

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES
June 20, 2023
District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

1. **EXECUTIVE SESSION**

Board Present:	Staff and Others Present:
Mark Watson, Chair	Mike Scott, Superintendent
Lisa Allen	Travis Reiman, Assistant Superintendent, Academic Services
See Eun Kim	Audrea Neville, Assistant Superintendent, School Performance
Erika Lopez	Brooke Nova, Incoming Assistant Superintendent
Patrick Maguire	Michelle Morrison, Financial Officer
Monique Ward	Beth Graser, Communications Officer
	Jordan Beveridge, Information Technology Officer
	Francesca Sinapi, Equity, Access and Engagement Officer
	Rose Roman, Executive Assistant to the Board

- A. Call to Order Executive Session
Board Chair Mark Watson called the meeting to order at 5:14 PM.

- B. ORS 192.660(2)(e) - Real Property Transaction
Financial Officer Michelle Morrison gave a Real Property Transaction update. Board and Cabinet members asked questions and provided feedback.

- C. Recess Executive Session
Board Chair Mark Watson moved the Board out of executive session and recessed the meeting at 5:31 PM.

2. BUDGET HEARING

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Lisa Allen	Travis Reiman, Assistant Superintendent, Academic Services
See Eun Kim	Audrea Neville, Assistant Superintendent, School Performance
Erika Lopez	Brooke Nova, Incoming Assistant Superintendent
Patrick Maguire	Michelle Morrison, Financial Officer
Monique Ward	Beth Graser, Communications Officer
	Casey Waletich, Operations Officer
<u>Student Representatives Present:</u>	Jordan Beveridge, Information Technology Officer
Ivette Alonso Garcia	Francesca Sinapi, Equity, Access and Engagement Officer
V Godoy	Jeff Jones, Manager – Business Services
Cailey McGuire	Rose Roman, Executive Assistant to the Board
	Ciara Hartzell, Technical Support
	Miranda Mikesh, Technical Support

A. Call to Order

Board Chair Mark Watson called the meeting to order at 5:34 PM

B. Budget Hearing

No public comment was received.

Director Erika Lopez MOVED, SECONDED by Director Lisa Allen, that the Board of Directors adopt the Resolutions to Adopt the 2023-24 Budget, Appropriate the 2023-24 Budget, and Impose 2023-24 Taxes and Categorize the Levy, as shown in the June 20,2023, Board meeting packet.

The MOTION CARRIED (6-0).

Board members provided comment.

C. Recess Budget Committee Meeting

The Budget Hearing was recessed at 5:36 PM.

3. **WORK SESSION**

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Lisa Allen	Travis Reiman, Assistant Superintendent, Academic Services
See Eun Kim	Audrea Neville, Assistant Superintendent, School Performance
Erika Lopez	Brooke Nova, Incoming Assistant Superintendent
Patrick Maguire	Michelle Morrison, Financial Officer
Monique Ward	Beth Graser, Communications Officer
	Casey Waletich, Operations Officer
<u>Student Representatives Present:</u>	Jordan Beveridge, Information Technology Officer
Ivette Alonso Garcia	Francesca Sinapi, Equity, Access and Engagement Officer
V Godoy	Rose Roman, Executive Assistant to the Board
Cailey McGuire	Ciara Hartzell, Technical Support
	Miranda Mikesh, Technical Support
	Antonio Hernandez Viera, Language Liaison

- A. Call to Order
Board Chair Mark Watson called the work session to order at 5:36 PM

- B. R.A. Brown Athletic Fields Update
Operations Officer Casey Waletich gave an update on the City of Hillsboro plans to replace fields being eliminated at the Hops complex. Board members asked questions and provided comments.

- C. Announce Community Curriculum Advisory Committee Vacancies
Assistant Superintendent Travis Reiman provided information on the seven openings on the CCAC. He also introduced incoming Assistant Superintendent Brooke Nova as the new secretary of the CCAC. Board members asked questions and provided comments.

- D. Announce Budget Committee Vacancies
Financial Officer Michelle Morrison provided information on the openings on the Budget committee – positions 1, 2, and 3.

- E. Announce Education Equity Advisory Committee Vacancies
Equity, Access and Engagement Officer Francesca Sinapi provided information on the first year of the EEAC. Two positions are available, and there is a need to add two more student positions. She encouraged Board members to recruit EEAC members. Board members provided comment.

- F. Recognition - Outgoing Student Representatives
Board Chair Mark Watson read a recognition statement about the student representatives Ivette Alonso Garcia, V Godoy, and Cailey McGuire. Board and Cabinet members reflected on the student representatives time on the Board.

- G. Recess Work Session
Board Chair Mark Watson recessed at 6:09 PM.

