

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES
 September 26, 2023
 District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

1. WORK SESSION

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| Board Present: | Staff Present: |
| Mark Watson, Chair | Travis Reiman, Superintendent |
| Ivette Pantoja, Vice Chair | Audrea Neville, Assistant Superintendent, School Performance |
| See Eun Kim, virtual | Brooke Nova, Assistant Superintendent, Academic Services |
| Patrick Maguire | Beth Graser, Communications Officer |
| Monique Ward | Kona Lew-Williams, Human Resources Officer |
| Nancy Thomas | Michelle Morrison, Financial Officer |
| | Saideh Haghighi Khochkhou, Operations Officer |
| Student Representatives Present: | Jordan Beveridge, Information Technology Officer |
| Hadley Brathapan | Francesca Sinapi, Equity, Access and Engagement Officer |
| RJ Panlilio | Public Safety Systems Specialist, Fred Kuest |
| Aliannah Shalika | Rose Roman, Executive Assistant to the Board |
| | Ciara Hartzell, Technology Support |
| | John Garcia, Technology Support |
| | Mary Kay Babcock, HEA President |

- A. Call to Order
 Board Chair Mark Watson called the meeting to order at 5:17 PM.

- B. Appoint Community Curriculum Advisory Committee (CCAC) Members
 Assistant Superintendent Brooke Nova provided background information on the CCAC. Applicants Khalid Abughazaleh, Heather Brown, Phil Rogers, Natalie Larson, Annie Tronco introduced themselves to the Board. Superintendent Brooke Nova read statements from Linda Osuna, Joe Everton, Joseph Dilworth, Tia Rose, and Alili Cardenas Verduzco. Director Patrick Maguire suggested expanding the number of seats on the CCAC. Board members suggested adding an alternate list in case of dropouts. Assistant Superintendent Brooke Nova provided background information on the student representatives who applied to the CCAC. Board members voted to fill the CCAC positions and student rolls.

- C. Safety and Security Update
 Operations Officer Saideh Haghighi Khochkhou introduced Public Safety Systems Specialist Fred Kuest who provided information on Bond physical security upgrades, access control system, lockdown and lockout systems, intrusion alarm systems, camera systems, secure entry vestibules, and additional security upgrades. Board members asked questions and provided comment.

- D. Discuss OSBA Elections
 Board Chair Mark Watson announced that Director Nancy Thomas will seek the nomination for position 20 of the OSBA Board and Vice Chair Ivette Pantoja will seek nomination for position 15 on the Legislative Policy Committee (LPC).

- E. Summer School Update
Assistant Superintendent Audrea Neville gave information on the summer programs offered, the school based programs, data on the classes of 2024, 2025, and 2026, information on extended school year (ESY) and recovery services and the summer bilingual enrichment program (BEP).
- F. Board Goals Discussion
Board Chair Mark Watson presented the board goals for the 2023-24 school year. Board members provided no additional comments.
- G. Board Member Compensation Discussion
Board Chair Mark Watson gave an update from OSBA and the Oregon Ethics Commission on the topic of Board member compensation. Board members discussed and agreed to table the discussion until more guidance is provided from the state level.
- H. Recess Work Session
Board Chair Mark Watson recessed at 6:49 PM.

2. **REGULAR SESSION**

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| <u>Board Present:</u> | <u>Staff Present:</u> |
| Mark Watson, Chair | Travis Reiman, Superintendent |
| Ivette Pantoja, Vice Chair | Audrea Neville, Assistant Superintendent, School Performance |
| See Eun Kim, virtual | Brooke Nova, Assistant Superintendent, Academic Services |
| Erika Lopez | Beth Graser, Communications Officer |
| Patrick Maguire | Kona Lew-Williams, Human Resources Officer |
| Nancy Thomas | Michelle Morrison, Financial Officer |
| Monique Ward | Saideh Haghighi Khochkhrou, Operations Officer |
| | Jordan Beveridge, Information Technology Officer |
| <u>Student Representatives Present:</u> | Francesca Sinapi, Equity, Access and Engagement Officer |
| Hadley Brathapan | Public Safety Systems Specialist, Fred Kuest |
| RJ Panlilio | Rose Roman, Executive Assistant to the Board |
| Aliannah Shalika | Ciara Hartzell, Technology Support |
| | John Garcia, Technology Support |
| | Mary Kay Babcock, HEA President |
| | Karla Brokaw, HCU Treasurer |

A. Call to Order and Flag Salute

Board Chair Mark Watson reconvened the meeting at 7:08 PM and led the Pledge of Allegiance.

