

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES
 October 24, 2023
 District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

1. EXECUTIVE SESSION

<u>Board Present:</u>	<u>Staff and Others Present:</u>
Mark Watson	Travis Reiman, Superintendent
Ivette Pantoja	Audrea Neville, Assistant Superintendent, School Performance
See Eun Kim, virtual	Brooke Nova, Assistant Superintendent, Academic Services
Erika Lopez	Kona Lew-Williams, Human Resources Officer
Patrick Maguire	Beth Graser, Communications Officer
Nancy Thomas	Saideh Haghighi Khochkhou, Operations Officer
Monique Ward, virtual	Jordan Beveridge, Information Technology Officer
	Francesca Sinapi, Equity, Access and Engagement Officer
<u>Others Present:</u>	Michelle Morrison, Financial Officer
Katelyn Oldham, OEA Attorney	Brian Haats, Director of Human Resources
Mu Son Chi, OEA Uniserv Consultant	Rose Roman, Executive Assistant to the Board
Jacquelyn Hallquist	

- A. Call to Order Executive Session
 Board Chair Mark Watson called the meeting to order at 5:17 PM, and moved the Board into executive session under ORS 192.660(2)(b) - Consider Employee Discipline or Dismissal and ORS 192.660 (1)(b) - Matters Pertaining to or Examination of the Confidential Records of a Student.

- B. ORS 192.660(2)(b) - Consider Employee Discipline or Dismissal
 The Board considered the case for employee dismissal.

- C. Recess Executive Session
 Board Chair Mark Watson moved the Board out of Executive Session and recessed the meeting at 6:40 PM.

2. WORK SESSION

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Travis Reiman, Superintendent
Ivette Pantoja, Vice Chair	Audrea Neville, Assistant Superintendent, School Performance
See Eun Kim, virtual	Brooke Nova, Assistant Superintendent, Academic Services
Erika Lopez	Beth Graser, Communications Officer
Patrick Maguire	Kona Lew-Williams, Human Resources Officer
Nancy Thomas	Michelle Morrison, Financial Officer
Monique Ward, virtual	Saideh Haghighi Khochkhou, Operations Officer
	Jordan Beveridge, Information Technology Officer
<u>Student Representatives Present:</u>	Francesca Sinapi, Equity, Access and Engagement Officer
Hadley Brathapan	Rose Roman, Executive Assistant to the Board
RJ Panlilio	Ciara Hartzell, Technology Support
Aliannah Shalika	John Garcia, Technology Support
	Mu Son Chi, OEA Uniserv Consultant
	Mary Kay Babcock, HEA President

A. Call to Order

Board Chair Mark Watson called the meeting to order at 6:45 PM

B. Action Items

1. Consider Employee Dismissal

Director Mark Watson MOVED, SECONDED by Director Erika Lopez, that the Board of Directors adopt the Superintendent's recommendation that Jacquelyn Hallquist be dismissed from employment from the Hillsboro School District on the grounds of insubordination and neglect of duty, effective October 24, 2023.

The MOTION CARRIED (6-1). Director Patrick Maguire opposed.

No further discussion took place.

C. School Calendars Discussion

Human Resources Officer Kona Lew-Williams presented the school calendar activity. Board members discussed the school calendar, provided comment and asked questions.

D. Bargaining Discussion

Human Resources Officer Kona Lew-Williams asked if Board members would like to serve on the bargaining committees. Vice Chair Ivette Pantoja volunteered to serve on classified, Director Nancy Thomas volunteered to serve on licensed. Chair Mark Watson, Director Erika Lopez and Director Patrick Maguire offered to serve as backup.

E. Discuss Superintendent Evaluation

Superintendent Travis Reiman gave a quick presentation on the superintendent evaluation. Board members asked questions and provided comment.

F. Recess Work Session

Board Chair Mark Watson recessed at 7:30 PM.

3. **REGULAR SESSION**

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Travis Reiman, Superintendent
Ivette Pantoja, Vice Chair	Audrea Neville, Assistant Superintendent, School Performance
See Eun Kim, virtual	Brooke Nova, Assistant Superintendent, Academic Services
Erika Lopez	Beth Graser, Communications Officer
Patrick Maguire	Kona Lew-Williams, Human Resources Officer
Nancy Thomas	Michelle Morrison, Financial Officer
Monique Ward, virtual	Saideh Haghighi Khochkhou, Operations Officer
	Jordan Beveridge, Information Technology Officer
<u>Student Representatives Present:</u>	Francesca Sinapi, Equity, Access and Engagement Officer
Hadley Brathapan	Melissa Pendergrass, Coordinator of Career and College Pathways
RJ Panlilio	Rose Roman, Executive Assistant to the Board
Aliannah Shalika	Ciara Hartzell, Technology Support
	John Garcia, Technology Support
	Mary Kay Babcock, HEA President
	Bethany Schaffner, HCU President
	Alicia Infante, HCU Political Action Officer

- A. Call to Order and Flag Salute
Board Chair Mark Watson reconvened the meeting at 7:42 PM and led the Pledge of Allegiance.
- B. Land Acknowledgement
Board Chair Mark Watson read the Land Acknowledgement.
- C. Proclamations
1. Native American Heritage Month
Director Erika Lopez read the Hispanic and Latina/o/x Heritage Month Proclamation.
 2. American Education Week
Director See Eun Kim read the American Education Week Proclamation.
 3. National Education Support Professionals Day
Director Monique Ward read the National Education Support Professionals Day Proclamation.
- D. Approval of Agenda
Director Nancy Thomas MOVED, SECONDED by Director Patrick Maguire, to approve the agenda as printed.
- The MOTION CARRIED (7-0).
- No further discussion took place.
- E. Consent Agenda
Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Director Erika Lopez MOVED, SECONDED by Director Patrick Maguire, to approve the Consent Agenda as printed.

