



Strasburg School District 31-J Agenda

SCHOOL DISTRICT BOARD OF EDUCATION
FEBRUARY MEETING
February 13, 2024 6:00pm – 8:00pm

Central Service Building
2102 Wagner Street, Strasburg CO 80136

Meeting is In-Person
Audience may observe via Zoom
Join Zoom Meeting

<https://ecboces.zoom.us/j/98057290855>

Meeting ID: 980 5729 0855

Mission Statement:

Strasburg 31J will develop resourceful, responsible, and resilient engaged citizens who are empowered in a safe learning environment for all to achieve their full potential in an evolving world.

Board of Education

Michael Marrero, President
Diana Elliott, 1st Vice President
Daymon Johnson, 2nd Vice President
Mary O'Malley, Secretary
Julie Winter, Treasurer

*Strasburg School Board strives to follow our
guiding principles:*

T – Transparency

R – Respect

U – Unity

T – Trust

H – Honesty

Board Procedures:

Board meeting time is dedicated to the mission and goals of the Strasburg 31J School District. Public opinion is valuable to the Board, and there is an opportunity during request from patrons to address the Board. Individuals who try to address the Board outside of public comment may not be recognized.

Members of the public who intend to offer public comment to the Board must sign up for comment before each Board meeting. The Board President has discretion to call on those who have signed up and set the order of speakers.

Presentations must be no more than three minutes.

- I. Opening of the Meeting (5 minutes)
 - a. Call to Order
 - b. Roll Call
 - c. Pledge of Allegiance
 - d. Adoption of the Minutes
 - e. Adoption of Agenda
- II. Celebration (20 min)
 - a. Nicole Hawkins
 - b. Lora Blake
 - c. FBLA (Future Business Leaders of America)
- III. Public Participation/General (3 minutes per individual)
- IV. Old Business:
 - a. Policy JJD Student Activities Fees
 - b. Policy AD School District Mission
 - c. Repairs to Schools
 - d. Project Update
- V. New Business:
 - a. Board Work Session Readout
 - b. 4 Day School Week
- VI. Board Reports/Discussion (15 minutes)
 - a. Board Feedback
 - b. Legislative and Colorado Association of School Board (CASB) updates
 - c. DAC (District Accountability Committee)
 - d. ECBOCES
 - e. Chamber of Commerce
 - f. Construction
- VII. Superintendent Report/Discussion (12 minutes)
 - a. Instruction Curriculum Committee- Tami Hart and Avis Devlin
 - b. Professional Development Day Recap- Stacey Alonzi
 - c. Budget Priorities- Nancy Taylor
 - d. CTE (Career Technical Education) Month
- VIII. Adoption of Consent Agenda Recommended Motion (5 minutes): Move to accept all items on the consent agenda.
Recommended Motion: I move to accept all items on the consent agenda
Recommended Motion:
 - a. FBLA Proclamation
 - b. Policy- Final Reads
 - i. JJD- Student Activities Fees
 - ii. AD School District Mission
- II. Meeting Times & Dates (5 minutes)
 - a. Future agenda items
- III. Calendar Review (5 minutes)
- IV. Adjourn (1 minute)



Strasburg School District 31-J Agenda

**Minutes of the Board of Education Regular Meeting
January 9, 2024 6:00pm
2102 Wagner St
Strasburg, CO 80136**

CALL TO ORDER:

Meeting was called to order at 6:00pm by President Michael Marrero.

ATTENDANCE: (Roll Call)

Board members present were: Diana Elliott, Mary O'Malley, Michael Marrero, Julie Winter and Daymon Johnson.

Others participating were Brooke Kartus (Secretary to the BOE), Dan Hoff (Superintendent) & Nancy Taylor (CFO).

ADOPTION OF THE AGENDA:

On a motion by Diana Elliott and seconded by Mary O'Malley, it is hereby resolved to approve the agenda as presented.

AYE: Elliott, Marrero, Winter, Marrero, Johnson

NAY: NONE – MOTION CARRIED 5-0

ADOPTION OF THE MINUTES:

On a motion by Mary O'Malley and seconded by Diana Elliott, it is hereby resolved to approve the minutes as presented.

