

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES  
August 2, 2022  
Board Retreat

1. **Board Retreat**

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
See Eun Kim	Audrea Neville, Assistant Superintendent, School Performance
Patrick Maguire	Beth Graser, Communications Officer
Monique Ward	Kona Lew-Williams, Human Resources Officer
Erika Lopez	Michelle Morrison, Financial Officer
	Casey Waletich, Operations Officer
<u>Student Representatives Present:</u>	Jordan Beveridge, Information Technology Officer
V Godoy	Francesca Sinapi, Equity, Access, and Engagement Officer
Cailey McGuire	Rose Roman, Executive Assistant to the Board of Directors
Ivette Alonso Garcia	Angela Adzima, Tech Support
	Mary Kay Babcock, HEA President

- A. Call to Order  
Board Chair Mark Watson called the meeting to order at 8:04 AM.
- B. Team-Building Activity 1  
Superintendent Mike Scott introduced the meeting, and attendees participated in a team building activity.
- C. ES29 Naming  
Operations Officer Casey Waletich discussed the process for naming ES29. Assistant Superintendent Travis Reiman provided additional comment. Board members asked clarifying questions.
- D. Equity Advisory Committee  
Equity, Access, and Engagement Officer Francesca Sinapi provided an update on the creation, recruitment, and selection of the Equity Advisory Committee. Board members provided additional comment and asked clarifying questions.
- E. Cyber Security Training  
Information Technology Officer Jordan Beveridge discussed cyber security measures in the District.
- F. SRO Report  
Operations Officer Casey Waletich gave an update on the SRO program in the Hillsboro School District, including 2021-22 activities and next steps. Equity, Access, and Engagement Officer Francesca Sinapi discussed the 2021-22 SRO survey. Superintendent Mike Scott added additional comment. Board members provided additional comment and asked clarifying questions.

- G. Focus Areas for 2022-23  
Assistant Superintendent Audrea Neville gave an overview of focus areas for the 2022-23 school year, including core instruction and climate, culture and voice at elementary, middle and high school.
- H. Recess Meeting  
Time: 10:03 AM
- I. Break
- J. Reconvene Meeting  
Time: 10:16 AM
- K. Equity Integration and Focus for 2022-23  
Equity, Access, and Engagement Officer Francesca Sinapi gave an overview of the focused and integrated equity work in HSD for the 2022-23 school year. Board members and student representatives provided additional comments and asked clarifying questions.
- L. Strategic Plan Update  
Communications Officer Beth Graser gave an update on the strategic plan process, and the Board's role in it.
- M. Continuous Improvement Plan  
Assistant Superintendent Travis Reiman gave an overview of the District practice of aligning our Continuous Improvement Process with the Strategic Plan. Board members provided additional comments and asked clarifying questions.
- N. Legislative Priorities  
Communications Officer Beth Graser discussed the legislative priorities for 2021, and 2023 legislative priority development. Financial Officer Michelle Morrison provided additional budget information. Board members and student representatives provided additional comments and asked clarifying questions.
- O. Board Participation on Committees  
Superintendent Mike Scott introduced the topic and Cabinet members gave an overview of committees. Board members shared their interest in the various committees.
- P. Hiring Update  
Human Resources Officer Kona Lew-Williams introduced the topic. Director of Human Resources Brian Haats provided data on diverse hiring practices. TOSA - Talent Recruitment and Retention Kim Bayer discussed pathway programs and partnership. Board members provided additional comments and asked clarifying questions.
- Q. Introduction of New Administrators  
Human Resources Officer Kona Lew-Williams led the conversation. New Administrators introduced themselves to the Board.

- R. Recess Meeting  
Time: 12:00 PM
- S. Lunch Break with New Administrators
- T. Reconvene Meeting  
Time: 12:43 PM
- U. Board Directed Committees  
Superintendent Mike Scott discussed the three committees and the efforts to recruit individuals that are representative of the District's student demographics. Board members and student representatives provided feedback.
- V. CCAC Scope of Work for 2022-23  
Assistant Superintendent Travis Reiman discussed the scope of work for the CCAC in 2022-23, including a draft work plan.
- W. Teamwork / Communication
  1. Communication Review Working Agreements  
Superintendent Mike Scott discussed the communication between the Superintendent, Cabinet and the Board. District wide communication was also discussed, with support from Communications Officer Beth Graser.
  2. Review Working Agreements  
Superintendent Mike Scott discussed the proposed change to the current working agreements, including a formal ask to include Superintendent on all communications to Cabinet members.
- X. Board Meeting Planning  
Board Chair Mark Watson and Superintendent Mike Scott lead a discussion on the agenda planning calendar. Board members proposed topics for inclusion on the 2022-23 agenda document.
- Y. City of Hillsboro Partnership  
Operations Officer Casey Waletich gave an overview of the potential partnership with the City of Hillsboro, to give access to the fields at Brown Middle School for creation of an athletic complex. Board members provided additional comments and asked clarifying questions.
- Z. Recess Meeting  
Time: 1:53 PM
- AA. Break
- BB. Reconvene Meeting  
Time: 2:13 PM
- CC. Team-Building Activity 2  
Superintendent Mike Scott led a Team Building exercise.

