

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES  
 February 28, 2023  
 District Administration Center, 3083 NE 49<sup>th</sup> Place, Hillsboro, Oregon

**1. EXECUTIVE SESSION**

<b>Board Present:</b>	<b>Staff and Others Present:</b>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen, virtual	Audrea Neville, Assistant Superintendent, School Performance
See Eun Kim, virtual	Kona Lew-Williams, Human Resources Officer
Patrick Maguire	Beth Graser, Communications Officer
Monique Ward	Casey Waletich, Operations Officer
	Jordan Beveridge, Information Technology Officer
	Francesca Sinapi, Equity, Access and Engagement Officer
	Michelle Morrison, Financial Officer
	Rose Roman, Executive Assistant to the Board

- A. Call to Order Executive Session  
 Board Chair Mark Watson called the meeting to order at 5:21 PM.
  
- B. ORS 192.660(2)(b) - Complaint Brought Against Staff Members  
 Human Resources Officer Kona Lew-Williams presented the complaint. Board members asked questions and provided comments.
  
- C. Recess Executive Session  
 Board Chair Mark Watson moved the Board out of Executive Session and recessed the meeting at 5:50 PM.

**2. WORK SESSION**

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen, virtual	Audrea Neville, Assistant Superintendent, School Performance
See Eun Kim, virtual	Kona Lew-Williams, Human Resources Officer
Erika Lopez, virtual	Michelle Morrison, Financial Officer
Patrick Maguire	Beth Graser, Communications Officer
Monique Ward	Casey Waletich, Operations Officer
	Jordan Beveridge, Information Technology Officer
<u>Student Representatives Present:</u>	Francesca Sinapi, Equity, Access and Engagement Officer
Ivette Alonso Garcia	Jeff Jones, Manager – Business Services
Cailey McGuire	Rose Roman, Executive Assistant to the Board
	Ciara Hartzell, Technical Support
<u>Budget Committee Present:</u>	John Garcia Lopez, Technical Support
Ian King	Mary Kay Babcock, HEA President
Kristine Adams-Wannberg	Sebastian Antonio Hernandez Viera, Language Liaison
Michael Smith	Melody Hansen, HCU President
<u>Others Present:</u>	
Steve Lowder, Consultant	
Maureen Wolf, Consultant	

- A. Call to Order  
Board Chair Mark Watson called the meeting to order at 5:51 PM
  
- B. Budget Development Update  
Financial Officer Michelle Morrison shared the preliminary budget outlook including information on SIA expansion, 2023-24 SIA CSL and investments, elementary and secondary school emergency relief fund, collective CSL support and investments, ESSER III information, ESSER III Preliminary Investments 2023-24, the budget development process and timeline, and next steps. Board members and budget committee members asked questions and provided comment.
  
- C. School Resource Officer Fall 2022 Update  
Operations Officer Casey Waletich provided the Fall 2022 update on the SRO program, including data from September to December 2022, and the professional learning and development for 2022-23. Equity Access and Engagement Office Francesca Sinapi provided additional information. Board member asked questions and provided comment.
  
- D. Superintendent Search - Update  
Board Chair Mark Watson introduced the topic. Consultant Steve Lowder provided an update on the process, discussed educational partners input report, and the interview plan. Board member asked questions and provided comment.
  
- E. Recess Work Session  
Board Chair Mark Watson recessed at 7:09 PM.

#### 4. **REGULAR SESSION**

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen, virtual	Audrea Neville, Assistant Superintendent, School Performance
See Eun Kim, virtual	Kona Lew-Williams, Human Resources Officer
Erika Lopez, virtual	Michelle Morrison, Financial Officer
Patrick Maguire	Beth Graser, Communications Officer
Monique Ward	Casey Waletich, Operations Officer
	Jordan Beveridge, Information Technology Officer
<u>Student Representatives Present:</u>	Francesca Sinapi, Equity, Access and Engagement Officer
Ivette Alonso Garcia	Adam Stewart, Capital Projects Officer
Cailey McGuire	Rose Roman, Executive Assistant to the Board
	Ciara Hartzell, Technical Support
<u>Others Present:</u>	John Garcia Lopez, Technical Support
Lauren Klaffkey, Consultant	Anabella Salkind, Language Liasion
	Mary Kay Babcock, HEA President
	Melody Hansen, HCU President

- A. Call to Order and Flag Salute  
Board Chair Mark Watson reconvened the meeting at 7:21 PM and led the Pledge of Allegiance.
- B. Land Acknowledgement  
Board Chair Mark Watson read the Land Acknowledgement.
- C. Proclamations
1. Classified Employee Appreciation Week  
Director Patrick Maguire read the Classified Employee Appreciation Week Proclamation.
  2. Women's History Month  
Director Lisa Allen read the Women's History Month Proclamation.
- D. Approval of Agenda  
Director Monique Ward MOVED, SECONDED by Director Patrick Maguire, to approve the agenda as printed.
- The MOTION CARRIED (7-0).
- No further discussion took place.
- E. Audience Time  
No audience members requested to address the Board.
- F. Consent Agenda  
*Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.*

Director Monique Ward MOVED, SECONDED by Director Patrick Maguire, to approve the Consent Agenda as printed.

