

HILLSBORO SCHOOL DISTRICT 1J BOARD OF DIRECTORS
Administration Center, 3083 NE 49th Place, Hillsboro, OR 97124

Board Meeting Agenda
September 28, 2021
5:15 PM

An in-person audience of up to 42 people is allowed at this meeting, not including the Board and Cabinet. Once capacity is reached, additional people are invited to watch the meeting via the link provided on the HSD homepage www.hsd.k12.or.us. Masks are required for all persons, regardless of vaccination status. The estimated times listed below for specific agenda items are subject to change.

1. 5:15 PM - Work Session

- A. Call to Order
Presenter: Mark Watson
Time: 5:15 PM
- B. MEC Naming/Renaming 4
Presenter: Casey Waletich
Time: 5:15 PM, 30 minutes
- C. Annual Student Investment Account (SIA) Report 5
Presenter: Travis Reiman
Time: 5:45 PM, 10 minutes
- D. Committee Selection Process 6
Presenter: Travis Reiman / Michelle Morrison
Time: 5:55 PM, 10 minutes
- E. Fall 2021 Update 7
Presenter: Travis Reiman
Time: 6:05 PM, 25 minutes
- F. Learning Acceleration Update 8
Presenter: Dayle Spitzer
Time: 6:30 PM, 10 minutes
- G. Student Device 1:1 Rollout and Management 9
Presenter: Jordan Beveridge
Time: 6:40 PM, 10 minutes
- H. Recess Board Meeting
Time: 6:50 PM

2. 7:00 PM - Regular Session

- A. Call to Order and Flag Salute
Presenter: Mark Watson
Time: 7:00 PM, 5 minutes
- B. Land Acknowledgement 10
Presenter: Mark Watson
Time: 7:05 PM, 5 minutes
- C. Proclamations
Presenter: Mark Watson
Time: 7:10 PM, 5 minutes
 - 1. National Principals Month 11
Presenter: Erika Lopez
 - 2. Safe Schools Week 12
Presenter: Nancy Thomas
- D. Approval of Agenda

Presenter: Mark Watson	
Time: 7:15 PM, 5 minutes	
SAMPLE MOTION: <i>I move that the Board of Directors approve the agenda as printed.</i>	
E. Consent Agenda	
<i>Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.</i>	
Presenter: Mark Watson	
Time: 7:20 PM, 5 minutes	
SAMPLE MOTION: <i>I move that the Board of Directors approve the Consent Agenda as printed</i>	
1. Approve Minutes of June 22, 2021, Board meeting	13
2. Approve Minutes of July 14, 2021, Board meeting	21
3. Approve Minutes of August 3, 2021, Board meeting	23
4. Approve Minutes of September 14, 2021, Board Meeting	28
5. Approve Routine Personnel Matters	31
6. Readopt Board / Superintendent Working Agreements	42
F. Audience Time	45
Presenter: Mark Watson	
Time: 7:25 PM, 10 minutes	
G. Public Testimony: MEC Naming/Renaming	46
Presenter: Mark Watson	
Time: 7:35 PM, 5 minutes	
H. Action Items	
1. MEC Naming/Renaming	47
Presenter: Casey Waletich	
Time: 7:40 PM, 5 minutes	
SAMPLE MOTION: <i>I move that the Board of Directors select [Insert Name here] as the name for MEC to be placed on 30-day review.</i>	
2. Nominate Member to OSBA Board of Directors - Position 20	48
Presenter: Mark Watson	
Time: 7:45 PM, 5 minutes	
SAMPLE MOTION: <i>I move that the Board of Directors nominate [insert candidate name] for the OSBA Board of Directors position number 20.</i>	
3. Nominate Member to OSBA Legislative Policy Committee - Position 15	49
Presenter: Mark Watson	
Time: 7:50 PM, 5 minutes	
SAMPLE MOTION: <i>I move that the Board of Directors nominate [insert candidate name] for the OSBA Legislative Policy Committee position number 15.</i>	
4. Adopt Board Goals	50
Presenter: Mike Scott	
Time: 7:55 PM, 5 minutes	
SAMPLE MOTION: <i>I move that the Board of Directors adopt their goals for the 2021-2022 school year.</i>	
5. Brookwood Elementary Lot Line Adjust Resolution	51
Presenter: Adam Stewart	
Time: 8:00 PM, 5 minutes	
SAMPLE MOTION: <i>I move that the Board of Directors approve Resolution No. 2021-001 to retitle the Brookwood Elementary School in the current School District entity's name, approve the conveyance of property to the</i>	

residences on the west side of the school campus and approve the filing of a new deed for the campus reflecting the new lot lines

- | | | |
|----|--|----|
| 6. | Hillsboro High School Bargain and Sale Deed for Lot Consolidation | 66 |
| | Presenter: Adam Stewart | |
| | Time: 8:05 PM, 5 minutes | |
| | <i>SAMPLE MOTION: I move that the Board of Directors approve the Hillsboro High School Bargain and Sale Deed for Lot Consolidation.</i> | |
| I. | Reports and Discussion | |
| 1. | Financial Report (<i>see written report</i>) | 72 |
| | Presenter: Michelle Morrison | |
| | Time: 8:10 PM, 5 minutes | |
| J. | Information - Administrative Regulation Update | 77 |
| | Presenter: Mike Scott | |
| | Time: 8:15 PM, 5 minutes | |
| 1. | EBCD-AR: Procedures for School/District Closure or Delayed Opening | 78 |
| | Presenters: Casey Waletich / Beth Graser | |
| 2. | JECB-AR(2): Tuition Rates for Nonresident Students | 83 |
| | Presenter: Michelle Morrison | |
| K. | HCU / HEA Reports | |
| | Presenter: Mark Watson | |
| | Time: 8:20 PM, 10 minutes | |
| L. | Discussion Time | |
| | Presenter: Mark Watson | |
| | Time: 8:30 PM, 15 minutes | |
| 1. | Student Representatives' Time | |
| 2. | Superintendent's Time | |
| 3. | Board of Directors' Time | |
| M. | Adjourn Board Meeting | |
| | Presenter: Mark Watson | |
| | Time: 8:45 PM | |
| N. | Next Meetings of the Board of Directors: | |
| | • October 12, 2021 Board Work Session | |
| | • October 26, 2021 Board Work / Regular Session | |

The complete Board meeting packet may be downloaded from the District website at: <https://www.hsd.k12.or.us/board>.

HILLSBORO SCHOOL DISTRICT
September 28, 2021
MEC NAMING/RENAMING

SITUATION

After months of gathering community, staff, and student feedback, a summary of names was presented to the Board of Directors at the September 14, 2021 work session for the naming/renaming of MEC West. Board members discussed the names and provided feedback for District staff.

During tonight's work session, the Superintendent will present the finalists for the naming and renaming of MEC West. After Board discussion in the work session, the Board will discuss the recommendations in the regular session and select the final names to be placed on 30-day review.

Names for Consideration are:

- Oak Street Campus / Plantel de Oak Street
- Pathway Center / Centro de Caminos
- David Hill Building / Edificio David Hill
- Miller Community Center / Centro Comunitario Miller
- Hillsboro Community Garden / Jardín Comunitario de Hillsboro

RECOMMENDATION

The Superintendent recommends the Board of Directors discuss the names presented and select the final name for the campus and new building to be placed on 30-day review.

HILLSBORO SCHOOL DISTRICT 1J
September 28, 2021
ANNUAL STUDENT INVESTMENT ACCOUNT (SIA) REPORT

SITUATION

Tonight's report is a required annual report on the investments made by HSD under the Student Investment Act (SIA) grant. This is a continuation of our effort to inform and engage key communicators regarding resource use and budgetary impacts based on current information. The full SIA Annual Report is posted on our HSD website: https://www.hsd.k12.or.us/cms/lib/OR02216643/Centricity/domain/68/accountability%20documents/ssa/sia/2020-21_HSD_SIA_Annual_Report_Questions.pdf

The Student Investment Act was funded at a lower level than originally intended for the 2020-21 fiscal year. The original appropriation of revenues generated by the Corporate Activity Tax was \$16.5 million. This was reduced to \$5.6 million as the state prepared budget reductions in response to the COVID 19 state of emergency impact to the economy late last May.

Tonight's report is not a typical requirement of other grant agreements and reflects the intent of the law for communications regarding the Student Investment Account to be ongoing with the community at large.

RECOMMENDATION

The Superintendent recommends that the Board listen to the report and ask questions.

HILLSBORO SCHOOL DISTRICT 1J
September 28, 2021
COMMITTEE SELECTION PROCESS

SITUATION

The Board has set as a goal that Board committees be demographically representative of the community. This discussion will allow the Board to strategize how to diversify the pool of applicants for both Community Curriculum Advisory Committee and Budget Committee.

The Superintendent asks that the Board review current applications, consider extending the window for accepting applications, and develop a strategy to recruit diverse community members to apply for the Community Curriculum Advisory Committee and Budget Committee.

RECOMMENDATION

The Superintendent recommends that the Board of Directors listen to the information and ask any questions they may have.

HILLSBORO SCHOOL DISTRICT 1J
September 28, 2021
FALL 2021 UPDATE

SITUATION

The Board of Directors will receive an update regarding the start of school for Fall 2021.

RECOMMENDATION

The Superintendent recommends that the Board of Directors listen to the information and ask any questions they may have.

HILLSBORO SCHOOL DISTRICT 1J
September 28, 2021
LEARNING ACCELERATION UPDATE

SITUATION

As we welcome students back to school this fall, specific efforts are underway to support learning acceleration at the three school levels. Staff will share a brief overview of some of that work, including: literacy and math instruction at the elementary level, the use of the additional 7th period at middle school, along with efforts to support math and literacy learning acceleration, and the work at the high schools to reengage students and accelerate learning in order to earn credits toward graduation and career and college readiness.

RECOMMENDATION

The Superintendent recommends that the Board of Directors listen to the information and ask any questions they may have.

HILLSBORO SCHOOL DISTRICT 1J
September 28, 2021
STUDENT DEVICE 1:1 ROLLOUT AND MANAGEMENT

SITUATION

The HSD Technology Services Department will review the current status of the 1:1 Chromebook rollout for all students. The management system and filtering used on the devices will also be reviewed.

RECOMMENDATION

The Superintendent recommends that the Board of Directors listen to the information and ask any questions they have.

**HILLSBORO SCHOOL DISTRICT 1J
BOARD OF DIRECTORS 2020-2021
LAND ACKNOWLEDGEMENT**

As we gather here today, even in this virtual setting, we would like to take a moment to acknowledge that our district service area is on the occupied traditional homelands of the Atfalati Indigenous people, lands we now call Washington County and the State of Oregon.

We thank them and their ancestors for being the original stewards of this land. We take this opportunity to offer gratitude for the opportunity to learn, work, and be a community on this land.

We also acknowledge the systemic policies of colonization that have led to genocide, relocation and assimilation that have impacted Indigenous and Native families, both past and present, and those who will be affected in the future.

According to Kalapuya tradition, people have lived here since time immemorial. Indigenous people still live here today, having persevered through US sponsored war displacement, genocide, and oppression.

We honor the Indigenous people whose traditional and ancestral homelands we stand on: the Tualatin Kalapuya, Kathlamet, Clackamas, Tumwater, Molalla, bands of the Chinook and many other indigenous nations of the Columbia River.

We believe it is important to acknowledge the ancestors of this place and to recognize that we are here because of the sacrifices forced upon them.

In remembering these communities, we honor their legacy, their lives, and their ancestors. We also recognize the urban Indigenous/Native/First Peoples community living in the metro area, which includes over 400 tribal nations.

PROCLAMATION

The Hillsboro School District recognizes that principals and assistant principals work tirelessly each day as visionaries, assessment experts, community builders, public relations experts, budget analysts, facility managers, special programs administrators, and guardians of various legal, contractual, and policy mandates and initiatives.

The Hillsboro School District appreciates that principals and assistant principals work collaboratively with both teachers and district staff to develop and maintain high curriculum standards, develop mission statements, and set performance goals and objectives for schools to achieve educational excellence.

The Hillsboro School District honors exemplary principals and assistant principals who have succeeded in providing high-quality learning opportunities for students, as well as their outstanding contributions to the profession.

The Hillsboro School District celebrates that Principals Month gives an opportunity to honor and recognize the contribution of all school principals and assistant principals to the success of every student in the District.

The Board of Directors of the Hillsboro School District do hereby proclaim the month of October 2021 be:

NATIONAL PRINCIPALS MONTH



We urge all community members to join us in recognizing the many contributions and achievements of principals and assistant principals to the development of prosperity of our community.

Mark Watson, Board Chair

PROCLAMATION

The Hillsboro School District recognizes that a week in October has been designated to increase awareness of the importance of safe schools and that it is critical for schools and communities to work together to ensure that our children are safe from harm and able to thrive in their academic environment.

The Hillsboro School District knows that excellence in education is dependent on safe, secure, and peaceful school settings.

The Hillsboro School District recognizes that all children deserve to learn in an environment where they feel safe and free from harm.

The Hillsboro School District encourages schools, communities, and organizations to work together to stop bullying and cyberbullying and put an end to hatred and racism by increasing awareness of the prevalence and impact of all forms of bullying on children of all ages.

The Hillsboro School District believes that it is important to focus public attention on school safety and identify, develop, and promote answers to these critical issues; and

The Board of Directors of the Hillsboro School District do hereby proclaim the week of October 17-23, 2021 be:

SAFE SCHOOLS WEEK



We urge all community members to join us in recognizing that we must work together to make our schools safe, secure, and peaceful places for learning, teaching, and working.

DRAFT

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES

June 22, 2021

District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

1. **WORK SESSION**

<u>Board Present:</u>	<u>Staff Present:</u>
Erika Lopez, Chair	Mike Scott, Superintendent
Martin Granum, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen	Dayle Spitzer, Assistant Superintendent, School Performance
See Eun Kim	Beth Graser, Communications Officer
Jaci Spross	Kona Lew-Williams, Human Resources Officer
Mark Watson	Michelle Morrison, Financial Officer
	Casey Waletich, Operations Officer
<u>Board Members Elect:</u>	Jordan Beveridge, Information Technology Officer
Monique Ward	Francesca Sinapi, Executive Director of Schools
Nancy Thomas	Olga Acuña, Director of Federal Programs
	Saideh Haghighi, Director of Equity and Human Resources
<u>Student Representatives:</u>	Audrea Neville, Executive Director of Schools
Kaylee Vazquez	Jeff Jones, Manager – Business Services
Jacquelin Perez	Justin Arey, Web Specialist/Designer
Ceph Tronco	Rose Roman, Executive Assistant to the Board
	Hugo Salmeron, Technology Support
<u>NA PAC Members:</u>	Jill Golay, HEA
Daria Martin-Bigham	Melody Hansen, HCU
Catherine Jager	Sebastian Hernandez, Translation Services
Jenny Sanchez	
Mindi Forrest	

Board Chair Erika Lopez called the meeting to order at 5:17 PM

A. Native American PAC Report

Executive Director of Schools Francesca Sinapi introduced Director of Federal Programs Olga Acuña, who introduced the group. Daria Martin-Bigham led the presentation. PAC participants Catherine Jager, Jenny Sanchez, and Mindi Forrest were present. Daria discussed the PAC activities over the last year and during the pandemic, and Catherine Jager shared her experience as a classroom teacher and her future role in HSD.

B. Board Chair and Vice Chair Election Update

Superintendent Mike Scott discussed the idea of holding Chair/Vice Chair election on July 14, to include new Board members in the process. Director Mark Watson informed the group of his desire to be Board Chair.

C. Discuss 2021-22 Board Meeting Dates

Superintendent Mike Scott presented the Board meeting dates for the 2021-2022 school year.

- D. Announce Budget Committee Vacancies
Chief Financial Officer Michelle Morrison discussed the Budget Committee vacancies.
- E. Announce Community Curriculum Advisory Committee Vacancies
Assistant Superintendent Travis Reiman discussed the CCAC vacancies.
- F. Comprehensive Sexuality Education (CSE) Biennial Approval Process Update
Assistant Superintendent Travis Reiman discussed the CSE process, Board responsibility, HSD timeline, the State CSE standards, outcomes for CSE, alternative process for CSE plan of instruction review and update, topics for revision and input from CCAC.
- G. Summer Programs, Accelerated Learning Plan, and SIA/ESSER Fund Update
Assistant Superintendent Travis Reiman and Chief Financial Officer Michelle Morrison discussed planning timeline, interdependence of resources, collective current service level (CSL) support and investments, HSD investment values and priorities, engagement focus and accelerated approach, summer 2021 state grants, SIA final proportionality 2020-21, details of investment categories 2020-21, draft SIA plan 2021-22, 2021-22 federal relief funds (ESSER I, II, III), and plans beyond 2021-2022.
- H. Recess Board Meeting
Board Chair Erika Lopez recessed at 6:58 PM.

2. REGULAR SESSION

<u>Board Present:</u>	<u>Staff Present:</u>
Erika Lopez, Chair	Mike Scott, Superintendent
Martin Granum, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen	Dayle Spitzer, Assistant Superintendent, School Performance
See Eun Kim	Beth Graser, Chief Communications Officer
Jaci Spross	Kona Lew-Williams, Chief Human Resources Officer
Mark Watson	Michelle Morrison, Chief Financial Officer
	Casey Waletich, Chief Operations Officer
<u>Board Members Elect:</u>	Adam Stewart, Capital Projects Officer
Monique Ward	Jordan Beveridge, Chief Information Technology Officer
Nancy Thomas	Olga Acuña, Director of Federal Programs
	Audrea Neville, Executive Director of Schools
<u>Student Representatives Present:</u>	Francesca Sinapi, Executive Director of Schools
Devlin Knill	Jeff Jones, Manager – Business Services
	Justin Arey, Web Specialist/Designer
<u>Budget Committee Present:</u>	Rose Roman, Executive Assistant to the Board
Kristine Adams-Wannberg	Hugo Salmeron, Technology Support
Nina Carlson	Jill Golay, HEA President
Kevin Murphy	Melody Hansen, HCU
Michael Smith	
Monica Uribe	
Dawn Wallace	

A. Call to Order and Flag Salute

Board Chair Erika Lopez reconvened the meeting at 7:06 PM and led the Pledge of Allegiance.

B. Land Acknowledgement

Board Chair Erika Lopez read the HSD Land Acknowledgement.

C. Recognitions and Appreciation

1. Outgoing Student Representatives

Superintendent Mike Scott thanked the outgoing student representatives and read statements from Ilhaam and Mya. Devlin thanked the Board for the opportunity to serve. Board Members thanked the student reps for their time spent over the last year.

2. Outgoing Board Members

Superintendent Mike Scott thanked outgoing Board Members Jaci Spross and Martin Granum. Board members reflected on Jaci and Martin. Jaci and Martin each spoke about their time with the Board.