4. REGULAR SESSION

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen	Audrea Neville, Assistant Superintendent, School Performance
See Eun Kim	Brooke Nova, Incoming Assistant Superintendent
Erika Lopez	Michelle Morrison, Financial Officer
Patrick Maguire	Beth Graser, Communications Officer
Monique Ward	Casey Waletich, Operations Officer
	Jordan Beveridge, Information Technology Officer
<u>Student Representatives Present:</u>	Francesca Sinapi, Equity, Access and Engagement Officer
Ivette Alonso Garcia	Rose Roman, Executive Assistant to the Board
V Godoy	Ciara Hartzell, Technical Support
Cailey McGuire	Miranda Mikesh, Technical Support
	Mary Kay Babcock, HEA President
<u>Others Present:</u>	Melody Hansen, HCU President
Steve Callaway, Mayor	Anabella Salkind, Language Liaison
Deanna Palm, Chamber President	
Aron Carleson, HSF	
Sue Scott	

A. Call to Order and Flag Salute

Board Chair Mark Watson reconvened the meeting at 7:01 PM and led the Pledge of Allegiance.

B. Land Acknowledgement

Board Chair Mark Watson read the Land Acknowledgement.

C. Approval of Agenda

Director Erika Lopez MOVED, SECONDED by Director Lisa Allen, to approve the agenda as printed.

The MOTION CARRIED (6-0).

No further discussion took place.

D. Audience Time

One audience member requested to address the Board. Brianna Carlisle spoke regarding rainbow spirit day at Rosedale Elementary School.

E. Consent Agenda

Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Director Lisa Allen MOVED, SECONDED by Director Monique Ward, to approve the Consent Agenda as printed.

The MOTION CARRIED (7-0).

Board members provided comments and recognized staff for their efforts.

Consent Agenda items were as follows:

1. Approve Minutes of May 23, 2023 Board Meeting
2. Approve Routine Personnel Matters
3. Approve Policies
 - a. J - Students
 - 1) JGE: Expulsion
Presenter: Audrea Neville
4. Accept Gifts and Donation
5. Approve Annual Clerk / Officer Designations
6. Approve Annual Depository, Auditor, Legal Counsel, Newspaper, and Agent Designations
7. Approve Crime Policy Coverage Limits
8. Establish 2023-24 Mileage Reimbursement Rate
9. Tuition Rates for Non-Resident Students

F. Action Items

1. Grades 7-12 Language Arts Materials Adoption; High School (9-12) Health Materials Adoption

Assistant Superintendent Travis Reiman provided a point of clarification

Director Erika Lopez MOVED, SECONDED by Director See Eun Kim, that the Board of Directors approve the proposed curriculum, Inquiry By Design, as provider for grades 7-12 Language Arts curriculum, digital resources, teacher materials, and student resources.

The MOTION CARRIED (7-0).

Board members provided comment.

Director Lisa Allen MOVED, SECONDED by Director Erika Lopez, that the Board of Directors approve the proposed curriculum, Goodheart Wilcox, as providers for high school Health curriculum, digital resources, teacher materials, and student resources.

The MOTION CARRIED (6-1). Director Monique Ward opposed.

Director Monique Ward provided an explanation for opposing the curriculum.

2. Award Contract for Oak Street Campus Office Remodel

Operations Officer Casey Waletich provided an explanation of the office remodel to accommodate the expansion of the Oak Street Campus.

Director Erika Lopez MOVED, SECONDED by Director Lisa Allen, that the Board of Directors award the contract for the Oak Street Campus Office Remodel to Five Star Builders in the amount of \$246,325.00.

The MOTION CARRIED (7-0).

Board members asked questions and provided comment.

3. Inter-District Transfers to Hillsboro Online Academy
Communications Officer Beth Graser provided context for opening the transfer window a second time, PPS closing their online school.

Director Lisa Allen MOVED, SECONDED by Director Erika Lopez, that the Board of Directors adopt the secondary inter-district transfer window for Hillsboro Online Academy.

The MOTION CARRIED (7-0).

Board members asked clarifying questions and provided comment.

4. Adjust Appropriations
Financial Officer Michelle Morrison offer to answer any questions.

Director See Eun Kim MOVED, SECONDED by Director Monique Ward, that the Board of Directors approve the adjusted appropriations for special revenue funds as listed.

The MOTION CARRIED (7-0).

Board member provided comments.

5. Real Property - Purchase and Sale Agreement Final Approval
Director Mark Watson MOVED, SECONDED by Director Lisa Allen, that the Board of Directors approve the Purchase and Sale Agreement and closing of the sale of this property after completion of due diligence and final negotiations.

The MOTION CARRIED (7-0).

Board member provided comments.

6. Notice of Intent to Purchase - Elementary Chromebook and Peripherals
Information Technology Officer Jordan Beveridge provided an update.

