

**HILLSBORO SCHOOL DISTRICT 1J BOARD OF DIRECTORS**  
Administration Center, 3083 NE 49th Place, Hillsboro, OR 97124

**Board Meeting Agenda**  
**Tuesday, February 14, 2023**  
**5:15 PM**

Please note that the estimated times for specific items on Board meeting agendas are subject to change; if audience members wish to be present for specific agenda items, they are encouraged to arrive at least 15 minutes prior to the estimated time.

1. **5:15 PM - Executive Session**
  - A. Call to Order Executive Session  
Presenter: Mark Watson  
Time: 5:15 PM
  - B. ORS 192.660(2)(b) - Complaint Brought Against Staff Members  
Presenter: Mark Watson  
Time: 5:15 PM, 15 minutes
  - C. Recess Executive Session  
Presenter: Mark Watson  
Time: 5:30 PM
2. **5:30 PM - Work Session**
  - A. Call to Order  
Presenter: Mark Watson  
Time: 5:30 PM
  - B. Extracurricular Athletics and Activities Report 3  
Presenters: Casey Waletich / Rian Petrick  
Time: 5:30 PM, 30 minutes
  - C. Equity & Social Emotional Learning 4  
Presenter: Francesca Sinapi  
Time: 6:00 PM, 30 minutes
  - D. Graduation Rates Update 5  
Presenter: Audrea Neville  
Time: 6:30 PM, 15 minutes
  - E. Superintendent Search - Update 6  
Presenter: Mark Watson  
Time: 6:45 PM, 5 minutes
  - F. Information - Administrative Regulation Update 7  
Presenter: Mike Scott
    1. J - Students
      - a. JECBA-AR: Admission of Exchange Students Procedures 8  
Presenter: Audrea Neville
  - G. Discussion Time  
Time: 6:50 PM, 10 minutes
    1. Student Representatives' Time
    2. Superintendent's Time
    3. Board of Directors' Time
  - H. Adjourn Regular Session  
Time: 7:00 PM
  - I. Next Meetings of the Board of Directors

- February 28, 2023, Work / Regular Session
- March 14, 2023, Work / Regular Session

The complete Board meeting packet may be downloaded from the District website at: <https://www.hsd.k12.or.us/board>.

**HILLSBORO SCHOOL DISTRICT 1J**  
**February 14, 2023**  
**EXTRACURRICULAR ATHLETICS AND ACTIVITIES REPORT**

**SITUATION**

Participation in after-school athletics and activities can be an integral part of student success in the Hillsboro School District. Secondary students who participate in an after-school activity are more connected to school and their peers, and are more excited about coming to school. Attendance and academic achievement are on average better for students participating in school-based extracurricular activities than students who are not involved in an extracurricular activity.

Unfortunately, access to extracurricular activities is not guaranteed for all students. Across America, including here in Hillsboro, school-based extracurricular activities have been largely replaced by more expensive non-school based community clubs. Too often, these clubs/organizations lack diversity due to barriers such as cost, location and transportation.

The goal in the Hillsboro School District is to make extracurricular activities more accessible for historically marginalized students, at their school buildings, right after school. Because of a generous gift from the Hillsboro based VP Legacy Foundation, the Hillsboro School District is creating more opportunities for underrepresented student groups to access arts, athletics, social, cultural, leadership, STEM and academic extracurricular activities.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors listen to this report and ask questions they may have.

**HILLSBORO SCHOOL DISTRICT 1J**  
**February 14, 2023**  
**EQUITY & SOCIAL EMOTIONAL LEARNING**

**SITUATION**

The Board of Directors will receive an update on the implementation plan of equity and social emotional learning for students, staff and families as the second semester begins.

The goal in the Hillsboro School District is to provide consistent, predictable, and equitable learning, information, support and resources for all staff, students and families. The District believes that it is the responsibility of a PK-12+ system to approach this work in a phased approach with the expertise of community partners.

The Hillsboro School District is a diverse, cross-sector, collaborative team representing students in partnership with the larger community to support the Hillsboro School District.

**RECOMMENDATION**

The Superintendent recommends the Board of Directors listen to the presentation and ask any questions they may have.

**HILLSBORO SCHOOL DISTRICT 1J**  
**February 14, 2023**  
**GRADUATION RATES UPDATE**

**SITUATION**

This report will include information regarding the District's 2022 graduation rates, efforts that contributed to the improvement in these graduation rates, and work that supports continued improvement in the current year.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors listen to this report and ask any questions they may have.

**HILLSBORO SCHOOL DISTRICT 1J**  
**February 14, 2023**  
**SUPERINTENDENT SEARCH - UPDATE**

**SITUATION**

The Board of Directors will receive an update on the Superintendent search.

**RECOMMENDATION**

The Superintendent recommends the Board of Directors listen to the information and ask any questions they may have.

**HILLSBORO SCHOOL DISTRICT 1J**  
**February 14, 2023**  
**INFORMATION – ADMINISTRATIVE REGULATION UPDATE**

**SITUATION**

Updated administrative regulations (ARs) that do not require Board action will be posted in the Board meeting packet for the information of the Board, staff members, and the public.

Policy language must meet the following criteria:

1. Legally mandated or legally wise
2. Harmonize with District's existing collective bargaining agreements
3. Reflect current District practice

The following administrative regulation (AR) has proposed changes:

- Policies in Section J – Students
  - JECBA-AR: Admission of Exchange Students Procedures

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors review the updated administrative regulation.