D. Approval of Agenda

Director Jaci Spross MOVED, SECONDED by Director Martin, to approve the agenda as printed.

The MOTION CARRIED (6-0). No further discussion took place.

E. Audience Time

Two audience members requested to address the Board. Katie Miranda submitted a statement to be read by the Board at a later time. Joe Everton spoke regarding CSE curriculum.

F. Consent Agenda

Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Director Lisa Allen MOVED, SECONDED by Director See Eun Kim, to approve the Consent Agenda as printed.

The MOTION CARRIED (6-0). No further discussion took place.

Consent Agenda items were as follows:

1. Approve Minutes of May 25, 2021 Board Meeting
2. Approve Routine Personnel Matters
3. Approve Policies
 - a. C - General School Administration
 - 1) CBA: Qualifications and Duties of the Superintendent
 - b. I - Instruction
 - 1) IIBGA: Electronic Communication System
 - 2) IIBGA-AR: Electronic Communication System
 - c. J: Students
 - 1) JGA: Corporal Punishment
 - 2) JHCA/JHCB: Immunizations, Physical Examinations, Vision Screening/Eye Examinations and Dental Screening
4. Approve Annual Clerk / Officer Designations
5. Approve Annual Depository, Auditor, Legal Counsel, Newspaper, and Agent Designations
6. Approve Crime Policy Coverage Limits
7. Establish 2021-22 Mileage Reimbursement Rate
8. Tuition Rates for Non-Resident Students

G. Recess Board Meeting; Convene Meeting of the Local Contract Review Board
Erika Lopez, Time: 8:20 PM

H. Approve Declaration of Emergency Replacement of Exhaust System in Science Classrooms at Hillsboro High School and Exemption from Competitive Bidding
Capital Projects Officer Adam Stewart presented the emergency replacement of exhaust system in science classrooms at Hillsboro High School and exemption from competitive bidding.

Director Martin Granum MOVED, SECONDED by Lisa Allen, that the Board of Directors, acting in the capacity of the Local Contract Review Board, declare an emergency and exemption from competitive bidding requirements for replacement of the exhaust system in science classrooms at Hillsboro High School prior to the start of the 2021-22 school year.

The MOTION CARRIED (6-0). No further discussion took place.

I. Adjourn Meeting of the Local Contract Review Board; Reconvene Board Meeting
Board Chair Erika Lopez, Time: 8:23 PM

J. Recess Board Meeting; Convene Meeting of the Budget Committee
Board Chair Erika Lopez, Time: 8:23 PM

K. Hold Budget Hearing
Michelle Morrison

L. Adjourn Budget Hearing, Reconvene Board Meeting
Erika Lopez, Time: 8:25 PM

M. Action Items

1. Adopt Resolutions to Adopt the 2021-22 Budget, Appropriate the 2021-22 Budget, and Impose 2021-22 Taxes and Categorize the Levy
Chief Financial Officer Michelle Morrison reminded the Board of the Budget approval process.

Director Lisa Allen MOVED, SECONDED by Director Jaci Spross, that the Board of Directors adopt the Resolutions to Adopt the 2021-22 Budget, Appropriate the 2021-22 Budget, and Impose 2021-22 Taxes and Categorize the Levy, as shown in the June 22, 2021, Board meeting packet.

The MOTION CARRIED (6-0). No further discussion took place.

2. Adjust Appropriations
Chief Financial Officer Michelle Morrison explained the appropriations for general and special revenue funds.

Director Mark Watson MOVED, SECONDED by Director Lisa Allen, that the Board of Directors approve the adjusted appropriations for general and special revenue funds listed in the June 22, 2021, Board meeting packet.

The MOTION CARRIED (6-0). No further discussion took place.

3. Authorization of After School Program Request for Proposal (RFP) and Advance Award
Assistant Superintendent Travis Reiman and Chief Financial Officer Michelle Morrison discussed the authorization of after school program RFP.

Director Lisa Allen MOVED, SECONDED by Director See Eun Kim, that the Board of Directors authorize the After School Program Request for Proposals and Advance Award of service contracts to organizations qualified through the Request for Proposal Process.

The MOTION CARRIED (6-0). No further discussion took place.

4. Healthy and Safe Schools Plan

Chief Operations Officer Casey Waletich discussed the Healthy and Safe Schools Plan.

Director Martin Granum MOVED, SECONDED by Director Mark Watson, that the Board of Directors approve the Healthy and Safe Schools Plan.

The MOTION CARRIED (6-0). No further discussion took place.

5. Award Bid for Dairy Products

Chief Operations Officer Casey Waletich discussed the dairy products bid.

Director Martin Granum MOVED, SECONDED by Director Jaci Spross, that the Board of Directors award the bid for supply and delivery of dairy products, with renewal options for up to four (4) additional years, to Medosweet Farms beginning in the 2021-22 school year.

The MOTION CARRIED (6-0). No further discussion took place.

6. Review Superintendent's Performance and Approve Performance Evaluation

Vice Chair Martin Granum read the Superintendent Evaluation letter.

Director Jaci Spross MOVED, SECONDED by Director Lisa Allen, that the Board of Directors commend the Superintendent for his leadership of the Hillsboro School District, and direct that the evaluation letter be placed in his personnel file.

The MOTION CARRIED (6-0). No further discussion took place.

7. Approve 2021-22 Board Meeting Dates

Superintendent Mike Scott asked the Board to consider approving the 2021-22 meeting dates.

Director Mark Watson MOVED, SECONDED by Director Lisa Allen, that the Board of Directors approve the Board meeting dates for the 2021-22 school year.

The MOTION CARRIED (6-0). No further discussion took place.

8. Accept Gifts and Donations

Chief Financial Officer Michelle Morrison presented the donations received.

Director Martin Granum MOVED, SECONDED by Director Mark Watson, that the Board of Directors accept the donation of \$5,370 from Ladd Acres PTA to Ladd Acres Elementary for purchase of library chairs, and the donation of \$5,000 from the Reser Family Foundation to Miller Education Center for the Real World Personal Finance Grant program.

The MOTION CARRIED (6-0). No further discussion took place.

N. Reports and Discussions

1. Financial Report (see written report)

Chief Financial Officer Michelle Morrison presented the Financial Report.

O. Oath of Office

1. Administer the Oath of Office to Elected Board Members

Board Chair Erika Lopez administered the Oath of Office to Nancy Thomas, Monique Ward, and Director Mark Watson. Vice Chair Martin Granum administered the Oath of Office to Board Chair Erika Lopez.

2. Appoint Student Representatives to the Board of Directors and Administer the Oath of Office

Director Mark Watson MOVED, SECONDED by Director Jaci Spross, that the Board of Directors appoint Ceph Tronco, Kaylee Vazquez, and Jacquelin Perez to serve as Student Representatives to the Board of Directors for the 2021-22 school year, and administer the oath of office.

The MOTION CARRIED (6-0). No further discussion took place.

Board Chair Erika Lopez administered the Oath of Office to students Jacquelin Perez, Ceph Tronco, and Kaylee Vazquez.

P. HCU / HEA Reports

HCU President Melody Hansen spoke about a new book program, discussed bargaining and adding dates, and thanked classified staff. Additionally, she thanked the outgoing student representatives and Board members and welcomed returning Board members, new Board members, and new student representatives.

HEA President Jill Golay welcomed new staff, ask for safe school training to be equity inclusive, discussed bargaining, thanked outgoing Director Jaci Spross and Director Martin Granum for their collaboration, thanked outgoing student reps, congratulated new student reps, and welcomed new board members Monique Ward and Nancy Thomas.

Q. Discussion Time

1) Student Representatives' Time

No student representatives were present to speak

2) Superintendent's Time

Superintendent Mike Scott thanked the Board for the evaluation letter, and highlighted the work of the Cabinet. He thanked parents and the community for their grace during the last year, and thanked staff for their work. Superintendent Scott thanked outgoing Board members and student representatives for their service. Superintendent Scott finished by welcoming new Board members, reelected Board members, and new student representatives.

3) Board of Directors' Time

Director Jaci Spross said that it has been an honor to serve on the Board, and passed on the torch to Director Monique Ward, knowing kids will be taken care of. Director Lisa Allen thanked Superintendent Mike Scott for being such a good sport for sitting thru the evaluation letter, and thanked outgoing Director Jaci Spross, Director Marti Granum and the student reps. Director Mark Watson said he is

thankful for serving with everyone, thanked outgoing student representatives, is looking forward to working with new student reps, and looking forward to seeing Director Jaci Spross and Director Martin Granum in the community. Director Martin Granum said that he leaves with a satisfying sense of confidence in the district. Director See Eun Kim congratulated everyone on and off screen, for making it through this year, thanked parents for supporting their students, and said she will miss Director Jaci Spross and Director Martin Granum, as well as looking forward to working with Director Nancy Thomas and Director Monique Ward, and the new student representatives. Chair Erika Lopez thanked everyone for joining. She also thanked new Board members, thanked Director Martin Granum and Director Jaci Spross for their work, and new student representatives. She express that she is looking forward to change and is proud to be HSD.

R. Adjourn Meeting

Chair Erika Lopez adjourned the meeting at 9:35 PM.

DRAFT

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES

July 14, 2021
Virtual Meeting

2. WORK SESSION

<u>Board Present:</u>	<u>Staff Present:</u>
Erika Lopez, Chair	Mike Scott, Superintendent
Lisa Allen	Travis Reiman, Assistant Superintendent, Academic Services
See Eun Kim	Casey Waletich, Operations Officer
Yadira Martinez	Jordan Beveridge, Information Technology Officer
Nancy Thomas	Rose Roman, Executive Assistant to the Board of Directors
Monique Ward	Justin Arey, Web Specialist/Designer
Mark Watson	
<u>Student Representatives Present:</u>	
Ceph Tronco	
Kaylee Vazquez	

A. Call to Order

Board Chair Erika Lopez called the work session to order at 5:06 PM.

B. Elect Board Chair and Vice Chair

Chair Erika Lopez

Director See Eun Kim nominated Mark Watson for Board Chair.

Director Yadira Martinez MOVED, SECONDED by Director Mark Watson, that the Board of Directors close the nominations for Chair of the Board of Directors.

The MOTION CARRIED (7-0).

Director Lisa Allen MOVED, SECONDED by Director Yadira Martinez, that the Board of Directors elect Mark Watson for Chair of the Board of Directors.

The MOTION CARRIED (7-0).

Director Mark Watson nominated Director Nancy Thomas for Vice Chair.

Director Mark Watson MOVED, SECONDED by Director Yadira Martinez, that the Board of Directors close the nominations for Vice Chair of the Board of Directors.

The MOTION CARRIED (7-0).

Director Mark Watson MOVED, SECONDED by Director See Eun Kim, that the Board of Directors elect Nancy Thomas for Vice Chair of the Board of Directors.

The MOTION CARRIED (7-0).

C. Fall 2021 Update

Superintendent Mike Scott and Assistant Superintendent Travis Reiman discussed the process to determine Fall 2021 plans, shared highlights on the Ready School Safe Learners (RSSL) guidance, discussed potential elements of the Hillsboro School District Plan, and shared additional information from Washington County Public Health and the Center for Disease Control.

D. Discussion Time

Student Representatives

Ceph Tronco said they are thankful for the opportunity, and expressed appreciation for a very productive meeting. Kaylee Vazquez said she sees HSD plans in action and working in summer school, and encouraged that all plans be made accessible for all families, including in other languages.

Superintendent

Superintendent Mike Scott welcomed new Directors and students representatives.

Board of Directors

Director Lisa Allen welcomed new Director and students, and congratulated Chair Mark Watson and Vice Chair Nancy Thomas on their new roles. Director Yadira Martinez welcomed new Board members and student representatives. Director Erika Lopez complimented Chair Mark Watson on presiding over his first meeting, congratulated new Board members and student representatives. Director Monique Ward expressed her appreciation for the warm welcome, and looked forward to working with everyone in the coming year. Vice Chair Nancy Thomas thanked everyone for their support. Chair Mark Watson expressed gratitude for leadership and friendship of Director Erika Lopez.

E. Adjourn Meeting

Chair Mark Watson recessed the meeting at 6:17 PM.

DRAFT

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES

August 3, 2021

Virtual Board Retreat

1. Board Retreat

<u>Board Members Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen	Dayle Spitzer, Assistant Superintendent, School Performance
See Eun Kim	Beth Graser, Communications Officer
Yadira Martinez	Kona Lew-Williams, Human Resources Officer
Monique Ward	Michelle Morrison, Financial Officer
Erika Lopez	Casey Waletich, Operations Officer
	Jordan Beveridge, Information Technology Officer
<u>Student Representatives Present:</u>	Francesca Sinapi, Equity, Access and Engagement Officer
Ceph Tronco	Adam Stewart, Capital Projects Officer
Kaylee Vazquez	Rose Roman, Executive Assistant to the Board of Directors
Michelle Chen	Kelli Waibel, Tech Support

- A. Call to Order
Board Chair Mark Watson called the meeting to order at 8:10 AM.
- B. Team-Building Activity 1
Superintendent Mike Scott introduced the topic. Cabinet and Board introduced themselves.
- C. Facilitating Regular Session Discussion
Superintendent Mike Scott discussed the plan for the Board regular session in the afternoon.
- D. Strategic Plan Overview
Communications Officer Beth Graser discussed the current strategic plan, CIP goals, consultant scope of work, timelines, and facilitated discussion by Board members.
- E. Afterschool Programs
Assistant Superintendent Travis Reiman discussed the expansion of after school programs, goals, levels of programming, accountability metrics, family experience, scholarships, and access.
- F. School Mascots, Logos, and Facility Naming Policy Review
Operations Officer Casey Waletich discussed the Facility Naming Policy, including Board interest in expanding the policy, Miller Education Center naming/renaming update and the taskforce formed to discuss the potential renaming.
- G. Recess Meeting
Time: 10:29 AM

- H. Break
- I. Reconvene Meeting
Time: 10:42 AM
- J. Community Curriculum Advisory Committee (CCAC) Scope of Work for 2021-22
Assistant Superintendent Travis Reiman discussed the role of the CCAC. Board members provided input.
- K. Equity Overview 2021-22
Equity, Access and Engagement Officer Francesca Sinapi gave an overview of the equity work in HSD, including a review of past work, foundations, connections and support, and next steps.
- L. Board Goals
Board Chair Mark Watson and Superintendent Mike Scott discussed potential Board goals and Board members gave suggestions.
- M. Board Meeting Planning Document and Agenda Item Brainstorming
Board Chair Mark Watson and Superintendent Mike Scott discussed potential Board meeting topics and Board members gave suggestions.
- N. Board Meeting Format
Information Technology Officer Jordan Beveridge discussed past Board meeting processes, Meet/Zoom processes used during pandemic, and highlighted proposed 2021-22 processes.
- O. Board Professional Development Discussion
This topic was skipped due to time constraints.
- P. Teamwork / Communication
 - 1. Review Working Agreements
Board Chair Mark Watson and Superintendent Mike Scott sought feedback and took Board suggestions.
 - 2. Communication
Superintendent Mike Scott led the discussion and Board members discussed potential board updates for students, Friday updates, Interim Updates, Action Items in the body of the Board Update email.
- Q. Introduction of New Administrators
Human Resources Officer Kona Lew-Williams introduced new administrators to the Board.
- R. Recess Meeting
Time: 12:15 PM
- S. Lunch Break with New Administrators

- T. Reconvene Meeting
Time: 1:04 PM
- U. Team-Building Activity 2
This item was skipped due to time constraints.
- V. K-12 Instructional Focus
Assistant Superintendent Dayle Spitzer gave a brief overview of the instructional focus after the pandemic.
- W. Board Evaluation Discussion
This item was skipped due to time constraints.
- X. Bond Update
Capital Projects Officer Adam Stewart gave an update on Bond projects.
- Y. Adjourn Board Retreat
Board Chair Mark Watson adjourned the Board Retreat at 1:54 PM.

1. Board Regular Session

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen	Dayle Spitzer, Assistant Superintendent, School Performance
See Eun Kim	Beth Graser, Communications Officer
Yadira Martinez	Kona Lew-Williams, Human Resources Officer
Monique Ward	Michelle Morrison, Financial Officer
Erika Lopez	Casey Waletich, Operations Officer
	Jordan Beveridge, Information Technology Officer
<u>Student Representatives Present:</u>	Francesca Sinapi, Equity, Access and Engagement Officer
Ceph Tronco	Rose Roman, Executive Assistant to the Board of Directors
Kaylee Vazquez	Kelli Waibel, Tech Support
Michelle Chen	

- A. Call to Order and Flag Salute
Board Chair Mark Watson called the meeting to order at 2:08 PM.
- B. Land Acknowledgement
Board Chair Mark Watson read the HSD Land Acknowledgement.
- C. Recognitions and Proclamations
Director Yadira Martinez read the Latinx Heritage Month Proclamation in English and Spanish.
- D. Audience Time
Board Chair Mark Watson read the public comment script. Beth Graser led the audience participation. Eleven audience members spoke to the Board of Directors: Robert Stoddard, Sylvia Plaisted, Larry Dickinson, Kennebec Vial, Dorothy Vial, Bruce Wilson, Chantel Wilkinson, Sonja Feintech, Maria Bourassa, Cole Zuver, and Helios Kelly.
- E. Reports and Discussion
1. Fall 2021 Update and Operations Plan Update
Superintendent Mike Scott started by addressing the audience and thanked them for attending and their comments. He discussed the past year and the guidance, the impact of non-compliance, liabilities to the District. Operations Officer Casey Waletich discussed the Facilities Department operational plan, staff training, communicable disease management plan, transportation plan, food service, distancing, PPE, hand washing and sanitizing. Assistant Superintendent Travis Reiman discussed operations considerations, food service, physical distancing, limited liability protection, and frequently asked questions. Information Technology Officer Jordan Beveridge discussed the 1:1 technology rollout, with info on secondary and elementary levels, technical support in place for staff, student and families.
- F. Discussion Time
Student Representatives' Time

Ceph Tronco thanked audience for sharing their viewpoints and the administration staff for including student representatives. Kaylee Vazquez expressed excitement about being on the Board, and thanked the audience who participated. Michelle Chen shared her appreciation for the experience, and excitement on being a part of the discussion.

Superintendent's Time

Superintendent Mike Scott thanked the audience for their attendance. He also expressed thanks to the Board for studying and considering information in order to make decisions.

