

**HILLSBORO SCHOOL DISTRICT 1J BOARD OF DIRECTORS**  
Administration Center, 3083 NE 49th Place, Hillsboro, OR 97124

**Board Meeting Agenda**  
**Tuesday, August 2, 2022**  
**8:00 AM**

Please note that the estimated times for specific items on Board meeting agendas are subject to change; if audience members wish to be present for specific agenda items, they are encouraged to arrive at least 15 minutes prior to the estimated time.

1. **Board Retreat**
  - A. Call to Order  
Presenter: Mark Watson  
Time: 8:00 AM
  - B. Team-Building Activity 1  
Presenter: Mike Scott  
Time: 8:00 AM, 10 minutes
  - C. ES29 Naming  
Presenter: Casey Waletich  
Time: 8:10 AM, 20 minutes
  - D. Equity Advisory Committee  
Presenter: Francesca Sinapi  
Time: 8:30 AM, 20 minutes
  - E. Cyber Security Training  
Presenter: Jordan Beveridge  
Time: 8:50 AM, 15 minutes
  - F. SRO Report  
Presenters: Casey Waletich / Francesca Sinapi  
Time: 9:05 AM, 20 minutes
  - G. Focus Areas for 2022-23  
Presenter: Audrea Neville  
Time: 9:25 AM, 20 minutes
  - H. Equity Integration and Focus for 2022-23  
Presenter: Francesca Sinapi  
Time: 9:45 AM, 20 minutes
  - I. Recess Meeting  
Presenter: Mark Watson  
Time: 10:05 AM
  - J. Break  
Time: 10:05 AM, 10 minutes
  - K. Reconvene Meeting  
Presenter: Mark Watson  
Time: 10:15 AM
  - L. Strategic Plan Update  
Presenter: Beth Graser  
Time: 10:15 AM, 20 minutes
  - M. Continuous Improvement Plan  
Presenter: Travis Reiman  
Time: 10:35 AM, 20 minutes
  - N. Board Participation on Committees  
Presenter: Mike Scott

- Time: 10:55 AM, 10 minutes
- O. Legislative Priorities  
Presenters: Beth Graser / Michelle Morrison  
Time: 11:05 PM, 20 minutes
- P. Hiring Update  
Presenters: Kona Lew-Williams / Brian Haats / Kim Bayer  
Time: 11:25 AM, 10 minutes
- Q. Introduction of New Administrators  
Presenters: Mike Scott / Kona Lew-Williams  
Time: 11:35 AM, 15 minutes
- R. Recess Meeting  
Presenter: Mark Watson  
Time: 11:50 AM
- S. Lunch Break with New Administrators  
Time: 11:50 AM, 40 minutes
- T. Reconvene Meeting  
Presenter: Mark Watson  
Time: 12:30 PM
- U. Board Directed Committees  
Presenter: Mike Scott  
Time: 12:30 PM, 15 minutes
- V. CCAC Scope of Work for 2022-23  
Presenter: Travis Reiman  
Time: 12:45 PM, 15 minutes
- W. Teamwork / Communication
  - 1. Communication  
Presenter: Mike Scott  
Time: 1:00 PM, 10 minutes
    - Board / Superintendent
    - Board / Cabinet
    - Board Emails
    - Responding to Events / Tragedies
  - 2. Review Working Agreements  
Presenter: Mike Scott  
Time: 1:10 PM, 30 minutes
- X. Board Meeting Planning  
Presenter: Mike Scott  
Time: 1:40 PM, 10 minutes
- Y. Recess Meeting  
Presenter: Mark Watson  
Time: 1:50 PM
- Z. Break  
Time: 1:50 PM, 10 minutes
- AA. Reconvene Meeting  
Presenter: Mark Watson  
Time: 2:00 PM
- BB. Team-Building Activity 2  
Presenter: Mike Scott  
Time: 2:00 PM, 10 minutes
- CC. City of Hillsboro Partnership  
Presenter: Casey Waletich  
Time: 2:10 PM, 15 minutes