AYE: Elliott, Marrero, Winter, Marrero, Johnson, Winter

NAY: NONE – MOTION CARRIED 5-0

A moment of silence of the recent loss of a Strasburg student and her mother.

Celebrations:

- ACEC Career Expo: Joseph Martinez 8th grade student at Hemphill Middle School won 1st Place at the ACEC expo.

Public Participation:

- Stephanie Bloomfield: From her perspective the district preaches focus on transparency, communication & engagement however, feels as though the district may not be practicing what they preach.

Board Reports/Discussion:

- Legislative Updates: CASB conference survey has been sent out. Please complete when you can. Property tax topic- lowering of property taxes. Budget stabilization factor.

- CASB Annual Convention Report Outs: Top take aways: Student board members. Model what we expect of others. The future with AI. Role of ECBOCES Board Members. Student strand. Retention through wellness. CTE. Speaker Liz Murray. The purple book.
 - SSD31J: would like to be more present, board needs to be more involved.
- Board of Education Retreat Agenda: Friday 1/19/24, offsite at Colorado Air and Space Port. 9-5. Open to public. To include ECBOCES, CASB, Strategic Plan, Work Session

Superintendent Report:

- Mid-Year Budget: Last approved budget was in June. Now a revised budget based on updated factors such as October student count. Updated budget will be published online after this meeting. Focus points:
 - October count declined. Funds reduced based on declining enrollment. Last year was \$9,800/student. This year \$11,000/student
 - Budget stabilization factor was reduced
 - Mill levy: decrease from 44.136 to 40.939
 - Up to this point we have not received any funding for any 3 y/o pre-k students (SPED or IEP)
 - Increased transportation costs for students placed outside of the district
 - IT and network support costs that were unexpected
 - Approx 78% of our recurring costs are allocated to salaries and benefits (up from 66% from about a year ago)
 - General fund: see comparison on page 12 of budget packet
 - Staffing allocations: Principals and department management have the autonomy to flex within their staffing allocations to best suit the needs of their building or department. Encourage leveraging what is currently in their buildings before asking for additional FTE
 - Food service year over year side by side can be found on page 39
 - Food costs have increased. We do get a per meal reimbursement however it is just a credit per meal not dollar for dollar
- Audit: Was completed. Letter included in the board packet.
- DAC: Covered some data- dropout rate, mobility & graduation rates. Nancy Taylor spoke to mid-year budget
- Rescind Policy GDBB: CASB nor surrounding districts have a policy like this one. It may be a previous practice but is not the most prudent way of handling taxpayer dollars. Should not be acting as a savings and loan. Requesting that this policy be removed.

Dates & Times:

- February Meetings:
 - February 13th: Meeting
 - February 23rd: Work Session
- Next meeting 1/9, next work session 1/19 (1/19 is offsite, all-day retreat)

MOTION TO APPROVE THE REMOVAL OF POLICY GDBB.

On a motion by Julie Winter and seconded by Diana Elliott, it is hereby resolved to approve the agenda as presented.

AYE: Elliott, Johnson, Marrero, Johnson, O'Malley

NAY: NONE – MOTION CARRIED 5-0

MOTION TO APPROVE CONSENT AGENDA ITEMS:

On a motion by Julie Winter and seconded by Diana Elliott, it is hereby resolved to approve the agenda as presented.

AYE: Elliott, Johnson, Marrero, Johnson, O'Malley

NAY: NONE – MOTION CARRIED 5-0

ADJOURNMENT

On a motion by Diana Elliott and seconded by Mary O'Malley it is hereby resolved to adjourn.

AYE: Elliott, Johnson, Winter, Marrero, O'Malley

NAY: NONE – MOTION CARRIED 5-0

Michael Marrero, President

Date

Julie Winter, Treasurer

Date



Strasburg School District 31-J Agenda

Minutes of the Board of Education Work Session
January 19, 2024 8:30 a.m.
2102 Wagner St
Strasburg, CO 80136

CALL TO ORDER:

Meeting was called to order at 8:43 a.m. by President Michael Marrero.

ATTENDANCE: (Roll Call)

Board members present were: Diana Elliott, Michael Marrero Mary O'Malley and Julie Winter.

