

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES
November 15, 2022
District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

1. **EXECUTIVE SESSION**

Board Present:	Staff and Others Present:
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen	Audrea Neville, Assistant Superintendent, School Performance
See Eun Kim, virtual	Kona Lew-Williams, Human Resources Officer
Patrick Maguire	Beth Graser, Communications Officer
Monique Ward, virtual	Casey Waletich, Operations Officer
	Jordan Beveridge, Information Technology Officer
	Francesca Sinapi, Equity, Access and Engagement Officer
	Michelle Morrison, Financial Officer
	Rose Roman, Executive Assistant to the Board

A. Call to Order Executive Session

Board Chair Mark Watson called the meeting to order at 5:21 PM.

B. ORS 192.660(2)(d) - Labor Negotiator Consultation

Human Resources Officer Kona Lew-Williams gave an update on labor negotiations.

C. Recess Executive Session

Board Chair Mark Watson moved the Board out of executive session and recessed the meeting at 5:28 PM.

2. WORK SESSION

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen	Audrea Neville, Assistant Superintendent, School Performance
See Eun Kim, virtual	Kona Lew-Williams, Human Resources Officer
Patrick Maguire	Michelle Morrison, Financial Officer
Monique Ward, virtual	Casey Waletich, Operations Officer
	Jordan Beveridge, Information Technology Officer
<u>Student Representatives Present:</u>	Francesca Sinapi, Equity, Access and Engagement Officer
Ivette Alonso Garcia	Rose Roman, Executive Assistant to the Board
V Godoy	Angela Adzima, Technical Support
Cailey McGuire	John Garcia Lopez, Technical Support
	Mary Kay Babcock, HEA President
<u>Others Present:</u>	
Dr. Will Henson	

- A. Call to Order
Board Chair Mark Watson called the meeting to order at 5:33 PM
- B. Threat Assessment
Operations Officer Casey Waletich introduced the topic. Dr. Will Henson gave an overview the HSD Threat Assessment process, key concepts, and facts.
- C. Discuss Budget Committee Applications / Introduce Applicants
Financial Officer Michelle Morrison discussed the application process for the budget committee. Two applicants have applied for four positions, necessitating an extension of the application deadline to January 3, 2023. Applicant Stefanie Kondor introduced herself.
- D. Equity Update
Equity, Access and Engagement Officer Francesca Sinapi presented an equity update, including information on PACs, to work to address communication concerns, action steps for racial incidents, diversity data, student data, and growing diversity goal. TOSA Kim Bayer discussed diverse educator pathway data, and addressing staff diversification. Board members asked questions and provided comment.
- E. Proclamations Discussion
Chair Mark Watson highlighted the proposed additions to the proclamations list.
- F. Recess Work Session
Board Chair Mark Watson recessed at 7:03 PM.

3. **REGULAR SESSION**

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen	Audrea Neville, Assistant Superintendent, School Performance
See Eun Kim, virtual	Kona Lew-Williams, Human Resources Officer
Patrick Maguire	Michelle Morrison, Financial Officer
Monique Ward, virtual	Casey Waletich, Operations Officer
	Jordan Beveridge, Information Technology Officer
<u>Student Representatives Present:</u>	Francesca Sinapi, Equity, Access and Engagement Officer
Ivette Alonso Garcia	Rose Roman, Executive Assistant to the Board
V Godoy	Angela Adzima, Technical Support
Cailey McGuire	John Garcia Lopez, Technical Support
	Mary Kay Babcock, HEA President
	Ciara Hartzell, HCU Communications Officer

A. Call to Order and Flag Salute

Board Chair Mark Watson reconvened the meeting at 7:14 PM and led the Pledge of Allegiance.

B. Land Acknowledgement

Board Chair Mark Watson honored Native American Heritage month and the value of the Land Acknowledgement that he reads each month, and read the Land Acknowledgement.

Recognition

Chair Mark Watson recognized student representative Ivette Alonso Garcia being named Title 1C Migrant Student of the Year.

C. Approval of Agenda

Director Nancy Thomas MOVED, SECONDED by Director Lisa Allen, to approve the agenda as printed.

