

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES
 April 25, 2023
 District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

1. ***EXECUTIVE SESSION***

Board Present:	Staff and Others Present:
Mark Watson, Chair	Michelle Morrison, Financial Officer
Nancy Thomas, Vice Chair	Rose Roman, Executive Assistant to the Board
Lisa Allen	
See Eun Kim, virtual	
Erika Lopez	
Patrick Maguire	
Monique Ward	

- A. Call to Order Executive Session
 Board Chair Mark Watson called the meeting to order at 5:02 PM.

- B. ORS 192.660(2)(a) - Consider the Employment of an Officer
 Board Chair Mark Watson discussed the Superintendent contract terms. Board members asked questions and provided comments.

- C. Recess Executive Session
 Board Chair Mark Watson moved the Board out of executive session and recessed the meeting at 5:25 PM.

2. BUDGET COMMITTEE MEETING

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen	Audrea Neville, Assistant Superintendent, School Performance
See Eun Kim, virtual	Kona Lew-Williams, Human Resources Officer
Erika Lopez	Michelle Morrison, Financial Officer
Patrick Maguire	Beth Graser, Communications Officer
Monique Ward	Jordan Beveridge, Information Technology Officer
	Francesca Sinapi, Equity, Access and Engagement Officer
<u>Student Representatives Present:</u>	Jeff Jones, Manager – Business Services
Ivette Alonso Garcia	Rose Roman, Executive Assistant to the Board
V Godoy	Ciara Hartzell, Technical Support
Cailey McGuire	John Garcia Lopez, Technical Support
	Miranda Mikesh, Technical Support
<u>Budget Committee Present:</u>	S. Antonio Hernandez Viera, Language Liaison
Dawn Wallace	Idania Romo, Language Liaison
Michael Smith	Mary Kay Babcock, HEA President
Kristine Adams-Wannberg	Angela Adzima, HEA Vice Chair
Kim Strelchun	
<u>Others Present:</u>	
Aron Carleson, HSF	

A. Call to Order

Board Chair Mark Watson called the meeting to order at 5:30 PM

B. Election of Budget Committee Chair

Board Chair Mark Watson called for nominations.

Director Lisa Allen MOVED, SECONDED by Budget Committee Member Kim Strelchun, to appoint Chair Mark Watson as Budget Committee Chair.

The MOTION CARRIED (No objections).

C. Budget Message

Superintendent Mike Scott delivered the Budget Message.

D. Committee Responsibilities, Roles, and Process

Financial Officer Michelle Morrison discussed responsibilities of the budget committee and role.

E. Review Proposed Budget Document

Financial Officer Michelle Morrison reviewed the budget document including resource highlights, expenditures by function, expenditures by object, operational notes, outlook and assumptions for 2023-24, student enrollment, fund balances, SIA, ESSER III/ARP, contingency planning, and next steps. Board members and budget committee

members asked questions and provided comment. Superintendent Mike Scott provided historical budget information.

F. Public Input

No public input received.

G. Possible Action

Budget Committee Chair Mark Watson MOVED, SECONDED by Director Nancy Thomas, to approve the budget as printed.

H. Review Next Steps

Financial Officer Michelle Morrison discussed next steps.

I. Recess Budget Committee Meeting

Budget Committee Chair Mark Watson recessed at 6:15 PM.

3. **WORK SESSION**

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen	Audrea Neville, Assistant Superintendent, School Performance
See Eun Kim, virtual	Kona Lew-Williams, Human Resources Officer
Erika Lopez	Michelle Morrison, Financial Officer
Patrick Maguire	Beth Graser, Communications Officer
Monique Ward	Jordan Beveridge, Information Technology Officer
	Francesca Sinapi, Equity, Access and Engagement Officer
<u>Student Representatives Present:</u>	Olga Acuña, Executive Director of Federal Programs
Ivette Alonso Garcia	Jeff Jones, Manager – Business Services
V Godoy	Rose Roman, Executive Assistant to the Board
Cailey McGuire	Ciara Hartzell, Technical Support
	John Garcia Lopez, Technical Support
<u>Latino PAC Parents Present:</u>	Miranda Mikesh, Technical Support
Elizabeth Garcia	S. Antonio Hernandez Viera, Language Liaison
Guadalupe Sanchez	Idania Romo, Language Liaison
Francisca Alonso	Mary Kay Babcock, HEA President
Marisol Carino	Angela Adzima, HEA Vice Chair

- A. Call to Order
Board Chair Mark Watson called the meeting to order at 6:15 PM

- B. Latino Parent Advisory Committee Report and Discussion
Equity, Access and Engagement Officer Francesca Sinapi introduced the topic and welcomed the PAC parents in English and Spanish. Executive Director of Federal Programs Olga Acuña introduced the presentation and the PAC members. PAC members Francisca Alonso, Marisol Cariño, Guadalupe Sanchez, and Elizabeth Garcia presented to the Board and answered questions. Antonio Hernandez Viera and Idania Romo provided interpretation for the group. Board members asked questions and provided comment. Student representative Ivette Alonso Garcia, who also serves as student representative to the Latinx PAC, provided comment.