- DD. Board Budget Overview
  - Presenter: Michelle Morrison
  - Time: 2:25 PM, 20 minutes
  - 1. Meal and Mileage Reimbursement Limits
  - 2. Professional Development Planning
- EE. Adjourn Board Retreat
  - Presenter: Mark Watson
  - Time: 2:45 PM
- 2. **Board Regular Session**
  - A. Call to Order and Flag Salute
    - Presenter: Mark Watson
    - Time: 2:45 PM, 5 minutes
  - B. Land Acknowledgement
    - Presenter: Mark Watson
    - Time: 2:50 PM, 5 minutes
  - C. Recognitions and Proclamations
    - Time: 2:55 PM, 5 minutes
    - 1. Latinx Heritage Month
      - Presenter: Erika Lopez
  - D. Audience Time
    - Presenter: Mark Watson
    - Time: 3:00 PM, 5 minutes
  - E. Approval of Agenda
    - Presenter: Mark Watson
    - Time: 3:05 PM, 5 minutes
    - SAMPLE MOTION: *I move that the Board of Directors approve the Agenda as printed.***
  - F. Action Items
    - 1. K-6 Health Materials Adoption
      - Presenters: Travis Reiman / Becky Kingsmith
      - Time: 3:10 PM, 5 minutes
      - SAMPLE MOTION: *I move that the Board of Directors approve the proposed curriculum, The Great Body Shop, as provider for K-6 Health curriculum, digital resources, teacher materials, and student resources.***
    - 2. Approve City of Cornelius Right of Way Dedication
      - Presenters: Adam Stewart / Casey Waletich
      - Time: 3:15 PM, 5 minutes
      - SAMPLE MOTION: *I move that the Board of Directors approve changes to the City of Cornelius Right of Way Dedication for improvements to S. 29th Boulevard.***
    - 3. Establish 2022-23 Mileage Reimbursement Rate
      - Presenter: Michelle Morrison
      - Time: 3:20 PM, 5 minutes
      - SAMPLE MOTION: *I move that the Board of Directors establish the District's mileage reimbursement rate for the 2022-23 school year at \$0.585 per mile.***
    - 4. Appoint Equity Advisory Committee Members
      - Presenter: Francesca Sinapi
      - Time: 3:25 PM, 5 minutes
      - SAMPLE MOTION: *I move that the Board of Directors appoint the Equity Advisory Committee members as recommended by the Superintendent.***  
**OR**  
***I move that the Board of Directors appoint the Equity Advisory Committee***

**members with the following changes to the recommendation made by the Superintendent.**

- G. Policies - First Reading
    - Policies that are scheduled for first reading are included in the Board meeting packet. Staff members will not formally present the first reading of policies, unless the Board requests information that is not already included in the Board meeting packet. If no public comments or questions are received regarding these policies during the review period, they may be placed on the consent agenda for approval during the next regular meeting.*
    - Presenter: Mike Scott
    - Time: 3:30 PM, 5 minutes
    - 1. D - Fiscal Management
      - a. DH: Loss Coverage
        - Presenter: Michelle Morrison
    - 2. I - Instruction
      - a. IGBB: Talented and Gifted Program
        - Presenter: Audrea Neville
  - H. Discussion Time
    - Time: 3:35 PM, 15 minutes
    - 1. Student Representatives' Time
    - 2. Superintendent's Time
    - 3. Board of Directors' Time
  - I. Adjourn Meeting
    - Presenter: Mark Watson
    - Time: 3:50 PM
3. Next Meetings of the Board of Directors:
- September 13, 2022 - Work Session
  - September 27, 2022 - Work / Regular Session

The complete Board meeting packet may be downloaded from the District website at: <https://www.hsd.k12.or.us/board>.

**HILLSBORO SCHOOL DISTRICT 1J  
BOARD OF DIRECTORS 2022-2023  
LAND ACKNOWLEDGEMENT**

*As we gather here today, we would like to take a moment to acknowledge that our district service area is on the occupied traditional homelands of the Atfalati Indigenous people, lands we now call Washington County and the State of Oregon.*

*We honor the Indigenous people whose traditional and ancestral homelands we stand on the Tualatin Kalapuya, Kathlamet, Clackamas, Tumwater, Molalla, bands of the Chinook and many other Indigenous nations of the Columbia River.*

*In remembering these communities, we honor their legacy, their lives, and their ancestors. We also recognize the urban Indigenous/Native/First Peoples community living in the metro area, which includes over 400 tribal nations.*

*The Hillsboro School District is committed to the recognition and education regarding tribal and local history and working with our local tribes in partnership.*