Board of Directors' Time

Director Erika Lopez thanked the audience for their participation, thanked the student representative for engaging with the Board. Erika stated that she'd continue to advocate at the state level, and make sure that HSD is represented. She also thanked the HSD technology department for all of their work to make digital meetings possible. Erika expressed her appreciation for being reelected by the community. Director Monique Ward thanked the community for their input, expressed appreciation to the Superintendent and Cabinet for their work, and looked forward to the next four years. Director Lisa Allen welcomed the new student representative, and new Board members Nancy Thomas and Monique Ward. Director Yadira Martinez welcomed the new student representatives and board members, as well as congratulated Chair Mark Watson on officiating an all-day board retreat. She also looked forward to having her student in school full-time, and having her neighborhood school, McKinney Elementary, complete. Vice Chair Nancy Thomas thanked HSD staff for supporting the Board. Director See Eun thanked the HSD technology department and expressed her excitement for the opportunity to engage and host the public in person. She also acknowledge the Superintendent and Cabinet for their work to get students back into the classrooms, expressed her support for the proposal, and looked forward to students returning normally as soon as possible. Chair Mark Watson thanked the HSD technology department and thanked staff for all of their work. He welcomed the new student representatives, and Board members.

G. Adjourn Meeting

Board Chair Mark Watson adjourned the meeting at 4:44 PM.

DRAFT

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES

September 14, 2021

District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

1. WORK SESSION

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen	Dayle Spitzer, Assistant Superintendent, School Performance
Erika Lopez	Beth Graser, Communications Officer
Yadira Martinez	Kona Lew-Williams, Human Resources Officer
Monique Ward	Michelle Morrison, Financial Officer
	Jordan Beveridge, Information Technology Officer
<u>Student Representatives Present:</u>	Casey Waletich, Operations Officer
Kaylee Vazquez	Francesca Sinapi, Equity, Access and Engagement Officer
Ceph Tronco	Justin Arey, Web Specialist/Designer
Michelle Chen	Rose Roman, Assistant to the Board
	Kelli Waibel, Technology Support
	Olga Acuña, Executive Director of Federal Programs
	Dorotea Lopez Perez, Education Liaison
	Marianna Roman, Family Outreach Liaison

A. Call to Order

Board Chair Mark Watson called the Board meeting into session at 5:16 PM.

B. Strategic Plan Consultant Selection and Process Overview

Communications Officer Beth Graser introduced Performance Fact Inc. Performance Fact Inc. staff introduced themselves and discussed the Strategic Planning process.

C. Latinx Parent Advisory Committee Report and Discussion

Equity, Access and Engagement Officer Francesca Sinapi introduced the PAC, Executive Director of Federal Programs Olga Acuña introduced Education Liaison Dorotea Lopez, and the PAC members presented. PAC members Francisca Alonso, Marisol Cariño, Marlen Olea, Guadalupe Sanchez, Diana Delgado, and Elizabeth Alonso spoke, along with students Areli Santos and Ashley Piñeda. Board members and student reps asked questions.

D. Fall Update

Assistant Superintendent Dayle Spitzer introduced the subject, discussed the first days of school, and enrollment data. Human Resources Officer Kona Lew-Williams gave an update from the HR department and negotiations with the unions, staff vaccination exceptions and protocols. Communications Officer Beth Graser defined Exemption vs Exception. Financial Officer Michelle Morrison discussed the vaccination documentation timeline. Assistant Superintendent Travis Reiman

discussed state and county COVID-19 data, and a proposed COVID-19 screening pilot for K-12 students. Student Reps and Board members asked questions.

E. Board Self-Evaluation Discussion

Board Chair Mark Watson presented the Self Evaluation process, presented the possibility of skipping due to new Board members. Board members discussed the process and agreed to skip this year's self-evaluation. Superintendent Mike Scott discussed building a self-evaluation scheduled for the next several years.

F. Board Goals Discussion

Board members discussed newly suggested edits, and agreed on a set of goals to be brought forth for approval at the next regular session.

G. Board Working Agreements Discussion

Board members discussed edits, and agreed on working agreements for approval at the next regular session.

H. Board Professional Development Discussion

Superintendent Mike Scott discussed committee and professional development opportunities. Financial Officer Michelle Morrison discussed the Board budget, purchasing and reimbursement. Board members discussed attendance to NSBA conference, and OSBA and LPC Board nominations.

I. Facilities Naming Process - Miller Education Center West

Operations Officer Casey Waletich discussed the facilities renaming process. Board members discussed the name and the survey.

J. Action Items

1. Notice of Intent to Purchase - VOIP Phone System

Information Technology Officer Jordan Beveridge presented the Notice of Intent to Purchase.

Director Erika Lopez MOVED, SECONDED by Director Yadira Martinez that the Board of Directors acknowledge the Notice of Intent to Purchase by use of a cooperative purchasing agreement, under the authority of the State of Oregon (ORS 279A.215 Permissive Cooperative Procurements).

The MOTION CARRIED (6-0). No further discussion took place.

2. Notice of Intent to Purchase - Microsoft

Information Technology Officer Jordan Beveridge presented the Notice of Intent to Purchase.

Director Nancy Thomas MOVED, SECONDED by Director Lisa Allen that the Board of Directors acknowledge the Notice of Intent to Purchase by use of a cooperative purchasing agreement, under the authority of the State of Oregon (ORS 279A.215 Permissive Cooperative Procurements).

The MOTION CARRIED (6-0). No further discussion took place.

K. Discussion Time

1) Student Representatives' Time

Michelle Chen, Ceph Tronco and Kaylee Vazquez each gave an update of the first week at school from the student perspective.

2) Superintendent's Time

Superintendent Mike Scott discussed anticipated transportation shortages, and supply chain issues with Nutrition Services. He highlighted the excitement of seeing kids in school all day every day.

3) Board of Directors' Time

Vice Chair Nancy Thomas discussed intentional effort in communicating with the public. Director Monique Ward passed and provided no additional comments. Director Erika Lopez expressed excitement about students returning to school. Director Yadira Martinez discussed getting ahead on issues such as transportation, lunch, and traffic, and expressed excitement of having her daughter back at school. Director Lisa Allen shared the teacher's perspective of returning to school, excitement of her own kids, thanked staff, and expressed hope to keep going this way the rest of the year. Chair Mark Watson expressed happiness to hear of students being back, and thanked everyone for sharing their stories. He thanked the Board for their grace, and thanked staff for their work.

L. Adjourn Meeting

The meeting was adjourned at 8:25 PM.

HILLSBORO SCHOOL DISTRICT 1J
September 21, 2021
APPROVE ROUTINE PERSONNEL MATTERS

The Superintendent recommends the Board of Directors:

- A. Ratify the acceptance of the resignation of the following administrative personnel:

Jeniffer Modolo

Assignment: 1.0 FTE High School Assistant Principal
Location: Century High School
Effective Date: June 30, 2021

- B. Ratify the acceptance of the resignation of the following supervisor-specialist-technical personnel:

Oswaldo Jimenez-Reza

Assignment: 1.0 FTE System/Network Engineer 1
Location: Technology Services
Effective Date: June 30, 2021

Lyndall O'Bannon

Assignment: 1.0 FTE System/Network Engineer 1
Location: Technology Services
Effective Date: June 30, 2021

Alexander Oh

Assignment: 1.0 FTE Manager – Security Services
Location: Facilities and Maintenance
Effective Date: June 30, 2021

Brian Ware

Assignment: 1.0 FTE System/Network Engineer 1
Location: Technology Services
Effective Date: August 25, 2021

- C. Ratify the acceptance of the resignation of the following licensed personnel:

Deborah Alvarado

Assignment: 1.0 FTE TOSA - Dean of Students
Location: Evergreen Middle School
Effective Date: June 18, 2021

Marcos Alvarez Dominguez

Assignment: 1.0 FTE PE/Health Teacher
Location: South Meadows Middle School
Effective Date: June 18, 2021

Sarah Astenius

Assignment: 1.0 FTE Behavior Specialist
Location: Groner K-8
Effective Date: June 18, 2021

Hana Bearson

Assignment: 1.0 FTE 3rd Grade Teacher
Location: Butternut Creek Elementary School
Effective Date: June 18, 2021

Amanda Bennett

Assignment: 1.0 FTE School Counselor
Location: Eastwood Elementary School
Effective Date: June 18, 2021

Robert Bizjak

Assignment: 1.0 FTE ELA
Location: Glencoe High School
Effective Date: June 18, 2021

April Rose Castillo

Assignment: 1.0 FTE EL Specialist
Location: Orenco Elementary School
Effective Date: June 18, 2021

Leigh Church

Assignment: 1.0 FTE Activities Director
Location: Glencoe High School
Effective Date: June 18, 2021

Joni Clayton

Assignment: 1.0 FTE Counselor
Location: North Plains Elementary School & Atfalati Ridge
Elementary School
Effective Date: June 18, 2021

Jeremy Corwin

Assignment: 1.0 FTE TOSA - Dean of Students
Location: Century High School
Effective Date: July 30, 2021

Kara Emberlin

Assignment: 1.0 FTE 5th Grade Teacher
Location: North Plains Elementary School
Effective Date: June 18, 2021

Michael Fanger

Assignment: 1.0 FTE PE Teacher
Location: Glencoe High School
Effective Date: June 18, 2021

Alan Foster

Assignment: 1.0 FTE Athletic Director
Location: Liberty High School
Effective Date: June 18, 2021

Shannon Freudenthal

Assignment: 1.0 FTE TOSA – Dean of Students
Location: Hillsboro Online Academy
Effective Date: June 18, 2021

Anne Gorham

Assignment: 1.0 FTE Science Teacher
Location: Liberty High School
Effective Date: June 18, 2021

Ann Hargraves

Assignment: 1.0 FTE Student Success Coach
Location: Jackson Elementary School
Effective Date: June 18, 2021

Mindi Helmandollar-Armatas

Assignment: 1.0 FTE EL Specialist/ Student Success Coach
Location: Farmington View Elementary School
Effective Date: June 18, 2021

Jacqueline Herrera

Assignment: 1.0 FTE Counselor
Location: Hillsboro High School
Effective Date: June 18, 2021

Deborah Hunt

Assignment: 0.5 FTE Dean of Students / 0.5 FTE Literacy TOSA
Location: Office for School Performance
Effective Date: June 18, 2021

Surabhi Joglekar

Assignment: 1.0 FTE Advanced Math Teacher
Location: Glencoe High School
Effective Date: June 18, 2021

Sarah Keller

Assignment: 1.0 FTE Universal Student Supports TOSA

Location: Office for School Performance
Effective Date: July 1, 2021

Joel Matykowski

Assignment: 1.0 FTE Science Teacher
Location: Century High School
Effective Date: June 18, 2021

Danielle Murphy

Assignment: 1.0 FTE Mathematic Teacher
Location: Evergreen Middle School
Effective Date: June 18, 2021

Mark Myrick

Assignment: 1.0 FTE PE Teacher
Location: Eastwood Elementary School
Effective Date: June 18, 2021

Viridiana Negrete Almanza

Assignment: 1.0 FTE School Counselor
Location: Liberty High School
Effective Date: June 18, 2021

Evelyn Ortega

Assignment: 1.0 FTE Speech Language Pathologist
Location: Mooberry Elementary School
Effective Date: June 18, 2021

Kellie Petrick

Assignment: 1.0 FTE TOSA
Location: Office for School Performance
Effective Date: June 30, 2021

Krista Reiman

Assignment: 1.0 FTE Dean of Students - TOSA
Location: South Meadows Middle School
Effective Date: July 1, 2021

Amy Schroeder

Assignment: 1.0 FTE Dean of Students
Location: Glencoe High School
Effective Date: June 18, 2021

Tori Scoles

Assignment: 1.0 FTE Drama/Language Arts Teacher
Location: Hillsboro High School
Effective Date: June 18, 2021

Trevor Smith

Assignment: 1.0 FTE General Education Specialist
Location: Miller Education Center
Effective Date: June 18, 2021

Judd Stutzman

Assignment: 1.0 FTE 4th Grade Teacher
Location: Orenco Elementary School
Effective Date: June 18, 2021

Morgan Quimby

Assignment: 1.0 FTE TOSA
Location: Office for School Performance
Effective Date: July 1, 2021

Nancy Vazquez

Assignment: 1.0 FTE Preschool Teacher Dual Language
Location: Reedville Elementary School
Effective Date: June 18, 2021

Rosa Villeda

Assignment: 1.0 FTE 3rd Grade Dual Language Teacher
Location: Mooberry Elementary School
Effective Date: June 18, 2021

David Williams

Assignment: 1.0 FTE Technology Teacher – Industrial Ed
Location: Glencoe High School
Effective Date: June 18, 2021

Matthew York

Assignment: 1.0 FTE PE Teacher
Location: Farmington View Elementary School / Reedville
Elementary School
Effective Date: June 18, 2021

- D. Approve the employment of the following administrative personnel:

Raya Nichols

Assignment: Temporary Associate Coordinator of Career and
College Pathways
Location: Office for School Performance
Effective Date: August 9, 2021

- E. Approve the employment of the following supervisor-specialist-technical personnel:

Matthew Bennett

Assignment: System/Network Engineer 1
Location: Technology Services
Effective Date: August 9, 2021

Miles Holland

Assignment: System/Network Engineer 1
Location: Technology Services
Effective Date: August 9, 2021

Lisa Erickson

Assignment: Manager – Security Services
Location: Facilities and Maintenance
Effective Date: August 2, 2021

- F. Approve the employment of the following licensed personnel in the 2021-22 school year:

Eric Avalos-Alfaro

Education: BA – University of Oregon, Eugene, OR
Experience: None
Assignment: 1.0 FTE Intermediate Dual Language Teacher –
Mooberry Elementary School

Morgan Ayeni

Education: MA – George Fox University, Portland, OR
Experience: 2 years
Assignment: 1.0 FTE Graphic Design Teacher – Century High
School

Ericka Backs

Education: MA – Baker University, Overland Park, KS
Experience: 14 years
Assignment: 0.8333 FTE EL Specialist – Century High School

Caitlyn Barone

Education: MA – Western Washington University, Bellingham, WA
Experience: None
Assignment: 1.0 FTE Art Teacher – Brown Middle School

Isabelle Bosze

Education: BA – University of Oregon, Eugene, OR
Experience: None
Assignment: 1.0 FTE Counselor – Reedville Elementary School

Heather Brooks Denton

Education: MA – Oregon State University, Corvallis, OR
Experience: 15 years
Assignment: 0.167 FTE Language Arts Teacher – Brown Middle School

Zane Chitwood

Education: MA – Pacific University, Forest Grove, OR
Experience: 1 year
Assignment: 0.667 FTE Social Studies Teacher – Liberty High School

Natalie Chong

Education: MA – George Fox University, Newberg, OR
Experience: 15 years
Assignment: 1.0 FTE School Counselor – Imlay Elementary School

Zachary Clark

Education: BA – VanderCook College of Music, Chicago, IL
Experience: 6 years
Assignment: 1.0 FTE Music Teacher – Ladd Acres Elementary School

Rachel Cohen

Education: MA – Pacific University, Forest Grove, OR
Experience: None
Assignment: 0.667 FTE Language Arts Teacher – R.A Brown Middle School

Martha Daniels

Education: MA – Kennesaw State University, Kennesaw, GA
Experience: 3 years
Assignment: 1.0 FTE Language Arts Teacher – Evergreen Middle School

Nancy Dening

Education: MA – Walden University, Minneapolis, MN
Experience: 22 years
Assignment: 1.0 FTE Math Teacher – South Meadows Middle School

Jonathan Dessert

Education: MA – Portland State University, Portland, OR
Experience: 1 year
Assignment: 1.0 FTE PE Teacher – South Meadows Middle School

Bree Fawk

Education: MA – Lewis & Clark College, Portland, OR
Experience: 7 years
Assignment: 1.0 FTE School Counselor – Century High School

Heather Fix

Education: MA – Oregon State University, Corvallis, OR
Experience: 17 years
Assignment: 1.0 FTE TOSA Secondary Student Support Systems - Office for School Performance

Michelle Freed

Education: MA – Western Governors University, Millcreek, UT
Experience: 9 years
Assignment: 1.0 FTE CTE – Early Childhood – Glencoe High School

Ashley Galik

Education: MA – Pacific University, Forest Grove, OR
Experience: 3 years
Assignment: 1.0 FTE 3rd Grade Teacher – Butternut Creek Elementary School

Nessima Gatchalian

Education: MA –Pacific University, Forest Grove, OR
Experience: 1 year
Assignment: 1.0 FTE Science Teacher –Liberty High School

Hunter Haynes

Education: MA – Portland State University, Portland, OR
Experience: None
Assignment: 1.0 FTE Music Teacher – Tobias Elementary School

Melissa James

Education: MA – American College of Education, Indianapolis, IN
Experience: 7 years
Assignment: 1.0 FTE Student Success Coach – Patterson Elementary School, W.L. Henry Elementary School, Eastwood Elementary School

Alyssa Johnson

Education: MA – California State University East Bay, Hayward, OR
Experience: 4 years
Assignment: 1.0 FTE Special Education Teacher – Liberty High School

Danielle Jones

Education: MA – Portland State University, Portland, OR
Experience: None
Assignment: 1.0 FTE Counselor – Century High School

Christy Jorgensen

Education: MA – University of Oregon, Eugene, OR
Experience: 12 years
Assignment: 1.0 FTE EL Specialist – Reedville Elementary School

Nichole Jorgensen

Education: MA – Walden University, Minneapolis, MN
Experience: 5 years
Assignment: 1.0 FTE Elementary Teacher – Ladd Acres Elementary School

David Kloucek

Education: BA – University of Portland, Portland, OR
Experience: 3 years
Assignment: 1.0 FTE Math Teacher – Glencoe High School

William Kloster

Education: MA – Lewis and Clark College, Portland, OR
Experience: 3 years
Assignment: 1.0 FTE Language Arts Teacher – R.A. Brown Middle School

Esther Kwak

Education: BA – University of Oregon, Eugene, OR
Experience: None
Assignment: 1.0 FTE Music Teacher – Orenco Elementary School

Brian Kyaw

Education: MA – Pacific University, Forest Grove, OR
Experience: None
Assignment: 1.0 FTE 4th Grade Teacher – North Plains Elementary School

Jin Lee

Education: MA – University of Oregon, Eugene, OR
Experience: 3 years
Assignment: 1.0 FTE 4th Grade Teacher – Ladd Acres Elementary School

Benjamin Lefkort

Education: MA – Cal State East Bay, Hayward, CA

Experience: 3 years
Assignment: 1.0 FTE PE Teacher – Rosedale Elementary School

Kara Lineberry

Education: MA – Wayland Baptist University. Plainview, TX
Experience: 8 years
Assignment: 1.0 FTE Elementary Resource Teacher – Farmington View Elementary School

Laura Lyon

Education: MA – Sam Houston State University, Huntsville, TX
Experience: 16 years
Assignment: 1.0 FTE Language Arts Teacher – Hillsboro High School

Rowelynne Mihalko

Education: MA – San Diego State University, San Diego, CA
Experience: 6 years
Assignment: 1.0 FTE 5th Grade Teacher – Butternut Creek Elementary School

Anna Orton

Education: MA – University of Denver, Denver, CO
Experience: 16 years
Assignment: 1.0 FTE English Learner Specialist – Evergreen Middle School

Carlos Pagan

Education: BA – Art Institute of Fort Lauderdale, Lauderdale, FL
Experience: 11 years
Assignment: 1.0 FTE Art Teacher – Century High School

Alisa Rasheed

Education: MA – Eastern Oregon University, La Grande, OR
Experience: 6 years
Assignment: 1.0 FTE Life Skills Teacher – South Meadows Middle School

Emma Villaraldo Ojeda

Education: BA – Portland State University, Portland, OR
Experience: None
Assignment: 1.0 FTE 5th Grade Dual Language Teacher – W.L. Henry Elementary School

Jerson Sarceno

Education: BA – Brigham Young University, Rexburg, ID
Experience: 1 year

Assignment: 1.0 FTE Social Learning Center Teacher – Ladd Acres Elementary School

Derek Shortt

Education: MA – Grand Canyon University, Phoenix, AZ
Experience: 6 years
Assignment: 1.0 FTE 7th /8th Language Arts/ Social Studies – Groner K – 8

Chelsea Striplin

Education: MA – Pacific University, Forest Grove, OR
Experience: None
Assignment: 1.0 FTE EL Specialist – Witch Hazel Elementary School

Claire Tocher

Education: MA – Southern Oregon University, Ashland, OR
Experience: 6 years
Assignment: 1.0 FTE Kindergarten Teacher – Imlay Elementary School

Elizabeth Troolines

Education: MA – George Fox University, Portland, OR
Experience: None
Assignment: 1.0 FTE 6th Grade Teacher – Jackson Elementary School

Stephanie Twellman

Education: MA – Lewis & Clark, Portland, OR
Experience: 7 years
Assignment: 1.0 FTE School Counselor – Liberty High School

Nichole Whiteman

Education: MA – Lewis & Clark College, Portland, OR
Experience: 18 years
Assignment: 1.0 FTE Dual Language Kindergarten Teacher – Lincoln Street Elementary School

Mary Margaret Zamora

Education: BA – Bowling Green State University, Bowling Green, OH
Experience: 1 year
Assignment: 0.8 FTE Elementary Resource Specialist – Reedville Elementary School

HILLSBORO SCHOOL DISTRICT 1J
September 28, 2021
READOPT BOARD / SUPERINTENDENT WORKING AGREEMENTS

SITUATION

The Board of Directors is the educational policy-making body for the Hillsboro School District. In order to effectively meet the District's challenges, it is essential that the Board and Superintendent function together as a leadership team. The Board / Superintendent working agreements, a tool that facilitates unity among the team members, is annually reviewed and readopted by the Board. The Board reviewed updates to the working agreements during the August 3 retreat and September 14 work session.