The MOTION CARRIED (7-0).

No discussion took place.

Consent Agenda items were as follows:

1. Approve Minutes of September 26, 2023, Board Meeting
2. Approve Minutes of October 10, 2023, Board meeting
3. Approve Routine Personnel Matters
4. Accept Gifts and Donations

F. Audience Time

No audience members requested to address the Board.

G. Reports and Discussions

1. First Reading - High School Course Approvals: Metal Processing 3

Assistant Superintendent Brooke Nova introduced Coordinator of Career and College Pathways Melissa Pendergrass who presented the Metal Processing Course at Glencoe High School. Assistant Superintendent Brooke Nova gave information on the CCAC review process of the course. Board members asked questions and provided feedback.

2. Financial Report

Financial Officer Michelle Morrison presented the Financial Report and highlighted the donations received. Board members asked questions and provided comment.

3. October 2023 Enrollment Report

Human Resources Officer Kona Lew-Williams highlighted key information on the October 2023 enrollment report, including decrease in numbers, decrease in transfers out, historical data, and allocated staff ratios. Board members and student representatives asked questions and provided comment.

4. Strategic Plan Implementation Update

Communications Officer Beth Graser and Assistant Superintendent Brooke Nova provided an update on the Strategic Plan implementation. Board members asked questions and provided comment.

5. Voluntary District Boundary Adjustment

Financial Officer Michelle Morrison provided information on the voluntary district boundary adjustment. Board members asked questions and provided comment.

H. HCU / HEA Reports

HCU Political Action Officer Alicia Infante introduced herself and discussed her role in the classified union. She provided the monthly union report, including highlighting participation in the Liberty listening session. She also recognized two classified staff members - Laura Wilson at Century High School who opened a clothing closet to provide formal wear for school dances and Kimberly Harrison at Imlay Elementary who started a fundraiser so every student can purchase a book at the book fair.

HEA President Mary Kay Babcock highlighted American Education Week, recognized staff around the District, highlighted visits to schools and educators wishes.

I. Discussion Time

1) Student Representatives' Time

Hadley Brathapan shared a story about the book fair when he was in elementary school. He also thanked everyone for their work, especially in creating the calendar. RJ Panlilio highlighted the Crimson Closet that provides clothing, food, toiletries, and formal clothing. He highlighted Glencoe's play *Love of a Pig*.

Aliannah Shalika highlighted the Metal Processing course proposal and HSD's dedication to College and Career pathways.

2) Superintendent's Time

Superintendent Travis Reiman discusses the loss of life on Saturday, thanked the staff who rallied to support staff and student at Hilhi, Liberty and South Meadows, and he thanked the Communications and Cabinet team for their work over the weekend and Monday to respond to the tragedy. He assured the Board that the Hillsboro Police Department is actively working the case and thanked community members for wrapping their arms around each other and the school district. He also highlighted CTE leaders from Ohio visiting Century High School. Equity, Access and Engagement Officer Francesca Sinapi for leading Taking It Up training, and the chain cutting ceremony for the welding lab.

3) Board of Directors' Time

Director See Kim expressed appreciation for the presentations, and offered her condolences to the family of the student who lost his life.

Director Monique Ward thanked staff for the presentations, thanked Superintendent Reiman for his comments on this past weekend's tragedy, and acknowledge how difficult the events are for the community and for families. She also thanked the student representatives for their participation.

Director Erika Lopez thanked HSD for the efforts to support the family for the student who lost his life and highlighted a fundraiser on Saturday by the HPD plaza.

Director Nancy Thomas highlighted Glencoe's play *Love of a Pig*, and asked Hadley Brathapan to give the Board information on his upcoming choir concert. She offered condolences to the family who lost their child, expressed excitement for expansion for CTE pathways, and said she is proud of HSD's work on the Strategic Plan.

Director Patrick Maguire thanked Superintendent Travis Reiman and Communications Officer Beth Graser for their work with the loss of the student, and thanked and thanked the Hillsboro Classified Union representative for being here tonight.

Board Vice Chair Ivette Pantoja offered her condolences. She highlighted her attendance at Taking It Up, and shared her appreciation for the work done in that space.

Board Chair Mark Watson discussed OSBA Fall Convention, and invited students to ride with Board members.

K. Adjourn Meeting

Chair Mark Watson adjourned the meeting at 9:28 PM.



Approved November 14, 2023