- C. Recess Work Session
Board Chair Mark Watson recessed at 6:47 PM.

4. REGULAR SESSION

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen	Audrea Neville, Assistant Superintendent, School Performance
See Eun Kim, virtual	Kona Lew-Williams, Human Resources Officer
Erika Lopez	Michelle Morrison, Financial Officer
Patrick Maguire	Beth Graser, Communications Officer
Monique Ward	Casey Waletich, Operations Officer
	Jordan Beveridge, Information Technology Officer
<u>Student Representatives Present:</u>	Francesca Sinapi, Equity, Access and Engagement Officer
Ivette Alonso Garcia	Becky Kingsmith, Director of Teaching and Learning
Cailey McGuire	Nicole Mito Ahern, TOSA – OSP
	Erin Hanson, TOSA – OSP
<u>Others Present:</u>	Rose Roman, Executive Assistant to the Board
Aron Carleson, HSF	Ciara Hartzell, Technical Support
Shira Long-Strand, CCAC	John Garcia Lopez, Technical Support
	Miranda Mikesh, Technical Support
	Arcema Tovar, Director of Multilingual Programs
	Gina McLain, Director of Teaching and Learning
	Melissa Pendergrass, Coordinator of CCP
	Brooke Nova, Director of CCP and Student Support Networks
	Elaine Fox, Executive Director of Student Services
	Olga Acuña, Executive Director of Federal Programs
	Anabella Salkind, Language Liaison
	Mary Kay Babcock, HEA President
	Angela Adzima, HEA Vice President
	Melody Hanson, HCU president

- A. Call to Order and Flag Salute
Board Chair Mark Watson reconvened the meeting at 7:02 PM and led the Pledge of Allegiance.
- B. Land Acknowledgement
Board Chair Mark Watson read the Land Acknowledgement.
- C. Proclamations
1. National School Nurses Week
Director Monique Ward read the National School Nurses Week Proclamation.
 2. Asian American & Pacific Islander Heritage Month
Director See Eun Kim read the Asian American & Pacific Islander Heritage Month Proclamation.
 3. Teacher Appreciation Week
Director Lisa Allen read the Teacher Appreciation Week Proclamation.
- D. Approval of Agenda
Director Patrick Maguire MOVED, SECONDED by Director Erika Lopez, to approve the agenda as printed.

The MOTION CARRIED (7-0).

No further discussion took place.

E. Audience Time

No audience members requested to address the Board. One patron submitted a written statement to the Board.

F. Consent Agenda

Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Director Erika Lopez MOVED, SECONDED by Director See Eun Kim, to approve the Consent Agenda as printed.

The MOTION CARRIED (7-0).

No discussion took place.

Consent Agenda items were as follows:

1. Approve Minutes of March 14, 2023 Board Meeting
2. Approve Minutes of March 21, 2023 Board Meeting
3. Approve Minutes of April 4, 2023 Board Meeting
4. Approve Minutes of April 10, 2023 Board Meeting
5. Approve Minutes of April 12, 2023 Board Meeting
6. Approve Minutes of April 13, 2023 Board Meeting
7. Approve Minutes of April 18, 2023 Board Meeting
8. Approve Routine Personnel Matters
9. Approve Policies
 - a. I - Instruction
 - 1) IGBB: Talented and Gifted Program
 - 2) IGBBA: Talented and Gifted Students - Identification
 - 3) IGBBC: Talented and Gifted Services

G. Superintendent Search Update

Board Chair Mark Watson gave an update on the Superintendent Search. Board members provided additional comments.

1. Approve Hiring of Superintendent of Hillsboro School District 1J

Director Lisa Allen MOVED, SECONDED by Director Nancy Thomas, that the Board of Directors approve the hiring of Travis Reiman as the Superintendent of Hillsboro School District 1J.

The MOTION CARRIED (6-1). Director Monique Ward opposed.

Board members provided comment. Assistant Superintendent Travis Reiman provided comment and thanked the Board for their work.

2. Ratify Superintendent's Contract

Director Lisa Allen MOVED, SECONDED by Director Erika Lopez, that the Board of Directors ratify the Superintendent's contract.

The MOTION CARRIED (6-1). Director Monique Ward opposed.

Board members provided comment.