RECOMMENDATION

The Superintendent recommends that the Board of Directors readopt the Board/Superintendent working agreements.

Hillsboro School District
2020-21 2021-22 Board / Superintendent Working Agreements

Purpose

The Board of Directors is the educational policy-making body for the Hillsboro School District. The Board and Superintendent function together as a leadership team to effectively meet the District's challenges, agreeing that their first and greatest concern is the educational welfare of students. The Board and Superintendent are jointly committed to upholding the values and implementing the protocols outlined in the following working agreements.

Information Requests

- Individual Board members with requests for information will contact the Superintendent or appropriate Cabinet member. The Superintendent and / or Cabinet member will respond to general questions and inquiries.
- If information requests require additional staff work, the Superintendent will determine how to proceed. Requests that require considerable staff work will be added to a Board agenda, so the Board can determine whether it is a valuable investment of staff time.
- Information requests made during Board meetings will be recorded and tracked in the minutes.

Personnel Issues

- Board members support the employment of those persons best qualified to serve as school staff, ~~and insist on the regular and impartial evaluation of all staff.~~
- Board members recognize that their sole employee is the Superintendent, whom they direct as a Board, and that it is not their role to direct staff.
- Board members agree that when they have concerns, they will follow the chain of command and contact the Superintendent or a Cabinet member.
- The Superintendent and Board Chair will collaborate to respond to employee concerns.

Speaking with One Voice

- Board members agree that they will strive to render all decisions based on the available facts and their independent judgment.
- Board members agree to accept the decision of the majority, while honoring the right of individual members to express opposing viewpoints and vote their convictions.
- The Board Chair, Vice Chair, and Superintendent will confer with each other, when

possible, before responding to the media and community as the official voice of the Board. The Superintendent and Communications Director will communicate facts and notify the Board when responding, as appropriate.

- Board members will be certain to clarify when they are speaking on their own behalf and when they are speaking as representatives of the Board. (For example, "... I am speaking to you today as an individual, and not on behalf of the Hillsboro School District Board of Directors.")

Superintendent / Board Relationship

- Board members agree to work with other Board members to establish effective Board policies, and to delegate authority for the administration of the schools to the Superintendent.
- Board members agree that they will not take any private action that will compromise the Board or administration, they will respect the confidentiality of information that is privileged under applicable law, and they will avoid being placed in a position that involves a conflict of interest.
- The Superintendent will communicate with the Board in a timely manner about issues that concern the District. Board members will provide feedback or suggestions to the Superintendent.
- The Superintendent will provide the Board with weekly updates.
- The Board Chair and Vice Chair will meet with the Superintendent to plan Board meeting agendas and strategize on how to address key issues.
- Board members and the Superintendent agree to be open to suggestions, and respectful in their manner of giving and receiving feedback, including reminders when their working agreements are being violated. The Superintendent will counsel Board members one-on-one when necessary.
- The Board and Superintendent will review, revise, and recommit to their working agreements annually.

Meetings

- Board members agree to read all packet materials prior to the meetings.
- The Board packet will normally be emailed to Board members by the end of the day on the Thursday prior to a regularly scheduled Board meeting.
- When an individual Board member has a question about an agenda item prior to a Board

meeting, they will strive to contact the Superintendent, so that information can be gathered and shared before the meeting.

- The Superintendent and Board secretary will act as parliamentarians at Board meetings to help ensure that each motion is clear and there is no missing or misunderstood information.
- The Board Chair will make every effort to ensure that all Board members wishing to speak regarding an agenda item have an opportunity to be heard.

Communication – Board / Superintendent / Staff / Community

- Board members and the Superintendent agree to show respect and consideration for each other at Board meetings and in all of their communications, work collaboratively together, strive to be a highly functioning team, and offer the same level of consideration and respect to administrators, staff members, audience members, and community members.
- Board members will endeavor to make policy decisions only after full discussion at publicly held Board meetings.
- Board members agree to encourage the free expression of opinion by all Board members, and to follow the protocols established by the Board and Superintendent when communicating with other Board members, students, staff, and community members.
- Board members are encouraged to visit schools.
 - When Board members visit schools in their official capacity, they agree to plan their visits in advance with the principal, and wear their District “Board Member” badges.
 - When Board members visit schools as a parent or volunteer, they will sign in at the office and ask for a visitor badge. Advance notice is encouraged, but may not be required in all cases.
- Board members agree that emails sent to the entire Board from stakeholders will be answered by the Board Chair (or designee) on behalf of the Board, and copied to all Board members, and that concerns about the District will be referred to the Superintendent and Cabinet member, if appropriate. The Board Chair (or designee) will include the following points in their response:
 1. Thank you for sharing your concern regarding _____.
 2. I have referred your concern to the Superintendent and Cabinet member (if appropriate).

If a Board member would like to respond to a stakeholder who has contacted several

Board members regarding a concern, the Board member's response will include the following points:

1. Thank you for sharing your concern regarding _____.
2. The Hillsboro School District Board Chair (or designee) will respond on behalf of the Board.

Board Meeting Agendas

- The Board Chair, Vice Chair, and Superintendent will set the Board agenda. Individual Board members may request that items be added to the agenda by contacting the Superintendent or Board Chair.
- Items will only be added to the agenda at a Board meeting if the majority of the Board agrees to consider them.

Board Professional Development Requests

- Because Board members believe that professional development is a key component to being an effective Board member, they are committed to informing themselves about current educational issues by individual study and through participation in programs that provide valuable relevant information, such as programs sponsored by state and national school boards associations and other professional organizations.
- See policy BHB for specific information regarding professional development requests. Board members participating in professional development opportunities will share a brief summary of the training with the rest of the Board following the event.

Adopted 09/22/20

AUDIENCE PARTICIPATION STATEMENT - NON-AGENDA TOPIC

Read at beginning of Audience Time:

Public participation in Board meetings is governed by Policy BDDH.

Visitors who wish to speak before the Board must complete an Intent to Speak card (available on the top of the HSD homepage and/or at the table at the entrance of the Board Room) and submit it via the google form, by email, or in person, to the Executive Assistant to the Board of Directors Rose Roman.

Commenters should include their name and, if speaking for an organization, the name of the organization. A spokesperson should be designated to represent a group with a common purpose. Up to three minutes, at the Board's discretion, will be allowed per comment.

Commenters may offer objective criticism of district operations and programs, but in public sessions the Board will not hear comments regarding any individual district staff member. Commendations involving staff members should be sent to the Superintendent. Channels for the Board's review of legitimate complaints involving individuals include Board policy KL—Public Complaints. If appropriate, the Board chair will connect the visitor with an administrator to receive comments regarding personnel. Any hearing conducted before the Board regarding personnel shall take place in an executive session.

Comments aimed at State and Federally protected classes shall be prohibited. Anger, rudeness, ridicule, obscene or profane language, impatience, lack of respect for others and personal attacks are not acceptable behavior. Demonstrations in support or opposition to a speaker or idea are not permitted.

The Board thanks all visitors for their presence, and appreciates the input of community members.

Public Input – Facilities Naming/Renaming Process – MEC

September 28, 2021

Board members value the perspectives of staff, students, and community members, and are inviting public comment on the topic of Facilities Naming/Renaming Process – MEC. During tonight's meeting, the Board will listen to input provided by audience members regarding this topic.

This public input agenda item will be conducted as follows:

- Everyone who wants to provide comment to the Board regarding the Facilities Naming Process – MEC must complete an Intent to Speak card (available on the top of the HSD homepage and/or at the table at the entrance of the Board Room) and submit it via the google form, by email, or in person, to the Executive Assistant to the Board of Directors Rose Roman..
- Commenters should include their name and, if speaking for an organization, the name of the organization. A spokesperson should be designated to represent a group with a common purpose. Up to three minutes, at the Board's discretion, will be allowed per comment.
- Questions will not be answered during this meeting. This is not a question-and-answer session, but an opportunity for the Board to receive public input regarding the Facilities Naming Process – MEC.
- Any questions that are generated will be recorded and answered at a later date. In order to receive responses to questions, you must provide your contact information.
- Anyone who does not have an opportunity to submit a comment for the meeting is welcome to submit written testimony to the Board secretary (romanr@hsd.k12.or.us) for the Board to review.

HILLSBORO SCHOOL DISTRICT
September 28, 2021
MEC NAMING/RENAMING

SITUATION

After months of gathering community, staff, and student feedback, a summary of names was presented to the Board of Directors at the September 14, 2021 work session for the naming/renaming of MEC West. Board members discussed the names and provided feedback for District staff.

Names for Consideration are:

- Oak Street Campus / Plantel de Oak Street
- Pathway Center / Centro de Caminos
- David Hill Building / Edificio David Hill
- Miller Community Center / Centro Comunitario Miller
- Hillsboro Community Garden / Jardín Comunitario de Hillsboro

During tonight's work session, the Board of Directors will further discuss the presented names and select one or two finalists for discussion during the regular session. During the regular session, the Board will select a lone finalist to be placed on 30-day review, with the goal to approve the final selection at the October 26, 2021, Board meeting.

RECOMMENDATION

The Superintendent recommends the Board of Directors discuss the names presented and select one name to place on 30-day review.

I move that the Board of Director's select [Insert Name here] as the name for MEC to be placed on 30-day review.

HILLSBORO SCHOOL DISTRICT 1J
September 28, 2021
NOMINATE MEMBER TO OSBA BOARD OF DIRECTORS—
POSITION 20

SITUATION

Oregon School Boards Association (OSBA) is seeking nominations for positions on the OSBA board of directors. Washington County school districts (Banks, Beaverton, Forest Grove, Gaston, Hillsboro, Sherwood, and Tigard-Tualatin) are represented by positions 15, 16, and 20, which are staggered, two-year terms. Nominations are open for positions 15 (currently held by Susan Greenberg) and 20 (currently held by Erika Lopez).

Candidates for the OSBA Board of Directors must be nominated by official action of a member board within their region, using an official nomination form, within the timelines specified by OSBA, and based on the following provisions:

- Candidates must be active members of a local board that is a dues-paying member of OSBA within the represented area.
- The nomination must be an official action of the local board in the represented area.
- Candidates must complete an OSBA Board of Directors Candidate Questionnaire form and Candidate Resume form.

Nominations will close on October 1, 2021. In mid-October, OSBA will distribute official ballots to member boards. Each member board shall have one vote for each open OSBA board position in their geographic area. Voting will open on November 15 and close on December 17. Newly elected members of the OSBA board will officially take office on January 1, 2022.

RECOMMENDATION

The Superintendent recommends that the Board of Directors discuss potential nominees for OSBA board service. If a Board member expresses interest in serving, the Superintendent recommends that the Board of Directors take action on the following motion:

I move that the Board of Directors nominate [insert candidate name] for the OSBA Board of Director position number 20.

HILLSBORO SCHOOL DISTRICT
September 28, 2021
NOMINATE MEMBER TO OSBA LEGISLATIVE POLICY COMMITTEE—
POSITION 15

SITUATION

Oregon School Boards Association (OSBA) is seeking nominations for positions on the OSBA Legislative Policy Committee (LPC). Elections are held for these positions in odd-numbered years.

The LPC consists of the voting members of the OSBA board of directors and 19 representatives who are nominated and elected by local school boards from 14 regions throughout the state. Washington County school districts are represented by LPC positions 15, 16, and 20.

Candidates for the OSBA LPC must be nominated by official action of a member board within their region, using an official nomination form, within the timelines specified by OSBA, and based on the following provisions:

- Candidates must be active members of a local board that is a dues-paying member of OSBA within the represented area.
- The nomination must be an official action of the local board in the represented area.
- Candidates must complete an OSBA LPC Candidate Questionnaire form and Candidate Resume form.

Nominations will close on October 1, 2021. In October, OSBA will distribute official ballots to member boards. Each member board shall have one vote for each open OSBA LPC position in their geographic area. Voting will open on November 15 and close on December 17. Newly elected members of the OSBA board will officially take office on January 1, 2022.

RECOMMENDATION

The Superintendent recommends that the Board of Directors discuss potential nominees to the OSBA Legislative Policy Committee. If a Board member expresses interest in serving, the Superintendent recommends that the Board of Directors take action on the following motion:

I move that the Board of Directors nominate [insert candidate name] for the OSBA Legislative Policy Committee position number 15.

HILLSBORO SCHOOL DISTRICT 1J
September 28, 2021
ADOPT BOARD GOALS

SITUATION

The ongoing duties of the Board include resource allocation, formulating policy, and interacting with the community in support of the District mission. During the August retreat and at the September 14 work session, the Board discussed goals for the 2021-22 school year. Based on these discussions, the following goals have been drafted.

Proposed Board goals for 2021-22

- The Board will participate in the development and adoption of a five-year strategic plan.
- The Board will direct staff to actively engage with students and create feedback loops to foster mutual understanding, increase awareness, and demonstrate action. The Board will use student input to improve policies and procedures so they align with the District's value of educational equity and serve to promote success among all students.
- The Board will seek community engagement opportunities, with an emphasis on historically underserved families, in order to inform policy decisions, continually improve district systems and processes, and to guide Board professional development.

RECOMMENDATION

The Superintendent recommends that the Board of Directors adopt the proposed Board goals.

I move that the Board of Directors adopt their goals for 2021-22 school year.

HILLSBORO SCHOOL DISTRICT 1J
September 28, 2021
BROOKWOOD ELEMENTARY LOT LINE ADJUST RESOLUTION

SITUATION

Part of the work being done as part of the 2017 Bond is to confirm that each school site is on a single tax lot and that the legal description for that tax lot is accurate. At Brookwood Elementary School there are issues with legal descriptions that need to be resolved:

- 1) The property title refers to Hillsboro School District No. 7, which was the name of the former Hillsboro Elementary School District which existed prior to district consolidation in 1996;
- 2) The lot line between the District and the neighbors to the west needed to be redrawn to accurately reflect the boundary between school district and neighbor tax lots.

The attached resolution was prepared by our attorney's at Brisbee and Stockton to correct these issues.

RECOMMENDATION

The Superintendent recommends the Board of Directors approve Resolution No. 2021-001 to retitle the Brookwood Elementary School in the current School District entity's name, approve the conveyance of property to the residences on the west side of the school campus and approve the filing of a new deed for the campus reflecting the new lot lines.

I move that the Board of Directors approve Resolution No. 2021-001 to retitle the Brookwood Elementary School in the current School District entity's name, approve the conveyance of property to the residences on the west side of the school campus and approve the filing of a new deed for the campus reflecting the new lot lines.

Hillsboro School District 1J
Resolution of the Board
Resolution No. 2021-001

A resolution of Hillsboro School District 1J, Washington County, Oregon, attesting to the District's ownership of certain tracks of land and authorizing the conveyance of portions of the track of land to property owners on SE 37th Ave and SE Cedar Street in Hillsboro, Oregon.

The Board of Directors of Hillsboro School District No. 1J, Washington County, Oregon hereby resolves:

Section 1. Findings

The Board of Directors (the "Board") of the Hillsboro School District No. 1J, Washington County, Oregon, a common school district in the State of Oregon (the "District") finds:

- 1) The District is undertaking to redefine the lot lines on the west side of Brookwood Elementary to reflect actual usage by the school district and the adjoining residential properties; and
- 2) The real property on which Brookwood Elementary School is titled in the name of a prior school district entity, Hillsboro School District No. 7; and
- 3) The District is the successor-in-interest to the named entity on titles to the parcel; and
- 4) The District adopts this resolution to authorize the deeding of the parcels to the name of the District; and
- 5) The District approves the transfer of title of certain portions of the lot to the residents of:
 - a. Lot 17 of Jonirae Park, 652 SE 37th Ave., Hillsboro, Oregon (Exhibit 1);
 - b. Lot 16 of Jonirae Park, 660 SE 37th Ave., Hillsboro, Oregon (Exhibit 2);
 - c. Lot 15 of Jonirae Park, 674 SE 37th Ave., Hillsboro, Oregon (Exhibit 3);
 - d. Lot 14 of Jonirae Park, 688 SE 37th Ave., Hillsboro, Oregon (Exhibit 4); and
 - e. TL 100 1S02W04BC, 3760 SE Cedar Street, Hillsboro, Oregon (Exhibit 5);
- 6) The legal descriptions of the property to be conveyed to each property resident are outlined in Exhibits 1-5 attached here to; and
- 7) The District approves the filing of a new deed reflecting the adjusted property lines of the Brookwood Elementary School as included in Exhibit 6.