# PROCLAMATION

*The Hillsboro School District observes Latinx Heritage Month, a time to celebrate the achievements, histories, traditions and cultural diversity of Hispanic/Latino/Latinx Americans whose heritage is rooted in 20 Latin American countries and territories.*

*The Hillsboro School District remembers that the observation started in 1968 as Hispanic Heritage Week under President Lyndon Johnson and was enacted into law on August 17, 1988 under President Ronald Reagan to cover a 30-day period starting on September 15 and ending on October 15.*

*The Hillsboro School District honors the vibrant history and diverse cultures of Oregon's Latinx community as a central part of our state's story, and recognizes that people of Latinx descent contributed to the prosperity and culture throughout the history of the Hillsboro School District.*

*The Hillsboro School District celebrates this year's theme, "Unidos: Inclusivity for a Stronger Nation," which reinforces the need to ensure diverse voices and perspectives are welcomed in decision-making processes, thereby helping to build stronger communities and a stronger Nation.*

*The Board of Directors of the Hillsboro School District do hereby proclaim the month of September 15, 2022 to October 15, 2022 be:*

## LATINX HERITAGE MONTH



*We urge all community members to join us in recognizing the many contributions and achievements of Latinx Americans to the development of prosperity of our community.*

*Hillsboro School District Board of Directors*

**HILLSBORO SCHOOL DISTRICT 1J**  
**August 2, 2022**  
**K-6 HEALTH MATERIALS ADOPTION**

**SITUATION**

On June 21, 2022, the Board of Directors heard a presentation describing the adoption process for K-6 Health curriculum and the adoption team recommendation. The adoption team recommended the approval of The Great Body Shop as provider for the Health curriculum, digital resources, teacher materials and student resources for K-6 Health instruction. These presentations were supported by Director of Elementary Teaching and Learning Arcema Tovar, and Director of Secondary Teaching and Learning Becky Kingsmith. If approved, these instructional materials will begin implementation in the 2022-2023 school year.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors approve the proposed curriculum, The Great Body Shop, as provider for the K-6 Health curriculum, digital resources, teacher materials and student resource.

*I move that the Board of Directors approve the proposed curriculum, The Great Body Shop, as provider for K-6 Health curriculum, digital resources, teacher materials, and student resources.*

**HILLSBORO SCHOOL DISTRICT 1J**  
**AUGUST 2, 2022**  
**APPROVE CITY OF CORNELIUS RIGHT OF WAY DEDICATION**

**SITUATION**

This is a minor change to the Intergovernmental Agreement (IGA) between the City of Cornelius and the Hillsboro School District that was originally approved by the Board in December of 2016. The changes have to do with the original plan to have a railroad crossing on 29<sup>th</sup> Boulevard, which has been eliminated by the City. There will now be only a single railroad crossing at W. 345<sup>th</sup> Avenue.

Specifically, the original IGA included a description of improvements to both S. 29<sup>th</sup> Boulevard and S. Alpine Street. The improvements to S. Alpine have been eliminated from the project and therefore all reference to S. Alpine Street that were included in the original IGA have been eliminated.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors approve changes to the City of Cornelius Right of Way Dedication for improvements to S. 29<sup>th</sup> Boulevard.

*I move that the Board of Directors approve changes to the City of Cornelius Right of Way Dedication for improvements to S. 29<sup>th</sup> Boulevard.*



**HILLSBORO SCHOOL DISTRICT 1J**  
**August 2, 2022**  
**ESTABLISH 2022-23 MILEAGE REIMBURSEMENT RATE**

**SITUATION**

Board Policy DLC-AR: Staff Expense Reimbursement states that approved mileage will be reimbursed at the IRS rate in effect July 1 for the July through June fiscal year. The rate will be renewed annually.

At the June 21, 2022, Board Meeting, an incorrect regional mileage rate was approved for 2022-23. The current rate of \$0.56 per mile will be increased to \$.585 retroactive to July 1st and through June 30, 2023. The revised rate matches the GSA regional rate for use of Personal Vehicles for district business (except for normal home-to-work commuting).

**RECOMMENDATION**

The Superintendent recommends the Board of Directors establish the District's mileage reimbursement rate for the 2022-23 school year at \$0.585 per mile.