The MOTION CARRIED (7-0). No discussion took place.

Consent Agenda items were as follows:

1. Approve Minutes of January 24, 2023 Board Meeting
2. Approve Minutes of February 14, 2023 Board Meeting
3. Approve Extension and Non-Extension of Temporary, Probationary, and Contract Teachers and Administrators

G. Action Items

1. Appoint Budget Committee Member

Director Mark Watson MOVED, SECONDED by Director Lisa Allen, that the Board of Directors appoint Kim Strelchun to position 7 on the Budget Committee, which expires on June 30, 2025.

The MOTION CARRIED (7-0).

Director Patrick Maguire thanked former Board members for their service on the CCAC and Budget Committees.

2. Boundary Adjustment Recommendation Tamarack, Rosedale and Witch Hazel Elementary Schools

Capital Projects Officer Adam Stewart discussed the boundary adjustment recommendation. Board members asked questions and provided comment.

Director Nancy Thomas MOVED, SECONDED by Director See Eun Kim, that the Board of Directors approve the new Tamarack, Rosedale and Witch Hazel Elementary School attendance boundaries as proposed by the Tamarack Elementary Boundary Adjustment Committee.

The MOTION CARRIED (7-0). No further discussion took place.

3. Adopt 2023-2024 School Calendar

Human Resources Officer Kona Lew-Williams asked the Board to approve the calendar.

Director Monique Ward MOVED, SECONDED by Director Erika Lopez, that the Board of Directors adopt the planning calendar for the 2023-24 budget.

The MOTION CARRIED (7-0). No further discussion took place.

4. Approve High School Courses - AP World History, IB Language ab initio, IB Psychology

Assistant Superintendent Travis Reiman stated that no other comments have been received.

Director Patrick Maguire MOVED, SECONDED by Director Nancy Thomas, that the Board of Directors approve the proposed course AP World History.

The MOTION CARRIED (7-0). No further discussion took place.

Director Patrick Maguire MOVED, SECONDED by Director Lisa Allen, that the Board of Directors approve the proposed course IB Language ab initio.

The MOTION CARRIED (7-0). No further discussion took place.

Director Patrick Maguire MOVED, SECONDED by Director Nancy Thomas, that the Board of Directors approve the proposed course IB Psychology.

The MOTION CARRIED (7-0). No further discussion took place.

5. Complaint Hearing Determination

Director Mark Watson MOVED, SECONDED by Director Nancy Thomas, that the Board of Directors decline to hear the Step 4 complaint filed by Justin Hayden.

The MOTION CARRIED (7-0).

Director Patrick Maguire informed the public that a lengthy discussion took place in Executive Session.

H. Reports and Discussions

1. Strategic Planning Process Update

Communications Officer Beth Graser introduced the topic, and discussed the intentionality of design. Consultant Lauren Klaffkey discussed the four-page public document, the portrait of a graduate, goals for student success, the four pillars, teaching and organizational practices, strategy map, strategic priorities and key actions, roadmap for implementation, and next steps. Assistant Superintendent Travis Reiman provided information on HSD performance targets and focal groups.

2. Financial Report

Financial Officer Michelle Morrison offered to answer any questions about the Financial Report.

3. Inter-District Transfer Plan Development

Communications Officer Beth Graser discussed the inter-district transfer process. Board members asked questions and provided comment.

I. Policies - First Reading

Superintendent Mike Scott presented the policies for first read.

J. HCU / HEA Reports

HCU President Melody Hansen thanked classified staff ahead of next week's classified appreciation week, thanked the Board for including classified staff in the Superintendent search, asked the Board to consider classified staff in the budget, and thanked the Board for the Classified Proclamation read earlier in the evening.

HEA President Mary Kay Babcock highlighted the recent snow days, highlighted HEA Equity Chair LeAndre Butler's work during Black History month, praised the Hilhi

punctuality project, discussed counselors week events, thanked the Board for HEA inclusion in the Superintendent search process, and the advocacy taking place around stable funding.

K. Discussion Time

1) Student Representatives' Time

Ivette Alonso Garcia shared her excitement for tennis to start this week.  
Cailey McGuire shared that mock trial started last weekend.

2) Superintendent's Time

Superintendent Mike Scott highlighted classified staff and thanked them for their work throughout the District. He discussed the SRO report, thanked HEA President Mary Kay for her advocacy for school funding, and thanked the Transportation Department for their work during the winter weather.

3) Board of Directors' Time

Director Erika Lopez provided no comment.  
Director Monique Ward provided no comment.  
Director Patrick Maguire thanked the District leadership team for their work.  
Board Vice Chair Nancy Thomas provided no comment.  
Board Chair Mark Watson wished staff a happy classified appreciation week, highlighted the Hillsboro Schools Foundation Gala this past weekend, and expressed his appreciation for the comments shared from the Superintendent search focus groups.

L. Adjourn Meeting

Chair Mark Watson adjourned the meeting at 8:41 PM.



Approved March 14, 2023