DD. Board Budget Overview

Financial Officer Michelle Morrison gave an overview of the Board budget. Superintendent Mike Scott discussed professional development and upcoming conventions.

EE. Adjourn Board Retreat

Board Chair Mark Watson adjourned the Board Retreat at 2:48 PM

## 2. Board Regular Session

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
See Eun Kim	Audrea Neville, Assistant Superintendent, School Performance
Patrick Maguire	Beth Graser, Communications Officer
Monique Ward	Kona Lew-Williams, Human Resources Officer
Erika Lopez	Michelle Morrison, Financial Officer
	Casey Waletich, Operations Officer
<u>Student Representatives Present:</u>	Jordan Beveridge, Information Technology Officer
V Godoy	Francesca Sinapi, Equity, Access, and Engagement Officer
Cailey McGuire	Becky Kingsmith, Director of Teaching and Learning
Ivette Alonso Garcia	Arcema Tovar, Director of Multilingual Programs
	Gina McLain, Director of Teaching and Learning
	Rose Roman, Executive Assistant to the Board of Directors

A. Call to Order and Flag Salute

Board Chair Mark Watson called the meeting to order at 2:48 PM.

B. Land Acknowledgement

Board Chair Mark Watson read the Land Acknowledgement.

C. Recognitions and Proclamations

Director Erika Lopez read the Latinx Heritage Month Proclamation.

D. Audience Time

No intent to speak requests were received.

E. Approval of Agenda

Director See Eun Kim MOVED, SECONDED by Director Erika Lopez, to approve the agenda as printed.

The MOTION CARRIED (6-0).

No further discussion took place.

F. Action Items

1. Health Materials Adoption

Assistant Superintendent Travis Reiman introduced the topic and introduced the directors that support the health materials adoption process.

Director Nancy Thomas MOVED, SECONDED by Director Erika Lopez, that the Board of Directors approve the proposed curriculum, The Great Body Shop, as provider for K-6 Health curriculum, digital resources, teacher materials, and student resources.

The MOTION CARRIED (6-0).

Board members provided further comment.

2. Approve City of Cornelius Right of Way Dedication

Operations Officer Casey Waletich provided a brief overview of the right of way dedication.

Director Erika Lopez MOVED, SECONDED by Director Monique Ward, that the Board of Directors approve changes to the City of Cornelius Right of Way Dedication for improvements to S. 29th Boulevard.

The MOTION CARRIED (6-0).

No further discussion took place.

3. Establish 2022-23 Mileage Reimbursement Rate

Financial Officer Michelle Morrison provided a correction to the mileage reimbursement for the 2022-23 school year.

Director Nancy Thomas MOVED, SECONDED by Director See Eun Kim, that the Board of Directors establish the District's mileage reimbursement rate for the 2022-23 school year at \$0.585 per mile.

The MOTION CARRIED (6-0).

Board members asked clarifying questions.

4. Appoint Equity Advisory Committee Members

Director Erika Lopez MOVED, SECONDED by Director Nancy Thomas, that the Board of Directors appoint the Equity Advisory Committee members as recommended by the Superintendent.

The MOTION CARRIED (5-1). Director Monique Ward opposed.

No further discussion took place.

G. Policies - First Reading

1. D - Fiscal Management

a. DH: Loss Coverage

Presenter: Michelle Morrison

2. I - Instruction

a. IGBB: Talented and Gifted Program

Presenter: Audrea Neville

H. Discussion Time

-Student Representatives' Time

Student representatives provided brief comments.

-Superintendent's Time

Superintendent Mike Scott thanked everyone for participating in the meeting.

-Board of Directors' Time

Director See Eun Kim welcomed the student representatives and new Board member Patrick Maguire and thanked staff for coordinating the retreat. She also highlighted her family participating on behalf of HSD at the Hillsboro Fourth of July Parade. Director Patrick Maguire thanked everyone for answering his questions, highlighted meeting new HSD administrators and looked forward to the student focus of the upcoming school year. Director Monique welcomed the students and looked forward to the new school year. Director Erika Lopez looked forward to participating in regular activities, reclaiming joy in our lives, and looking forward to the new school year. Board Vice Chair Nancy Thomas welcomed the new student reps and Assistant Superintendent Audrea Neville. She also highlighted her attendance of the summer OSBA conference. Board Chair Mark Watson discussed the OSBA conference and welcomed Director Patrick Maguire and the student representatives.

I. Adjourn Meeting

Board Chair Mark Watson adjourned the meeting at 3:26 PM.

The image shows two handwritten signatures in black ink. The signature on the left is 'Mark Watson' and the signature on the right is 'Breanna D. Brown'. Both signatures are written in a cursive, flowing style.

Approved September 27, 2022