Director Erika Lopez MOVED, SECONDED by Director Lisa Allen, that the Board of Directors acknowledge the Notice of Intent to Purchase Chromebooks, peripherals, and services from OETC by use of a cooperative purchasing agreement, under the authority of the State of Oregon (ORS 279A.215 Permissive Cooperative Procurements).

The MOTION CARRIED (7-0).

Board members asked questions.

7. Notice of Intent to Purchase - Secondary Chromebook and Peripherals
Information Technology Officer Jordan Beveridge provided an update.

Director Lisa Allen MOVED, SECONDED by Director See Eun Kim, that the Board of Directors acknowledge the Notice of Intent to Purchase Chromebooks, peripherals, and services from CDWG by use of a cooperative purchasing agreement, under the authority of the State of Oregon (ORS. 279A.215 Permissive Cooperative Procurements).

The MOTION CARRIED (7-0).

No further discussion took place.

8. Renew Technology Help Desk and Inventory Tracking System

Information Technology Officer Jordan Beveridge provided background information.

Director Lisa Allen MOVED, SECONDED by Director Monique Ward, that the Board of Directors, acting in the capacity of the Local Contract Review Board, approve the sole source procurement and Exemptions from Competitive Bidding, and authorize the purchase of the Incident IQ Platform, Ticketing, Facilities, and Assets Subscriptions from Incident IQ.

The MOTION CARRIED (7-0).

Board members provided comment.

G. Reports and Discussions

1. Financial Report

Financial Officer Michelle Morrison offered to answer any questions regarding the report.

H. Policies

1. E - Support Services

a. EFA: Local Wellness

2. G - Personnel

a. GCBDF/GDBDF: Paid Family Medical Leave Insurance

3. I - Instruction

a. IGBHD: Program Exemptions

4. J - Students

a. JFCF: Hazing, Harassment, Intimidation, Bullying, Menacing, Cyberbullying, Teen Dating Violence, or Domestic Violence – Student

I. Information - Administrative Regulation Update

1. J - Students

a. JFCF-AR: Hazing, Harassment, Intimidation, Bullying, Menacing, Cyberbullying, Teen Dating Violence Reporting Procedures – Student

J. HCU / HEA Reports

HCU President Melody Hansen announced that she will not be seeking re-election to the HCU Board, and introduce Bethany Schaffner as the new President. Melody highlighted the book giveaway event on June 3, and wished everyone success in the future.

HEA President Mary Kay Babcock wished everyone a Happy Juneteenth, highlighted Pride Month, congratulated graduates, announced HEA scholarship winners, HEA prize patrol, and school counselor working conditions. She thanked Casey Waletich, Lisa Allen, and Mike Scott.

K. Recognition and Appreciation – Lisa Allen

Board Chair Mark Watson and Superintendent Mike Scott highlighted the time Lisa Allen spent on the Board. Board members provided comment.

L. Recognition and Appreciation – Superintendent Mike Scott

Board Chair Mark Watson, Aron Carleson, Sue Scott, Travis Reiman, Deanna Palm, and Steve Callaway spoke about Superintendent Mike Scott. Board members and student representative provided comment.

M. Discussion Time

1) Superintendent's Time

Superintendent Mike Scott thanked everyone who came today, thanked his wife Sue Scott, thanked Cabinet members, and thanked Board members. He highlighted dual language, equity work, navigating the pandemic, students on Board, CCP, navigating social and political unrest, and being there for our students.

2) Student Representatives' Time

Ivette Alonso Garcia honored to have served as student representative with everyone, thanked several individuals, and thanked the Board members.
V Godoy highlighted graduation, her future, tools provided by HSD, thanked HSD staff including custodial, nutritional, and SPED staff.
Cailey McGuire thanked Board members at graduation for calming my anxiety, and for the encouragement.

3) Board of Directors' Time

Former Director / Senator Janeen Sollman provided comments on Superintendent Mike Scott and Director Lisa Allen.
Director Erika Lopez shared her excitement for Mike in his retirement, and thanked Lisa for her legacy of service.
Director Monique Ward thanked Cabinet for answering her questions. Wished Mike luck in her retirement, wished Lisa well with her reclaimed time.
Director Lisa Allen will cherish time spent and memories made.
Director See Kim congratulated graduating seniors, Melody for her union service, Casey Waletich for his years in HSD.
Director Patrick Maguire highlighted a reading report, thanked Melody Hansen for her work, highlighted Pride month, the proclamation read last month, and the need to make every student feel welcome. He also highlighted the history of HSD and thanked the people leaving tonight.
Board Vice Chair Nancy Thomas discussed student representatives.
Board Chair Mark Watson thanked audience members, Mike Scott, Lisa Allen and Casey Waletich. Discussed getting August retreat agenda suggestions to Rose or Mark. Highlighted OSBA Summer Board Conference.

L. Adjourn Meeting

Chair Mark Watson adjourned the meeting at 9:21 PM.



Approved July 11, 2023