Section 2. Parcels and Ownership Entities Identified

The Parcel and the current ownership entity of each are identified as:

The Parcel is owned by Hillsboro School District No. 7, Washington County, Oregon.

The acquisition deed and a legal description of the Parcel is attached as Exhibit 7.

Section 3. Authorization of Deeds and Signing parties

The District hereby attests that it is the successor-in-interest to the ownership entity of the Parcels noted in Section 2 herein. The District authorizes the preparation of a deed conveying title of the Parcels from the entity noted in Section 2 to “Hillsboro School District 1J.” The District further authorizes the conveyance of the portions of the Parcel legally described in Exhibits 6 to the property owners of the properties listed in Section 1, subsection 5, as defined in Exhibits 1–5.

The District authorizes Mark Watson, as chair of the Board of Directors and Michael Scott, as Superintendent of the District to sign the deeds on behalf of the District. The District further authorizes the recordation of the signed and notarized deeds in the real property records of Washington County, Oregon.

ADOPTED by the Board of Directors of the Hillsboro School District 1J, Washington County, Oregon on this _____ day of _____, 2021.

HILLSBORO SCHOOL DISTRICT 1J, a political subdivision of the State of Oregon

By: _____
Mark Watson
Its: Chair of the Board of Directors



EXHIBIT "A"
EXCHANGE TRACT
LOT 17 "JONIRAE PARK"

A TRACT OF LAND LOCATED IN THE NORTHWEST 1/4 OF SECTION 4, TOWNSHIP 1 SOUTH, RANGE 2 WEST, WILLAMETTE MERIDIAN, WASHINGTON COUNTY, OREGON, BEING A PORTION OF THAT TRACT OF LAND DESCRIBED IN WARRANTY DEED TO HILLSBORO SCHOOL DISTRICT NO. 7, RECORDED MARCH 18, 1953, IN DEED BOOK 342, PAGE 514, WASHINGTON COUNTY DEED RECORDS, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A 5/8 INCH IRON ROD AT THE NORTHEAST CORNER OF LOT 17, "JONIRAE PARK", PLAT BOOK 26, PAGE 26, WASHINGTON COUNTY PLAT RECORDS; THENCE S.89°33'30"E., 6.01 FEET TO A 5/8 INCH IRON ROD WITH A YELLOW PLASTIC CAP STAMPED "COMPASS LAND SURVEYORS"; THENCE S.00°22'37"W., 11.30 FEET TO A 5/8 INCH IRON ROD WITH A YELLOW PLASTIC CAP STAMPED "COMPASS LAND SURVEYORS"; THENCE S.57°29'00"W., 7.13 FEET TO A 5/8 INCH IRON ROD AT THE NORTHEAST CORNER OF LOT 16, "JONIRAE PARK"; THENCE ALONG THE EAST LINE OF THE AFOREMENTIONED LOT 17 N.00°18'30"E., 15.18 FEET TO THE POINT OF BEGINNING.

CONTAINS 79 SQUARE FEET, MORE OR LESS.

BASIS OF BEARINGS: THE PLAT OF "JONIRAE PARK", PLAT BOOK 26, PAGE 26, WASHINGTON COUNTY PLAT RECORDS.

REGISTERED
PROFESSIONAL
LAND SURVEYOR

OREGON
JULY 14, 1978
DON DEVLAEINCK
1634

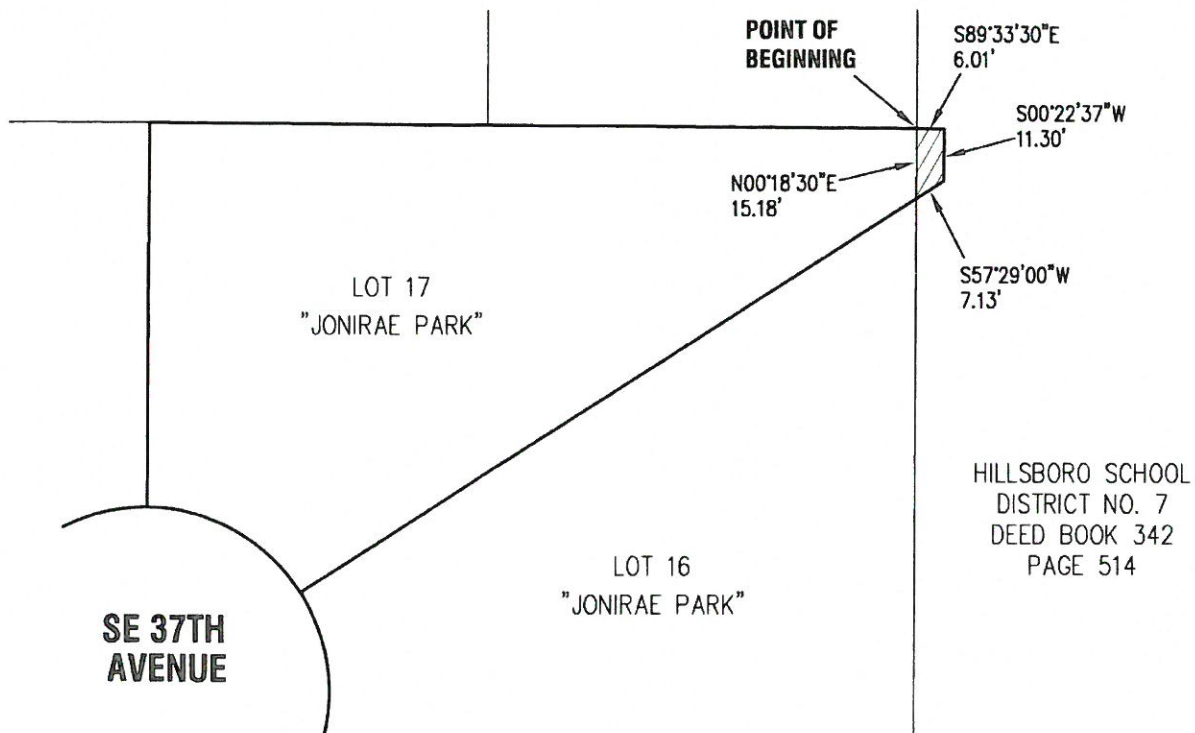
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EXPIRES 12/31/2021

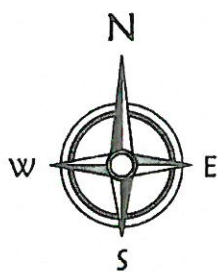


4107 SE International Way, Suite 54, Milwaukie, Oregon 97222

Phone: 503.653.9093 Fax: 503.653.9095 Email: compass@compass-landsurveyors.com



HILLSBORO SCHOOL
DISTRICT NO. 7
DEED BOOK 342
PAGE 514



Scale: 1" = 40'

 DENOTES PROPERTY
TO BE EXCHANGED

**REGISTERED
PROFESSIONAL
LAND SURVEYOR**


**OREGON
JULY 14, 1978
DON DEVLAE MINCK
1634**

DATE OF SIGNATURE: 4/29/21
EXPIRES 12/31/2021

EXHIBIT "B"

7953 Exh Lot 17.dwg

COMPASS Land Surveyors
4107 SE International Way, Suite 705
Milwaukie, Oregon 97222 503-653-9093

LOCATED IN THE NW 1/4
55 SECTION 4, T.1S., R.2W., W.M.,
WASHINGTON COUNTY, OREGON



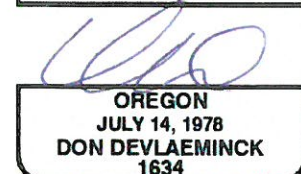
EXHIBIT "A"
EXCHANGE TRACT
LOT 16 "JONIRAE PARK"

A TRACT OF LAND LOCATED IN THE NORTHWEST 1/4 OF SECTION 4, TOWNSHIP 1 SOUTH, RANGE 2 WEST, WILLAMETTE MERIDIAN, WASHINGTON COUNTY, OREGON, BEING A PORTION OF THAT TRACT OF LAND DESCRIBED IN WARRANTY DEED TO HILLSBORO SCHOOL DISTRICT NO. 7, RECORDED MARCH 18, 1953, IN DEED BOOK 342, PAGE 514, WASHINGTON COUNTY DEED RECORDS, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A 5/8 INCH IRON ROD AT THE NORTHEAST CORNER OF LOT 16 "JONIRAE PARK", PLAT BOOK 26, PAGE 26, WASHINGTON COUNTY PLAT RECORDS; THENCE N.57°29'00"E., 7.13 FEET, TO A 5/8 INCH IRON ROD WITH A YELLOW PLASTIC CAP STAMPED "COMPASS LAND SURVEYORS"; THENCE S.00°22'37"W., 134.05 FEET TO A 5/8 INCH IRON ROD WITH A YELLOW PLASTIC CAP STAMPED "COMPASS LAND SURVEYORS"; THENCE N.89°36'00"W., 5.83 FEET TO A 5/8" IRON ROD WITH A YELLOW PLASTIC CAP STAMPED "COMPASS LAND SURVEYORS" AT THE SOUTHEAST CORNER OF LOT 16 "JONIRAE PARK"; THENCE ALONG THE EAST LINE OF SAID LOT 16 N.00°18'30"E., 130.17 FEET TO THE POINT OF BEGINNING.

CONTAINS 781 SQUARE FEET, MORE OR LESS.

BASIS OF BEARINGS: THE PLAT OF "JONIRAE PARK", PLAT BOOK 26, PAGE 26, WASHINGTON COUNTY PLAT RECORDS.

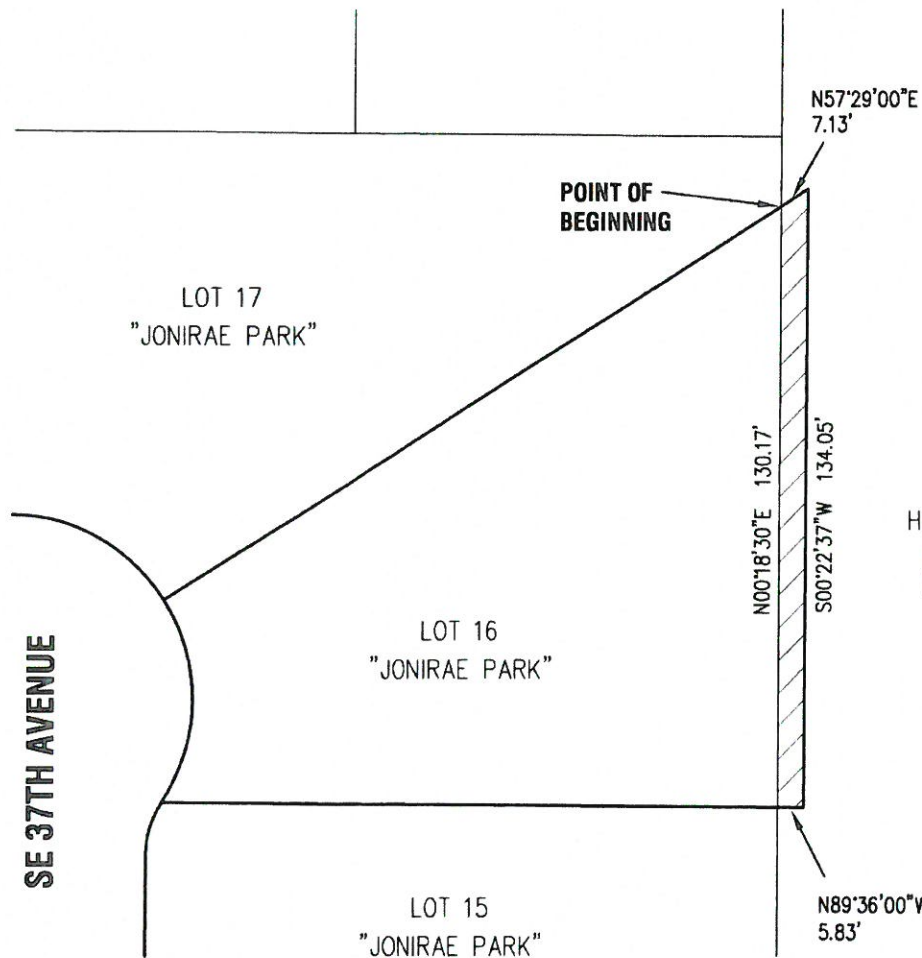


DATE OF SIGNATURE: 4/28/14
EXPIRES 12/31/2021

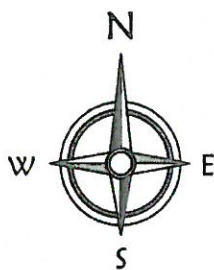


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HILLSBORO SCHOOL
DISTRICT NO. 7
DEED BOOK 342
PAGE 514



Scale: 1" = 40'



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PROFESSIONAL
LAND SURVEYOR**

**OREGON
JULY 14, 1978
DON DEVLAMINCK
1634**

DATE OF SIGNATURE: 4/28/21
EXPIRES 12/31/2021

EXHIBIT "B"

7953 Exh Lot 16.dwg

COMPASS Land Surveyors
4107 SE International Way, Suite 705
Milwaukie, Oregon 97222 503-653-9093

LOCATED IN THE NW 1/4
57 SECTION 4, T.1S., R.2W., W.M.,
WASHINGTON COUNTY, OREGON

EXHIBIT "A"
EXCHANGE TRACT
LOT 15 "JONIRAE PARK"

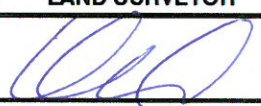
A TRACT OF LAND LOCATED IN THE NORTHWEST 1/4 OF SECTION 4, TOWNSHIP 1 SOUTH, RANGE 2 WEST, WILLAMETTE MERIDIAN, WASHINGTON COUNTY, OREGON, BEING A PORTION OF THAT TRACT OF LAND DESCRIBED IN WARRANTY DEED TO HILLSBORO SCHOOL DISTRICT NO. 7, RECORDED MARCH 18, 1953, IN DEED BOOK 342, PAGE 514, WASHINGTON COUNTY DEED RECORDS, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A 5/8 INCH IRON ROD AT THE SOUTHEAST CORNER OF LOT 15 "JONIRAE PARK", PLAT BOOK 26, PAGE 26, WASHINGTON COUNTY PLAT RECORDS; THENCE ALONG THE EAST LINE OF SAID LOT 15 N.00°18'30"E., 77.90 FEET TO A 5/8 INCH IRON ROD WITH A YELLOW PLASTIC CAP STAMPED "COMPASS LAND SURVEYORS" AT THE NORTHEAST CORNER OF THE AFOREMENTIONED LOT 15; THENCE S.89°36'00"E., 5.83 FEET TO A 5/8 INCH IRON ROD WITH A YELLOW PLASTIC CAP STAMPED "COMPASS LAND SURVEYORS"; THENCE S.01°30'45"W., 77.91 FEET; THENCE N.89°36'00"W., 4.20 FEET TO THE POINT OF BEGINNING.

CONTAINS 391 SQUARE FEET, MORE OR LESS.

BASIS OF BEARINGS: THE PLAT OF "JONIRAE PARK", PLAT BOOK 26, PAGE 26, WASHINGTON COUNTY PLAT RECORDS.

REGISTERED
PROFESSIONAL
LAND SURVEYOR


OREGON
JULY 14, 1978
DON DEVLAE MINCK
1634

DATE OF SIGNATURE: 7/29/21
EXPIRES 12/31/2021

SE 37TH AVENUE

LOT 16
"JONIRAE PARK"

LOT 15
"JONIRAE PARK"

LOT 14
"JONIRAE PARK"

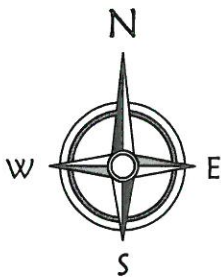
S89°36'00"E
5.83'

N00°18'30"E 77.90'
S01°30'45"W 77.91'

POINT OF
BEGINNING

N89°36'00"W
4.20'

HILLSBORO SCHOOL
DISTRICT NO. 7
DEED BOOK 342
PAGE 514



Scale: 1" = 40'



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LAND SURVEYOR

OREGON
JULY 14, 1978
DON DEVLAEINCK
1634

DATE OF SIGNATURE: 2/29/21
EXPIRES 12/31/2021

EXHIBIT "B"

7953 Exh Lot 15.dwg

 **MPASS** Land Surveyors
4107 SE International Way, Suite 705
Milwaukie, Oregon 97222 503-653-9093

59 LOCATED IN THE NW 1/4
SECTION 4, T.1S., R.2W., W.M.,
WASHINGTON COUNTY, OREGON

EXHIBIT "A"
EXCHANGE TRACT
LOT 14 "JONIRAE PARK"

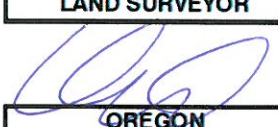
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BEGINNING AT A 5/8 INCH IRON ROD AT THE NORTHEAST CORNER OF LOT 14 "JONIRAE PARK", PLAT BOOK 26, PAGE 26, WASHINGTON COUNTY PLAT RECORDS; THENCE S.89°36'00"E., 4.20 FEET; THENCE S.01°30'45"W., 79.95 FEET TO A 5/8 INCH IRON ROD WITH A YELLOW PLASTIC CAP STAMPED "COMPASS LAND SURVEYORS"; THENCE N.89°36'00"W., 2.52 FEET TO THE SOUTHEAST CORNER OF LOT 14 "JONIRAE PARK"; THENCE ALONG THE EAST LINE OF SAID LOT 14 N.00°18'30"E., 79.93 FEET TO THE POINT OF BEGINNING.

CONTAINS 268 SQUARE FEET, MORE OR LESS.

BASIS OF BEARINGS: THE PLAT OF "JONIRAE PARK", PLAT BOOK 26, PAGE 26, WASHINGTON COUNTY PLAT RECORDS.