B. Land Acknowledgement

Board Chair Mark Watson read the Land Acknowledgement.

C. Proclamations

1. Hispanic and Latina/o/x Heritage Month

Vice Chair Ivette Pantoja read the Hispanic and Latina/o/x Heritage Month Proclamation.

2. Workforce Development Month

Board Chair Mark Watson read the Workforce Development Month Proclamation.

3. Safe Schools Week

Director Nancy Thomas read the Safe Schools Week Proclamation.

4. National Principals Month

Director Patrick Maguire read the National Principals Month Proclamation.

Chair Mark Watson informed the Board that Director See Eun Kim received the Oath of Office on July 6, 2023.

D. Approval of Agenda

Director Monique Ward MOVED, SECONDED by Director Patrick Maguire, to approve the agenda as printed.

The MOTION CARRIED (6-0).

No further discussion took place.

E. Consent Agenda

Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Director See Eun Kim MOVED, SECONDED by Director Nancy Thomas, to approve the Consent Agenda as printed.

The MOTION CARRIED (6-0).

No further discussion took place.

Consent Agenda items were as follows:

1. Approve Minutes of July 11, 2023, Board Meeting
2. Approve Minutes of August 8, 2023, Board meeting
3. Approve Minutes of September 12, 2023, Board Meeting
4. Approve Routine Personnel Matters
5. Accept Gifts and Donations
6. Adopt Board / Superintendent Working Agreements

F. Audience Time

One audience members requested to address the Board. Wai Christine Hon spoke regarding class sizes at West Union Elementary School.

G. Reports and Discussions

1. Financial Report

Financial Officer Michelle Morrison discussed the report and offered to answer any questions.

2. Division 22 Standards for Public Elementary and Secondary Schools 2022-23 Assurance Form: Part 1

Assistant Superintendent Brooke Nova presented the Division 22 standards assurances for the 2022-23 school year. Board members asked questions and provided comment.

H. Action Items

1. Division 22 Standards for Public Elementary and Secondary Schools 2023-24 Assurances Part 2 : One Year Math Adoption Postponement

Assistant Superintendent Brooke Nova presented the Division 22 standards for the 2023-24 school year and asked the Board to approve the postponement of K-12 Math adoption.

Director Nancy Thomas MOVED, SECONDED by Director Patrick Maguire, that the Board of Directors approve the one year postponement of the Hillsboro School District's K-12 Math Adoption process to move from the 2023-24 to the 2024-25 school year.

The MOTION CARRIED (7-0).

Board members asked questions and provided comment.

2. Nominate Member to OSBA Board of Directors - Position 20
Director Mark Watson MOVED, SECONDED by Director Erika Lopez, that the Board of Directors nominate Nancy Thomas for the OSBA Board of Directors position number 20.

The MOTION CARRIED (6-1). Director Monique Ward opposed.

No further discussion took place.

3. Nominate Member to OSBA Legislative Policy Committee - Position 15
Director Mark Watson MOVED, SECONDED by Director Patrick Maguire, that the Board of Directors nominate Ivette Pantoja for the OSBA Legislative Policy Committee position number 15.

The MOTION CARRIED (6-1). Director Monique Ward opposed.

No further discussion took place.

