only.

Clause 7: A quorum consists of 80% of the appropriate grade level advisories.

Clause 8: If a tie exists among the candidates, a run-off will occur to elect Class President(s).

Clause 9: ASB and Class Presidents shall meet the activity grade requirements as outlined by the school and/or OSAA. Class Presidents shall be passing all classes and maintaining a 2.5 grade point average during the year of election and the year during the term of office. Members who fail to maintain the required grade point average or passing grade(s) shall have two (2) weeks of probation in which to meet the requirement. If the deficiency continues past this period, the members shall be asked to leave the office.

Clause 10: If a Class President leaves his or her office due to grades, suspension or other circumstances, the class Vice President shall take over and the class group shall decide on a new Vice President.

Clause 11: Class Presidents shall appoint a Vice President from within their class after elections are complete.

Clause 12: In order to run for ASB positions you must be in Leadership 2 for at least one year.

### **Section 3: Student Government Office Assignments**

Clause 1: Student Government job assignments shall be determined during the August training.

Clause 2: All class specific positions shall be filled by consensus within the admitted grade level group.

Clause 3: All non-grade specific positions shall be filled by interested members of the Student Government Class.

Clause 4: In cases where there are two interested people for one position, a secret ballot may be used. The Student Government may choose to fill one position with two people if it is deemed appropriate by the group.

Clause 5: Members with positions shall maintain academic standards as set by the OSAA and school Administrators during the year of their election and the year of their term in office. Officers who fail to maintain the required grade point average shall have two (2) weeks of probation in which to meet the requirement. If the deficiency continues past this period, the officer shall be asked to leave the office.

Clause 6: If any member of Student Government violates the OSAA drug, tobacco and alcohol policy or is suspended for violating a school or district rule, that member may be removed from office and the Student Government class.

Clause 7: If a class officer leaves his or her office due to grades or other circumstances, the position will be filled from within the Student Government class.

**Section 4: Falcon Frenzy Court Elections**

Clause 1: The Falcon Frenzy Court shall consist of 5 boys and 5 girls from each class nominated by staff recommendation.

Clause 2: All eligible students' names shall be placed on a preliminary ballot. Eligibility requirements are stated in Article 7 of the Constitution.

Clause 3: The 5 boys and 5 girls who receive the most staff votes shall be on the court for his or her class.

Clause 4: In the case of a tie for any nominee position in the election, the student with a higher grade point average shall be nominated.

Clause 5: Students may only be on Falcon Frenzy court twice, once during their freshmen, sophomore, junior years, and again as a senior.

Clause 6: In the case of a tie the student with the highest cumulative GPA will be nominated.

**Section 5: Homecoming Court Elections**

Clause 1: The Homecoming Court shall consist of 3 boys and 3 girls from the freshmen, sophomore, and junior classes and 5 boys and 5 girls from the senior class all nominated by the student body.

Clause 2: Each advisory will nominate 3 boys and 3 girls for each class present for freshmen, sophomores, and juniors. Each advisory with seniors shall nominate 5 boys and 5 girls from the senior class.

Clause 3: The 3 boys and 3 girls with the highest number of nominations from each class will be placed on a ballot for prince and princess. Only members of the same class can vote for their prince and princess.

Clause 4: The 5 boys and 5 girls from the senior class with the highest number of nominations shall be placed on a ballot for King and Queen. The entire student body may vote for King and Queen.

Clause 5: Voting for royalty will be held prior to homecoming and the boy and girl from each class (freshmen, sophomore, and junior) shall be the prince and princess from that class. The boy and girl from the senior class with the most votes shall be the King and Queen.

Clause 6: In the case of a tie during first round nominations the student with the highest cumulative GPA will be nominated. In the case of a tie during the second round the student with the highest number of nominations will be chosen.

Clause 7: Duke and Duchess, from special needs class, will be crowned

**ARTICLE IV: LEGISLATION**

**Section 1: Initiative**

Clause 1: An initiative petition shall contain the valid signatures of fifteen percent of the Student Body and shall be presented to the Student Government Secretary.



Clause 2: The Secretary shall present the petition at the next Student Government meeting.

**Section 2: Referendum**

Clause 1: Any action of the Student Government is subject to referendum upon petition filed with the Secretary.

Clause 2: The referendum shall contain fifteen percent of the valid signatures of the Student Body.

Clause 3: Upon receipt of the petition, the Student Government shall direct the Executive Student Board to schedule an election of the legislation within one week.

Clause 4: A majority vote of the Student Body shall carry the legislation.

**Section 3: Recall**

Clause 1: All Student Government members and Class Presidents are subject to recall upon receipt of petition filed with the Student Government Secretary.

Clause 2: The recall petition shall contain the valid signatures of 25 percent of the Student Body, if for a Senior Class President, or 25 percent of the appropriate class, if for a Class President.

Clause 3: Upon receipt of the petition, the Senior President shall direct the Executive Student Board to schedule an election on recall.

Clause 4: A two-third majority of the voting Student Body or voting class members shall mean the success and completion of the recall.

**Section 4: Amendments**

Clause 1: Any member of the Liberty High School Student Body may propose amendments to the Constitution or Bylaws by submitting a petition stating the change and signed by twenty-five percent of the Student Body to the Student Government Secretary.

Clause 2: The Secretary shall submit the petition to the Student Government at the next meeting.

Clause 3: If the amendment is approved by a 2/3 majority vote of the Student Government the senior class president shall direct the student body elections officer to schedule an election on the amendment.

Clause 4: A 51% majority of the voting student body shall mean the success and addition of the amendment.

Adopted April 1, 2008

Amended 4/22/2011