Others participating were Dan Hoff (Superintendent), Nancy Taylor (CFO) & Brooke Kartus (Board Secretary).

Strategic Plan:

- Review of the values and beliefs created by the community strategic planning committees
- Developed and revised Mission Statement based on CDSP committees feedback: Strasburg 31J will develop resourceful, responsible, and resilient engaged citizens who are empowered in a safe learning environment for all to achieve their full potential in an evolving world.
- Reviewed profile of a learner

CASB:

- Role of Board Member
 - o Chain of communication
 - o Conflict of interest
 - o Board Meeting Norms
- 8 Characters of an effective board member
 1. Commit to a vision of high expectations
 2. Have strong shared beliefs and values
 3. Accountability driven, spending less time on operational issues and more time on policies and improving student achievement
 4. Collaborative relations with the staff and community
 5. Data-savvy
 6. Align and sustain resources
 7. Lead as a united team with the Superintendent
 8. Participate in team development and training
- Board Self-Assessment Results
 - o Vision
 - Partially Achieved
 - o Policy
 - Partially Achieved

- Accountability
 - Partially Achieved
 - Community Leadership
 - Mostly Achieved
 - Governance Team Relationships
 - Mostly Achieved
- TECDA & Policy

ECBOCES:

- Services
- Assessments
- Programs
- Services and Supports
- Contacts
- Budget (pink pages)

Work Session:

- Compensation Analysis
 - Salary comparisons, certified and classified including base, steps (horizontal and vertical)
 - Next step is for CFO to look at recurring vs non-recurring expenses for projected years in order to make a recommendation
- Salary Schedule
 - Reviewed current salary schedule and looked at potential options for 24-25 recommendation
- Budget Priorities
 - Reviewed current budget priorities (goals, guiding principles & focused priorities)
- District Calendar
 - 4 day week calendar proposal
 - Various survey's going out. Tentative meeting set for 2/5 @ 6:00
- Policy
 - Review of JJD for possible increase
- Org Chart
- Alternative Delegates/BOE Presence
 - DAC: Mary (primary)
 - CASB: Mary (secondary)
 - ECBOCES: Julie (secondary)
 - Chamber of Commerce: Michael (secondary)
- Other
 - Topics for meetings must be on agenda by due dates
 - Use office hours with Dan
 - Committees:
 - DAC (Mary)
 - Legislative (Diana)
 - Construction (Daymon)
 - Coffee with the Board
 - Max of 2 members
 - Need set day of each month

ADJOURNMENT

On a motion by Diana Elliott and seconded by the rest of the board members it is hereby resolved to adjourn at 4:46 p.m.

AYE: Elliott, Johnson, Winter, Marrero

NAY: NONE – MOTION CARRIED 4-0

Michael Marrero, President

Date

Diana Elliott, Secretary

Date



Strasburg School District 31J

Policy:	File:
Student Activities Fees	JJD
Adopted:	Revision:
June 2006	October 2020

Students participating in extracurricular and curricular activities programs shall pay an annual participation fee as follows:

Athletics (including Cheerleading)

SHS students will pay \$75.00 for the first and second sport, and \$40.00 for the third sport.

HMS students will pay \$50.00 for the first and second sport, and \$25.00 for the third sport.

Students who have qualified for free or reduced lunch will not be charged.

Any activity fee collected shall be used to fund the particular activity for which it was charged and not for any other purpose.

The participation fee shall be paid prior to a student being involved in the extra or co-curricular activity.

Adopted: 06/2006

Revised: 10/2020

LEGAL REFS.:

C.R.S. 22-32-116.5

C.R.S. 22-32-117

C.R.S. 22-33-104.5

C.R.S. 22-45-104

CROSSREFS.:

EFC, Free and Reduced Price Food Services

JJJ, Extracurricular Activity Eligibility

JQ, Student Fees, Fines and Charge



Strasburg School District 31J

Policy:	File:
Student Activity Fees	JJD
Adopted:	Revision:
June 2006	February 2024

Students participating in extracurricular or co-curricular activities and programs shall pay an annual (fiscal not calendar) participation fee as follows:

Athletics (including Cheerleading).