Code: **JECBA-AR**  
Revised/Reviewed: 4/28/09; 12/10/19; 12/07/21;  
1/10/23  
Orig. Code: JECBA-AR

## **Admission of Exchange Students**

The procedures for approving international exchange programs (“exchange organizations”) and accepting exchange students shall be as follows:

### **Prerequisites**

1. State department guidelines stipulate that a group-sponsored student must obtain school approval and family placement before leaving their home country.
2. Exchange students attending District schools through group-sponsored exchange programs must obtain a J-1 Visa from the U.S. Citizenship and Immigration Services which they must show prior to registration. Approved group-sponsored exchange programs are those designated by the United States Information Agency and officially recognized by the Board. Exchange students on a J-1 Visa are not required to pay tuition.
3. Exchange students attending District schools through private sponsorship must obtain an F-1 Visa and prior approval required by the U.S. Citizenship and Immigration Services. Pursuant to Federal law, foreign students on an F-1 Visa may only attend secondary schools within the District, and are required by law to pay the District’s established tuition rate for the period of attendance. The period of attendance may not exceed 12 months.
4. The student must reside with an adult resident of the Hillsboro School District.
5. The student or sponsoring organization will provide all dues and fees.
6. Exchange student placements per high school will not exceed one-half of one percent of student enrollment, plus an additional placement for each student from that school studying abroad as part of an approved exchange program.

### **Program Guidelines**

1. All exchange organizations may declare their intent to enroll students, the number of student placements, and preferred school for the following school year to the Executive Director of Schools that oversees high school between February 1<sup>st</sup> and March 15<sup>th</sup>.
2. Organizations should not contact individual schools directly regarding placement requests. Repeated failures to follow this guideline may result in suspension or termination of an exchange organization’s ability to place students in the District.



The Hillsboro School District will determine the number of student placements available and may conduct a lottery for placements no later than March 30th. The purpose of the lottery is to determine which exchange organizations will be able to place students, and the number of student placements each organization will be offered in Hillsboro School District schools for the next school year. Exchange organizations will be notified of placements reserved by March 30th via email. Any unreserved placements will be given out on a first-come, first served basis beginning April 1st.

3. Placement slots that are reserved during the March window will be held until July 31st at which time, slots will be given out on a first-come first served basis until 15 days before the first day of 12th grade classes.
4. Once placements are determined, the exchange organizations will provide the exchange student's complete application, school acceptance form, visa, and a copy of the student's health immunization records, translated into English and listed on the signed Oregon Immunization form (Requirements are listed below) to the Administration Center designee as soon as available. Students may not begin class until all the above documents have been submitted.
5. Once the school acceptance form is received and signed by the school principal, the student, accompanied by a representative of the sponsoring organization and a member of the host family, shall meet with the principal (or designee) to enroll the student. An orientation designed to acquaint the student with the American school and with the rules governing the behavior of all students shall be provided by the school staff. The student shall be expected to follow school rules and to participate fully in the education program provided.
6. All final exchange organization partnerships and student placements are subject to final approval by the Executive Director of Schools.

#### Common Guidelines/Expectations for Exchange Students

1. Exchange students will be allowed to participate in all extracurricular activities available to them at the assigned school except where prohibited by restrictions of the international exchange program. All exchange programs shall make provisions for the payment and support of these costs associated with the students' participation in all phases of student activities.
2. Students shall be governed by the Oregon School Activities Association rules and regulations and District policies regarding participation in interscholastic athletic competition.
3. All students are expected to follow school policies and regulations. Violation may result in termination of the student's exchange status.
4. ~~Teachers and staff assistants will not devote additional instructional time to exchange students.~~ *Exchange students will be provided with similar instructional time as is provided to other resident students.*
5. Students will not be provided admission into such programs as Special Education, English as a Second Language, nor shall the District pay for students to attend other schools or institutions of higher education.
6. School-related expenses shall be the responsibility of the exchange program and the host family. The student may finance school-related expenses if the student is able. The student or host family shall pay for school lunches, admission to school activities and commemorative items such as yearbook, graduation attire, and school ring.

7. Exchange students may be graded and evaluated academically with the same criteria as domestic students. Failure to make academic progress may result in termination of the international exchange. Credits will be granted for successfully completed course work.
8. An exchange student will receive an honorary Hillsboro School District high school diploma, unless a prescribed course of study includes completion of requirements for a standard diploma. Counselors will review an appropriate course of study and will give a written recommendation to the student. The recommendation will specify either an honorary or standard diploma.
9. Students who successfully complete assigned senior level coursework may participate in graduation ceremonies.
10. The building administration and/or the Executive Director of Schools reserves the right to terminate attendance if the student does not comply with the high school academic/behavioral standards that apply to that student.

### **New Exchange Organizations**

Programs wishing to enroll exchange students in the district must meet the following requirements:

1. New exchange organizations must be approved by the superintendent or designee no later than March 1st;
2. The exchange organization must have a local representative who is available to meet with the designated school administrator representative, the student and the host family.
3. The exchange organization representative must provide information required by the district and have it on file at the district office;
4. The exchange organization must have been approved by and be in good standing for the current school year with the Council on Standards for International Educational Travel (CSIET) and be a United States Information Agency (USIA) designated organization.
5. The exchange organization must be sponsored by a nonprofit organization;
6. The selection of the host family and home placement must be made prior to the student's arrival in Hillsboro. Noncompliance with this provision can result in the immediate suspension or revocation of the approved status of an international exchange program.

### **Continued Exchange Organizations**

1. All exchange organizations must declare no later than March 15th their intent to enroll students the following year.
2. All continuing exchange organizations shall meet the expectations outlined in the "New Exchange Organization" listed above.
3. Exchange organizations will be evaluated on an as-needed basis. Those programs that fail to meet district expectations will be removed from the approved list.