REGISTERED
PROFESSIONAL
LAND SURVEYOR



OREGON
JULY 14, 1978
DON DEVLAEINCK
1634

DATE OF SIGNATURE: 7/29/21
EXPIRES 12/31/2021



SE 37TH AVENUE

LOT 15
"JONIRAE PARK"

LOT 14
"JONIRAE PARK"

LOT 13
"JONIRAE PARK"

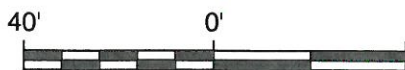
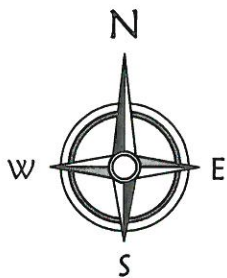
POINT OF
BEGINNING

S89°36'00"E
4.20'

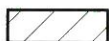
N00°18'30"E 79.93'
S01°30'45"W 79.95'

HILLSBORO SCHOOL
DISTRICT NO. 7
DEED BOOK 342
PAGE 514

N89°36'00"W
2.52'



Scale: 1" = 40'



DENOTES PROPERTY
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OREGON
JULY 14, 1978
DON DEVLAEINCK
1634

DATE OF SIGNATURE: 2/29/21
EXPIRES 12/31/2021

EXHIBIT "B"

7953 Exh Lot 14.dwg

COMPASS Land Surveyors
4107 SE International Way, Suite 705
Milwaukie, Oregon 97222 503-653-9093

61
LOCATED IN THE NW 1/4
SECTION 4, T.1S., R.2W., W.M.,
WASHINGTON COUNTY, OREGON



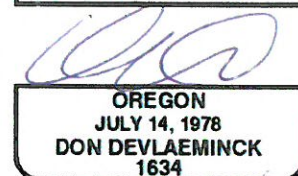
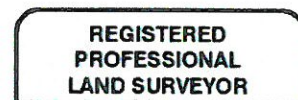
EXHIBIT "A"
EXCHANGE TRACT
TL 100 1S02W04BC

A TRACT OF LAND LOCATED IN THE NORTHWEST 1/4 OF SECTION 4, TOWNSHIP 1 SOUTH, RANGE 2 WEST, WILLAMETTE MERIDIAN, WASHINGTON COUNTY, OREGON, BEING A PORTION OF THAT TRACT OF LAND DESCRIBED IN WARRANTY DEED TO HILLSBORO SCHOOL DISTRICT NO. 7, RECORDED MARCH 18, 1953, IN DEED BOOK 342, PAGE 514, WASHINGTON COUNTY DEED RECORDS, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A 5/8 INCH IRON ROD AT THE NORTHEAST CORNER OF LOT 17, "JONIRAE PARK", PLAT BOOK 26, PAGE 26, WASHINGTON COUNTY PLAT RECORDS; THENCE ALONG THE EAST LINE OF THAT TRACT OF LAND DESCRIBED IN DEED RECORDED AS DOCUMENT NUMBER 2014-052925, WASHINGTON COUNTY DEED RECORDS, N.00°18'30"E., 180.89 FEET TO A 5/8 INCH IRON ROD WITH A YELLOW PLASTIC CAP STAMPED "COMPASS LAND SURVEYORS" ON THE SOUTH RIGHT OF WAY LINE OF SE CEDAR STREET (37.00 FEET FROM CENTERLINE AS DESCRIBED IN DEDICATION DEED DOCUMENT NUMBER 2018-008107); THENCE ALONG SAID SOUTH RIGHT OF WAY LINE S.89°34'22"E., 6.22 FEET TO 5/8 INCH IRON ROD WITH A YELLOW PLASTIC CAP STAMPED "COMPASS LAND SURVEYORS"; THENCE LEAVING SAID SOUTH RIGHT OF WAY LINE S.00°22'37"W., 180.89 FEET TO 5/8 INCH IRON ROD WITH A YELLOW PLASTIC CAP STAMPED "COMPASS LAND SURVEYORS"; THENCE N.89°33'30"W., 6.01 FEET TO THE POINT OF BEGINNING.

CONTAINS 1106 SQUARE FEET, MORE OR LESS.

BASIS OF BEARINGS: THE PLAT OF "JONIRAE PARK", PLAT BOOK 26, PAGE 26, WASHINGTON COUNTY PLAT RECORDS.



DATE OF SIGNATURE: 4/29/21

EXPIRES 12/31/2021



4107 SE International Way, Suite 620, Milwaukie, Oregon 97222

Phone: 503.653.9093 Fax: 503.653.9095 Email: compass@compass-landsurveyors.com

SE CEDAR STREET (CR 1953)

DOCUMENT NO. 2017-31442

DOCUMENT NO. 2018-008107

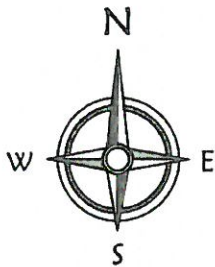
TAX LOT 100
MAP 1S-2-04BC
DOC. NO. 2014-052925

 DENOTES PROPERTY
TO BE EXCHANGED

HILLSBORO SCHOOL
DISTRICT NO. 7
DEED BOOK 342
PAGE 514

POINT OF
BEGINNING

LOT 17
"JONIRAE PARK"



Scale: 1" = 40'

REGISTERED
PROFESSIONAL
LAND SURVEYOR


OREGON
JULY 14, 1978
DON DEVLAEINCK
1634

DATE OF SIGNATURE: 4/28/21
EXPIRES 12/31/2021

EXHIBIT "B"

7953 Exh Tract 19.dwg

 **COMPASS** Land Surveyors
4107 SE International Way, Suite 705
Milwaukie, Oregon 97222 503-653-9093

LOCATED IN THE NW 1/4
SECTION 4, T.1S., R.2W., W.M.,
WASHINGTON COUNTY, OREGON

LEGEND

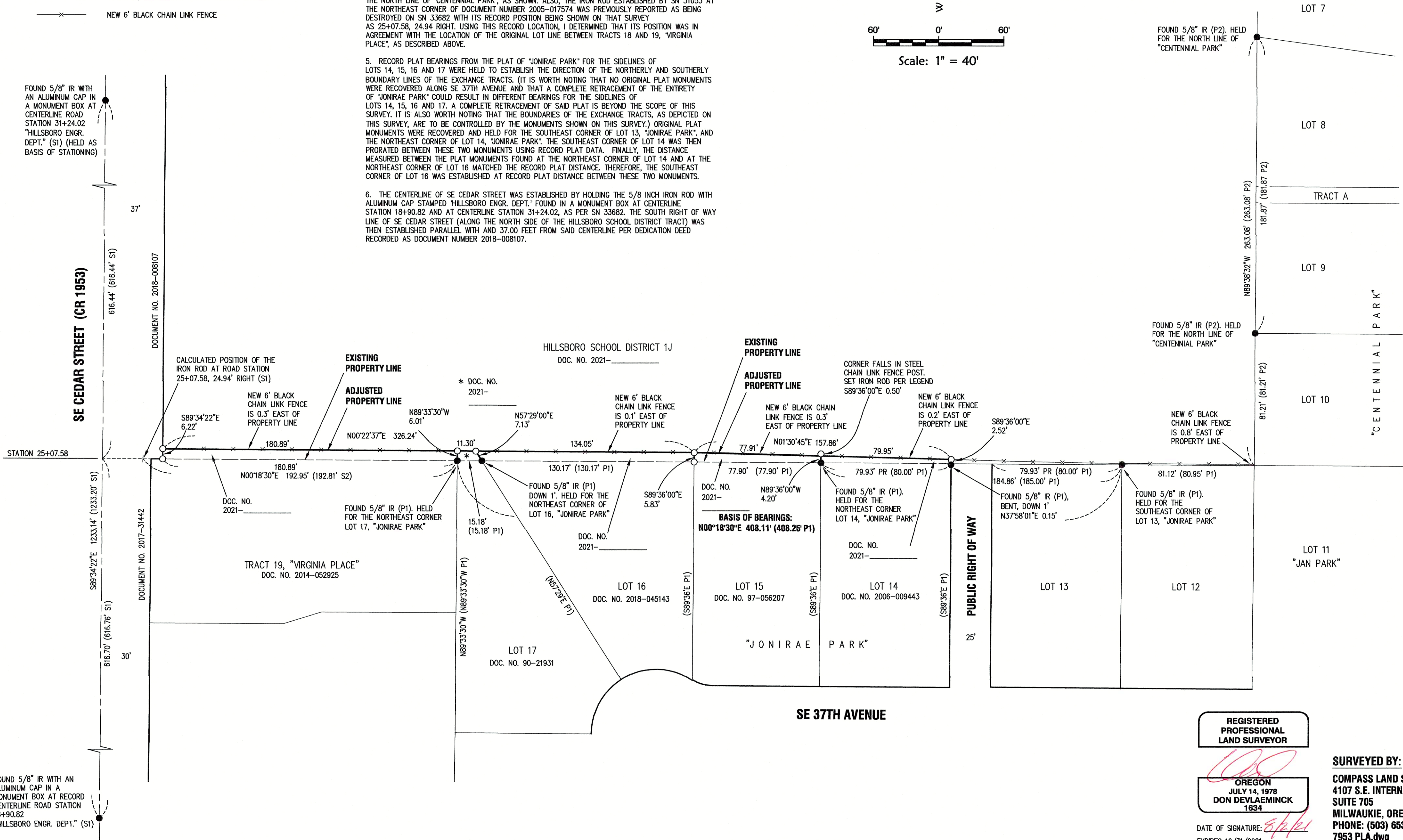
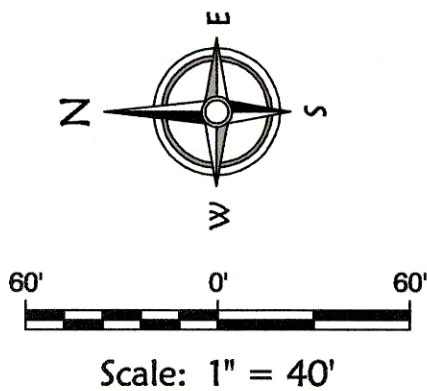
- DENOTES MONUMENT FOUND AS NOTED
- DENOTES 5/8" DIAMETER BY 30" LONG IRON ROD WITH A YELLOW PLASTIC CAP STAMPED "COMPASS LAND SURVEYORS" SET ON APRIL 20, 2021
- IR IRON ROD
- SN SURVEY NUMBER, WASHINGTON COUNTY SURVEYOR'S OFFICE
- DOC. NO. DOCUMENT NUMBER
- PR PRORATED
- () REFERS TO RECORD DATA
- P1 "JONIRAE PARK", PLAT BOOK 26, PAGE 26
- P2 "CENTENNIAL PARK", PLAT BOOK 36, PAGE 23
- S1 SN 33682, WASHINGTON COUNTY SURVEY RECORDS
- S2 SN 31053, WASHINGTON COUNTY SURVEY RECORDS
- x— NEW 6" BLACK CHAIN LINK FENCE

NARRATIVE

1. CLIENT: 3J CONSULTING
9600 SW NIMBUS AVENUE
SUITE 100
BEAVERTON, OREGON 97008
2. THE PURPOSE OF THIS SURVEY IS TO ESTABLISH THE EAST LINE OF LOTS 14, 15, 16 AND 17, "JONIRAE PARK" AND THE EAST LINE OF THAT TRACT OF LAND DESCRIBED IN DOCUMENT NUMBER 2014-052925, AND TO MONUMENT THE ADJUSTED PROPERTY LINE BETWEEN THESE FIVE PROPERTIES AND THE TRACT TO THE EAST OWNED BY HILLSBORO SCHOOL DISTRICT 1J, AS SHOWN, IN ACCORDANCE WITH THE REQUIREMENTS OF CITY OF HILLSBORO PLANNING FILE NUMBER PLA-001-21.
3. BASIS OF BEARINGS: THE EAST LINE OF "JONIRAE PARK", ESTABLISHED BY HOLDING THE 5/8 INCH IRON FOUND AT THE SOUTHEAST CORNER OF LOT 13, "JONIRAE PARK", AND THE 5/8 INCH IRON ROD FOUND AT THE NORTHEAST CORNER OF LOT 17, "JONIRAE PARK", SHOWN AS NORTH 00°18'30" EAST ON THE PLAT OF "JONIRAE PARK", WAS USED AS THE BASIS OF BEARINGS FOR THIS MAP.
4. THE ORIGINAL PROPERTY LINE BETWEEN THE PROPERTIES INVOLVED IN THIS PROPERTY LINE ADJUSTMENT WAS THE LINE BETWEEN TRACTS 18 AND 19, "VIRGINIA PLACE". I ESTABLISHED THIS LINE BY HOLDING THE EAST LINE OF "JONIRAE PARK", ESTABLISHED AS DESCRIBED ABOVE, AND EXTENDING IT NORTHERLY TO THE SOUTH RIGHT OF WAY LINE OF SE CEDAR STREET (37.00 FEET FROM CENTERLINE PER DOCUMENT NUMBER 2018-008107). THIS LOCATION IS IN AGREEMENT WITH THE LOCATION OF THIS LINE AS SHOWN ON SN 31053, WASHINGTON COUNTY SURVEY RECORDS. IT IS ALSO IN AGREEMENT WITH MONUMENTS FOUND ALONG THE NORTH LINE OF "CENTENNIAL PARK", AS SHOWN. ALSO, THE IRON ROD ESTABLISHED BY SN 31053 AT THE NORTHEAST CORNER OF DOCUMENT NUMBER 2005-017574 WAS PREVIOUSLY REPORTED AS BEING DESTROYED ON SN 33682 WITH ITS RECORD POSITION BEING SHOWN ON THAT SURVEY AS 25+07.58, 24.94 RIGHT. USING THIS RECORD LOCATION, I DETERMINED THAT ITS POSITION WAS IN AGREEMENT WITH THE LOCATION OF THE ORIGINAL LOT LINE BETWEEN TRACTS 18 AND 19, "VIRGINIA PLACE", AS DESCRIBED ABOVE.
5. RECORD PLAT BEARINGS FROM THE PLAT OF "JONIRAE PARK" FOR THE SIDELINES OF LOTS 14, 15, 16 AND 17 WERE HELD TO ESTABLISH THE DIRECTION OF THE NORTHERLY AND SOUTHERLY BOUNDARY LINES OF THE EXCHANGE TRACTS. (IT IS WORTH NOTING THAT NO ORIGINAL PLAT MONUMENTS WERE RECOVERED ALONG SE 37TH AVENUE AND THAT A COMPLETE RETRACEMENT OF THE ENTIRETY OF "JONIRAE PARK" COULD RESULT IN DIFFERENT BEARINGS FOR THE SIDELINES OF LOTS 14, 15, 16 AND 17. A COMPLETE RETRACEMENT OF SAID PLAT IS BEYOND THE SCOPE OF THIS SURVEY. IT IS ALSO WORTH NOTING THAT THE BOUNDARIES OF THE EXCHANGE TRACTS, AS DEPICTED ON THIS SURVEY, ARE TO BE CONTROLLED BY THE MONUMENTS SHOWN ON THIS SURVEY.) ORIGINAL PLAT MONUMENTS WERE RECOVERED AND HELD FOR THE SOUTHEAST CORNER OF LOT 13, "JONIRAE PARK", AND THE NORTHEAST CORNER OF LOT 14, "JONIRAE PARK". THE SOUTHEAST CORNER OF LOT 14 WAS THEN PRORATED BETWEEN THESE TWO MONUMENTS USING RECORD PLAT DATA. FINALLY, THE DISTANCE MEASURED BETWEEN THE PLAT MONUMENTS FOUND AT THE NORTHEAST CORNER OF LOT 14 AND AT THE NORTHEAST CORNER OF LOT 16 MATCHED THE RECORD PLAT DISTANCE. THEREFORE, THE SOUTHEAST CORNER OF LOT 16 WAS ESTABLISHED AT RECORD PLAT DISTANCE BETWEEN THESE TWO MONUMENTS.
6. THE CENTERLINE OF SE CEDAR STREET WAS ESTABLISHED BY HOLDING THE 5/8 INCH IRON ROD WITH ALUMINUM CAP STAMPED "HILLSBORO ENGR. DEPT." FOUND IN A MONUMENT BOX AT CENTERLINE STATION 18+90.82 AND AT CENTERLINE STATION 31+24.02, AS PER SN 33682. THE SOUTH RIGHT OF WAY LINE OF SE CEDAR STREET (ALONG THE NORTH SIDE OF THE HILLSBORO SCHOOL DISTRICT TRACT) WAS THEN ESTABLISHED PARALLEL WITH AND 37.00 FEET FROM SAID CENTERLINE PER DEDICATION DEED RECORDED AS DOCUMENT NUMBER 2018-008107.

RECORD OF SURVEY
FOR A PROPERTY LINE ADJUSTMENT
LOCATED IN TRACTS 18 AND 19, "VIRGINIA PLACE" AND
IN LOTS 14-17, "JONIRAE PARK"
IN THE NW 1/4 SECTION 4, T.1S., R.2W., W.M.
CITY OF HILLSBORO, WASHINGTON COUNTY, OREGON

CITY OF HILLSBORO PLANNING FILE NO. PLA-001-21
APRIL 21, 2021 SCALE: 1" = 40'



REGISTERED
PROFESSIONAL
LAND SURVEYOR

OREGON
JULY 14, 1978
DON DEVLAMINCK
1634

DATE OF SIGNATURE: 8/2/21
EXPIRES 12/31/2021

SURVEYED BY:

COMPASS LAND SURVEYORS
4107 S.E. INTERNATIONAL WAY
SUITE 705
MILWAUKIE, OREGON 97222
PHONE: (503) 653-9093
7953 PLA.dwg

514

514

4351

KNOW ALL MEN BY THESE PRESENTS, That
George W. Cressler and Doris M. Cressler, husband and wife
in consideration of Ten and no/100 - - - (\$10) - - - Dollars,
And other good and valuable consideration
to them paid by School District No. 1, Washington County, Oregon
do hereby grant, bargain, sell and convey unto the said grantees, successors heirs and assigns, all
the following real property, with the tenements, hereditaments and appurtenances, situated in the County
of Washington and State of Oregon, bounded and described as follows, to-wit:

Tract 19, Virginia Place, as shown on the duly recorded map and
plat, subject to dedicated road upon the north part thereof



To Have and to Hold the above described and granted premises unto the said grantee
heirs and assigns forever.
And the grantors do covenant that they are lawfully seized in fee simple of the
above granted premises free from all encumbrances,
and that they will and their heirs, executors and administrators, shall warrant and forever
defend the above granted premises, and every part and parcel thereof, against the lawful claims and
demands of all persons whomsoever.
Witness our hands and seal this 11th day of March, 1953

George W. Cressler (SEAL)
Doris M. Cressler (SEAL)

STATE OF OREGON, ss. On this 13th day of March, 1953,
County of Washington before me, the undersigned, a Notary Public in and for said County and State, personally appeared the
within named George W. Cressler and Doris M. Cressler, husband and wife
who are known to me to be the identical individual described in and who executed the within
instrument, and acknowledged to me that they executed the same freely and voluntarily.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed
my official seal the day and year last above written.

Notary Public for Oregon.
My Commission expires 6-19-1958

Q102 4351

WARRANTY DEED
(FORM NO. 833)

TO
STATE OF OREGON,
County of Washington

I certify that the within instru-
ment was received for record on the
13th day of March, 1953, at 2:45 o'clock P. M.,
and recorded in book 247 on
page 2833. Record of Mortgages of
said County.
Witness my hand and seal of
County of Washington.

R. N. LERX
County Clerk - Remittor.
By Douglas H. Hadden
Notary.
S. J. HARRIS & SONS, INC., CLATSOP, ORE.
S. J. HARRIS & SONS, INC.