SHS students will pay \$100 for the first, \$100 for the second and \$50 for the third.

HMS students will pay \$75 for the first, \$75 for the second and \$35 for the third.

Students who have qualified for free or reduced lunch will not be charged.

The participation fee shall be paid prior to a student being involved in the extra or co-curricular activity.

Adopted: 06/2006

Revised: 10/2020

Revised: 02/2024

LEGAL REFS.:
C.R.S. 22-32-116.5
C.R.S. 22-32-117
C.R.S. 22-33-104.5
C.R.S. 22-45-104

CROSS REFS.:
EFC, Free and Reduced Price Food Services
JJJ, Extracurricular Activity Eligibility
JQ, Student Fees, Fines and Charges

School District Mission

The Strasburg School District shall strive to provide a safe environment for all students and staff and meaningful opportunities and innovative educational programs for all students so that they become responsible and productive members of society and reach their learning potential, including the attainment of the district's academic standards, through partnerships between home, school and the community.

Adopted 2006

2nd Adoption 12/15/2015

LEGAL REF.: C.R.S. [22-32-109.1](#)

CROSS REF.: [ADA](#), School District Goals and Objectives



Strasburg School District 31J

Policy:	File:
School District Mission	AD
Adopted:	Revision:
2006	February 2024

Strasburg 31J will develop resourceful, responsible, and resilient engaged citizens who are empowered in a safe learning environment for all to achieve their full potential in an evolving world.

Adopted: 2006
Revised: 12/2015
Revised: 02/2024

LEGAL REFS.: C.R.S. 22-32-109.1

CROSS REF.: ADA, School District Goals and Objectives

STRASBURG SCHOOL DISTRICT 31J

2024 Legislative Wrap-up

Bill #: HB24-1003

Bill Title: Opiate Antagonists and Detection Products in Schools

Bill Sponsor: B. McLachlan, M. Young, D. Michaelson Jenet, C. Simpson

Brief Summary of Bill Impact on Strasburg 31J:

- The bill requires a school, school district, or the state charter school institute to allow a student to possess or administer on school grounds, on a school bus, or at any school-sponsored event an opiate antagonist and possess a non-laboratory synthetic opiate detection test or a non-laboratory additive detection test.

Action Required:

- Policy update

Board of Education Policy Change/Add Needed: Yes __x__ No _____

Fiscal Impact/Request: Yes _____ No _X_

STRASBURG SCHOOL DISTRICT 31J

2024 Legislative Wrap-up

Bill #: HB24-1039

Bill Title: Non-Legal Name Changes

Bill Sponsor: S. Vigil, F. Winter, J. Marchman

Brief Summary of Bill Impact on Strasburg 31J:

- The bill deems a school's refusal to use a student's preferred name as a form of discrimination and establishes a task force in the Colorado Department of Education to provide guidance for school districts. The bill increases state expenditures for FY 2024-25 only.

Action Required:

- Monitoring for guidance

Board of Education Policy Change/Add Needed: Yes __x__ No _____

Fiscal Impact/Request: Yes _____ No _____

STRASBURG SCHOOL DISTRICT 31J

2024 Legislative Wrap-up

Bill #: HB24-1044

Bill Title: Additional PERA Service Retirees for Schools

Bill Sponsor: E. Hamrich, R. Taggart, C. Hansen

Brief Summary of Bill Impact on Strasburg 31J:

- Under current law, all Public Employees' Retirement Association (PERA) retirees may work up to 110 calendar days without experiencing a reduction in retirement benefits. When school districts have a "critical shortage of qualified instructors," they may hire up to 10 retirees who may work up to 140 days without the retiree experiencing a reduction in their retirement benefits. The bill allows school districts to hire up to 10 retirees whenever the district identifies a "need" for additional instructors. Additionally, school districts may exceed the 10 retiree cap by 1 retiree for every 1,000 students above 10,000 students. School districts must provide a list to the PERA of all service retirees it employs under this law.