The MOTION CARRIED (6-0).

No further discussion took place.

D. Consent Agenda

Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Director Lisa Allen MOVED, SECONDED by Director Nancy Thomas, to approve the Consent Agenda as printed.

Director Monique Ward requested to remove policy IGAI: Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education from the Consent Agenda.

Director Lisa Allen MOVED, SECONDED by Director Patrick Maguire, to approve the Consent Agenda as amended.

The MOTION CARRIED (6-0).

No discussion took place.

Consent Agenda items were as follows:

1. Approve Minutes of October 25, 2022, Board meeting
2. Approve Routine Personnel Matters
3. Approve Policies
 - a. C: General Administration
 - 1) CB: District Superintendent
Presenter: Mike Scott
 - 2) CBC: Superintendent's Contract and Benefits
Presenter: Mike Scott
 - b. G - Personnel
 - 1) GCAA: Standards for Competent and Ethical Performance of Oregon Educators
Presenter: Kona Lew-Williams
 - 2) GCBDB/GDBDB: Early Reinstatement to Work
Presenter: Kona Lew-Williams
 - 3) GCQB: Research
Presenter: Audrea Neville
 - c. I - Instruction
 - 1) ~~IGAI: Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education~~
~~Presenter: Travis Reiman~~
 - 2) IKF: Graduation Requirements
Presenter: Audrea Neville

E. Audience Time

No audience members requested to address the Board.

F. Action Items

1. Appoint Budget Committee Members

Director Lisa Allen MOVED, SECONDED by Director Nancy Thomas, that the Board of Directors appoint the slate of candidates identified during the work session to the vacant positions on the Budget Committee as follows:

- Appoint Stefanie Kondor to position 5, which expires on June 30, 2025
- Appoint Ian King to position 6, which expires on June 30, 2025

The MOTION CARRIED (6-0).

Chair Mark Watson highlighted the two vacant budget committee positions and encouraged participation.

2. OSAA Collective Sponsorship Application - LHS and HHS Swimming

Superintendent Mike Scott presented the OSAA collective sponsorship application.

Director Nancy Thomas MOVED, SECONDED by Director Lisa Allen, that the Board of Directors approve the Collective Sponsorship Application.

The MOTION CARRIED (6-0).

Board members asked clarifying questions.

3. Ratify Salary Schedule for Transportation Salary Schedule with Hillsboro Classified United

Human Resources Officer Kona Lew-Williams presented the ratification of the salary schedule for Transportation salary schedule with Hillsboro Classified United.

Director See Eun Kim MOVED, SECONDED by Director Monique Ward, that the Board of Directors approve the amended salary schedule for the transportation salary schedule, as voted by Hillsboro Classified United, to update the current classified management agreement, effective through June 30, 2024.

The MOTION CARRIED (6-0).

Board members asked clarifying questions and provided comment.

4. Approve Policies

Director Mark Watson MOVED, SECONDED by Director Nancy Thomas, that the Board of Directors I move that the Board of Directors approve policy IGAI: Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education.

The MOTION CARRIED (5-1). Director Monique Ward opposed.

Chair Mark Watson discussed the policy on the table and his support of it. Director Monique Ward discussed her objections to the policy. Directors and Student Representatives asked clarifying questions and provided comment. Assistant Superintendent Travis Reiman provided clarification and additional information.

A. Reports and Discussions

1. Financial Report

Financial Officer Michelle Morrison presented the Financial Report, highlighted the work on Medicare direct billing, and Risk Manager MaryBeth Puncocar's work on the return to work / stay at work program in HSD. Directors asked clarifying questions.

2. Legislative Priorities and Advocacy Leave-Behind

Financial Officer Michelle Morrison presented the legislative priorities and the advocacy leave-behind handout. Directors asked clarifying questions and provided comment.

3. Personnel Update

Superintendent Mike Scott announced his retirement effective June 30, 2023. He reflected on his time with the Hillsboro School District, and his future plans both personally and professionally. He highlighted the successes of the Hillsboro School District. Chair Mark Watson discussed the timeline for selection of a new superintendent. Board members asked clarifying questions and provided comment.