HILLSBORO SCHOOL DISTRICT 1J
September 28, 2021
HILLSBORO HIGH SCHOOL BARGAIN AND SALE DEED FOR LOT
CONSOLIDATION

SITUATION

Part of the work being done as part of the 2017 Bond is to confirm that each school site is on a single tax lot and that the legal description for that tax lot is accurate. At Hillsboro High School all six of the separate tax lots, which formerly comprised the Hilhi site, have been consolidated into a single tax lot. The City of Hillsboro has asked that the Board of Directors sign the attached Bargain and Sale Deed for Lot Consolidation, which will allow all lots to be recorded on a single title in the District's name.

RECOMMENDATION

The Superintendent recommends that the Board of Directors approve the Hillsboro High School Bargain and Sale Deed for Lot Consolidation.

*I move that the Board of Directors approve the Hillsboro High School
Bargain and Sale Deed for Lot Consolidation.*

After Recording Return To:

Hillsboro School District
4901 SE Witch Hazel Road
Hillsboro, Oregon 97123

Tax Statements To:

No Change

BARGAIN AND SALE DEED FOR LOT CONSOLIDATION

Hillsboro School District 1J, grantor conveys to Hillsboro School District 1J, Grantee, the following described real property in the City of Hillsboro, County of Washington, State of Oregon:

Legal Description:

See Exhibit "A" for an adjusted legal description for document number 2018-077620 (tax lot 1S2080000900 and tax lot 1S2080001000) and document number 2021-065175 (tax lot 1S208DB14200).

THIS DEED IS BEING RECORDED TO COMPLETE A LOT CONSOLIDATION IN City of Hillsboro Case File # PLA-014-19.

Subject to all encumbrances of record.

The true consideration for this conveyance is \$ 0. However, the actual consideration consists of other value or property given which is the whole consideration.

The information required by ORS 92.190(4) is as follows:

1. The names of the parties to this deed are as set forth above.
2. The deed where Grantor acquired title to the property was recorded as Book 455, page 346, dated January 3, 1962, of the Washington County Deed records.
3. The deed where Grantor acquired title to the property was recorded as Book 455, Page 165, dated December 26, 1961, of the Washington County Deed records.
4. The deed where Grantor acquired title to the property was recorded as document No. 79-014703 of Washington County Deed records.
5. The judgement where Grantor acquired title to the property was recorded as document number 2021-065175.
6. This deed is given to effectuate a lot line adjustment as approved by the City of Hillsboro under case file No. PLA-014-19.

Before signing or accepting this instrument, the person transferring fee title should inquire about the person's rights, if any under ORS 195.301 and 195.336 and sections 5 to 11, Chapter 424, Oregon laws 2007, Section 2 to 9 and 17, Chapter 855, Oregon Laws 2009 and Sections 2 to 7, chapter 8, Oregon laws 2010. This instrument does not allow use of the property described in this instrument in violation of applicable land use laws and regulations. Before signing or accepting this instrument, the person acquiring fee title to the property should check with the appropriate city or county planning department to verify that the unit of land being transferred is a lawfully established lot or parcel, as defined in ORS 92.010 or 215.010, to verify the approved uses of the lot or parcel, to determine any limits on lawsuits against farming or forest practices, as defined in ORS 30.930, and to inquire about the rights of neighboring property owners, if any, under ORS 195.300, 195.301 and 195.305 to 195.336 and Sections 5 to 11, Chapter 424, Oregon laws 2007, sections 2 to 9 and 17, Chapter 855, Oregon Laws 2009 and sections 2 to 7, Chapter 8, Oregon laws 2010.

Dated this ____ day of _____, 2021

Dated this ____ day of _____, 2021

HILLSBORO SCHOOL DISTRICT 1J, a
political subdivision of the State of Oregon

HILLSBORO SCHOOL DISTRICT 1J, a
political subdivision of the State of Oregon

By: _____
Mark Watson
Its: Chair of the Board of Directors

By: _____
Michael Scott
Its: Superintendent of the Hillsboro District

State of Oregon)
) ss:
County of _____)

This instrument was acknowledged before me on the ____ day of _____,
2021 by Mark Watson.

Notary Public for Oregon
My Commission Expires:

State of Oregon)
) ss:
County of _____)

This instrument was acknowledged before me on the ____ day of _____,
2020 by Michael Scott.

Notary Public for Oregon
My Commission Expires:

EXHIBIT "A"
LEGAL DESCRIPTION
SHEET 1 OF 3

A TRACT OF LAND LOCATED IN THE SOUTHEAST AND SOUTHWEST ONE-QUARTER OF SECTION 8, TOWNSHIP 1 SOUTH, RANGE 2 WEST, WILLAMETTE MERIDIAN, WASHINGTON COUNTY, OREGON, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A 5/8 INCH IRON ROD WITH YELLOW PLASTIC CAP STAMPED "DE HAAS & ASSOC. INC." AT THE MOST WESTERLY CORNER OF THAT TRACT OF LAND CONVEYED TO EDWARDS INDUSTRIES, INC. BY DEED RECORDED IN BOOK 762, PAGE 61, WASHINGTON COUNTY DEED RECORDS; THENCE ALONG THE SOUTHWESTERLY LINE OF SAID EDWARDS INDUSTRIES, INC. TRACT SOUTH $47^{\circ}49'39''$ EAST 103.06 FEET TO A 5/8 INCH IRON ROD WITH YELLOW PLASTIC CAP STAMPED "DE HAAS & ASSOC. INC." AT THE MOST SOUTHERLY CORNER OF THAT TRACT OF LAND CONVEYED TO THE CORPORATION OF THE PRESIDING BISHOP OF THE CHURCH OF JESUS CHRIST OF LATTER DAY SAINTS BY DEED RECORDED AS DOCUMENT NUMBER 78-054983, WASHINGTON COUNTY DEED RECORDS; THENCE ALONG THE SOUTHEASTERLY LINE OF SAID TRACT OF LAND CONVEYED TO THE CORPORATION OF THE PRESIDING BISHOP OF THE CHURCH OF JESUS CHRIST OF LATTER DAY SAINTS AND ITS NORTHEASTERLY PROJECTION NORTH $47^{\circ}57'59''$ EAST 114.30 FEET TO THE SOUTHWESTERLY RIGHT OF WAY LINE OF SE ROOD BRIDGE ROAD; THENCE ALONG SAID RIGHT OF WAY LINE SOUTH $45^{\circ}03'16''$ EAST 124.62 FEET TO A 5/8 INCH IRON ROD WITH ILLEGIBLE YELLOW PLASTIC CAP AT THE MOST NORTHERLY CORNER OF THAT TRACT OF LAND DESCRIBED IN DEED TO KENT CHRISTOPHER AND TARRI L. CHRISTOPHER, RECORDED AS DOCUMENT NO. 2006-070015, WASHINGTON COUNTY DEED RECORDS; THENCE ALONG THE NORTHWESTERLY LINE OF SAID CHRISTOPHER TRACT SOUTH $46^{\circ}05'58''$ WEST 236.93 FEET TO A 5/8 INCH IRON ROD AT THE MOST WESTERLY CORNER THEREOF; THENCE ALONG THE SOUTHWESTERLY LINE OF SAID CHRISTOPHER TRACT SOUTH $48^{\circ}27'11''$ EAST, 114.48 FEET TO THE NORTHWESTERLY LINE OF "STONEHAVEN", A PLAT RECORDED AS DOCUMENT NO. 2007-124115, WASHINGTON COUNTY RECORDS; THENCE ALONG SAID NORTHWESTERLY LINE SOUTH $46^{\circ}18'13''$ WEST, 1407.18 FEET TO THE NORTHEASTERLY LINE OF "SINGING WOODS, PLAT NO. 2", A PLAT RECORDED IN BOOK 34, PAGE 12 WASHINGTON COUNTY PLAT RECORDS; THENCE ALONG SAID NORTHEASTERLY LINE OF "SINGING WOODS, PLAT NO. 2" AND ALONG THE NORTHEASTERLY LINE OF "CRAIG PARK", A PLAT RECORDED IN BOOK 42, PAGE 20, WASHINGTON COUNTY PLAT RECORDS, AND ALONG THE NORTHEASTERLY LINE OF "DAREN PARK", A PLAT RECORDED IN BOOK 41, PAGE 14, WASHINGTON COUNTY PLAT RECORDS, AND ALONG THE NORTHEASTERLY LINE OF "MAGNOLIA ESTATES NO. 2", A PLAT RECORDED AS DOCUMENT NUMBER 2003-199380, WASHINGTON COUNTY RECORDS, NORTH $57^{\circ}43'41''$ WEST, 1544.94 FEET TO



EXHIBIT "A"
LEGAL DESCRIPTION CONTINUED
SHEET 2 OF 3

THE SOUTHEASTERLY LINE OF "ANTHONY PARK", A PLAT RECORDED IN PLAT BOOK 46, PAGE 8, WASHINGTON COUNTY PLAT RECORDS; THENCE ALONG SAID SOUTHEASTERLY LINE OF "ANTHONY PARK" AND ALONG THE SOUTHEASTERLY LINE OF "DEE ORCHARD", A PLAT RECORDED IN BOOK 45, PAGE 27, WASHINGTON COUNTY PLAT RECORDS, NORTH 34°03'33" EAST, 553.71 FEET TO A 5/8 INCH IRON ROD AT THE MOST EASTERLY CORNER OF LOT 41 OF SAID "DEE ORCHARD"; THENCE ALONG THE NORTHEASTERLY LINE OF SAID LOT 41 NORTH 57°49'22" WEST, 76.00 FEET TO A 5/8 INCH IRON ROD WITH A YELLOW PLASTIC CAP STAMPED "AKS ENGR" AT THE MOST WESTERLY CORNER OF EXHIBIT C TRANSFER AREA AS DESCRIBED IN BARGAIN AND SALE DEED FOR PROPERTY LINE ADJUSTMENT, RECORDED AS DOCUMENT NO. 2018-077620, WASHINGTON COUNTY DEED RECORDS; THENCE ALONG THE WESTERLY LINE OF SAID ADJUSTMENT TRACT, NORTH 34°03'33" EAST, 363.15 FEET TO A 5/8 INCH IRON ROD WITH A YELLOW PLASTIC CAP STAMPED "AKS ENGR" AT THE MOST NORTHERLY CORNER OF SAID EXHIBIT C TRANSFER AREA; THENCE CONTINUING ALONG SAID TRANSFER AREA TRACT SOUTH 57°49'22" EAST, 76.00 FEET TO A 5/8 INCH IRON ROD WITH A YELLOW PLASTIC CAP STAMPED "AKS ENGR" AT THE MOST EASTERLY CORNER OF SAID EXHIBIT C TRANSFER AREA; THENCE ALONG THE EASTERLY LINE OF THAT TRACT OF LAND DESCRIBED AS "EXHIBIT A" IN BARGAIN AND SALE DEED FOR PROPERTY LINE ADJUSTMENT, RECORDED AS DOCUMENT NO. 2018-077620 NORTH 34°03'33" EAST, 263.82 FEET TO THE SOUTHWESTERLY LINE OF "EDWARDS MEADOWS NO. 3", A PLAT RECORDED IN BOOK 33, PAGE 32, WASHINGTON COUNTY PLAT RECORDS; THENCE ALONG SAID SOUTHWESTERLY LINE AND ALONG THE SOUTHWESTERLY LINE OF "ROOD BRIDGE TOWNHOUSES", A PLAT RECORDED IN BOOK 46, PAGE 24, WASHINGTON COUNTY PLAT RECORDS; SOUTH 57°44'17" EAST, 1451.10 FEET TO THE MOST SOUTHERLY CORNER OF SAID "ROOD BRIDGE TOWNHOUSES"; THENCE ALONG THE SOUTHEASTERLY LINE OF SAID "ROOD BRIDGE TOWNHOUSES" NORTH 45°40'47" EAST, 378.68 FEET TO THE POINT OF BEGINNING.

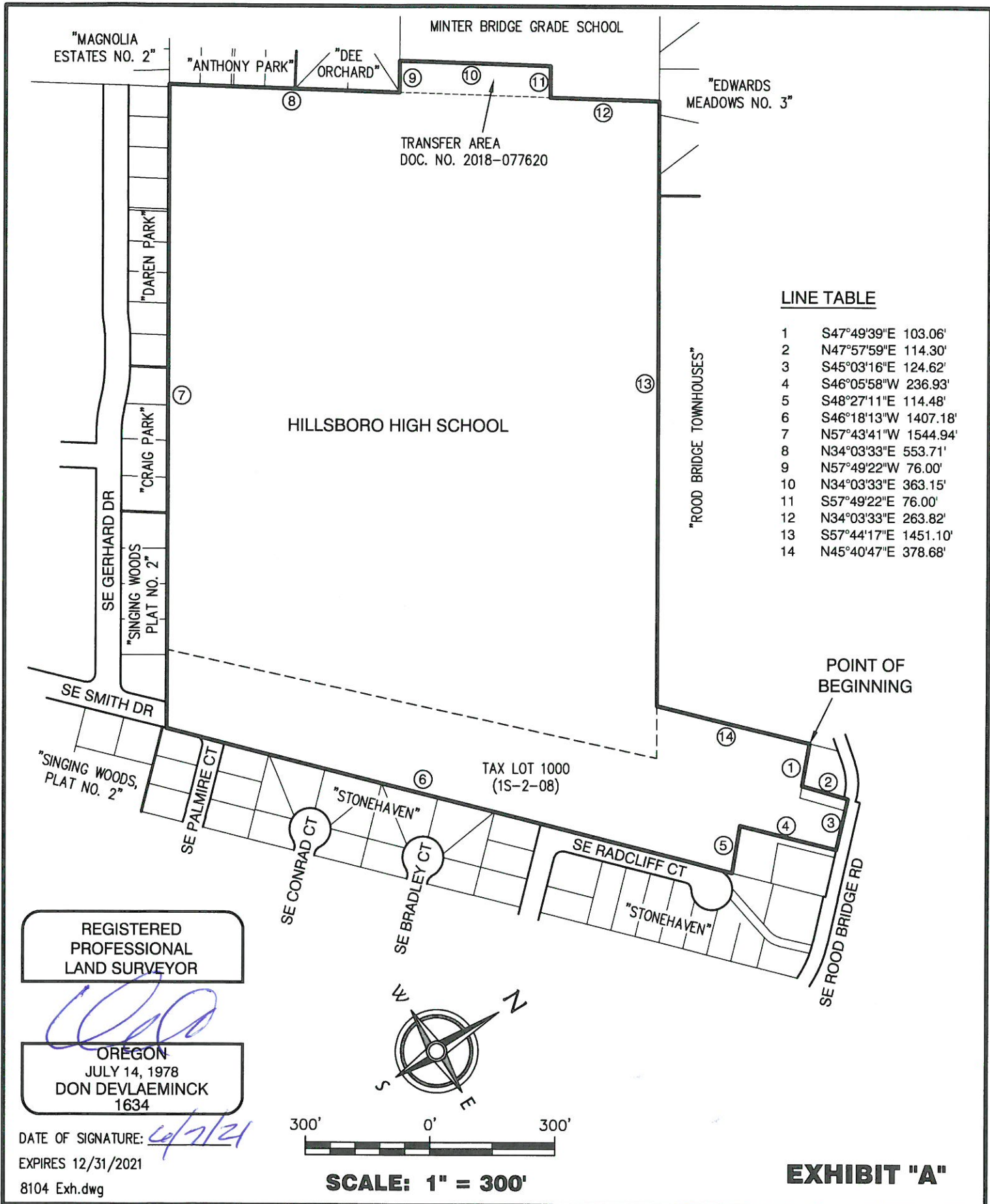
**REGISTERED
PROFESSIONAL
LAND SURVEYOR**

**OREGON
JULY 14, 1978
DON DEVLAMINCK
1634**

DATE OF SIGNATURE: 6/21/21

EXPIRES 12/31/2021



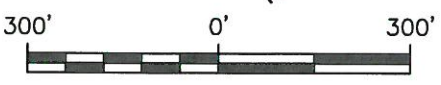


REGISTERED
PROFESSIONAL
LAND SURVEYOR

[Signature]
OREGON
JULY 14, 1978
DON DEVLAE MINCK
1634

DATE OF SIGNATURE: *4/7/21*
EXPIRES 12/31/2021

8104 Exh.dwg



SCALE: 1" = 300'

EXHIBIT "A"

COMPASS Land Surveyors
4107 SE International Way, Suite 705
Milwaukie, Oregon 97222 503-653-9093

LOCATED IN THE SE 1/4 AND SW 1/4
SECTION 8, T.1S., R.2W., W.M.,
WASHINGTON COUNTY, OREGON

3
3

HILLSBORO SCHOOL DISTRICT 1J
September 28, 2021
FINANCIAL REPORT

Business Office – General Update

The Business Office collaborates with all departments in the District Office to provide a system of support for schools, so that principals can focus their attention on instructional leadership. Financial reports in upcoming months will feature examples of this collaboration, which promotes a culture of continuous improvement, learning, and responding to the changing needs of schools.

Example 50: ODE Summer Grants

Central office services are designed to anticipate and proactively meet the needs of each school. The Business Office demonstrates efficiency by a well-coordinated and defined set of operational systems. Using a google sheet template and in partnership with the Office of School Performance, Technology, and Human Resources, the Business Office team facilitated access to \$8.0 million in Summer Grant Funding announced in May, 2021. The “mini-grants” provided access to K-5 Childcare, K-8 Enrichment, and High School Credit Attainment, driven by instructional leaders for student engagement and accelerated learning opportunities.

Finance Team – Accounts Payable, Banking, and Student Body Accounting

Finance Manager Jennifer Zavatsky and her team have been working hard to process the Summer Grant transactions, Bond work, and transition between fiscal years. Britney Alley (Poling), former Office Manager at Glencoe, has joined the team to support Bond work as Tiffany McGowen transitioned to the Payroll Department. Jennifer continues to support Office Managers and Bookkeepers on site as needed and collaborates with Human Resources to monitor staff changes tied to financial workflows.

Finance Team – Financial Reporting, Contracts and Grants

Manager of Business Services Jeff Jones has welcomed Nathan Depinto to his team to provide additional monitoring and support for the recent influx of restricted funds. Nathan will take over the standard federal programs and small/intermediate size grants.

Fiscal Specialist Christy Woodard will support the Student Investment Account, ESSER II, ESSER III Grants, and I. Christy and Nathan share an office for seamless transitions and ongoing support for programs. Christy is also a member of the contract review team for major contracts and agreements. Leah McCarthy monitors contracts for risk exposure and Jolene Sauve facilitates the team. Contracts are not executed until basics are met that include liability coverage, background checks, and the new COVID vaccination requirements.

Payroll Team and Employee Benefits

Payroll Supervisor Kim Grannis and the payroll team have been working closely with Human Resources to prepare the September payroll, the first of the year for 10-month employees. In addition to the Summer Grant hires and time sheets, a wave of late hiring

due to the timing of staffing for students to return in person all day, every day makes a challenging timeline to meet.