4. Appoint CCAC Members
Director Mark Watson MOVED, SECONDED by Director Erika Lopez, that the Board of Directors appoint the following candidates to two-year positions:

Position 2: Alili Cardenas Verduzco

Position 5: Annie Tronco

Position 6: Khalid Abughazaleh

Position 9: Joe Everton

Position 10: Natalie Larsen

Position 11: Michael Smith

Position 13: Philip Rogers

Student Position 1: Macie Niebergall

Student Position 2: Giselle Rojas Sierra

Student Position 3: Daisy Jacobo Nolasco

Student Position 4: Jason Lloyd

Student Position 5: Sara Lacayo Lopez

Student Position 6: Mindy Moradi

The MOTION CARRIED (6-0). Director Patrick Maguire abstained from voting.

No further discussion took place.

5. Notice of Intent to Purchase - Microsoft
Information Technology Officer Jordan Beveridge provide background information.

Director Nancy Thomas MOVED, SECONDED by Director Monique Ward, that the Board of Directors acknowledge the Notice of Intent to Purchase by use of a cooperative purchasing agreement, under the authority of the State of Oregon (ORS 279A.215 Permissive Cooperative Procurements).

The MOTION CARRIED (7-0).

No further discussion took place.

6. Notice of Intent to Purchase - Telematic GPS

Information Technology Officer Jordan Beveridge provided background information.

Director Monique Ward MOVED, SECONDED by Director Nancy Thomas, that the Board of Directors acknowledge the Notice of Intent to Purchase of Telematic GPS and service from Sourcewell by use of a cooperative purchasing agreement, under the authority of the State of Oregon (ORS 279A.215 Permissive Cooperative Procurements).

The MOTION CARRIED (7-0).

Board members asked questions and provided comment.

I. HCU / HEA Reports

HCU Karla Brokaw treasurer highlighted Century High School, discussed custodial wage negotiations and thanked HSD custodians, asked everyone to model investment in classified staff.

HEA President Mary Kay Babcock highlighted HEA attendance at national convention, discussed the Tamarack Elementary School grand opening and celebrated the All-staff kick-off event.

J. Discussion Time

1) Student Representatives' Time

Aliannah Shalika expressed appreciation for the summer schools presentation, and highlighted the increase in on-track percentage.

Hadley Brathapan highlighted the information on student on-track percentage.

RJ Panlilio highlighted the new student representatives on the CCAC, and thanked Assistant Superintendent Brooke Nova for a scholarship opportunity she led him to.

2) Superintendent's Time

Superintendent Travis Reiman discussed class sizes, professional development days, and thanked Chair Mark Watson and Director Erika Lopez for their service on OSBA LPC and Executive Boards.

3) Board of Directors' Time

Director Erika Lopez attended OSBA retreat last weekend, and that she shared our new public comment script with Boards across the state. She highlighted the upcoming legislative roadshow, invited our student representatives to attend, and reminded Board members and student representatives about the OSBA conference in November in Portland.

Director See Eun Kim thanked CCAC applicants and asked them to seek other volunteer opportunities in the District. She thanked Director Erika Lopez and Chair Mark Watson for their years of leadership in OSBA at the state level, and thanked Director Nancy Thomas and Vice Chair Ivette Pantoja for stepping into OSBA leadership positions on behalf of Hillsboro. She also highlighted the Tamarack Elementary School grand opening celebration.

Director Nancy Thomas stated that she is looking forward to serving on state OSBA Board, thanked Director Erika Lopez, Chair Mark Watson and Maureen Wolf for their encouragement. She highlighted her attendance at the all-staff kick-off and her son's senior sunrise for Liberty High School.

Director Patrick Maguire thanked the parent who spoke to the Board this evening, appreciated that HEA president is working to share what teachers are experiencing in schools, and expressed his thanks to staff in schools.

Director Monique Ward thanked staff for their work, and thanked the student representatives for being here.

Board Vice Chair Ivette Pantoja thanked staff, Chair Mark Watson, Director Erika Lopez, and OSBA.

Board Chair Mark Watson highlighted the Tamarack Elementary School grand opening, and thanked the Board for trusting Vice Chair Ivette Pantoja and himself in the roles of Board leadership.

K. Adjourn Meeting

Chair Mark Watson adjourned the meeting at 8:38 PM.

Two handwritten signatures in cursive. The first signature is 'Mark Watson' and the second is 'Roseanna D. Brown'.

Approved October 24, 2023