H. Information - Administrative Regulation Update

1. G - Personnel
 - a. GCDA/GDDA-AR: Criminal Records Checks and Fingerprinting
Presenters: Kona Lew-Williams/ Michelle Morrison
2. I - Instruction
 - a. ICC-AR: Volunteers
Presenters: Kona Lew-Williams / Michelle Morrison
3. J - Students
 - a. JEA-AR: Compulsory Attendance Notices and Citations
Presenter: Audrea Neville

I. Policies - First Reading

1. G - Personnel
 - a. GCDA/GDDA: Criminal Records Checks and Fingerprinting
Presenters: Kona Lew-Williams / Michelle Morrison
2. I - Instruction
 - a. ICC: Volunteers
Presenters: Kona Lew-Williams / Michelle Morrison
 - b. IK: Academic Achievement
Presenter: Audrea Neville
3. J - Students
 - a. JEA: Compulsory Attendance
Presenter: Audrea Neville
 - b. JGAB: Use of Restraint and Seclusion
Presenter: Audrea Neville
 - c. JHC: Student Health Services and Requirements
Presenter: Travis Reiman

M. HCU / HEA Reports

HCU Communications Officer Ciara Hartzell discussed gratitude of the staff, highlighted the work and extra efforts of classified staff, and the pride of the classified staff in HSD. She discussed proactive steps the district could take to improve job satisfaction for classified staff. She additionally highlighted the retention bonuses and ratification of the Transportation salary.

HEA President Mary Kay Babcock wished all staff a happy American Education week. She shared election efforts by HEA, and the election of all four of the HEA endorsed candidates. She also highlighted Native American Heritage Month. She thanked Superintendent Mike Scott for his service to HSD and wished him good luck in retirement. She wished everyone a Happy Thanksgiving and thanked the Board for the retention bonus that staff received last week.

N. Discussion Time

1) Student Representatives' Time

Ivette Alonso Garcia thanked Chair Mark Watson and Vice Chair Nancy Thomas for transporting her to the OSBA convention and highlighted her attendance at the event. She thanked Superintendent Mike Scott and congratulated him on his retirement. She wished everyone a happy American education week.

V Godoy thanked Human Resources Officer Kona Lew-Williams for the information on diverse hiring, and shared her hope for more teachers that look like the students they teach. She congratulated Superintendent Mike Scott for his work in HSD and thanked everyone who attended her Band showcase.

Cailey McGuire thanked everyone and highlighted Liberty's upcoming mock trial. She thanked Superintendent Mike Scott for his work and his time in HSD.

2) Superintendent's Time

Superintendent Mike Scott wished everyone a happy American Education Week and thanked staff for everything they do. He also congratulated student representative Ivette Alonso Garcia on being named Oregon's Title 1C Migrant Student of the Year.

3) Board of Directors' Time

Director See Kim congratulated Superintendent Mike Scott.

Director Monique Ward congratulated Superintendent Mike Scott on his retirement and wished him the very best. She thanked staff for answering her questions. She also wished everyone a Happy American Education Week, and a Happy Thanksgiving.

Director Lisa Allen refused to acknowledge the retirement and ask him to be a substitute teacher.

Director Patrick Maguire highlighted the Threat Assessment presentation and thanked administrators for keeping students and staff safe. He also shared about his attendance at the OSBA conference, and the opportunity for discussion with other district Board members and staff from across the state.

Vice Chair Nancy Thomas wished everyone a happy American Education Week, highlighted the privilege of having relationships with teachers and education staff, and working with unions and administration team. She acknowledged Native American Heritage Month. She highlighted the OSBA convention and the attendance of student representative Ivette Alonso Garcia at the event. She also thanked Superintendent Mike Scott.

Chair Mark Watson wished staff a happy American Education Week. He highlighted the packing and delivery of apples to HSD schools, the OSBA convention and student representative Ivette Alonso Garcia's attendance. He thanked outgoing OSBA president Scott Rogers, thanked Superintendent Mike Scott for his time, and looked forward to the Superintendent selection process.

O. Adjourn Meeting

Chair Mark Watson adjourned the meeting at 9:00 PM.



Approved December 6, 2022