*I move that the Board of Directors establish the District's mileage reimbursement rate for the 2022-23 school year at \$0.585 per mile.*

**HILLSBORO SCHOOL DISTRICT 1J**  
**August 2, 2022**  
**APPOINT EQUITY ADVISORY COMMITTEE MEMBERS**

**SITUATION**

In accordance with SB 732, the Hillsboro School District is forming an Equity Advisory Committee (EAC) to make recommendations to the Superintendent and Board of Directors related to equity and corresponding practices. The committee will be comprised of community members representing the various groups including students, staff, family, and community members with efforts to ensure that the diversity of identities and experiences in the community is reflected. Equity advisory committee members are expected to commit to one year of service, meeting on a monthly basis from September through June.

Member duties will include:

- Advising the Board about the educational equity impacts of policy decisions
- Advising the Superintendent about the educational equity impacts of policy decisions
- Informing the Board of Directors and Superintendent when a situation arises in a school of the district that negatively impacts underrepresented students and advising the board and superintendent on how best to handle that situation.

The Equity Advisory Committee has the option of preparing an annual report that contains successes and challenges experienced in meeting the educational equity needs of students, recommendations the committee made to the Board of Directors and Superintendent, and actions that were taken in response to those recommendations, and any other information required by the State Board of Education.

Districts must first convene an educational equity advisory committee no later than September 15, 2022. If a district has an average daily membership of 10,000 or less, the school district is not required to first convene an educational equity advisory committee until September 15, 2025.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors appoint the Equity Advisory Committee.

*I move that the Board of Directors appoint the Equity Advisory Committee members as recommended by the Superintendent.*

*OR*

*I move that the Board of Directors appoint the Equity Advisory Committee members with the following changes to the recommendation made by the Superintendent.*



Code: DH  
Adopted: 10/22/13  
Revised/Readopted: 2/26/19  
Orig. Code: DH

## **Loss Coverage** ~~Crime Coverage for Employees and Officers~~

All The Board and designated District employees are responsible to safeguard the District against loss for regarding funds, fees, cash collections, ~~or~~ and inventory ~~control will be bonded/insured to protect the District against loss in an amount determined by the Board and upon recommendation of the District's agent of record. In compliance with Oregon statutes and administrative rules, the Superintendent, custodian of funds, and other individuals as deemed necessary by the Board will have individual fidelity bond coverage or equivalent crime coverage.~~ The Board shall designate the District employees responsible as custodians of such items. The District shall purchase bond coverage or equivalent crime coverage in an amount determined by the Board[, in consultation with the District's agent of record]. The District will pay the cost of such coverage.

END OF POLICY

---

### Legal Reference(s):

[ORS 328.441](#)

[ORS 332.525](#)

[OAR 581-022-2405](#)

Corrected 2/01/22



Code: **IGBB**  
Adopted: 12/16/08  
Revised/Readopted: 2/25/20  
Orig. Code: IGBB

## Talented and Gifted Program

The District is committed to an educational program that recognizes, identifies, and serves the needs of talented and gifted students. It is a shared responsibility between the District, staff and parents to work as a team in selecting instructional programs and services to allow the able and gifted student to receive motivation at their appropriate level. Talented and gifted students are those who have been identified as academically talented and/or intellectually gifted.

The Board directs the Superintendent to develop procedures for identifying academically talented and intellectually gifted students in grades K through 12. The Board further directs the Superintendent to develop a written plan that identifies programs or services needed to address the assessed levels of learning and accelerated rates of learning of identified students, and provides an opportunity for the student's parents to discuss with the District the programs and services available to the student and to provide input on the programs and services to be made available to the student. All required written course statements shall identify the academic instructional programs and services which shall be provided.

The plan will be provided at the school or the District office when requested and on the District's website. The website shall also provide the name and contact information of the District's director of teaching and learning and talented and gifted program designee.

The plan will include District-level student learning goals, procedures to foster each identified student's attainment of appropriate goals, strategies to identify and access parent community-based resources and selecting programs and services for their talented and gifted students.

Students who demonstrate the potential to perform at the eligibility criteria, as well as additional students who are talented and gifted, shall be identified.

END OF POLICY

---

### Legal Reference(s):

[ORS 343.391 - 343.401](#)  
[ORS 343.407 - 343.413](#)

[OAR 581-022-2325](#)  
[OAR 581-022-2330](#)

[OAR 581-022-2500](#)

Senate Bill 486 (2021)

Corrected 2/01/22