Benefits Supervisor Lynette Coffman held a Benefits Fair for staff to learn firsthand from insurers about medical, dental, vision, and other optional benefits. Open enrollment was “mandatory” this year, requiring every eligible staff member to access a web-based platform to make insurance selections or opt out. The Benefits team has met on site throughout the enrollment period to provide technical assistance for enrollment and support staff requesting various types of medical leave.

General Functions

The Business Office Recovery Team is working to track all COVID-19 related expenses and potential funding sources to recovery outlay wherever possible. Although the economic impact of the Coronavirus is yet to be determined, the Recovery Team is an ad-hoc work group aligned with the Business Office imperative to 1) minimizes waste, and 2) maximize opportunities. If you would like more information or to discuss these or other Business Office items, please contact Michelle Morrison at 503-844-1527 or [morisom@hdsd.k12.or.us](mailto:morrisom@hdsd.k12.or.us).

Workers' Compensation Report

In order to ensure accurate reports to the Board, and allow adequate time for the claims submitted each month to be fully processed, there is a one-month delay in reporting workers' compensation claims to the Board. The table below includes workers' compensation claims reported in July 2021.

The District received one workers' compensation claim in July. As of July 31, 2021, there were 14 open claims; six were for medical costs only, and eight included time loss. There were no employees on modified work plans during July.

Workers' Compensation Reports			
	2019-20	2020-21	2021-22
July	3	0	1
August	2	3	
September	15	6	
October	15	5	
November	10	2	
December	18	2	
January	14	0	
February	17	0	
March	3	2	
April	0	4	
May	1	7	
June	0	3	
Yearly Total:	99	34	

Student Incident Report

There is a one-month delay in reporting student incidents to the Board, in order to allow adequate time to ensure that these reports are complete and accurate. There was one student incident reported in July.

Student Incident Reports						
	2020-21 Total Incidents	Average Incidents Per School Day	Serious Injuries With 911 Transport	2021-22 Total Incidents	Average Incidents Per School Day	Serious Injuries With 911 Transport
July	0	N/A	0	1	N/A	0
August	0	N/A	0			
September	0	N/A	0			
October	0	N/A	0			
November	0	N/A	0			
December	1	N/A	0			
January	1	N/A	0			
February	2	N/A	0			
March	12	N/A	0			
April	29	1.4	1			
May	24	0.8	0			
June	9	1.4	2			
Yearly Total:	78		3	1		

Vehicle Accidents. There is a one-month delay in reporting vehicle accidents to the Board, in order to allow adequate time to ensure that monthly reports are accurate and complete. There were two vehicle accidents in July.

HILLSBORO SCHOOL DISTRICT HILLSBORO SCHOOL DISTRICT 1J

2021-22

MONTHLY FINANCIAL REPORT - as of August 31, 2021

Revenues	July	August	September	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Fiscal YTD	Budget		Fiscal YTD	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	2021-22	2021-22	% of Budget	2020-21	% of Budget
Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$85,131,045.00	0.00%	\$0.00	0.00%
Interest	\$12,526.42	\$12,218.92	\$0.00	\$36,964.26	\$0.00	\$0.00	\$0.00	\$36,964.26	\$500,343.00	7.39%	\$47,201.34	3.93%
Local Sources	\$10,563.48	\$28,964.50	\$0.00	\$68,492.48	\$0.00	\$0.00	\$0.00	\$68,492.48	\$3,111,507.00	2.20%	\$17,111.46	0.62%
Total Local	\$23,089.90	\$41,183.42	\$0.00	\$105,456.74	\$0.00	\$0.00	\$0.00	\$105,456.74	\$88,742,895.00	0.12%	\$64,312.80	0.07%
County/ESD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,775,652.00	0.00%	\$898,202.00	23.70%
State Sources	\$23,511,820.36	\$11,748,791.18	\$0.00	\$35,260,611.54	\$0.00	\$0.00	\$0.00	\$35,260,611.54	\$148,923,304.00	23.68%	\$34,858,580.71	24.35%
Federal Sources	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Other Sources	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$44,025.66	0.00%
Beginning Balance*	\$9,494,012.00	\$0.00	\$0.00	\$9,494,012.00	\$0.00	\$0.00	\$0.00	\$9,494,012.00	\$9,494,012.00	100.00%	\$9,409,091.00	100.00%
Total Revenue	\$33,028,922.26	\$11,789,974.60	\$0.00	\$44,860,080.28	\$0.00	\$0.00	\$0.00	\$44,860,080.28	\$250,935,863.00	17.88%	\$45,274,212.17	18.64%
Expenditures												
Instruction												
Salaries	\$72,130.56	\$89,892.68	\$0.00	\$162,023.24	\$0.00	\$0.00	\$0.00	\$162,023.24	\$82,611,861.05	0.20%	\$146,818.84	0.18%
Benefits	\$25,554.68	\$39,265.48	\$0.00	\$64,820.16	\$0.00	\$0.00	\$0.00	\$64,820.16	\$43,980,029.26	0.15%	\$135,005.81	0.30%
Purchased Service	\$372,495.83	\$225,337.45	\$0.00	\$597,833.28	\$0.00	\$0.00	\$0.00	\$597,833.28	\$6,290,037.35	9.50%	\$431,525.72	3.00%
Supplies/Materials	\$485,483.30	\$137,446.38	\$0.00	\$622,929.68	\$0.00	\$0.00	\$0.00	\$622,929.68	\$11,628,254.41	5.36%	\$274,578.08	5.82%
Capital Purchases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Other	\$84,112.00	\$10,900.00	\$0.00	\$95,012.00	\$0.00	\$0.00	\$0.00	\$95,012.00	\$229,777.61	41.35%	\$141,839.74	14.54%
Total Instruction	\$1,039,776.37	\$502,841.99	\$0.00	\$1,542,618.36	\$0.00	\$0.00	\$0.00	\$1,542,618.36	\$144,739,959.68	1.07%	\$1,129,768.19	0.78%
Support Services												
Salaries	\$1,914,240.90	\$2,057,302.93	\$0.00	\$3,971,543.83	\$0.00	\$0.00	\$0.00	\$3,971,543.83	\$25,122,317.74	15.81%	\$3,273,416.49	6.93%
Benefits	\$1,075,135.28	\$1,161,239.26	\$0.00	\$2,236,374.54	\$0.00	\$0.00	\$0.00	\$2,236,374.54	\$13,374,353.98	16.72%	\$2,095,459.71	7.74%
Purchased Service	\$989,501.08	\$1,234,035.00	\$0.00	\$2,223,536.08	\$0.00	\$0.00	\$0.00	\$2,223,536.08	\$1,912,804.24	116.24%	\$2,529,255.84	29.60%
Supplies/Materials	\$506,898.06	\$607,542.70	\$0.00	\$1,114,440.76	\$0.00	\$0.00	\$0.00	\$1,114,440.76	\$3,536,159.31	31.52%	\$884,577.06	31.51%
Capital Purchases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$456,773.96	0.00%	\$0.00	0.00%
Other	\$1,596,760.48	\$113,372.11	\$0.00	\$1,710,132.59	\$0.00	\$0.00	\$0.00	\$1,710,132.59	\$1,571,924.28	108.79%	\$1,335,382.88	230.20%
Total Support	\$6,082,535.80	\$5,173,492.00	\$0.00	\$11,256,027.80	\$0.00	\$0.00	\$0.00	\$11,256,027.80	\$45,974,333.51	24.48%	\$10,118,091.98	11.73%
Community Services												
Salaries	\$17,052.17	\$32,368.72	\$0.00	\$49,420.89	\$0.00	\$0.00	\$0.00	\$49,420.89	\$27,617,222.23	0.18%	\$28,378.72	9.05%
Benefits	\$8,709.92	\$13,787.18	\$0.00	\$22,497.10	\$0.00	\$0.00	\$0.00	\$22,497.10	\$14,702,564.81	0.15%	\$15,544.83	8.65%
Purchased Service	\$169.00	\$1,300.00	\$0.00	\$1,469.00	\$0.00	\$0.00	\$0.00	\$1,469.00	\$2,102,765.35	0.07%	\$0.00	0.00%
Supplies/Materials	\$372.64	\$491.97	\$0.00	\$864.61	\$0.00	\$0.00	\$0.00	\$864.61	\$3,887,336.29	0.02%	\$0.00	0.00%
Capital Purchases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$502,136.30	0.00%	\$0.00	0.00%
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$76,814.87	0.00%	\$0.00	0.00%
Total Community Services	\$26,303.73	\$47,947.87	\$0.00	\$74,251.60	\$0.00	\$0.00	\$0.00	\$74,251.60	\$48,888,839.85	0.15%	\$43,923.55	7.67%
Capital Projects												
Purchased Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Capital Purchases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Total Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Debt Service Payment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,295,294.96	0.00%	\$0.00	0.00%
Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Contingency/Ending Balance	\$10,037,435.00	\$0.00	\$0.00	\$10,037,435.00	\$0.00	\$0.00	\$0.00	\$10,037,435.00	\$10,037,435.00	100.00%	\$10,994,012.00	100.00%
Total Expenditures	\$17,186,050.90	\$5,724,281.86	\$0.00	\$22,910,332.76	\$0.00	\$0.00	\$0.00	\$22,910,332.76	\$250,935,863.00	9.13%	\$22,285,795.72	9.18%

HILLSBORO SCHOOL DISTRICT 1J
September 28, 2021
ACCEPT GIFTS AND DONATIONS
(as of August 31, 2021)

SITUATION

District Policy KH states that the District may receive donations of gifts that may serve to enhance and extend the work of the District, subject to Board approval. Individuals who desire to make contributions are encouraged to consider donations for equipment or services that are not likely to be acquired from public fund expenditures.

The purpose of this report is to describe to the Board the donations received that are valued at \$5,000 or more.

There are no donations to report for July and August that are valued at \$5,000 or more.

RECOMMENDATION

The Superintendent recommends that the Board of Directors accept these donations.

HILLSBORO SCHOOL DISTRICT 1J
September 28, 2021
INFORMATION – ADMINISTRATIVE REGULATION UPDATE

SITUATION

Hillsboro School District has contracted with Oregon School Boards Association (OSBA) to receive a quarterly policy update.

Policy language must meet the following criteria:

1. Legally mandated or legally wise
2. Harmonize with District's existing collective bargaining agreements
3. Reflect current District practice

Updated administrative regulations (ARs) that do not require Board action will be posted in the Board meeting packet for the information of the Board, staff members, and the public.

- EBCD-AR: Procedures for School/District Closure or Delayed Opening
- JECB-AR(2): Tuition Rates for Nonresident Students

RECOMMENDATION

The Superintendent recommends that the Board of Directors review the updated administrative regulations.



Code: **EBCD-AR**
Revised/Reviewed: 11/17; 11/13/18
Orig. Code: EB CD-AR

Procedures for School/District Closure or Delayed Opening

General Procedures

The District contracts with Extended Range Forecasting (ERF) for early warning of winter storms and environmental events. ERF's primary contact with the District is the Executive Director of Transportation or, if unavailable, one of the Transportation ~~supervisors~~ *managers*. If weather and road conditions exist or are likely to exist which could adversely affect the safety of children traveling to and from school or operation of schools, the Executive Director of Transportation and the Transportation ~~supervisors~~ *managers* will begin, by 3:15 a.m., driving specific streets and roads within the District to evaluate existing conditions. If existing conditions or the threat of an incoming storm (predicted by ERF or the National Weather Service) warrant, the Executive Director of Transportation will call the Superintendent by 4:30 a.m. with a recommendation to delay opening schools or close schools for the entire day.

The recommendation will be based on:

1. The ability to operate school buses safely;
2. The ability of students and parents to drive safely to school;
3. The ability of students to walk safely to school;
4. The ability of employees to get safely to work on time;
5. The ability to operate school safely.

Before placing the call to the Superintendent, the Executive Director of Transportation will call Washington County counterparts to determine if they will be delaying school opening or closing for the day.

If the Superintendent authorizes the delayed opening or closing of schools, the ~~Chief~~ Communications Officer will notify FlashAlert of the decision. FlashAlert is responsible for notifying local news media of the delay or closure.

Delay and Closure Determination Schedule

ERF notifies the *Executive* Director of Transportation to alert him/her of possible inclement weather or environmental conditions.

When snow/ice is forecast at 1,000 feet:

- 3:15 a.m. • Lead shop personnel will drive North side roads, and executive director of transportation or designated ~~supervisor~~ *manager* will drive South side roads.
- 4:20 a.m. • Executive Director of Transportation contacts Washington County counterparts to learn of their recommendation.
 - Executive Director of Transportation contacts ERF for the latest weather update and prepares recommendation to Superintendent.
- 4:30 a.m. • If the recommendation is for snow routes, Executive Director of Transportation will call ~~Chief~~ Communications Officer to report snow route information. Executive Director of Transportation will also notify Superintendent via text of recommendation of snow routes.
- 4:45 a.m. • Superintendent consults with other Washington County superintendents and NWRESD superintendent.
- 5:00 a.m. • Superintendent makes the decision to delay opening or close schools.
 - Superintendent notifies Executive Director of Transportation and ~~Chief~~ Communications Officer of the decision.
 - Superintendent notifies School Board Chair of the decision.
 - ~~Chief~~ Communications Officer notifies FlashAlert.
- 5:15 a.m. • The building/department communication network (~~phone tree~~) is activated, if applicable.
 - Information is posted on the District website.
 - The ~~Chief~~ Human Resources Officer will contact the receptionist to place a new message on the District phone line regarding the delay/closure.

District Closure

If the entire District is closed by the Superintendent, no employees are to report to work, except for emergency situations, as determined by the District. Employees identified as essential may be required to report to work.

School Closure: District Offices and Support Services

If schools are closed, the following District office and support service staff members are required to report to work:

1. All administrators;
2. All 12-month employees;
3. All essential employees.

School Closure: All Secondary Schools

If schools are closed, the following staff members are required to report to work in the secondary schools:

1. All administrators;
2. All custodians;
3. Office managers;
4. All essential employees.

Teaching staff will not be required to report on inclement weather closure days, per contract agreement.

Other classified staff will not be required to report on inclement weather closure days, but will be required to make up the time, per contract agreement.

All athletic and activity practices will be canceled. A decision about evening events will be made by noon and communicated via the means used to announce school closure.

School Closure: All Elementary Schools

If schools are closed, the following staff members are required to report to work in the elementary schools:

1. All administrators;
2. All custodians;
3. Office managers;
4. All essential employees.

Other classified staff will not be required to report on inclement weather closure days, but will be required to make up the time, per contract agreement.

Teaching staff will not be required to report on inclement weather closure days, per contract agreement. When schools are closed because of inclement weather, all after-school and evening events will be canceled.

Delayed Opening

If the opening of school is delayed because of inclement weather, all employees are expected to report to work as soon as safe driving conditions exist or no later than their regular reporting time plus the length of the delay in opening. The following employees are exempt:

- Bus Drivers: Required to report to work in sufficient time to complete the bus routes on the delayed schedule. This time will vary but must be confirmed with the *Executive Director of Transportation* or the transportation supervisors managers.
- Administrators: Required to report to work in sufficient time to administer their assigned programs and address the special needs of the delayed opening.

All schools will operate on a shortened schedule for the day.

A two-hour delay on a Wednesday will result in Academic Seminar being canceled, and the normal delayed opening procedures will be followed.

Snow Routes

If certain areas warrant modified routes to address inclement weather conditions, information of these modifications will be listed on FlashAlert and are posted on the District website at www.hsd.k12.or.us. ~~(Parents received snow route bus stop information in the August mailing.)~~ *Snow routes will be posted on the District website in November.*

Snow routes will not alter school bell schedules.

Early School Closure During the School Day

A decision to close schools during regular attendance hours because of deteriorating weather conditions or environmental events will originate from the Superintendent or ~~Chief~~ Financial Officer. Principals and directors will be notified with specific closure times. The ~~Chief~~ Communications Officer will be responsible for notifying FlashAlert of the decision. The decision for early school closure during the school day will be made prior to 11:00 a.m.

Students who ride buses should be released when their route bus arrives at school. Buses may be delayed in arriving at school because of traffic conditions. Students who do not ride buses should remain in the shelter of the school under supervision until arrangements are made for their arrival home.

Night custodians will be expected to work their regular shift unless otherwise notified.

When schools are closed early, all afternoon and evening classes and activities will be canceled.

Procedures for School Building Failure

Upon recognition of school failure, the first person to become aware will notify the Executive Director of Facilities, Safety, and Operations, and the principal. The ~~Executive Director of Facilities, Safety, and Operations~~ *Officer* will notify the Superintendent.

The Superintendent, principal, and ~~Executive Director of Facilities, Safety, and Operations~~ *Officer* will discuss the problem, explore possible solutions, and make a decision as to closure.

In the event of closure, central office administration and the building principal will also develop a plan for notifying students and parents, and for handling students who have arrived.

In the event of closure because of building malfunction, the following will be notified:

1. The Superintendent will notify the Board members.
2. The ~~Executive Director of Facilities, Safety, and Operations~~ *Officer* will notify the Executive Director of Transportation.
3. The ~~Chief~~ Communications Officer will notify FlashAlert.

4. The ~~Chief~~ Communications Officer will notify all District office administrators and all building principals.

Other considerations:

1. All staff will report for work.
2. The principal is responsible to make provisions (e.g. lunch) to accommodate students who cannot immediately return home, in the event the incident occurs with students in school.
3. In the event students are in school when the incident occurs, the ~~Executive Director of Facilities, Safety, and Operations~~ *Officer* will immediately alert transportation services. In this instance, the notification to the media by the ~~Chief~~ Communications Officer will include information regarding time of transport.



Code: JECB-AR(2)
Revised/Reviewed: 6/11/19 09/28/21
Orig. Code: JECB-AR(2)

Tuition Rates for Nonresident Students

Situation

Each year, students who are not residents of Hillsboro School District wish to enroll in Hillsboro schools. If an agreement is made with another Oregon school district, Hillsboro is allowed to include the student in Hillsboro School District's enrollment, and receive state formula funding. Occasionally, there is a student who does not qualify for state funding, and tuition is charged.

The cost of educating a student increases as the student progresses from the elementary to secondary level. The following calculations are based on projected budget appropriations, actual 2019-20 expenditures, and projected annual enrollment:

Cost Center	Appropriations	Enrollment Forecast	Budget Per Student
Elementary	\$96,332,989	11,608	\$8,299
Secondary	\$74,175,721	8,405	\$8,825
Districtwide	\$51,097,626	20,013	\$2,553

The recommended tuition rates have been calculated by adding the appropriate grade-level cost to the districtwide cost. The numbers were then rounded to an even amount.

Recommendation

The Superintendent recommends that the Board of Directors adopt the following tuition rates for non-resident students for whom the District does not receive state formula revenue:

Grades K - 6	\$10,852 per year
Grades 7 - 12	\$11,378 per year
Special needs students	Actual estimated cost