Action Required:

- Monitoring

Board of Education Policy Change/Add Needed: Yes _____ No _____

Fiscal Impact/Request: Yes _____ No _____

STRASBURG SCHOOL DISTRICT 31J

2024 Legislative Wrap-up

Bill #: HB24-1063

Bill Title: Addressing Abbreviated School Days

Bill Sponsor: M. Young, L. Garcia, C. Kolker

Brief Summary of Bill Impact on Strasburg 31J:

- The bill makes changes to state law related to the use of abbreviated school days for students with disabilities. The bill increases state expenditures and local workload and expenditures on an ongoing basis.
- This bill would impact EC BOCES as our special education administrative unit

Action Required:

- Monitoring
- Data reporting?
- Legal Compliance?

Board of Education Policy Change/Add Needed: Yes _____ No _____

Fiscal Impact/Request: Yes x No _____

STRASBURG SCHOOL DISTRICT 31J

2024 Legislative Wrap-up

Bill #: HB24-1070

Bill Title: Allowing Certain Items at School Graduation

Bill Sponsor: E. Velasco, T. Hernandez, R. Fields

Brief Summary of Bill Impact on Strasburg 31J:

- Concerning the manner of dress during school graduation ceremonies.
- Bill requires schools to determine cultural affiliations and religious ties

Action Required:

- Monitor

Board of Education Policy Change/Add Needed: Yes __x__ No _____

Fiscal Impact/Request: Yes _____ No _____

STRASBURG SCHOOL DISTRICT 31J

2024 Legislative Wrap-up

Bill #: HB24-1073

Bill Title: Independent Ethics Commission Jurisdiction

Bill Sponsor: T. Story, J. Parenti, J. Gonzales, J. Marchman

Brief Summary of Bill Impact on Strasburg 31J:

- Concerning the scope of the independent ethics commission's jurisdiction over ethics complaints against local governments, and, in connection therewith, expanding the independent ethics commission's jurisdiction to include school districts and special districts.

Action Required:

- Monitoring

Board of Education Policy Change/Add Needed: Yes _____ No _____

Fiscal Impact/Request: Yes _____ No _____

Strasburg School District 31J

2024-2025 Budget Priorities

Board Goals:

- Ensure a balanced budget that supports academic excellence and expands resources for students and staff.
- Ensure academic success for all students.
- Ensure opportunities to explore a variety of experiences/interest that will create well rounded individuals.
- Ensure an environment of both physical safety/security and emotional wellbeing for all students and staff.

Budget Guiding Principles:

- Monitor and maintain financial accountability and long term stability of District budget.
- Pay for academic priorities and needs in District to support unified improvement plan and other initiatives in the district.
- High expectations for students; safety, teaching and learning, character, programs and citizenship.
- Ensure quality maintenance and care of District facilities and equipment.

Budget Priorities:

(Based on Community-driven Strategic Plan (CDSP) Directions and Year 1 Accomplishments)

Priority Number	Strategic Direction
1	Ensuring Engagement & Support of Students
2	Valuing, Empowering & Inspiring Staff
3	Optimizing Our Collective Vision through Partnerships

Strasburg School District 31J

WHEREAS, Future Business Leaders of America, Inc. (FBLA) is a non-profit educational organization whose first chapter was established in Johnson City, Tennessee, in 1942; and

WHEREAS, Iowa became FBLA's first state chapter in 1947; and

WHEREAS, Strasburg High School officially chartered its FBLA local chapter on January 5, 1987; and

WHEREAS, FBLA includes more than 250,000 members and advisers in 4,600 chapters nationwide in middle schools, high schools, colleges, universities, career and technical schools, and private business schools; and

WHEREAS, FBLA is a professional business organization dedicated to bringing business and education together in a positive working relationship through innovative leadership and career development programs; and

WHEREAS, FBLA members perform community service activities and strive to build a student's understanding of the realities of the modern business world; and

WHEREAS, FBLA teaches middle school, high school, and college students basic business and leadership principles; and assists them in the transition from school to work;

NOW, THEREFORE, I, Michael Marrero, School Board President of Strasburg School District, do hereby proclaim the week of February 11-17, 2024, as NATIONAL FBLA WEEK in the School District of Strasburg High School.

Michael Marrero, President

Date

Diana Elliott, Secretary

Date

Dan Hoff, Superintendent

Date