H. Reports and Discussions

1. First Reading-Course Approvals: World Language Materials: 7-8 Health Materials
Assistant Superintendent Travis Reiman introduced Director of Teaching and Learning Becky Kingsmith and Shira Long-Strand of the CCAC. Becky Kingsmith introduced the topic. Nicole Mito Ahern provided an overview of the World Languages materials. Shira Long Strand provided the CCAC perspective. Becky Kingsmith introduced the topic. Erin Hanson provided an overview of the 7-8 Health materials. Shira Long Strand provided the CCAC perspective. Board members asked questions and provided comment.
2. Snow Make-Up Days Report
Superintendent Mike Scott discussed required instructional hours, how they will not be impacted by the days missed for snow, and recommended not making up the days.
3. Financial Report
Financial Officer Michelle Morrison discussed the Financial Report.

I. Action Items

1. Approve 2023-2027 Strategic Plan
Communications Officer Beth Graser discussed the 2023-2027 Strategic Plan and discussed the acknowledgement of past Superintendent and Board members in the strategic plan.

Director Nancy Thomas MOVED, SECONDED by Director Erika Lopez, that the Board of Directors approve the 2023-2027 Strategic Plan.

The MOTION CARRIED (7-0).

Board members provided comment.

2. Approve Purchase of Transportation Radio System
Operations Officer Casey Waletich discussed the purchase of a new Transportation radio system.

Director Patrick Maguire MOVED, SECONDED by Director Lisa Allen, that the Board of Directors approve the purchase of a two-way radio system for a total cost of \$273,664.49.

The MOTION CARRIED (7-0).

No further discussion took place.

3. Notice of Intent to Award: Paid Leave Oregon Insurance Contract
Financial Officer Michelle Morrison highlighted the program.

Director Erika Lopez MOVED, SECONDED by Director Nancy Thomas, that the Board of Directors approve the Paid Leave Oregon Insurance Plan Contract with The Standard insurance company.

The MOTION CARRIED (7-0).

Board members asked questions.

4. Notice of Intent to Purchase

Information Technology Officer Jordan Beveridge discussed the purchase of new laptops.

Director Nancy Thomas MOVED, SECONDED by Director Lisa Allen, that the Board of Directors acknowledge the Notice of Intent to Purchase of laptops and services from HP Inc. by use of a cooperative purchasing agreement, under the authority of the State of Oregon (ORS 279A.215 Permissive Cooperative Procurements).

The MOTION CARRIED (7-0).

Board members asked questions.

J. HCU / HEA Reports

HCU Melody Hansen discussed the Superintendent search process and congratulated Assistant Superintendent Travis Reiman, highlighted Teacher Appreciation Week and thanked them for their work, and discussed SEA positions in HSD.

HEA President Mary Kay Babcock discussed advocacy for state funding, local efforts and events, and thanked the Board for involving the union in the Superintendent search process.

K. Discussion Time

1) Student Representatives' Time

Ivette Alonso Garcia invited everyone to Mooberry's Dia del Niño event, and highlighted the Oregon Airshow. Cailey McGuire thanked the Board for the opportunity to serve, highlighted teacher at LHS, thanked everyone for the support.

2) Superintendent's Time

Superintendent Mike Scott addressed HCU comments, the decline of enrollment, and provided context. He highlighted the strategic plan process, thanked Beth Graser and Travis Reiman for their work on it, and classified and certified staff for their participation. He discussed the news story about turf fields. He thanked teachers for their work, and thanked the Board for their comment to the process of selecting a new Superintendent. He ended by congratulating Travis Reiman and highlighted his commitment to HSD.

3) Board of Directors' Time

Director See Kim wished teachers a happy teacher appreciation week, and congratulated Travis Reiman.

Director Erika Lopez highlighted the Century High School Latin music dance that she is chaperoning and that student representative V Godoy is working on, and discussed the upcoming budget shortfalls.

Director Monique Ward thanked the community for their input on the Superintendent process. Congratulated Travis Reiman on his new role.

Director Lisa Allen passed.

Director Patrick Maguire discussed the input received on the Superintendent search process and thanked the community.

Board Vice Chair Nancy Thomas discussed the Superintendent search process. She highlighted nurse's appreciation week, teacher appreciation week, and thanked public for their vote.

Board Chair Mark Watson thanked the Board for their work on the Superintendent search process, congratulated Travis Reiman, highlighted building visits and encouraged other Board members to visit buildings.

L. Adjourn Meeting

Chair Mark Watson adjourned the meeting at 8:31 PM.

The image shows two handwritten signatures in black ink. The signature on the left is 'Mark Watson' and the signature on the right is 'Travis Reiman'. Both are written in a cursive, flowing style.

Approved May 23, 2023